



**Town Council
Regular Meeting
January 28, 2025, 6:00 PM**

Agenda

1. Call to Order

1.1. Call to Order

Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Town Council may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

Join on your computer, mobile app, or room device.

[Join the Meeting](#)

Meeting ID: 239 407 032 347

Passcode: vEFjZB

[Download Teams](#) | [Join on the web](#)

In accordance with the Code of Maryland, General Provisions, Section 3-302 (Open Meetings Act), notice is hereby given that a portion of this meeting will be held in closed session.

1.2. Roll Call

1.3. Pledge of Allegiance

1.4. Approval of the Meeting Agenda

2. Approval of Minutes

2.1. Approval of minutes from meeting on January 14, 2025.

3. Petitions, Communications, Appearances and Public Comment

3.1. Public Comment

3.2. Items of Recognition

3.2. Proclamation: Black History Month, February 2025

3.3. Department Monthly Highlights

3.3. Finance Department (Larsen)

3.3. Human Resources Department (Kennedy)

3.3. Inspections Department (Mosrie)

3.3. La Plata Police Department (Schinner)

3.3. Legislative Services Department (Phipps)

3.3. Public Works Department

4. Matters of Council Discussion

4.1. USI Consulting Group Presentation on Creating a New Plan (Kennedy/USICG)

4.2. Finance Committee Recommendations (Larsen)

4.3. Extension of General Election Voting Hours (Phipps)

5. Legislation

5.1. Ordinance 25-01, Annexation Development (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Annexation Development

FOR the purpose of establishing procedures for the acceptance of development applications, site plans, and subdivision plans following annexation, pursuant to the requirements of Section 4-401 of the Local Government Article of the Annotated Code of Maryland; and all matters generally relating thereto.

5.2. Ordinance 25-02, Amendment to Town of La Plata Fiscal Year 2024 Financial Plan/Budget (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Amendment to Town of La Plata Fiscal Year 2024 Financial Plan/Budget

FOR the purpose of amending the Town of La Plata Fiscal Year 2024 (FY24) Financial Plan/Budget to reflect the activities of the 2023 B Series Bonds; and all matters generally relating thereto.

5.3. Resolution 25-01, Extension of the May 6, 2025, General Election Voting Hours (For Introduction and Consideration of Adoption)

A RESOLUTION concerning

Extension of the May 6, 2025, General Election Voting Hours

FOR the purpose of extending the voting hours for the May 6, 2025, General Election from the times specified in the Charter of the Town of La Plata, § C7-10, and all matters generally relating thereto.

6. New Business

6.1. Reports from the Mayor and Town Council

7. Adjourn

7.1. Adjournment



Town of La Plata **PROCLAMATION**

**Black History Month
February 2025**

WHEREAS, Black history is a book rich with the American experience but with many pages yet unexplored; and

WHEREAS, Black History Month affords special opportunity to become more knowledgeable about Black heritage, and to honor the many Black leaders who have contributed to the progress of our nation; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, the 2025 theme of Black History Month, "African Americans and Labor," focuses on the impact of work on the experience of Black people, ranging from the past agricultural labor of enslaved Africans to today's Black professionals providing leadership as corporate executives and entrepreneurs; and

WHEREAS, The Town of La Plata encourages the preservation of our African American history and applauds the efforts of groups such as the Willing Helpers Society and the African American Heritage Society, as well as the La Plata Historic Preservation Commission, to ensure that African American contributions and achievements are recognized for their integral part in the history of La Plata and the surrounding areas;

NOW, THEREFORE, WE, THE COUNCIL OF THE TOWN OF LA PLATA, proclaim February 2025 "Black History Month" in the Town of La Plata, in appreciation of the many achievements of La Plata's African American community and those across this nation and its history, and encourage our community to unite in making this a period of rededication to the principles of justice and equality for all peoples.

COUNCIL OF THE TOWN OF LA PLATA

SEAL:

Jeannine E. James, Mayor

David L. Winkler, Councilman

ATTEST:

Matthew D. Trollinger, Councilman

Kelly G. Phipps
Interim Town Clerk

Evalyne L. Bryant-Ward, Councilwoman

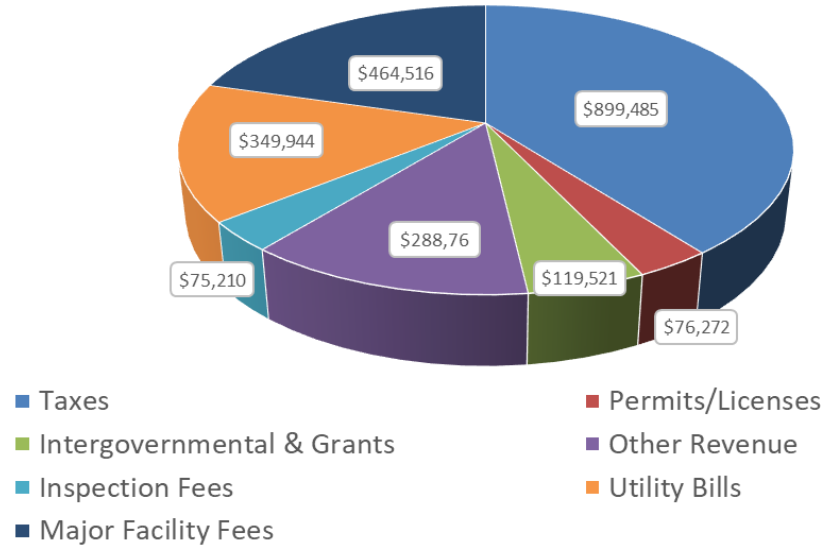
David M. Jenkins, Councilman

Date: _____

Monthly Treasurer Report

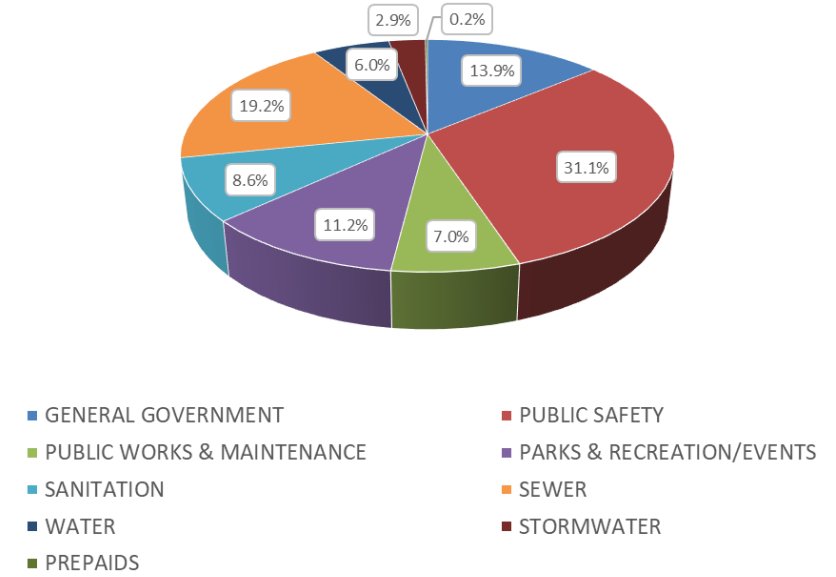
For Fiscal Year 2025 Through November 30, 2024

Cash Inflows for November 2024 By Source



Total cash inflows for November 2024 was \$2,276,355

Cash Outflows for November 2024 By Function



Total cash outflow for November 2024 was \$1,399,442

Bank & Investment Accounts as of November 30, 2024

Checking Account Activity

Balance at 11/01/2024	\$1,842,020.00
Credits	
Cash/Check Deposits	\$995,291.99
Credit Card Trans Deposits	\$873,804.15
Taxes Collected	\$783,124.72
Intra-Gov't & Grants Deposits	\$84,882.79
Other Deposits	\$69,277.05
Interest from MBS	\$55,820.69
Transfer from ICS	<u>\$543,053.24</u>
	\$3,405,254.63
Debits	
Payroll (Salary/Taxes/Benefits)	\$606,506.37
Vendor Check Payments	\$255,138.20
Vendor ACH Payments	\$452,771.36
Other Outflows	\$7,112.15
Returned Checks	\$0.00
Transfer to ICS	<u>\$2,175,746.55</u>
	\$3,497,274.63
Balance at 11/30/2024	\$1,750,000.00

Investment Account Balance

WesBanco Investment Account (ICS)

Balance at 11/01/2024	\$29,453,054.13
In from Checking Account	\$2,175,746.55
Interest	\$121,740.34
Out to Checking Account	<u>-\$543,053.24</u>
Balance at 11/30/2024	\$31,207,487.78

Mult-Ban Securities, Inc.

Money Market	\$176,406.77
Certificates of Deposit	<u>\$9,565,354.32</u>
Balance at 11/30/2024	\$9,741,761.09

PNC MLGIP - General Account

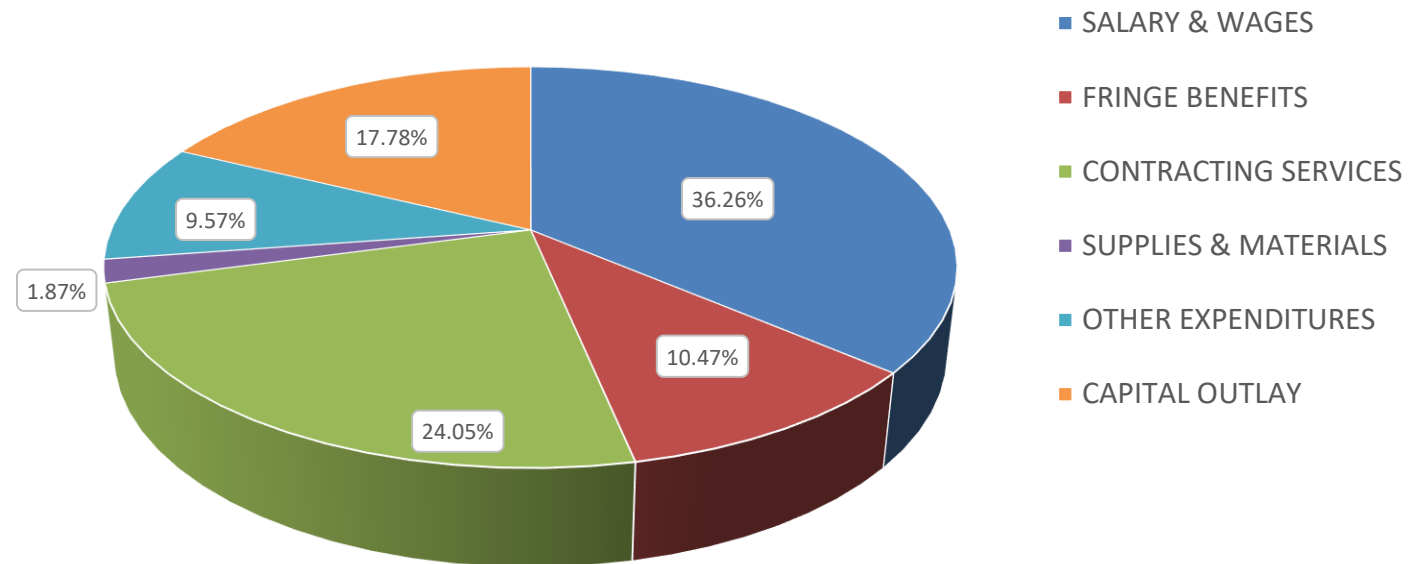
Balance at 11/01/2024	\$4,140,494.68
Interest	<u>\$16,204.59</u>
Balance at 11/30/2024	\$4,156,699.27

PNC MLGIP - Vehicle Repl

Balance at 11/01/2024	\$1,016,809.99
Interest	<u>\$3,979.47</u>
Balance at 11/30/2024	\$1,020,789.46

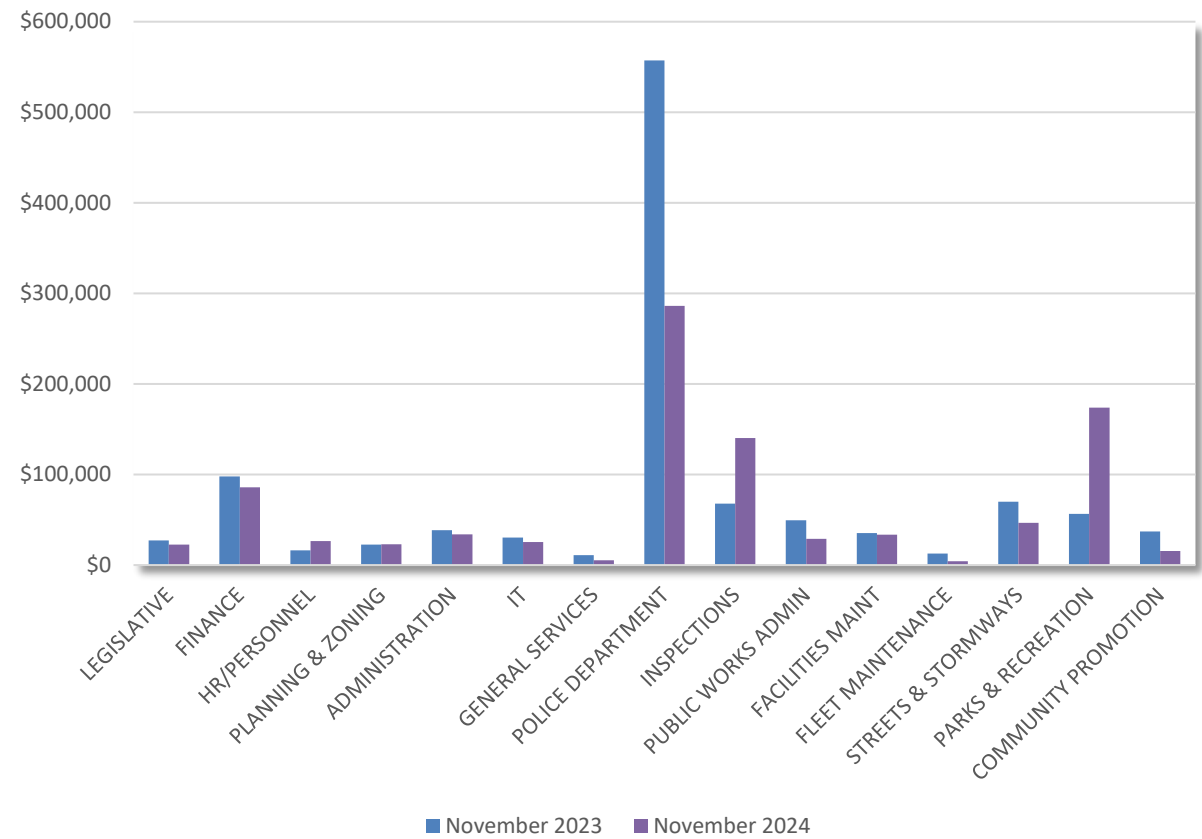
General Fund

YTD General Fund Percentage of Expenditures By Category



Total Expenditures through November 30, 2024 are \$5,954,793 or 38.3% of FY2025 Budget

General Fund Expenditures for November by Department



Fiscal Year to Date Notes:

Bond interest was paid for the 2023A series in the amount of \$485,809 through the Administration department.

