



TOWN OF LA PLATA
Design Review Board Minutes
March 12, 2025, 9:00 AM
Regular Meeting

PRESENT: Councilman David Winkler
Amy Henley
Betty Mudd

ABSENT: Reggie Kearney, David Hathcock

TOWN STAFF: Celia Craze, Town Contract Planner
Kelly Phipps, Interim Town Clerk

GUESTS:

1. Call to Order

- 1.1. Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Finance Committee may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

Click the link below to join the meeting:

[Join the meeting](#)

Meeting ID: 288 211 854 181

Passcode: G3mXgo

1.2. Call to Order

Chair Henley called the meeting to order at 9:00 AM and led all assembled in the Pledge of Allegiance.

2. Approval of Minutes

- 2.1. Approval of minutes from meeting on March 13, 2024.

Councilman Winkler moved to approve meeting minutes as presented.

Moved By: David Winkler, seconded by Betty Mudd.

Passed Unanimously

3. Matters of Discussion and Review

3.1. DRB-0002-2025 Magnolia Gardens Community Monument Sign

Ms. Craze provided an overview of the proposed community monument sign to be installed at Magnolia Gardens. Staff recommended that the location be changed from the corner to either in front of buildings 1 and 2 or in front of the community building to mitigate obscuring the sight triangle as development continues on Washington Avenue. Brackston Ziman, Engineer, and William Parker, Maintenance Supervisor, of Magnolia Gardens, spoke on behalf of Magnolia Gardens. Mr. Ziman agreed to move the sign between buildings 3 and 4.

Chair Henley moved to approve the community monument sign as presented with the condition that the sign will be moved to a location between buildings 3 and 4 on the site plan.

Moved By: Amy Henley, seconded by David Winkler.

Passed Unanimously

4. Matters of Information

4.1. Staff Report

Ms. Craze introduced herself as the contract certified planner who will work with the Design Review Board until a new Town Planner has been engaged.

4.2. Town Council Report

Councilman Winkler had no report.

5. Adjourn

5.1. Adjournment

Chair Henley moved to adjourn at 9:08 AM.

Moved By: Amy Henley, seconded by David Winkler.

Passed Unanimously

Submitted by:

Kelly G. Phipps, Interim Town Clerk