



TOWN OF LA PLATA
Town Council Minutes
January 28, 2025, 6:00 PM
Regular Meeting

PRESENT: Mayor Jeannine James
Councilman Matthew Trollinger
Councilman David Jenkins

ABSENT: David Winkler, Evalyne Bryant-Ward

TOWN STAFF: Michelle Miner, Assistant Town Manager
Monica Kennedy, Director of Human Resources
Karina Larsen, Town Treasurer
Aaron Mosrie, Director of Inspections
Kirk Parks, Wastewater Superintendent
Kelly Phipps, Director of Legislative Services
Carl Schinner, Chief of Police
Danny Wood, Director of Public Works

GUESTS: Frederica Daniels and Richard Sych, USI Consulting Group

1. Call to Order

1.1. Call to Order

Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Town Council may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

Join on your computer, mobile app, or room device.

[Join the Meeting](#)

Meeting ID: 239 407 032 347

Passcode: vEFjZB

[Download Teams](#) | [Join on the web](#)

In accordance with the Code of Maryland, General Provisions, Section 3-302 (Open Meetings Act), notice is hereby given that a portion of this meeting will be held in closed session.

1.2. Roll Call

The Interim Town Clerk conducted Roll Call.

1.3. Pledge of Allegiance

Mayor James led all assembled in the Pledge of Allegiance.

1.4. Approval of the Meeting Agenda

Councilman Jenkins moved to approve the meeting minutes as presented.

Moved By: David Jenkins, seconded by Matthew Trollinger.

Passed Unanimously

2. Approval of Minutes

2.1. Approval of minutes from meeting on January 14, 2025.

Councilman Jenkins moved to approve the meeting minutes as presented.

Moved By: David Jenkins, seconded by Matthew Trollinger.

Passed Unanimously

3. Petitions, Communications, Appearances and Public Comment

3.1. Public Comment

No public speakers were present at this meeting.

3.2. Items of Recognition

3.2. Proclamation: Black History Month, February 2025

Councilman Jenkins read the proclamation for Black History Month, February 2025.

3.3. Department Monthly Highlights

3.3. Finance Department (Larsen)

The Town Treasurer answered questions from the Town Council.

3.3. Human Resources Department (Kennedy)

Director Kennedy answered questions from the Town Council.

3.3. Inspections Department (Mosrie)

Director Mosrie answered questions from the Town Council.

3.3. La Plata Police Department (Schinner)

Chief Schinner answered questions from the Town Council.

3.3. Legislative Services Department (Phipps)

The Town Council had no questions for Director Phipps.

3.3. Public Works Department

Acting Director Wood answered questions from the Town Council.

4. Matters of Council Discussion

4.1. USI Consulting Group Presentation on Creating a New Plan (Kennedy/USICG)

Frederica Daniels and Richard Sych of USI Consulting Group explained the factors involved in creating a new pension plan and answered questions from the Town Council. The Town Council will hear a presentation from another potential vendor in March before proceeding.

4.2. Finance Committee Recommendations (Larsen)

The Town Treasurer presented two recommendations from the Finance Committee:

1. To appoint Nichole Williams as Chair and Randy Sotomayor as the Vice Chair of the Finance Committee
2. To amend the ordinance to allow the Finance Committee to elect the Chair and Vice Chair.

Councilman Jenkins moved to appoint Nichole Williams as Chair and Randy Sotomayor as Vice Chair of the Finance Committee.

Moved By: David Jenkins, seconded by Jeannine James.

Passed Unanimously

4.3. Extension of General Election Voting Hours (Phipps)

Director Phipps presented the recommendation of the Board of Supervisors of Elections to extend voting hours for the General Election on May 6, 2025, to 7:00 AM - 8:00 PM. This extension is accomplished through a resolution adopted by the Town Council. The Town Council came to a consensus to proceed with legislation.

5. Legislation

5.1. Ordinance 25-01, Annexation Development (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Annexation Development

FOR the purpose of establishing procedures for the acceptance of development applications, site plans, and subdivision plans following annexation, pursuant to the requirements of Section 4-401 of the Local Government Article of the Annotated Code of Maryland; and all matters generally relating thereto.

The Assistant Town Manager conducted the second reading of Ordinance 25-01.

Councilman Jenkins moved to adopt Ordinance 25-01.

Moved By: David Jenkins, seconded by Matthew Trollinger.

Passed Unanimously

5.2. Ordinance 25-02, Amendment to Town of La Plata Fiscal Year 2024 Financial Plan/Budget (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Amendment to Town of La Plata Fiscal Year 2024 Financial Plan/Budget

FOR the purpose of amending the Town of La Plata Fiscal Year 2024 (FY24) Financial Plan/Budget to reflect the activities of the 2023 B Series Bonds; and all matters generally relating thereto.

The Assistant Town Manager conducted the second reading of Ordinance 25-02.

Councilman Jenkins moved to adopt Ordinance 25-02.
Moved By: David Jenkins, seconded by Matthew Trollinger.

Passed Unanimously

5.3. Resolution 25-01, Extension of the May 6, 2025, General Election Voting Hours (For Introduction and Consideration of Adoption)

A RESOLUTION concerning

Extension of the May 6, 2025, General Election Voting Hours

FOR the purpose of extending the voting hours for the May 6, 2025, General Election from the times specified in the Charter of the Town of La Plata, § C7-10, and all matters generally relating thereto.

The Assistant Town Manager conducted the second reading of Resolution 25-01.

Councilman Trollinger moved to adopt Resolution 25-01.
Moved By: Matthew Trollinger, seconded by David Jenkins.

Passed Unanimously

6. New Business

6.1. Reports from the Mayor and Town Council

- Councilman Trollinger reported on Keep La Plata Beautiful's activities, including NatureFest, Paint the Town with Pollinators, and the painting of the intersection of Centennial Street and Saint Marys Avenue.
- Councilman Jenkins reported on the pedestrian signals on Charles Street, the Radio Station Road sidepath, and the passing of Mr. Murray Levy and Mr. Richard Reckeweg, noted members of the La Plata and Charles County community.
- Mayor James reported on the 24-hour Polar Plunge and the upcoming Night to Shine.

7. Adjourn

7.1. Adjournment

Mayor James adjourned the meeting at 7:30 PM.

Submitted by:

Kelly G. Phipps, Interim Town Clerk