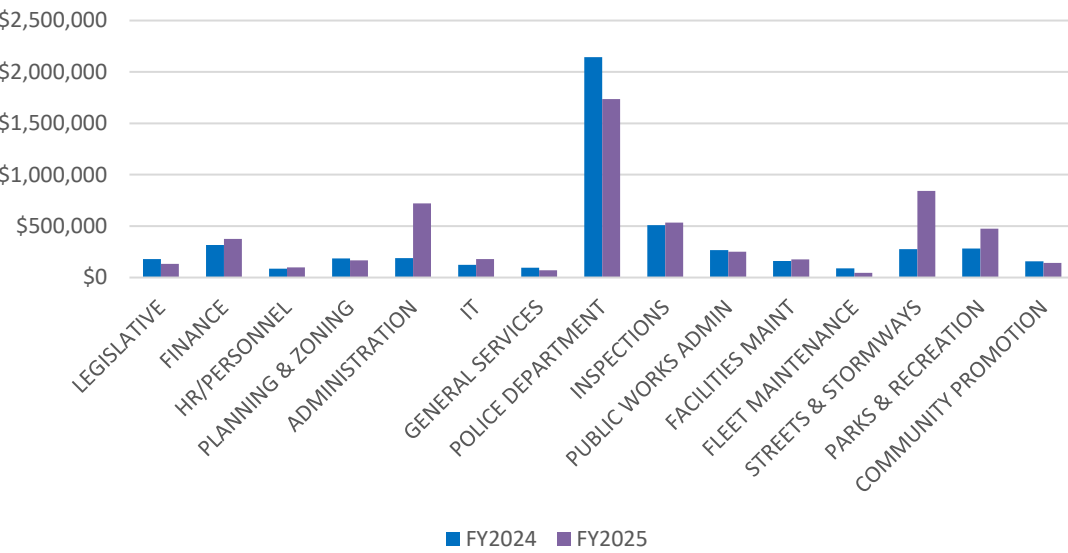
FY25 variance in Streets is due to paving done in October compared to FY24 in December and June

FY25 Parks variance is due to the construction of Tilghman Lake Dam

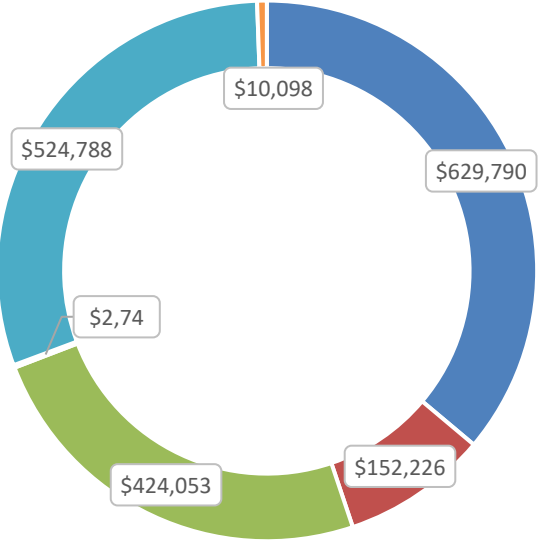
Police variance between FY24 and FY25 is due to the purchase and upfitting of 3 vehicles in November of FY24.

Inspections variance is due to the purchase of a new truck in FY25 and an increase in inspections in November 2024 compared to November of 2023.

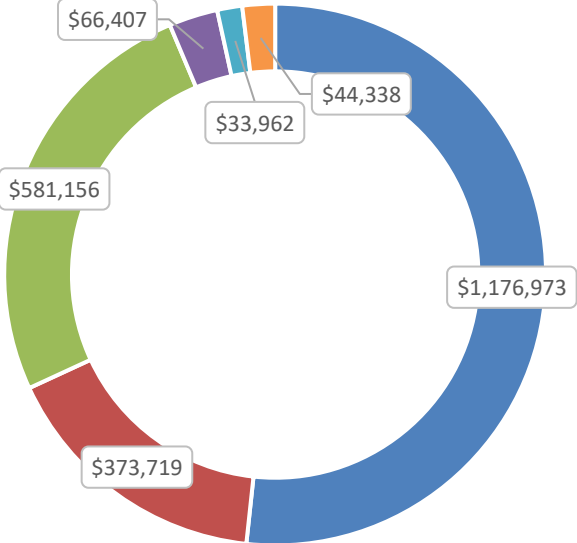
General Fund YTD Expenditures at November 30th by Department



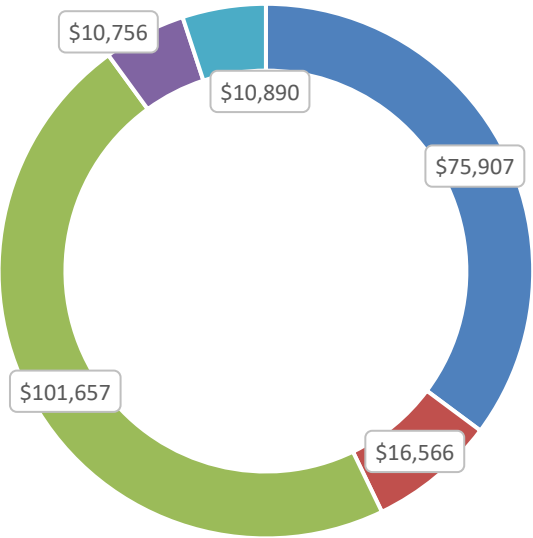
FY2025 YTD General Government Expenditures



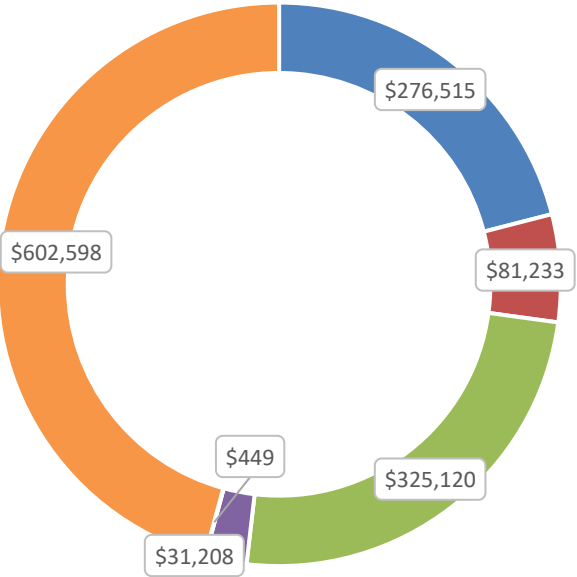
FY2025 YTD Public Safety Expenditures



FY2025 YTD Parks & Recreation/Events Expenditures



FY2025 YTD Public Works Expenditures



General Fund Expenditures

	November 2023	November 2024	FY2024	Year to Date FY2025	Variance	Variance %
SALARY & WAGES	\$442,560	\$378,614	\$2,156,215	\$2,159,184	\$2,969	
FRINGE BENEFITS	\$111,682	\$110,186	\$632,959	\$623,744	-\$9,215	
	<u>\$554,242</u>	<u>\$488,800</u>	<u>\$2,789,175</u>	<u>\$2,782,928</u>	<u>-\$6,246</u>	-0.22%
CONTRACTING SERVICES	\$236,508	\$237,197	\$1,447,757	\$1,431,986	-\$15,771	
SUPPLIES & MATERIALS	\$60,036	\$7,891	\$225,561	\$111,116	-\$114,445	
OTHER EXPENDITURES	\$28,527	\$12,956	\$115,933	\$570,088	\$454,155	
	<u>\$325,070</u>	<u>\$258,045</u>	<u>\$1,789,251</u>	<u>\$2,113,190</u>	<u>\$323,939</u>	18.10%
CAPITAL OUTLAY	\$250,489	\$205,405	\$481,602	\$1,058,675	\$577,074	
RESERVES	\$0	\$0	\$0	\$0	\$0	
	<u>\$250,489</u>	<u>\$205,405</u>	<u>\$481,602</u>	<u>\$1,058,675</u>	<u>\$577,074</u>	119.82%
Total Expenditures	\$1,129,801	\$952,249	\$5,060,027	\$5,954,793	\$894,766	17.68%

SERVICES Category includes:

OTHER SERVICES

- ADS & NOTICES
- BANK CHARGES
- POSTAGE / DELIVERY
- PRINTING / REPRODUCTION SERVICES

INSURANCE

LICENSES/USER FEES

MAINTENANCE & REPAIRS

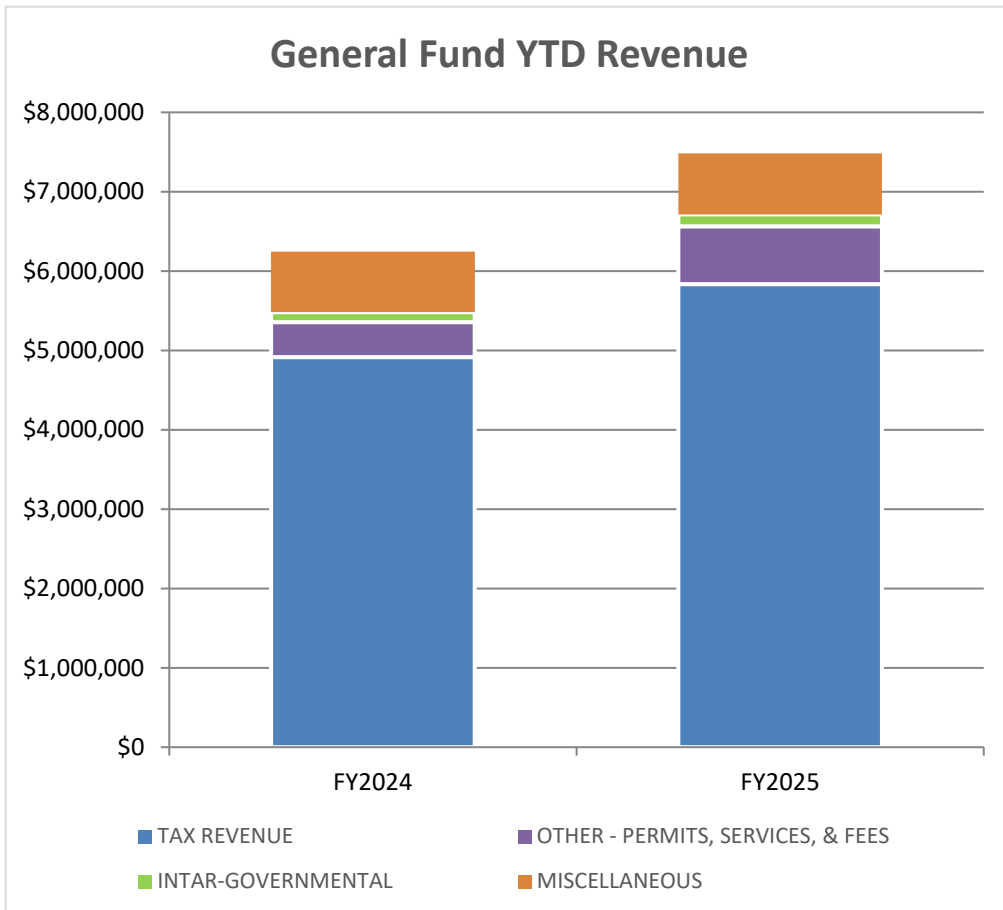
RENTS

UTILITES

PROFESSIONAL SERVICES

- ARCH/ENG/PLANNER
- ATTORNEY
- AUDITOR
- CONTRACTOR
- FCILITY OPERATIONS
- INSPECTION SVCS
- IT SUPPORT

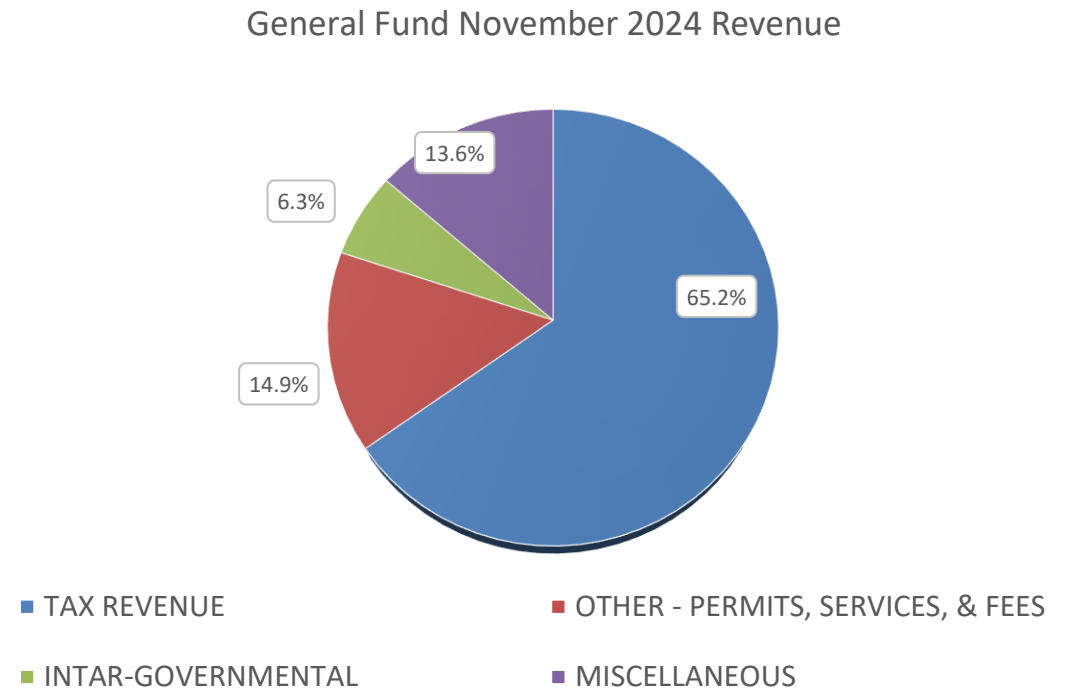
TELEPHONE/COMMUNICATIONS



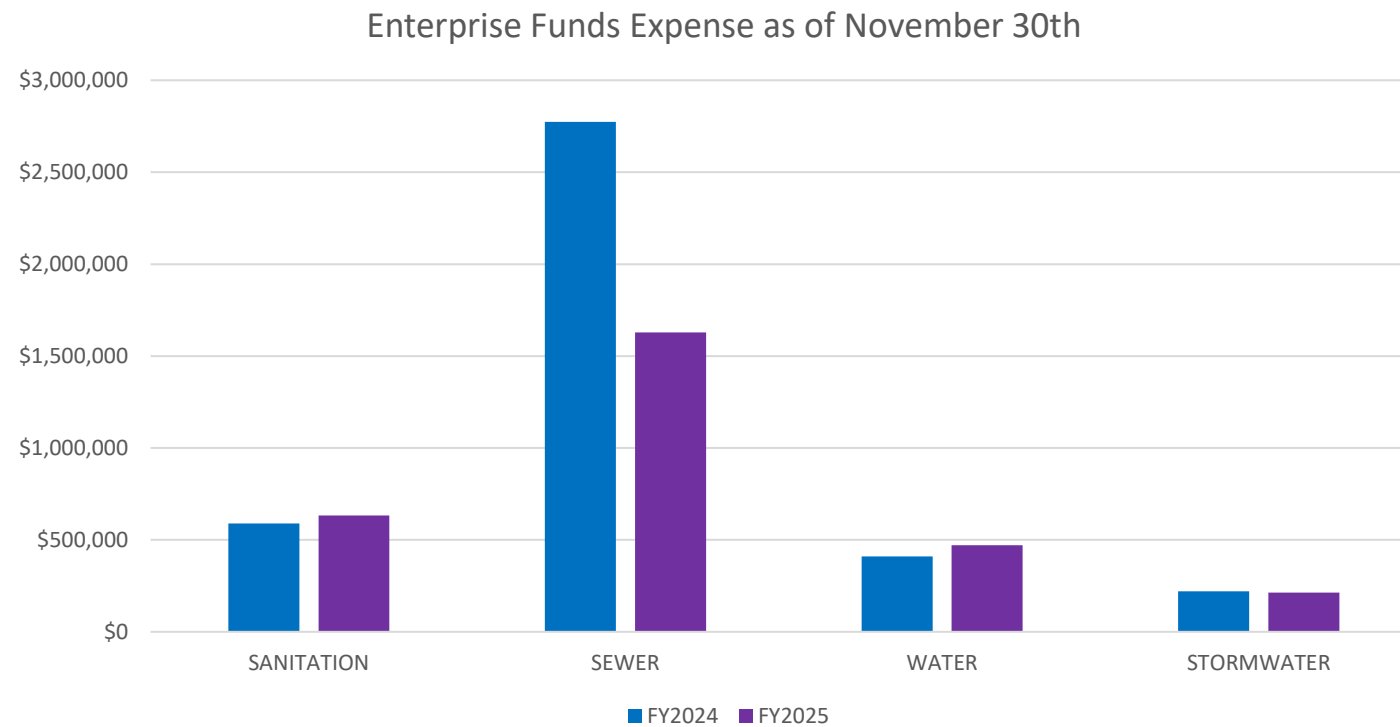
Revenue through October 31, 2024 is \$6,574,691

Fiscal Year Month Notes:

Investment revenue accounts for the majority in miscellaneous.

