



TOWN OF LA PLATA
Town Council Minutes
April 8, 2025, 6:00 PM
Regular Meeting

PRESENT: Mayor Jeannine James
Councilman David Winkler
Councilman Matthew Trollinger
Councilman David Jenkins

ABSENT: Evalyne Bryant-Ward

TOWN STAFF: Michelle Miner, Assistant Town Manager
Celia Craze, Planner
Monica Kennedy, Director of Human Resources
Karina Larsen, Town Treasurer

GUESTS:

1. Call to Order

1.1. Call to Order

Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Town Council may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

Join on your computer, mobile app, or room device.

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Meeting ID: 240 806 147 692

Passcode: 2T5Bm6FQ

In accordance with the Code of Maryland, General Provisions, Section 3-302 (Open Meetings Act), notice is hereby given that a portion of this meeting will be held in closed session.

Mayor James called the meeting to order at 6:00 PM.

1.2. Roll Call

The Acting Town Clerk conducted Roll Call.

1.3. Pledge of Allegiance

The [Southern Maryland Aquatics] 9/10 relay team led all assembled in the Pledge of Allegiance.

1.4. Approval of the Meeting Agenda

Councilman Trollinger moved to approve agenda as presented.
Moved By: Matthew Trollinger, seconded by David Winkler.

Passed Unanimously

2. Approval of Minutes

2.1. Approval of minutes from meeting on March 25, 2025.

Councilman Winkler moved to approve minutes as presented .
Moved By: David Winkler, seconded by David Jenkins.

Passed Unanimously

3. Petitions, Communications, Appearances and Public Comment

3.1. Public Comment

Micheal Madatic spoke on the topic of La Plata Sewage Treatment Facility

Paul Guttenberg spoke on the topics of Emergency Ordinance 25-03 and Adequate Public Facilities Ordinance (APFO)

Patrick McCormick spoke on the topic of APFO

3.2. Items of Recognition

Councilman Trollinger presented certificates to local youth swimmers.

4. Matters of Council Discussion

4.1. Discussion of Fee Schedule (Larsen)

The Town Treasurer answered questions from Town Council.

Councilman Winkler microphone had technical difficulties.

The Town Council reached a consensus to proceed with the draft budget, with the engineering review fee moved into the Planning section.

4.2. Discussion of Any Outstanding Budget Items (Larsen)

The Town Council reached a consensus to proceed with the draft budget as presented with the following three stipulations:

- Removal of additional retirement benefits
- Inclusion of land use study
- Funding for Program Manager

4.3. Letter of Support for University of Maryland Charles Regional Medical Center

The University of Maryland Charles Regional Medical Center seeks the Town Council's support for a \$1.3 million bond for renovations. The Town Council reached a consensus to issue a letter of support.

4.4. Traffic Impact Studies (Miner)

The Assistant Town Manager provided an overview of the need for an ordinance requiring traffic impact studies for certain proposed developments. The Town Council reached a consensus to proceed with legislation.

4.5. Adequate Public Facilities (Miner)

Mayor James provided an overview of the development of an Adequate Public Facilities Ordinance. The Town Council and Ms. Craze made suggestions for revisions to the draft document.

5. Legislation

5.1. Emergency Ordinance 25-03 Chapter 173 Subdivision and Land Development (For Introduction and Consideration of Adoption)

AN EMERGENCY ORDINANCE concerning

Chapter 173 Subdivision and Land Development

FOR the purpose of amending Chapter 173 – Subdivision and Land Development, by requiring traffic impact studies for proposed developments that may negatively impact transportation infrastructure; and all matters generally relating thereto.

Councilman Trollinger moved to adopt Emergency Ordinance 25-03 as presented.

Moved By: Matthew Trollinger, seconded by David Winkler.

Passed Unanimously

6. New Business

6.1. Reports from the Mayor and Town Council

- Councilman Winkler thanked the town residents for supporting the La Plata Boosters mulch sale. The Historic Preservation Commission is proceeding with plans for the La Plata Firehouse and established a standard for historic plaques to be installed on homes. The HPC is also researching the historic district previously established in La Plata.
- Councilman Trollinger reported on the upcoming meeting of Keep La Plata Beautiful and thanked the Jaycees for their recent event supporting families affected by the plane crash at Reagan National Airport.
- Councilman Jenkins reported on the upcoming meeting of the Parks and Recreation Commission including a project proposal for Tilghman Lake Park.
- Mayor James recommended the appointment of Colleen Monoski, Planning Commission Alternate, to fill the vacancy left by the resignation of Mr. Robert High from the Planning Commission. The dock at Tilghman Lake Park is under repair. The intersection paint project has been delayed. The new Town Clerk will start soon. Celebrate La Plata will be on April 26, and Volunteer and Employee Appreciation Day will be on April 22.

Mayor James moved to appoint Colleen Monoski as member of the Planning Commission.
Moved By: Jeannine James, seconded by Matthew Trollinger.

Passed Unanimously

7. Motion for a Closed Session

7.1. Statutory Authority to Close Session: § 3-305(b)(1i) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

Topic: Town Manager Contract

None moved to enter c.

Moved By: None, seconded by None.

Passed Unanimously

8. Adjourn

8.1. Adjournment

Mayor James adjourned the meeting at 9:01 PM.

Submitted by:

Kelly G. Phipps, Interim Town Clerk