Town Council
Regular Meeting
May 12, 2026, 6:00 PM
Council Chambers, La Plata Town Hall
305 Queen Anne St.
La Plata MD

Agenda

1. Call to Order

    1.1. Meeting Attendance and Decorum

    Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

    In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Town Council may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

    Join on your computer, mobile app, or room device.

    Join the meeting now

    Meeting ID: 271 095 028 035 62
    Passcode: vp3Sh6j2
    (Calendar Year 2026)

    In accordance with the Code of Maryland, General Provisions, Section 3-302 (Open Meetings Act), notice is hereby given that a portion of this meeting will be held in closed session.

    1.2. Roll Call

    1.3. Pledge of Allegiance

    1.4. Approval of the Meeting Agenda

2. Petitions, Communications, Appearances and Public Comment

    2.1. Dorchester Community Center Presentation

2.2. Proclamation: National Police Week (May 10-16, 2026)

2.3. Proclamation: Bike to Work Day (May 15, 2026)

2.4. Proclamation: National Public Works Week (May 17-23, 2026)

2.5. Public Comment

3. Consent Agenda

3.1. Adoption of Resolution 26-28 Financial Auditing Services - Award of Contract

4. Matters of Council Discussion

4.1. Town Council Board and Commission Assignments

4.2. Memorandum of Understanding with Maryland State Highway Administration - Waterline Replacement

4.3. MD 6 Streetscape Project — Pedestrian Lighting Options

4.4. Town Artificial Intelligence (AI) Policy

4.5. Employee Handbook Update

4.6. Dorchester Community Center

5. Legislation

5.1. Ordinance 26-04 Sustainability Advisory Committee (Green Team)(Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Sustainability Advisory Committee (Green Team)

FOR the purpose of creating a Sustainability Advisory Committee (Green Team); and all matters generally relating thereto.

5.2. Ordinance 26-05 Anti-Harassment Policy for Elected Officials (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Anti-Harassment Policy for Elected Officials

FOR the purpose of adopting an Anti-Harassment Policy applicable to elected officials of the Town of La Plata; establishing a framework for responding to complaints of harassment made against elected officials; providing standards of conduct; and generally relating to the protection of Town officials, employees, and others from harassing conduct in connection with Town business.

5.3. Ordinance 26-06 Town of La Plata Fiscal Year 2027 Financial Plan/Budget (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Financial Plan/ Budget

FOR the purpose of adopting the Town of La Plata Fiscal Year 2027 Financial Plan/Budget; and all matters generally relating thereto.

5.4. Ordinance 26-07 Town of La Plata Fiscal Year 2027 Fee Schedule (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Fee Schedule

FOR the purpose of adopting the Fee Schedule, dealing with fees set by the Town of La Plata; and all matters generally relating thereto.

5.5. Ordinance 26-08 Town of La Plata Fiscal Year 2027 Tax Rate (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Tax Rate

FOR the purpose of adopting the Town of La Plata Fiscal Year 2027 Tax Rate; and all matters generally relating thereto.

5.6. Ordinance 26-09 Chapter 191 – Zoning Ordinance for the Town of La Plata, Maryland (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Chapter 191 – Zoning Ordinance for the Town of La Plata, Maryland

FOR the purpose of amending the Zoning Ordinance to comprehensively update the Town Zoning Ordinance, requiring the demonstration of adequate public infrastructure capacity prior to development approval; and all matters generally relating thereto.

5.7. Ordinance 26-10 Chapter 173 - Subdivision and Land Development (Second Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Chapter 173 – Subdivision and Land Development

FOR the purpose of amending Chapter 173, Subdivision and Land Development, redefining

the process by which annual school seat allocations are calculated and establishing a formal Development Agreement process; and all matters generally relating thereto.

5.8. Ordinance 26-11 Revision of Employee Handbook (First Reading; For Introduction)

AN ORDINANCE concerning

Revision of Employee Handbook

FOR the purpose of amending certain personnel rules and regulations regarding policies on Civility in the Workplace, Gift Acceptance, Workplace Communication, Vacation Accrual, Sale of Leave, and Heat-Related Illness Prevention and Management in the Town's Employee Handbook; and all matters generally relating thereto.

5.9. Resolution 26-29 Memorandum of Understanding – Maryland State Highway Administration – Maryland Route 6 (Charles Street) from US Route 301 to Willow Lane Waterline Project (For Introduction and Consideration of Adoption)

A RESOLUTION concerning

Memorandum of Understanding – Maryland State Highway Administration – Maryland Route 6 (Charles Street) from US Route 301 to Willow Lane Waterline Project

FOR the purpose of authorizing the Town Manager to execute a Memorandum of Agreement with the Maryland State Highway Administration related to the construction of a new waterline concurrent with improvements along Maryland Route 6 (Charles Street) from US Route 301 to Willow Lane; and all matters relating thereto.

5.10. Resolution 26-30 Town of La Plata Artificial Intelligence Policy (For Introduction and Consideration of Adoption)

A RESOLUTION concerning

Town of La Plata Artificial Intelligence Policy

FOR the purpose of adopting the Town of La Plata Artificial Intelligence (AI) Policy; and all matters relating thereto.

6. <u>New Business</u>

6.1. Town Manager's Operational Report (Written Only)

6.2. Treasurer's Report (Written Only)

6.3. Cash Disbursement Report (Written Only)

6.4. Future Agenda Forecast (Written Only)

6.5. Reports from the Town Council

7. Adjourn

7.1. Adjournment

FEASIBILITY REPORT

Dorchester Community Center

402 Potomac Street
La Plata, Maryland, 20646

COAB #: CH00057.00
Date: May 8, 2026

Prepared For:
Chuck Stevens
Town Manager
Town of La Plata
305 Queen Anne Street
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Prepared By:

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PATUXENT ARCHITECTS
FROM DREAM TO REALITY

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1.0 EXECUTIVE SUMMARY

Based on the findings of this study, the Dorchester Community Center project is considered feasible from a physical and technical standpoint. The approximately 2.1-acre site is capable of accommodating the proposed community center program, including building space, parking, stormwater management, and outdoor recreation areas. Existing public water and sanitary sewer infrastructure are available and are expected to adequately support the proposed development.

However, the project is not currently permissible under existing zoning. The property is zoned Industrial High (IH), which does not typically allow community center or recreational uses by right. Advancement of the project will require rezoning or other discretionary land use approvals. The site's location adjacent to Central Business (CB) and Residential (R-3) zoning districts supports consideration of rezoning to a district more consistent with community-oriented uses.

From a financial and implementation standpoint, the project will require a phased development approach. The desired full program, estimated at approximately 14,500 to 15,000 square feet, exceeds currently available funding of approximately $1.25M to $1.8M. Phase I, consisting of the multipurpose assembly building and associated site improvements, is estimated at approximately $3.12 million. Future Phase II and Phase III improvements would increase the total project cost, with optional two-story expansion components adding further cost if pursued.

A critical project consideration is the June 2027 grant funding deadline, including approximately $250,000 in funds subject to expiration. Meeting this deadline will require timely advancement into design, permitting, and construction. Early confirmation of whether grant funds may be used to support design and engineering efforts will be important to maintaining the project schedule.

Additional considerations include adjacent land uses, particularly the proximity of the Freedom Landing facility, which may influence final site design, programming, and operational considerations. These factors do not preclude development but will require coordination and thoughtful planning as the project advances.

In summary, the project represents a viable opportunity for the Town to deliver a community-serving facility, provided that the following key actions are undertaken:

- Advancement of a rezoning or entitlement strategy to permit the proposed use
- Commitment to a phased development approach aligned with available funding
- Identification of additional funding sources to support Phase I construction and future buildout
- Initiation of design and engineering services in the near term to meet funding deadlines
- Confirmation of funding eligibility for design-related activities
- Continued evaluation of site layout and programming in response to adjacent uses

With these considerations addressed, the project is positioned to move forward into the next phase of planning and design.

2.0 PROJECT BACKGROUND

Town of La Plata is advancing plans to redevelop the Dorchester Community Center site to better serve the surrounding residential community. The intent of the project is to create a safe, accessible, and flexible facility that provides youth programming, recreational opportunities, and community support services.

The project builds upon prior conceptual planning efforts, including community engagement and design studies, which identified the need for a multipurpose facility including indoor recreation, educational spaces, and outdoor amenities.

Initial planning discussions include a total desired building area: approximately 14,500 to 15,000 square feet, available funding totaling approximately $1.25M–$1.8M, and a need to prioritize initial construction phases based on budget constraints

Existing structures on the site are generally considered not viable for reuse, and demolition of the existing community center and adjacent structures is anticipated to accommodate new development.

3.0 ZONING AND REGULATORY REVIEW

3.1 Zoning District Identification

The subject property is located within the Industrial High (IH) Zoning District in the Town of La Plata.

The IH District is intended to accommodate industrial and employment-based uses, including manufacturing, processing, warehousing, distribution, and other similar operations that may generate higher levels of activity, noise, or truck traffic. The district is generally oriented toward supporting economic and industrial functions that are not typical for residential or community-oriented civic uses.

The subject property is situated directly adjacent to areas zoned Residential (R-3) and Central Business (CB).

The adjacent R-3 District is intended to provide higher-density residential development, including single-family dwellings on smaller lots and multi-family residential living environments. Uses within this district are generally limited to residential and compatible accessory uses, with an emphasis on maintaining a cohesive residential character.

The CB District is intended to serve as the Town’s commercial and mixed-use core, accommodating a range of uses including retail, office, service, and civic or institutional uses that support pedestrian-oriented development and community activity. Community centers and similar public or quasi-public facilities are more consistent with the intent of the CB District

3.2 Permitted Use Review

The proposed Dorchester Community Center, which is intended to provide recreational, educational, and community support services, does not align with the typical use profile of the IH District. A community center is not considered a permitted use by right. As a result, the project will likely require rezoning or other discretionary land use approval by the Town.

By contrast, the Central Business (CB) Zoning District is intended to accommodate a broad mix of commercial, civic, and institutional uses that serve the community. Typical permitted or conditionally permitted uses within the CB District include retail and service establishments, offices and professional services. government and

civic facilities, community centers, cultural institutions, and assembly uses, as well as educational and training facilities. These uses are generally pedestrian-oriented and designed to support community interaction and activity. A community center, including multipurpose assembly spaces, training rooms, and recreational facilities, is consistent with the intent of the CB District and would typically be considered either a permitted or conditionally permitted civic use.

3.3 Compatibility with Surrounding Uses

The surrounding area of the subject property is primarily residential in character, consisting of established neighborhoods that are oriented toward community scale living. The proposed Dorchester Community Center is generally compatible with this context, as it is intended to provide recreational, educational, and community support services that benefit local residents.

In addition to adjacent residential uses, the property is located in proximity to Freedom Landing, an existing institutional facility. While Freedom Landing serves an important community function, its operational characteristics should be considered as part of the overall site compatibility. Institutional uses of this type may include structured programming, residential or transitional occupancy, and varying levels of supervision and activity throughout the day and evening hours.

The presence of Freedom Landing introduces additional considerations in the planning and design of the proposed community center, particularly with respect to the following:

User Demographics and Programming

The community center is intended to serve a broad population, including youth, families, and potentially young children if a daycare component is incorporated. The proximity of another institutional use may influence the appropriateness and placement of certain program elements, particularly those involving unsupervised or vulnerable populations.

Site Design and Separation

Thoughtful site planning will be necessary to ensure appropriate separation, buffering, and circulation between the proposed community center and adjacent uses. This emphasizes the strategic placement of buildings, playgrounds, and outdoor activity areas, as well as consideration of fencing, landscaping, and controlled access points.

Safety and Security Considerations

The inclusion of features such as a daycare facility or outdoor play areas will require careful evaluation of safety and security measures. Coordination with the Town and relevant stakeholders may be necessary to ensure that the site design appropriately addresses visibility, access control, and user safety.

Operational Compatibility

Consideration should be given to the hours of operation, intensity of use, and types of activities proposed for the community center to ensure that they are compatible with adjacent uses. This is particularly important where uses may have overlapping or conflicting peak activity periods.

While the presence of Freedom Landing does not preclude development of the community center, it represents an important factor in determining the final program, layout, and operational approach for the site. As the project

advances, further coordination with the Town and evaluation of adjacent land uses is recommended to confirm compatibility and to inform design decisions, particularly if a daycare or other sensitive use is pursued.

4.0 SITE & TECHNICAL FEASIBILITY

4.1 Existing Conditions

The subject property consists of approximately 2.1 acres and is currently developed with a combination of structures and supporting infrastructure associated with prior community, industrial, and municipal uses. Existing improvements on the site include:

Existing Community Center Structure

A small modular building currently serves as the existing Dorchester Community Center. Based on prior discussion with the Town and preliminary evaluations, this structure is not considered viable for long-term reuse due to its size, condition, and limitations in supporting the expanded program envisioned for the site.

Light Industrial Building

Located near the intersection of Potomac Street and Dorchester Avenue, is an existing structural steel building previously utilized for light industrial and Department of Public Works storage. While the structure benefits from existing utility connections and site access, it has been identified as being in poor condition and is not anticipated to be incorporated into the long-term redevelopment plan.

Police/Evidence Building

A municipal support structure currently in use by the Town for police or evidence storage purposes. This building is anticipated to remain in place and operational, requiring that continued vehicular access and functional separation from community center activities be maintained as part of the site design.

Water Tower:

An existing municipal water tower located on or immediately adjacent to the property. This facility will remain and represents a fixed infrastructure constraint that must be accommodated in the layout of future site improvements, including access, setbacks, and utility coordination.

In addition to these structures, the site contains existing paved areas, informal parking areas, and established access points from Dorchester Avenue and Potomac Street. The presence of existing infrastructure including water and sewer connections, electric service, and prior site grading provide opportunities for cost efficiencies during redevelopment. Particularly, savings resulting from a limited extent of new utility installation, earthwork and stormwater management requirements.

4.2 Site Layout and Phasing

As illustrated on the feasibility exhibit included with this report, the proposed site layout has been developed based on a phased approach to implementation. This approach allows the Town to align construction with available funding while maintaining a clear framework for ultimate buildout of the community center program.

The conceptual layout organizes the site into distinct functional areas, including building footprints, parking, circulation, stormwater management, and outdoor recreation spaces, while maintaining access to existing municipal facilities that are to remain.

The phased development is generally described as follows:

Phase I – Multipurpose Assembly Building:

The initial phase focuses on construction of a gymnasium or multipurpose assembly building, including associated entry and restroom facilities. This component serves as the core of the community center and provides immediate functionality for recreational and community programming. Phase I is positioned to maximize accessibility from Dorchester Avenue and to function independently if subsequent phases are delayed.

Phase II – Entry, Control, and Community Support Space:

The second phase expands the facility to include a dedicated entry, control area, and community lounge space. This phase establishes a formal main entrance to the overall complex and enhances the usability and supervision of the facility. The layout aims to integrate Phase II with Phase I and provide a transition to future expansion areas.

Phase III – Community Support Areas / Future Expansion:

The final phase includes additional building area intended for community support functions such as meeting rooms, training spaces, and potential revenue generating uses such as a daycare. The layout also allows for flexibility in building configuration, including the potential for a second-story expansion depending on program needs and funding availability. Associated parking expansions are also accommodated within this phase.

4.3 Parking Areas:

Parking for the proposed community center is accommodated through a combination of on-site parking areas and coordinated use of adjacent street frontages. The layout included with this report reflects preliminary parking demand based on the proposed building program and anticipated uses, with additional flexibility incorporated for future expansion.

A key component of the parking strategy involves the reconfiguration of the existing roadway cross-section along Dorchester Avenue, where the current travel lane width is approximately 35 feet. The conceptual plan proposes a reduction in width to approximately 24 feet, which is consistent with Town of La Plata roadway standards for local streets. This reduction allows for the introduction of perpendicular on-street parking while maintaining adequate travel lanes for two-way traffic.

This approach provides multiple benefits. It increases overall parking capacity to meet anticipated demand associated with the community center program while reducing the need for additional on-site impervious areas. Thereby, minimizing stormwater management requirements and associated costs. The reduction in roadway width also maximizes the usable area of the site for building footprints, outdoor recreation, and other community functions. In addition, the narrower roadway section is expected to enhance traffic calming, improving pedestrian safety and accessibility within the surrounding residential neighborhood.

Access and Circulation:

Vehicular access is maintained from Dorchester Avenue and Potomac Street, with internal circulation designed to provide safe and efficient movement throughout the site. The plan also maintains dedicated access to the police/evidence building and water tower facilities, ensuring continued municipal operations.

Stormwater Management Facilities:

Stormwater management areas are distributed along the perimeter of the site, consistent with the conceptual grading and drainage strategy of the layout. These facilities are positioned to minimize conflicts with building and parking areas while meeting regulatory requirements.

Outdoor Recreation and Open Space:

A designated playground area is included as part of the overall program, providing outdoor recreational opportunities for the community. The location and configuration of this area allow for integration with building uses and flexibility for shared or controlled access, particularly if a daycare component is incorporated in the future.

Overall, the proposed site layout demonstrates that the property can accommodate the full program through a coordinated, phased development strategy. The layout balances building placement, circulation, municipal constraints, and open space to create a functional and adaptable framework for future development, while remaining responsive to funding limitations and community needs.

4.4 Utilities

The property is served by existing public water and public sanitary sewer infrastructure, which provides a significant advantage for redevelopment sites. These utilities are available within the adjacent public right-of-way and are assumed to have previously supported the existing development.

The presence of public water service is expected to adequately support domestic water demand, fire protection requirements, and any additional needs associated with the proposed community center uses. Similarly, the availability of public sanitary sewer service lends itself to gravity conveyance of wastewater generated by the facility, including restrooms, potential kitchen facilities, and other program elements. Thereby, minimizing design, construction and long term maintenance costs associated with pumping.

Based on the scale of the proposed development, these utilities are considered generally adequate to support the anticipated use, subject to confirmation during the design phase. As the project advances, coordination with the Town of La Plata and applicable utility providers will be required to verify, available system capacity, location and condition of existing service connections and any required upgrades, extensions, or connection modifications

Final utility design and approval will be subject to review by the appropriate local agencies having jurisdiction.

4.5 Grading and Stormwater Management

Stormwater management areas are distributed along the perimeter of the site to capture and treat runoff from proposed impervious surfaces, including building roofs, parking areas, and internal circulation drives. The site's relatively moderate topography supports the use of surface-based practices such as bioretention and shallow

drainage features, with a conceptual grading approach that directs runoff via controlled overland flow to these perimeter facilities. This strategy minimizes the need for extensive storm drain infrastructure while preserving the central portion of the site for development.

Locating stormwater facilities along the edges of the site maximizes usable area for building and program elements and allows for integration within landscaped buffers and open space. Based on the anticipated scope of development, stormwater management requirements are expected to be accommodated within the property limits.

5.0 SCHEDULE AND FUNDING CONSIDERATIONS

Based on discussions with the Town of La Plata, the proposed Dorchester Community Center project is influenced by both funding availability and associated time constraints. The Town has secured approximately $1.25 million in grant funding, with total available funding estimated at approximately $1.8 million. One of the identified grant components, in the approximate amount of $250,000, is subject to an expiration timeline of June 2027.

Preliminary cost considerations indicate that full buildout of the conceptual program, estimated at approximately 14,000 to 15,000 square feet, will likely exceed currently available funding if constructed as a single phase. As a result, a phased development approach has been identified as a practical strategy to align project scope with funding resources while allowing for incremental expansion over time.

The initial phase of development is anticipated to prioritize construction of a multipurpose assembly or gymnasium facility, which would provide immediate community benefit and establish the core function of the site. Subsequent phases may include expansion of community support spaces, additional program elements, and potential second-story construction, as funding becomes available.

From a scheduling perspective, the June 2027 grant deadline introduces a significant constraint that will require timely advancement of the project through design, permitting, and construction. In order to meet this timeline, it is important that the project transition from feasibility into preliminary design and entitlement efforts as soon as practicable. Delays in initiating design or coordination activities could compress the schedule for permitting and construction, increasing the risk of not fully utilizing available grant funding.

As part of this effort, it is recommended that the Town confirm whether a portion of the available grant funding, including the $250,000 grant, may be utilized to support initial design, engineering, and entitlement activities. Early use of available funds for design could significantly improve the project schedule by enabling advancement into permitting and construction within the required timeframe.

The overall project schedule will be dependent on several key factors, including the following:

- Confirmation of the development approach following Town review of this feasibility study
- Advancement of any required zoning or entitlement actions
- Preparation and review of detailed site design and engineering documents
- Agency permitting and approvals
- Development of planning-level and final construction cost estimates
- Procurement of contractors and coordination of construction activities

Given the sequencing of these tasks and typical durations associated with design, permitting, and construction, it is recommended that the Town proceed with initiation of design services, coordination with regulatory agencies, and refinement of the phased development plan in the near term. Early advancement of these efforts will help preserve schedule flexibility, support alignment with funding deadlines, and position the project for timely construction.

6.0 PRELIMINARY COST CONSIDERATIONS

Preliminary planning-level construction cost estimates have been prepared for the proposed Dorchester Community Center based on the conceptual phased development approach described in this report. These estimates are intended to provide an order-of-magnitude understanding of anticipated project costs and to support funding and implementation discussions by the Town.

The estimates have been developed based on conceptual programming, preliminary site planning, and generalized construction cost assumptions for comparable community and recreational facilities. The estimates should be considered conceptual in nature and subject to refinement as the project advances into detailed design and engineering.

Consistent with the phased development strategy, the estimates have been organized to separately evaluate site development costs, building construction costs, Phase I, II, and III implementation, and single-story versus future two-story expansion options.

The building estimates prepared by Patuxent Architects are based on conceptual square footage allocations and an estimated construction cost of approximately $300 per square foot for a functional, no-frills facility. Site development estimates prepared by COA Barrett include preliminary grading, utility, parking, drainage, demolition, and related infrastructure improvements necessary to support Phase I construction.
For planning purposes, an additional allowance of twenty percent (20%) has been included for soft costs associated with design, engineering, permitting, and related professional services

6.1 PHASE I: MULTIPURPOSE ASSEMBLY BUILDING

Phase I is anticipated to consist primarily of construction of the gymnasium/multipurpose assembly component of the community center, including associated restroom and support facilities. This phase establishes the core recreational and community function of the site while allowing future expansion as additional funding becomes available.

Based on preliminary architectural estimates prepared by Patuxent Architects, the Phase I building program includes approximately 7,600 square feet of building area with an estimated construction cost of approximately $2,280,000.

Associated site development costs prepared by COA Barrett include demolition, grading, utility improvements, parking, stormwater management, pedestrian access improvements, and related infrastructure necessary to support initial occupancy of the facility. The preliminary site development estimate for Phase I is approximately $321,000.

A summary of the preliminary planning-level Phase I cost estimate is provided below.

Component	Estimate Cost
Building Construction	$2,280,000
Site Development & Improvements	$321,000
Subtotal Construction Costs	$2,601,000
Soft Costs/Design/Permitting	$520,200
Total Estimated Single-Story Project Cost	$3,121,200

Table 6.1 Phase I Preliminary Planning-Level Cost Estimate

6.2 PHASE II: ENTRY AND COMMUNITY SUPPORT AREAS

Phase II is anticipated to expand the facility to include the primary entrance, control area, community lounge, and associated support spaces. This phase establishes a more complete community center presence and improves functionality, supervision, and overall user experience. The Phase II improvements are intended to create a more formalized public entry sequence while enhancing operational oversight and circulation throughout the facility.

Based on preliminary architectural estimates, the Phase II first-floor addition includes approximately 1,900 square feet of additional building area. When combined with Phase I, the resulting single-story facility would include approximately 9,500 square feet of total building area capable of supporting expanded recreational programming, community gatherings, and support services.

Additional site improvements and parking modifications are anticipated as part of this phase to address increased occupancy demands, accessibility requirements, circulation improvements, and final code compliance considerations.

A summary of the preliminary planning-level Phase II cost estimate is provided below.

Component	Estimate Cost
Building Construction	$570,000
Site Development & Improvements	$155,000
Subtotal Construction Costs	$725,000
Soft Costs/Design/Permitting	$145,000
Total Estimated Single-Story Project Cost	$870,000

Table 6.2 Phase II Preliminary Planning-Level Cost Estimate

6.3 PHASE III: COMMUNITY SUPPORT SPACE/FUTURE EXPANSION

Phase III represents the final planned expansion of the Dorchester Community Center and is intended to provide additional community support and flexible programming space based on future community needs and available funding. Potential Phase III uses may include classrooms, meeting rooms, workforce training areas, youth programming space, community support services, or a daycare facility capable of generating supplemental operational revenue.

The conceptual layout also provides flexibility for future expansion of recreational and outdoor programming elements, including playground facilities, outdoor gathering areas, and associated parking improvements. Depending on final programming priorities and funding availability, portions of Phase III could be implemented independently or in conjunction with future building expansion.

Based on preliminary planning assumptions, Phase III includes additional building construction and supporting site improvements necessary to accommodate the ultimate buildout of the facility. Associated site development costs include parking expansion, utility extensions, grading, stormwater management, pedestrian circulation improvements, landscaping, and other supporting infrastructure required for full site functionality.

A summary of the preliminary planning-level Phase III cost estimate is provided below.

Component	Estimate Cost
Building Construction	$1,500,000
Site Development & Improvements	$310,000
Subtotal Construction Costs	$1,810,000
Soft Costs/Design/Permitting	$362,000
Total Estimated Single-Story Project Cost	$2,172,000

Table 6.3 Phase III Preliminary Planning-Level Cost Estimate

6.4 TWO-STORY EXPANSION OPTIONS

The conceptual design for the Dorchester Community Center has been developed to allow flexibility for future vertical expansion through construction of second-story building areas associated with Phases II and III. This approach would allow the Town to maximize the long-term development potential of the site while preserving open space and minimizing the overall building footprint.

Under this approach, portions of the Phase II and Phase III structures could be constructed with the structural capacity necessary to support future second-story additions. This strategy would allow the Town to phase expansion over time based on funding availability and evolving community needs while minimizing future disruption to ongoing operations.

Preliminary architectural estimates indicate that incorporation of a second-story component during Phase II would increase building construction costs by approximately $750,000 beyond the single-story option. Similarly, inclusion of a second-story component associated with Phase III would increase building construction costs by approximately $1,500,000. No significant increase in site development costs is

anticipated as part of the two-story expansion approach, as the majority of supporting infrastructure and site improvements would already be established through the initial phases of development.

The two-story expansion concept may provide several long-term advantages, including:

- Increased flexibility for future programming and growth
- Improved utilization of the limited site area
- Preservation of outdoor recreation and open space areas
- Reduced need for additional site disturbance in future phases
- Long-term adaptability to changing community needs and funding opportunities

However, the additional upfront construction costs associated with two-story structural systems and vertical circulation elements should be evaluated relative to available funding, long-term operational considerations, and overall project priorities as the design advances.

7.0 FINDINGS AND RECOMMENDATIONS

Based on the evaluation of zoning, site conditions, conceptual planning, and preliminary engineering considerations, the subject property is considered physically and technically suitable for redevelopment as a community center. The site is supported by existing public water and sanitary sewer infrastructure, and the available land area is sufficient to accommodate the proposed building program, parking, stormwater management, and associated site improvements through a phased development approach.

The conceptual site layout demonstrates that the project can be implemented in a logical sequence of phases, allowing the Town to align construction with available funding while maintaining flexibility for future expansion. The proposed parking strategy, including on-site parking and roadway reconfiguration along Dorchester Avenue, provides a viable solution for meeting anticipated parking demand while maximizing usable site area for community-focused functions. Stormwater management and grading requirements are also expected to be accommodated within the limits of the property.

The primary constraint identified is zoning compatibility, as the property is currently zoned Industrial High (IH), which does not typically permit community center or recreational uses as a principal use. However, the site's proximity to Central Business (CB) and Residential (R-3) zoning districts, along with the community-oriented nature of the proposed use, supports consideration of rezoning or other discretionary land use approvals to better align the site with surrounding land use patterns.

Additional considerations include the presence of adjacent uses, including the Freedom Landing facility, which may influence final site programming, layout, and operational characteristics. While this does not preclude development of the community center, it warrants further evaluation during the design phase, particularly if sensitive uses such as daycare or outdoor play areas are included.

Based on these findings, the following next steps are recommended:

The Town should initiate coordination with planning staff to determine the appropriate rezoning or entitlement strategy for the site. Advancement of a rezoning to the Central Business (CB) District, or a comparable zoning designation that supports civic and community-oriented uses, should be considered.

The project should proceed with initiation of preliminary design and engineering services in the near term to support development of a refined site plan, confirmation of program elements, and advancement into the permitting process. Given the identified funding timeline, early progression into design is critical to maintaining project momentum.

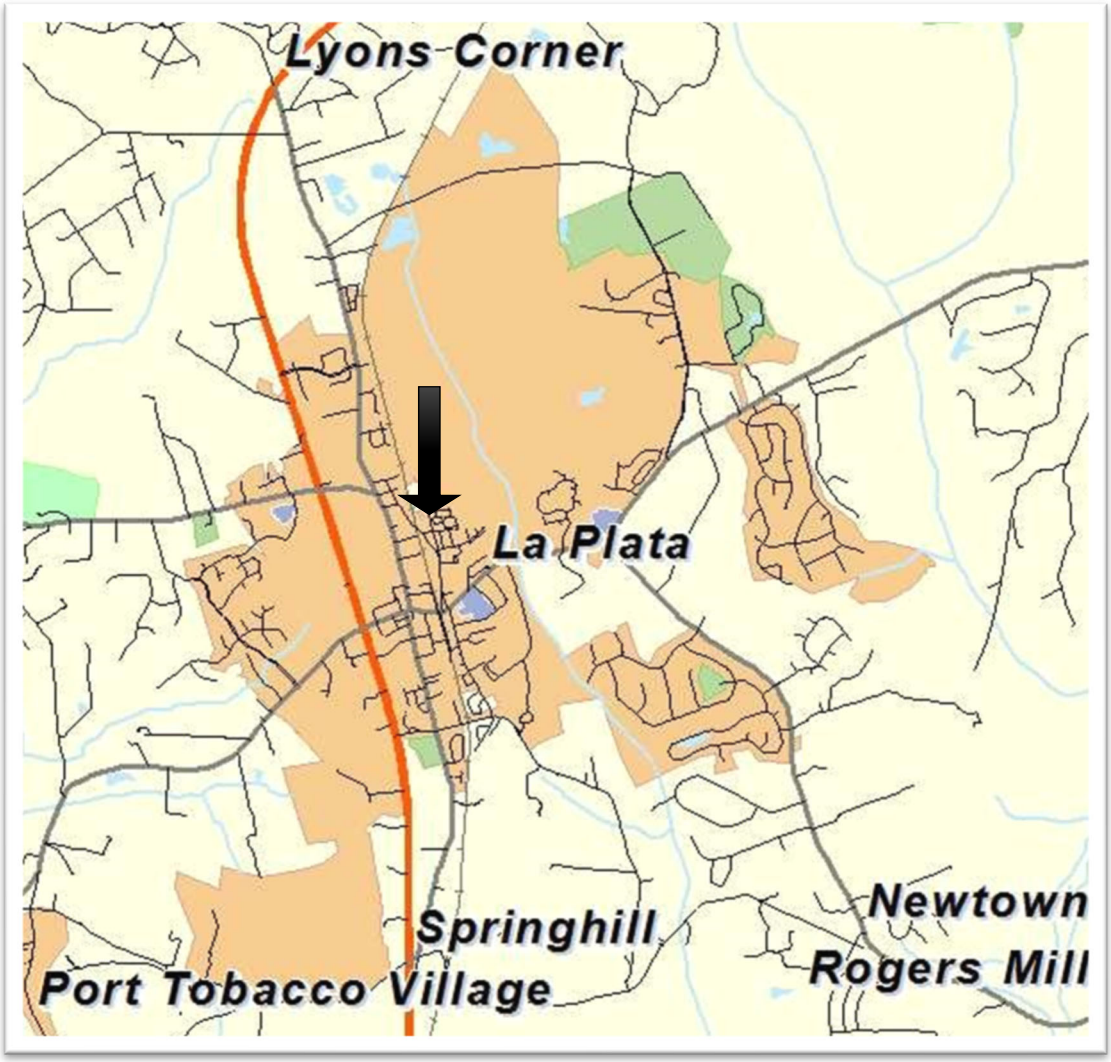
A phased development approach should be maintained, with priority given to construction of a multipurpose assembly or gymnasium facility as the initial phase. This approach allows for delivery of immediate community benefit while providing a framework for future expansion as additional funding becomes available.

The Town should confirm whether available grant funding, including the $250,000 grant component, may be utilized to support design, engineering, and entitlement activities, which would facilitate advancement of the project schedule and improve the likelihood of meeting funding deadlines.

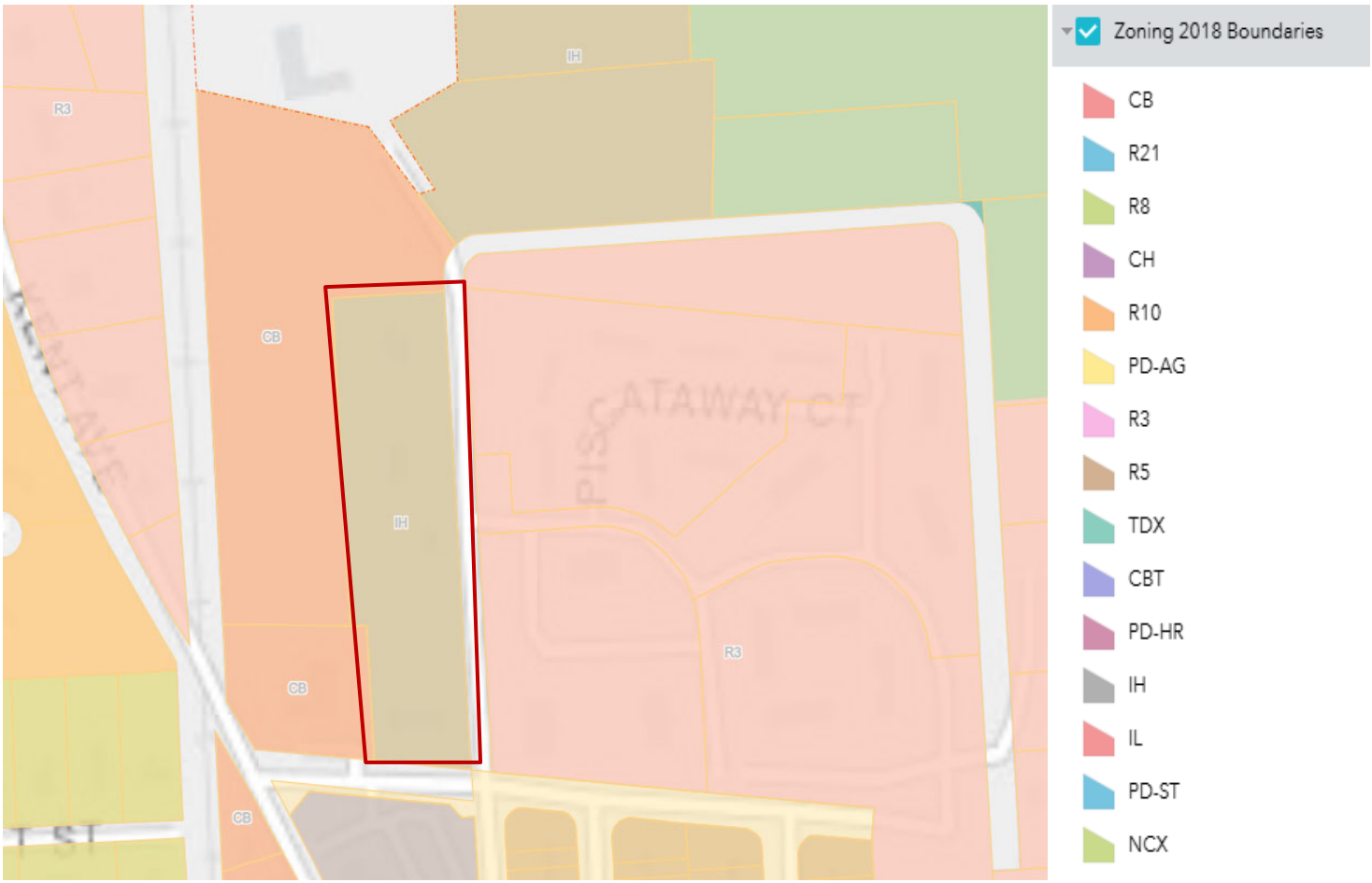
Further evaluation of adjacent land use compatibility, including coordination related to the Freedom Landing facility, should be undertaken during design to inform site layout, buffering, access control, and programming decisions.

Following Town review of this feasibility study, the project should advance into detailed site design, permitting, and preparation of planning-level and final construction cost estimates to support implementation of the initial development phase

APPENDIX A: LOCATION MAP

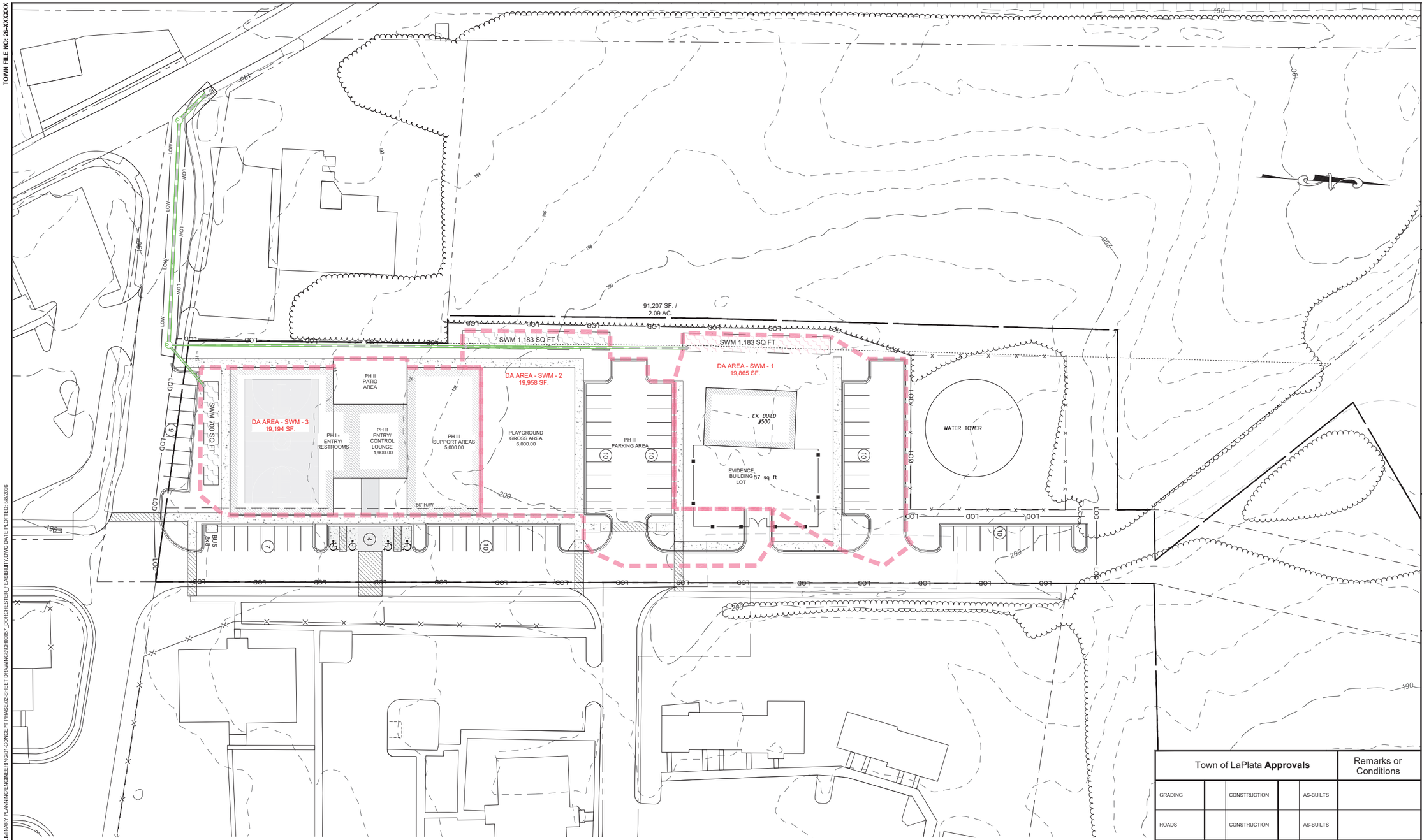


APPENDIX B: ZONING MAP



APPENDIX C: FEASIBILITY PLANS

TOWN FILE NO: 26-XXXXXX



GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

DORCHESTER COMMUNITY CENTER				
USE	**PARKING REQUIREMENT**	**AREA / SF.**	**PARKING REQUIRED**	**PARKING PROVIDED**
RECREATIONAL FACILITY, MINOR INDOOR	1 PER 300 SQUARE FEET	19,500	65	68
RECREATIONAL FACILITY, MINOR OUTDOOR	1 PER 4 FIXED SEATS, OR 2 SPACES PER ACRE	7,550	2	2
TOTAL			**67**	**70**

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS		THIS PERMIT EXPIRES ON:
		DATE:				DATE:

REVISION

DATE

DATE: May 5, 2026
JOB NO.: CH00057.00
FOLDER NO.: TM,109 G,200 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
LAND SURVEYORS AND PLANNERS
410-257-2255 | 410-535-5101 | WWW.COABARRETT.COM

FEASIBILITY STUDY

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST, LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

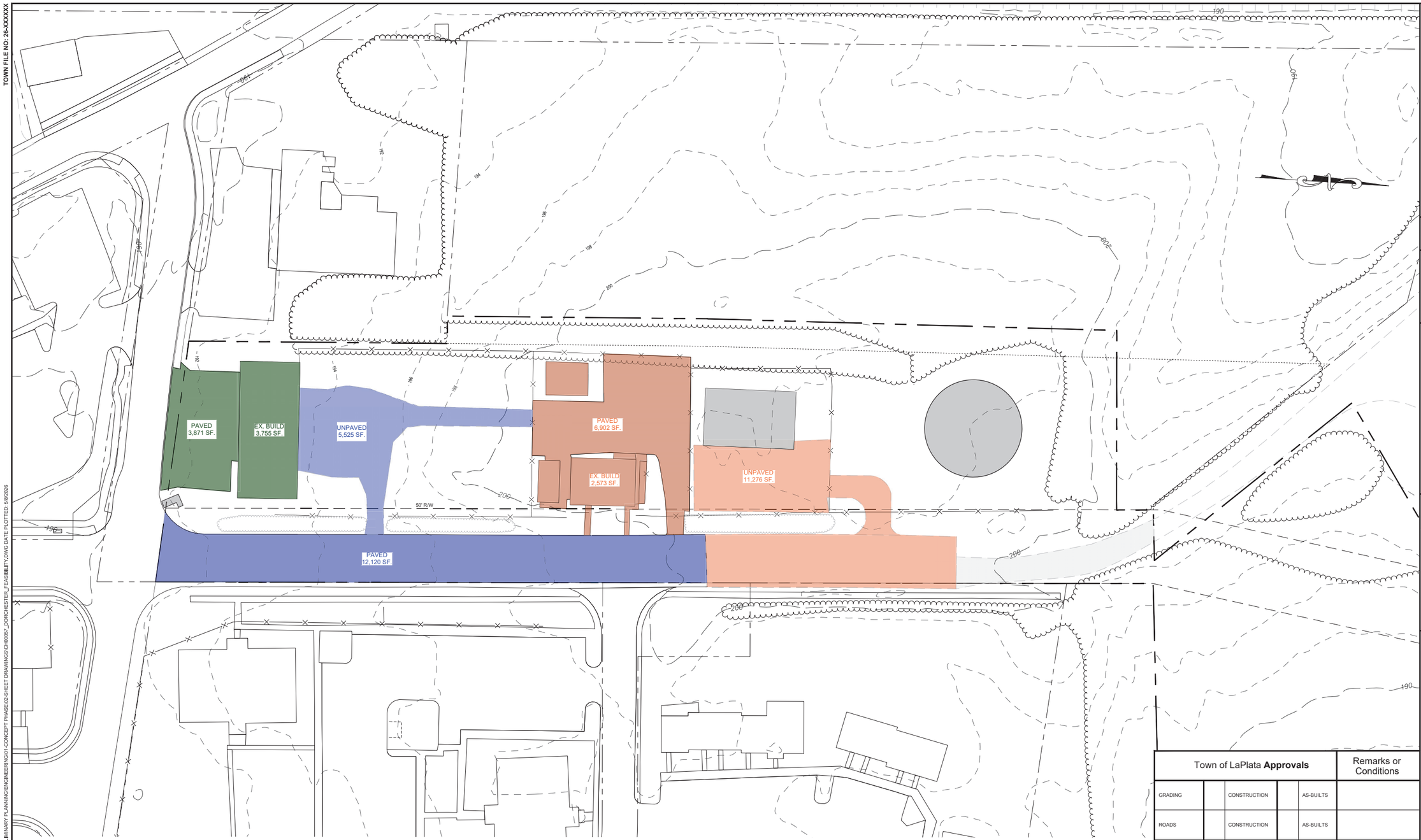
SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026

TOWN FILE NO: 26-XXXXXX



PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS	THIS PERMIT EXPIRES ON:	
		DATE:			DATE:	

REVISION

DATE

DATE: May 5, 2026
JOB NO.: CH00057.00
FOLDER NO.: TM,109 G,20 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | PLANNERS
410.257.2255 | 410.535.3101 | WWW.COABARRETT.COM

SITE EXISTING AND DEMOLITION

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST; LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