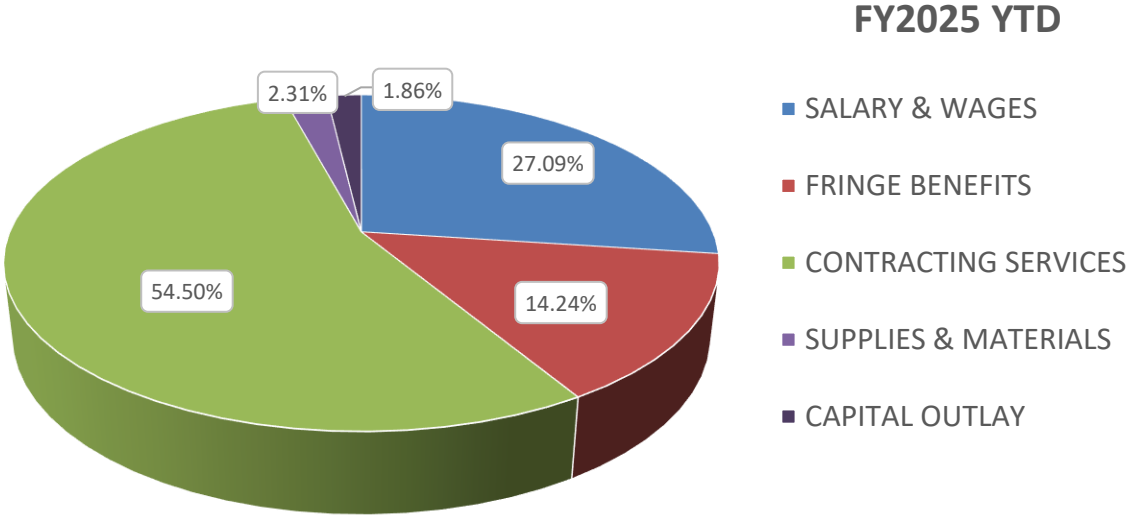


Enterprise Funds



Sanitation Fund Expense By Category

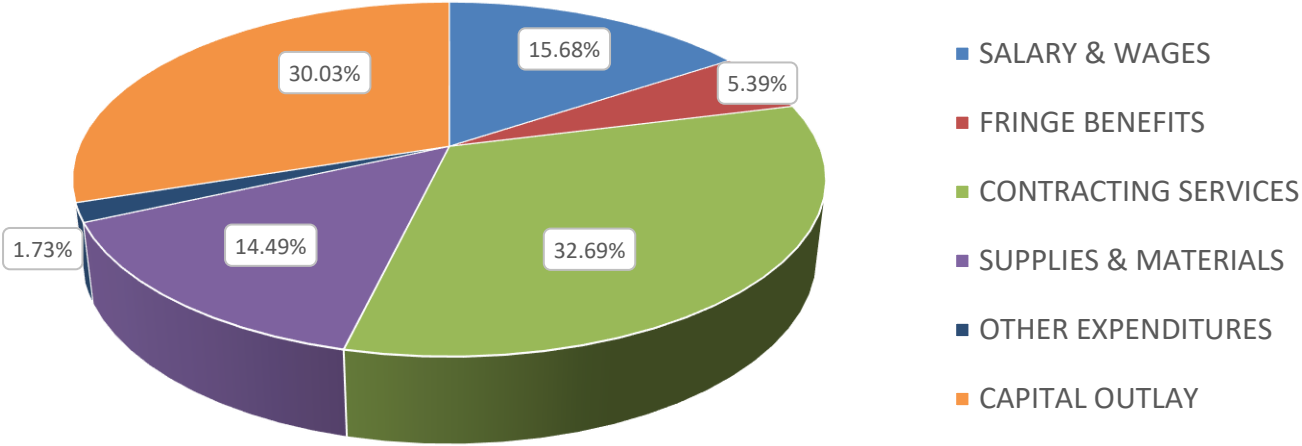
	November 2023	November 2024	FY2024	Year to Date FY2025	Variance	Variance %
SALARY & WAGES	\$29,420	\$34,233	\$122,660	\$171,302	\$48,642	
FRINGE BENEFITS	\$11,998	\$17,751	\$63,516	\$90,014	\$26,498	
	\$41,417	\$51,984	\$186,176	\$261,316	\$75,140	40.36%
CONTRACTING SERVICES	\$61,792	\$63,343	\$327,845	\$344,619	\$16,774	
SUPPLIES & MATERIALS	\$1,041	\$27	\$20,364	\$14,605	-\$5,760	
OTHER EXPENDITURES	\$0	\$0	\$0	\$0	\$0	
	\$62,833	\$63,370	\$348,210	\$359,224	\$11,015	3.16%
CAPITAL OUTLAY	\$0	\$0	\$54,225	\$11,792	-\$42,433	
TRANSFERS	\$0	\$0	\$0	\$0	\$0	
	\$0	\$0	\$54,225	\$11,792	-\$42,433	-78.25%
Total Expenditures	\$104,251	\$115,354	\$588,610	\$632,332	\$43,722	7.43%



Sewer Fund Expense By Category

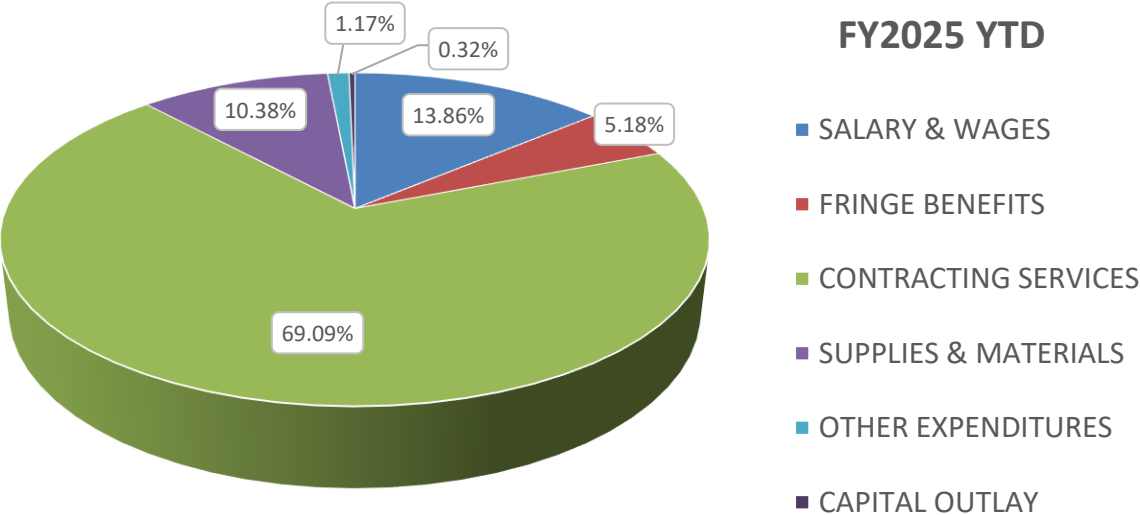
	November 2023	November 2024	FY2024	Year to Date FY2025	Variance	Variance %
SALARY & WAGES	\$49,436	\$51,547	\$229,566	\$255,393	\$25,827	
FRINGE BENEFITS	\$17,252	\$16,404	\$94,989	\$87,725	-\$7,265	
	\$66,688	\$67,950	\$324,555	\$343,117	\$18,562	5.72%
CONTRACTING SERVICES	\$67,718	\$98,689	\$490,288	\$532,371	\$42,083	
SUPPLIES & MATERIALS	\$48,837	\$36,180	\$210,264	\$235,994	\$25,731	
OTHER EXPENDITURES	\$388	\$0	\$30,244	\$28,109	-\$2,136	
	\$116,942	\$134,869	\$730,796	\$796,474	\$65,678	8.99%
CAPITAL OUTLAY	\$858,212	\$92,755	\$1,719,210	\$489,191	-\$1,230,019	
TRANSFERS & DEBT PAYMENT	\$0	\$0	\$0	\$0	\$0	
	\$858,212	\$92,755	\$1,719,210	\$489,191	-\$1,230,019	-71.55%
Total Expenditures	\$1,041,842	\$295,574	\$2,774,562	\$1,628,782	-\$1,145,779	-41.30%

FY2025 YTD



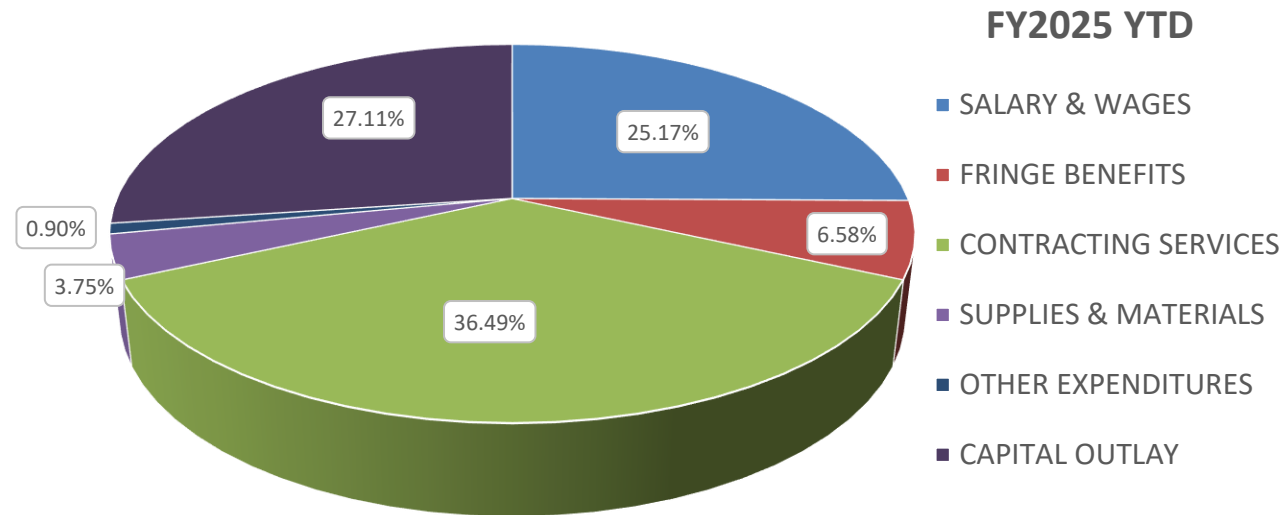
Water Fund Expense By Category

	November 2023	November 2024	FY2024	Year to Date FY2025	Variance	Variance %
SALARY & WAGES	\$15,581	\$11,172	\$66,164	\$65,144	-\$1,020	
FRINGE BENEFITS	\$5,270	\$4,305	\$29,582	\$24,369	-\$5,213	
	\$20,851	\$15,477	\$95,746	\$89,513	-\$6,233	-6.51%
CONTRACTING SERVICES	\$39,366	\$26,538	\$246,695	\$324,802	\$78,108	
SUPPLIES & MATERIALS	\$16,269	\$4,471	\$53,946	\$48,811	-\$5,135	
OTHER EXPENDITURES	\$340	\$0	\$8,438	\$5,489	-\$2,949	
	\$55,975	\$31,009	\$309,079	\$379,103	\$70,024	22.66%
CAPITAL OUTLAY	\$4,500	\$0	\$4,500	\$1,526	-\$2,974	
TRANSFERS & DEBT PAYMENT	\$0	\$0	\$0	\$0	\$0	
	\$4,500	\$0	\$4,500	\$1,526	-\$2,974	-66.09%
Total Expenditures	\$81,326	\$46,486	\$409,325	\$470,142	\$60,817	14.86%

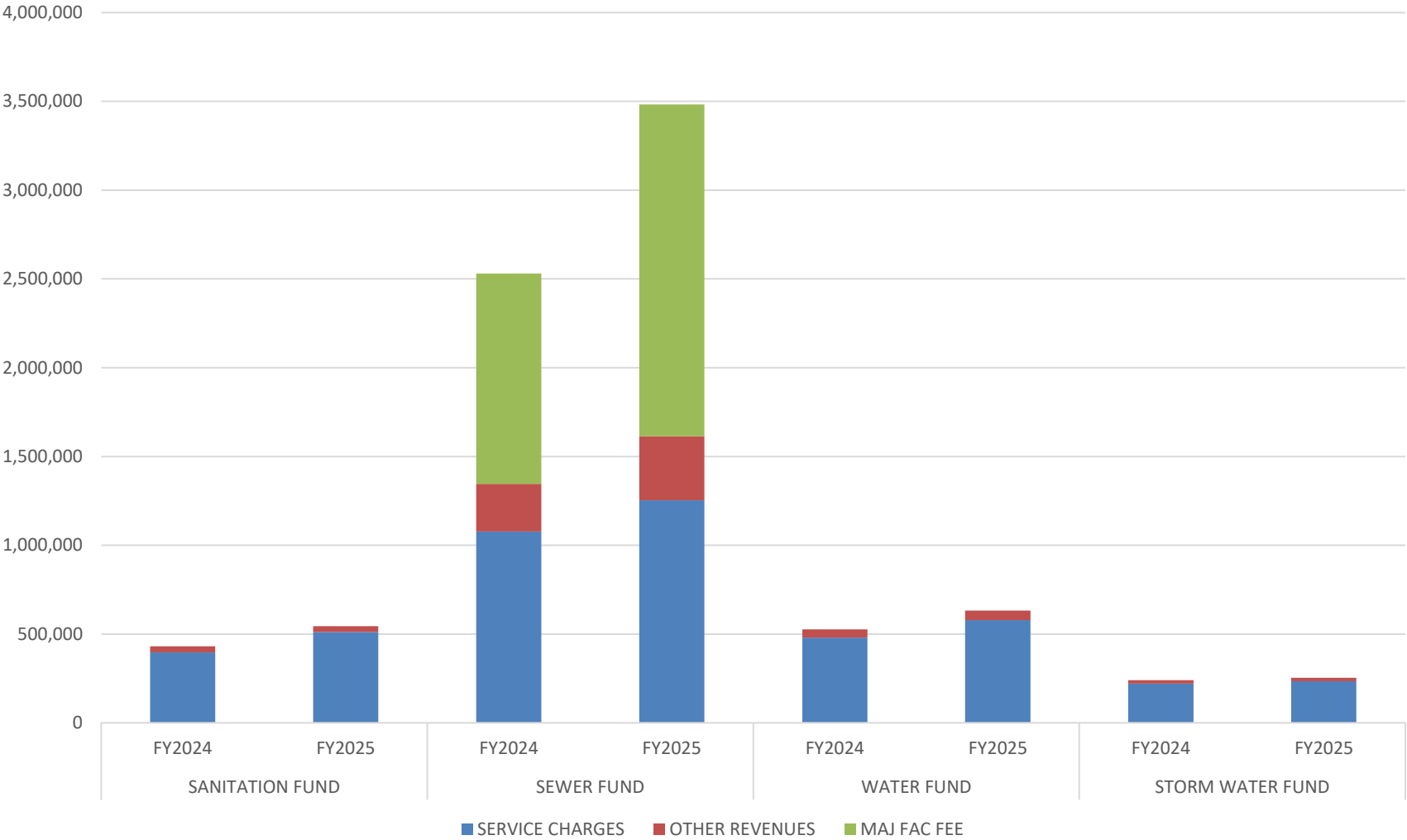


Stormwater Fund Expense By Category

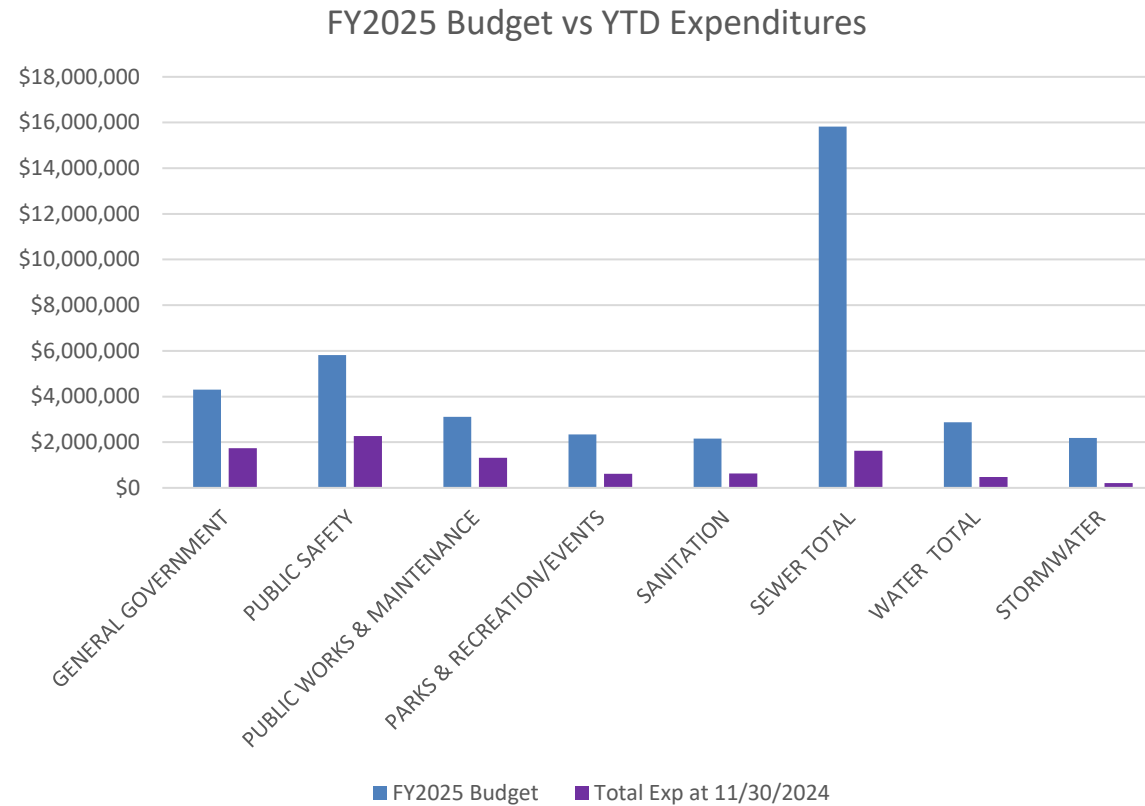
	November 2023	November 2024	FY2024	Year to Date FY2025	Variance	Variance %
SALARY & WAGES	\$10,604	\$10,769	\$52,610	\$53,853	\$1,243	
FRINGE BENEFITS	\$2,451	\$2,541	\$14,719	\$14,074	-\$646	
	\$13,055	\$13,310	\$67,330	\$67,927	\$597	0.89%
CONTRACTING SERVICES	\$6,917	\$18,222	\$66,680	\$78,077	\$11,396	
SUPPLIES & MATERIALS	\$12	\$628	\$30,463	\$8,021	-\$22,442	
OTHER EXPENDITURES	\$0	\$0	\$1,750	\$1,918	\$168	
	\$6,929	\$18,850	\$98,894	\$88,017	-\$10,877	-11.00%
CAPITAL OUTLAY	\$17,304	\$12,738	\$53,685	\$58,004	\$4,320	
TRANSFERS	\$0	\$0	\$0	\$0	\$0	
	\$17,304	\$12,738	\$53,685	\$58,004	\$4,320	-7.45%
Total Expenditures	\$37,288	\$44,899	\$219,908	\$213,948	-\$5,960	-2.71%



YTD Enterprise Fund Revenues

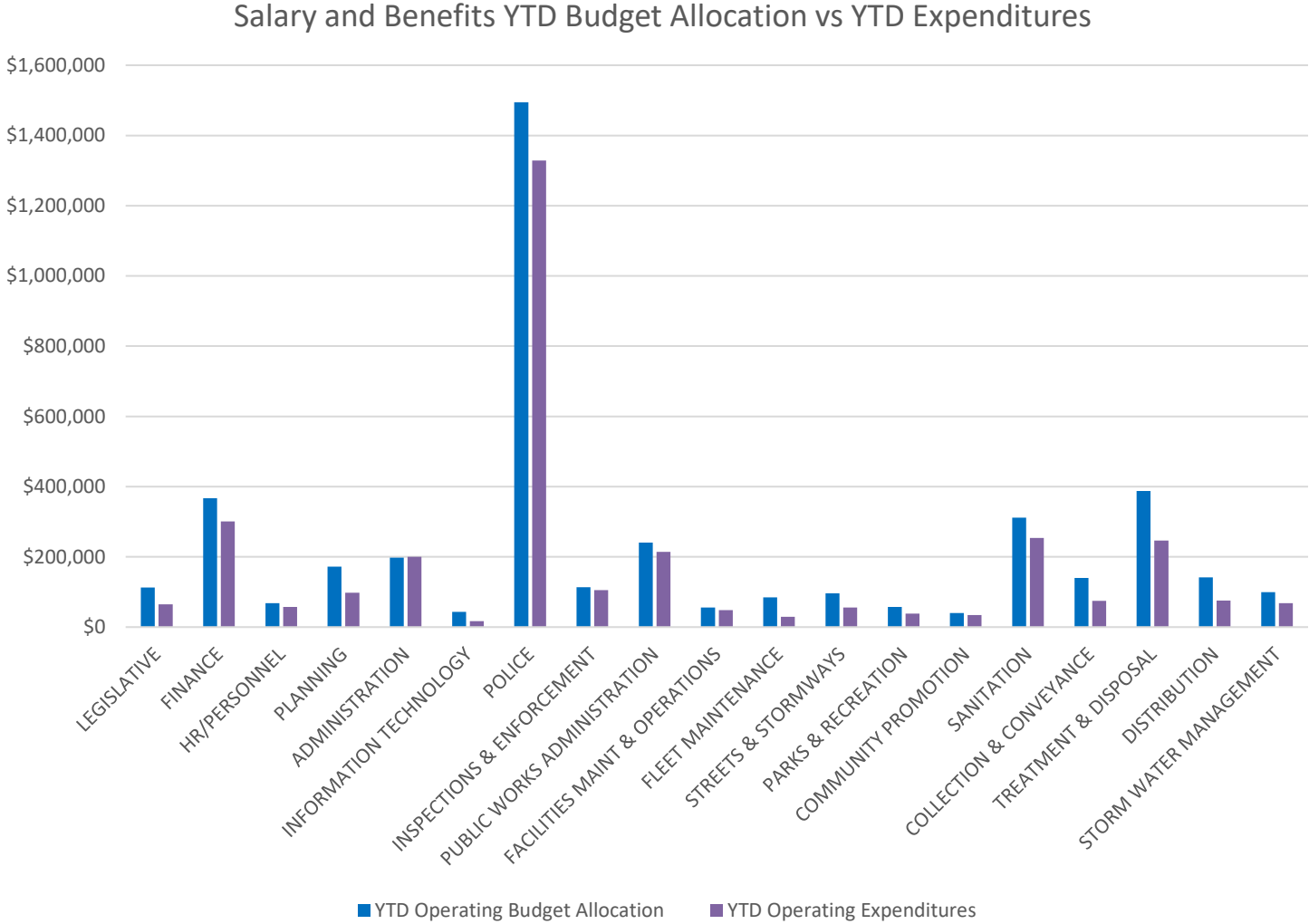


FY 2025 Budget vs Actual YTD



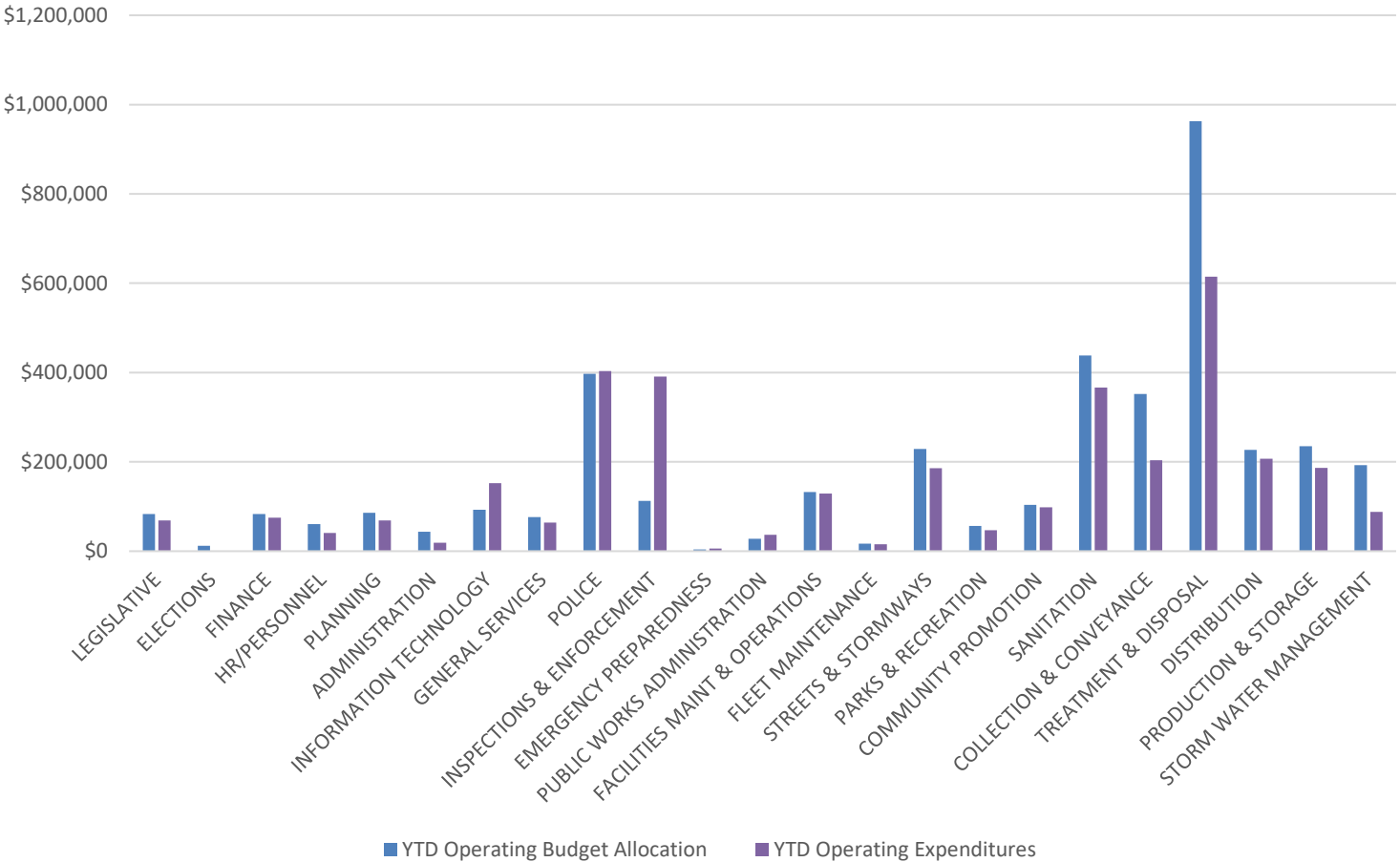
Total Expenditures through November 30, 2024 is \$8,899,998 or 23.1% of FY2025 Budget

Department	FY2025 Budget	Total Exp at 11/30/2024	Budget Remaining	Percent Remaining
LEGISLATIVE	\$472,662	\$133,079	\$339,583	71.84%
ELECTIONS	\$29,540	\$0	\$29,540	100.00%
FINANCE	\$1,081,585	\$376,057	\$705,528	65.23%
HR/PERSONNEL	\$308,710	\$98,091	\$210,619	68.23%
PLANNING-ZONING	\$619,606	\$166,659	\$452,947	73.10%
ADMINISTRATION	\$1,261,898	\$721,737	\$540,161	42.81%
INFORMATION TECHNOLOGY	\$341,878	\$178,982	\$162,896	47.65%
GENERAL SERVICES	\$183,005	\$69,095	\$113,910	62.24%
GENERAL GOVERNMENT	\$4,298,884	\$1,743,700	\$2,555,184	59.44%
POLICE	\$5,239,738	\$1,735,652	\$3,504,086	66.88%
INSPECTIONS & ENFORCEMENT	\$571,705	\$534,971	\$36,734	6.43%
EMERGENCY PREPAREDNESS	\$9,000	\$5,931	\$3,069	34.10%
PUBLIC SAFETY	\$5,820,443	\$2,276,554	\$3,543,889	60.89%
PUBLIC WORKS ADMINISTRATION	\$649,715	\$250,570	\$399,145	61.43%
FACILITIES MAINT & OPERATIONS	\$664,757	\$177,741	\$487,016	73.26%
FLEET MAINTENANCE	\$255,372	\$44,718	\$210,654	82.49%
STREETS & STORMWAYS	\$1,534,964	\$844,093	\$690,871	45.01%
PUBLIC WORKS & MAINTENANCE	\$3,104,808	\$1,317,123	\$1,787,685	57.58%
PARKS & RECREATION-GENERAL	\$1,979,682	\$474,375	\$1,505,307	76.04%
COMMUNITY PROMOTION	\$365,443	\$143,042	\$222,401	60.86%
PARKS & RECREATION/EVENTS	\$2,345,125	\$617,416	\$1,727,709	73.67%
Total General Fund	\$15,569,260	\$5,954,793	\$9,614,467	61.75%
SANITATION	\$2,154,009	\$632,332	\$1,521,677	70.64%
COLLECTION & CONVEYANCE	\$4,279,693	\$677,783	\$3,601,910	84.16%
TREATMENT & DISPOSAL	\$11,548,413	\$950,999	\$10,597,414	91.77%
SEWER TOTAL	\$15,828,106	\$1,628,782	\$14,199,324	89.71%
DISTRIBUTION	\$2,302,065	\$281,971	\$2,020,094	87.75%
PRODUCTION & STORAGE	\$564,110	\$188,172	\$375,938	66.64%
WATER TOTAL	\$2,866,175	\$470,142	\$2,396,033	83.60%
STORMWATER	\$2,185,274	\$213,948	\$1,971,326	90.21%
Total Town Wide	\$38,602,824	\$8,899,998	\$29,702,826	76.94%