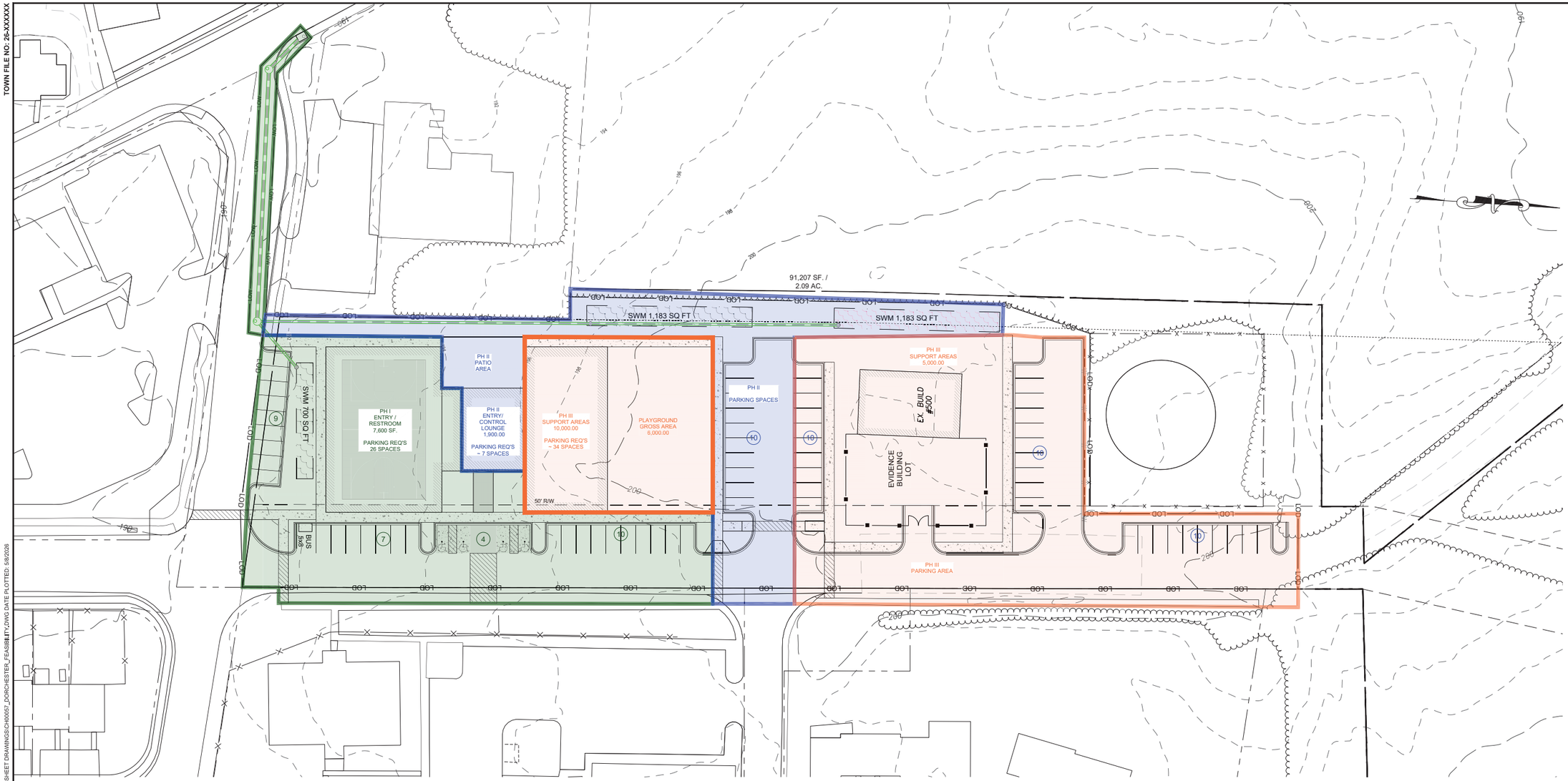
SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026

TOWN FILE NO: 26-XXXXXX



PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS	THIS PERMIT EXPIRES ON:	
		DATE:			DATE:	

REVISION	DATE

DATE: May 5, 2026
JOB NO.: CH00057.00
FOLDER NO.: TM,109 G,20 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | LAND PLANNERS
410.257.2255 | 410.535.3101 | WWW.COABARRETT.COM

SITE COST ESTIMATE - PHASE

DORCHESTER COMMUNITY CENTER

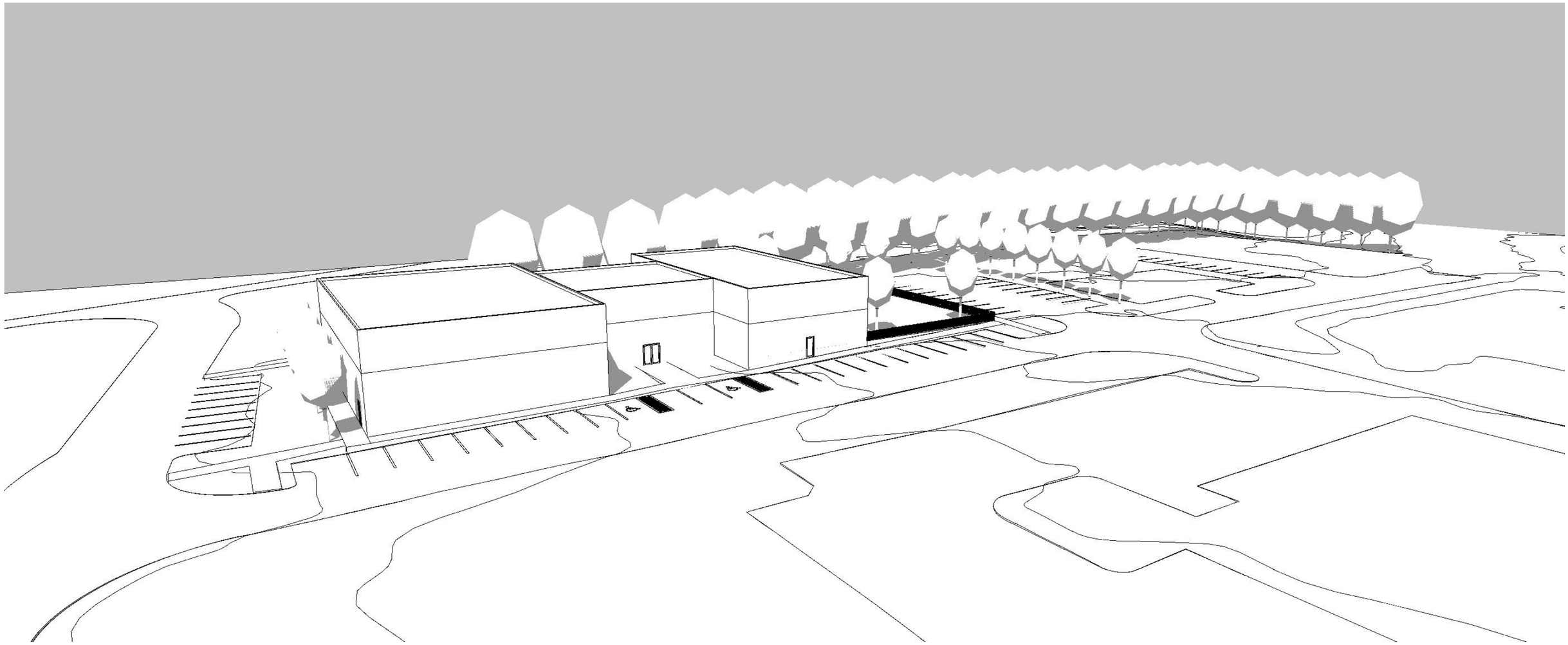
402 POTOMAC ST, LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

SHEET NUMBER: 1 OF 1

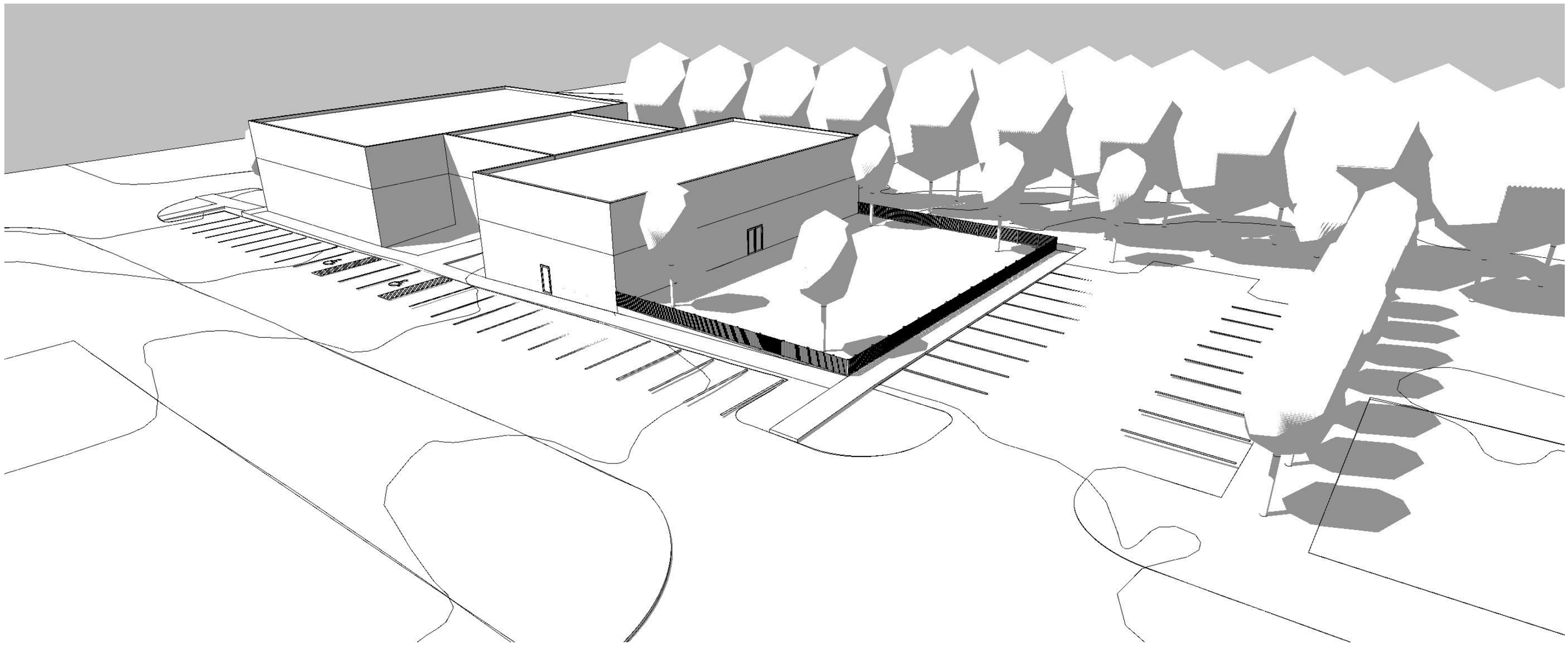
SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

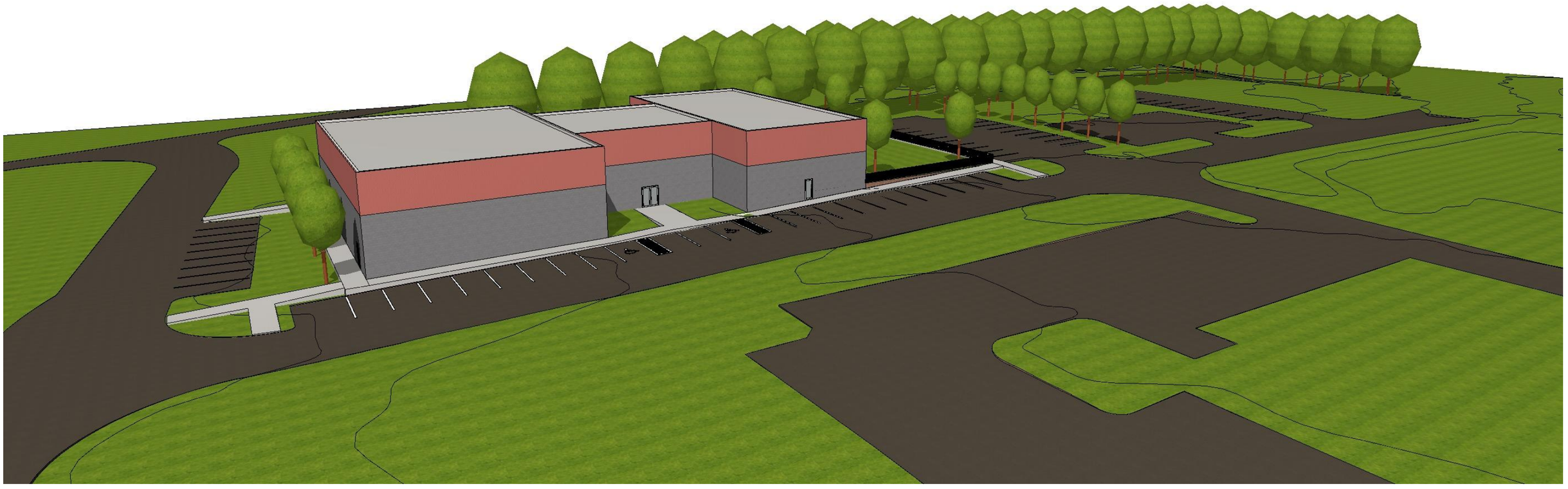
P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026



SOUTH-EAST PERSPECTIVE



NORTH-EAST PERSPECTIVE



SOUTH-EAST PERSPECTIVE

NORTH-EAST PERSPECTIVE

APPENDIX D: COST ESTIMATES

Estimate Name: Dorchester Community Center - Phase 1

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 141,276.49	$ 78,539.79	$ 20,131.12	$ 257,043.40	25%	$ 321,304.25

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
150.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 174.00	$ 241.50	$ 55.50	$ 471.00	STD	
30.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 45,675.00	$ 19,140.00	$ -	$ 64,815.00	STD	
5.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 9,062.50	$ 9,062.50	$ -	$ 18,125.00	STD	
945.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 11,852.66	$ 21,649.95	$ -	$ 33,502.61	STD	
530.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 4,495.73	$ 3,350.66	$ -	$ 7,846.39	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
1500.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 555.00	$ 780.00	$ 1,335.00	STD	
560.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 403.20	$ 554.40	$ 957.60	STD	
560.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 778.40	$ 95.20	$ 873.60	STD	
1000.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 4,890.00	$ 4,650.00	$ 9,540.00	STD	
300.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 1,764.00	$ 1,686.00	$ 3,450.00	STD	
300.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 2,715.00	$ 2,595.00	$ 5,310.00	STD	
200.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 230.00	$ 510.00	$ 740.00	STD	
186.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 344.10	$ 757.02	$ 1,101.12	STD	
20000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 38,800.00	$ 7,000.00	$ 800.00	$ 46,600.00	STD	
40.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 532.00	$ 235.20	$ -	$ 767.20	STD	
180.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ 5,055.75	$ 1,527.75	$ 173.25	$ 6,756.75	STD	
93.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 3,270.81	$ 209.25	$ 478.02	$ 3,958.08	STD	
93.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 1,983.69	$ 209.25	$ 478.02	$ 2,670.96	STD	
186.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 3,892.98	$ 418.50	$ 956.04	$ 5,267.52	STD	

186.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 5,254.50	$ 418.50	$ 956.04	$ 6,629.04	STD	
273.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 7,081.62	$ 614.25	$ 1,403.22	$ 9,099.09	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
186.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 353.40	$ 807.24	$ 1,160.64	STD	
186.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 2,412.42	$ 418.50	$ 956.04	$ 3,786.96	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 141,276.49***	***$ 78,539.79***	***$ 20,131.12***	***$ 257,043.40***		

Estimate Name: Dorchester Community Center - Phase 2

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 62,993.78	$ 34,822.12	$ 8,868.63	$ 123,780.53	25%	$ 154,725.66

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
150.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 174.00	$ 241.50	$ 55.50	$ 471.00	STD	
10.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 15,225.00	$ 6,380.00	$ -	$ 21,605.00	STD	
5.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 9,062.50	$ 9,062.50	$ -	$ 18,125.00	STD	
200.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 2,508.50	$ 4,582.00	$ -	$ 7,090.50	STD	
220.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 1,866.15	$ 1,390.84	$ -	$ 3,256.99	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
500.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 185.00	$ 260.00	$ 445.00	STD	
190.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 136.80	$ 188.10	$ 324.90	STD	
190.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 264.10	$ 32.30	$ 296.40	STD	
300.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 1,467.00	$ 1,395.00	$ 2,862.00	STD	
150.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 882.00	$ 843.00	$ 1,725.00	STD	
150.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 1,357.50	$ 1,297.50	$ 2,655.00	STD	
100.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 115.00	$ 255.00	$ 370.00	STD	
90.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 166.50	$ 366.30	$ 532.80	STD	
10000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 19,400.00	$ 3,500.00	$ 400.00	$ 23,300.00	STD	
350.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 4,655.00	$ 2,058.00	$ -	$ 6,713.00	STD	
0.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ -	$ -	$ -	$ -	STD	
50.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 1,758.50	$ 112.50	$ 257.00	$ 2,128.00	STD	
50.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 1,066.50	$ 112.50	$ 257.00	$ 1,436.00	STD	
60.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 1,255.80	$ 135.00	$ 308.40	$ 1,699.20	STD	

60.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 1,695.00	$ 135.00	$ 308.40	$ 2,138.40	STD	
50.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 1,297.00	$ 112.50	$ 257.00	$ 1,666.50	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
100.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 190.00	$ 434.00	$ 624.00	STD	
100.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 1,297.00	$ 225.00	$ 514.00	$ 2,036.00	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 62,993.78***	***$ 34,822.12***	***$ 8,868.63***	***$ 123,780.53***		

Estimate Name: Dorchester Community Center - Phase 3

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 144,248.33	$ 76,422.23	$ 11,044.43	$ 248,810.99	25%	$ 311,013.74

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
200.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 232.00	$ 322.00	$ 74.00	$ 628.00	STD	
30.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 45,675.00	$ 19,140.00	$ -	$ 64,815.00	STD	
10.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 18,125.00	$ 18,125.00	$ -	$ 36,250.00	STD	
700.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 8,779.75	$ 16,037.00	$ -	$ 24,816.75	STD	
800.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 6,786.00	$ 5,057.60	$ -	$ 11,843.60	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
1000.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 370.00	$ 520.00	$ 890.00	STD	
400.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 288.00	$ 396.00	$ 684.00	STD	
400.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 556.00	$ 68.00	$ 624.00	STD	
300.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 1,467.00	$ 1,395.00	$ 2,862.00	STD	
150.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 882.00	$ 843.00	$ 1,725.00	STD	
150.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 1,357.50	$ 1,297.50	$ 2,655.00	STD	
100.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 115.00	$ 255.00	$ 370.00	STD	
90.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 166.50	$ 366.30	$ 532.80	STD	
25000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 48,500.00	$ 8,750.00	$ 1,000.00	$ 58,250.00	STD	
50.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 665.00	$ 294.00	$ -	$ 959.00	STD	
0.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ -	$ -	$ -	$ -	STD	
100.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 3,517.00	$ 225.00	$ 514.00	$ 4,256.00	STD	
100.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 2,133.00	$ 225.00	$ 514.00	$ 2,872.00	STD	
100.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 2,093.00	$ 225.00	$ 514.00	$ 2,832.00	STD	

75.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 2,118.75	$ 168.75	$ 385.50	$ 2,673.00	STD	
100.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 2,594.00	$ 225.00	$ 514.00	$ 3,333.00	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
100.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 190.00	$ 434.00	$ 624.00	STD	
100.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 1,297.00	$ 225.00	$ 514.00	$ 2,036.00	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 144,248.33***	***$ 76,422.23***	***$ 11,044.43***	***$ 248,810.99***		

	FIRST STORY				OPTIONAL SECOND STORY				TOTAL	TOTAL
PHASE	SPACE	AREA	COST/SF	SUBTOTAL	SPACE	AREA	COST/SF	SUBTOTAL	AREA	COST
I	GYM	7,600	$ 300.00	$ 2,280,000.00		-		$ -	7,600	$ 2,280,000.00
II	ENTRY	1,900	$ 300.00	$ 570,000.00	SUPPORT AREAS	2,500	$ 300.00	$ 750,000.00	4,400	$ 1,320,000.00
III	DAY CARE	5,000	$ 300.00	$ 1,500,000.00	SUPPORT AREAS	5,000	$ 300.00	$ 1,500,000.00	10,000	$ 3,000,000.00
TOTAL		14,500		$ 4,350,000.00		7,500		$ 2,250,000.00	22,000	$ 6,600,000.00

PH I & II	ONE STORY	9,500	$ 2,850,000.00	TWO STORIES	12,000	$ 3,600,000.00

PLAYGROUND	$100,000 TO $300,000
OUTDOOR BASKETBALL COURT	$40,000

DORCHESTER COMMUNITY CENTER

Feasibility Presentation

May 2026

Project Team

Chuck Stevens
Town Manager

Anthony M. Olekson, P.E.
Principal Engineer

Nook Hunter
Civil Engineer

Brent R. Hutchinson, AIA
Principal Architect

Site Information

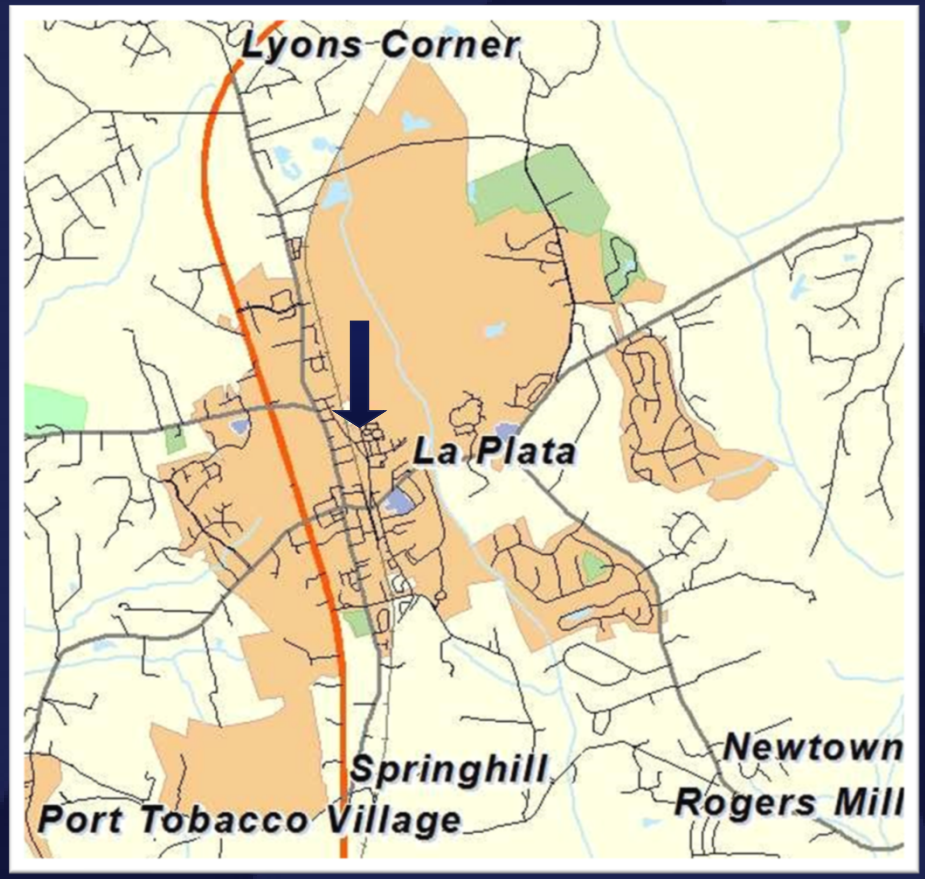
Address:
402 Potomac Street
La Plata, Maryland 20646

Site Area: Approximately 2.1 Acres

Current Zoning: Industrial High (IH)

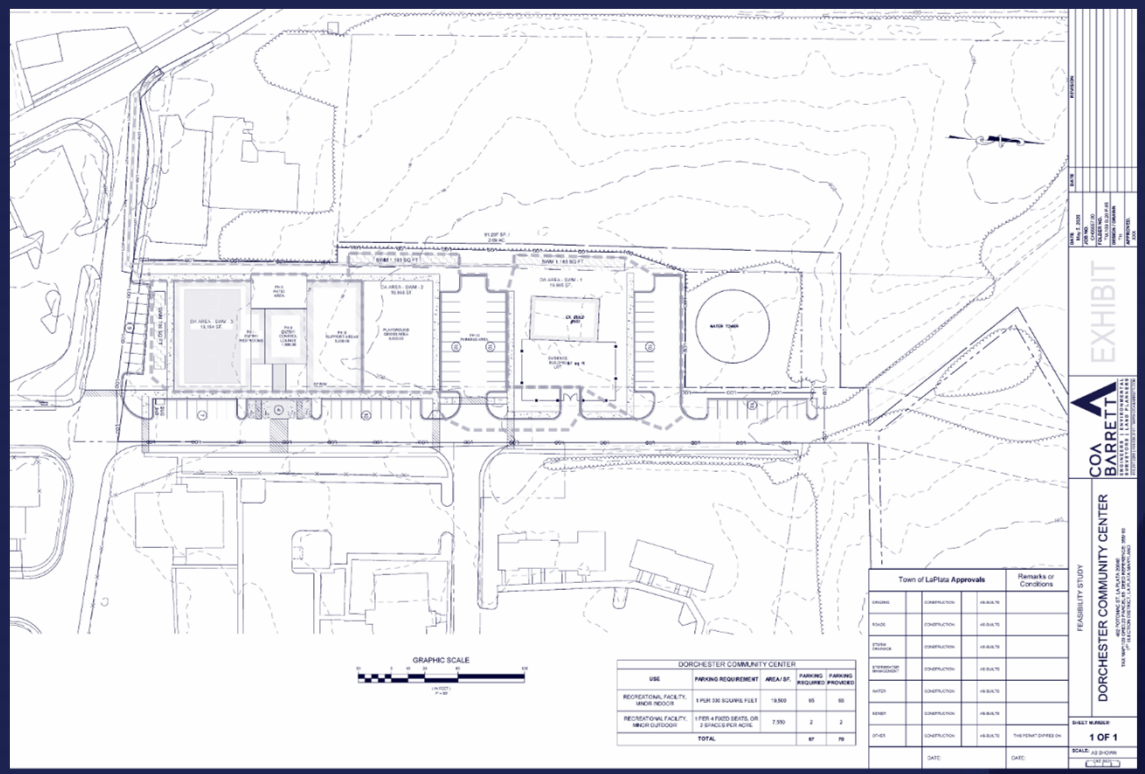
Adjacent Zoning:
Central Business (CB)
Residential (R-3)

Existing Utilities:
Public Water & Sewer Available



Existing Conditions & Site Overview

Project Overview & Goals



The Dorchester Community Center project is intended to create a safe, accessible, and flexible community facility serving residents.

Key goals include:

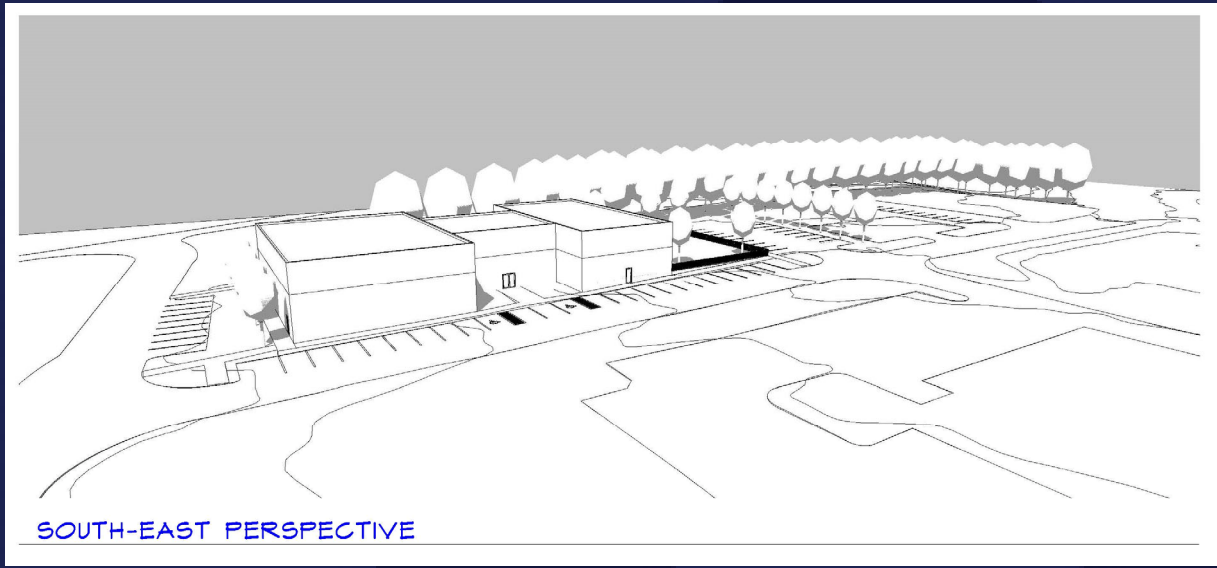
- Multipurpose recreation and assembly spaces
- Youth programming and community support services.
- Outdoor recreation and playground areas.
- Flexible phased implementation aligned with funding.
- Efficient use of existing utilities and infrastructure

Ultimate buildout target: 14,500–15,000 SF.

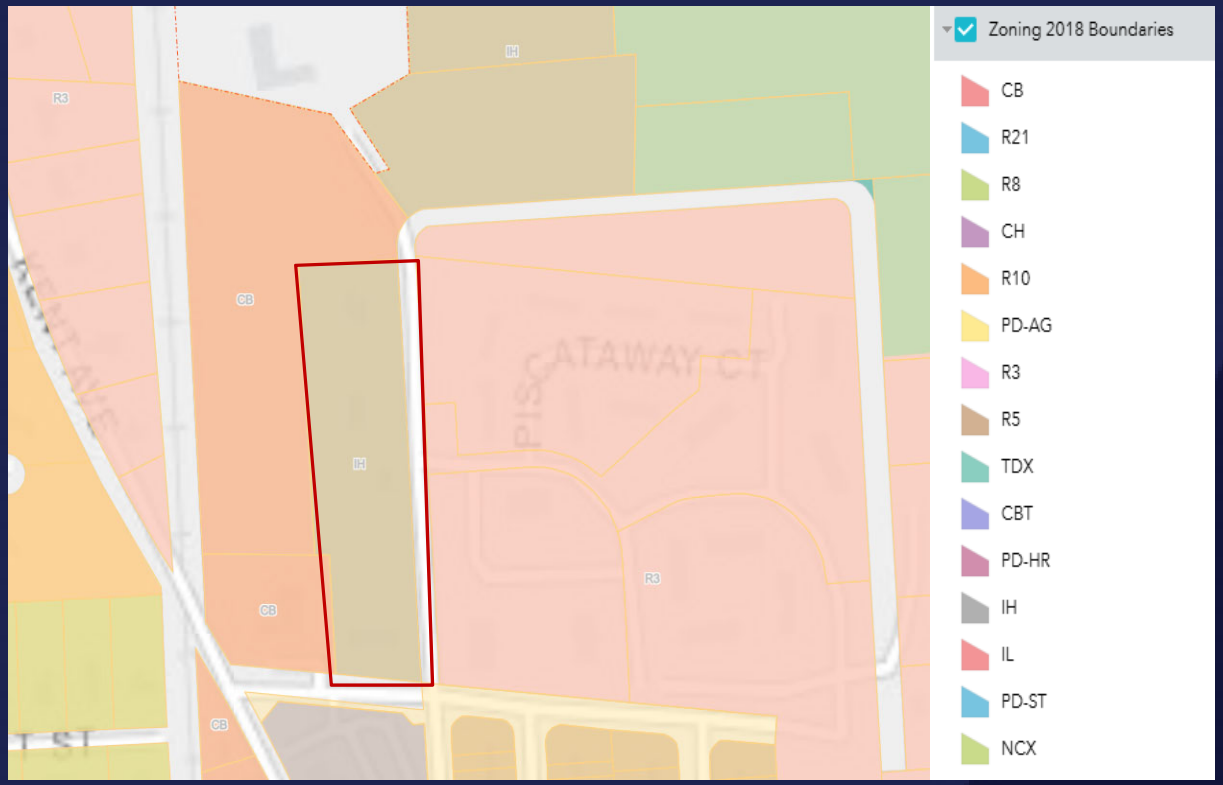
Site & Technical Feasibility

The site is considered physically and technically feasible for redevelopment. Key findings:

- Existing public water and sewer infrastructure available
- Site can accommodate parking, circulation, and stormwater management
- Existing municipal facilities can remain operational
- Perimeter stormwater facilities preserve usable site area
- Existing roadway width allows opportunity for added parking and traffic calming



Zoning & Community Compatibility



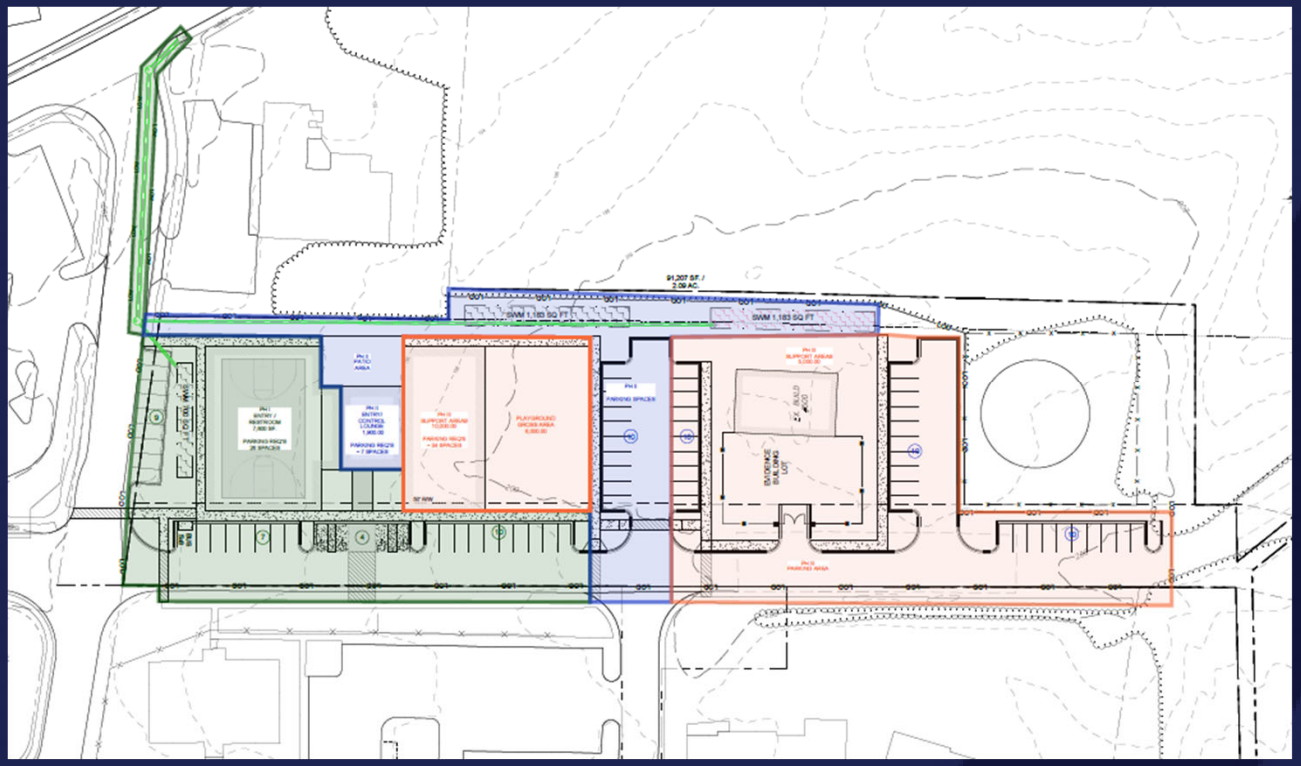
Current zoning (IH) does not permit community center uses by right.

Recommended Actions:

- Pursue rezoning or discretionary approvals
- Coordinate with planning staff and stakeholders
- Evaluate compatibility with adjacent uses.
- Incorporate buffering, access control, and safe circulation

The proposed use is more consistent with the intent of the CB District.

Phased Development Approach



Phase I:

~$3.1M
Gymnasium / Multipurpose Assembly Building

Phase II:

~$870K
Entry, Control, and Community Lounge Areas

Phase III:

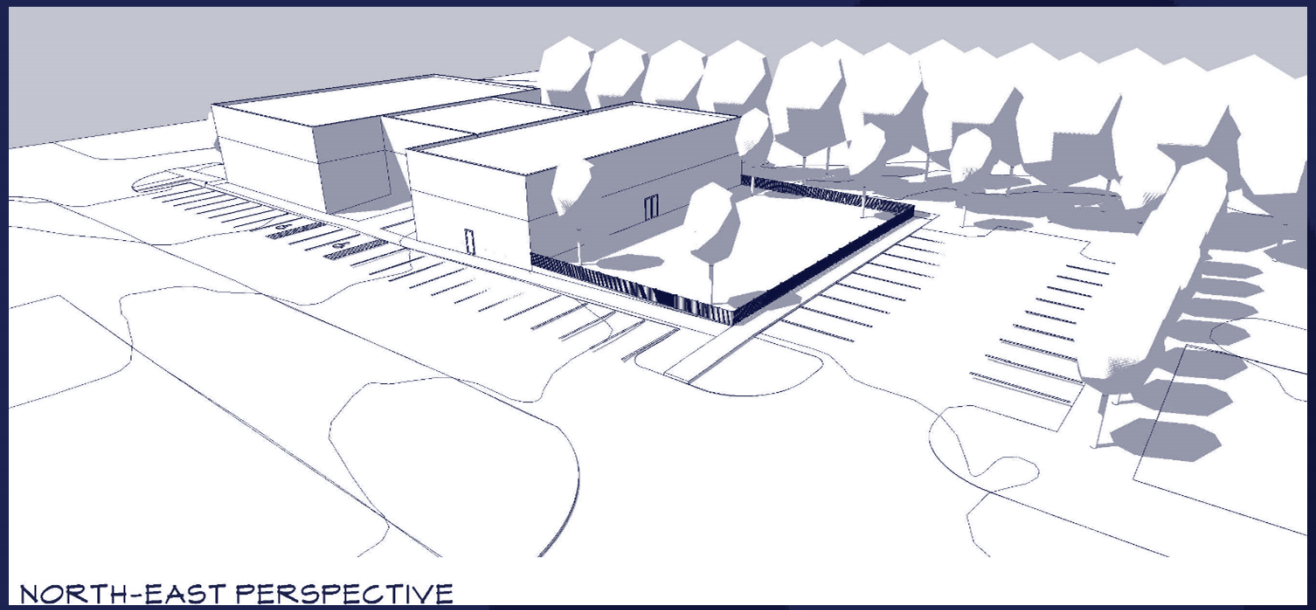
~$2.2M
Community Support Spaces, Training Rooms, Potential Daycare & Future Expansion

Funding & Schedule Considerations

Current Available Funding:
Approximately $1.25M – $1.8M

Anticipated ROM Costs:
Phase 1:
Phase 2:
Phase 3:

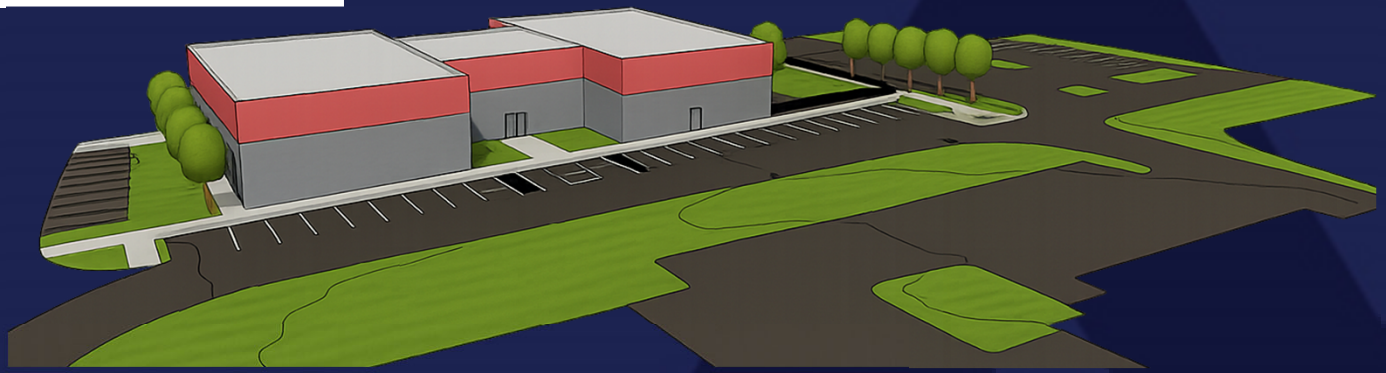
Critical Grant Deadline:
June 2027



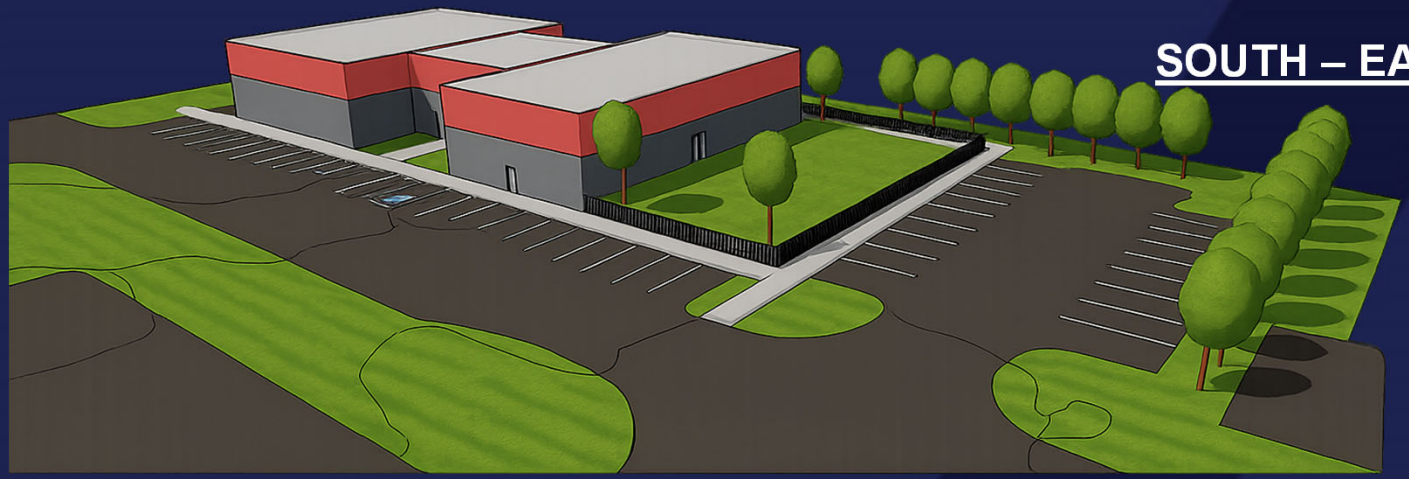
Key Recommendations:

- Advance design and entitlement efforts immediately
- Confirm grant eligibility for design services
- Prioritize Phase I implementation
- Maintain flexibility for future expansion phases

Conceptual Renderings



SOUTH – EAST PERSPECTIVE

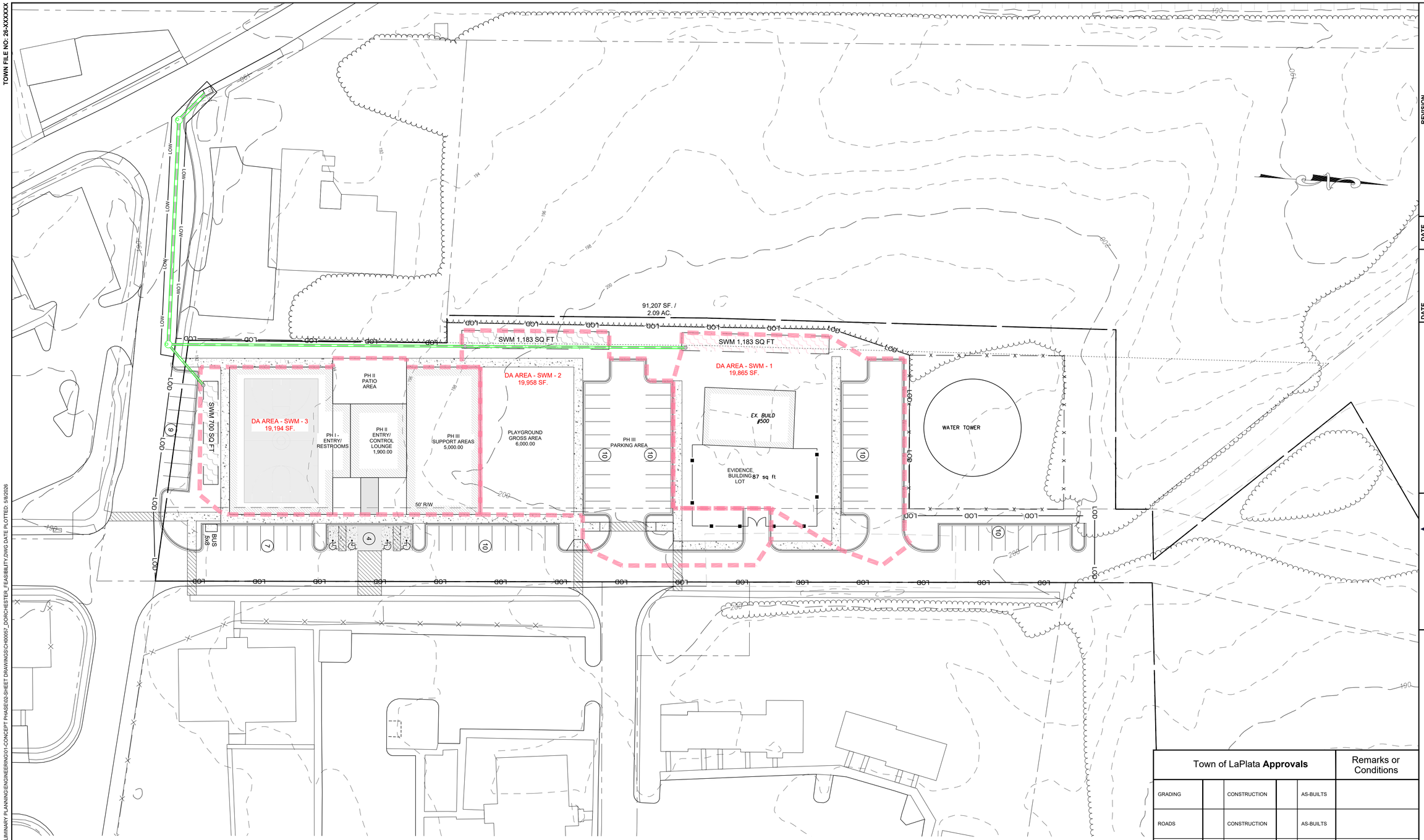


NORTH – EAST PERSPECTIVE

THANK YOU

Questions?