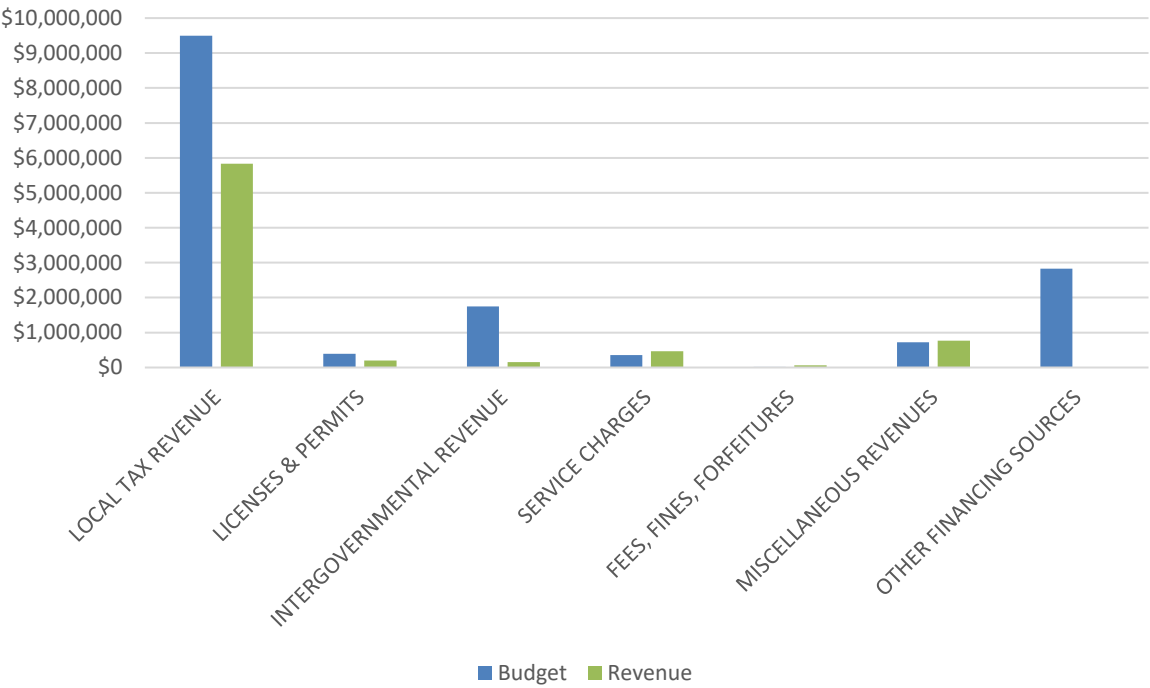
The YTD Budget Allocation is for five months to represent 07/01/24 – 11/30/24, dividing the total FY budget over 12 months.

Operating YTD Budget Allocation vs YTD Expenditures

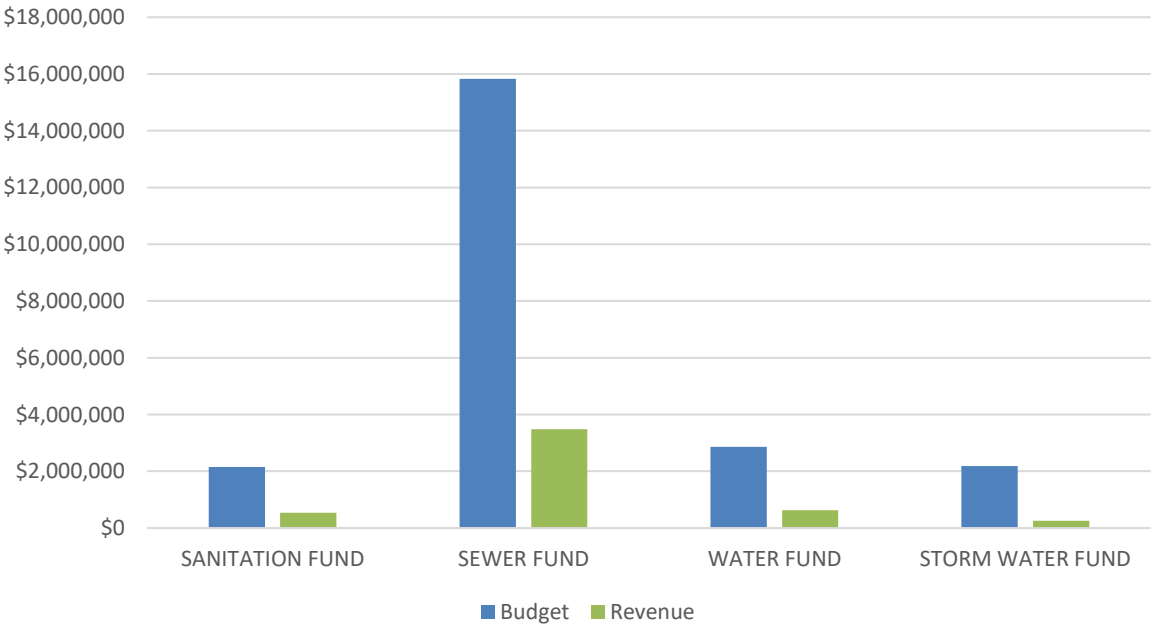


The YTD Budget Allocation is for five months to represent 07/01/24 – 11/30/24, dividing the total FY budget over 12 months.

FY2025 General Fund Budget vs YTD Revenues



FY2025 Enterprise Fund Budget vs YTD Revenues



Finance Department Updates

- The audit is finishing up and expected to be completed on January 31, 2025.
- We are currently transitioning to Account Payable Automation. This will allow departments head to review and approve invoices electronically eliminating paper invoices getting lost. Also, it will allow both finance and departments to view the status of pending invoices.
- Department budget worksheets are currently available for departments to input the FY2026 budget. Finance provided departments with a budget manual to help guide the new approach to the budget. For fiscal year 2026 finance is implementing a **Target-Based Budgeting approach**. This approach focuses on aligning departmental spending with specific performance goals and outcomes, rather than simply adjusting previous year's expenditures. Under this approach, each department will receive a funding "target" based on the town's overall financial objectives and priorities, as well as any anticipated revenue sources. Department heads will be required to demonstrate how their proposed budget aligns with these targets, ensuring that every expenditure contributes to measurable objectives such as improved service delivery, cost-efficiency, or community impact. This method encourages departments to prioritize essential services, explore innovative solutions to meet goals within the target budget, and justify the value of each request relative to its contribution to the town's broader strategic initiatives.



Department of Human Resources

Monica Lynn Kennedy, SPHR, SHRM-SCP, PSHRA-SCP, ADAC

January 2025

Talent Management

Town Hall

Procurement & Asset Management

Internal promo – Wilson, C.

Billing Coordinator

Clark, H. started 01/08/2025

Information Technology Specialist

Pending hire 02/03/2025

Town Clerk

Offered candidate stopped communication

Reposting position

Special Events Coordinator

Candidate declined offer, reposted

Vacancies Not Actively Hiring For

Planning Technician

Public Works / WWTP

PW Tech I

Duckett, S. hired 01/13/2025

WWTP – OiT (x2) started 12/30/2024

Jones, R. (experienced, prior cert.)

Sampson, K.

Resignation – PW Tech II

Vacancies Not Actively Hiring For

Fleet Mechanic

GIS Technician

PW Tech III (2 positions)

Treatment Plant Senior Operator

Treatment Plant Operator

Treatment Plant Operator in Training

Police Department

Hired – Kruger, R. as PFC (experienced)

Started 01/13/2025

Pending resignation (relocation)

Last day 01/28/2025

Officer Vacancies (2 positions)

Backfilling in progress

Turnover

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	4	84	4.76%		
February			0.00%		
March			0.00%	4.76%	
April			0.00%		
May			0.00%		
June			0.00%	0.00%	
July			0.00%		
August			0.00%		
September			0.00%	0.00%	
October			0.00%		
November			0.00%		
December			0.00%	0.00%	4.8%

**As of 01/21/2025

Voluntary – 4

1 - Retirement

2 – Personal reasons

1 – Different career path/position

Involuntary – 0

Webinars / Continuing Education

◆ Webinar

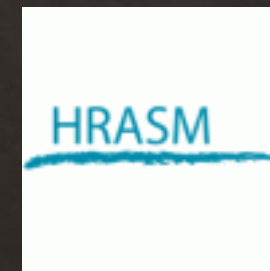
- ◆ Planning for Success: New ADA Title II Web Content and Mobile App Requirements***
- ◆ Mission Square: Q4 2024 Plan Monitor review
- ◆ PSHRA: Sustaining Mental Wellbeing in a Challenging World
- ◆ HRASM: EEOC Outreach and How to Respond to Claims

- ◆ *** TOLP will be required to be in compliance with WCAG 2.1 Level AA by 04/26/2027, as adopted by the DOJ. Employees with ability to post content to Town websites and social media pages will need Title II training to ensure compliance begins now. Applies to any documents, pictures, video, forms, etc.



Miscellaneous

- ◆ Enrolled in employment law certification program at GMU. (March – June 2025)
- ◆ Selected to speak at the National ADA Symposium in Atlanta, GA (June 2025)
 - ◆ Topic: *Breaking Barriers: Strategies for Inclusive Recruiting and Hiring*
- ◆ Appointed Diversity Director for HRASM chapter of SHRM



Pension Update



- ◆ Council requested to meet with each vendor
 - ◆ 1st vendor scheduled 01.28.2025
 - ◆ 2nd vendor scheduled 03.11.2025
- ◆ Vendors have been asked to answer questions from Council related to various components of the plan (trust, legal, administration, etc.)
- ◆ Vendors asked to provide context on challenges to create plan as proposed with Bolton's Plan Three outline
- ◆ Vendors asked to speak about IRS process for determination letter



TOWN OF LA PLATA

305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Mayor & Council
From: Aaron Mosrie, Director of Inspections
Subject: Code Enforcement Updates – December
Date: January 28, 2025

- 821 Permit applications processed (Planning Department)
- Inspections completed (Planchek)
 - Electrical inspections: 326
 - Mechanical inspections: 53
 - Plumbing inspections: 85
 - Water/Sewer inspections: 35
 - Building-related inspections: 322
- Inspections completed (Code Enforcement)
 - 59 investigations/inspections
 - 22 unauthorized signs removed
 - 5 civil citations issued



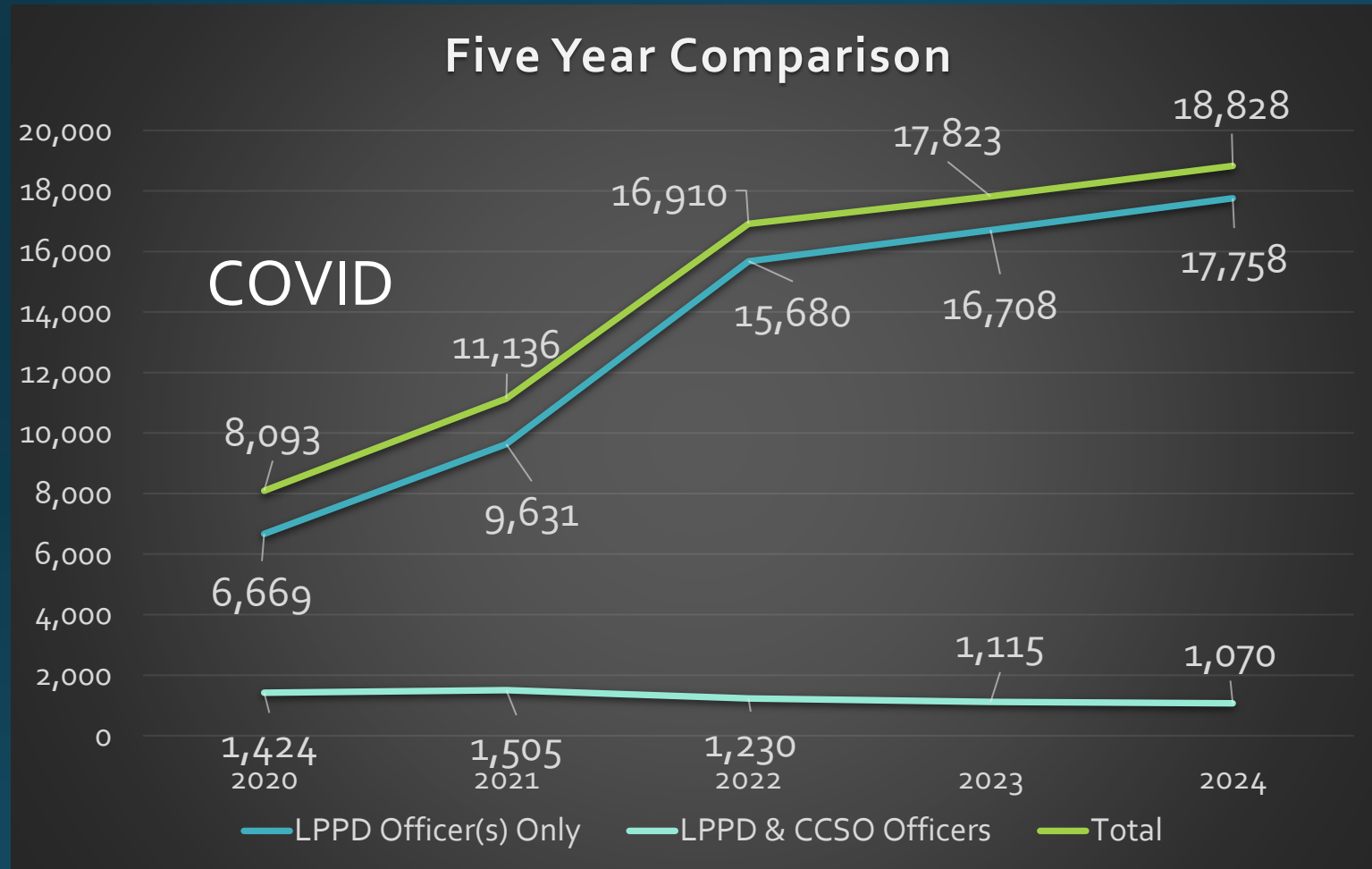
La Plata Police Department

Monthly Council Report December 2024

A Nationally Accredited Law Enforcement Agency

Monthly Council Report

Calls for Service 2020-2024



5.63% Increase in Calls
for Service 2023-2024

132.6% Increase in Calls
for Service 2020-2024

Trending

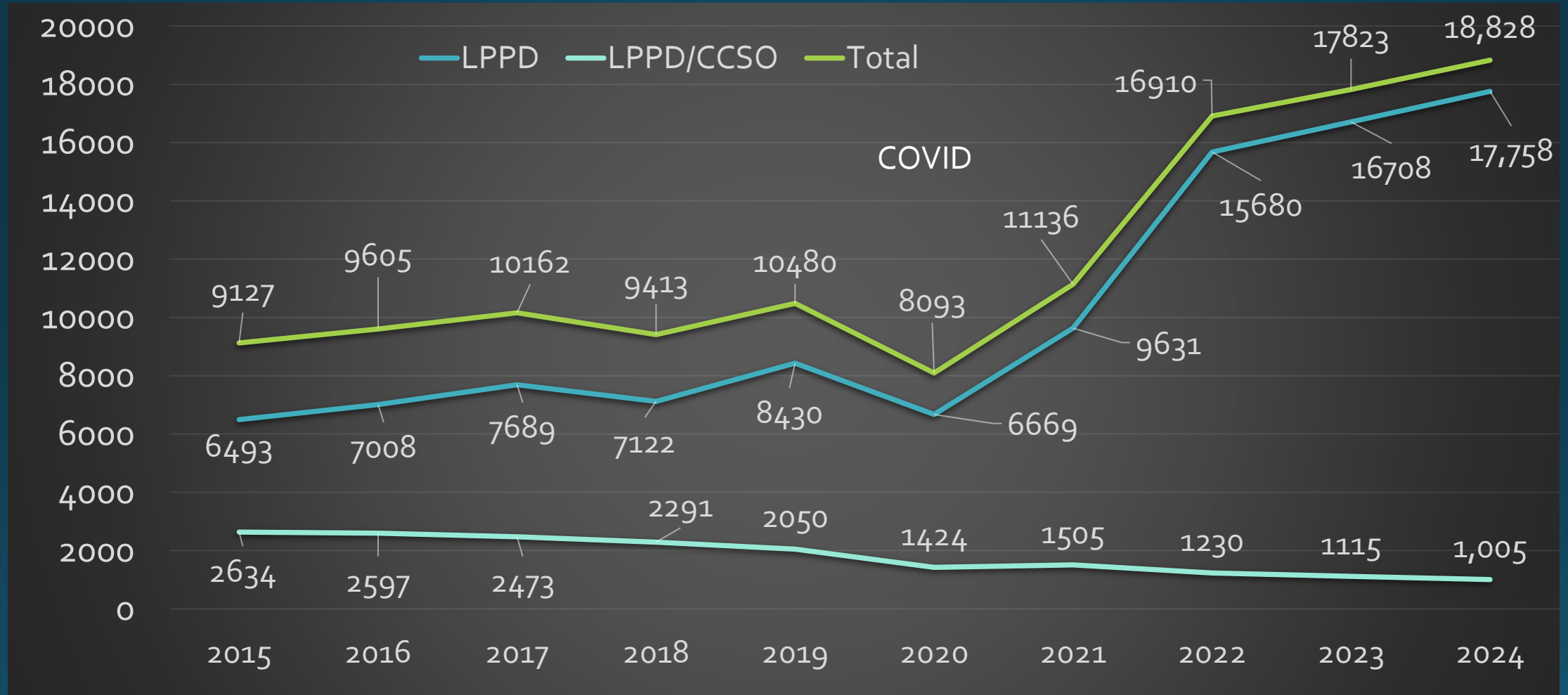
LPPD and CCSO
Trending Downward

24.85%
Decrease
2020-2024

Trending

Monthly Council Report

Calls for Service 2015-2024 (10 yrs.)



Monthly Council Report

2024 Part I Crimes & Case Closure Rate

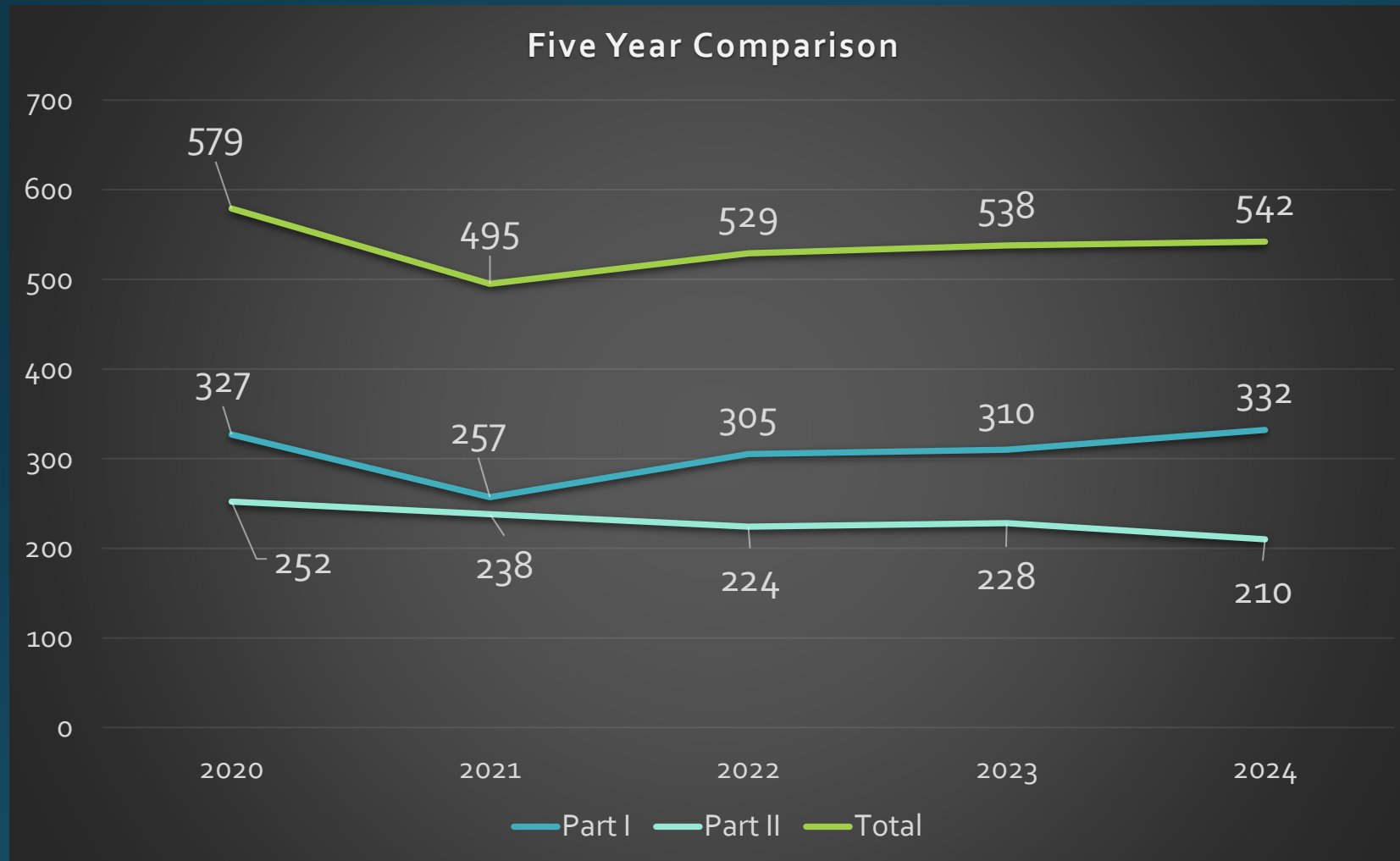


YTD Case Closure Rate: 28%*

- Homicide: 0
- Rape: 0
- Robbery: 4
- Felony Assaults/Assaults: 29
 - Misdemeanor Assaults: 87
- Burglary: 28
- Larceny: 165
- Motor Vehicle Thefts: 19
- Arson: 1
- Adult Criminal Arrests: 203*
- Juvenile Criminal Arrests: 13

*Preliminary Data

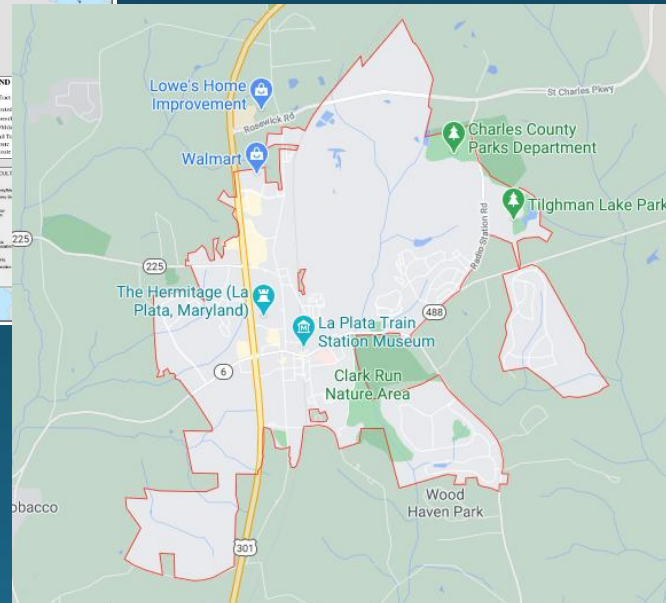
Part I & II Crimes 2020-2024



**.74% Increase in
Part I Crime from
2023**

Monthly Council Report

Part I Crime Comparison



La Plata Residents Make Up 6.33% of the County's Population

La Plata, a Trade Center
for Southern Charles
County and Beyond,
Records 12.16% of the
County's Part I Crimes

Monthly Council Report

2024 Miscellaneous Traffic Data

- Reportable Traffic Collisions - 201  9.24%
- Fatal Motor Vehicle Collisions – 4  300%
- Impaired Driving Arrests – 40  25%
- Vehicle Stops – 1,721  41.69%

Monthly Council Report

2024 Traffic Safety Photo Enforcement*

LPPD's Traffic Safety Photo Enforcement Program*:

- 100 block of Port Tobacco Road E/B – 1,310 violations
- 100 block of Port Tobacco Road W/B – 2,498 violations
- 6100 block of Radio Station Road N/B – 155 violations
- 6100 block of Radio Station Road S/B – 573 violations
- 200 block of Charles Street E/B – 509 violations
- 200 block of Charles Street W/B – 191 violations

Total violations – 4,777

* Approximately June-December 2024 **These are citation mailed to motorist

Monthly Council Report

2024 Emergency Psychological Evaluations

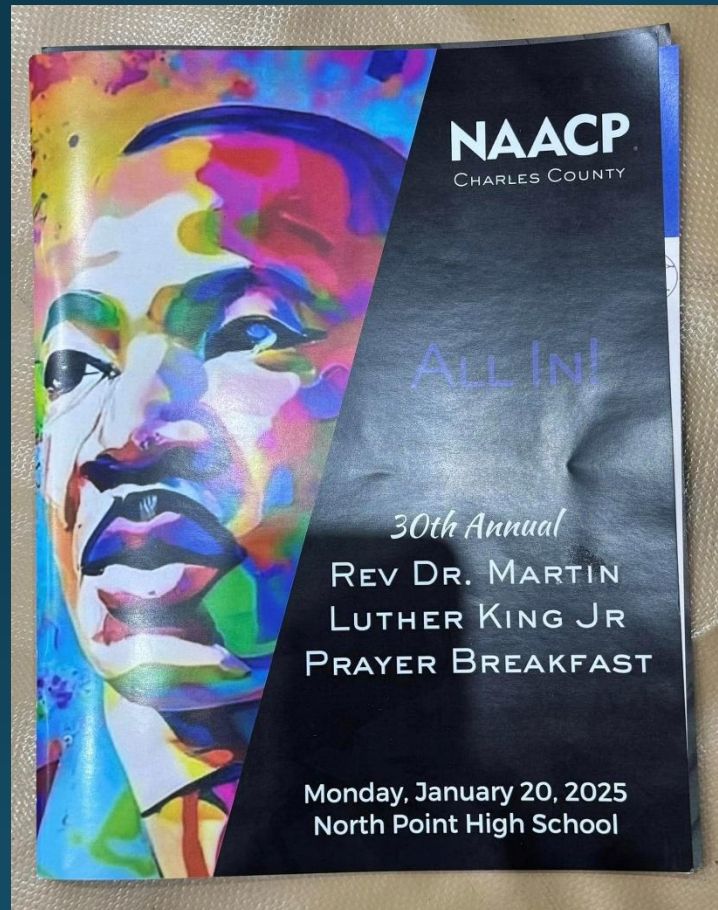


In 2024, fifty-five (55)* individuals were taken into custody for mental health evaluations.

* Excludes three (3) individuals who committed suicide.

Monthly Council Report

Reverend Dr. Martin Luther King Jr. Prayer Breakfast



Monthly Council Report

2025 Inauguration Detail



LPPD has participated in the last three inauguration details

Monthly Council Report

2025 Certification of the Election Detail



Monthly Council Report

Shop with a Cop



Monthly Council Report

Shop with a Cop



Monthly Council Report

Crime Solvers Partnership Award



Monthly Council Report

Virtual Training



All members of the LPPD are required to complete Police One Academy's virtual training on Report Writing for Law Enforcement by January 31, 2025.

Monthly Council Report

Upcoming Events

- Special Olympics Maryland Super Plunge – January 24-25, 2025
- Special Olympics Maryland Polar Bear Plunge – January 31, 2025
- Night to Shine – February 7, 2025
- Special Olympics Deep Creek Dunk – February 22, 2025



Monthly Council Report

Polar Bear Plunge



January 31, 2025 – Sandy Point State Park



TOWN OF LA PLATA
305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Michelle Miner, Assistant Town Manager

From: Kelly Phipps, Legislative Services 

Subject: Department Highlights – January 2025

Date: 01/24/2025

Please see below the significant activities of the Legislative Department for January 2025.