TOWN FILE NO: 26-XXXXXX



GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

DORCHESTER COMMUNITY CENTER				
USE	**PARKING REQUIREMENT**	**AREA / SF.**	**PARKING REQUIRED**	**PARKING PROVIDED**
RECREATIONAL FACILITY, MINOR INDOOR	1 PER 300 SQUARE FEET	19,500	65	68
RECREATIONAL FACILITY, MINOR OUTDOOR	1 PER 4 FIXED SEATS, OR 2 SPACES PER ACRE	7,550	2	2
TOTAL			**67**	**70**

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS	THIS PERMIT EXPIRES ON:	
		DATE:			DATE:	

REVISION	DATE

DATE May 5, 2026
JOB NO. CH00057.00
FOLDER NO. TM.109 G.20 P.65
DESIGN / DRAWN TH
APPROVED. XXX

EXHIBIT

FEASIBILITY STUDY

DORCHESTER COMMUNITY CENTER

400 POTOMAC ST, LA PLATA 20646
GRID 20 PARCEL 455 | PER REFERENCE: 355/ 60
TAX MAP-109 / 1ST ELECTION DISTRICT, LA PLATA MARYLAND

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | LAND PLANNERS
410.257.2255 | 410.535.3101 | WWW.COABARRETT.COM

SHEET NUMBER: 1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026

TOWN FILE NO: 26-XXXXXX

TOWN FILE NO: 26-XXXXXX

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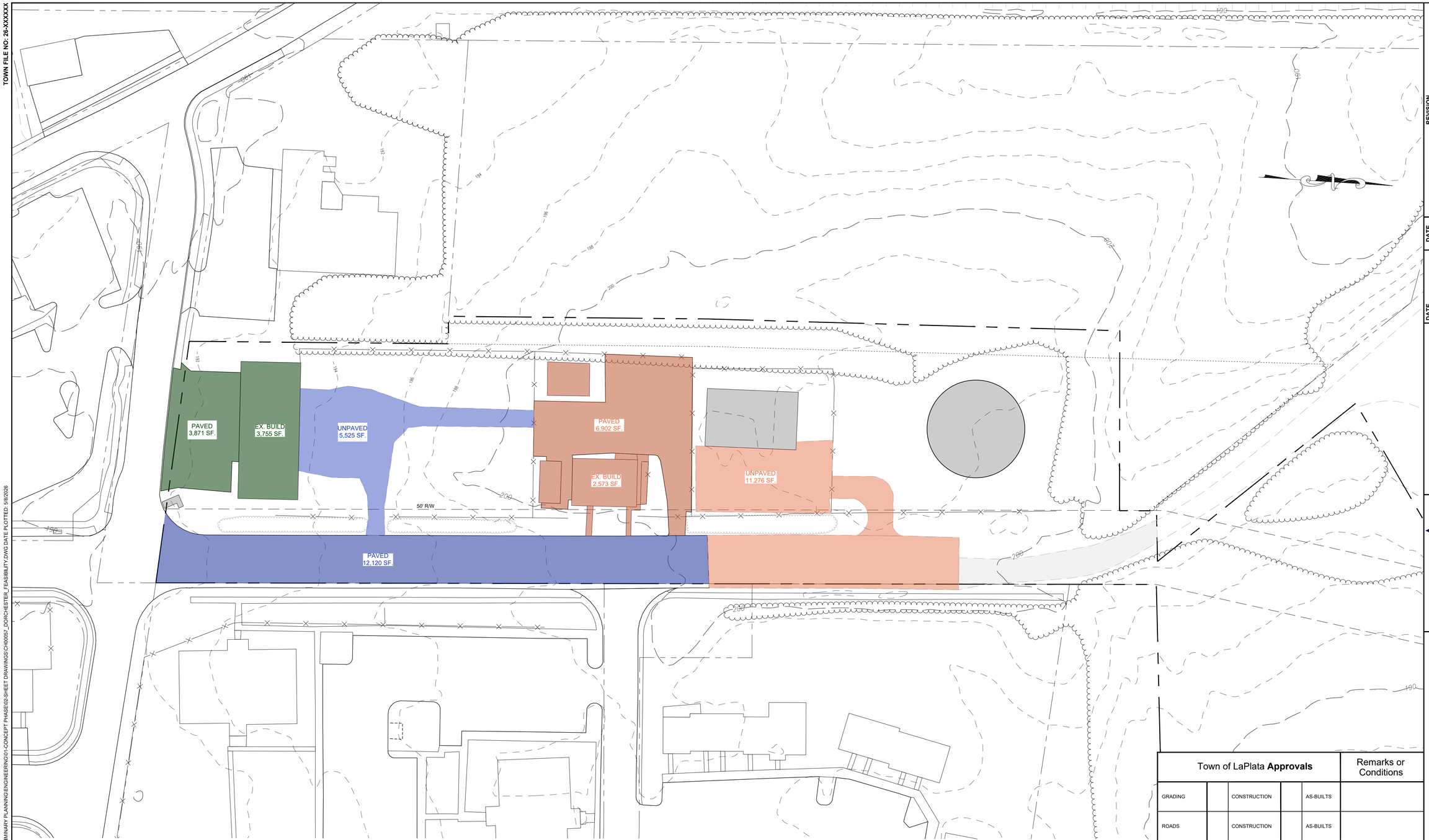


PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS		THIS PERMIT EXPIRES ON:
		DATE:				DATE:

REVISION	DATE

DATE May 5, 2026
JOB NO. CH00057.00
FOLDER NO. TM.109 G.20 P.65
DESIGN / DRAWN TH
APPROVED. XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | LAND PLANNERS
410.267.2295 | 410.535.3101 | WWW.COABARRETT.COM

SITE EXISTING AND DEMOLITION

DORCHESTER COMMUNITY CENTER

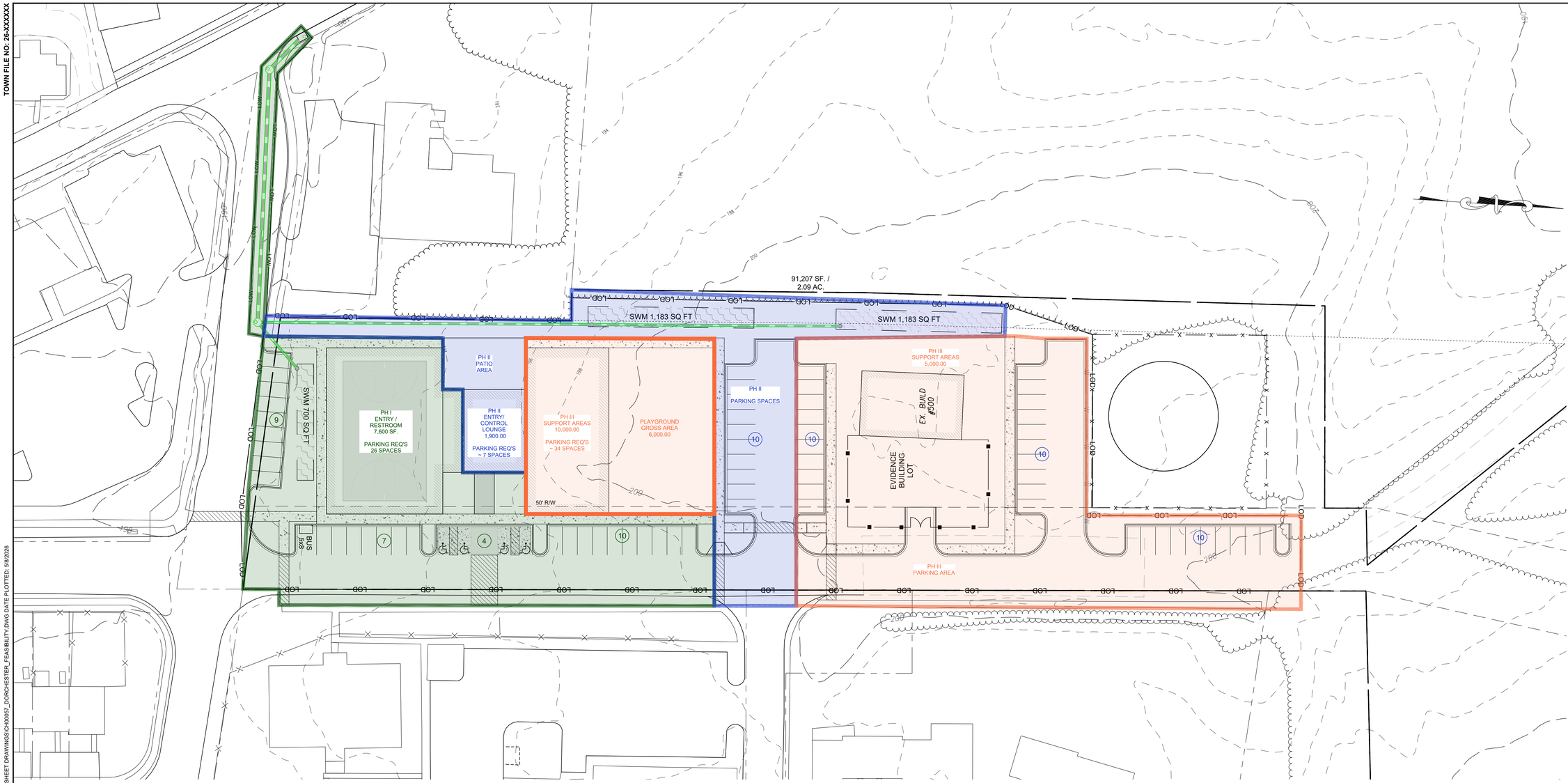
402 POTOMAC ST, LA PLATA 20646
GRID/PARCEL: 15 PLAT REFERENCE: 355/ 60
TAX MAP-109
1ST ELECTION DISTRICT, LA PLATA MARYLAND

SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

TOWN FILE NO: 26-XXXXXX



GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

Town of LaPlata **Approvals**					Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS	
ROADS		CONSTRUCTION		AS-BUILTS	
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS	
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS	
WATER		CONSTRUCTION		AS-BUILTS	
SEWER		CONSTRUCTION		AS-BUILTS	
OTHER		CONSTRUCTION		AS-BUILTS	THIS PERMIT EXPIRES ON:
		DATE:			DATE:

TOWN FILE NO: 26-XXXXXX

REVISION	DATE

DATE May 5, 2026
JOB NO. CH00057.00
FOLDER NO. TM.109 G.20 P.65
DESIGN / DRAWN TH
APPROVED. XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL SURVEYORS | LAND PLANNERS
410.257.2250 | 410.535.3101 | WWW.COABARRETT.COM

SITE COST ESTIMATE - PHASE

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST, LA PLATA 20646
GRID/ZONE/PARCEL: 45 / RESIDENCE: 355/ 60
TAX MAP-109 1ST ELECTION DISTRICT, LA PLATA MARYLAND

SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

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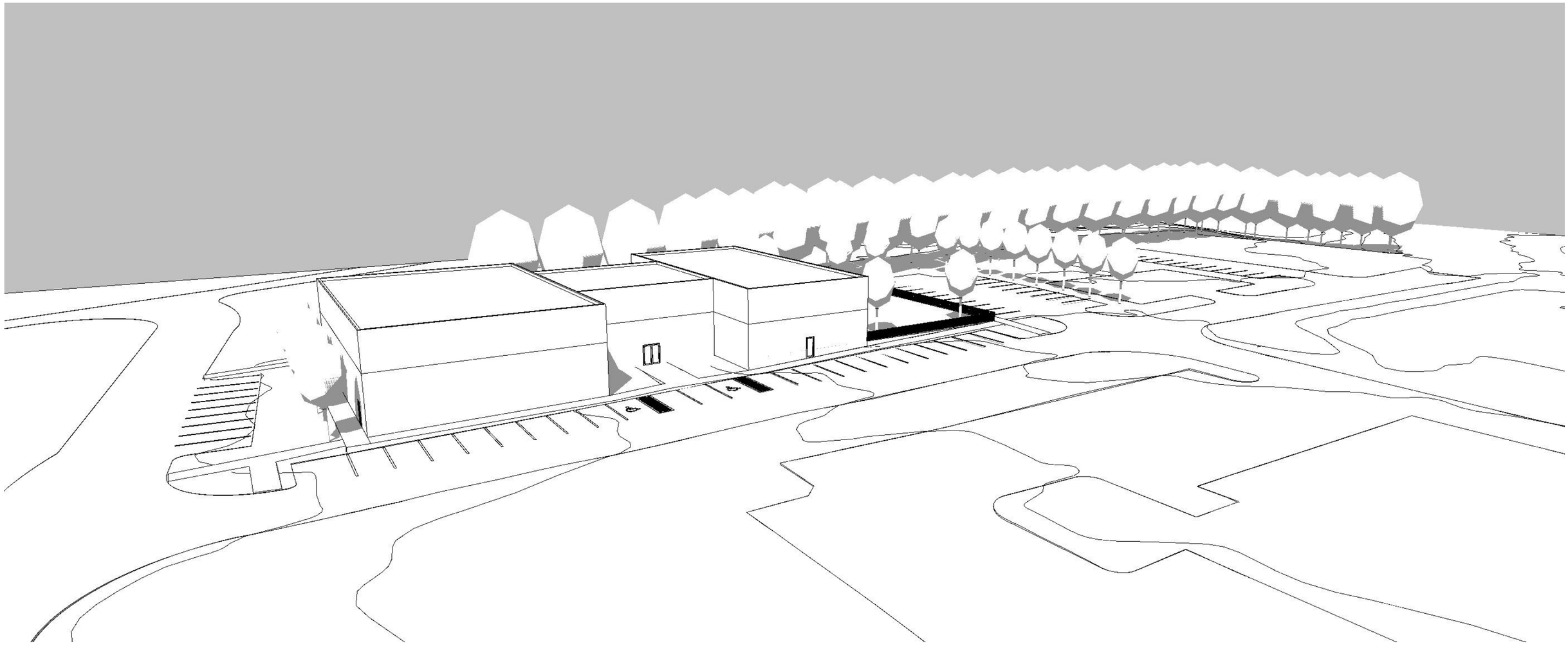
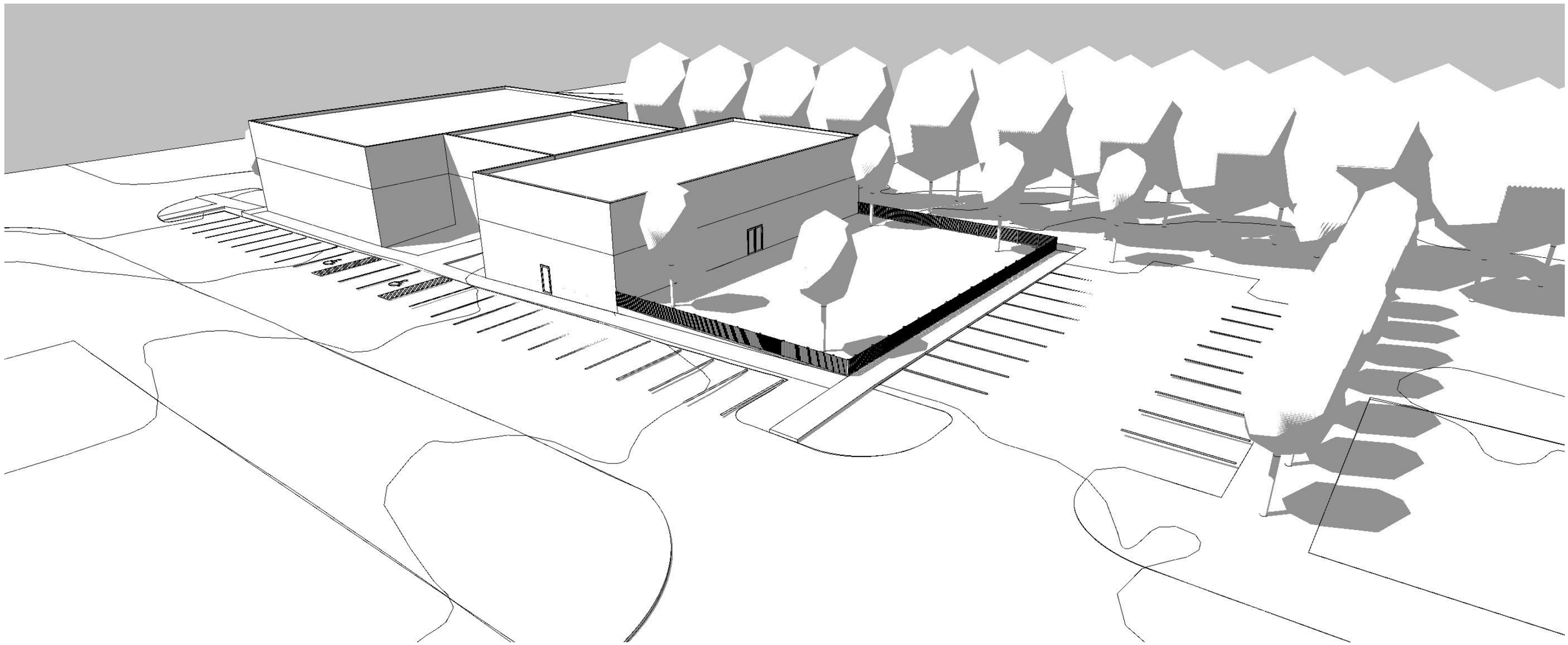
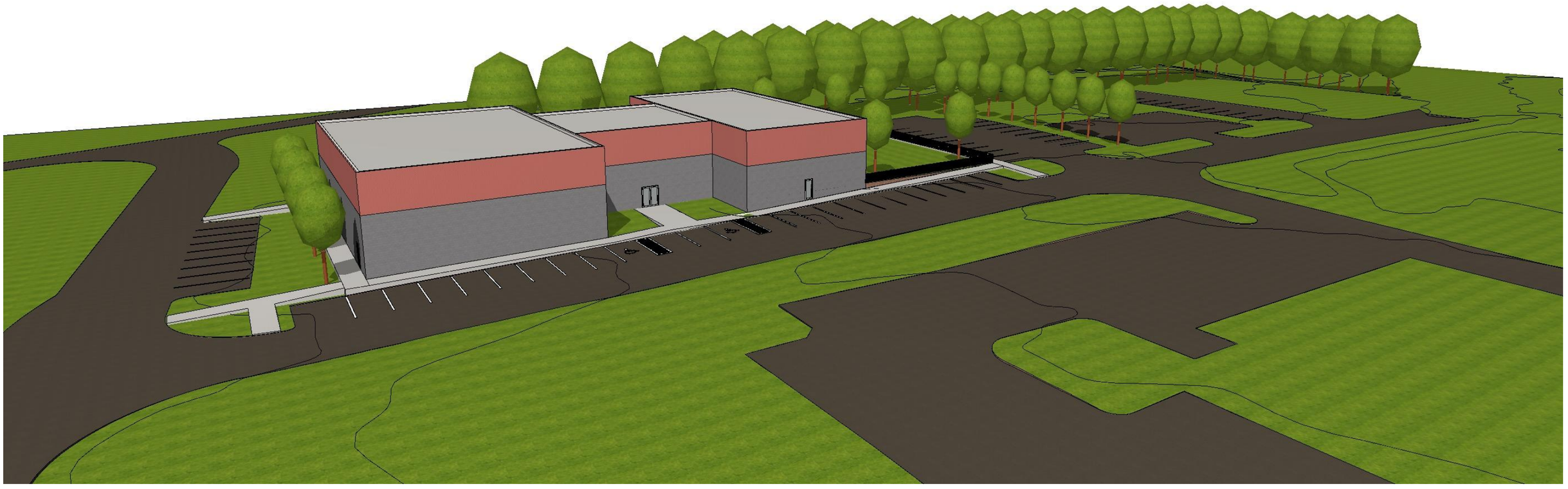


SOUTH-EAST PERSPECTIVE



NORTH-EAST PERSPECTIVE



SOUTH-EAST PERSPECTIVE

NORTH-EAST PERSPECTIVE

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0648

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Kelly Phipps
DEPARTMENT:	Legislative
TYPE:	Town Council Proclamation
SUBJECT:	National Police Week (May 10-16, 2026)

BACKGROUND:

National Police Week is an annual observance for law enforcement officers who have made the ultimate sacrifice, as well as those who continue to serve. Its origins trace back more than 60 years and have grown into one of the most significant annual observances by law enforcement.

- 1962 – Presidential Proclamation: President John F. Kennedy signed Public Law 87-726, designating May 15 as Peace Officers Memorial Day and the week in which it falls as Police Week. This marked the beginning of a national tradition of honoring our nationals fallen officers.
- 1982 – First Memorial Service: The first official Peace Officers' Memorial Service was held in Washington, D.C. It was a modest gathering at Senate Park hosted by the Fraternal Order of Police and it set the foundation for the National Peace Officers Memorial Service that continues today.
- 1984 – The National Law Enforcement Officers Memorial Fund (NLEOMF) was created to establish a permanent memorial for fallen officers. That same year, Concerns of Police Survivors (C.O.P.S.) was founded, providing crucial support and community for the families and colleagues left behind.
- 1991 – The National Law Enforcement Officers Memorial was dedicated in Washington, D.C., with the names of over 12,000 fallen officers engraved. Today, the wall bears the names of more than 24,000 officers who gave their lives in service.
- Today – National Police Week now draws tens of thousands of officers, survivors, and supporters to Washington, D.C., each May. Signature events include the Candlelight Vigil, hosted by NLEOMF, and the National Peace Officers' Memorial Service at the U.S. Capitol host by the Fraternal Order of Police.

FISCAL IMPACT:

This proclamation incurs no financial obligations.

STRATEGIC PLAN ALIGNMENT:

- The duties of the La Plata Police Department align with Goal #5, Public Service Readiness: "Plan and develop the systems and infrastructure needed to meet growing demand, while supporting the health, safety, and wellness of residents and natural resources."
- Community policing initiatives align with Goal #1, Good Governance: "Assess community needs and desires by seeking community input and feedback…"
- As an item of recognition, this proclamation aligns with Goal #2, Operational Excellence: "Retain high quality and committed employees by promoting a level of work/life effectiveness appropriate to keep excellent employees across the organization."

SUSTAINABILITY CONSIDERATIONS:

Through their community policing initiatives, the La Plata Police Department contributes to social sustainability by creating respectful and trusting environments for authentic conversation with community partners of all identities and backgrounds. Events and occasions designed for engagement reach all aspects of the community to ensure that there is diverse, fair, and equitable distribution of opportunities to communicate and connect.

ADA CONSIDERATIONS:

Law enforcement includes accessibility considerations for community members with disabilities, as required by the Americans with Disabilities Act.

RECOMMENDED ACTION:

Issue a proclamation recognizing the week of May 10-16, 2026, as National Police Week in the Town of La Plata.

ATTACHMENTS:

Proclamation – National Police Week

Town of La Plata
PROCLAMATION

National Police Week
May 10 – 16, 2026

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the La Plata Police Department; and

WHEREAS, since the first recorded death in 1786, nearly 24,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 38th Candlelight Vigil, on the evening of May 13, 2026; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff,

NOW, THEREFORE, WE, THE COUNCIL OF THE TOWN OF LA PLATA, do hereby recognize May 10-16, 2026, as NATIONAL POLICE WEEK and publicly salute the service of law enforcement officers in our community and in communities across the nation.

SEAL:

ATTEST:

_____
Shelby Pritchett
Town Clerk

Date: _____

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

_____
Gregory Sampson Jr., Councilman

_____
Tyjon C. Johnson, Councilman

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0491

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Kelly Phipps
DEPARTMENT:	Legislative
TYPE:	Town Council Proclamation
SUBJECT:	Bike to Work Day (May 15, 2026)

BACKGROUND:

In 1956, the League of American Bicyclists established May as National Bike Month, which now includes Bike to Work Day, Bike to Work Week, National Ride A Bike Day, and Walk Bike & Roll to School Day, to help raise awareness of the rules of the road for drivers, pedestrians, and cyclists, and also highlights the need for continued expansion of safe and comfortable sidewalks, bike lanes, shared-use paths and safe crossings.

The Vision Plan for Greater La Plata (2000) established goals for the Town to "create a system of bicycle routes and sidewalks throughout Town," with the specific steps of creating and implementing a "detailed design plan for sidewalks, bikeways and trails linking downtown to the surrounding natural areas and to outlying residential areas." The Town of La Plata Transportation Plan (2009) recommended the addition of bike lanes, and the resurfacing of Charles Street in 2020-21 by the Maryland Department of Transportation/State Highway Administration adjusted the pavement markings to provide shoulders for bicycle compatibility, in accordance with MDOT's Bicycle Policy, Bike Spine Map, and Context Zone Map.

In the metropolitan Washington DC area, Bike to Work Day is organized by the Metropolitan Washington Council of Governments, Commuter Connections, and the Washington Area Bicycling Association. More locally, the Bicycle and Pedestrian Infrastructure Advisory Committee promotes, plans, and implements bicycle and other non-motorized transportation in the tri-county region and makes recommendations related to bike and pedestrian safety issues.

This year, the Charles County Department of Planning and Growth Management (PGM) has extended an invitation for a collaborative event observing Bike to Work Day on Friday, May 15, 2026, 7:00 – 10:00 AM, starting at La Plata Town Hall.

FISCAL IMPACT:

This proclamation incurs no financial obligations. PGM has requested support from the La Plata Police Department for safe crossing of a "bike bus" on Charles Street/MD 6 that may be absorbed by regular payroll costs.

STRATEGIC PLAN ALIGNMENT:

Support of this proclamation and associated activities align with the 2022 Strategic Plan as follows:

- Goal #1, Good Governance: "Promote citizen engagement by creating policies and programs that encourage participation by a wide audience of races, ethnicities, and backgrounds."
- Goal #4, Community Identity: "Engage citizens and visitors through enhancement and communication of amenities, programs, and events hosted in La Plata."

SUSTAINABILITY CONSIDERATIONS:

The Town has recognized the value of bicycles as an environmentally friendly and socially equitable form of transportation with its commitment to the Radio Station Road Sidepath connecting downtown La Plata with St. Charles Parkway intended for use by bicyclists and pedestrians. Benefits of bicycle transportation are not limited to reduced traffic and associated emissions; employers can enjoy additional economic benefits:

- Reduced health care costs – Moderate physical activity such as bicycling to work saves 5-12 percent in annual medical costs, compared with a 6.5 percent savings from employees who don't smoke.
- Fewer missed days at work – Physical activity is one of the few factors that have a statistically significant effect on absenteeism. Physically fit employees are absent an average of two fewer days per year.
- Increased productivity – Battling daily traffic congestion is not only stressful but often decreases employee morale. In contrast, bicyclists and walkers often report feeling relaxed and more alert after arriving at work, ready for a more productive day.
- Reduced parking costs – Some employers maintain significant overhead to provide free or reduced parking to employees who drive to work. Considerable savings can be achieved when employees bike to work.

ADA CONSIDERATIONS:

Participants are expected to provide their own transportation, appropriate to their abilities. ADA-accessible restrooms are available for public use while at Town Hall.

RECOMMENDED ACTIONS:

Issue a proclamation recognizing Bike to Work Day on May 15, 2026.

Town of La Plata
PROCLAMATION

Bike to Work Day
May 15, 2026

WHEREAS, in 1956, the League of American Bicyclists established May as National Bike Month, which now includes Bike to Work Day, Bike to Work Week, National Ride A Bike Day, and Walk Bike & Roll to School Day, to help raise awareness of the rules of the road for drivers, pedestrians, and cyclists, and also highlights the need for continued expansion of safe and comfortable sidewalks, bike lanes, shared-use paths and safe crossings; and

WHEREAS, biking has a positive effect on well-being, self-confidence, and resistance to stress, contributing to improved physical and mental health outcomes; and

WHEREAS, switching from driving to biking – to work, school, essential trips, and recreational activities – reduces greenhouse gas emissions that contribute to the climate crisis and can have serious negative health impacts; and

WHEREAS, biking can improve transportation equity by providing a meaningful transportation option; and

WHEREAS, healthier employees strengthen organizations through reduced health care costs, decreased absenteeism, increased productivity, and reduced parking costs.

NOW, THEREFORE, WE, THE COUNCIL OF THE TOWN OF LA PLATA, do hereby recognize the third Friday of May, as BIKE TO WORK DAY, and encourage bicycling enthusiasts and motorists to share the road so all may reach their destinations safely.

SEAL:

ATTEST:

_____
Shelby Pritchett
Town Clerk

Date: _____

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

_____
Gregory Sampson Jr., Councilman

_____
Tyjon C. Johnson, Councilman

Bike to Work Day 2026

Location:
Charles County Government Building

Date & Time:
Friday May 15th from 7:00 am to 10:00 am - Registration

Tentative Schedule:

- **7:00** - Event Begins (Government Building)
- **8:00** - "Tour de Town of La Plata" (Town Hall)
    - "Bike Bus" from Town Hall to Government Building Pit Stop
        - 7:30 - Official Proclamation of Bike to Work Day (Town)
        - 7:45 - Instructor-led warm-up
        - 8:00 - Ride Begins
        - 8:15 - Ride Concludes
        - 8: 20 - Instructor-led cool down
- **8:30** - Activity # 1 (Post-Ride Activity)
- **9:00** - Official Proclamation of Bike to Work Day
- **9:10** - Group Photo
- **9:30** - Activity # 2
- **10:00** - Event Concludes

FREE EVENT

BIKETOWORKMETRODC.ORG

REGISTER FOR
FREE T-SHIRT* & BIKE RAFFLE

WORKING FROM HOME?
BIKE TO YOUR LOCAL PIT STOP & BACK HOME

FREE REFRESHMENTS & GIVEAWAYS
AT PARTICIPATING LOCATIONS, WHILE SUPPLIES LAST

BIKE TO WORK DAY 2026

FRIDAY, MAY 15

25TH ANNIVERSARY

Printed on recycled paper

Register for free at
BIKETOWORKMETRODC.ORG
800.745.7433

#BTWD2026

Visit **biketoworkmetrodc.org** for pit stop locations and times.
*T-shirts available at pit stops to first 18,000 registrants.
Pit stops in D.C., Maryland, and Virginia!

The Bike to Work Day event is a program of the Metropolitan Washington Council of Governments and is funded by DDOT, MDOT, VDOT, and USDOT.

bike to work day 2026

EVENTO GRATUITO

CAMISETA GRATIS* Y EL SORTEO DE UNA BICICLETA

REGÍSTRESE HOY EN BIKETOWORKMETRODC.ORG

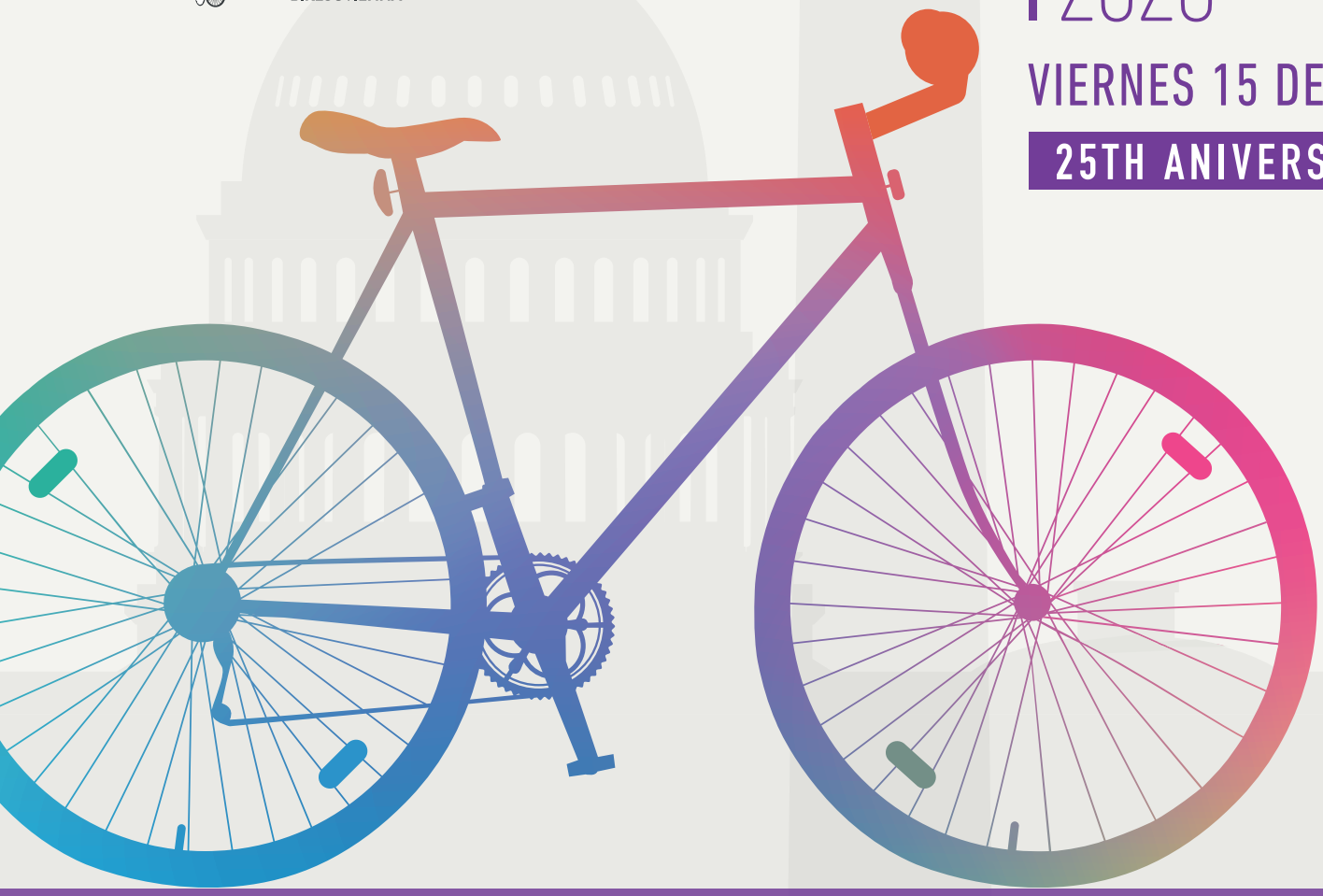
REFRIGERIOS Y OBSEQUIOS EN LOS LUGARES QUE PARTICIPAN HASTA AGOTAR EXISTENCIAS.

COMMUTER CONNECTIONS
A SMARTER WAY TO WORK
WABA WASHINGTON AREA BICYCLIST ASSOCIATION
ICF
GO Alex
ARC'TERYX
NATIONAL LANDING
BICYCLE SPACE
goDCgo
MDOT MARYLAND DEPARTMENT OF TRANSPORTATION
VDOT
AASHTO
FAIR LAKES
Giant
capital bikeshare
AL's Bike Shop
VISIONZERO
SAFE STREETS FOR EVERYONE
Seen Alert Safe
BIKES@VIENNA
ARLINGTON VIRGINIA
AMERICAN COLLEGE of CARDIOLOGY

DÍA DE LA BICICLETA PARA IR AL TRABAJO 2026

VIERNES 15 DE MAYO

25TH ANIVERSARIO



Printed on recycled paper

Regístrate gratis en
BIKETOWORKMETRODC.ORG
800.745.7433
#BTWD2026

Visite **biketoworkmetrodc.org** para más información acerca de las paradas localizadas en la ruta y los horarios. *Camisetas disponibles en las paradas en la ruta a los primeros 18,000 participantes que se registren. Paradas en la ruta en D.C., Maryland, and Virginia.

El evento del Dia de la Bicicleta para ir al trabajo es un programa de Metropolitan Washington Council of Governments y está financiado por DDOT, MDOT, VDOT, y USDOT.

bike to work day 2026

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0649

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Kelly Phipps
DEPARTMENT:	Legislative
TYPE:	Town Council Proclamation
SUBJECT:	National Public Works Week (May 17-23, 2026)

BACKGROUND:

Since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week (NPWW) in the third week of May. In 1962, President John F. Kennedy issued a proclamation describing public works as vitally important to our national health and welfare and praising the dedicated efforts of public works professionals. Further, "it is in the public interest for the citizens and civic leaders of this country to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities," the proclamation reads.

Across North America, APWA's more than 30,000 members in the US and Canada use this week to raise awareness about the importance and criticality of public works in our daily lives – planning, building, managing and operating at the heart of their local communities to improve everyday quality of life – as well as in extraordinary situations, providing vital support to emergency response partners, helping protect essential services, and restoring those services following an emergency.

The 2026 theme "Rooted in Service, Powered by Community" acknowledges that the roots of service run deep in public works. It's what has propelled public works innovations that have helped our communities evolve into places where people can lead lives of purpose and possibility. Some work—like building roads and bridges—is highly visible, while other public works contributions—like maintaining water and sewer systems—are sometimes hidden from view. Together, these efforts form the foundation of thriving communities, reminding us that every project, seen or unseen, powers the connection between service and the people it supports.

FISCAL IMPACT:

This proclamation incurs no financial obligations.

STRATEGIC PLAN ALIGNMENT:

- The duties of the Public Works Department align with Goal #5, Public Service Readiness:
  - "Plan and develop the systems and infrastructure needed to meet growing demand, while supporting the health, safety, and wellness of residents and natural resources."
  - "Use the Towns' guiding documents to plan and provide for current/future infrastructure needs. Plan upgrades and enhancements to the Town's infrastructure to ensure that growth and development can be accommodated."
- Community amenities maintenance and improvement initiatives align with Goal #4, Community Identity: "Create, promote, and maintain community amenities. New development areas will reflect the principles of walkability, sustainability, and environmental protection."
- As an item of recognition, this proclamation aligns with Goal #2, Operational Excellence: "Retain high quality and committed employees by promoting a level of work/life effectiveness appropriate to keep excellent employees across the organization."

SUSTAINABILITY CONSIDERATIONS:

The Public Works Department promotes environmental sustainability through responsible water resource management, resilient stormwater systems, environmentally conscious solid waste practices, and energy-efficient operations. Public works teams champion social sustainability by delivering equitable access to essential services, enhancing public health and safety, and strengthening community resilience through emergency preparedness and rapid response. They also support economic sustainability by maximizing the life cycle of infrastructure, investing in cost-effective maintenance strategies, and ensuring that public dollars are used efficiently and transparently.

When maintaining transportation networks, managing public fleets, operating utilities, or caring for parks and public spaces, public works professionals serve as trusted stewards of community infrastructure. Through strategic planning, innovation, and collaboration, they help communities become more livable, more resilient, and better prepared to adapt to changing needs and future challenges.

ADA CONSIDERATIONS:

Public works professionals play a vital role in helping communities meet their obligations under the Americans with Disabilities Act by ensuring that public infrastructure and services are accessible, inclusive, and designed for all users. Consistent with APWA's emphasis on public service, equity, and community stewardship, they integrate ADA requirements into the planning, design, construction, and maintenance of public facilities and work to provide safe, accessible, and ADA-compliant public rights-of-way, including curb ramps, pedestrian signals, sidewalks, transit stops, and public buildings.

RECOMMENDED ACTION:

Issue a proclamation recognizing the week of May 17-23, 2026, as National Public Works Week in the Town of La Plata.

ATTACHMENTS:

Proclamation – National Public Works Week Week

Town of La Plata
PROCLAMATION

National Public Works Week
May 17-23, 2026

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Town of La Plata; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professions, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for building, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, public works professions stand ready to respond at a moment's notice, recover the scene of disasters, emergencies, and life-threatening situations, and restore critical infrastructure and services; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the Town of La Plata to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

NOW, THEREFORE, WE, THE COUNCIL OF THE TOWN OF LA PLATA, do recognize the week of May 17-23, 2026, as NATIONAL PUBLIC WORKS WEEK, and urge all citizens to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life as they serve "Rooted in Service, Powered by Community."

SEAL:

ATTEST:

_____
Shelby Pritchett
Town Clerk

Date: _____

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

_____
Gregory Sampson Jr., Councilman

_____
Tyjon C. Johnson, Councilman

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0601

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Karina Larsen, Town Treasurer
DEPARTMENT:	Finance
TYPE:	Town Council Resolution for Professional Service Agreement
SUBJECT:	Auditing Services

BACKGROUND:

The Town issued a Request for Proposals (RFP) for Financial Auditing Services to procure an independent certified public accounting firm to perform annual financial statement audits for fiscal years ending June 30, 2026 through June 30, 2028. The RFP outlined required audit services including financial statement auditing in accordance with GAAP and GASB, preparation of the Annual Comprehensive Financial Report components, Management's Discussion and Analysis (MD&A), Maryland Uniform Financial Report (UFR), and required compliance reporting under Government Auditing Standards.

In accordance with the Annotated Code of Maryland, Local Government Article §§16-305 and 16-306, the Town is required to obtain an annual independent audit and submit financial reports to the State of Maryland by established deadlines. The selected auditor must also perform work in compliance with Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (Yellow Book), as required by State guidelines.

A total of nine (9) proposals were received and evaluated based on criteria including experience with municipal governments, technical approach, staff qualifications, and cost. Following review, UHY was selected as the most qualified firm, demonstrating strong experience with municipalities similar in size and service base to the Town of La Plata, as well as the ability to meet required timelines and reporting standards.

The Town has utilized the same auditing partner for over twelve (12) years, and this selection reflects a competitive procurement process to ensure continued independence and transparency.

FISCAL IMPACT:

The cost of $71,933 for auditing services is included within the proposed FY2027 budget. The contract represents a planned and budgeted expenditure with no additional fiscal impact anticipated beyond the approved appropriation.

STRATEGIC PLAN ALIGNMENT:

Good Governance: Supports transparency, accountability, and compliance with financial reporting requirements through independent audit services.

Operational Excellence: Ensures adherence to professional auditing standards and timely financial reporting, strengthening internal controls and financial management practices.

Accountability: Reinforces oversight of public funds through an independent review of financial statements and reporting to the Town Council.

SUSTAINABILITY CONSIDERATIONS:

Engaging a qualified independent auditor supports long-term fiscal sustainability by ensuring accurate financial reporting, identifying internal control improvements, and maintaining compliance with state and federal requirements. This contributes to informed decision-making and the Town's long-range financial planning efforts.

ADA CONSIDERATIONS:

There are no direct ADA impacts associated with the approval of this contract. All resulting public documents and presentations will continue to be made accessible in accordance with applicable ADA requirements.

RECOMMENDED ACTION:

Adopt Resolution 26-28, "Financial Auditing Services – Award of Contract," authorizing the Town Manager to execute an agreement with UHY for Financial Auditing Services for audit services for fiscal years ending June 30, 2026, through June 30, 2028.

ATTACHMENTS:

UHY Engagement Letter

COUNCIL OF THE TOWN OF LA PLATA
Resolution 26-28

Introduced By: **Mayor Jeannine E. James**

Date Introduced: **May 12, 2026**

Date Adopted:

Date Effective:

A RESOLUTION concerning

Financial Auditing Services – Award of Contract

FOR the purpose of authorizing the Town Manager to enter into a Contract Services Agreement with UHY LLP for the provision of financial auditing services to the Town of La Plata; and all matters generally relating thereto.

* * * * * * * * * * * * * * * * *

WHEREAS, the Town is required by Article 19, Section 40(a) of the Maryland State Code to have its accounting records audited by a certified public accountant each fiscal year; and

WHEREAS, the Town issued a Request for Proposal for independent audit services in February of 2026 to provide these services; and

WHEREAS, Town Charter § C8-23 and Town Code Chapter 43 requires that all expenditures in excess of twenty thousand dollars ($20,000.00), be advertised for sealed bids, except for expenditures which the Town Council, by ordinance, has determined are not subject to the sealed bid requirements; and

WHEREAS, the Town solicited bids via an open competitive bidding process consistent with Town procurement policies;

WHEREAS, staff identified the proposal submitted by UHY LLP of Salisbury, Maryland, as providing support and services invaluable to the Finance Department and to the Town, and that engaging UHY LLP would be in the Town's best interest; and

WHEREAS, Town Staff believes the purpose and intent of Town Charter §C8-23 has been met.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA Noel C. Stevens, Town Manager, is hereby authorized to execute and deliver, on behalf of the Town of La Plata, a Contract Services Agreement with UHY LLP of Salisbury, Maryland, for the provision of financial auditing services, for a period of three (3) fiscal years ending June 30, 2026, through June 30, 2028, and for a total initial contract value of two hundred twenty-six thousand eight hundred seventy-two dollars ($226,872.00).

BE IT FURTHER RESOLVED, that the price quote attached hereto as Attachment 1 is hereby adopted and incorporated herein by reference.

ADOPTED AND APPROVED by the Council of the Town of La Plata this ____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

Date_____

UHY LLP
955 Mt. Hermon Road
Salisbury, MD 21804
(410) 742-1328
uhy-us.com

April 16, 2026

Town of La Plata, Maryland
305 Queen Anne Street
La Plata, Maryland 20646

We are pleased to confirm our understanding of the services we are to provide the Town of La Plata, Maryland (the "Town") for the years ended June 30, 2026, 2027 and 2028.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Town as of and for the year ended June 30, 2026, 2027, and 2028. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town 's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Statement of Revenue, Expenditures, and Changes in Fund Balance – Budget to Actual – General Fund
3. Schedule of the Town's Proportionate Share of the Net Pension Liability
4. Schedule of the Town's Pension Plan Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the Town's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Detailed Schedule of Revenue – Budget and Actual – General Fund
2. Detailed Schedule of Expenditures – Budget and Actual – General Fund

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the Town and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation

of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that

are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statement date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management’s views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the Uniform Financial Reports for the State of Maryland and financial statements and related notes of Town in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services, preparation of the Uniform Financial Report, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skills, knowledge, and/or experience; evaluate the adequacy and results of the services; and accept responsibility for them. It is your responsibility to maintain original data and records as well as the information produced by information systems. We cannot accept and have no responsibility to maintain any of your data, records, or information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of UHY LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of UHY LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the a cognizant agency, oversight agency for audit, or pass-through entity . If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Roy J. Geiser, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are based upon the time required by the individuals assigned to the engagement, plus direct expenses. However, we assure you that our fees will not exceed $69,500, $73,000, and $76,700 for the audit of financial statements and the issuance of the audit communications for the years ended June 30, 2026, 2027 and 2028, respectively. ***In addition, an administrative fee of 3.5% of the professional fees will be added to each invoice.*** This fee covers operational costs such as data management and security, secure data transmission, regulatory compliance, electronic filing, and other administrative support necessary to complete your engagement. If the Town requires a single audit, an additional fee of $5,000 will be charged to the engagement plus $1,000 for each additional major program.