- Legislation
 - Ordinances
 - 25-01 Annexation Development
 - 25-02 Fiscal Year 2024 Financial Plan-Budget Amendment
 - Resolutions
 - 25-01 Extension of the May 6, 2025, General Election Voting Hours
- Public Information Act Requests
 - LPPD12172024-1222: Michael Stanley (Allen, Allen, Allen & Allen); FOIA request on behalf of client Qasia Williams; Closed 01/03/2025
 - LPPD01062025-1031: Sarah Remsburg, Wilson Forte LLP; Body-worn camera footage of Cpl J. Madison from Sep. 11, 2023; Closed 01/16/2025
 - HR01212025-1624: The Brothers and Sisters of FOP Lodge #151; Current salary of all Town of La Plata employees, Historical salary and position/title data of all Town of La Plata employees, dating back to FY 2020, Hire date(s) of all current Town of La Plata employees; Identification of responsive records underway
- Awards & Recognition
 - Town Seals (2): Hooks and Hangers New Location (01/09/2025); Carolyn Johnson Retirement (01/03/2025)
 - Proclamations (1): Black History Month (February 2025)
- Training/Conferences
 - LEAD Maryland Seminar 6 (Baltimore)
- Boards and Commissions
 - Vacancies
 - Beautification Commission/Keep La Plata Beautiful (1 vacancy)
 - Board of Appeals (Alternate member/must be town resident)
 - Design Review Board (Alternate) (1 vacancy/must be town resident)
 - Finance Committee (Alternate)(1 vacancy/must be town resident)
 - Parks & Recreation Commission (1 vacancy/must be town resident)

- Beautification Commission/Keep La Plata Beautiful
 - Firehouse feasibility study contract with LD Holmes Architects executed
 - Crosswalk painting for Saint Mary's Ave/Centennial St tentatively scheduled for April 2025
- Board of Appeals public hearing postponed; New date to be determined
- Design Review Board meeting canceled; next meeting in March
- Planning Commission
 - Rules of Procedure revised
 - Steeplechase request for extension to preliminary subdivision plan approved
 - Election of officers deferred to next regular meeting in March
- Community Development
 - Attended Main Street Maryland Affiliates Bi-Annual Meeting
 - Community Roundtables: Planning meeting with Renata Rhodes and Denise Sampson to adapt Charles County Citizens Academy to La Plata
 - Attended Charles County Chamber of Commerce monthly networking mixer

Department of PW Project Highlights

Dec 12, 2024 – Jan 22, 2025

PW

- 3 major water leaks
 - 502 – 504 Kent Ave
 - 1390 Redwood Cir
 - 13 Quailwood Pkwy
- Performed weather related activities (salting, plowing, etc.)
- Completing FY Budget request worksheets

LCRR

- Minimal customer response to “Unknown” pipe material notifications. On site commercial account visits to identify materials began this week. Will continue “house” calls until private line data is collected for all commercial accounts. Then, will follow up with residential “unknowns.” Goal is to have zero “Unknown” customer material status before the end of October 2025 to eliminate the need for sending second annual notifications. Next LCRI (Lead and Copper Rule Improvements) seminar scheduled for February 5th.

WaterCad

- Commercial consumption data collected and GIS polygon layer complete. Residential 250 gallons per day / EDU to be confirmed with Town Management (or adjusted accordingly) before final model development.

AMI / Water Meter System – Data collection rate holding at 91.3%

Stormwater

- Stormwater Priority List (no particular order): North Oak to Social Services Drainage (~800LF), 1404 & 1343 Redwood Cir, 1327 Redwood, 1006/1008 Norfolk (pending HOA dedication), 1033 Wiltshire/1028 Suffolk (pending HOA dedication), 405 Patuxent Ct
- Tilghman Lake Dam Rehabilitation – Prefinal walk through completed. Punchlist received. Pending weather/temperatures the Park should reopen in mid-Feb, but final stabilization/seeding/strawing may not happen until spring
- Tilghman Lake Sediment Settling Basins – pre-construction meeting held. Grubbing pending
- Continuing to try and coordinate with maintenance contractor for Mallard pipelining adjacent to Quailwood NPDES

- NPDES
 - Quailwood Pkwy – 1 Easements received 2 pending. Bid documentation being prepared
 - Redwood Lake – Awaiting 1 permit. Bid documentation being prepared
 - Agricopia Sec 1 Pond – Dam Breach Analysis underway. Plans being finalized
 - Caroline Dr South & Morris Dr East – JPAs submitted

WWTP

- Completed repairs and preventative maintenance on MOD 4 and placed back into service
- Hired two new operators in training

Pump Station

- Performed Annual Spill Prevention Control and Countermeasure Inspections at all pump stations, wells, and WWTP



CREATING A NEW PLAN

Town of La Plata, MD

Presented January 2025 by:
Richard Sych, FSA, EA, MAAA
and Frederica Daniels, FCA, EA, MAAA
USI Consulting Group



Today's agenda

- ① Introductions
- ② Implementation Overall
- ③ Challenges
- ④ Cost and Fiscal Impact
- ⑤ Alternative Use of Existing Infrastructure
- ⑥ Questions

Introductions



RICHARD SYCH, FSA, EA, MAAA

Senior Vice President
Retirement Services
USI CONSULTING GROUP

860.856.2112
Rich.Sych@usi.com



FREDERICA DANIELS, FCA, EA, MAAA

Vice President, Senior Consulting Actuary
Retirement Services
USI CONSULTING GROUP

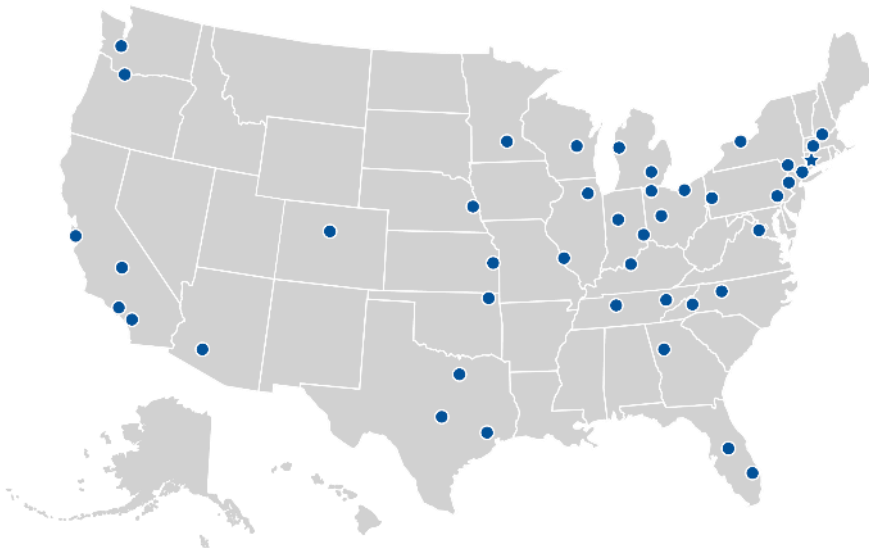
860.368.2985
Fredi.Daniels@usi.com



Leading Retirement Consulting Firm

USI Consulting Group

USI Consulting Group (USICG) is USI's retirement consulting and benefits administration division, serving a national client base with offices connected across the U.S.



Qualified &
Nonqualified Plans

Investment
Advisory Services¹

Regulatory &
Compliance

Employee
Communications

- **\$144M** in U.S. revenue²
- **\$49.5B** in assets under advisement^{1,2}
- **Top 10** retirement consulting firm measured by revenue and staff
- **4,900+** retirement plan clients²
- **650** professionals providing collaborative and outcome-oriented consulting
- **Glastonbury, CT** corporate headquarters with offices nationwide

¹ Investment Advice for institutional accounts provided by USI Advisors, Inc., an affiliate of USI Consulting Group.

² As of September 30, 2024.

USI Consulting Group ("USICG") is a corporation (incorporated in the State of Connecticut) and is a wholly-owned subsidiary of USI Insurance Services, a private equity partner with KKR.

Implementation Overall

A new plan requires 3 MAJOR ITEMS



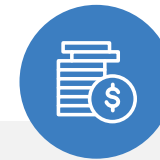
Process

- **Plan Benefits:** Agree on final provisions, benefits and methods for funding new plan
- **Cost Estimates:** Estimated Actuarially Determined Employer Contribution
- **Documentation:** Plan and trust document, custodial account, investment and funding policy
- **Administration:** Retirement committee, Pension Attorney, Actuary, Auditor, Investment Advisor, Admin/HR Team



Timing

- **Design Phase**
- **Documentation Phase:** including hiring required parties
- **Calculations:** data collection and initial year funding requirements, asset transfers (if any), balance sheet impacts
- **Ongoing Valuations:** annual or biennial reports, GASB reports, audits, etc.



Costs

- **Set-up fees** for initial Process steps & possible IRS filing
- **Initial year** balance sheet liabilities and contribution requirements
- **Ongoing fees** for actuarial valuation, disclosure report, benefit calculations, financial audit, etc.

Challenges

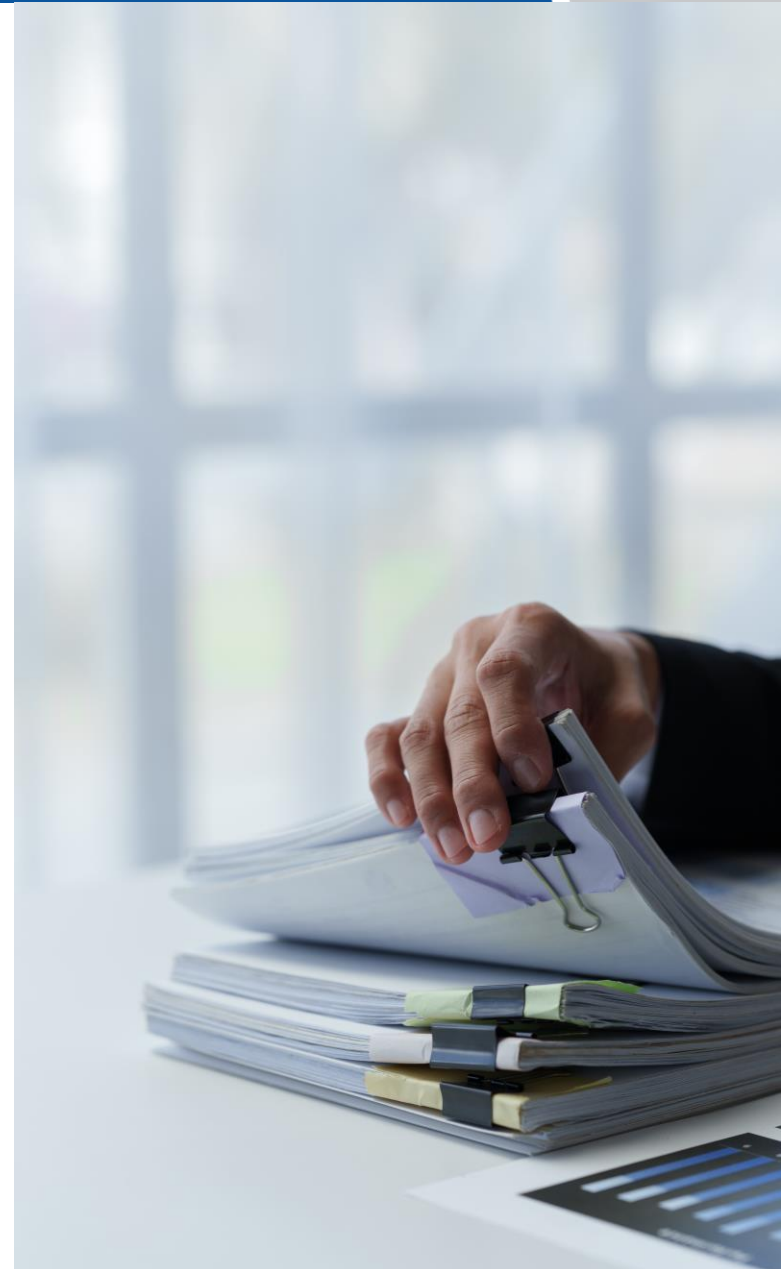
Plan Design including considerations for:

- Maryland State Retirement and Pension System (MSRPS) Benefit Offset: challenging when MSRPS plan changes in future from an administrative perspective and cost perspective (*i.e., potential for unexpected cost increases*)
- Non-Standardized Plan: “starting from scratch” on many fronts
- Classification: Benefits and provisions vary based on employment type. Handling of eligibility changes
- Eligibility: immediate versus waiting period
- Transfers: tracking of dates/service administrative challenges
- Service: vesting years, start from hire date or effective date of new plan
- Service: benefit credits, start from hire date or transfer in date
- Retirement: age and service combinations, reduction ages
- Death & Disability Benefits: design of benefit amount, eligibility requirements, payment options

Challenges (continued)

Plan documents & administrative procedures manual

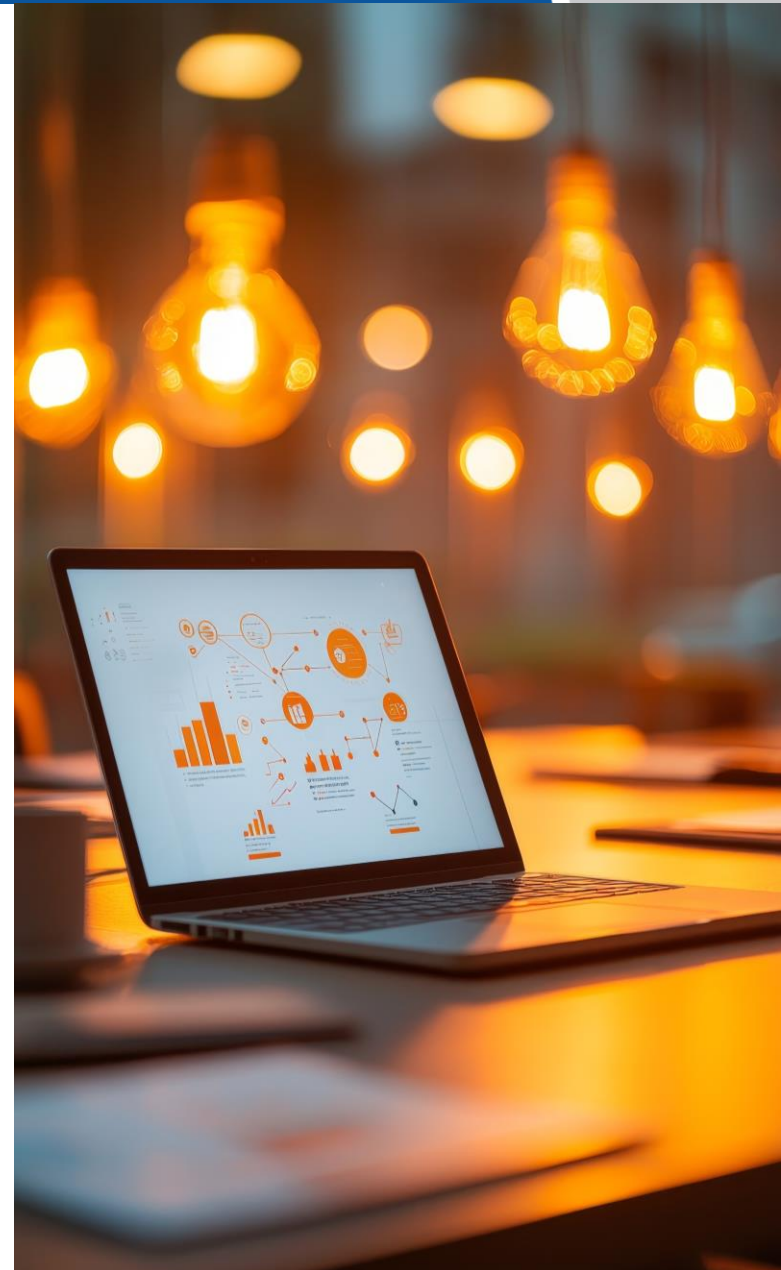
- Draft new legal document & internal administrative guide
- File with IRS for Initial Determination Letter (not required but helpful)
- Set up new Plan Trust document and Custodial Agreement (and open custodian account)
- Create Investment policy
- Develop Funding policy
- Additional valuation and investment meetings focusing on this additional/new plan
- Create an internal administrative procedures manual for HR/Admin team to follow, create new election forms, ensure legal compliance with forms, etc.



Challenges (continued)

Administration/coordination of benefits

- HR system needed to track eligibility, transfers, effective dates of changes, member status changes, etc.
- Multiplier and earnings rules changes in new plan versus MSRPS changes
- Benefit changes universal when MSRPS member group benefits change?
- Transfers tracking between plans (continually allowed versus one-time only; do assets transfer each time service is transferred)



Cost and Fiscal Impact

- Start-up costs to fund the plan (plan design, plan document, summary plan description, contribution requirement , etc.)
- On-going administration (annual service provider costs)
- Long-term risk and investment management (depends on population, funding policy and investment policy)
- Contribution costs may increase annually as salaries increase, causing greater budget impact over time (also depends on investment performance)
- Portion of contribution cost is unpredictable or uncontrollable (MSRPS offset)
- Balance sheet impacts
- GASB Reports/Financial Audit

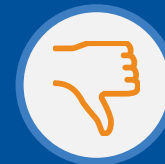


Alternative Use of Existing Infrastructure

Coordinate benefits through existing 457(b) and 401(a) plans



PRO: ability to control and change matching contributions, more practical to administer



CON: would require active engagement on behalf of the employee



Questions?



TOWN OF LA PLATA
305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Mayor and Council

From: Karina Larsen, Treasurer

Subject: Recommendation for Appointment of Chairperson and Vice-Chairperson of the Finance Committee

Date: January 23, 2025

I would like to recommend the appointment of Nichole Williams as Chairperson and Randolph Sotomayor as Vice-Chairperson of the Finance Committee. Both individuals have demonstrated commitment, essential expertise, and leadership in financial matters, making them ideal candidates to lead the committee in fulfilling its important responsibilities.

Additionally, I would like to propose that the Town Council consider revisiting the relevant ordinance to allow the Finance Committee to appoint its own chairperson and vice-chairperson in the future. Empowering the committee members to select their leadership could foster greater ownership, alignment, and cohesion within the group.

Thank you for your attention to this matter and for considering these recommendations. I am confident that appointing Nichole and Randolph to these roles will benefit our community, and I look forward to discussing the possibility of updating the ordinance at a future council meeting.



TOWN OF LA PLATA

305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Mayor and Town Council

Through: Michelle Miner, Assistant Town Manager

From: Board of Supervisors of Elections

Subject: Request for Extension of General Election Voting Hours

Date: January 23, 2025

SUMMARY

The Board hereby requests that voting hours in the town's 2025 General Elections be extended to 7:00 AM – 8:00 PM.

BACKGROUND

In response to requests from the community during the 2017 and 2021 election cycles, the Town Council extended voting hours to provide the broadest possible opportunity for community engagement in the town's General Elections. The resulting voting hours were 7:00 AM – 8:00 PM.

§ C7-10. - Conduct of elections.

It shall be the duty of the Board of Supervisors of Elections to provide for each special, primary and general election a suitable place or places for voting and suitable ballot boxes and ballots and/or voting machines. The ballots and/or voting machines shall show the name of each candidate nominated for elective office in accordance with the provisions of this Charter, arranged in alphabetical order by office, with no party designation of any kind. The Board of Supervisors of Elections shall keep the polls open from 12:00 noon until 8:00 p.m. on election days or for longer hours if the Council requires it.

The Town Council extended hours for the 2021 General Election through the adoption of Resolution 21-07, "Extension of the May 4, 2021, General Election Voting Hours."

Budget

The FY 25 Budget includes \$29,540 for election expenses. This amount was based on stipends to the Board of Supervisors of Elections on election days, expenses associated with the conduct of the elections, and the assumption that electronic voting machines would be employed during both primary and general elections, an expense estimated at \$18,110. Considering that only 205 votes were cast during the 2021 primary elections, the Board considered the expense of electronic voting during the primary elections to be excessive and recommends paper-only ballots, should primary elections be necessary. The amount budgeted for paper-only voting during primary elections would be substantially less than that budgeted for elections with both electronic and paper ballot options, as had been assumed when drafting the FY 25 elections budget and would be more than sufficient to cover expenses of additional staffing for five (5) additional hours of voting. Provisional (paper) ballots will be made available to those voters who prefer not to use voting machines.

Staffing

Town Charter §C7-2.E. “The compensation of the members of the Board shall be determined by the Council, except that the Town Clerk shall serve without additional compensation.”, and Town Code, Chapter 17, §17-14 “Members and employees of the Board shall be compensated as determined by the Town Council. The Board shall be allowed such expenses in the performance of the duties imposed by this Article as may be reasonable and necessary.”

The Board will have to decide on a staff schedule and how many additional Election Judges would be needed to cover the additional five (5) hours that the polls would be open if the extension of voting hours is approved. Election Judge shifts at the polling place would start from 6:30 AM until the closing of the polls (after all items are secured), and Canvassers would be required to work until all ballots are counted. Additional staff may be needed to allow for breaks for breakfast, lunch, dinner, and short breaks throughout the day.

Other Voting Options

The Board recommends continuing the practice of allowing Absentee Voting for general elections. Town Code already includes provisions for Absentee Voting.

*Article II. Absentee Voting, 17-5 - **Qualifications.** The following persons may vote as absentee voters under this Article:*

- A. Any qualified voter who may be unavoidably absent from Charles County for any reason on any election day.*
- B. Any qualified person as defined in Subsection C of this section.*
- C. Voting by ill and disabled persons; emergency absentee ballots.*

Recommendations

- 1) The Board recommends to the Town Council that the request for the extension of voting hours be approved for the hours of 7:00 AM to 8:00 PM on May 6, 2025, and that the Town Council adopt Resolution 25-01 to that effect.
- 2) The Board recommends to the Town Council that the relevant sections of the Town Charter and Code be revised to make a 7:00 AM start time a standard town election practice to ensure the broadest possible opportunity for community engagement in the town's elections.

**On Behalf of the Board of Supervisors of
Elections:**

A handwritten signature in black ink, appearing to read 'Kelly Phipps', is written over the printed name.

Kelly Phipps, Interim Town Clerk

COUNCIL OF THE TOWN OF LA PLATA
Ordinance No. 25-01

Introduced By: Mayor Jeannine E. James, by request

Date Introduced: January 14, 2025

Date Adopted:

Date Effective:

AN ORDINANCE concerning

Annexation Development

FOR the purpose of establishing procedures for the acceptance of development applications and preliminary subdivision plans following annexation, pursuant to the requirements of Section 4-416(b) of the Local Government Article of the Annotated Code of Maryland.

BY adding
Chapter 174 ANNEXATION DEVELOPMENT
Sections 174-1 through 174-8
Code of the Town of La Plata
(1998 Edition and Supplements)

WHEREAS, the Town of La Plata (the "Town") has the authority to annex land into its municipal boundaries; and

WHEREAS, Section 4-416(b) of the Local Government Article of the Annotated Code of Maryland imposes a five-year waiting period following annexation during which a municipality may not change the zoning classification of annexed land OR approve development applications that are inconsistent with the zoning classification in effect at the time of annexation, unless consented to BY the Ceounty; and

WHEREAS, the Town seeks to clarify and establish local procedures consistent with state law to ensure compliance and provide clear guidance to developers and property owners.

NOW, THEREFORE:

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that new Chapter 174, consisting of Sections 174-1 through 174-8, inclusive, be and is hereby added to the Code of the Town of La Plata, (1998 Edition and Supplements), to follow immediately after Chapter 173 thereof and to read as follows:

Chapter 174 – ANNEXATION DEVELOPMENT

174-1. PURPOSE.

The purpose of this Ordinance is to establish procedures that govern the acceptance of development applications, including but not limited to preliminary subdivision plans, for properties annexed into the Town of La Plata during the five-year waiting period mandated by state law.

174-2. APPLICABILITY.

This Ordinance shall apply to all properties annexed into the Town of La Plata after the effective date of this Ordinance.

174-3. FIVE-YEAR WAITING PERIOD FOR DEVELOPMENT APPLICATIONS.

A. Mandatory Waiting Period

In accordance with Section 4-416(b) of the Local Government Article of the Annotated Code of Maryland, no development applications, including preliminary subdivision plans, site plans, subdivision plans, or any other plans that are inconsistent with the zoning classification of the annexed property at the time of annexation, shall be accepted by the Town during the five-year period following the effective date of annexation, unless:

- (1) The proposed development is consistent with the zoning classification that was in place under the county's jurisdiction at the time of annexation, or
- (2) The county government has provided explicit written consent for a zoning change or plan approval within the five-year period.

B. Submission of Consistent Plans

Development applications or preliminary plans that are consistent with the county

zoning in effect at the time of annexation may be submitted and processed during the five-year waiting period, subject to compliance with all other applicable Town ordinances and regulations.

174-4. EXTENUATING CIRCUMSTANCES FOR SUBDIVISION PLAN ACCEPTANCE.

A. Consideration of Extenuating Circumstances

(1) Notwithstanding the provisions in § 174-3, the Town may consider and accept development applications or preliminary subdivision plans during the five-year waiting period under extenuating circumstances. Such circumstances include, but are not limited to:

- a. Essential public infrastructure projects, including roads, utilities, or schools, where the development is deemed necessary to meet the immediate needs of the community;
- b. Projects that are required to address public health, safety, or environmental emergencies; or
- c. Circumstances where the county has granted written consent to modify the zoning or development conditions.

B. Approval Process

Applications submitted under extenuating circumstances shall be reviewed by the Mayor and Council, with input from relevant Town departments, the Town's Planning Commission, and, where applicable, the county. The decision to accept or reject such applications shall be made by resolution of the Council.

174-5. ADMINISTRATIVE PROCEDURES

The Town Manager or their designee shall be responsible for enforcing this chapter and ensuring that any development applications submitted during the five-year period are in compliance with the provisions herein.

174-6. VIOLATIONS AND PENALTIES

Any person or entity who submits a development application or preliminary subdivision plan in violation of this Ordinance shall have their application returned without action. Repeated attempts to submit non-compliant plans may result in penalties, including, but not limited to, fines or the suspension of development privileges.

174-7. NON-WAIVER.

111

112 Nothing in this Ordinance shall be construed to waive the requirement of any local, state, or
113 federal ordinance, regulation, or policy, including, but not limited to, those ordinances,
114 regulations, and policies that require permits and approvals for land use and construction.

115

116 **174-8. Severability**

117

118 If any section, subsection, clause, or provision of this chapter is declared unconstitutional or
119 invalid by a court of competent jurisdiction, such decision shall not affect the validity of the
120 chapter as a whole or any part thereof other than the part so declared invalid.

121

SECTION 2: AND BE IT FURTHER ENACTED that this Ordinance shall become effective at the expiration of fifteen (15) calendar days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata this ____ day of _____, 2025.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

Jeannine E. James, Mayor

David L. Winkler, Councilman

Matthew D. Trollinger, Councilman

Attest:

Evalyne Bryant-Ward, Councilwoman

Kelly G. Phipps
Interim Town Clerk

David M. Jenkins, Councilman

Date _____

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW
((Double Parentheses)) indicate matter deleted from existing law.
Underlining indicates amendments to bill.
~~Strike-Out~~ indicates matter stricken from bill by amendment or deleted from the law by amendment.

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 25-02

Introduced By: Mayor Jeannine E. James, by request
Date Introduced: January 14, 2025
Date Adopted:
Date Effective:

1 **AN ORDINANCE** concerning

2
3 **Amendment to Town of La Plata Fiscal Year**
4 **2024 Financial Plan/Budget**
5

6 **FOR** the purpose of amending the Town of La Plata Fiscal Year 2024 (FY24) Financial
7 Plan/Budget to reflect the activities of the 2023 B Series Bonds; and all matters
8 generally relating thereto.
9

10
11
12 **WHEREAS**, it is the intention of the Council of the Town of La Plata, by this ordinance,
13 to reallocate the FY24 appropriations to more accurately align them with budgeted
14 expenditures; and
15

16 **WHEREAS**, the FY24 Financial Plan/Budget did not previously reflect proceeds,
17 interest, issuance cost, or distribution use related to the 2023 B Series Bonds; and
18

19 **WHEREAS**, it is the intention of the Council of the Town of La Plata, by this ordinance,
20 to amend the FY24 Budget to align the General Fund with actual finance sources and uses.
21

22 **SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA** that the
23 Town of La Plata FY24 Financial Plan/Budget be amended as attached hereto as Attachment
24 1.
25

26 **SECTION 2: AND BE IT FURTHER ENACTED** that this Ordinance shall become
27 effective at the expiration of fifteen (15) calendar days after its approval by the Council.
28

Ordinance 25-02

29
30
31

ADOPTED AND APPROVED by the Council of the Town of La Plata on _____.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

Jeannine E. James, Mayor

David L. Winkler, Councilman

Matthew D. Trollinger, Councilman

ATTEST:

Evalyne Bryant-Ward, Councilwoman

Kelly G. Phipps
Interim Town Clerk

David M. Jenkins, Councilman

Date: _____

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

((Double Parentheses)) indicate matter deleted from existing law.

Underlining indicates amendments to bill.

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*** indicates existing law not depicted in bill and not being altered by bill

[Brackets] indicate renumbering of matter in existing law

GENERAL FUND

Adjust FY24 General Fund to align with the Payoff of 2023B series bonds

Acct Desc		DR	CR	Reason
01-000-015-4000	HGSTD RPTX REVENUE		926,804	DR Horton Special Tax Pre Payment
01-160-015-5909	HGSTD LOAN PRINCIPAL	926,804		2023B Series Bond Payoff
		926,804	926,804	

COUNCIL OF THE TOWN OF LA PLATA
Resolution 25-01

Introduced By: Mayor Jeannine E. James

Date Introduced: January 28, 2025

Date Adopted:

Date Effective:

A RESOLUTION concerning

Extension of the May 6, 2025, General Election Voting Hours

FOR the purpose of extending the voting hours for the May 6, 2025, General Election from the times specified in the Charter of the Town of La Plata, § C7-10, and all matters generally relating thereto.

* * * * *

WHEREAS, the Board of Supervisors of Elections of the Town of La Plata (“Board”) recommends extending the voting hours for the May 6, 2025, General Election, to the hours of 7:00 a.m. to 8:00 p.m. to enable participation by the broadest possible pool of eligible voters; and

WHEREAS, the Town Charter, specifically § C7-10, states “*The Board of Supervisors of Elections shall keep the polls open from 12:00 noon until 8:00 p.m. on election days or for longer hours if the Council requires it.*”; and

WHEREAS, the Board considered the provisions in the Town Charter, staffing needs and funding needed to accommodate the request; and

WHEREAS, the Council of the Town of La Plata reviewed the recommendation in support of the request to extend the voting hours; and

WHEREAS, the Town Council desires to allow for opportunities for all qualified voters of the Town to vote in the 2025 General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that the provisions of Town Charter § C7-10 are hereby suspended to extend the poll hours for the General Election, from 7:00 a.m. to 8:00 p.m. on Tuesday, May 6, 2025.

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34
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ADOPTED AND APPROVED by the Council of the Town of La Plata on
_____, 2025.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

Jeannine E. James, Mayor

David L. Winkler, Councilman

Matthew D. Trollinger, Councilman

Attest:

Evalyne Bryant-Ward, Councilwoman

Kelly G. Phipps
Interim Town Clerk

David M. Jenkins, Councilman

Date _____