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Interim billings will be submitted as work progresses and as expenses are incurred. We expect our fees to be paid upon receipt of our invoice. A late payment charge of 1% per month will be assessed on account balances outstanding over 30 days. In accordance with our firm policies, work may be suspended if your account becomes 30 or more days overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. These fees do not include additional time charges that would be required if the internal control or the IT environment changed during the current fiscal year. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

From time to time both during and after the conclusion of our engagement, we may be required to respond to subpoenas or other requests for documents, testimony or court appearances, or to otherwise take actions under compulsion of law or legal process, relating to you and/or the work we have undertaken for you as identified and described herein. In any such instance, you will be and remain responsible to compensate us for our time expended, and to reimburse us for our costs and disbursements (including attorney's fees) incurred, in complying with any such legal requirements, all in the manner described in the preceding paragraph.

"UHY" is the brand name under which UHY LLP and UHY Advisors, Inc. ("UHY Advisors") provide professional services. The two firms operate as separate legal entities in an alternative practice structure. UHY LLP is a licensed independent CPA firm that performs attest services. UHY Advisors provides tax and business consulting services through subsidiary entities. UHY LLP has a contractual arrangement with UHY Advisors and its various subsidiaries pursuant to which UHY Advisors provides UHY LLP with services for which licensure as a CPA is not required. In order to avoid duplication of efforts arising out of this arrangement, we request that you consent to our sharing with UHY Advisors and UHY Advisors sharing with UHY LLP the information that may be obtained from you during the course of our engagement. Unless you indicate otherwise, your acceptance of the terms of this engagement shall be

understood by us as your consent to make disclosures to UHY Advisors of confidential information that we may obtain in the course of our engagement.

UHY Advisors, Inc. and UHY LLP are U.S. members of Urbach Hacker Young International Limited (UHY International), a UK company, and form part of the international UHY network of legally independent accounting and consulting firms. Any services described herein are provided by UHY Advisors, Inc. and/or UHY LLP (as the case may be) and not by UHY International or any other member firm of UHY International. Neither UHY International nor any member of UHY International has any liability for services provided by other members.

This engagement letter and all services rendered hereunder shall be governed, construed, and enforced by the laws of the State of New York, without the need to resort to principles of conflicts of laws. New York law shall apply to any legal or equitable proceeding that shall be instituted in any way arising out of this engagement letter, any obligations contained or allegedly contained herein, and all services rendered touching or relating in any way to the obligations of this engagement letter. All parties to this engagement consent to the exclusive jurisdiction of the federal and state courts located in New York and, more particularly, the state court located in New York and the federal court located in the Southern District of New York.

Reporting

We will issue a written report upon completion of our audit of the Town's financial statements. Our report will be addressed to management and the governing board of the Town. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Town and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Roy J. Geiser, CPA
Partner
UHY LLP

RESPONSE:

This letter correctly sets forth the understanding of Town of La Plata, Maryland

For the purposes of this engagement letter (and other letters of correspondence), transmitted copies (reproduced documents that are transmitted via photocopy, facsimile or process that accurately transmits the original) are considered documents equivalent to original documents. Signatures transmitted and received via facsimile, .pdf format, e-mail, or an electronic signature platform will be treated for all purposes of this engagement letter (and other letters of correspondence) as original signatures and will be deemed valid, binding and enforceable by and against all parties.

Management Signature:_____

Title: _____

Date: _____

Governance Signature:_____

Title: _____

Date: _____

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0605

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Chuck Stevens, Town Manager
DEPARTMENT:	Executive
TYPE:	Work Session/Council Direction
SUBJECT:	Town Council Board and Commission Assignments

BACKGROUND:

Section 7-1(C) of the Town Council Rules of Procedure (eff. April 28, 2026) allows the Town Council to review appointments of its members to boards, committees, commissions, and authorities on an annual basis. May 12, 2026, marks the one-year anniversary since the incumbent council took office.

Current appointments are as follows:

- Councilman Guttenberg: Historic Preservation Commission, Planning Commission
- Councilman Sampson: Design Review Board
- Councilman Johnson: Mayor Pro Tem, Parks and Recreation Commission

Current ex-officio vacancies:

- Sustainability Advisory Committee

Boards, committees, commissions, and authorities that do not require ex-officio appointments:

- Board of Appeals
- Board of Supervisors of Elections
- Ethics Commission
- Finance Committee

FISCAL IMPACT:

This item has no direct fiscal impact. Any costs associated with the review and assignment of board and commission ex-officio members have been absorbed within existing staff resources and budgeted operational expenditures.

STRATEGIC PLAN ALIGNMENT:

This initiative supports Goal #1 – Good Governance of the Town's 2022 Strategic Plan, which calls on the Town to serve as a responsible steward of community trust by ensuring fair and transparent decision-making processes and maintaining and enforcing existing plans and policies.

SUSTAINABILITY CONSIDERATIONS:

Clear governance standards promote institutional stability, public trust, and long-term organizational health – foundational elements of a socially sustainable local government. This initiative supports the Town's commitment to equitable, accountable, and transparent public service.

ADA CONSIDERATIONS:

Appointments of ex-officio members do not implicate physical accessibility requirements. Public meetings remain subject to applicable ADA requirements governing public participation and accessibility of Town facilities and communications.

RECOMMENDED ACTION:

Staff recommends that the Town Council review current ex-officio assignments and identify the need for assignment, reassignment, or confirmation of current appointments. Appointments should be confirmed by a majority vote of the Town Council.

ATTACHMENTS:

None.

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0602

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Chuck Stevens, Town Manager
DEPARTMENT:	Executive
TYPE:	Town Council Resolution — Authorization to Execute MOU
SUBJECT:	MD 6 Waterline Replacement Project — Memorandum of Understanding with the Maryland State Highway Administration

BACKGROUND:

The Town of La Plata has long recognized the need to replace aging water infrastructure along MD Route 6 (Charles Street) between US 301 and Willow Lane. The existing waterline serving this corridor includes lead-service components and aging pipe that present long-term risks to water quality, system reliability, and public health.

The State Highway Administration (SHA) is simultaneously advancing a streetscape improvement project along the same corridor under SHA Contract No. CH2485184. The project includes sidewalk widening, a shared-use path, mountable medians, roundabouts, and landscaping improvements. Recognizing the operational and fiscal efficiency of coordinating underground utility work with surface construction, the Town has actively pursued a unified "One-Dig" approach — combining the waterline replacement with the SHA streetscape project to avoid the cost and disruption of excavating a newly improved roadway in the future.

The attached Memorandum of Understanding (MOU #3, dated April 27, 2026) between the Town of La Plata and the Maryland State Highway Administration formalizes this coordination. Under the MOU, SHA will include the installation of approximately 4,490 linear feet of new 10-inch PVC C900 waterline — from US 301 (Mile Point 25.20) to Willow Lane (Mile Point 26.04) — as part of its construction contract. The Town will be responsible for the design of the Town Betterments and will reimburse SHA for actual construction costs, currently estimated at $4,076,702.

The MOU defines roles and responsibilities across the design, right-of-way, and construction phases. SHA will advertise, award, and administer the construction contract and provide construction engineering services. The Town will design the waterline improvements to SHA standards, acquire any necessary property interests, and reimburse

SHA within 30 days of invoicing. Upon project completion, the Town will own and maintain the new waterline.

This document has been reviewed for legal sufficiency.

FISCAL IMPACT:

The estimated Town reimbursement to SHA for construction of the waterline replacement is $4,076,702, representing actual costs for construction, utility relocations, and SHA's construction engineering services. The Town is responsible for all design costs, which are being managed under an existing or forthcoming engineering services agreement.

This project is anticipated to be funded through the Town's water utility fund Capital Improvement Plan (CIP). The One-Dig coordination strategy reflects sound fiscal stewardship by eliminating the future cost of excavating a newly constructed roadway for a standalone utility project. Staff will address specific funding sources and budget appropriations in connection with the FY 2027 budget process and CIP update as needed.

STRATEGIC PLAN ALIGNMENT:

This initiative advances multiple goals of the Town's 2022 Strategic Plan:

- Public Service Readiness (Goal #5): The waterline replacement directly fulfills the Strategic Plan's directive to plan and develop the systems and infrastructure needed to meet growing demand while supporting the health, safety, and wellness of residents and natural resources. The project ensures the long-term sustainability of the Town's water distribution system along a primary commercial corridor.
- Good Governance (Goal #1): The One-Dig coordination approach reflects responsible stewardship of public resources, maximizing taxpayer value by consolidating construction activities and minimizing disruption to residents and businesses.
- Community Identity (Goal #4): The streetscape improvements with which this project is coordinated align with the Comprehensive Plan objective to strengthen the downtown core, improve walkability, and enhance La Plata as a safe and attractive destination.

The project is also consistent with the Town's Comprehensive Plan and Capital Improvement Plan priorities for water infrastructure renewal.

SUSTAINABILITY CONSIDERATIONS:

Replacement of aging lead-service waterline components directly supports public health and the long-term sustainability of the Town's potable water system. The coordinated One-Dig approach reduces the overall environmental footprint of construction by minimizing ground disturbance, lowering emissions from construction equipment, and reducing the duration of corridor disruption. The new PVC C900 piping offers a significantly longer service life than the infrastructure it replaces, reducing the frequency of future excavation and associated resource consumption.

ADA CONSIDERATIONS:

The Town Betterments under this MOU are limited to waterline installation and underground infrastructure. ADA considerations are primarily applicable to the surface improvements being constructed by SHA under the streetscape project. The SHA streetscape design includes ADA-compliant sidewalks and a shared-use path throughout the corridor. Town staff will coordinate with SHA to ensure that construction sequencing and temporary traffic control measures minimize barriers to pedestrian access for persons with disabilities during the construction period.

RECOMMENDED ACTION:

Adopt Resolution 2026-29, authorizing the Town Manager to execute Memorandum of Understanding #3 between the Town of La Plata and the Maryland State Highway Administration for the MD 6 Waterline Replacement Project (US 301 to Willow Lane), substantially in the form attached, and to take such further actions as may be necessary to implement the agreement.

ATTACHMENTS:

1. Memorandum of Understanding — MD 6 (Charles Street) from US 301 to Willow Lane, Waterline, MOU #3, dated April 27, 2026 (Town of La Plata and Maryland State Highway Administration)

MEMORANDUM OF UNDERSTANDING

MD 6 (CHARLES STREET) FROM US 301 TO WILLOW LANE

by and between

TOWN OF LA PLATA

and

MARYLAND STATE HIGHWAY ADMINISTRATION

THIS MEMORANDUM OF UNDERSTANDING ("**MOU**"), executed in duplicate, made effective on this _____ day of _____, 2026 by and between the State Highway Administration, an agency of the Maryland Department of Transportation, acting for and on behalf of the State of Maryland, hereinafter referred to as "**SHA**", and the Town of La Plata in Charles County, Maryland, a body corporate and politic, hereinafter referred to as the "**TOWN**". SHA and the TOWN maybe collectively referred to herein as the "Parties" or each one singularly as a "Party".

WHEREAS, SHA under SHA Contract No. CH2485184, has agreed to construct improvements along MD 6 (Charles Street) from US 301 (Mile Point 25.20) to Willow Lane (Mile Point 26.04), within the TOWN's jurisdiction; and

WHEREAS, the improvements at the intersection shall include, but not be limited to, the construction of sidewalk widening, a shared-use-path, mountable medians, roundabouts, the installation of landscaping, and all incidentals, "**Improvements**"; and

WHEREAS, the TOWN requests SHA include with construction of the Improvements the installation of an ~~six~~ten-inch (10"6") waterline and all associated service connections as detailed in Section I.B. below, within the limits of the Improvements, hereinafter called the "**Town Betterments**"; and

WHEREAS, the **TOWN** has agreed to reimburse SHA for the actual costs to construct the Town Betterments which is currently estimated at Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00); and

WHEREAS, the TOWN shall provide SHA a Right-of-Entry ("**ROE**") to all TOWN owned or TOWN controlled real property interests necessary or convenient for the construction of the Town Betterments; and

WHEREAS, the Town Betterments may sometime be referred to as the **"Project"**; and

WHEREAS, SHA and the TOWN agree that the Project will benefit the Parties to this MOU and will promote the safety, health and general welfare of the citizens of the State and the TOWN; and

NOW, THEREFORE, be it understood that SHA and the TOWN do hereby agree as follows:

I. PROJECT DESCRIPTION and DEFINITIONS

A. The Improvements shall include sidewalk widening, a shared use path, mountable median, roundabouts and landscaping.

B. The Town Betterments shall include the construction a new waterline along MD 6 from US 301 (Mile Point 25.20) to Willow Lane (Mile Point (26.04) which is approximately four thousand four hundred ninety linear feet (4,490 LF) of ~~6~~10-inch (~~6~~10") PVC C900 piping.

II. DESIGN PHASE

A. SHA Responsibility

1. SHA shall review the plans for the Town Betterments or design related materials provided by the TOWN for that purpose and shall provide written comments to the TOWN within fifteen (15) working days following receipt thereof.

2. In the event SHA desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, SHA shall provide the TOWN with written notification of said revision.

3. In the event the TOWN desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, SHA shall review design change information including estimated costs. SHA shall have sole authority to accept or reasonably reject the requested revision and shall notify the TOWN of its decision.

B. TOWN Responsibility

1. The TOWN shall perform or cause to be performed all activities necessary to design the Town Betterments.

2. The TOWN shall design the Town Betterments to SHA standards and specifications.

3. The TOWN shall provide SHA with four (4) sets of plans for the Town Betterments at each phase of design (i.e., Preliminary Investigation [PI], Plans, Specifications & Estimates [PS&E]) for its review and approval during each phase.

4. In the event the TOWN desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, the TOWN shall provide SHA with a written request of said revision including estimated costs, for SHA's review and/or approval; however, SHA shall have the sole authority to accept or reasonably reject the requested revision.

III. RIGHT-OF-WAY PHASE

A. SHA Responsibility: SHA District 5 Office shall provide the TOWN representatives a SHA District Blanket Utility Permit ("**Permit**") in order to enter onto SHA's right-of-way withing the Project limits for the purpose of inspecting and maintaining the Town Betterments and Improvements.

B. TOWN Responsibility:

1. The TOWN shall apply for a Permit for the purpose of inspecting and maintaining the Town Betterments and Improvements.

2. The TOWN shall be responsible for acquiring any property interests that are needed for construction of the Town Betterments.

3. By execution of this MOU, the TOWN hereby grants to SHA, its agents, successors, assigns, contractors, sub-contractors, and employees, a ROE onto any TOWN owned property required for the construction of the Town Betterments and Improvements. The ROE will terminate upon abandonment of the Town Betterments and/or Improvements by SHA, completion and acceptance of the Town Betterments and Improvements by SHA and the TOWN, or at another time if mutually agreed upon in writing.

IV. CONSTRUCTION PHASE

A. SHA Responsibility:

1. SHA shall (i) advertise the Town Betterments for construction bids, (ii) award and administer the construction contract, (iii) construct the Town Betterments as shown on the final plans, and (iv) provide construction engineering services (i.e., construction inspection and material testing/certification) for the Town Betterments.

2. SHA shall construct the Town Betterments as shown on the final plans, and provide Construction Engineering Services during construction (i.e., construction inspection and material testing/certification).

3. SHA shall coordinate all utility relocations necessary for the construction of the Town Betterments in accordance with SHA's Standard Utility Policy.

B. TOWN Responsibility:

1. In the event the TOWN desires to make revisions to the Town Betterments subsequent to final plan approval and/or during construction, it shall promptly submit a request in writing to SHA, including the requested revisions and their estimated costs, for SHA concurrence, denial or modification. SHA shall make the final decision concerning all safety and public welfare issues.

2. The TOWN shall make its best efforts to be available to SHA within twenty-four (24) hours of verbal notice from SHA to resolve conflicts and issues which arise in the construction of the Town Betterments.

V. DESIGN PHASE FUNDING

A. SHA Responsibility: SHA shall have no responsibility for the cost to design the Town Betterments.

B. TOWN Responsibility: The TOWN shall be responsible for the cost to design the Town Betterments.

VI. RIGHT-OF-WAY PHASE FUNDING

A. SHA Responsibility: SHA shall have no responsibility for the cost to obtain right-of-way necessary for the Town Betterments.

B. TOWN Responsibility:

1. The TOWN shall be responsible for funding all costs to acquire any property interests needed for the construction of the Town Betterments.

2. The TOWN shall be responsible for funding all costs incurred by the TOWN in providing a ROE to SHA onto TOWN owned property necessary for the design and construction of the Town Betterments.

VII. CONSTRUCTION PHASE FUNDING

A. SHA Responsibility:

1. SHA shall provide invoices to the TOWN on a periodic basis for reimbursable costs to construct the Town Betterments including the expenses for utility relocations attributable to the Town Betterments, if any, and including SHA's direct salaries, payroll burden and overhead for Construction Engineering Services and other direct costs, such as materials testing.

2. SHA shall make a final accounting of actual costs incurred by SHA in constructing the Town Betterments including the utility relocations costs upon completion of construction and acceptance of final quantities by SHA's construction contractor. SHA shall provide the final accounting to the TOWN upon completion of construction and acceptance of the Town Betterments.

3. If timely payment of invoices is not made by the TOWN as specified herein, SHA may make a deduction equal to the invoice amount from the TOWN's share of Highway User Revenue.

4. SHA shall take every reasonable action to:

(a) eliminate the need for SHA's on-site contractor to file any "notice or intent to file a claim"; or

(b) mitigate any claim filed by the on-site contractor.

B. TOWN Responsibility:

1. The TOWN shall fund construction and utility relocation costs related to the construction of the Town Betterments.

2. The Town shall fund all costs to:

(a) advertise the Town Betterments for construction bids; and

(b) award and administer the construction of the Town Betterments; and

(c) provide Construction Engineering Services during construction of the Town Betterments.

3. The TOWN shall reimburse SHA for all documented costs incurred by SHA to construct the Town Betterments including the cost to relocate utilities, and SHA's direct salaries, payroll burden and overhead for Construction Engineering Services, within thirty (30) days following the receipt of an invoice for construction. The estimated total reimbursement available to be paid by the TOWN to SHA for construction of the Town Betterments, including the utility relocation, is Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00) including SHA's direct salaries, payroll burden and overhead.

VIII. GENERAL

A. The total estimated amount to be reimbursed to SHA by the TOWN for the Town Betterments is Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00), such amount shall include the construction of Town Betterments, the related utility relocations and SHA's Construction Engineering Services. The TOWN acknowledges the cost stated is an estimate and hereby agrees to reimburse SHA the actual cost to construct the Town Betterments.

B. All SHA invoices shall be accompanied by sufficient documentation by SHA to evidence actual costs incurred. If the TOWN requires additional documentation, the TOWN may have TOWN authorized personnel visit SHA to verify all documentation and conduct independent audits. The TOWN is to contact:

Accounts Receivable Section
Office of Finance
Maryland State Highway Administration
Mail Stop C-504
707 N. Calvert Street
Baltimore MD 21202
Email:
Phone:

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C. Whenever the approval of the TOWN is required, such approval shall not be unreasonably withheld or delayed. The Parties hereto agree to cooperate with each other to accomplish the terms and conditions of this MOU.

D. This MOU shall inure to the benefit of and be binding upon the Parties hereto, their agents, successors, and assigns.

E. This MOU and the rights and liabilities of the Parties hereto shall be determined in accordance with Maryland law and in the Maryland courts.

F. Following completion of construction of the Town Betterments, The Town shall own and maintain the portion of the Town Betterments related to MD 6 from US 301 (Mile Point 25.20) to Willow Lane (Mile Point 26.04).

G. The recitals (WHEREAS clauses) are incorporated herein as part of this MOU.

H. All Parties to this MOU shall comply with the requirements of **APPENDIX** A (2 pages) and **APPENDIX E** (1 page) of SHA's Standard Title VI/Non-Discrimination Assurances DOT Order No. 1050.2A which generally set forth non-discriminatory regulations and other civil rights related regulations. A**PPENDIX A** and **APPENDIX E** are attached hereto and incorporated herein as substantive parts of this document.

I. All notices and/or invoices shall be addressed to:

if to the TOWN:

Mr. Chuck Stevens/Mr. Kirk Parks
Town Manager/Waste Water Superintendent
Town of La Plata
305 Queen Anne Street
La Plata, MD 20646
Phone: 301-658-6656/301-392-9880
Fax:
E-mail: cstevens@townoflaplata.org/kparks@townoflaplata.org

If to SHA:

Mr. Sean Boyle
Project Manager
OHD – Highway Design Division
State Highway Administration
707 N. Calvert Street, Mailstop C-102
Baltimore, MD 21202
Phone: 410-545-8906
Fax:
E-mail: sboyle1@mdot.maryland.gov

with a copy to:

SHA Agreements Team
Office of Procurement and Contract Management
State Highway Administration
Mail Stop C-405
707 N. Calvert Street
Baltimore MD 21202
Phone: 410-545-5547
Fax:
E-mail: SHAAgrementsTeam@mdot.maryland.gov

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IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their respective duly authorized officers on the day and year first above written.

STATE HIGHWAY ADMINISTRATION

_____ **BY:**_____(SEAL)
WITNESS Sutapa Samanta, P.E.
Chief Engineer

_____
Date

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Assistant Attorney General

RECOMMENDED FOR APPROVAL:

_____
Eric Marabello, P.E.
Director
Office of Highway Development

_____
Joyce Feddiman
Director
Office of Finance

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TOWN OF LA PLATA, MARYLAND

WITNESS:

_____ **BY**:_____(SEAL)
Noel C. Stevens
Town Manager

_____
Date

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

_____
Town Attorney

RECOMMENDED FOR APPROVAL

_____
Kirk Parks
Wastewater Superintendent

DRAFT

APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

    a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued

pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such. provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction; the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

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APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal Aid Highway Act of 1973, (23 U.S.C. *§* 324 *et seq.),* (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.),* as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.),* (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. *§* 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. *§* 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP 'persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 741 00);

- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq*).

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FOR LEGISLATIVE USE ONLY

Item Number: 2026-0645

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Chuck Stevens, Town Manager
DEPARTMENT:	Public Works / Administration
TYPE:	Work Session — Direction to Staff
SUBJECT:	MD 6 Streetscape Project — Pedestrian Lighting Options

BACKGROUND:

The Maryland State Highway Administration (SHA) is advancing the MD 6 Community Safety & Enhancement project along Charles Street from US 301 to Willow Lane. As the project moves from design into construction, SHA has offered the Town of La Plata an opportunity to incorporate decorative pedestrian lighting into the corridor as part of the overall construction contract. SHA project manager Sean Boyle provided the Town with planning-level cost estimates for three lighting scenarios, prepared by the project's design team (PRIME AE Group, Inc./WSP USA, Inc. JV), to allow the Town to evaluate its options and determine whether and to what extent it wishes to participate.

The proposed lighting design calls for 12-foot decorative pedestrian light poles with 68-watt LED luminaires, supplemented by upgraded LED roadway luminaires replacing existing high-pressure sodium (HPS) fixtures. Cost-sharing between SHA and the Town is governed by the MDOT Pedestrian Lighting Policy for a Type B, Style 2 project. Under this framework, the pedestrian light poles and luminaires themselves are 100% the Town's financial responsibility, while conduit, wiring, grounding, and other electrical infrastructure components are shared on a 50/50 basis. Certain SHA-only items — including conduit trenching and boring — are funded entirely by SHA.

SHA has also noted that decorative banner accommodations are not included in any of the three cost estimates; if the Town wishes to include banner arms or mounts on the light poles, that cost would be 100% the Town's responsibility and would need to be added separately.

Three scenarios have been developed, each representing a different coverage area along the corridor:

Option / Corridor Segment	Total Project Cost	SHA Share	Town of La Plata Share
Option A — US 301 to Willow Lane (Full Corridor)	$1,464,811	$794,016	$670,794
Option B — Calvert Street to Willow Lane	$1,193,286	$659,922	$533,364
Option C — Calvert Street to Garrett Avenue	$906,090	$492,946	$413,143

All estimates include a 15% contingency and reflect planning-level order-of-magnitude costs. Final quantities and costs may be adjusted based on detailed photometric analysis and site-specific conditions.

The three options are described in greater detail below.

Option A — US 301 to Willow Lane (Full Corridor)

This option covers the entire project length. It would provide consistent decorative pedestrian lighting from the western terminus at US 301 to the eastern terminus at Willow Lane, encompassing 77 proposed light poles. This is the broadest scope and delivers a unified streetscape treatment across the full corridor. The Town's share is estimated at $670,794.

Option B — Calvert Street to Willow Lane

This option excludes approximately the first 800 feet of the western end of the project, beginning at Calvert Street rather than US 301. It would install 55 light poles across the remaining corridor length. This approach focuses lighting investment on the more intensely developed commercial and pedestrian-active segment of the corridor while reducing cost. The Town's share is estimated at $533,364.

Option C — Calvert Street to Garrett Avenue

This option represents the most targeted scope, excluding approximately the first 800 feet at the western end and approximately the last 1,070 feet at the eastern end. It would install

43 light poles and concentrates lighting on the central corridor segment. This is the lowest-cost option. The Town's share is estimated at $413,143.

FISCAL IMPACT:

The Town's financial obligation varies by option, ranging from approximately $413,143 (Option C) to $670,794 (Option A). These are planning-level estimates with a 15% contingency included; actual costs will be determined through final design and bidding.

Because the MD 6 streetscape construction project is anticipated to span three to four years, the Town's cost share can likely be programmed across the project timeline rather than funded in a single budget year. The Town is in a strong financial position and has the capacity to plan for and absorb this expenditure through the Capital Improvement Plan and annual budget process. Staff is confident that any of the three options is fiscally viable. If the Council directs staff to proceed, the appropriate funding mechanism will be incorporated into the next CIP update and budget cycle.

SHA has indicated that a decision from the Town is needed to allow the design agreement to move forward. Timely direction from the Council will enable SHA to include the Town's preferred lighting scope in the construction contract and avoid design delays.

STRATEGIC PLAN ALIGNMENT:

This initiative advances multiple goals of the Town's 2022 Strategic Plan:

- Community Identity (Goal #4): Decorative pedestrian lighting directly supports the Strategic Plan's objective to become a regional destination by enhancing the downtown core with a park-like environment, trees, clean streets, and other features that make it a pleasing and vibrant destination. Consistent, attractive lighting along the corridor reinforces La Plata's identity as a walkable and welcoming community.
- Public Service Readiness (Goal #5): Upgraded LED luminaires replacing aging HPS fixtures improve the safety and reliability of corridor lighting, supporting the health and safety of residents, pedestrians, and visitors.
- Economic Prosperity (Goal #3): A modernized and well-lit streetscape creates a more inviting environment for businesses and visitors, consistent with the Strategic Plan's emphasis on stimulating business growth and attracting private investment to the downtown core.

The project also aligns with the Town's Comprehensive Plan objectives to strengthen the downtown core, improve walkability, and enhance La Plata as a safe and attractive destination.

SUSTAINABILITY CONSIDERATIONS:

All three options involve replacing existing high-pressure sodium (HPS) roadway luminaires with energy-efficient LED fixtures. LED technology delivers equivalent or superior illumination at significantly lower energy consumption, reducing the Town's long-term operating costs and carbon footprint. The 12-foot decorative pedestrian poles are also specified with LED luminaires, consistent with the Town's commitment to sustainable and cost-effective infrastructure investment.

ADA CONSIDERATIONS:

Improved pedestrian lighting directly enhances safety and accessibility for all corridor users, including individuals with visual impairments and others who rely on well-lit environments for safe navigation. The lighting improvements complement the ADA-compliant sidewalks and shared-use path being constructed by SHA as part of the broader streetscape project. Staff has no specific ADA concerns with any of the three options.

RECOMMENDED ACTION:

No formal action is required at this time. Staff requests that the Town Council provide direction on which of the three pedestrian lighting options — Option A (US 301 to Willow Lane), Option B (Calvert Street to Willow Lane), or Option C (Calvert Street to Garrett Avenue) — it wishes to pursue, or whether the Council prefers not to include pedestrian lighting as part of the MD 6 streetscape project. Upon receiving direction, staff will notify SHA and work to advance the appropriate design agreement.

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0604

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Chuck Stevens, Town Manager
DEPARTMENT:	Executive
TYPE:	Town Council Resolution Policy Adoption
SUBJECT:	Adoption of Town of La Plata Artificial Intelligence (AI) Policy

BACKGROUND:

The use of Artificial Intelligence (AI) tools in local government is expanding rapidly. AI technologies — including generative AI applications capable of drafting text, summarizing documents, and supporting administrative functions — are now embedded in many of the software platforms and productivity suites that municipal employees use daily. The Town of La Plata has recognized the need to establish a clear framework for the responsible, ethical, and safe use of these tools.

In 2025 and early 2026, Town staff reviewed AI governance models adopted by peer jurisdictions and evaluated guidance issued by the State of Maryland regarding AI use in public-sector contexts. Staff also engaged in an internal review of current AI tool usage across departments to better understand where and how these technologies are being applied.

The attached draft AI Policy (the "Policy") establishes the Town's expectations for employees, elected officials, contractors, and volunteers who use AI systems in the conduct of Town business. The Policy is organized around six core principles: Transparency, Privacy, Equity, Fiscal Responsibility, Accountability, and Safety and Security. It defines acceptable and prohibited uses, establishes data protection requirements, assigns oversight responsibility to the Town Manager, and creates a training and reporting framework.

The Policy includes an Appendix A, which lists AI tools currently approved for Town use. Recognizing that the AI landscape evolves rapidly, the Policy delegates authority to the Town Manager to update the approved tools list administratively, without the need for further Council action, provided that any additions remain consistent with the Policy's core principles and data protection requirements. The Policy itself is subject to a full review at least every four years, or more frequently as warranted by changes in law, technology, or State guidance.

Key stakeholders in this initiative include all Town departments, the Town Council, Town contractors, and volunteers. The Policy was informed by State of Maryland AI governance principles and reflects best practices from comparable Maryland municipalities.

FISCAL IMPACT:

The AI Policy itself does not create direct expenditures. The costs associated with the AI tools listed in Appendix A are addressed through existing departmental budgets and enterprise software agreements (e.g., Microsoft 365, Zoom, Paylocity, Tyler ERP, OpenGov). Any future decision to procure a new AI tool not covered under an existing contract would be subject to the Town's standard procurement and budget approval processes. The Policy's emphasis on fiscal responsibility requires that AI investments demonstrate measurable value and cost efficiency, providing a framework for evaluating future requests.

STRATEGIC PLAN ALIGNMENT:

The AI Policy aligns with multiple goals and objectives of the Town's 2022 Strategic Plan:

- Goal #1 – Good Governance: The Policy directly supports the Town's commitment to transparent, accountable, and equitable decision-making. It ensures that AI use follows established procedures and that accountability for AI-generated outputs rests with Town employees and officials.
- Goal #2 – Operational Excellence: The Policy enables staff to leverage technology to enhance efficiency, productivity, and service delivery — a stated objective under Operational Excellence — while establishing appropriate guardrails. It also supports the goal of monitoring technological advancements and weighing industry best practices.
- Goal #3 – Economic Prosperity: By formalizing AI use and promoting operational efficiency, the Policy supports the Town's capacity to deliver cost-effective services that underpin a business-friendly environment.

The Policy also aligns with the Town's value proposition of implementing industry best practices and innovative ideas as a model local government.

SUSTAINABILITY CONSIDERATIONS:

The Policy supports economic sustainability by promoting the responsible and cost-effective deployment of technology tools that improve staff efficiency and service quality. By requiring measurable value and cost-efficiency from AI investments, the Policy reinforces the Town's long-term financial stewardship objectives. The Policy also promotes social

sustainability by requiring equitable outcomes from AI systems and the active mitigation of bias, consistent with the Town's commitment to inclusive governance.

ADA CONSIDERATIONS:

The Policy requires that AI systems used by the Town ensure equitable outcomes and mitigate bias, which supports accessibility and nondiscrimination objectives consistent with ADA principles. Any AI tools used to generate public-facing content or communications remain subject to the Town's existing ADA compliance obligations for digital accessibility.

RECOMMENDED ACTION:

Adopt Resolution 26-30, the Town of La Plata Artificial Intelligence (AI) Policy as presented, effective July 1, 2026, and further authorize the Town Manager to amend Appendix A — the list of approved AI tools — administratively, without further Council action, provided that any such amendments are consistent with the Policy's principles and data protection requirements, and that an updated Appendix A is maintained on file with the Town Clerk and made available to the Town Council upon request.

ATTACHMENTS:

1. Town of La Plata Artificial Intelligence (AI) Policy (with Appendix A – Approved AI Tools)

FOR LEGISLATIVE USE ONLY

Item Number: 2026-0603

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP: Town Council
STAFF RESOURCE: Monica Kennedy
DEPARTMENT: Human Resources
TYPE: Handbook Updates
SUBJECT: Revised and New Entries for Handbook

BACKGROUND:

As part of implementing the adopted FY27 budget and continuing regular handbook maintenance, updates are needed to the Vacation Accrual policy to reflect the revised leave cap and to add a Sale of Leave policy establishing parameters for the limited payout of excess accrued leave. Additional policy updates include Civility in the Workplace, to reinforce expectations for professional and respectful conduct; Gift Acceptance, to clarify when employees may accept gifts under the existing Ethics section; Workplace Communication, to provide clearer guidance on appropriate communication channels for employment and operational matters; and Heat Related Illness Prevention and Management, to comply with State requirements and provide guidance on prevention, response, and employee protection. Together, these updates provide clearer expectations, support compliance, and promote consistent workplace practices.

FISCAL IMPACT:

The adopted FY27 budget includes the anticipated financial impact of the sale of leave policy, assuming all eligible employees elect to sell the maximum allowable 40 hours. Establishing the revised vacation accrual cap also supports more accurate tracking of leave liability and budgeting in future fiscal years. For the heat-related illness policy, prevention materials and supplies, such as water, are already included in departmental budgets, and the policy may help reduce costs by enabling early recognition, prevention, and response.

STRATEGIC PLAN ALIGNMENT:

These policy updates support the Town's Strategic Plan goals of Good Governance and Operational Excellence by keeping personnel policies current, clear, and aligned with operational needs. Revisions to the vacation accrual cap and the addition of a sale of leave policy support sound fiscal management and better long-term planning for leave liability. Added clarity on the acceptance of gifts, workplace communication, civility in the

workplace, and heat-related illness also helps provide employees and supervisors with clear expectations, practical guidance, and consistent standards that support compliance, accountability, safety, and effective workplace operations.

SUSTAINABILITY CONSIDERATIONS:

These policy updates support organizational sustainability by keeping personnel practices current, practical, and responsive to the Town's operational needs. Revisions to the vacation accrual cap and the addition of a sale of leave policy support more predictable management of leave liability and long-term budgeting, while also encouraging employees to use leave for its intended purpose, which helps reduce burnout and absenteeism. Added clarity on the acceptance of gifts, workplace communication, civility in the workplace, and heat-related illness further supports a stable and effective work environment by promoting accountability, professionalism, employee well-being, and workplace safety.

ADA CONSIDERATIONS:

These updates do not directly impact ADA, but they do support broader accessibility and accommodation principles in the workplace. The Heat Related Illness policy may intersect with ADA obligations when an employee has a medical condition that increases sensitivity to heat or limits their ability to work in certain environmental conditions, in which case the Town would continue to address requests for reasonable accommodation through its existing ADA process.

RECOMMENDED ACTION:

Adopt Ordinance 26-11, "Revision of Employee Handbook," approving revised and new entries to the Handbook as presented.

FOR LEGISLATIVE USE ONLY

Item Number: 2026-

Date of Meeting: May 12, 2026

Agenda Item Summary

MEETING GROUP:	Town Council
STAFF RESOURCE:	Chuck Stevens, Town Manager
DEPARTMENT:	Executive
TYPE:	Informational Presentation/Request for Direction
SUBJECT:	Dorchester Community Center Project - Request for Council Direction

BACKGROUND:

At its February 10, 2026, meeting, the Town Council received a comprehensive briefing on the history, status, and challenges of the Dorchester Community Center (DCC) project. Council directed staff to pursue two parallel workstreams: (1) assess the viability of potential operating partners through a Notice of Intent (NOI) process, and (2) commission a feasibility study with rough order of magnitude (ROM) construction cost estimates. Both efforts are now complete. This summary presents the results and seeks Council direction on whether to proceed with formal procurement.

OPERATOR VIABILITY – NOI RESULTS

In early 2026, the Town issued a Notice of Intent to identify qualified nonprofit or community-based organizations interested in operating the DCC. The Town received responses from seven organizations, representing a broad and diverse range of expertise. Respondents fell into three general categories:

- Youth Mentoring & Leadership – organizations with established track records in trauma-informed mentoring and leadership development for middle and high school students.
- Workforce & Technology Education – firms specializing in digital literacy, AI-assisted training, and “Digital Futures” programming to prepare youth for the modern economy.
- Comprehensive Social Services – partners with deep roots in Charles County offering programming for individuals with disabilities, housing stability services, and family self-sufficiency.

Key findings from the NOI responses:

- Respondents proposed programming that would utilize the full range of specialized spaces in the conceptual design, including the commercial kitchen, makerspace, computer lab, and gymnasium.
- Several applicants currently operate similar multi-use facilities and have demonstrated management capacity.
- Multiple respondents are already active in La Plata and Charles County, with existing relationships with local schools, healthcare providers, and the Department of Social Services.
- Organizations ranged from those with diversified small-scale funding models to one with over $135 million in annual revenue – indicating a depth of organizational capacity across the applicant pool.

Staff conclusion: The NOI process has given staff confidence that a capable and willing operating partner – or a collaborative group of partners – exists to successfully manage the DCC. This directly addresses the concern raised by the prior Council regarding operator viability.

CONSTRUCTION FEASIBILITY – ROM COST ESTIMATES

Staff engaged COA Barrett (civil engineering) and Patuxent Architects to conduct a formal feasibility study of the DCC site at 402 Potomac Street. The study, completed in May 2026, confirms that the site is physically and technically suitable for the proposed development. Key findings include:

- The approximately 2.1-acre site can accommodate the proposed building program, parking, stormwater management, and outdoor recreation areas.
- Existing public water and sanitary sewer infrastructure are available and adequate to support the proposed uses.
- Existing structures on the site are not viable for reuse; demolition is anticipated.
- The site's current zoning (Industrial High / IH) does not permit community center uses by right. Rezoning or discretionary land use approval will be required. The site's adjacency to Central Business (CB) and Residential (R-3) districts supports a rezoning to CB, which is consistent with the proposed use.

The feasibility study recommends a phased development approach, with the following ROM cost estimates:

Phase	Scope	Approx. SF	ROM Cost
Phase I	Gymnasium / Multipurpose Assembly Building	7,600	**~$3.12M**
Phase II	Entry, Control, and Community Lounge	1,900	**~$870K**
Phase III	Community Support Areas / Future Expansion (incl. potential daycare)	~7,500	**~$2.17M**
Full Buildout (All Phases)	Single-story; optional 2nd-story adds ~$2.25M	**~14,500–15,000**	**~$6.16M**

Phase I is the recommended immediate priority. It delivers the core gymnasium and multipurpose assembly function – the facility's primary community benefit – and is designed to operate independently if subsequent phases are delayed.

All estimates include a 20% soft cost allowance for design, engineering, and permitting. These are planning-level figures subject to refinement through the design process.

FISCAL IMPACT:

The Town has secured $1,250,000 in state capital grants (DGS 20-186, DGS 22-350, DGS 24-224) requiring no local match. Phase I construction is estimated at approximately $3.12 million. Staff will identify the funding gap and explore supplemental sources – including additional state grants, ARPA-eligible funding, or capital reserves – as part of the formal procurement process. The phased approach provides flexibility to align construction scope with available funding.

Long-term operational costs will depend on the operating model ultimately selected. The operator RFP process will produce detailed proposals, including operating budgets and sustainability plans. Staff will present fiscal projections for Council review prior to execution of any operating agreement.

STRATEGIC PLAN ALIGNMENT:

This project directly advances all five goals of the Town's 2022 Strategic Plan. Proceeding with formal procurement fulfills the Town's commitment to responsible stewardship of public resources (Goal #1: Good Governance), delivers community amenities and programming for underserved residents (Goal #4: Community Identity), and advances workforce development and public health objectives (Goals #3 and #5). The phased construction approach demonstrates Operational Excellence (Goal #2) by aligning investment with available funding.

SUSTAINABILITY CONSIDERATIONS:

The proposed Community Center could incorporate comprehensive sustainability strategies across environmental, social, and economic dimensions, aligning with Maryland Green Building Council standards and Sustainable Maryland certification criteria. As the project advances into formal design, elements such as high-efficiency building systems, solar panels, rainwater harvesting, green roof systems, pollinator meadow restoration, and forested walking trails may be incorporated into the architectural program and confirmed through the design and engineering process. The project is expected to support Sustainable Maryland certification criteria and the Town's long-term environmental stewardship goals.

ADA CONSIDERATIONS:

The new facility will be designed and constructed to meet or exceed all requirements of the Americans with Disabilities Act (ADA) and the Maryland Accessibility Code (COMAR 05.02.02). ADA compliance will be a condition of the design RFP, and all design documents will be reviewed for compliance prior to the construction bid phase. Universal design principles will be incorporated to ensure the facility is fully accessible to persons with a wide range of abilities.

RECOMMENDED ACTION:

Staff have completed the two workstreams directed by the Council in February 2026. The results are encouraging: a strong pool of potential operating partners exists, and the site is physically and technically feasible for the proposed development. Staff recommends that the Town Council:

- Authorize staff to issue a Request for Proposals (RFP) for architectural design and engineering services for Phase I of the Dorchester Community Center, consistent

with the program established during the 2022 Neighborhood Design Center process and required by state grant agreements.

- Simultaneously authorize staff to issue a Request for Proposals for facility operations, using a transparent and competitive process open to any qualified organization.
- Direct staff to return to Council with a funding gap analysis, operational cost projections, and a recommended integrated timeline for design, operator selection, and construction procurement prior to execution of any contract.
- Direct staff to initiate site preparation activities, including procurement of demolition services for the existing structures on the Dorchester Community Center site at 402 Potomac Street, and 400 Dorchester Ave.
- Direct staff to identify a suitable alternate location and develop a plan for construction or acquisition of a replacement facility for storage of Department of Public Works equipment currently housed in the existing warehouse structure at 402 Potomac Street.

ATTACHMENTS:

- Feasibility Report: Dorchester Community Center, COA Barrett / Patuxent Architects (May 8, 2026)
- COA Barrett / Patuxent Architects – Town Council Feasibility Presentation (May 2026)

FEASIBILITY REPORT

Dorchester Community Center

402 Potomac Street
La Plata, Maryland, 20646

COAB #: CH00057.00
Date: May 8, 2026

Prepared For:
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PATUXENT ARCHITECTS
FROM DREAM TO REALITY

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1.0 EXECUTIVE SUMMARY

Based on the findings of this study, the Dorchester Community Center project is considered feasible from a physical and technical standpoint. The approximately 2.1-acre site is capable of accommodating the proposed community center program, including building space, parking, stormwater management, and outdoor recreation areas. Existing public water and sanitary sewer infrastructure are available and are expected to adequately support the proposed development.

However, the project is not currently permissible under existing zoning. The property is zoned Industrial High (IH), which does not typically allow community center or recreational uses by right. Advancement of the project will require rezoning or other discretionary land use approvals. The site's location adjacent to Central Business (CB) and Residential (R-3) zoning districts supports consideration of rezoning to a district more consistent with community-oriented uses.

From a financial and implementation standpoint, the project will require a phased development approach. The desired full program, estimated at approximately 14,500 to 15,000 square feet, exceeds currently available funding of approximately $1.25M to $1.8M. Phase I, consisting of the multipurpose assembly building and associated site improvements, is estimated at approximately $3.12 million. Future Phase II and Phase III improvements would increase the total project cost, with optional two-story expansion components adding further cost if pursued.

A critical project consideration is the June 2027 grant funding deadline, including approximately $250,000 in funds subject to expiration. Meeting this deadline will require timely advancement into design, permitting, and construction. Early confirmation of whether grant funds may be used to support design and engineering efforts will be important to maintaining the project schedule.

Additional considerations include adjacent land uses, particularly the proximity of the Freedom Landing facility, which may influence final site design, programming, and operational considerations. These factors do not preclude development but will require coordination and thoughtful planning as the project advances.

In summary, the project represents a viable opportunity for the Town to deliver a community-serving facility, provided that the following key actions are undertaken:

- Advancement of a rezoning or entitlement strategy to permit the proposed use
- Commitment to a phased development approach aligned with available funding
- Identification of additional funding sources to support Phase I construction and future buildout
- Initiation of design and engineering services in the near term to meet funding deadlines
- Confirmation of funding eligibility for design-related activities
- Continued evaluation of site layout and programming in response to adjacent uses

With these considerations addressed, the project is positioned to move forward into the next phase of planning and design.

2.0 PROJECT BACKGROUND

Town of La Plata is advancing plans to redevelop the Dorchester Community Center site to better serve the surrounding residential community. The intent of the project is to create a safe, accessible, and flexible facility that provides youth programming, recreational opportunities, and community support services.

The project builds upon prior conceptual planning efforts, including community engagement and design studies, which identified the need for a multipurpose facility including indoor recreation, educational spaces, and outdoor amenities.

Initial planning discussions include a total desired building area: approximately 14,500 to 15,000 square feet, available funding totaling approximately $1.25M–$1.8M, and a need to prioritize initial construction phases based on budget constraints

Existing structures on the site are generally considered not viable for reuse, and demolition of the existing community center and adjacent structures is anticipated to accommodate new development.

3.0 ZONING AND REGULATORY REVIEW

3.1 Zoning District Identification

The subject property is located within the Industrial High (IH) Zoning District in the Town of La Plata.

The IH District is intended to accommodate industrial and employment-based uses, including manufacturing, processing, warehousing, distribution, and other similar operations that may generate higher levels of activity, noise, or truck traffic. The district is generally oriented toward supporting economic and industrial functions that are not typical for residential or community-oriented civic uses.

The subject property is situated directly adjacent to areas zoned Residential (R-3) and Central Business (CB).

The adjacent R-3 District is intended to provide higher-density residential development, including single-family dwellings on smaller lots and multi-family residential living environments. Uses within this district are generally limited to residential and compatible accessory uses, with an emphasis on maintaining a cohesive residential character.

The CB District is intended to serve as the Town’s commercial and mixed-use core, accommodating a range of uses including retail, office, service, and civic or institutional uses that support pedestrian-oriented development and community activity. Community centers and similar public or quasi-public facilities are more consistent with the intent of the CB District

3.2 Permitted Use Review

The proposed Dorchester Community Center, which is intended to provide recreational, educational, and community support services, does not align with the typical use profile of the IH District. A community center is not considered a permitted use by right. As a result, the project will likely require rezoning or other discretionary land use approval by the Town.

By contrast, the Central Business (CB) Zoning District is intended to accommodate a broad mix of commercial, civic, and institutional uses that serve the community. Typical permitted or conditionally permitted uses within the CB District include retail and service establishments, offices and professional services. government and

civic facilities, community centers, cultural institutions, and assembly uses, as well as educational and training facilities. These uses are generally pedestrian-oriented and designed to support community interaction and activity. A community center, including multipurpose assembly spaces, training rooms, and recreational facilities, is consistent with the intent of the CB District and would typically be considered either a permitted or conditionally permitted civic use.

3.3 Compatibility with Surrounding Uses

The surrounding area of the subject property is primarily residential in character, consisting of established neighborhoods that are oriented toward community scale living. The proposed Dorchester Community Center is generally compatible with this context, as it is intended to provide recreational, educational, and community support services that benefit local residents.

In addition to adjacent residential uses, the property is located in proximity to Freedom Landing, an existing institutional facility. While Freedom Landing serves an important community function, its operational characteristics should be considered as part of the overall site compatibility. Institutional uses of this type may include structured programming, residential or transitional occupancy, and varying levels of supervision and activity throughout the day and evening hours.

The presence of Freedom Landing introduces additional considerations in the planning and design of the proposed community center, particularly with respect to the following:

User Demographics and Programming

The community center is intended to serve a broad population, including youth, families, and potentially young children if a daycare component is incorporated. The proximity of another institutional use may influence the appropriateness and placement of certain program elements, particularly those involving unsupervised or vulnerable populations.

Site Design and Separation

Thoughtful site planning will be necessary to ensure appropriate separation, buffering, and circulation between the proposed community center and adjacent uses. This emphasizes the strategic placement of buildings, playgrounds, and outdoor activity areas, as well as consideration of fencing, landscaping, and controlled access points.

Safety and Security Considerations

The inclusion of features such as a daycare facility or outdoor play areas will require careful evaluation of safety and security measures. Coordination with the Town and relevant stakeholders may be necessary to ensure that the site design appropriately addresses visibility, access control, and user safety.

Operational Compatibility

Consideration should be given to the hours of operation, intensity of use, and types of activities proposed for the community center to ensure that they are compatible with adjacent uses. This is particularly important where uses may have overlapping or conflicting peak activity periods.

While the presence of Freedom Landing does not preclude development of the community center, it represents an important factor in determining the final program, layout, and operational approach for the site. As the project

advances, further coordination with the Town and evaluation of adjacent land uses is recommended to confirm compatibility and to inform design decisions, particularly if a daycare or other sensitive use is pursued.

4.0 SITE & TECHNICAL FEASIBILITY

4.1 Existing Conditions

The subject property consists of approximately 2.1 acres and is currently developed with a combination of structures and supporting infrastructure associated with prior community, industrial, and municipal uses. Existing improvements on the site include:

Existing Community Center Structure

A small modular building currently serves as the existing Dorchester Community Center. Based on prior discussion with the Town and preliminary evaluations, this structure is not considered viable for long-term reuse due to its size, condition, and limitations in supporting the expanded program envisioned for the site.

Light Industrial Building

Located near the intersection of Potomac Street and Dorchester Avenue, is an existing structural steel building previously utilized for light industrial and Department of Public Works storage. While the structure benefits from existing utility connections and site access, it has been identified as being in poor condition and is not anticipated to be incorporated into the long-term redevelopment plan.

Police/Evidence Building

A municipal support structure currently in use by the Town for police or evidence storage purposes. This building is anticipated to remain in place and operational, requiring that continued vehicular access and functional separation from community center activities be maintained as part of the site design.

Water Tower:

An existing municipal water tower located on or immediately adjacent to the property. This facility will remain and represents a fixed infrastructure constraint that must be accommodated in the layout of future site improvements, including access, setbacks, and utility coordination.

In addition to these structures, the site contains existing paved areas, informal parking areas, and established access points from Dorchester Avenue and Potomac Street. The presence of existing infrastructure including water and sewer connections, electric service, and prior site grading provide opportunities for cost efficiencies during redevelopment. Particularly, savings resulting from a limited extent of new utility installation, earthwork and stormwater management requirements.

4.2 Site Layout and Phasing

As illustrated on the feasibility exhibit included with this report, the proposed site layout has been developed based on a phased approach to implementation. This approach allows the Town to align construction with available funding while maintaining a clear framework for ultimate buildout of the community center program.

The conceptual layout organizes the site into distinct functional areas, including building footprints, parking, circulation, stormwater management, and outdoor recreation spaces, while maintaining access to existing municipal facilities that are to remain.

The phased development is generally described as follows:

Phase I – Multipurpose Assembly Building:

The initial phase focuses on construction of a gymnasium or multipurpose assembly building, including associated entry and restroom facilities. This component serves as the core of the community center and provides immediate functionality for recreational and community programming. Phase I is positioned to maximize accessibility from Dorchester Avenue and to function independently if subsequent phases are delayed.

Phase II – Entry, Control, and Community Support Space:

The second phase expands the facility to include a dedicated entry, control area, and community lounge space. This phase establishes a formal main entrance to the overall complex and enhances the usability and supervision of the facility. The layout aims to integrate Phase II with Phase I and provide a transition to future expansion areas.

Phase III – Community Support Areas / Future Expansion:

The final phase includes additional building area intended for community support functions such as meeting rooms, training spaces, and potential revenue generating uses such as a daycare. The layout also allows for flexibility in building configuration, including the potential for a second-story expansion depending on program needs and funding availability. Associated parking expansions are also accommodated within this phase.

4.3 Parking Areas:

Parking for the proposed community center is accommodated through a combination of on-site parking areas and coordinated use of adjacent street frontages. The layout included with this report reflects preliminary parking demand based on the proposed building program and anticipated uses, with additional flexibility incorporated for future expansion.

A key component of the parking strategy involves the reconfiguration of the existing roadway cross-section along Dorchester Avenue, where the current travel lane width is approximately 35 feet. The conceptual plan proposes a reduction in width to approximately 24 feet, which is consistent with Town of La Plata roadway standards for local streets. This reduction allows for the introduction of perpendicular on-street parking while maintaining adequate travel lanes for two-way traffic.

This approach provides multiple benefits. It increases overall parking capacity to meet anticipated demand associated with the community center program while reducing the need for additional on-site impervious areas. Thereby, minimizing stormwater management requirements and associated costs. The reduction in roadway width also maximizes the usable area of the site for building footprints, outdoor recreation, and other community functions. In addition, the narrower roadway section is expected to enhance traffic calming, improving pedestrian safety and accessibility within the surrounding residential neighborhood.

Access and Circulation:

Vehicular access is maintained from Dorchester Avenue and Potomac Street, with internal circulation designed to provide safe and efficient movement throughout the site. The plan also maintains dedicated access to the police/evidence building and water tower facilities, ensuring continued municipal operations.

Stormwater Management Facilities:

Stormwater management areas are distributed along the perimeter of the site, consistent with the conceptual grading and drainage strategy of the layout. These facilities are positioned to minimize conflicts with building and parking areas while meeting regulatory requirements.

Outdoor Recreation and Open Space:

A designated playground area is included as part of the overall program, providing outdoor recreational opportunities for the community. The location and configuration of this area allow for integration with building uses and flexibility for shared or controlled access, particularly if a daycare component is incorporated in the future.

Overall, the proposed site layout demonstrates that the property can accommodate the full program through a coordinated, phased development strategy. The layout balances building placement, circulation, municipal constraints, and open space to create a functional and adaptable framework for future development, while remaining responsive to funding limitations and community needs.

4.4 Utilities

The property is served by existing public water and public sanitary sewer infrastructure, which provides a significant advantage for redevelopment sites. These utilities are available within the adjacent public right-of-way and are assumed to have previously supported the existing development.

The presence of public water service is expected to adequately support domestic water demand, fire protection requirements, and any additional needs associated with the proposed community center uses. Similarly, the availability of public sanitary sewer service lends itself to gravity conveyance of wastewater generated by the facility, including restrooms, potential kitchen facilities, and other program elements. Thereby, minimizing design, construction and long term maintenance costs associated with pumping.

Based on the scale of the proposed development, these utilities are considered generally adequate to support the anticipated use, subject to confirmation during the design phase. As the project advances, coordination with the Town of La Plata and applicable utility providers will be required to verify, available system capacity, location and condition of existing service connections and any required upgrades, extensions, or connection modifications

Final utility design and approval will be subject to review by the appropriate local agencies having jurisdiction.

4.5 Grading and Stormwater Management

Stormwater management areas are distributed along the perimeter of the site to capture and treat runoff from proposed impervious surfaces, including building roofs, parking areas, and internal circulation drives. The site's relatively moderate topography supports the use of surface-based practices such as bioretention and shallow

drainage features, with a conceptual grading approach that directs runoff via controlled overland flow to these perimeter facilities. This strategy minimizes the need for extensive storm drain infrastructure while preserving the central portion of the site for development.

Locating stormwater facilities along the edges of the site maximizes usable area for building and program elements and allows for integration within landscaped buffers and open space. Based on the anticipated scope of development, stormwater management requirements are expected to be accommodated within the property limits.

5.0 SCHEDULE AND FUNDING CONSIDERATIONS

Based on discussions with the Town of La Plata, the proposed Dorchester Community Center project is influenced by both funding availability and associated time constraints. The Town has secured approximately $1.25 million in grant funding, with total available funding estimated at approximately $1.8 million. One of the identified grant components, in the approximate amount of $250,000, is subject to an expiration timeline of June 2027.

Preliminary cost considerations indicate that full buildout of the conceptual program, estimated at approximately 14,000 to 15,000 square feet, will likely exceed currently available funding if constructed as a single phase. As a result, a phased development approach has been identified as a practical strategy to align project scope with funding resources while allowing for incremental expansion over time.

The initial phase of development is anticipated to prioritize construction of a multipurpose assembly or gymnasium facility, which would provide immediate community benefit and establish the core function of the site. Subsequent phases may include expansion of community support spaces, additional program elements, and potential second-story construction, as funding becomes available.

From a scheduling perspective, the June 2027 grant deadline introduces a significant constraint that will require timely advancement of the project through design, permitting, and construction. In order to meet this timeline, it is important that the project transition from feasibility into preliminary design and entitlement efforts as soon as practicable. Delays in initiating design or coordination activities could compress the schedule for permitting and construction, increasing the risk of not fully utilizing available grant funding.

As part of this effort, it is recommended that the Town confirm whether a portion of the available grant funding, including the $250,000 grant, may be utilized to support initial design, engineering, and entitlement activities. Early use of available funds for design could significantly improve the project schedule by enabling advancement into permitting and construction within the required timeframe.

The overall project schedule will be dependent on several key factors, including the following:

- Confirmation of the development approach following Town review of this feasibility study
- Advancement of any required zoning or entitlement actions
- Preparation and review of detailed site design and engineering documents
- Agency permitting and approvals
- Development of planning-level and final construction cost estimates
- Procurement of contractors and coordination of construction activities

Given the sequencing of these tasks and typical durations associated with design, permitting, and construction, it is recommended that the Town proceed with initiation of design services, coordination with regulatory agencies, and refinement of the phased development plan in the near term. Early advancement of these efforts will help preserve schedule flexibility, support alignment with funding deadlines, and position the project for timely construction.

6.0 PRELIMINARY COST CONSIDERATIONS

Preliminary planning-level construction cost estimates have been prepared for the proposed Dorchester Community Center based on the conceptual phased development approach described in this report. These estimates are intended to provide an order-of-magnitude understanding of anticipated project costs and to support funding and implementation discussions by the Town.

The estimates have been developed based on conceptual programming, preliminary site planning, and generalized construction cost assumptions for comparable community and recreational facilities. The estimates should be considered conceptual in nature and subject to refinement as the project advances into detailed design and engineering.

Consistent with the phased development strategy, the estimates have been organized to separately evaluate site development costs, building construction costs, Phase I, II, and III implementation, and single-story versus future two-story expansion options.

The building estimates prepared by Patuxent Architects are based on conceptual square footage allocations and an estimated construction cost of approximately $200 per square foot for a functional, no-frills facility. Site development estimates prepared by COA Barrett include preliminary grading, utility, parking, drainage, demolition, and related infrastructure improvements necessary to support Phase I construction.

For planning purposes, an additional allowance of twenty percent (20%) has been included for soft costs associated with design, engineering, permitting, and related professional services

6.1 PHASE I: MULTIPURPOSE ASSEMBLY BUILDING

Phase I is anticipated to consist primarily of construction of the gymnasium/multipurpose assembly component of the community center, including associated restroom and support facilities. This phase establishes the core recreational and community function of the site while allowing future expansion as additional funding becomes available.

Based on preliminary architectural estimates prepared by Patuxent Architects, the Phase I building program includes approximately 7,600 square feet of building area with an estimated construction cost of approximately $1,520,000.

Associated site development costs prepared by COA Barrett include demolition, grading, utility improvements, parking, stormwater management, pedestrian access improvements, and related infrastructure necessary to support initial occupancy of the facility. The preliminary site development estimate for Phase I is approximately $321,000.

A summary of the preliminary planning-level Phase I cost estimate is provided below.

Component	Estimate Cost
Building Construction	$2,280,000
Site Development & Improvements	$321,000
Subtotal Construction Costs	$2,601,000
Soft Costs/Design/Permitting	$520,200
Total Estimated Single-Story Project Cost	$3,121,200

Table 6.1 Phase I Preliminary Planning-Level Cost Estimate

6.2 PHASE II: ENTRY AND COMMUNITY SUPPORT AREAS

Phase II is anticipated to expand the facility to include the primary entrance, control area, community lounge, and associated support spaces. This phase establishes a more complete community center presence and improves functionality, supervision, and overall user experience. The Phase II improvements are intended to create a more formalized public entry sequence while enhancing operational oversight and circulation throughout the facility.

Based on preliminary architectural estimates, the Phase II first-floor addition includes approximately 1,900 square feet of additional building area. When combined with Phase I, the resulting single-story facility would include approximately 9,500 square feet of total building area capable of supporting expanded recreational programming, community gatherings, and support services.

Additional site improvements and parking modifications are anticipated as part of this phase to address increased occupancy demands, accessibility requirements, circulation improvements, and final code compliance considerations.

A summary of the preliminary planning-level Phase II cost estimate is provided below.

Component	Estimate Cost
Building Construction	$570,000
Site Development & Improvements	$155,000
Subtotal Construction Costs	$725,000
Soft Costs/Design/Permitting	$145,000
Total Estimated Single-Story Project Cost	$870,000

Table 6.2 Phase II Preliminary Planning-Level Cost Estimate

6.3 PHASE III: COMMUNITY SUPPORT SPACE/FUTURE EXPANSION

Phase III represents the final planned expansion of the Dorchester Community Center and is intended to provide additional community support and flexible programming space based on future community needs and available funding. Potential Phase III uses may include classrooms, meeting rooms, workforce training areas, youth programming space, community support services, or a daycare facility capable of generating supplemental operational revenue.

The conceptual layout also provides flexibility for future expansion of recreational and outdoor programming elements, including playground facilities, outdoor gathering areas, and associated parking improvements. Depending on final programming priorities and funding availability, portions of Phase III could be implemented independently or in conjunction with future building expansion.

Based on preliminary planning assumptions, Phase III includes additional building construction and supporting site improvements necessary to accommodate the ultimate buildout of the facility. Associated site development costs include parking expansion, utility extensions, grading, stormwater management, pedestrian circulation improvements, landscaping, and other supporting infrastructure required for full site functionality.

A summary of the preliminary planning-level Phase III cost estimate is provided below.

Component	Estimate Cost
Building Construction	$1,500,000
Site Development & Improvements	$310,000
Subtotal Construction Costs	$1,810,000
Soft Costs/Design/Permitting	$362,000
Total Estimated Single-Story Project Cost	$2,172,000

Table 6.3 Phase III Preliminary Planning-Level Cost Estimate

6.4 TWO-STORY EXPANSION OPTIONS

The conceptual design for the Dorchester Community Center has been developed to allow flexibility for future vertical expansion through construction of second-story building areas associated with Phases II and III. This approach would allow the Town to maximize the long-term development potential of the site while preserving open space and minimizing the overall building footprint.

Under this approach, portions of the Phase II and Phase III structures could be constructed with the structural capacity necessary to support future second-story additions. This strategy would allow the Town to phase expansion over time based on funding availability and evolving community needs while minimizing future disruption to ongoing operations.

Preliminary architectural estimates indicate that incorporation of a second-story component during Phase II would increase building construction costs by approximately $750,000 beyond the single-story option. Similarly, inclusion of a second-story component associated with Phase III would increase building construction costs by approximately $1,500,000. No significant increase in site development costs is

anticipated as part of the two-story expansion approach, as the majority of supporting infrastructure and site improvements would already be established through the initial phases of development.

The two-story expansion concept may provide several long-term advantages, including:

- Increased flexibility for future programming and growth
- Improved utilization of the limited site area
- Preservation of outdoor recreation and open space areas
- Reduced need for additional site disturbance in future phases
- Long-term adaptability to changing community needs and funding opportunities

However, the additional upfront construction costs associated with two-story structural systems and vertical circulation elements should be evaluated relative to available funding, long-term operational considerations, and overall project priorities as the design advances.

7.0 FINDINGS AND RECOMMENDATIONS

Based on the evaluation of zoning, site conditions, conceptual planning, and preliminary engineering considerations, the subject property is considered physically and technically suitable for redevelopment as a community center. The site is supported by existing public water and sanitary sewer infrastructure, and the available land area is sufficient to accommodate the proposed building program, parking, stormwater management, and associated site improvements through a phased development approach.

The conceptual site layout demonstrates that the project can be implemented in a logical sequence of phases, allowing the Town to align construction with available funding while maintaining flexibility for future expansion. The proposed parking strategy, including on-site parking and roadway reconfiguration along Dorchester Avenue, provides a viable solution for meeting anticipated parking demand while maximizing usable site area for community-focused functions. Stormwater management and grading requirements are also expected to be accommodated within the limits of the property.

The primary constraint identified is zoning compatibility, as the property is currently zoned Industrial High (IH), which does not typically permit community center or recreational uses as a principal use. However, the site's proximity to Central Business (CB) and Residential (R-3) zoning districts, along with the community-oriented nature of the proposed use, supports consideration of rezoning or other discretionary land use approvals to better align the site with surrounding land use patterns.

Additional considerations include the presence of adjacent uses, including the Freedom Landing facility, which may influence final site programming, layout, and operational characteristics. While this does not preclude development of the community center, it warrants further evaluation during the design phase, particularly if sensitive uses such as daycare or outdoor play areas are included.

Based on these findings, the following next steps are recommended:

The Town should initiate coordination with planning staff to determine the appropriate rezoning or entitlement strategy for the site. Advancement of a rezoning to the Central Business (CB) District, or a comparable zoning designation that supports civic and community-oriented uses, should be considered.

The project should proceed with initiation of preliminary design and engineering services in the near term to support development of a refined site plan, confirmation of program elements, and advancement into the permitting process. Given the identified funding timeline, early progression into design is critical to maintaining project momentum.

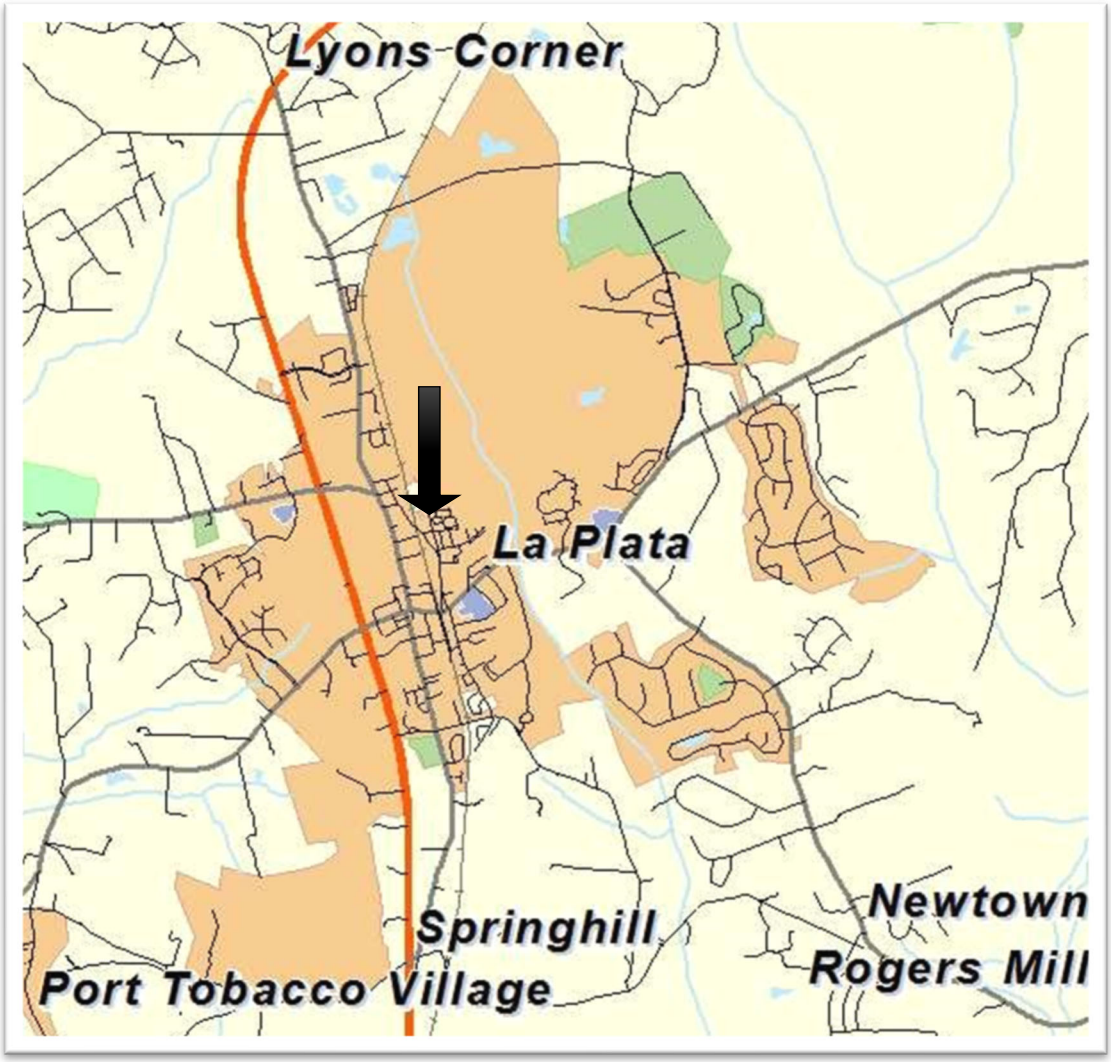
A phased development approach should be maintained, with priority given to construction of a multipurpose assembly or gymnasium facility as the initial phase. This approach allows for delivery of immediate community benefit while providing a framework for future expansion as additional funding becomes available.

The Town should confirm whether available grant funding, including the $250,000 grant component, may be utilized to support design, engineering, and entitlement activities, which would facilitate advancement of the project schedule and improve the likelihood of meeting funding deadlines.

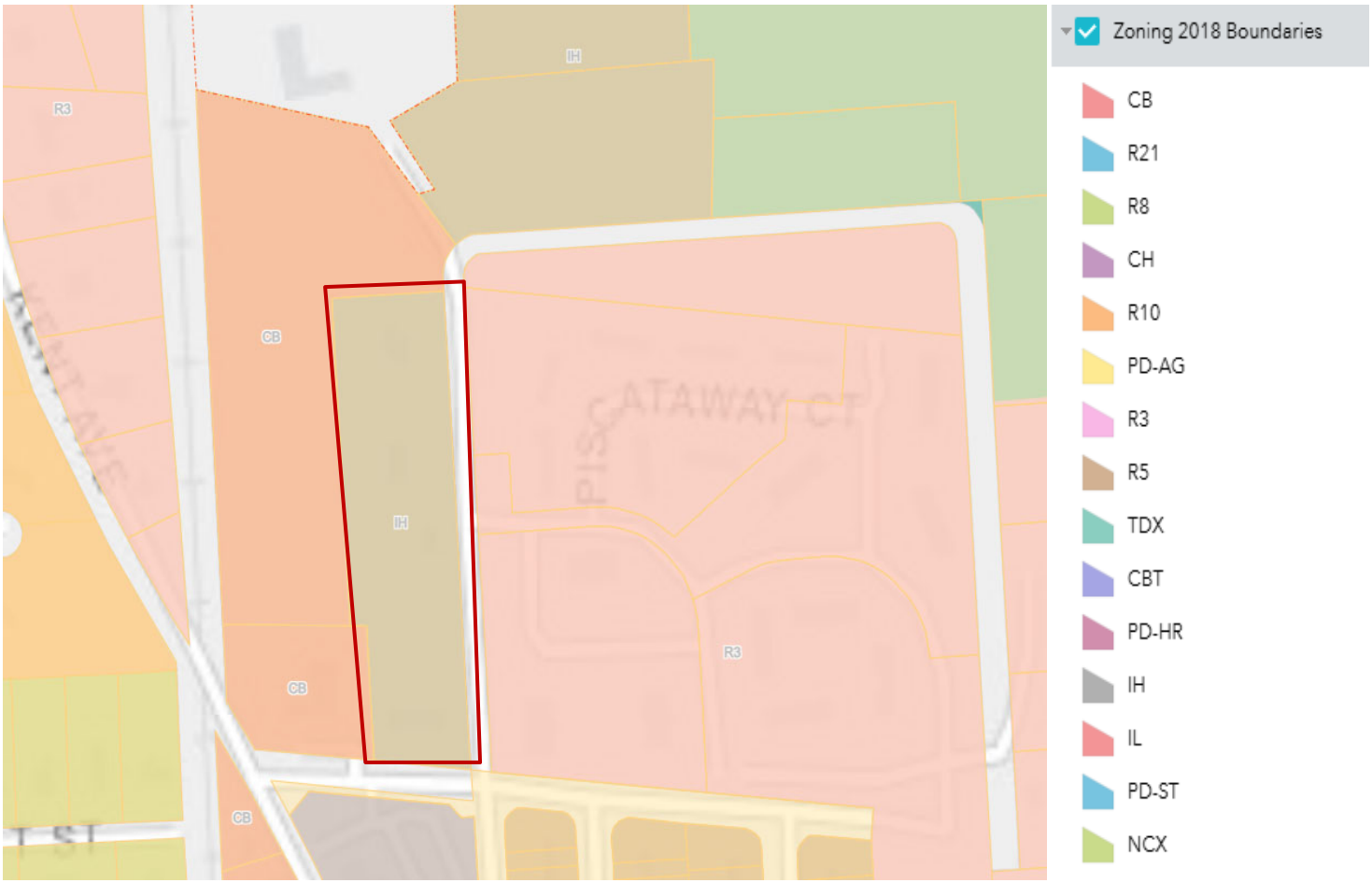
Further evaluation of adjacent land use compatibility, including coordination related to the Freedom Landing facility, should be undertaken during design to inform site layout, buffering, access control, and programming decisions.

Following Town review of this feasibility study, the project should advance into detailed site design, permitting, and preparation of planning-level and final construction cost estimates to support implementation of the initial development phase

APPENDIX A: LOCATION MAP

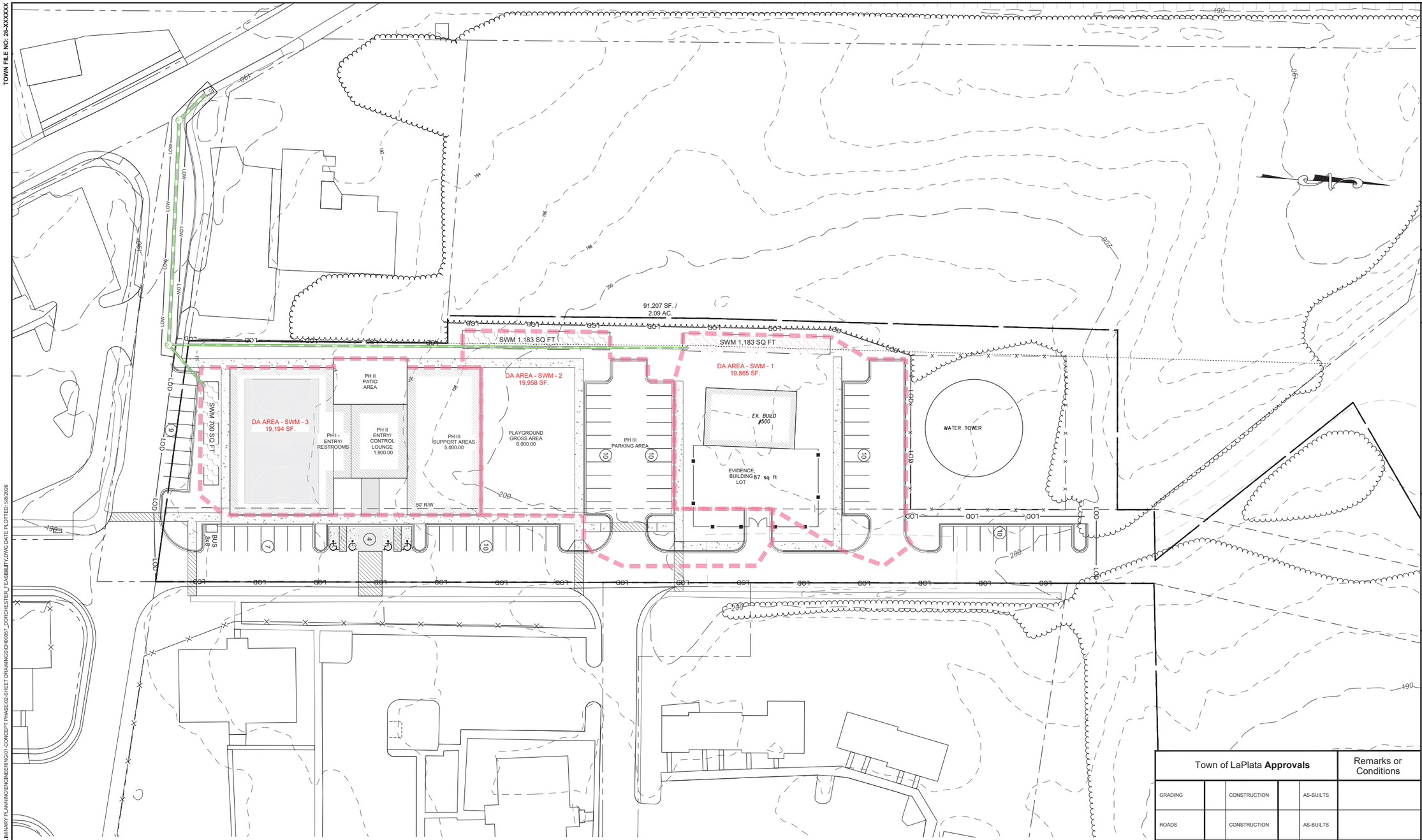


APPENDIX B: ZONING MAP



APPENDIX C: FEASIBILITY PLANS

TOWN FILE NO: 26-XXXXXX



GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

DORCHESTER COMMUNITY CENTER				
USE	**PARKING REQUIREMENT**	**AREA / SF.**	**PARKING REQUIRED**	**PARKING PROVIDED**
RECREATIONAL FACILITY, MINOR INDOOR	1 PER 300 SQUARE FEET	19,500	65	68
RECREATIONAL FACILITY, MINOR OUTDOOR	1 PER 4 FIXED SEATS, OR 2 SPACES PER ACRE	7,550	2	2
TOTAL			**67**	**70**

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS		THIS PERMIT EXPIRES ON:
		DATE:				DATE:

REVISION	DATE

DATE: May 5, 2026
JOB NO.: CH000507.00
FOLDER NO.: TM,109 G,200 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
LAND SURVEYORS AND PLANNERS
410-257-2255 | 410-535-5101 | WWW.COABARRETT.COM

FEASIBILITY STUDY

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST, LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

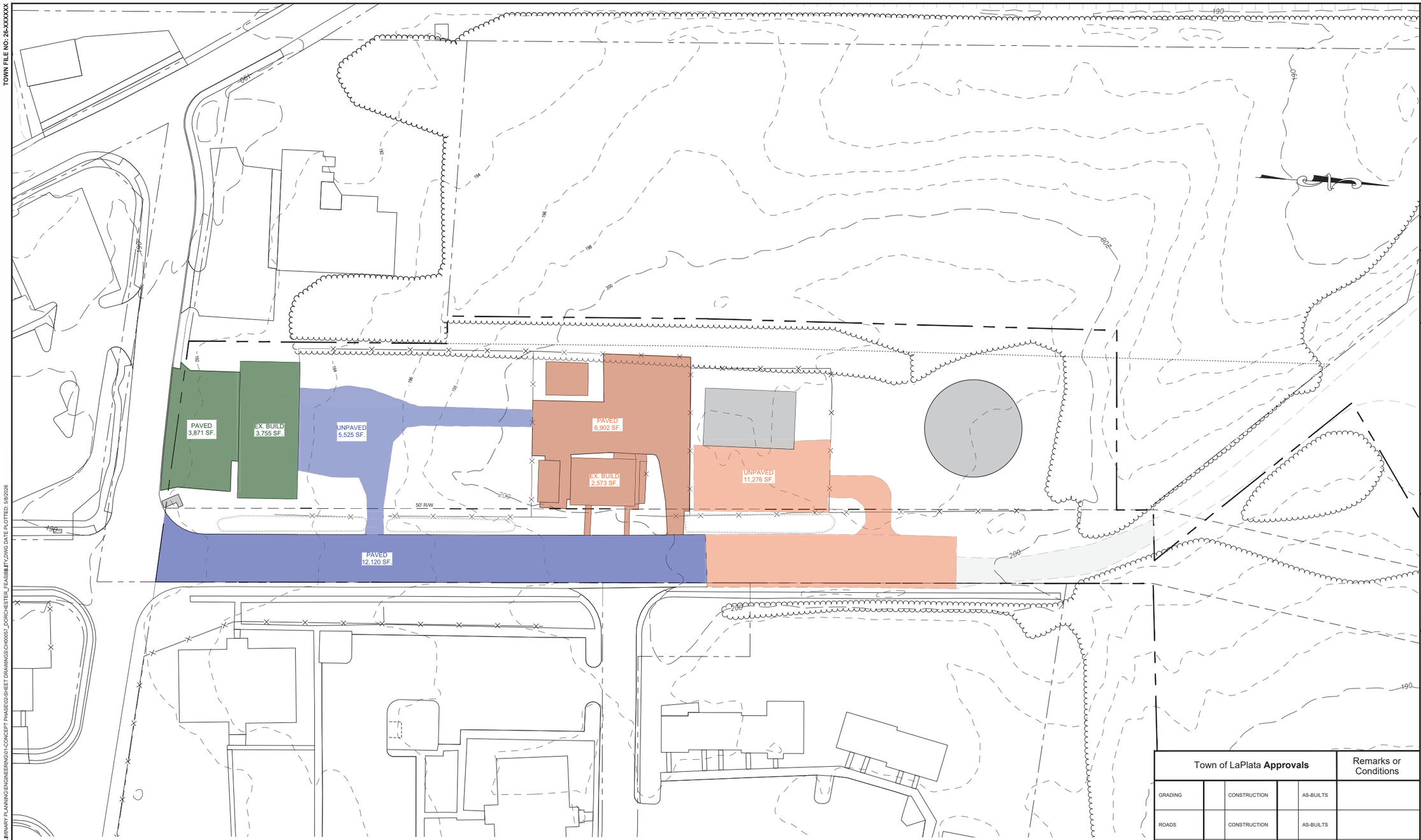
SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

P:\CH\CH00507 - DORCHESTER COMMUNITY CENTER\CH00507.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00507_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026

TOWN FILE NO: 26-XXXXXX



PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS	THIS PERMIT EXPIRES ON:	
	DATE:				DATE:	

REVISION

DATE

DATE: May 5, 2026
JOB NO.: CH00057.00
FOLDER NO.: TM,109 G,20 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | PLANNERS
410.257.2255 | 410.535.3101 | WWW.COABARRETT.COM

SITE EXISTING AND DEMOLITION

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST; LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

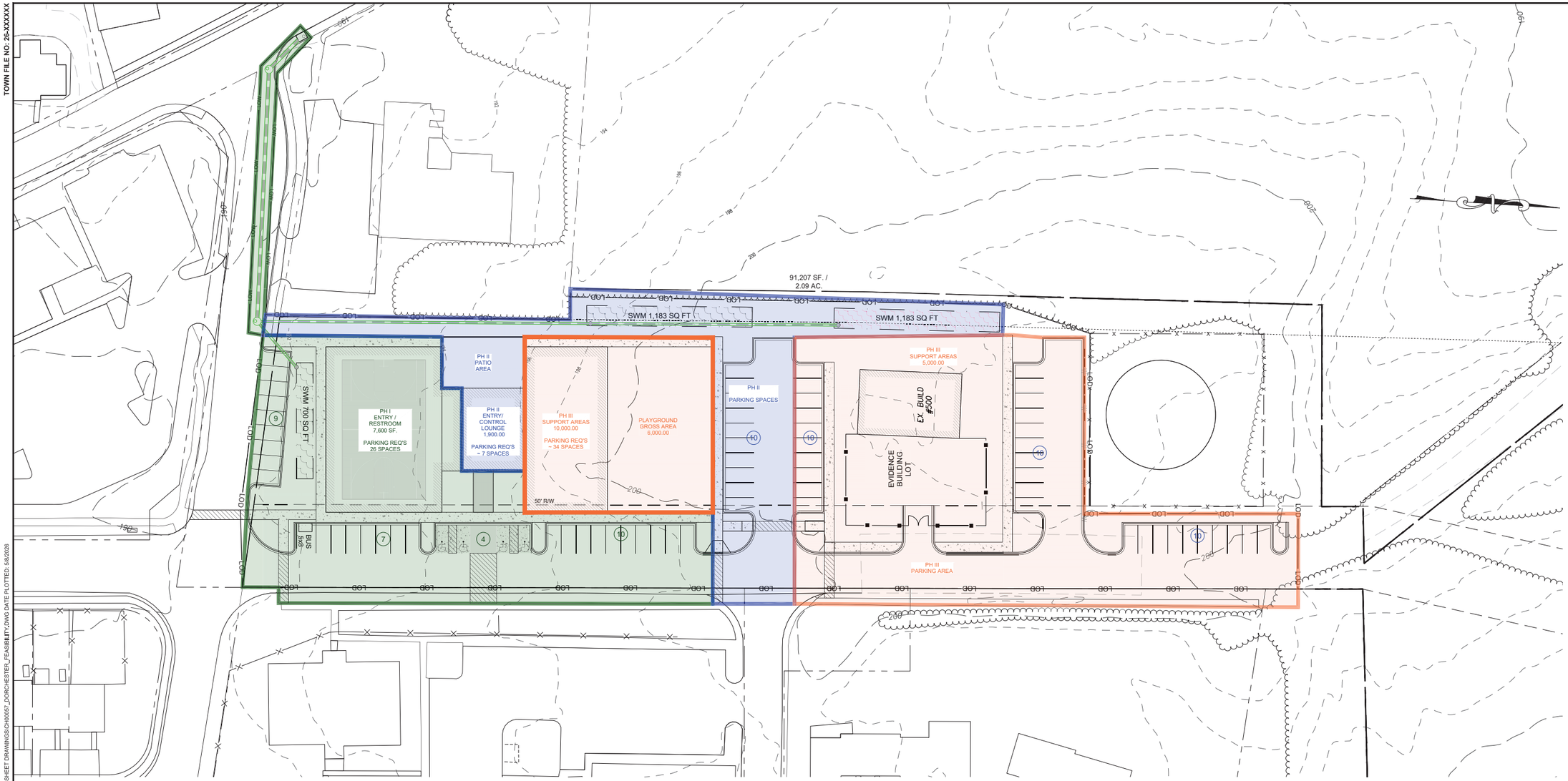
SHEET NUMBER:
1 OF 1

SCALE: AS SHOWN
ONE INCH

TOWN FILE NO: 26-XXXXXX

P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026

TOWN FILE NO: 26-XXXXXX



GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1" = 30'

PHASE I :
GYM/MULTI-PURPOSE ASSEMBLY BUILDING

PHASE II :
ENTRY/CONTROL/COMMUNITY LOUNGE

PHASE III :
COMMUNITY SUPPORT AREAS

Town of LaPlata **Approvals**						Remarks or Conditions
GRADING		CONSTRUCTION		AS-BUILTS		
ROADS		CONSTRUCTION		AS-BUILTS		
STORM DRAINAGE		CONSTRUCTION		AS-BUILTS		
STORMWATER MANAGEMENT		CONSTRUCTION		AS-BUILTS		
WATER		CONSTRUCTION		AS-BUILTS		
SEWER		CONSTRUCTION		AS-BUILTS		
OTHER		CONSTRUCTION		AS-BUILTS		THIS PERMIT EXPIRES ON:
		DATE:				DATE:

REVISION | DATE

DATE: May 5, 2026
JOB NO.: CH00057.00
FOLDER NO.: TM,109 G,20 P,65
DESIGN / DRAWN: TH
APPROVED: XXX

EXHIBIT

COA BARRETT
ENGINEERS | ENVIRONMENTAL
SURVEYORS | LAND PLANNERS
410.257.2255 | 410.535.3101 | WWW.COABARRETT.COM

SITE COST ESTIMATE - PHASE

DORCHESTER COMMUNITY CENTER

402 POTOMAC ST, LA PLATA 20646
TAX MAP:109 GRID:20 PARCEL:65 DEED REFERENCE: 355/ 60
1ST ELECTION DISTRICT, LA PLATA MARYLAND

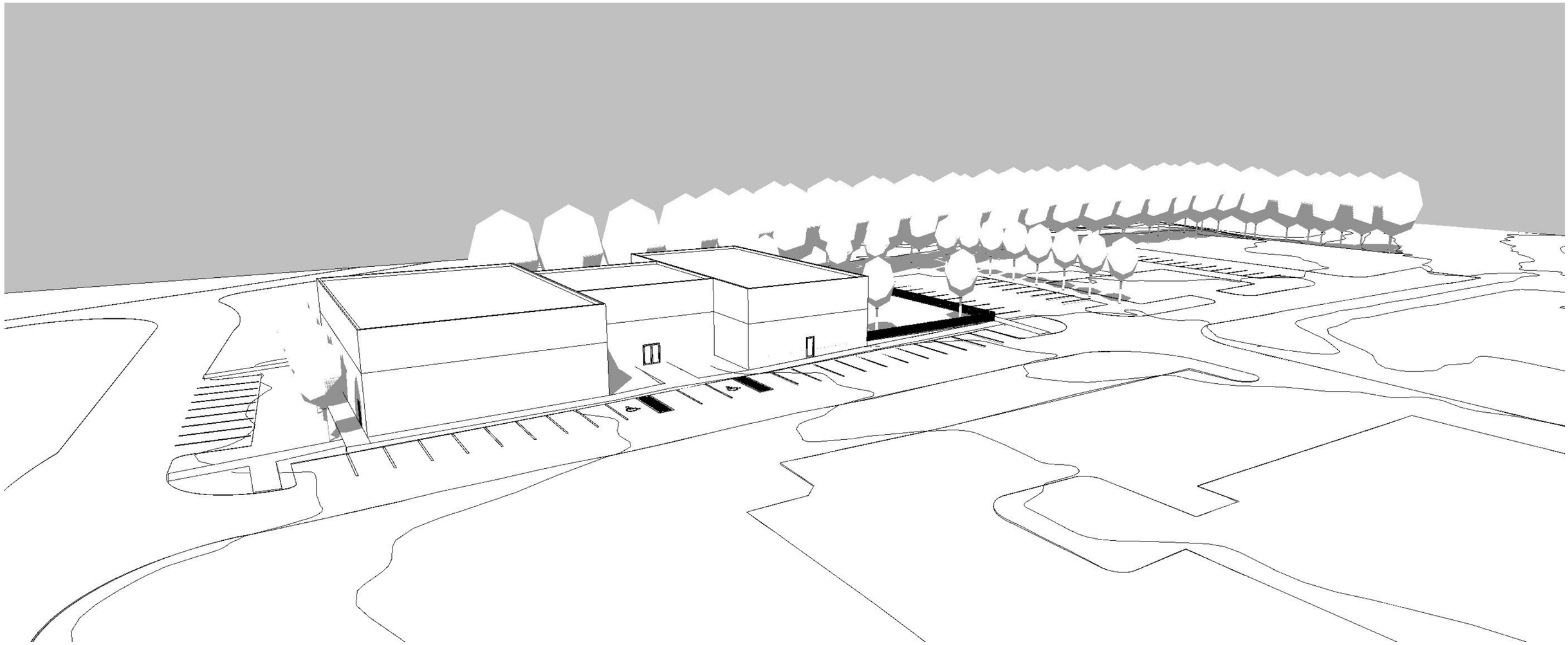
SHEET NUMBER: 1 OF 1

SCALE: AS SHOWN

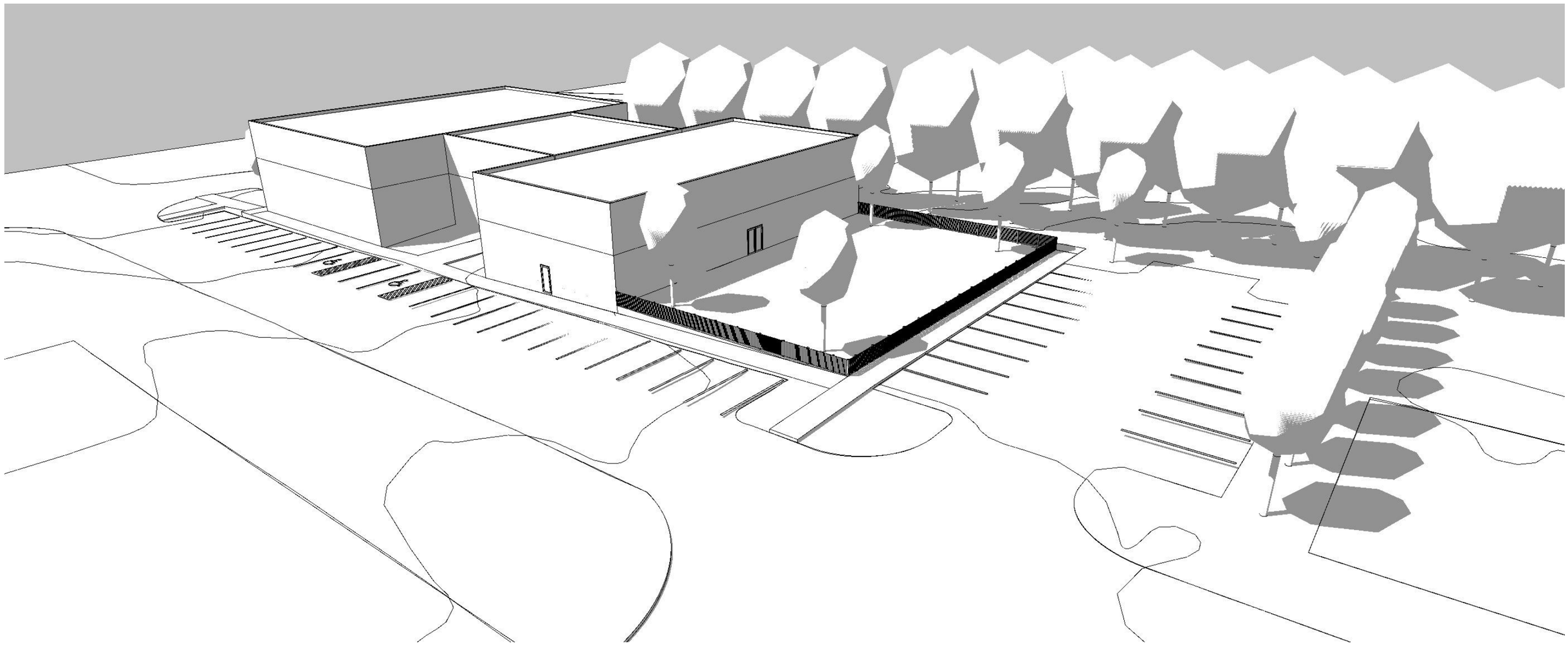
ONE INCH

TOWN FILE NO: 26-XXXXXX

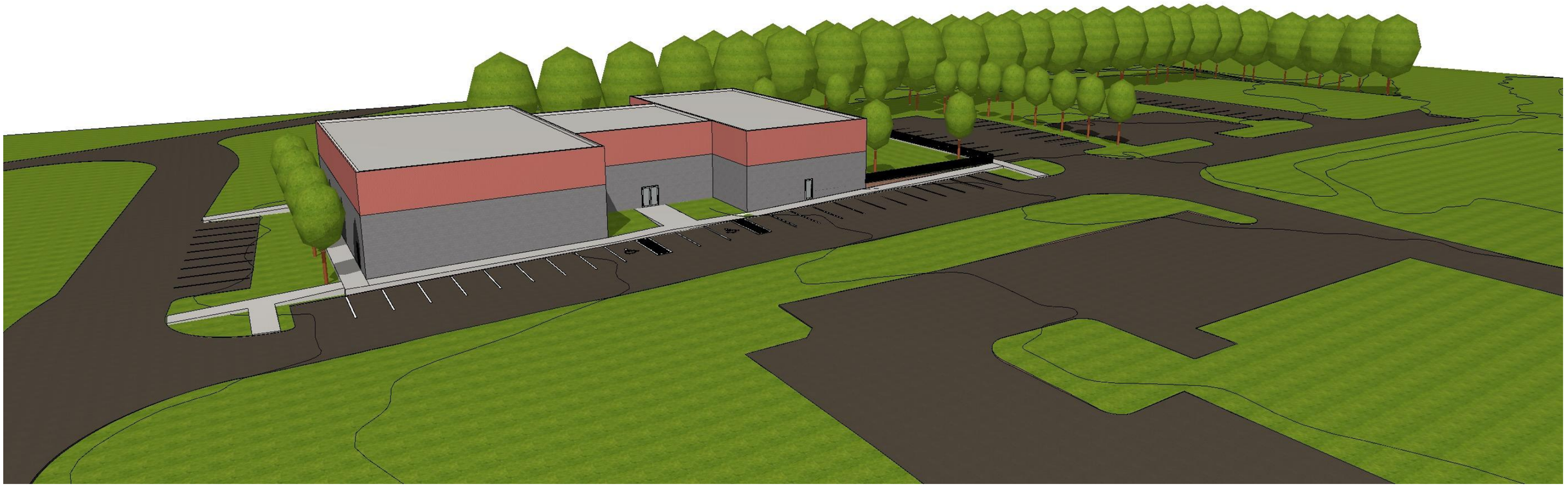
P:\CH\CH00057 - DORCHESTER COMMUNITY CENTER\CH00057.00 - PRELIMINARY PLANNING\ENGINEERING\01-CONCEPT PHASE\02-SHEET DRAWINGS\CH00057_DORCHESTER_FEASIBILITY.DWG DATE PLOTTED: 5/8/2026



SOUTH-EAST PERSPECTIVE



NORTH-EAST PERSPECTIVE



SOUTH-EAST PERSPECTIVE

NORTH-EAST PERSPECTIVE

APPENDIX D: COST ESTIMATES

Estimate Name: Dorchester Community Center - Phase 1

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 141,276.49	$ 78,539.79	$ 20,131.12	$ 257,043.40	25%	$ 321,304.25

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
150.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 174.00	$ 241.50	$ 55.50	$ 471.00	STD	
30.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 45,675.00	$ 19,140.00	$ -	$ 64,815.00	STD	
5.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 9,062.50	$ 9,062.50	$ -	$ 18,125.00	STD	
945.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 11,852.66	$ 21,649.95	$ -	$ 33,502.61	STD	
530.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 4,495.73	$ 3,350.66	$ -	$ 7,846.39	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
1500.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 555.00	$ 780.00	$ 1,335.00	STD	
560.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 403.20	$ 554.40	$ 957.60	STD	
560.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 778.40	$ 95.20	$ 873.60	STD	
1000.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 4,890.00	$ 4,650.00	$ 9,540.00	STD	
300.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 1,764.00	$ 1,686.00	$ 3,450.00	STD	
300.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 2,715.00	$ 2,595.00	$ 5,310.00	STD	
200.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 230.00	$ 510.00	$ 740.00	STD	
186.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 344.10	$ 757.02	$ 1,101.12	STD	
20000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 38,800.00	$ 7,000.00	$ 800.00	$ 46,600.00	STD	
40.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 532.00	$ 235.20	$ -	$ 767.20	STD	
180.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ 5,055.75	$ 1,527.75	$ 173.25	$ 6,756.75	STD	
93.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 3,270.81	$ 209.25	$ 478.02	$ 3,958.08	STD	
93.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 1,983.69	$ 209.25	$ 478.02	$ 2,670.96	STD	
186.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 3,892.98	$ 418.50	$ 956.04	$ 5,267.52	STD	

186.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 5,254.50	$ 418.50	$ 956.04	$ 6,629.04	STD	
273.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 7,081.62	$ 614.25	$ 1,403.22	$ 9,099.09	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
186.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 353.40	$ 807.24	$ 1,160.64	STD	
186.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 2,412.42	$ 418.50	$ 956.04	$ 3,786.96	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 141,276.49***	***$ 78,539.79***	***$ 20,131.12***	***$ 257,043.40***		

Estimate Name: Dorchester Community Center - Phase 2

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 62,993.78	$ 34,822.12	$ 8,868.63	$ 123,780.53	25%	$ 154,725.66

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
150.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 174.00	$ 241.50	$ 55.50	$ 471.00	STD	
10.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 15,225.00	$ 6,380.00	$ -	$ 21,605.00	STD	
5.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 9,062.50	$ 9,062.50	$ -	$ 18,125.00	STD	
200.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 2,508.50	$ 4,582.00	$ -	$ 7,090.50	STD	
220.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 1,866.15	$ 1,390.84	$ -	$ 3,256.99	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
500.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 185.00	$ 260.00	$ 445.00	STD	
190.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 136.80	$ 188.10	$ 324.90	STD	
190.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 264.10	$ 32.30	$ 296.40	STD	
300.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 1,467.00	$ 1,395.00	$ 2,862.00	STD	
150.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 882.00	$ 843.00	$ 1,725.00	STD	
150.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 1,357.50	$ 1,297.50	$ 2,655.00	STD	
100.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 115.00	$ 255.00	$ 370.00	STD	
90.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 166.50	$ 366.30	$ 532.80	STD	
10000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 19,400.00	$ 3,500.00	$ 400.00	$ 23,300.00	STD	
350.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 4,655.00	$ 2,058.00	$ -	$ 6,713.00	STD	
0.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ -	$ -	$ -	$ -	STD	
50.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 1,758.50	$ 112.50	$ 257.00	$ 2,128.00	STD	
50.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 1,066.50	$ 112.50	$ 257.00	$ 1,436.00	STD	
60.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 1,255.80	$ 135.00	$ 308.40	$ 1,699.20	STD	

60.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 1,695.00	$ 135.00	$ 308.40	$ 2,138.40	STD	
50.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 1,297.00	$ 112.50	$ 257.00	$ 1,666.50	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
100.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 190.00	$ 434.00	$ 624.00	STD	
100.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 1,297.00	$ 225.00	$ 514.00	$ 2,036.00	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 62,993.78***	***$ 34,822.12***	***$ 8,868.63***	***$ 123,780.53***		

Estimate Name: Dorchester Community Center - Phase 3

ESTIMATE INFORMATION

Client Name: Town of La Plata
Estimate Address: La Plata, Maryland

Type: Unit
Measurement System: US Standard

Notes:

COST DATA

Estimate Summary:

	Material	Labor	Equipment	Sub-Total*	Contingency	Total
Base Total	$ 144,248.33	$ 76,422.23	$ 11,044.43	$ 248,810.99	25%	$ 311,013.74

**"Total" column values include the cost of Exception lines that may not be included in the Material, Labor and Equipment totals.*

Labor Type: Standard Union
City Cost Index: MARYLAND / WALDORF (206)

LEGEND

Line Source:
U - User defined line item
A - Adjustment/Modifier
E - Exception lines

ESTIMATE

Quantity	LineNumber	Line Source	SubContracted Ind.	Description	Crew	Daily Output	Labor Hours	Unit	Material	Labor	Equipment	Total	Ext. Mat.	Ext. Labor	Ext. Equip.	Ext. Total	Labor Type	Notes
200.00	312514161000			Synthetic erosion control, silt fence, install and remove, 3' high	B62	650	0.037	L.F.	$ 1.16	$ 1.61	$ 0.37	$ 3.14	$ 232.00	$ 322.00	$ 74.00	$ 628.00	STD	
30.00	G2020-220-1560			Parking lot, 90-deg angle parking, 4" bituminous paving, 6" gravel base	B63	650	0.037	Per Car	$ 1,522.50	$ 638.00	$ -	$ 2,160.50	$ 45,675.00	$ 19,140.00	$ -	$ 64,815.00	STD	
10.00	G4020-210-0200			Light poles, aluminum, 20' high, 1 arm bracket	B64	650	0.037	Ea.	$ 1,812.50	$ 1,812.50	$ -	$ 3,625.00	$ 18,125.00	$ 18,125.00	$ -	$ 36,250.00	STD	
700.00	G2030-120-1600			Concrete sidealks, 4" thick, 4" gravel base, 4' wide	B65	650	0.037	L.F.	$ 12.54	$ 22.91	$ -	$ 35.45	$ 8,779.75	$ 16,037.00	$ -	$ 24,816.75	STD	
800.00	321613130300			Concrete, wood forms, 6" x 18", straight & concrete	C-2A	500	0.096	L.F.	$ 8.48	$ 6.32	$ -	$ 14.80	$ 6,786.00	$ 5,057.60	$ -	$ 11,843.60	STD	
1.00	312213200210			Rough grading sites, open, 20,100-25,000 S.F, grader	B11L	1.4	11.429	Ea.	$ -	$ 534.80	$ 737.52	$ 1,272.32	$ -	$ 534.80	$ 737.52	$ 1,272.32	STD	
1000.00	312216100100			Fine grading, for roadway, base or leveling course, large area, 6,000 S.Y. or more	B11L	2000	0.008	S.Y.	$ -	$ 0.37	$ 0.52	$ 0.89	$ -	$ 370.00	$ 520.00	$ 890.00	STD	
400.00	312216101100			Fine grading, fine grade for slab on grade, machine	B11L	1040	0.015	S.Y.	$ -	$ 0.72	$ 0.99	$ 1.71	$ -	$ 288.00	$ 396.00	$ 684.00	STD	
400.00	312216101150			Fine grading, fine grade for slab on grade, hand grading	B18	700	0.034	S.Y.	$ -	$ 1.39	$ 0.17	$ 1.56	$ -	$ 556.00	$ 68.00	$ 624.00	STD	
300.00	312316462400			Excavating, bulk, dozer, open site, bank measure, sand and gravel, 80 HP dozer, 300' haul	B10L	120	0.1	B.C.Y.	$ -	$ 4.89	$ 4.65	$ 9.54	$ -	$ 1,467.00	$ 1,395.00	$ 2,862.00	STD	
150.00	312316462420			Excavating, bulk, dozer, open site, bank measure, common earth, 80 HP dozer, 300' haul	B10L	100	0.12	B.C.Y.	$ -	$ 5.88	$ 5.62	$ 11.50	$ -	$ 882.00	$ 843.00	$ 1,725.00	STD	
150.00	312316462440			Excavating, bulk, dozer, open site, bank measure, clay, 80 HP dozer, 300' haul	B10L	65	0.185	B.C.Y.	$ -	$ 9.05	$ 8.65	$ 17.70	$ -	$ 1,357.50	$ 1,297.50	$ 2,655.00	STD	
100.00	312316500300			Excavation, bulk, scrapers, bank measure, common earth, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	600	0.023	B.C.Y.	$ -	$ 1.15	$ 2.55	$ 3.70	$ -	$ 115.00	$ 255.00	$ 370.00	STD	
90.00	312316500500			Excavation, bulk, scrapers, bank measure, clay, 1,500' haul, 11 C.Y. bucket, elevating scraper, 1/4 push dozer	B33F	375	0.037	B.C.Y.	$ -	$ 1.85	$ 4.07	$ 5.92	$ -	$ 166.50	$ 366.30	$ 532.80	STD	
25000.00	334233500030			Stormwater management, allowance, add per S.F. of impervious surface	B37	6000	0.008	S.F.	$ 1.94	$ 0.35	$ 0.04	$ 2.33	$ 48,500.00	$ 8,750.00	$ 1,000.00	$ 58,250.00	STD	
50.00	334113501050			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	300	0.08	L.F.	$ 13.30	$ 5.88	$ -	$ 19.18	$ 665.00	$ 294.00	$ -	$ 959.00	STD	
0.00	334113501070			Piping, drinage & sewage, corrugeted HDPE, type S	B-20	250	0.112	L.F.	$ 28.09	$ 8.49	$ 0.96	$ 37.54	$ -	$ -	$ -	$ -	STD	
100.00	310513100700			Soils for earthwork, screened loam borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 35.17	$ 2.25	$ 5.14	$ 42.56	$ 3,517.00	$ 225.00	$ 514.00	$ 4,256.00	STD	
100.00	310513100800			Soils for earthwork, topsoil borrow, weed free, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	C.Y.	$ 21.33	$ 2.25	$ 5.14	$ 28.72	$ 2,133.00	$ 225.00	$ 514.00	$ 2,872.00	STD	
100.00	310516100100			Aggregate for earthwork, bank run gravel, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 20.93	$ 2.25	$ 5.14	$ 28.32	$ 2,093.00	$ 225.00	$ 514.00	$ 2,832.00	STD	

75.00	310516100300			Aggregate for earthwork, crushed stone, 1.40 tons per C.Y., 1-1/2", spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 28.25	$ 2.25	$ 5.14	$ 35.64	$ 2,118.75	$ 168.75	$ 385.50	$ 2,673.00	STD	
100.00	310516100600			Aggregate for earthwork, select structural fill, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 25.94	$ 2.25	$ 5.14	$ 33.33	$ 2,594.00	$ 225.00	$ 514.00	$ 3,333.00	STD	
3.00	310516100410			Aggregate for earthwork, minimum Delivery Charge	B34B	4	2	Ea.	$ 13.61	$ 95.36	$ 216.87	$ 325.84	$ 40.83	$ 286.08	$ 650.61	$ 977.52	STD	
100.00	310516100900			Aggregate for earthwork, aggregate or sand, spread with 200 HP dozer, includes load at pit and haul, round trip, for 5 mile haul add	B34B	200	0.04	L.C.Y.	$ -	$ 1.90	$ 4.34	$ 6.24	$ -	$ 190.00	$ 434.00	$ 624.00	STD	
100.00	310516100500			Aggregate for earthwork, dead or bank sand, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction	B15	600	0.047	L.C.Y.	$ 12.97	$ 2.25	$ 5.14	$ 20.36	$ 1,297.00	$ 225.00	$ 514.00	$ 2,036.00	STD	
200.00	329219130310			Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	B14	1000	0.048	S.Y.	$ 0.19	$ 1.81	$ 0.26	$ 2.26	$ 38.00	$ 362.00	$ 52.00	$ 452.00	STD	
200.00	329113160600			Soil preparation, mulching, oat straw, 1" deep, hand spread	1 Clab	475	0.017	S.Y.	$ 0.73	$ 0.60	$ -	$ 1.33	$ 146.00	$ 120.00	$ -	$ 266.00	STD	
1.00	014523504400	E		Soil testing, Atterberg limits, liquid and plastic limits		0	0	Ea.	$ -	$ -	$ -	$ 91.00	$ -	$ -	$ -	$ 91.00	STD	
400.00	015626500200			Temporary fencing, chain link, rented up to 12 months, 6' high, 11 ga, to 1000'	2 Clab	400	0.04	L.F.	$ 3.77	$ 1.77	$ -	$ 5.54	$ 1,508.00	$ 708.00	$ -	$ 2,216.00	STD	
1.00	014523500012	E		Field testing, for concrete or steel building, minimum		0	0	Week	$ -	$ -	$ -	$ 4,585.00	$ -	$ -	$ -	$ 4,585.00	STD	
2.00	014523500025	E		Field testing, for concrete or steel building, maximum		0	0	Week	$ -	$ -	$ -	$ 6,005.00	$ -	$ -	$ -	$ 12,010.00	STD	
2.00	014523500600	E		Concrete testing, aggregates, abrasion, ASTM C 131		0	0	Ea.	$ -	$ -	$ -	$ 205.00	$ -	$ -	$ -	$ 410.00	STD	
Site Totals												***$ 18,638.92***	***$ 144,248.33***	***$ 76,422.23***	***$ 11,044.43***	***$ 248,810.99***		

	FIRST STORY				OPTIONAL SECOND STORY				TOTAL	TOTAL
PHASE	SPACE	AREA	COST/SF	SUBTOTAL	SPACE	AREA	COST/SF	SUBTOTAL	AREA	COST
I	GYM	7,600	$ 300.00	$ 2,280,000.00		-		$ -	7,600	$ 2,280,000.00
II	ENTRY	1,900	$ 300.00	$ 570,000.00	SUPPORT AREAS	2,500	$ 300.00	$ 750,000.00	4,400	$ 1,320,000.00
III	DAY CARE	5,000	$ 300.00	$ 1,500,000.00	SUPPORT AREAS	5,000	$ 300.00	$ 1,500,000.00	10,000	$ 3,000,000.00
TOTAL		14,500		$ 4,350,000.00		7,500		$ 2,250,000.00	22,000	$ 6,600,000.00

PH I & II	ONE STORY	9,500	$ 2,850,000.00	TWO STORIES	12,000	$ 3,600,000.00

PLAYGROUND	$100,000 TO $300,000
OUTDOOR BASKETBALL COURT	$40,000

COUNCIL OF THE TOWN OF LA PLATA
Ordinance No. 26-04

Introduced By: Mayor Jeannine E. James, by request

Date Introduced: April 28, 2026

Date Adopted:

Date Effective:

AN ORDINANCE concerning

Sustainability Advisory Committee (Green Team)

FOR the purpose of creating a Sustainability Advisory Committee (Green Team); and all matters generally relating thereto.

* * * * * * * * * * * * * * * * *

BY repealing
Chapter 8 – BEAUTIFICATION COMMISSION
Sections 8-1 through 8-9
Code of the Town of La Plata (1998 Edition as amended)

BY adding
Chapter 8 – SUSTAINABILITY ADVISORY COMMITTEE
Sections 8-1 through 8-9
Code of the Town of La Plata (1998 Edition as amended)

WHEREAS, the Council of the Town of La Plata ("Town Council") desires to Promote citizen engagement by creating policies and programs that encourage participation by a wide audience of races, ethnicities, and backgrounds; and

WHEREAS, the Town Council wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

WHEREAS, by Resolution 19-18, adopted August 26, 2019, the Council of the Town of La Plata ("Town Council") created the Keep La Plata Beautiful Committee to support the

Town's affiliate status in the Keep America Beautiful program and community-based efforts for litter prevention and reduction, recycling, native plantings, watershed stewardship, neighborhood revitalization, beautification of public spaces, and environmental education; and

WHEREAS, by Resolution 19-22, adopted on October 28, 2019, the Town of La Plata pledged to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices through the Sustainable Maryland program; and

WHEREAS, by Resolution 21-13, adopted June 22, 2021, the Town Council committed to optimizing quality of life for town residents by ensuring that environmental, economic, and social objectives are balanced and mutually supportive, and to providing leadership which will seek community-based sustainable solutions to strengthen our community; and

WHEREAS, the Town Council desires to enhance community programs and services by strengthening services and programs with adequate staffing and technical expertise by regularly assessing staffing levels and position placement effectiveness and evaluating areas of improvement in services, programs, and technical expertise as part of the annual budget process.

NOW, THEREFORE:

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that Chapter 8 Beautification Commission, Sections 8-1 through 8-9, of the Code of the Town of La Plata (1998 Edition and Supplements) be and it is hereby repealed in its entirety.

SECTION 2: AND BE IT FURTHER ENACTED that new Chapter 8 Sustainability Advisory Committee, consisting of Section 8-1 through 8-9, inclusive, be and is hereby added to the Code of the Town of La Plata (1998 Edition and Supplements) to stand in the place of the Chapter so repealed, to read as follows:

CODE OF THE TOWN OF LA PLATA
(1998 EDITION AS AMENDED)

***

CHAPTER 8
SUSTAINABILITY ADVISORY COMMITTEE

SECTION 8-1 CREATION.

THERE IS HEREBY CREATED AN ADVISORY COMMITTEE TO BE KNOWN AS THE "SUSTAINABILITY ADVISORY COMMITTEE," WHICH IS HEREINAFTER REFERRED TO AS THE "GREEN TEAM."

8-2 COMPOSITION, APPOINTMENT AND TERMS.

A. THE GREEN TEAM SHALL INCLUDE FIVE (5) MEMBERS, AND ONE (1) ALTERNATE MEMBER WHO MAY SIT ON THE COMMITTEE WHEN ANY OTHER MEMBER OF THE COMMITTEE IS ABSENT.

B. AT LEAST THREE (3) MEMBERS SHALL MAINTAIN PRIMARY RESIDENCE WITHIN THE CORPORATE TOWN LIMITS AND ARE NOT THE OWNER OR OPERATOR OF A BUSINESS LOCATED WITHIN THE CORPORATE TOWN LIMITS.

C. NO MORE THAN TWO (2) MEMBERS MAY BE OWNERS OR OPERATORS OF A BUSINESS LOCATED WITHIN THE CORPORATE TOWN LIMITS.

D. VOLUNTEER MEMBERS OF THE GREEN TEAM SHALL BE APPOINTED BY THE TOWN COUNCIL. THE TERM OF EACH MEMBER SO APPOINTED SHALL BE FOR FOUR (4) YEARS OR UNTIL THEIR SUCCESSOR IS APPOINTED. UPON THE EXPIRATION OF THEIR TERMS, MEMBERS OF THE GREEN TEAM MAY BE REAPPOINTED AND SHALL CONTINUE TO SERVE UNTIL THEY ARE REAPPOINTED AND CONFIRMED OR THEIR REPLACEMENTS ARE APPOINTED AND CONFIRMED.

E. THE FIFTH MEMBER OF THE GREEN TEAM SHALL BE A MEMBER OF THE TOWN COUNCIL AND SHALL BE APPOINTED BY THE TOWN COUNCIL. THE TERM OF THIS MEMBER SHALL BE FOR TWO (2) YEARS OR UNTIL THEIR SUCCESSOR IS APPOINTED. NOTWITHSTANDING THE FOREGOING, THE TERM ON THE GREEN TEAM OF THE MEMBER OF THE COUNCIL SHALL CEASE WHENEVER THEIR OFFICIAL TENURE AS A MEMBER OF THE COUNCIL TERMINATES.

8-3 REMOVAL.

ANY MEMBER OF THE GREEN TEAM MAY BE REMOVED FOR GOOD CAUSE BY THE TOWN COUNCIL. BEFORE REMOVAL, THE MEMBER OF THE GREEN TEAM TO BE REMOVED SHALL BE GIVEN A WRITTEN COPY OF THE CHARGES AGAINST THEM AND SHALL HAVE A PUBLIC HEARING ON THEM BEFORE THE TOWN COUNCIL IF THEY SO REQUEST WITHIN TEN (10) DAYS AFTER RECEIVING THE WRITTEN COPY OF THE CHARGES AGAINST THEM.

8-4 VACANCIES.

ANY VACANCY IN THE MEMBERSHIP OF THE GREEN TEAM CAUSED BY THE EXPIRATION OF A TERM OR BY THE PERMANENT ABSENCE FROM THE STATE OF MARYLAND OF AN

INCUMBENT OR BY SUPERVENING INCAPACITY ON HIS PART, WHETHER PHYSICAL OR MENTAL, TO DISCHARGE THEIR DUTIES OR BY ANY OTHER CAUSE CREATING SUCH A VACANCY, EITHER ACTUAL OR IN EFFECT, SHALL BE FILLED BY THE TOWN COUNCIL IN THE MANNER PRESCRIBED IN § 8-2 OF THIS CHAPTER; PROVIDED, HOWEVER, THAT IN THE CASE OF AN UNEXPIRED TERM, THE TERM OF THE NEW MEMBER SHALL BE ONLY FOR THE REMAINDER OF THE UNEXPIRED TERM FOR WHICH THEIR PREDECESSOR WAS APPOINTED.

8-5 OFFICERS.

A. A. THE GREEN TEAM SHALL ELECT A CHAIR AND A VICE CHAIR ANNUALLY, AND EACH SHALL SERVE AT THE PLEASURE OF THE GREEN TEAM. IF EITHER POSITION BECOMES VACANT, AN ELECTION TO FILL THE POSITION SHALL BE HELD AT THE GREEN TEAM'S NEXT MEETING, PROVIDED THAT ALL GREEN TEAM MEMBERS HAVE BEEN INFORMED OF THE VACANCY AT LEAST ONE (1) WEEK BEFORE SUCH MEETING.

(1) MEMBERS WHO HAVE BEEN PREVIOUSLY ELECTED TO FILL THE POSITION OF CHAIR SHALL BE ELIGIBLE FOR REAPPOINTMENT TO THE POSITION OF CHAIR.

(2) MEMBERS WHO HAVE BEEN PREVIOUSLY ELECTED TO FILL THE POSITION OF VICE CHAIR SHALL BE ELIGIBLE FOR REAPPOINTMENT TO THE POSITION OF VICE CHAIR.

B. THE CHAIR SHALL PRESIDE OVER ALL MEETINGS, AND, IN THE ABSENCE OF THE CHAIR, THE VICE CHAIR SHALL PRESIDE. WHEN BOTH THE CHAIR AND VICE CHAIR ARE ABSENT, THE SECRETARY TO THE COMMITTEE SHALL PRESIDE.

8-6 DUTIES OF TOWN OFFICIALS IN CONNECTION WITH COMMITTEE.

A. THE DIRECTOR OF PUBLIC WORKS OR A PUBLIC WORKS STAFF MEMBER DESIGNATED BY THE DIRECTOR SHALL SERVE AS SECRETARY TO THE COMMITTEE AND SHALL BE RESPONSIBLE FOR PROVIDING ADMINISTRATIVE SUPPORT TO THE COMMITTEE, WHICH SHALL INCLUDE ENSURING THAT AGENDAS FOR THE COMMITTEE'S MEETINGS ARE DISTRIBUTED BEFORE THE MEETINGS ARE HELD AND THAT MINUTES OF THE COMMITTEE'S MEETINGS ARE KEPT. THE SECRETARY SHALL NOT BE A VOTING MEMBER OF THE COMMITTEE, BUT THE SECRETARY OR ANOTHER TOWN EMPLOYEE SUBSTITUTING FOR THE SECRETARY SHALL ATTEND THE COMMITTEE'S MEETINGS. THE SECRETARY SHALL ENSURE THAT ALL OF THE COMMITTEE'S MEETINGS ARE CONDUCTED AND RECORDS ARE MAINTAINED IN ACCORDANCE WITH THE MARYLAND OPEN MEETINGS ACT.

B. THE TOWN ATTORNEY SHALL SERVE AS ATTORNEY FOR THE COMMITTEE.

C. EACH DEPARTMENT OF THE TOWN ADMINISTRATION SHALL DESIGNATE A STAFF MEMBER TO CONSULT WITH THE GREEN TEAM ON MATTERS RELEVANT TO THEIR RESPECTIVE DEPARTMENTS.

8-7 COMPENSATION.

THE MEMBERS OF THE GREEN TEAM SHALL NOT BE ENTITLED TO ANY COMPENSATION FOR THEIR SERVICES ON THE GREEN TEAM, BUT THEY MAY BE REIMBURSED FOR ACTUAL EXPENSES, IF ANY, NECESSARILY INCURRED IN THE PERFORMANCE OF THEIR DUTIES; PROVIDED, HOWEVER, THAT SUCH REIMBURSEMENT SHALL BE MADE IN ACCORDANCE WITH THE TOWN'S PROCUREMENT POLICIES.

8-8 RULES; QUORUM; OPEN MEETINGS.

A. THE GREEN TEAM MAY ADOPT SUCH RULES AND REGULATIONS AS IT MAY DEEM NECESSARY FOR THE PROPER TRANSACTION OF ANY BUSINESS.
B. THREE (3) MEMBERS OF THE GREEN TEAM SHALL CONSTITUTE A QUORUM. NO VACANCY IN THE GREEN TEAM SHALL IMPAIR THE RIGHT OF A QUORUM TO EXERCISE ALL THE RIGHT OR PERFORM ALL OF THE DUTIES OF THE GREEN TEAM.
C. ALL SESSIONS OR MEETINGS OF THE GREEN TEAM, EXCEPT EXECUTIVE SESSIONS, SHALL BE OPEN TO THE PUBLIC.
D. THE GREEN TEAM SHALL MEET AT A MINIMUM EVERY THREE (3) MONTHS AT TIMES AND PLACES TO BE DETERMINED BY THE GREEN TEAM AND SHALL HOLD ADDITIONAL MEETINGS AS IT DEEMS NECESSARY TO PERFORM ITS FUNCTIONS.

8-9 PURPOSE; DUTIES AND RESPONSIBILITIES.

A. THE GREEN TEAM IS CREATED FOR THE FOLLOWING PURPOSES:
   (1) ADVISING TOWN OFFICIALS AND STAFF ON THE SOUND DEVELOPMENT AND MANAGEMENT OF THE TOWN OF LA PLATA'S SUSTAINABILITY IN RELATION TO ENVIRONMENTAL, SOCIAL, AND ECONOMIC FACTORS; AND
   (2) PROMOTING THE BALANCE OF ECOLOGICAL HEALTH, SOCIAL EQUITY, AND ECONOMIC PROSPERITY TO CREATE LONG-TERM STABILITY AND RESPONSIBLE DEVELOPMENT; AND
   (3) PROVIDING LEADERSHIP TO DEVELOP PLANS, IMPLEMENT PROGRAMS, AND ASSIST WITH EDUCATIONAL OPPORTUNITIES FOCUSED ON COMPLETING ACTIONS REQUIRED FOR CERTIFICATION THROUGH THE SUSTAINABLE MARYLAND PROGRAM AND OTHER SIMILAR PROGRAMS.
B. THE GREEN TEAM SHALL[KP3.1]:
   (1) PERFORM SUCH DUTIES AS REQUIRED OF A GREEN TEAM OR ADVISORY

BOARD WITH REGARDS TO THE SUSTAINABLE MARYLAND PROGRAM OR OTHER CERTIFICATION PROGRAMS, INCLUDING BUT NOT LIMITED TO BIRD CITY MARYLAND, BEE CITY USA, AND TREE CITY USA.

(2) COOPERATE WITH THE KEEP MARYLAND BEAUTIFUL PROGRAM OF THE STATE OF MARYLAND, TO COOPERATE WITH ANY OTHER NATIONAL, STATE, REGIONAL, COUNTY, OR LOCAL BEAUTIFICATION PROGRAM AND TO UTILIZE THE ADVICE AND SERVICES OF THE GARDEN CLUBS OF CHARLES COUNTY AND OF THE TOWN OF LA PLATA FOR THE PROMOTION OF THE OBJECTIVES OF THIS CHAPTER.

(3) CONDUCT AN ANNUAL SURVEY OF PUBLIC AND PRIVATE PROPERTIES WITHIN THE TOWN OF LA PLATA TO ASCERTAIN WHETHER THEY ARE BEING KEPT FREE FROM TRASH AND REFUSE.

(4) PROVIDE ACTIVE LEADERSHIP FOR CLEANUP DRIVES IN THE TOWN OF LA PLATA AND, IN SUCH EFFORTS, TO COOPERATE WITH TOWN OFFICIALS, COUNTY OFFICIALS, STATE OFFICIALS, PRIVATE ORGANIZATIONS AND PRIVATE PERSONS.

(5) PERIODICALLY, OR AT LEAST ANNUALLY, PROVIDE ADVICE ON THE DEVELOPMENT OF REGULATIONS OR POLICIES THAT BENEFIT OR PERTAIN TO SUSTAINABILITY.

(6) PREPARE AN ANNUAL REPORT OUTLINING THE CURRENT STATUS OF PROJECTS AND ACTIVITIES FOR MAINTAINING SUSTAINABLE MARYLAND CERTIFICATION.

(7) ENGAGE IN COMMUNITY OUTREACH AND EDUCATION ON TOWN SUSTAINABILITY INITIATIVES AND EVENTS.

(8) REVIEW THE TOWN'S ANNUAL FINANCIAL PLAN/BUDGET AND CAPITAL IMPROVEMENT PLAN AND PROVIDE RECOMMENDATIONS REGARDING FUNDING FOR PROJECTS RELATING TO SUSTAINABLE MARYLAND CERTIFICATION IN REGARDS TO THE TOWN.

(9) RECOMMEND PROGRAMS THAT PROMOTE RESPONSIBLE WATERSHED STEWARDSHIP THROUGH THE PLANTING OF TREES, SHRUBS, AND OTHER NATIVE PLANTS, OR BY OTHER METHODS, AS OUTLINED BY OR IN COOPERATION WITH THE US FISH AND WILDLIFE SERVICE, THE MARYLAND STATE HIGHWAY ADMINISTRATION, THE MARYLAND DEPARTMENT OF NATURAL RESOURCES, OR OTHER FEDERAL, STATE, COUNTY, OR TOWN AGENCIES, NON-PROFIT ORGANIZATIONS, AND PRIVATE PERSONS OR ORGANIZATIONS.

(10) RECEIVE GIFTS, REAL OR PERSONAL, FROM PRIVATE PERSONS OR GOVERNMENTAL AGENCIES TO PROMOTE THE PURPOSES OF THE GREEN TEAM AND TO BUY AND/OR SELL ASSETS IN ITS HANDS, PROVIDED THAT THE TOWN COUNCIL SHALL APPROVE BOTH THE ACQUISITION OF ASSETS AND DISPOSITION THEREOF.

(11) SUBMIT REPORTS TO THE TOWN OF LA PLATA PLANNING

COMMISSION IN THOSE INSTANCES IN WHICH THE GREEN TEAM'S OBSERVATIONS RELATE TO THE FUNCTIONS OF PLANNING AND ZONING.

C. THE GREEN TEAM SHALL MAKE ALL OF ITS RECOMMENDATIONS IN WRITING AND DIRECT THEM TO THE TOWN COUNCIL[KP4.1]. THE GREEN TEAM SHALL NOT HAVE THE AUTHORITY TO DIRECT TOWN STAFF TO TAKE ANY ACTION. IN MAKING RECOMMENDATIONS, THE GREEN TEAM SHOULD TAKE INTO CONSIDERATION THE ESTIMATED OR POTENTIAL COSTS AND BENEFITS OF ANY RECOMMENDED CHANGES OR POLICIES.

D. THE TOWN COUNCIL IS AUTHORIZED TO EXPEND FUNDS TO IMPLEMENT THIS SECTION, BUT THE GREEN TEAM SHALL INCUR NO EXPENSES WITHOUT THE SPECIFIC APPROVAL OF THE TOWN COUNCIL.

SECTION 3: AND BE IT FURTHER ENACTED that this Ordinance shall become effective at the expiration of fifteen (15) calendar days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

EXPLANATION:
CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
((Double Parentheses)) indicate matter deleted from existing law.
Underlining indicates amendments to bill.
~~Strike Out~~ indicates matter stricken from bill by amendment or deleted from the law by amendment.

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 26-05

Introduced By: Mayor Jeannine E. James, by request

Date Introduced: April 28, 2026

Date Adopted:

Date Effective:

AN ORDINANCE concerning

Anti-Harassment Policy for Elected Officials

FOR the purpose of adopting an Anti-Harassment Policy applicable to elected officials of the Town of La Plata; establishing a framework for responding to complaints of harassment made against elected officials; providing standards of conduct; and generally relating to the protection of Town officials, employees, and others from harassing conduct in connection with Town business.

BY adding Chapter 13 – Council
Section 13-21 – Anti-Harassment Policy
Code of the Town of La Plata
(1998 Edition as amended)

WHEREAS, the Town of La Plata is committed to maintaining a professional, respectful, and safe working environment for Town officials, employees, volunteers, and members of the public; and

WHEREAS, harassment by elected officials undermines public trust, disrupts effective governance, and may expose the Town to legal and reputational risk; and

WHEREAS, the Town has adopted an Ethics Ordinance governing standards of conduct for Town officials; and

WHEREAS, the Town Council finds that a separate Anti-Harassment Policy applicable specifically to elected officials is necessary to provide a clear and consistent framework for addressing allegations of harassing conduct; and

WHEREAS, the Anti-Harassment Policy is intended to operate in conjunction with the Town of La Plata Ethics Ordinance and other applicable policies and laws; and

WHEREAS, adoption of a formal Anti-Harassment Policy affirms the Town Council's commitment to accountability and to protecting Town employees and others from inappropriate conduct by elected officials;

NOW, THEREFORE,

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that new Section 13-21 – Anti-Harassment Policy, be and is hereby added to the Code of the Town of La Plata (1998 Edition and Supplements) to stand in the place of the Chapter so repealed, to read as follows:

CODE OF THE TOWN OF LA PLATA
(1998 EDITION AS AMENDED)

***

CHAPTER 13 - COUNCIL

***

13-21 – ANTI-HARASSMENT POLICY.

A. STATEMENT OF GENERAL POLICY. THE TOWN OF LA PLATA (THE "TOWN") IS COMMITTED TO ENSURING THAT ALL INDIVIDUALS WHO INTERACT WITH ITS OFFICIALS AND EMPLOYEES ARE TREATED WITH RESPECT AND ARE FREE FROM HARASSMENT.

B. PURPOSE. THE PURPOSE OF THIS POLICY IS TO PROTECT ALL TOWN OFFICIALS, EMPLOYEES, AND OTHERS FROM UNWELCOME SEXUAL, DISCRIMINATORY, OR INTIMIDATING OVERTURES OR CONDUCT, EITHER PHYSICAL OR VERBAL, AND ANY OTHER BEHAVIOR THAT CREATES A HOSTILE OR DISCRIMINATORY ENVIRONMENT.

C. SCOPE OF POLICY

(1) THIS POLICY APPLIES TO ALL ELECTED OFFICIALS OF THE TOWN — I.E., THE MAYOR AND ALL MEMBERS OF THE TOWN COUNCIL. A TOWN EMPLOYEE OR ANY OTHER INDIVIDUAL WISHING TO FILE A COMPLAINT OF HARASSMENT AGAINST AN ELECTED OFFICIAL SHALL USE THIS POLICY. THE POLICY CONTAINED IN THE TOWN OF LA PLATA EMPLOYEE HANDBOOK, WHICH

GENERALLY GOVERNS HARASSMENT COMPLAINTS MADE BY TOWN EMPLOYEES, WILL NOT APPLY IF THE ACCUSED IS AN ELECTED OFFICIAL.

(2) THIS POLICY TAKES EFFECT ON MAY 28, 2026. AFTER THAT DATE, A COMPLAINT MAY BE MADE HEREUNDER WITH RESPECT TO THE CONDUCT OF AN ELECTED OFFICIAL THAT TOOK PLACE ON OR AFTER THE DATE THAT OFFICIAL FIRST TOOK OFFICE, EITHER AS MAYOR OR A MEMBER OF THE TOWN COUNCIL, REGARDLESS OF WHICH SUCH OFFICE IT WAS, HOW MANY TERMS WERE SERVED, OR WHETHER THERE WAS A LAPSE BETWEEN TERMS.

(3) THIS POLICY IS IN ADDITION TO THE RULES OF PROCEDURE THAT WERE ADOPTED BY RESOLUTION NO. 26-21, TO PROMOTE CIVIL DISCOURSE IN THE CONDUCT OF TOWN MEETINGS AND OTHER TOWN BUSINESS.

D. HARASSMENT.

FOR PURPOSES OF THIS POLICY, HARASSMENT MEANS ANY SEVERE, PERVASIVE, OR CONTINUING BEHAVIOR THAT THREATENS, COERCES, HUMILIATES, OR INTIMIDATES AN INDIVIDUAL. HARASSMENT MAY BE VERBAL, NONVERBAL, OR PHYSICAL IN NATURE OR MAY BE BEHAVIOR THAT CREATES AN OTHERWISE HOSTILE OR DISCRIMINATORY ENVIRONMENT. HARASSMENT BY AN ELECTED OFFICIAL IS PROHIBITED AND WILL CONSTITUTE A VIOLATION OF THIS RESOLUTION. HARASSMENT INCLUDES SEXUAL HARASSMENT, WHICH IS FURTHER DEFINED IN SECTION IV OF THIS POLICY. FOR PURPOSES OF THIS POLICY, THE TERM HARASSMENT ALSO INCLUDES RETALIATION, WHICH IS FURTHER DEFINED IN SECTION V OF THIS POLICY.

E. SEXUAL HARASSMENT.

FOR PURPOSES OF THIS POLICY, SEXUAL HARASSMENT MEANS ANY UNWELCOME SEXUAL ADVANCES, REQUESTS FOR SEXUAL FAVORS, OR OTHER VERBAL, NONVERBAL, OR PHYSICAL CONTACT OF A SEXUAL NATURE, OR CONDUCT WHICH IS DIRECTED AT AN INDIVIDUAL BECAUSE OF THAT INDIVIDUAL'S SEX. SEXUAL HARASSMENT MAY INCLUDE A RANGE OF SUBTLE OR OVERT BEHAVIORS AND MAY INVOLVE INDIVIDUALS OF THE SAME OR A DIFFERENT GENDER. DEPENDING ON THE CIRCUMSTANCES, THESE BEHAVIORS MAY INCLUDE, BUT ARE NOT LIMITED TO: UNWANTED SEXUAL ADVANCES OR REQUESTS FOR SEXUAL FAVORS; SEXUAL JOKES AND INNUENDO; VERBAL ABUSE OF A SEXUAL NATURE; COMMENTARY ABOUT AN INDIVIDUAL'S BODY, SEXUAL PROWESS, OR SEXUAL DEFICIENCIES; LEERING, WHISTLING, OR TOUCHING; INSULTING OR OBSCENE COMMENTS OR GESTURES;

DISPLAYING, COMMUNICATING, OR DISTRIBUTING SEXUALLY SUGGESTIVE OBJECTS, PICTURES, OR MESSAGES; AND OTHER PHYSICAL, VERBAL, NONVERBAL, OR VISUAL CONDUCT OF A SEXUAL NATURE.

F. RETALIATION.

(1) FOR PURPOSES OF THIS POLICY, RETALIATION MEANS INTIMIDATING, THREATENING, COERCING, HARASSING, TAKING ADVERSE EMPLOYMENT ACTION AGAINST, AND/OR OTHERWISE DISCRIMINATING AGAINST AN INDIVIDUAL IN ANY WAY BECAUSE THE INDIVIDUAL MADE A REPORT OR COMPLAINT UNDER THIS POLICY, PARTICIPATED IN ANY WAY IN THE INVESTIGATION OR RESOLUTION OF SUCH A COMPLAINT, OR EXERCISED ANY RIGHT OR RESPONSIBILITY UNDER THIS POLICY. RETALIATION INCLUDES CONDUCT THAT IS REASONABLY LIKELY TO DETER AN INDIVIDUAL FROM MAKING A COMPLAINT OR REPORT UNDER THIS POLICY OR FROM PARTICIPATING IN THE INVESTIGATION OR RESOLUTION OF A COMPLAINT. AN INDIVIDUAL MAKING A REPORT WILL BE ADVISED OF THE PROHIBITION AGAINST RETALIATION AT THE TIME THE INDIVIDUAL MAKES THE REPORT.

(2) IF THE ALLEGED HARASSMENT IS ULTIMATELY NOT DEEMED TO BE A VIOLATION OF LAW OR THIS POLICY, AN INDIVIDUAL IS PROTECTED FROM RETALIATION IF THAT INDIVIDUAL HAD A GOOD FAITH BELIEF THAT THERE HAD BEEN A VIOLATION. THIS PROVISION IS NOT INTENDED TO PROTECT PERSONS MAKING INTENTIONALLY FALSE CHARGES OF HARASSMENT, AS FURTHER DESCRIBED BELOW. RETALIATION BY AN ELECTED OFFICIAL IS STRICTLY PROHIBITED AND SHALL BE TREATED AS A MAJOR VIOLATION OF THIS POLICY, SUBJECT TO THE ADMINISTRATIVE AND DISCIPLINARY ACTIONS SET FORTH IN SECTION VII.

G. PROCEDURES FOR REPORTING AND INVESTIGATING HARASSMENT

(1) GENERALLY. THESE PROCEDURES ARE DESIGNED TO ENSURE FAIRNESS AND OBJECTIVITY IN THE INVESTIGATION. AT ANY POINT IN THIS PROCESS, ANY PERSON MAY ELECT TO BE REPRESENTED BY COUNSEL OR ANY OTHER REPRESENTATIVE.

(2) CONFIDENTIALITY. THE TOWN WILL MAKE EVERY EFFORT TO PRESERVE THE CONFIDENTIALITY OF ALL COMPLAINTS ALLEGING HARASSMENT. IN THE COURSE OF INVESTIGATING COMPLAINTS, IT MAY BE NECESSARY TO DISCLOSE

INFORMATION RELATED TO THE COMPLAINT TO PERSONS WHO ARE INVOLVED IN THE PROCESS AS WITNESSES, RESPONDENTS, AND INVESTIGATORS. ONLY THOSE INDIVIDUALS WHO NEED TO KNOW WILL BE PROVIDED INFORMATION ABOUT THE COMPLAINT AND ACCESS TO THE CONFIDENTIAL RECORDS.

(3) REPORTING INCIDENTS.

(a) EARLY REPORTING AND INTERVENTION ARE MOST EFFECTIVE IN RESOLVING ACTUAL OR PERCEIVED INCIDENTS OF HARASSMENT, REGARDLESS OF THE OFFENDER'S IDENTITY OR POSITION. THEREFORE, THE TOWN ENCOURAGES INDIVIDUALS WHO BELIEVE THEY HAVE BEEN SUBJECTED TO OR HAVE WITNESSED HARASSMENT TO PROMPTLY ADVISE THE OFFENDER THAT THE BEHAVIOR IS UNWELCOME AND REQUEST THAT IT BE STOPPED. OFTEN THIS ACTION ALONE WILL RESOLVE THE PROBLEM. THE TOWN RECOGNIZES, HOWEVER, THAT AN INDIVIDUAL MAY PREFER NOT TO ADDRESS THE ALLEGED OFFENDER DIRECTLY. IF, FOR ANY REASON, AN INDIVIDUAL DOES NOT WISH TO ADDRESS THE OFFENDER DIRECTLY, OR IF SUCH ACTION DOES NOT SUCCESSFULLY END THE OFFENSIVE CONDUCT, THE INDIVIDUAL SHOULD PROMPTLY REPORT THE INCIDENT.

(b) THE TOWN ENCOURAGES THE PROMPT AND GOOD FAITH REPORTING OF INCIDENTS OR CONCERNS SO THAT RAPID AND CONSTRUCTIVE ACTION CAN BE TAKEN BEFORE RELATIONSHIPS BECOME IRREPARABLY STRAINED AND BEFORE OFFENSIVE CONDUCT CONTINUES OR ESCALATES.

(c) INDIVIDUALS WHO BELIEVE THAT THEY HAVE BEEN EXPOSED TO OR WITNESSED PROHIBITED CONDUCT SHOULD DISCUSS THEIR CONCERNS WITH THE DIRECTOR OF HUMAN RESOURCES (THE "DIRECTOR") OR THE TOWN ATTORNEY.

(d) AN ALLEGED VICTIM OF HARASSMENT, OR A PERSON ACTING ON THE VICTIM'S BEHALF WITH OR WITHOUT THE VICTIM'S CONSENT, MAY REPORT A CLAIM TO THE DIRECTOR OR THE TOWN ATTORNEY.

(e) REPORTS OF PROHIBITED CONDUCT MAY BE MADE VERBALLY OR IN WRITING.

(f) IF THE INITIAL COMPLAINT WAS VERBAL, THE VERBAL COMMUNICATION SHALL BE MEMORIALIZED IN WRITING BY THE PERSON RECEIVING THE

COMPLAINT, NOTING THE DATE, TIME AND CIRCUMSTANCES OF THE VERBAL COMPLAINT.

(4) INITIAL MEETING WITH COMPLAINANT

(a) FOLLOWING RECEIPT OF A COMPLAINT, THE DIRECTOR SHALL MEET WITH THE COMPLAINANT AS SOON AS MUTUALLY CONVENIENT.

(b) THE DIRECTOR SHALL INFORM THE COMPLAINANT THAT HE OR SHE MAY HAVE A REPRESENTATIVE AT THE MEETING.

(c) THE DIRECTOR SHALL FULLY INFORM THE COMPLAINANT ABOUT THIS POLICY AND SHALL ANSWER ANY QUESTIONS THAT THE COMPLAINANT MAY HAVE.

(d) THE DIRECTOR SHALL ALSO INFORM THE COMPLAINANT ABOUT THE OTHER AVAILABLE OPTIONS, SUCH AS FILING WITH STATE AND FEDERAL COMPLIANCE AGENCIES.

(e) THE DIRECTOR SHALL LISTEN TO THE COMPLAINANT'S ALLEGATIONS AND DISCUSS THE COMPLAINT WITH DISCRETION, SENSITIVITY AND DUE CONCERN FOR THE DIGNITY OF THOSE INVOLVED.

(f) THE COMPLAINANT SHALL BE ASKED WHAT REMEDIES HE OR SHE FEELS WOULD RESOLVE THE COMPLAINT.

(g) THE DIRECTOR SHALL INFORM THE COMPLAINANT THAT WHILE EVERY REASONABLE EFFORT WILL BE MADE TO PROTECT THE CONFIDENTIALITY AND PRIVACY OF THE INDIVIDUALS INVOLVED, THE CONDUCT OF AN INVESTIGATION REQUIRES THAT THE ALLEGED HARASSER BE INFORMED OF THE ALLEGATIONS, AND THAT WITNESSES BE INTERVIEWED.

(h) THE DIRECTOR SHALL FULLY DOCUMENT THE COMPLAINT AND THE REQUESTED REMEDIES.

(5) INITIAL EVALUATION.

(a) FOLLOWING THE INITIAL MEETING WITH THE COMPLAINANT, THE DIRECTOR SHALL DEFINE THE SCOPE OF A POTENTIAL INVESTIGATION.

(b) THE DIRECTOR HAS THE DISCRETION TO DETERMINE WHETHER OR NOT TO INITIATE A FULL INVESTIGATION IN LIGHT OF THE CIRCUMSTANCES OF ANY PARTICULAR CASE.

(c) THE DIRECTOR SHALL NOT INITIATE A FULL INVESTIGATION IF THERE ARE NO MATERIAL FACTS IN DISPUTE, IF THE CONDUCT ALLEGED IN THE

COMPLAINT WOULD NOT CONSTITUTE HARASSMENT AS DEFINED IN THIS POLICY EVEN IF PROVED, OR IF THE DIRECTOR BELIEVES THE MATTER MAY BE RESOLVED QUICKLY THROUGH INFORMAL DISCUSSIONS.

(d) IF THE DIRECTOR DECIDES TO RESOLVE THE MATTER INFORMALLY, THE DIRECTOR SHALL SPEAK WITH THE RELEVANT PARTIES AND DOCUMENT ALL EFFORTS UNDERTAKEN TO ADDRESS THE MATTER AND INDICATE THE RESOLUTION REACHED AND ACTIONS TAKEN, IF ANY.

(e) IF A FULL INVESTIGATION IS NOT DEEMED NECESSARY BY THE DIRECTOR, BUT THE MATTER REMAINS UNRESOLVED THROUGH INFORMAL MEANS, THE DIRECTOR SHALL SUBMIT A SUMMARY REPORT TO THE NON-ACCUSED MEMBERS OF THE TOWN COUNCIL FOR SUCH ADMINISTRATIVE ACTION AS THEY DEEM APPROPRIATE TO MAINTAIN A SAFE AND PROFESSIONAL ENVIRONMENT.

(6) ASSIGNMENT OF INVESTIGATOR.

(a) IF THE DIRECTOR DETERMINES THAT A FULL INVESTIGATION IS WARRANTED, THE DIRECTOR SHALL APPOINT ONE OR MORE IMPARTIAL, QUALIFIED INVESTIGATORS TO INVESTIGATE THE ALLEGATIONS CONTAINED IN THE COMPLAINT.

(b) THE INVESTIGATORS SHALL BE THIRD-PARTY PROFESSIONALS RETAINED BY THE TOWN NOT OTHERWISE EMPLOYED OR AFFILIATED WITH THE TOWN.

(7) INVESTIGATION PROCESS.

(a) GENERALLY, AN INVESTIGATOR WILL PERFORM AN INVESTIGATION THAT INCLUDES THE ELEMENTS SET FORTH IN THIS SECTION.

(b) IT WILL BE WITHIN THE INVESTIGATOR'S DISCRETION TO DETERMINE THE EXTENT OF THE INVESTIGATION NECESSARY, WHAT INFORMATION IS RELEVANT, AND WHETHER TO MODIFY ANY ELEMENTS OF THIS PROCESS BASED ON THE CIRCUMSTANCES OF A PARTICULAR CASE.

(c) THE INVESTIGATOR WILL:

i. ESTABLISH A TIMELINE FOR THE INVESTIGATION, WITH A TARGET DEADLINE FOR COMPLETION THAT IS REASONABLE AND AS PROMPT AS PRACTICABLE UNDER ALL THE CIRCUMSTANCES;

ii. PROVIDE WRITTEN NOTIFICATION TO THE ELECTED OFFICIAL ACCUSED OF HARASSMENT OF THE COMPLAINT AND INVESTIGATION;

iii. INTERVIEW THE ELECTED OFFICIAL;

iv. INTERVIEW ALL AVAILABLE, RELEVANT WITNESSES WHO ARE WILLING TO PARTICIPATE AND CONDUCT FOLLOW-UP INTERVIEWS AS NECESSARY;

v. IF THE INVESTIGATION TAKES LONGER THAN ONE MONTH, PROVIDE MONTHLY STATUS UPDATES TO THE PARTIES THROUGHOUT THE INVESTIGATION; AND

vi. PREPARE A WRITTEN REPORT FAIRLY SUMMARIZING THE INVESTIGATION, ALL WITNESS INTERVIEWS, AND ADDRESSING ALL RELEVANT EVIDENCE. APPENDICES INCLUDING RELEVANT PHYSICAL OR DOCUMENTARY EVIDENCE WILL BE INCLUDED. THE REPORT WILL SET FORTH ANY CONCLUSIONS DRAWN FROM THE EVIDENCE AS TO WHETHER THE FACTS ALLEGED BY THE COMPLAINANT ARE TRUE OR WHAT ACTUALLY TRANSPIRED, STATING WHY SUCH INFERENCES WERE DRAWN AND UPON WHICH EVIDENCE THEY ARE BASED. IF NO CONCLUSION IS APPARENT TO THE INVESTIGATOR, THE REPORT WILL EXPLAIN IN DETAIL WHY A CONCLUSION CANNOT BE REACHED. AFTER GATHERING, ASSESSING, AND SYNTHESIZING THE FACTS AND EVIDENCE, THE INVESTIGATOR WILL APPLY THE RELEVANT LEGAL STANDARDS TO THE FACTS AND DETERMINE WHETHER, BASED ON A PREPONDERANCE OF THE EVIDENCE (I.E., IT IS "MORE LIKELY THAN NOT"), THE ELECTED OFFICIAL ENGAGED IN THE ALLEGED HARASSMENT. IN DETERMINING WHETHER AN INDIVIDUAL'S CONDUCT CONSTITUTES HARASSMENT, THE INVESTIGATOR SHALL CONSIDER THE RECORD AS A WHOLE AND THE TOTALITY OF THE CIRCUMSTANCES, SUCH AS THE NATURE OF THE HARASSMENT AND THE CONTEXT IN WHICH ANY ALLEGED INCIDENT OCCURRED. THE REPORT MAY INCLUDE RECOMMENDATIONS THAT THE TOWN'S ETHICS COMMISSION CONDUCT FURTHER PROCEEDINGS OR DISMISS THE COMPLAINT.

H. RESOLUTION AND DISCIPLINARY ACTION.

(1) SUBMISSION OF REPORT: UPON COMPLETION OF THE FINAL INVESTIGATION REPORT, THE DIRECTOR SHALL TRANSMIT THE REPORT TO THE MAYOR AND TOWN COUNCIL (THE 'REVIEWING BODY'). ANY ELECTED OFFICIAL NAMED AS A RESPONDENT IN THE COMPLAINT SHALL BE AUTOMATICALLY RECUSED FROM ALL DELIBERATIONS, EXECUTIVE SESSIONS, AND VOTING RELATED TO THE MATTER.

(2) REVIEW AND FINDINGS: THE REVIEWING BODY SHALL REVIEW THE INVESTIGATOR'S FINDINGS AND, BY A MAJORITY VOTE OF THOSE NOT RECUSED, SHALL DETERMINE WHETHER A VIOLATION OF THIS POLICY OCCURRED BASED ON A PREPONDERANCE OF THE EVIDENCE.

I. FALSE CLAIMS.

(1) AN ELECTED OFFICIAL WHO KNOWINGLY AND INTENTIONALLY MAKES A MATERIALLY FALSE STATEMENT OF FACT IN CONNECTION WITH A HARASSMENT COMPLAINT OR INVESTIGATION, FOLLOWING A FINDING OF SUCH FALSITY THROUGH ESTABLISHED REVIEW PROCEDURES, SHALL BE DEEMED TO HAVE COMMITTED A SEPARATE AND DISTINCT VIOLATION OF THIS POLICY, AND THE REVIEWING BODY MAY IMPOSE ANY OF THE SANCTIONS SET FORTH IN SECTION VII.

(2) THIS PROVISION SHALL NOT APPLY TO COMPLAINTS MADE IN GOOD FAITH, EVEN IF THE ALLEGATIONS ARE NOT SUBSTANTIATED.

J. TRAINING.

(1) THE DIRECTOR WILL ENSURE THAT ELECTED OFFICIALS RECEIVE SEXUAL HARASSMENT TRAINING IN ACCORDANCE WITH CURRENT BEST PRACTICES AT THE BEGINNING OF THEIR TERM AND TWO YEARS INTO THE TERM.

(2) OFFICIALS ELECTED OR APPOINTED DURING A TERM WILL RECEIVE INDIVIDUALIZED TRAINING WITHIN 30 DAYS AFTER THEY TAKE OFFICE AND AGAIN IN TWO YEARS, IF APPLICABLE.

K. STATE AND FEDERAL REMEDIES.

(1) IN ADDITION TO THE PROCESS DESCRIBED IN THIS POLICY, IF AN INDIVIDUAL BELIEVES THE INDIVIDUAL HAS BEEN SUBJECTED TO UNLAWFUL DISCRIMINATION OR HARASSMENT, THE INDIVIDUAL MAY FILE A FORMAL COMPLAINT WITH THE U.S.

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION OR THE MARYLAND COMMISSION ON CIVIL RIGHTS.

(2) USING THE TOWN'S COMPLAINT PROCESS DOES NOT PROHIBIT AN INDIVIDUAL FROM FILING A COMPLAINT WITH ONE OF THESE AGENCIES.

SECTION 2: AND BE IT FURTHER ENACTED, that complaints alleging violations of the Anti-Harassment Policy shall be reviewed and processed in accordance with the procedures set forth in this Ordinance and consistent with applicable law.

SECTION 3: AND BE IT FURTHER ENACTED, that nothing in this Ordinance shall be construed to limit the authority of the Council under the Town Charter or Ethics Ordinance to address misconduct by elected officials.

SECTION 4: AND BE IT FURTHER ENACTED that this Ordinance shall become effective at the expiration of fifteen (15) calendar days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata on this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

Date_____

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 26-06

Introduced By:	**Mayor Jeannine E. James, by request**
Date Introduced:	**April 28, 2026**
Town Council Public Hearing:	**April 28, 2026**
Amendments Adopted:	**N/A**
Date Adopted:	**Scheduled for May 12, 2026**
Date Effective:	**Scheduled for July 1, 2026**

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Financial Plan/Budget

FOR the purpose of adopting the Town of La Plata Fiscal Year 2027 Financial Plan/Budget; and all matters generally relating thereto.

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that the Financial Plan for the Town of La Plata for fiscal year beginning July 1, 2026, and ending June 30, 2027, attached hereto as Attachment 1 and incorporated herein by reference, and entitled, **"Town of La Plata Fiscal Year 2027 Financial Plan/Budget"** is adopted, and for all purposes shall be considered the FY2027 Financial Plan/Budget for the Town of La Plata.

SECTION 2: AND BE IT FURTHER ENACTED that this Ordinance shall become effective on July 1, 2026.

Ordinance 26-06

ADOPTED AND APPROVED by the Council of the Town of La Plata this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilwoman

_____
Shelby Pritchett
Town Clerk

_____
Tyron C. Johnson, Councilman

Date_____

EXPLANATION:
CAPITALS INDICATE MATTER ADDED TO EXISTING LAW
((Double Parenthesis)) indicate matter deleted from existing law.
Underlining indicates amendments to bill.
~~Strike-Out~~ indicates matter stricken from bill by amendment or deleted from the law by amendment.

Town of La Plata
Fiscal Year 2027
Financial Plan/Budget

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Town Manager's Budget Message:

It is with great pleasure that I present to you the proposed Fiscal Year (FY) 2027 (July 1, 2026 – June 30, 2027) Budget & Capital Improvement Plan for the Town of La Plata. This budget includes the Town's General Fund and Enterprise Funds with appropriated funds for both operating and capital projects. The proposed General Fund Budget for FY 2027 equals $22,035,495, representing an increase over the FY 2026 budget of $3,625,596, or 19.69%. The proposed Enterprise Funds Budget for FY 2027 equals $22,110,884, reflecting the Town's continued commitment to infrastructure investment across its sanitation, water, sewer, and stormwater operations.

A Balanced Budget

In accordance with the Town Charter C8-5, this budget is balanced: the “total of the anticipated revenues shall equal or exceed the total of the proposed expenditures”. It is important to note that fund balance appropriations in each of the major funds are applied exclusively to capital expenditures—no fund balance is being used to cover operating expenses in any fund. The Town is living within its means.

This proposed budget does not include a tax increase. The real property tax rate remains unchanged from the prior year. For the enterprise funds, a 4% rate increase is proposed for the sanitation, water, and sewer funds to address rising operational and capital costs. No rate increase is proposed for the stormwater fund.

Overview of the FY 2027 Proposed Budget

The FY 2027 proposed budget reflects the Town Council's budget guidance provided to staff in December 2025 and fully incorporates the Reserve Fund Policy adopted by the Town Council in January 2026. Consistent with that policy, this budget includes the re-assignment of general fund balance to formally established reserves, strengthening the Town's long-term financial position and ensuring appropriate resources are available for emergencies, economic downturns, technology needs, and contingencies.

The proposed budget maintains all existing service levels without recommending reductions to any Town program or service. It is a budget built on fiscal discipline, strategic investment, and a continued commitment to the residents and businesses of La Plata.

General Fund

The proposed General Fund Budget totals $22,121,495. General Fund revenues are projected at $18,353,516, an increase of $766,607, or 4.36%, over the FY 2026 budget. Local tax revenue remains the largest single revenue source at $11,496,202, representing approximately 62.8% of total revenues. Intergovernmental revenues, including Highway User Revenue and other state and federal sources, are projected at $3,795,892.

The proposed operating budget totals $14,797,624, with Public Safety representing the largest functional share at 42.0%, followed by General Government at 28.2%, Public Works at 16.9%, Parks, Recreation & Culture at 4.8%, and debt and transfers at 8.1%. Capital outlay within the General Fund totals $7,350,510, directed toward priority infrastructure and facilities investments described below.

Investment in Our Workforce

This budget reflects a strong commitment to the Town's most valuable asset—its employees. The following workforce investments are proposed:

Market Increase. A 3.7% market rate increase is proposed for all Town employees, recognizing the competitive regional labor environment and the importance of attracting and retaining qualified public servants.

Law Enforcement Officers' Pension System (LEOPS). This budget proposes the transition of La Plata Police Department sworn officers to the Law Enforcement Officers' Pension System. LEOPS provides a benefit structure more competitive with neighboring jurisdictions and is an important step in strengthening officer recruitment and retention for the La Plata Police Department.

New Positions. The budget includes requests for several key new positions to address growing operational demands. These include a Town Engineer to support the Town's expanding infrastructure program, an administrative assistant for the La Plata Police Department to enhance operational capacity, and a new crew leader at the Wastewater Treatment Plant—a position that will enable the establishment of a second operational shift and improve the reliability and responsiveness of this critical facility.

Employee Recognition Program. This budget introduces a new recognition program for long-serving Town employees, formally honoring the dedication of staff who have made lasting contributions to our community.

Leave Sell-Back Program. A new leave sell-back program is also proposed, providing employees with an additional financial benefit and a practical mechanism for managing accumulated leave balances.

Investment in Infrastructure

The FY 2027 proposed budget reflects the Town's continued commitment to responsible stewardship of its public infrastructure. The Capital Improvement Plan encompasses investments across the General Fund and Enterprise Funds in support of transportation, public facilities, and utility systems.

General Fund capital highlights include the La Plata Bikeway ($1,299,600 in FY27 toward a $3.249 million total project), extending the shared-use pathway network from Milton Somers Middle School to Rosewick Road; continued street paving ($796,292) in accordance with the Town's annual road condition review; and vehicle replacements for Police and Public Works ($365,000).

Enterprise Fund capital investments focus on the long-term reliability and capacity of the Town's utility infrastructure. Significant projects include a New Tertiary Tank at the Wastewater Treatment Plant ($1,250,000 in FY27 toward a $7 million total project), advancing the multi-phase effort to increase plant capacity from 1.5 MGD to 2.0 MGD; a WWTP SCADA Hardware and Software Upgrade ($250,000) to modernize aging control and monitoring systems; a water main connection at Tilghman Lake ($1,000,000) to improve system resiliency and support the County water interconnection; Five Pump Station Rehabilitations ($1,800,000); and stormwater capital investments totaling over $2 million, including Magnolia Gardens Stormwater improvements and continued MS4 permit compliance design and construction.

Enterprise Funds

The proposed Enterprise Fund budgets reflect the investment required to maintain, operate, and expand the Town's utility infrastructure in a responsible and sustainable manner.

The Sanitation Fund is proposed at $2,615,682, an decrease of approximately 1.8% over FY 2026, with revenues projected at $2,547,807. The Water Fund is proposed at $4,993,478, with revenues of $1,918478; the use of fund balance in this fund reflects significant capital investment in system improvements and the County water connection. The Sewer Fund is proposed at $11,107,701, with revenues of $6,347,701; the reduction in revenues from the prior year reflects the the USDA Loan received in FY26. The Stormwater Fund is proposed at $3,391,023, with revenues of $1,080,258; capital investment accounts for over 67% of stormwater expenditures as the Town continues to meet its MS4 permit obligations.

In all enterprise funds, fund balance appropriations are applied to capital expenditures only, consistent with sound utility financial management practices.

Conclusion

The FY 2027 proposed budget reflects the Town of La Plata's commitment to fiscal responsibility, responsive governance, and meaningful investment in the people and infrastructure that serve this community. It is a budget that lives within the Town's means—balanced without a tax increase, aligned with Council guidance, and structured to strengthen our long-term financial foundation.

I am grateful for the hard work and professionalism of the Town Treasurer, Department Directors, and staff who developed this budget, and I look forward to the Town Council's review and discussion.

Respectfully submitted,

Chuck Stevens, Town Manager, Town of La Plata, Maryland

Strategic Plan

Created 2022

Vision

The Town of La Plata is an inclusive model of local government for community safety, health, amenities, and financial stability that benefits all residents for generations to come.

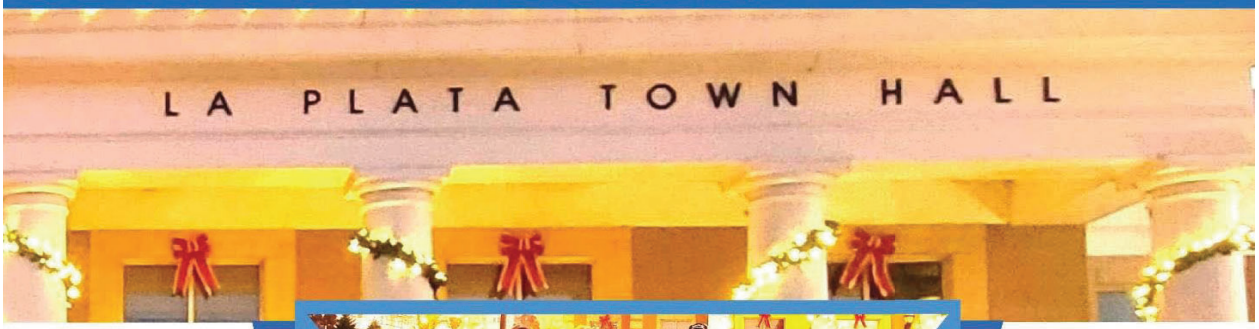
Value Proposition

La Plata is a thriving community that preserves its charm and natural resources.

Mission

In partnership with the community, La Plata provides a cost-effective system of government for public services. We implement industry best practices and innovative ideas to be known as a cultural hub that respects its strong heritage, encourages economic growth, facilitates a safe environment for a diverse community, enhances quality of life, and protects its natural resources.

Core Values



Council Members Left to Right:
James Goldsmith, Matthew Decker-Trollinger, Mayor Jeannine James, Evalyne Louise Bryant-Ward, and David Jenkins

The values we commit to our community and each other as our four foundational pillars

C Community

Community Engagement & Citizenship

By serving as responsible stewards, we promote opportunities for our residents to see reward in giving back and help them become involved as good neighbors.

A Accountability

Accountability

Through a foundation built on transparency, we are answerable to each other and our community.

R Respect

Respect

We earn respect by building trust through actions and conducting ourselves with integrity and professional decorum.

E Equity

Equity

By engaging with the community, listening to citizens, evaluating their concerns, and addressing needs, we model our commitment to one another.

Town of La Plata
www.TownofLaPlata.Org
GOALS
#1
Good Governance
We will serve as responsible stewards of community trust in making decisions to maximize public service value to our residents.
#2
Operational Excellance
Retain professional staff with the appropriate education, facilities, equipment, tools, and technology to efficiently provide quality work with a sense of pride.
#3
Economic Prosperity
Develop an economic base in La Plata that offers desirable careers and supports high standards of living for residents now and into the future.
#4
Community Identity
Engage citizens and visitors through enhancement and communication of amenities, programs, and events hosted in La Plata.
#5
Public Service Readiness
Plan and develop the systems and infrastructure needed to meet growing demand, while supporting the health, safety, and wellness of residents and natural resources.

Good Governance

#1

Ensure fair and transparent decision making processes by following established procedures. Our success will be measured by:

- Regularly assessing plans and policies to ensure their creation follows set protocol.
- Maintaining and enforcing existing plans and policies.
- Reviewing best practices to strengthen the downtown core and maintain the small town character of La Plata.
- Surveying permit applicants to gain information on how we can improve effectiveness and efficiency in our permitting process.
- Work with Planning & Zoning and Director of Legislative Services to determine the needed frequency and appropriate measures of ordinance reviews to establish standards.
- Continue to link Comprehensive Plan to the staff reports and proposed items for permitting and decision making.
- Conduct semi-annual employee surveys for internal accountability.

Promote citizen engagement by creating policies and programs that encourage participation by a wide audience of races, ethnicities, and backgrounds. Our success will be measured by:

- Analyze community population diversity data to ensure employee base is representative of resident demographics.
- Work creatively to hire and attract quality candidates from an expanded pool of applicants to incrementally increase diversity in the workforce.
- Focus on expanding town programs for music, food, entertainment, the arts, and recreation to appeal to a larger audience.

Manage all assets as a responsible fiduciary. Ensure funds are available for providing quality services in an equitable manner and our infrastructure is maintained now and in the future by prioritizing long-term financial sustainability over short-term tasks.

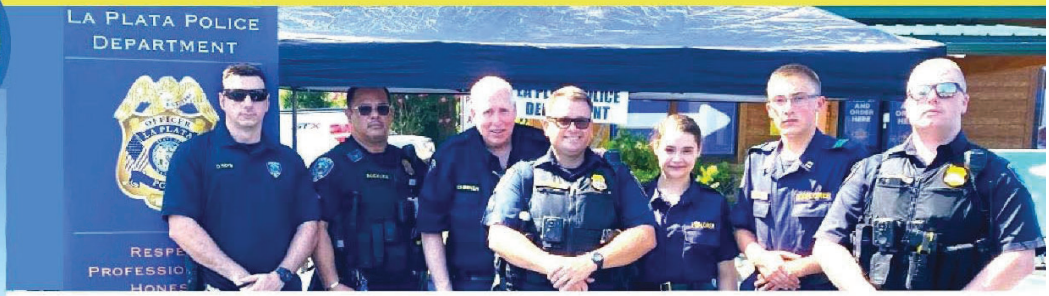
- Regularly assess:
  The Town's annual budget process,
  Five-year capital improvement plan, and
  Financial forecasting.

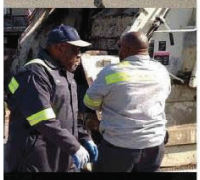
Assess community needs and desires by seeking community input and feedback through:

- Regular program interactions,
- Identifying sources of regular citizen satisfaction data, including citizen surveys,
- An improved and interactive website, and
- Other outreach efforts.

We will serve as responsible stewards of community trust in making decisions to maximize public service value to our residents.

Operational Excellence





Consistently offer services that meet or exceed reasonable expectations by maintaining high levels of customer service in day-to-day interactions.

- Ensure that staff have the tools, training, and resources needed to do their jobs well.
- Set clear expectations.
- Communicate with staff on performance status throughout the year.
- Conduct real-time counseling, frequent check ins, and constructive feedback that culminates in employees' ability to positively impact their annual performance reviews.

Enhance community programs and services by strengthening services and programs with adequate staffing and technical expertise.

- Regularly assess staffing levels and position placement effectiveness.
- Evaluate areas of improvement in services, programs, and technical expertise as part of annual budget process.

Employ a staff of engaged professionals by encouraging continuous learning with opportunities for employee growth.

- Define opportunities by establishing and following clear career succession plans.
- Recommend and offer continuing education opportunities for staff to advance their careers.

Retain high quality and committed employees by promoting a level of work/life effectiveness appropriate to keep excellent employees across the organization.

- Explore options for employee engagement to maintain high employee satisfaction ratings as measured through employee outreach efforts.
- Encourage individualized "work and life effectiveness" to allow staff be focused whether at home or in their work over "work and life balance: that tends to take from one aspect or the other.
- Monitor employee turnover.
- Learn about and analyze possible areas of improvement by assessment of employment separation surveys.

Leverage the use of technology to enhance efficiency, productivity, and service delivery by researching, encouraging, and developing the deployment of effective technology.

- Monitor technological advancements and effectiveness.
- Weigh options of industry practices and trends for best use of resources.

Retain professional staff with the appropriate education, facilities, equipment, tools, and technology to efficiently provide quality work with a sense of pride.

Economic Prosperity

#3

Provide a variety of housing stock availability for a wide audience of interested parties by promote zoning that attracts development to fulfill the needs of a diverse socioeconomic population. We will ensure zoning and lot sizes are conducive to attract residential developers, for housing stock that is consistent with the comprehensive plan.

Strategically grow the geographic property and economic tax base with a balance of residential, commercial, and industrial growth. La Plata will expand its boundaries when and where there is a clear net economic and/or environmental benefit to doing so, and only when supported by adequate public facilities.

- Recognize the need for commercial, industrial, and entrepreneurial growth.
- Develop a relationship with the County to provide incentives that attract a targeted audience of developers.
- Create tax incentives for land use options.
- Assess and monitor annexation requests to ensure an economic and/or environmental benefit for a net positive economic impact to the Town.

Create a dynamic, mixed use downtown area that is inviting for businesses, residents and visitors. We will focus the town's efforts on the downtown core to demonstrate public investment and to attract private capital. We will encourage high tech and light manufacturing industry to locate in the La Plata area.

- Create and identify funding opportunities to promote the downtown core.
- Measure net gain in annual business retention, with goal of an increasing it over time.
- Define role and structure of Economic Development to encourage commercial activity.
- Provide funding for Economic Development.

Promote a business-friendly community that promotes attractive job opportunities for a sustainable economic base. Collaborate with and promote small businesses to better understand their needs and identify opportunities for growth.

- Identify reliable and consistent sources for data on business owners' satisfaction.
- Research, develop, and deploy creative ways to promote local businesses.
- Draft a program for business outreach.

Develop an economic base in La Plata that offers desirable careers and supports high standards of living for residents now and into the future.

Community Identity

Define the Town image by determining the current image perception as a baseline. This will be achieved by incorporating Town image questions as part of citizen survey.

Protect environmental resources by maintaining policies to protect and preserve forest, open space, and wildlife.

- Develop ordinances that promote safety and environmental protection.
- Develop and maintain a list of open-space and recreation areas.

Create, promote, and maintain community amenities. New development areas will reflect the principles of walkability, sustainability, and environmental protection.

- Regularly assess new development areas and reassess current development.
- Improve walkability routes by interconnecting the downtown to future and existing neighborhoods and commercial centers.
- Enter walk/hike trails into GIS.

Become a regional destination for visitors by enhancing the downtown core with business services, small shops, a park-like environment, trees, clean streets, sidewalks, and other features that make it a pleasing and vibrant destination.

- Promote proximity to DC, mountains, beaches, military installations.
- Plan for a rail trail in Southern La Plata once the electric utility closes.
- Promote land use conversion to attract visitors.

Offer events and programs that meet the needs and interests of the community by receiving community feedback on events and programs.

- Identify potential sources of data gathering on community event and program satisfaction.
- Plan, develop, schedule, and promote improved programs that meet citizen expectations.

Increase awareness of activities and opportunities for public engagement and collaboration by expanding social media use, website access, and/public participation platform interactions.

- Track data analytics on social media performance.

Engage citizens and visitors through enhancement and communication of amenities, programs, and events hosted in La Plata.

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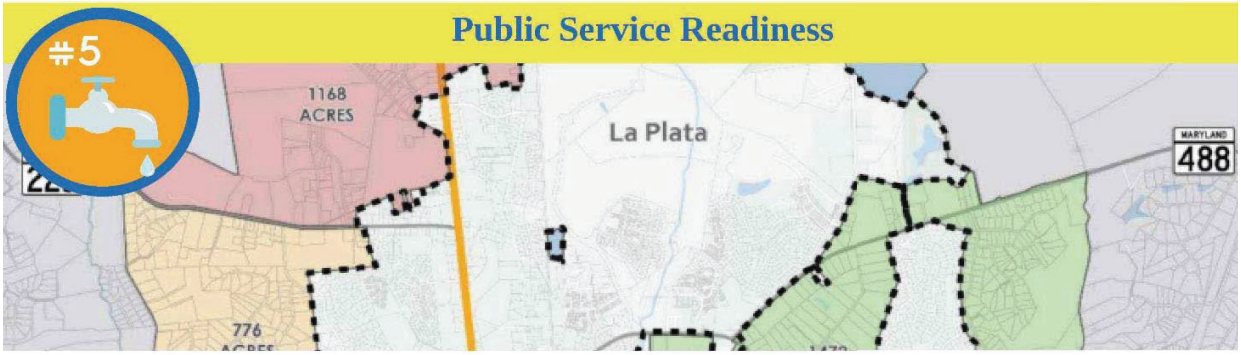
Public Service Readiness



Ensure adequate natural resource availability to meet usage demands by ensuring the future water supply needs of the Town can be met while preserving the long-term sustainability of shared groundwater resources.

- Track water access to ensure availability exceeds demand.
- Secure adequate water appropriations through relationship with the State of Maryland and Charles County.

Use the Towns' guiding documents to plan and provide for current/future infrastructure needs. Plan upgrades and enhancements to the Town's infrastructure to ensure that growth and development can be accommodated.

- Annually review and update capital improvement plan.
- Measure capital projects for return on investment (ROI) where applicable.
- Track status and progress of projections.

Evaluate, enhance, and promote community educational opportunities to encourage safety and preparedness. Enhance and expand community information sharing for educational programs on health, safety, and self-sufficiency.

- Promote communication of civil service resources via social media newsletter and special events.
- Create citizens academy to explain municipal services through direct interaction.

Ensure adequate funding is available to expand necessary infrastructure by performing an outside review of the Town's Major Facility Fee.

- Analyze the review results to ensure the amount of the Major Facility Fee can equitably assess the cost of water and sewer infrastructure needed to provide services to new customers.
- Annually assess this fee as a part of the budget process using the methodology used in the outside review.

Plan and develop the systems and infrastructure needed to meet growing demand, while supporting the health, safety, and wellness of residents and natural resources.

Town Wide Personnel Schedule (FTE)

Positions	FY25 Budget	FY26 Budget	FY27 Budget
Administration			
Town Manager	1	1	1
Assistant Town Manager	1	1	1
Total Administration	**2**	**2**	**2**
Legislative			
Director of Legislative Services	1	1	1
Town Clerk	1	1	1
Total Legislative	**2**	**2**	**2**
Finance			
Treasurer	1	1	1
Accounting Manager	1	1	1
Procurement & Asset Manager	1	1	1
Accountant	1	1	1
Billing Coordinator	1	1	1
Accounts Payable Clerk	1	1	1
Lead Cashier	1	1	1
Administrative Assistant I	0.5	0.5	0.5
Total Finance	**7.5**	**7.5**	**7.5**
Human Resources			
Director of Human Resources	1	1	1
Total Human Resources	**1**	**1**	**1**
Information Technology			
Systems Administrator	1	1	1
Total Information Technology	**1**	**1**	**1**
Planning & Zoning			
Director of Planning	1	1	1
Sr. Planner	1	1	1
Planner I	1	1	1
Administrative Assistant I	0.5	0.5	1
Total Planning & Zoning	3.5	3.5	4
Inspections			
Director of Inspections	1	1	1
Inspector I	1	1	1
Total Inspections	**2**	**2**	**2**

Police Department

Chief of Police	1	1	1
Major	0	0	1
Captain	3	3	1
Lieutenant	1	1	2
Sergeant	4	4	5
Detective Sergeant	1	1	0
Patrol Corporal	4	4	6
Detective Corporal (TF)	1	1	0
PFC/Officer	7	7	12
Traffic Officer	1	1	0
Detective	2	2	0
UMCRMC	2	2	0
Community Policing	1	1	0
Total Sworn	**28**	**28**	**28**
Compliance Coordinator II	1	1	1
Evidence Custodian	1	1	1
Training Coordinator	1	1	1
Admin Assistant	0	0	1
Cadet	1	1	1
Total Civilian	**4**	**4**	**5**
Total Police Department	**32**	**32**	**33**

Public Works

Director of Operations	1	0	0
Administrative Assistant III	2	2	2
Assistant Director of Public Works	1	1	1
Custodian	0.3	0.8	0.8
Director of Public Works	1	1	1
Facility Manager	0	0	1
GIS / Utilities Field Tech	1	1	1
GIS Specialist	1	1	1
Inspector	1	1	1
Lead Custodian	1	1	1
Maintenance Manager	1	1	1
Mechanic - Fleet	1	1	1
Project Manager	1	1	1
Public Works Technician I	12	12	10
Public Works Technician II	3	3	5
PW Crew Leader	5	5	5
PW Foreman/Supervisor	2	1	1

Storm Water Utility Manager	1	1	1
Town Engineer	0	0	1
Wastewater Superintendent	0	1	1
Sr Wastewater Plant Operator	1	1	1
Mechanic	1	1	1
WWTP Cerw Leader	0	0	1
Wastewater Treatment Plant Operator	2	2	0
Wastewater Plant Operator in Training	4	4	6
Total Public Works	**43.3**	**42.8**	**45.8**

Community Promotions

Special Events Coordinator	1	1	1
Total Community Promotions	**1**	**1**	**1**

Total Town Positions	**95.3**	**94.8**	**99.3**

Total General Fund Positions	**64.45**	**63.95**	**67.2**
Total Enterprise Fund Positions	**30.85**	**30.85**	**32.1**

Town Wide Proposed FY 2027 Budget Overview

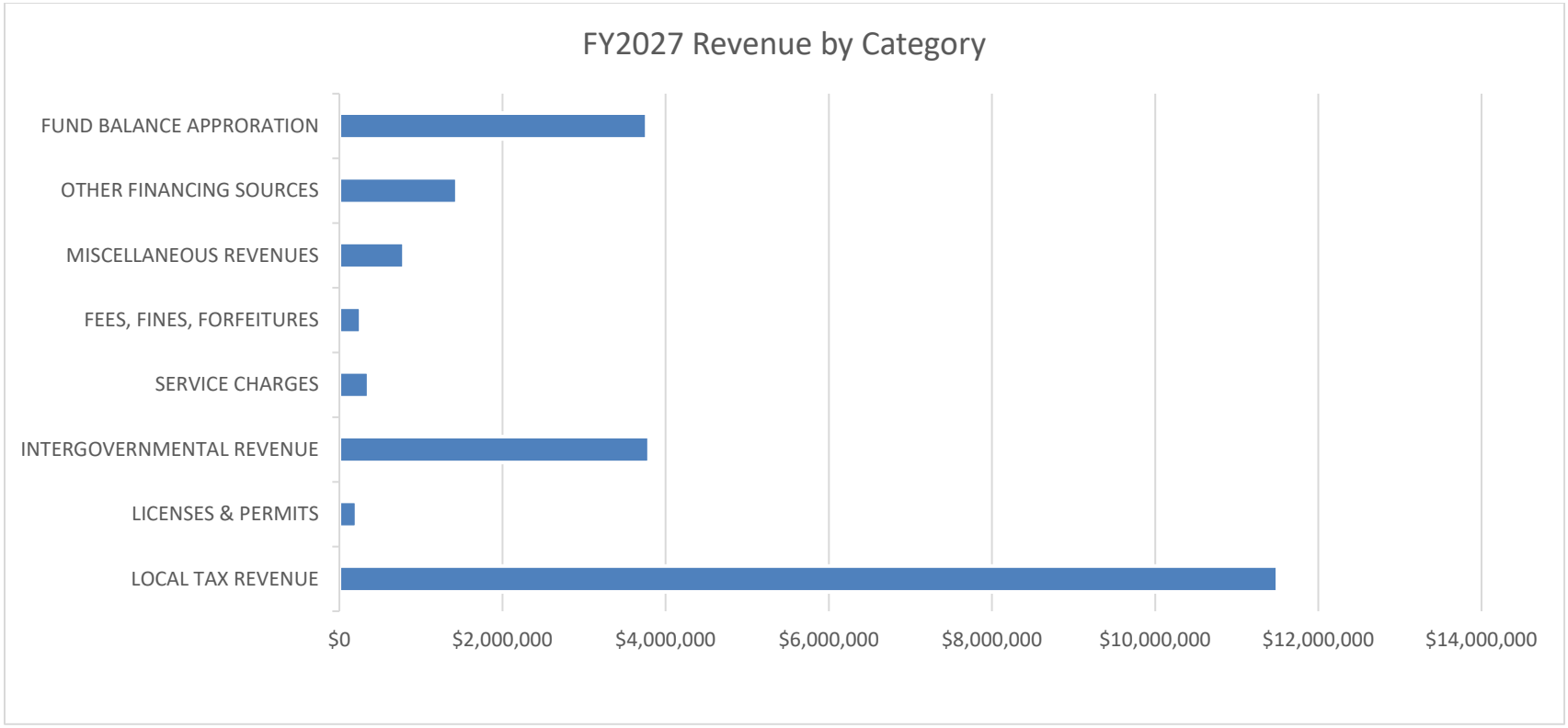
Town of La Plata

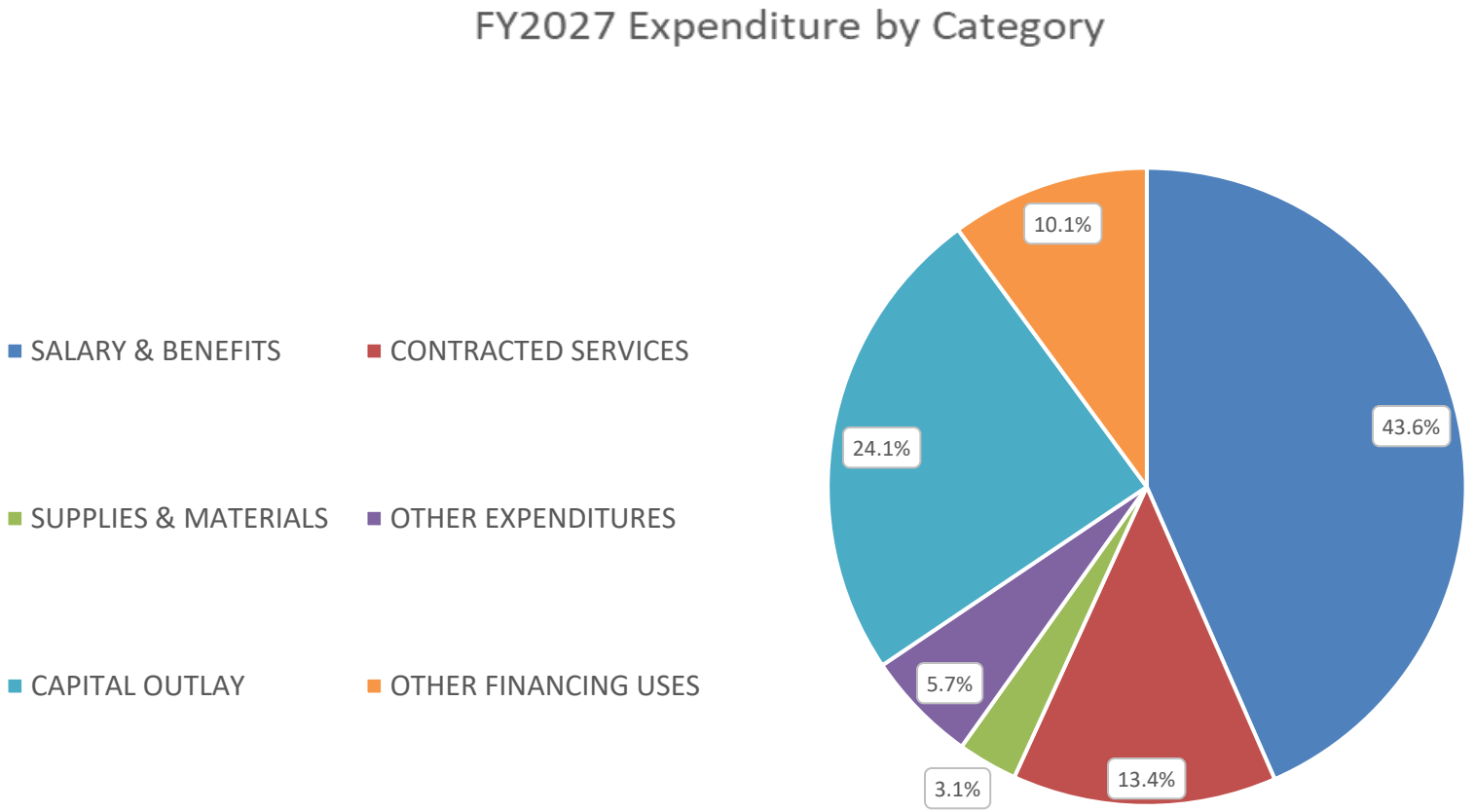
				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
Revenue	36,431,397.24	16,130,335.11	13,500,712.80	17,586,909.00	18,353,516.00	766,607.00	4.36%
Expense	29,813,746.52	14,527,808.88	9,535,514.97	18,259,899.00	22,035,495.00	3,775,596.00	20.70%
Surplus/(Deficit) of Revenues to Expenditures	**6,617,650.72**	**1,602,526.23**	**3,965,197.83**	**-672,990.00**	**-3,681,979.00**	**-3,008,989.00**	**447.10%**
Project Assigned Appropriation				485,760.00	1,999,643.00	1,513,883.00	311.65%
Unassigned Fund Balance Appropriation				680,130.00	1,682,336.00	1,002,206.00	147.40%
Total Fund: 01 - GENERAL FUND:	**6,617,650.72**	**1,602,526.23**	**3,051,453.85**	**492,900.00**	**0.00**	**-492,900.00**	**-100.00%**
Fund: 80 - SANITATION FUND							
Revenue	1,737,772.97	2,201,924.28	1,215,133.68	2,583,066.00	2,547,807.00	-35,259.00	-1.37%
Expense	1,705,183.28	2,160,383.52	1,329,097.35	2,662,758.00	2,615,682.00	-47,076.00	-1.77%
Surplus/(Deficit) of Revenues to Expenditures	**32,589.69**	**41,540.76**	**-113,963.67**	**-79,692.00**	**-67,875.00**	**11,817.00**	**-14.83%**
Unassigned Fund Balance Appropriation				79,692.00	67,875.00	-11,817.00	-14.83%
Total Fund: 80 - SANITATION FUND:	**32,589.69**	**41,540.76**	**-113,963.67**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 82 - SEWER FUND							
Revenue	14,257,419.88	11,281,319.56	4,493,837.40	15,451,882.00	5,953,119.00	-9,498,763.00	-61.47%
Expense	4,213,130.25	4,979,517.47	3,276,346.70	16,273,878.00	11,107,701.00	-5,166,177.00	-31.75%
Surplus/(Deficit) of Revenues to Expenditures	**10,044,289.63**	**6,049,478.04**	**1,217,490.70**	**-821,996.00**	**-5,154,582.00**	**-4,332,586.00**	**527.08%**
Major Facility Reserve Appropriation				113,491.00	3,044,582.00	2,931,091.00	2,582.66%
Project Assigned Appropriation		252,324.05	0.00	0.00	0.00	0.00	0.00%
Unassigned Fund Balance Appropriation				708,505.00	2,110,000.00	1,401,495.00	197.81%
Total Fund: 82 - SEWER FUND:	**10,044,289.63**	**6,301,802.09**	**1,217,490.70**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 84 - WATER FUND							
Revenue	2,229,515.19	1,889,478.07	1,001,561.31	1,855,175.00	1,885,796.00	30,621.00	1.65%
Expense	1,375,854.95	1,802,770.83	1,001,227.27	4,258,992.00	4,993,478.00	734,486.00	17.25%
Surplus/(Deficit) of Revenues to Expenditures	**853,660.24**	**86,707.24**	**334.04**	**-2,403,817.00**	**-3,107,682.00**	**-703,865.00**	**29.28%**
Project Assigned		46,891.64	0.00	1,454,760.00	1,000,000.00	-454,760.00	-31.26%
Major Facility Reserve Appropriation				32,682.00	2,032,682.00	2,000,000.00	6,119.58%
Unassigned Fund Balance Appropriation				916,375.00	75,000.00	-841,375.00	-91.82%
Total Fund: 84 - WATER FUND:	**853,660.24**	**133,598.88**	**334.04**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 86 - STORM WATER FUND							
Revenue	1,478,459.54	1,054,078.91	557,830.35	1,190,668.00	1,080,258.00	-110,410.00	-9.27%
Expense	663,858.29	677,300.02	525,644.25	2,756,047.00	3,391,023.00	634,976.00	23.04%
Surplus/(Deficit) of Revenues to Expenditures	**814,601.25**	**376,778.89**	**32,186.10**	**-1,565,379.00**	**-2,310,765.00**	**-745,386.00**	**47.62%**
Project Assigned Appropriation	0.00	65,011.10	0.00	1,395,264.00	959,818.00	-435,446.00	-31.21%
Unassigned Fund Balance Appropriation	0.00	0.00	0.00	170,115.00	1,350,947.00	1,180,832.00	694.14%
Total Fund: 86 - STORM WATER FUND:	**814,601.25**	**441,789.99**	**32,186.10**	**0.00**	**0.00**	**0.00**	**0.00%**

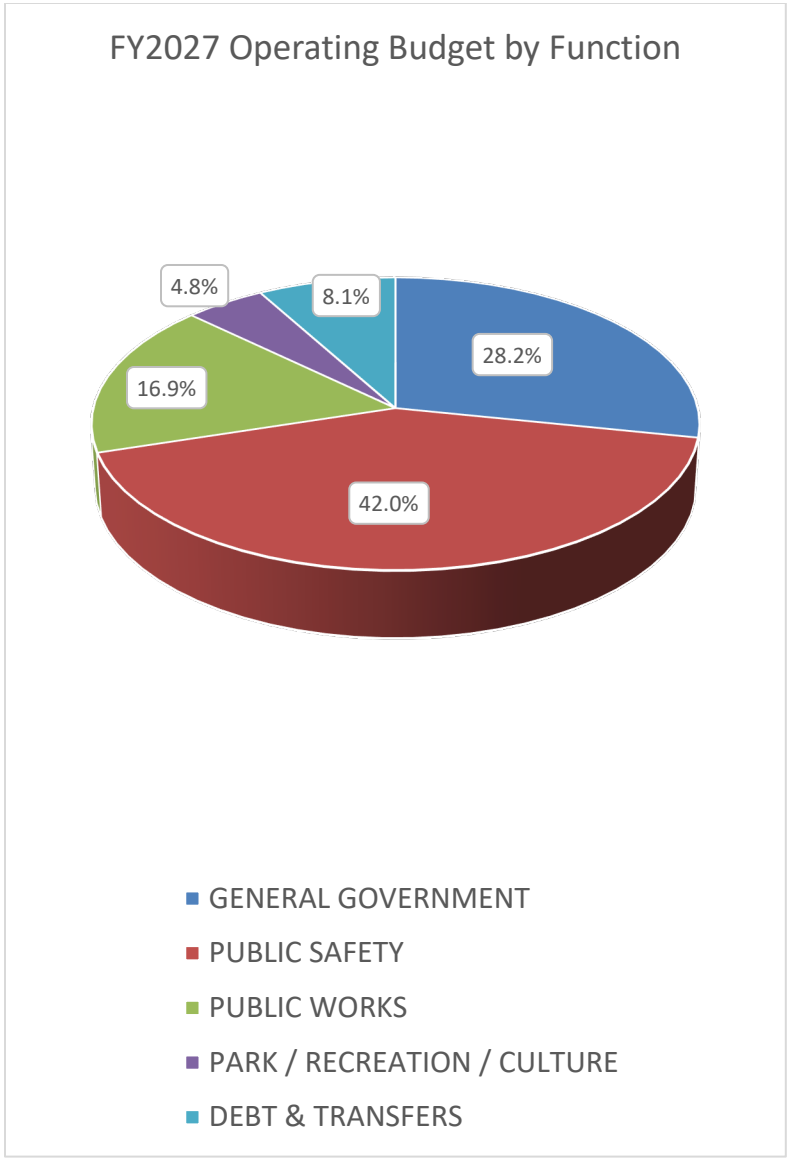
FY2027 General Fund Budget

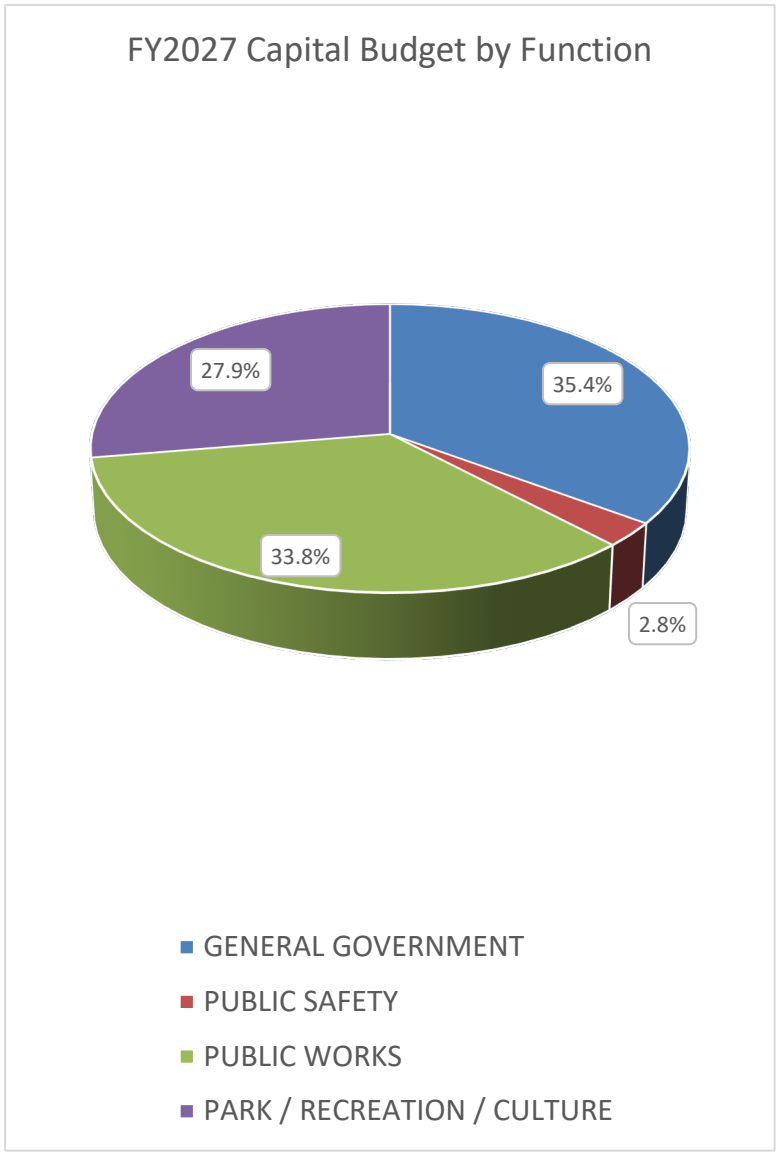
Town of La Plata

Department		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Revenue								
40 - LOCAL TAX REVENUE		9,416,873.45	9,846,444.30	10,454,401.95	10,957,422.00	11,496,202.00	538,780.00	4.92%
41 - LICENSES & PERMITS		410,782.50	475,953.00	163,742.34	302,700.00	209,900.00	-92,800.00	-30.66%
42 - INTERGOVERNMENTAL REVENUE		6,973,798.15	1,435,294.11	325,724.03	3,698,272.00	3,795,892.00	97,620.00	2.64%
46 - SERVICE CHARGES		958,485.63	1,012,972.01	391,257.83	409,000.00	357,328.00	-51,672.00	-12.63%
47 - FEES, FINES, FORFEITURES		17,612.25	284,540.70	349,836.80	193,000.00	259,600.00	66,600.00	34.51%
48 - MISCELLANEOUS REVENUES		1,773,027.81	1,699,955.99	1,196,412.85	804,454.00	792,418.00	-12,036.00	-1.50%
49 - OTHER FINANCING SOURCES		16,880,817.45	1,375,175.00	686,032.00	2,537,951.00	5,124,155.00	2,586,204.00	101.90%
	Total Revenue:	**36,431,397.24**	**16,130,335.11**	**13,567,407.80**	**18,902,799.00**	**22,035,495.00**	**3,132,696.00**	**16.60%**
Expense								
100 - LEGISLATIVE		432,125.49	355,688.02	296,242.56	486,925.00	451,800.00	-35,125.00	-7.21%
110 - ELECTIONS		0.00	11,104.24	-500.00	0.00	0.00	0.00	0.00%
120 - FINANCIAL ADMINISTRATION		898,991.48	1,034,113.03	749,344.88	1,089,825.00	1,171,851.00	82,026.00	7.53%
140 - HR/PERSONNEL		280,066.76	329,344.23	186,242.78	317,203.00	433,668.00	116,465.00	36.72%
150 - PLANNING-ZONING		425,618.59	408,300.73	435,658.14	920,964.00	1,227,196.00	306,232.00	33.25%
160 - ADMINISTRATION		3,053,456.69	1,779,414.37	1,698,599.65	1,984,526.00	1,887,753.00	-96,773.00	-4.88%
162 - INFORMATION TECHNOLOGY		229,111.27	334,688.69	246,618.54	345,895.00	615,707.00	269,812.00	78.00%
165 - GENERAL SERVICES		1,761,494.83	544,107.41	142,481.57	161,858.00	2,135,898.00	1,974,040.00	1,219.61%
200 - POLICE DEPARTMENT		5,021,475.06	4,643,830.33	3,389,554.53	5,096,157.00	6,050,056.00	953,899.00	18.72%
230 - INSPECTIONS & ENFORCEMENT		947,613.48	1,282,076.32	486,139.25	639,962.00	353,492.00	-286,470.00	-44.76%
240 - EMERGENCY PREPAREDNESS		5,931.25	15,111.03	12,950.02	9,180.00	13,804.00	4,624.00	50.37%
300 - PUBLIC WORKS ADMINISTRATION		663,830.71	604,230.85	372,941.59	765,994.00	707,371.00	-58,623.00	-7.65%
305 - ENGINEERING		0.00	0.00	0.00	0.00	211,260.00	211,260.00	0.00%
310 - FACILITIES MAINT & OPERATIONS		583,250.93	685,112.11	485,220.17	2,379,835.00	2,238,037.00	-141,798.00	-5.96%
315 - FLEET MAINTENANCE		182,580.85	64,486.64	62,223.05	183,389.00	152,172.00	-31,217.00	-17.02%
320 - STREETS & STORMWAYS		14,475,169.82	1,178,369.33	391,809.43	1,415,810.00	1,649,446.00	233,636.00	16.50%
400 - PARKS & RECREATION-GENERAL		547,447.56	952,084.11	365,873.42	2,254,812.00	2,347,200.00	92,388.00	4.10%
420 - COMMUNITY PROMOTION		305,581.75	305,747.44	214,115.39	357,564.00	388,784.00	31,220.00	8.73%
	Total Expense:	**29,813,746.52**	**14,527,808.88**	**9,535,514.97**	**18,259,899.00**	**22,035,495.00**	**3,625,596.00**	**19.69%**
	Report Total:	**6,617,650.72**	**1,602,526.23**	**4,031,892.83**	**492,900.00**	**0.00**	**-492,900.00**	**-100.00%**


FY2027 Revenue by Category
FUND BALANCE APPRORATION
OTHER FINANCING SOURCES
MISCELLANEOUS REVENUES
FEES, FINES, FORFEITURES
SERVICE CHARGES
INTERGOVERNMENTAL REVENUE
LICENSES & PERMITS
LOCAL TAX REVENUE
$0
$2,000,000
$4,000,000
$6,000,000
$8,000,000
$10,000,000
$12,000,000
$14,000,000


FY2027 Expenditure by Category
SALARY & BENEFITS
CONTRACTED SERVICES
SUPPLIES & MATERIALS
OTHER EXPENDITURES
CAPITAL OUTLAY
OTHER FINANCING USES
43.6%
13.4%
3.1%
5.7%
24.1%
10.1%


FY2027 Operating Budget by Function
4.8%
8.1%
28.2%
16.9%
42.0%
GENERAL GOVERNMENT
PUBLIC SAFETY
PUBLIC WORKS
PARK / RECREATION / CULTURE
DEBT & TRANSFERS


FY2027 Capital Budget by Function
27.9%
35.4%
33.8%
2.8%
GENERAL GOVERNMENT
PUBLIC SAFETY
PUBLIC WORKS
PARK / RECREATION / CULTURE

FY2027 General Fund Operating Budget Overview

Town of La Plata

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	
Revenue							
40 - LOCAL TAX REVENUE	9,416,873.45	9,846,444.30	10,454,401.95	10,957,422.00	11,496,202.00	538,780.00	4.92%
41 - LICENSES & PERMITS	410,782.50	475,953.00	163,742.34	302,700.00	209,900.00	-92,800.00	-30.66%
42 - INTERGOVERNMENTAL REVENUE	211,567.20	217,919.40	106,266.14	190,000.00	190,000.00	0.00	0.00%
46 - SERVICE CHARGES	958,485.63	1,012,972.01	391,257.83	409,000.00	357,328.00	-51,672.00	-12.63%
47 - FEES, FINES, FORFEITURES	17,612.25	284,540.70	349,836.80	193,000.00	259,600.00	66,600.00	34.51%
48 - MISCELLANEOUS REVENUES	1,773,027.81	1,699,955.99	1,196,412.85	804,454.00	792,418.00	-12,036.00	-1.50%
49 - OTHER FINANCING SOURCES	1,010,082.00	1,225,175.00	611,032.00	1,222,061.00	1,492,176.00	270,115.00	22.10%
Total Revenue:	**13,798,430.84**	**14,762,960.40**	**13,272,949.91**	**14,078,637.00**	**14,797,624.00**	**718,987.00**	**5.11%**
Expense							
100 - LEGISLATIVE	427,442.42	355,688.02	296,242.56	486,925.00	451,800.00	-35,125.00	-7.21%
110 - ELECTIONS	0.00	11,104.24	-500.00	0.00	0.00	0.00	0.00%
120 - FINANCIAL ADMINISTRATION	895,874.77	1,034,113.03	749,344.88	1,089,825.00	1,136,851.00	47,026.00	4.32%
140 - HR/PERSONNEL	280,066.76	329,344.23	186,242.78	317,203.00	373,668.00	56,465.00	17.80%
150 - PLANNING-ZONING	425,618.59	407,903.23	416,042.64	735,964.00	837,196.00	101,232.00	13.76%
160 - ADMINISTRATION	3,053,456.69	1,779,414.37	1,698,599.65	1,984,526.00	1,887,753.00	-96,773.00	-4.88%
162 - INFORMATION TECHNOLOGY	218,330.63	334,688.69	223,795.02	345,895.00	485,707.00	139,812.00	40.42%
165 - GENERAL SERVICES	146,879.18	179,880.62	142,481.57	407,188.00	202,719.00	-204,469.00	-50.21%
200 - POLICE DEPARTMENT	4,346,866.92	4,562,145.54	3,141,145.27	4,866,157.00	5,844,256.00	978,099.00	20.10%
230 - INSPECTIONS & ENFORCEMENT	947,063.49	1,242,945.32	486,139.25	639,962.00	353,492.00	-286,470.00	-44.76%
240 - EMERGENCY PREPAREDNESS	5,931.25	15,111.03	12,950.02	9,180.00	13,804.00	4,624.00	50.37%
300 - PUBLIC WORKS ADMINISTRATION	656,662.86	604,230.85	372,941.59	650,994.00	607,371.00	-43,623.00	-6.70%
305 - ENGINEERING	0.00	0.00	0.00	0.00	211,260.00	211,260.00	0.00%
310 - FACILITIES MAINT & OPERATIONS	427,774.77	520,089.40	393,639.33	434,010.00	680,037.00	246,027.00	56.69%
315 - FLEET MAINTENANCE	180,147.52	64,486.64	62,223.05	183,389.00	152,172.00	-31,217.00	-17.02%
320 - STREETS & STORMWAYS	554,585.59	576,000.93	313,777.30	797,988.00	853,154.00	55,166.00	6.91%
400 - PARKS & RECREATION-GENERAL	378,274.61	213,958.58	143,301.20	278,967.00	317,600.00	38,633.00	13.85%
420 - COMMUNITY PROMOTION	295,243.93	305,747.44	214,115.39	357,564.00	388,784.00	31,220.00	8.73%
Total Expense:	**13,240,219.98**	**12,536,852.16**	**8,852,481.50**	**13,585,737.00**	**14,797,624.00**	**1,211,887.00**	**8.92%**
Report Total:	**558,210.86**	**2,226,108.24**	**4,420,468.41**	**492,900.00**	**0.00**	**-492,900.00**	**-100.00%**

Legislative Services Department

Department Overview

The Legislative Services Department plays a central role in ensuring transparent, lawful, and effective governance for the Town. The Department supports the legislative functions of the Town Council by coordinating meetings, maintaining official records, and ensuring compliance with federal, state, and local regulations, including the Maryland Public Information Act (MPIA) and Open Meetings Act (OMA).

As a key point of connection between elected officials, staff, and the public, Legislative Services facilitates open communication and encourages public participation in local government. The Department also manages citizen boards, commissions, and committees, supporting civic engagement and providing residents with opportunities to contribute to policy development and community initiatives.

The Department advances the Town's strategic priorities in several ways. Under Good Governance, it ensures transparency and accountability through accessible public records, meeting documentation, and ethical oversight supported by the Ethics Commission. In support of Operational Excellence, the Department delivers responsive customer service, promotes staff development through professional training, and leverages technology platforms to improve efficiency and information sharing. Through its outreach and engagement efforts, Legislative Services also contributes to Community Identity by promoting awareness of Town initiatives and encouraging participation across diverse audiences. Additionally, the Department supports Public Service Readiness by actively recruiting and managing volunteers for boards and commissions.

FY2026 Performance Highlights

In FY2026, Legislative Services successfully supported several key initiatives and operational improvements. The Department conducted Town elections, including the inaugural use of electronic voting booths to enhance efficiency and accessibility. In collaboration with multiple departments, Legislative Services contributed to the development and adoption of the State's first Tourism Zones ordinance, supporting economic development efforts.

The Department also strengthened civic engagement by providing training for board and commission members, improving effectiveness and consistency across volunteer bodies. Workload indicators reflect increased activity, including a rise in MPIA requests, all of which were completed within required timeframes, and a higher volume of legislative actions, particularly resolutions.

The Department continues to address challenges related to increasing complexity and volume of public information requests, staff transitions, and ongoing recruitment and retention of volunteers for boards and community initiatives.

FY2027 Budget Overview

The FY2027 proposed budget for Legislative Services is $451,800, representing a decrease of $35,125 (7.21%) from FY2026. The reduction is primarily due to decreased fringe benefit costs.

Targeted increases include contracted services to support technology platforms such as website management, agenda and meeting management systems, and municipal code services, as well as enhancements to meet Website Content Accessibility Guidelines (WCAG) 2.2 compliance standards. Additional funding supports required public notices and operational needs.

Overall, the budget reflects a balanced approach that maintains core services, enhances compliance and accessibility, and supports continued modernization efforts.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 100 - LEGISLATIVE							
51 - SALARY & WAGES	$ 248,740	$ 202,505	$ 151,216	$ 271,330	$ 258,968	$ (12,362)	-4.56
52 - FRINGE BENEFITS	$ 87,852	$ 73,688	$ 60,815	$ 114,606	$ 76,887	$ (37,719)	-32.91
53 - CONTRACTED SERVICES	$ 45,256	$ 30,941	$ 57,689	$ 48,815	$ 65,531	$ 16,716	34.24
54 - SUPPLIES & MATERIALS	$ 1,495	$ 4,107	$ 1,186	$ 3,650	$ 2,000	$ (1,650)	-45.21
55 - OTHER EXPENDITURES	$ 44,100	$ 44,447	$ 25,336	$ 48,524	$ 48,414	$ (110)	-0.23
56 - CAPITAL OUTLAY	$ 4,683	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 432,125**	**$ 355,688**	**$ 296,243**	**$ 486,925**	**$ 451,800**	**$ (35,125)**	**-7.21**

FY2027 Priorities

In FY2027, Legislative Services will focus on:

- Finalizing and implementing a comprehensive records retention policy in coordination with the State Archivist
- Conducting the National Community Survey to assess resident priorities and increase community participation
- Enhancing staff professionalism through continued training and certification programs
- Ensuring compliance with WCAG 2.2 accessibility standards
- Strengthening recruitment and engagement for boards, commissions, and committees

Legislative Operating Budget Report

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 100 - LEGISLATIVE								
Category: 51 - SALARY & WAGES								
01-100-001-5100	SALARY - PT	78,691.94	79,338.14	49,950.00	81,000.00	81,000.00	0.00	0.00%
01-100-001-5102	SALARY - OT @ 1.0	52.89	32.44	27.06	0.00	0.00	0.00	0.00%
01-100-001-5103	SALARY - OT @ 1.5	1,219.57	447.61	7.32	0.00	0.00	0.00	0.00%
01-100-001-5110	REGULAR FT CIVILIAN SALARY	168,139.13	122,687.04	101,231.98	190,330.00	177,968.00	-12,362.00	-6.50%
01-100-001-5160	BONUSES	636.58	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**248,740.11**	**202,505.23**	**151,216.36**	**271,330.00**	**258,968.00**	**-12,362.00**	**-4.56%**
Category: 52 - FRINGE BENEFITS								
01-100-001-5205	DENTAL	1,273.92	994.24	416.46	1,380.00	510.00	-870.00	-63.04%
01-100-001-5215	HEALTH INSURANCE	40,274.05	28,196.74	14,937.70	54,820.00	19,150.00	-35,670.00	-65.07%
01-100-001-5220	LIFE INSURANCE W/H	1,660.33	1,070.16	863.44	2,162.00	2,060.00	-102.00	-4.72%
01-100-001-5230	WORKERS' COMPENSATION	458.00	509.33	400.25	510.00	330.00	-180.00	-35.29%
01-100-001-5245	MSRPS PENSION	25,354.54	27,515.44	32,785.00	34,954.00	35,007.00	53.00	0.15%
01-100-001-5260	F I C A / MEDICARE	18,830.66	15,401.98	11,412.34	20,780.00	19,830.00	-950.00	-4.57%
01-100-001-5270	EMPLOYEE - DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**87,851.50**	**73,687.89**	**60,815.19**	**114,606.00**	**76,887.00**	**-37,719.00**	**-32.91%**
Category: 53 - CONTRACTED SERVICES								
01-100-001-5300	ADS & NOTICES	440.00	77.00	1,105.60	750.00	1,760.00	1,010.00	134.67%
01-100-001-5302	FRAUDULENT CHARGES	0.09	0.00	0.00	0.00	0.00	0.00	0.00%
01-100-001-5325	LICENSES/USER FEES	22,549.55	10,768.05	11,146.08	25,965.00	38,935.00	12,970.00	49.95%
01-100-001-5345	PRINTING / REPRODUCTION SE	217.18	358.85	76.20	200.00	200.00	0.00	0.00%
01-100-001-5351	PROF SVCS-ATTORNEY	20,350.00	15,250.00	29,765.00	20,000.00	20,000.00	0.00	0.00%
01-100-001-5359	OTHER PROFESSIONAL SERVICE	323.38	2,480.82	0.00	400.00	400.00	0.00	0.00%
01-100-001-5383	TELEPHONE-WIRELESS-VOICE	1,195.52	1,765.96	1,967.14	1,200.00	3,936.00	2,736.00	228.00%
01-100-001-5399	OTHER CONTRACTED SERVICES	180.00	240.49	13,629.00	300.00	300.00	0.00	0.00%
01-100-004-5359	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**45,255.72**	**30,941.17**	**57,689.02**	**48,815.00**	**65,531.00**	**16,716.00**	**34.24%**
Category: 54 - SUPPLIES & MATERIALS								
01-100-001-5420	OFFICE SUPPLIES	1,064.07	276.45	511.60	500.00	500.00	0.00	0.00%
01-100-001-5451	SM CAP - A/V EQUIPMENT	0.00	0.00	379.96	1,070.00	800.00	-270.00	-25.23%
01-100-001-5454	SM CAP - COMPUTER HARDWA	0.00	2,749.95	0.00	1,780.00	200.00	-1,580.00	-88.76%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-100-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	278.16	0.00	0.00	200.00	200.00	0.00%
01-100-001-5499	SUPPLIES - OTHER	431.19	802.15	294.12	300.00	300.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**1,495.26**	**4,106.71**	**1,185.68**	**3,650.00**	**2,000.00**	**-1,650.00**	**-45.21%**
Category: 55 - OTHER EXPENDITURES								
01-100-001-5510	DUES/MEMBERSHIPS	19,288.01	17,415.64	17,694.10	16,265.00	16,100.00	-165.00	-1.01%
01-100-001-5525	HOSPITALITY/REFRESHMENTS/	624.59	460.09	0.00	1,000.00	500.00	-500.00	-50.00%
01-100-001-5560	REFERENCE MATERIALS-BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-100-001-5570	INCIDENTALS-PARKING, TOLLS,	636.50	353.26	0.00	310.00	200.00	-110.00	-35.48%
01-100-001-5571	LODGING	7,347.19	7,350.59	2,491.07	10,359.00	11,347.00	988.00	9.54%
01-100-001-5572	MEALS	1,844.10	790.12	282.00	4,014.00	5,651.00	1,637.00	40.78%
01-100-001-5573	MILEAGE-LOCAL	3,372.56	2,070.58	911.40	3,636.00	3,521.00	-115.00	-3.16%
01-100-001-5574	REGISTRATION	10,727.84	15,826.74	3,957.74	12,715.00	10,870.00	-1,845.00	-14.51%
01-100-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	259.04	180.00	0.00	225.00	225.00	0.00	0.00%
01-100-001-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**44,099.83**	**44,447.02**	**25,336.31**	**48,524.00**	**48,414.00**	**-110.00**	**-0.23%**
	Total Department: 100 - LEGISLATIVE:	**427,442.42**	**355,688.02**	**296,242.56**	**486,925.00**	**451,800.00**	**-35,125.00**	**-7.21%**
	Report Total:	**427,442.42**	**355,688.02**	**296,242.56**	**486,925.00**	**451,800.00**	**-35,125.00**	**-7.21%**

Elections Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 110 - ELECTIONS								
Category: 53 - CONTRACTED SERVICES								
01-110-001-5399	OTHER CONTRACTED SERVICES	0.00	10,350.00	-500.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**10,350.00**	**-500.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-110-001-5499	SUPPLIES - OTHER	0.00	754.24	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**754.24**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Department: 110 - ELECTIONS:		**0.00**	**11,104.24**	**-500.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:		**0.00**	**11,104.24**	**-500.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Finance Department

Department Overview

The Finance Department is responsible for maintaining the Town's financial integrity through sound fiscal management, transparent reporting, and efficient service delivery. Core functions include utility billing, payment processing, accounting, procurement, budget development, and compliance with Town Code as well as applicable federal and state regulations. The Department also serves as a central resource for financial operations, supporting both internal departments and the community.

The Department plays a key role in advancing the Town's strategic priorities. In support of Good Governance, Finance ensures accountability through accurate financial reporting, adherence to regulatory requirements, and the development of high-quality budget documents. Under Operational Excellence, the Department maintains strong internal controls, enhances efficiency through process improvements and automation, and provides departments with tools to effectively manage their budgets and financial activities. Through Economic Prosperity, Finance supports long-term financial planning and responsible fiscal policies that sustain essential services and infrastructure. Additionally, the Department promotes Public Service Readiness by carefully monitoring and managing financial resources to ensure the Town is prepared to meet operational and capital needs.

The Department continues to demonstrate strong performance and stewardship. The Town received the Government Finance Officers Association Distinguished Budget Presentation Award for the seventh time for the FY2026 budget, including special recognition for long-range financial planning. The FY2025 annual audit was completed with no material misstatements or findings, reflecting the strength of the Town's financial controls. Operational improvements included centralizing procurement functions within Finance to enhance compliance and implementing accounts payable automation to improve efficiency in processing approximately 4,470 invoices annually.

Demand for Finance services continues to grow. Utility billing volume has increased steadily, while online payments have risen significantly, reflecting a strong preference for digital services. However, current processes remain heavily reliant on manual and paper-based processes, resulting in higher administrative costs, limited payment options, and inefficiencies for both residents and staff.

FY2027 Budget Overview

The FY2027 proposed budget for the Finance Department is $1,171,851, representing an increase of $82,026 (7.53%) over FY2026. This increase primarily reflects investments in technology to improve efficiency, financial planning, and customer service.

A key initiative included in the budget is the implementation of a comprehensive budgeting platform. This system will enhance departmental budget preparation, strengthen capital

improvement planning, expand forecasting capabilities, and provide an interactive, public-facing budget tool to improve transparency and community engagement.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 120 - FINANCIAL ADMINISTRATION							
51 - SALARY & WAGES	$ 572,428	$ 635,904	$ 415,831	$ 657,723	$ 675,257	$ 17,534	2.67
52 - FRINGE BENEFITS	$ 194,934	$ 238,457	$ 195,575	$ 263,437	$ 259,181	$ (4,256)	-1.62
53 - CONTRACTED SERVICES	$ 123,108	$ 150,759	$ 133,741	$ 149,385	$ 186,298	$ 36,913	24.71
54 - SUPPLIES & MATERIALS	$ 2,018	$ 1,599	$ 550	$ 6,000	$ 3,000	$ (3,000)	-50.00
55 - OTHER EXPENDITURES	$ 3,387	$ 7,394	$ 3,648	$ 13,280	$ 13,115	$ (165)	-1.24
56 - CAPITAL OUTLAY	$ 3,117	$ -	$ -	$ -	$ 35,000	$ 35,000	0.00
Department Total	**$ 898,991**	**$ 1,034,113**	**$ 749,345**	**$ 1,089,825**	**$ 1,171,851**	**$ 82,026**	**7.53**

FY2027 Priorities

In FY2027, the Finance Department will focus on two major initiatives aimed at improving operations and service delivery:

- **Implementation of a Comprehensive Budgeting Platform** to enhance collaboration, improve long-range financial planning, and increase transparency through a public budget interface.
- **Implementation of a Modern Payment Platform** to consolidate billing and invoicing, expand online payment options, improve customer convenience, reduce reliance on manual processes, and lower administrative costs.

These priorities support the Town's commitment to good governance, operational efficiency, and high-quality service for residents and businesses.

Financial Administration Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 120 - FINANCIAL ADMINISTRATION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-120-001-5100	SALARY - PT	0.00	1,858.38	12,037.75	0.00	28,942.00	28,942.00	0.00%
01-120-001-5103	SALARY - OT @ 1.5	37.16	484.34	0.00	0.00	0.00	0.00	0.00%
01-120-001-5110	REGULAR FT CIVILIAN SALARY	571,476.74	633,561.62	403,793.14	657,723.00	646,315.00	-11,408.00	-1.73%
01-120-001-5160	BONUSES	913.78	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**572,427.68**	**635,904.34**	**415,830.89**	**657,723.00**	**675,257.00**	**17,534.00**	**2.67%**
Category: 52 - FRINGE BENEFITS								
01-120-001-5205	DENTAL	2,532.51	2,902.43	1,779.45	2,990.00	2,550.00	-440.00	-14.72%
01-120-001-5215	HEALTH INSURANCE	73,804.50	91,134.84	63,480.64	100,810.00	89,640.00	-11,170.00	-11.08%
01-120-001-5220	LIFE INSURANCE W/H	4,517.05	5,031.36	3,254.26	5,300.00	7,790.00	2,490.00	46.98%
01-120-001-5230	WORKERS' COMPENSATION	1,165.00	1,248.39	954.62	1,220.00	860.00	-360.00	-29.51%
01-120-001-5240	ICMA	14,612.06	15,703.02	10,026.26	15,425.00	16,016.00	591.00	3.83%
01-120-001-5245	MSRPS PENSION	55,195.87	74,606.74	85,038.00	87,342.00	90,865.00	3,523.00	4.03%
01-120-001-5260	F I C A / MEDICARE	43,107.08	47,829.87	31,041.39	50,350.00	51,460.00	1,110.00	2.20%
	Total Category: 52 - FRINGE BENEFITS:	**194,934.07**	**238,456.65**	**195,574.62**	**263,437.00**	**259,181.00**	**-4,256.00**	**-1.62%**
Category: 53 - CONTRACTED SERVICES								
01-120-001-5300	ADS & NOTICES	365.75	497.75	712.25	600.00	1,000.00	400.00	66.67%
01-120-001-5301	BANK CHARGES	756.17	306.35	421.45	300.00	1,563.00	1,263.00	421.00%
01-120-001-5325	LICENSES/USER FEES	25,382.58	55,150.36	48,283.22	53,352.00	88,350.00	34,998.00	65.60%
01-120-001-5340	POSTAGE / DELIVERY	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
01-120-001-5345	PRINTING / REPRODUCTION SE	116.09	0.00	0.00	300.00	300.00	0.00	0.00%
01-120-001-5351	PROF SVCS-ATTORNEY	900.00	1,350.00	925.00	4,500.00	4,500.00	0.00	0.00%
01-120-001-5352	PROF SVCS-AUDITOR	78,920.20	90,037.27	82,143.60	86,984.00	87,000.00	16.00	0.02%
01-120-001-5360	RENTS	0.00	0.00	216.56	0.00	0.00	0.00	0.00%
01-120-001-5383	TELEPHONE-WIRELESS-VOICE	379.50	586.02	436.08	400.00	636.00	236.00	59.00%
01-120-001-5399	OTHER CONTRACTED SERVICES	387.80	956.10	603.27	2,649.00	2,649.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**107,208.09**	**148,883.85**	**133,741.43**	**149,385.00**	**186,298.00**	**36,913.00**	**24.71%**
Category: 54 - SUPPLIES & MATERIALS								
01-120-001-5420	OFFICE SUPPLIES	2,018.23	1,269.45	513.55	3,000.00	3,000.00	0.00	0.00%
01-120-001-5454	SM CAP - COMPUTER HARDWA	0.00	0.00	35.98	3,000.00	0.00	-3,000.00	-100.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-120-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	329.98	0.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**2,018.23**	**1,599.43**	**549.53**	**6,000.00**	**3,000.00**	**-3,000.00**	**-50.00%**
Category: 55 - OTHER EXPENDITURES								
01-120-001-5502	CASH OVER/SHORT	-27.81	0.00	0.00	0.00	0.00	0.00	0.00%
01-120-001-5510	DUES/MEMBERSHIPS	1,005.00	1,542.50	657.50	680.00	1,255.00	575.00	84.56%
01-120-001-5525	HOSPITALITY/REFRESHMENTS/	435.44	859.96	684.34	880.00	880.00	0.00	0.00%
01-120-001-5560	REFERENCE MATERIALS-BOOKS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-120-001-5570	INCIDENTALS-PARKING, TOLLS,	0.00	0.00	23.00	40.00	40.00	0.00	0.00%
01-120-001-5571	LODGING	0.00	0.00	0.00	1,440.00	2,160.00	720.00	50.00%
01-120-001-5572	MEALS	0.00	0.00	0.00	640.00	880.00	240.00	37.50%
01-120-001-5573	MILEAGE-LOCAL	71.82	0.00	0.00	0.00	0.00	0.00	0.00%
01-120-001-5574	REGISTRATION	1,794.50	4,896.50	1,749.00	6,900.00	4,400.00	-2,500.00	-36.23%
01-120-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	0.00	0.00	517.85	1,200.00	2,000.00	800.00	66.67%
01-120-001-5599	MISCELLANEOUS OTHER	107.75	94.80	16.72	500.00	500.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**3,386.70**	**7,393.76**	**3,648.41**	**13,280.00**	**13,115.00**	**-165.00**	**-1.24%**
	Total Activity: 001 - General Operations:	**879,974.77**	**1,032,238.03**	**749,344.88**	**1,089,825.00**	**1,136,851.00**	**47,026.00**	**4.32%**
Activity: 026 - AMERICAN RESCUE PLAN ACT								
Category: 53 - CONTRACTED SERVICES								
01-120-026-5359	OTHER PROFESSIONAL SERVICE	15,900.00	1,875.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**15,900.00**	**1,875.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 026 - AMERICAN RESCUE PLAN ACT:	**15,900.00**	**1,875.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 120 - FINANCIAL ADMINISTRATION:	**895,874.77**	**1,034,113.03**	**749,344.88**	**1,089,825.00**	**1,136,851.00**	**47,026.00**	**4.32%**
	Report Total:	**895,874.77**	**1,034,113.03**	**749,344.88**	**1,089,825.00**	**1,136,851.00**	**47,026.00**	**4.32%**

Human Resources Department

Department Overview

The Human Resources (HR) Department supports the organization by attracting, developing, and retaining a high-performing workforce through fair, consistent, and legally compliant employment practices. The Department provides comprehensive, end-to-end services including recruitment and onboarding, employee relations, performance management, compensation and benefits administration, policy development, training and professional development, and management of HR systems and records.

HR serves as a strategic partner to leadership and staff by delivering practical, responsive support that reduces organizational risk, strengthens workplace culture, and ensures employees have clear guidance and reliable resources. Through these efforts, the Department helps maintain a productive and engaged workforce capable of delivering high-quality public services.

The Department plays a key role in advancing the Town's strategic priorities. It supports Good Governance by ensuring consistent application of policies, maintaining legal compliance, and promoting fair and well-documented employment practices. Under Operational Excellence, HR strengthens recruitment and retention, enhances performance accountability, and leverages data and technology to improve processes and decision-making. The Department also contributes to Long-Term Economic Prosperity by positioning the Town as an employer of choice, with competitive compensation, clear career pathways, and a workplace environment that attracts and retains talent necessary to sustain municipal operations and support the broader community.

FY2026 Performance Highlights

In FY2026, the Human Resources Department made significant progress in modernizing HR practices and enhancing employee support. A new employee handbook was developed to provide clear, updated guidance, and a centralized forms and document library was implemented to improve accessibility for staff. The Department also expanded employee benefits communication through an updated Benefits Guide and hosted a Health Fair in collaboration with benefit providers and local partners to promote employee wellness.

Additional enhancements included the introduction of long-term care benefits and continued efforts to improve employee engagement and access to resources. The Department also worked closely with other departments to manage workforce costs, contributing to a reduction in overtime expenditures year over year.

Key performance indicators demonstrate strong organizational stability, with employee turnover consistently remaining below public sector benchmarks. These outcomes reflect the Department's effectiveness in recruitment, retention, and workforce management.

The Department also continues to navigate broader workforce challenges, including increased instances of candidates failing to attend or complete the recruitment process, a trend impacting both public and private sector hiring efforts.

FY2027 Budget Overview

The FY2027 proposed budget for the Human Resources Department includes targeted adjustments to align resources with utilization and organizational needs. A reduction in gym membership reimbursement reflects low participation levels, while funding is requested for a comprehensive compensation study to ensure the Town remains competitive in the labor market. Compensation studies are conducted every three to five years and support the Town Council's direction to maintain salaries at or above market levels.

Additional budget considerations include professional development and training opportunities, such as attendance at industry conferences, and updated projections for employee health-related costs based on historical trends and anticipated staffing changes. Overall, the budget reflects a balanced approach that prioritizes workforce investment while maintaining fiscal responsibility.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 140 - HR/PERSONNEL							
51 - SALARY & WAGES	$ 122,793	$ 127,418	$ 84,721	$ 130,340	$ 193,250	$ 62,910	48.27
52 - FRINGE BENEFITS	$ 58,380	$ 56,646	$ 50,075	$ 83,324	$ 83,981	$ 657	0.79
53 - CONTRACTED SERVICES	$ 87,662	$ 132,654	$ 40,144	$ 71,985	$ 68,320	$ (3,665)	-5.09
54 - SUPPLIES & MATERIALS	$ 2,281	$ 1,423	$ 241	$ -	$ 250	$ 250	0.00
55 - OTHER EXPENDITURES	$ 8,950	$ 11,203	$ 11,061	$ 31,554	$ 27,867	$ (3,687)	-11.68
56 - CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ 60,000	$ 60,000	0.00
Department Total	**$ 280,067**	**$ 329,344**	**$ 186,243**	**$ 317,203**	**$ 433,668**	**$ 116,465**	**36.72**

FY2027 Priorities

In FY2027, the Human Resources Department will focus on strengthening workforce effectiveness, managing benefit costs, and enhancing organizational processes. Key priorities include:

- Educating employees and leadership on informed healthcare utilization to help manage long-term benefit costs
- Developing and implementing a formal performance evaluation program to strengthen accountability and employee development
- Expanding HR's role in supporting recruitment processes, including partnership with the Police Department to improve efficiency and allow sworn personnel to focus on core responsibilities
- Continuing to enhance HR systems, policies, and employee resources to improve service delivery and organizational effectiveness

Through these initiatives, the Human Resources Department will continue to support a strong, capable workforce and ensure the Town remains well-positioned to deliver high-quality services to the community.

Human Resources Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 140 - HR/PERSONNEL								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-140-001-5110	REGULAR FT CIVILIAN SALARY	122,385.24	127,418.43	84,721.05	130,340.00	136,250.00	5,910.00	4.53%
01-140-001-5160	BONUSES	407.47	0.00	0.00	0.00	0.00	0.00	0.00%
01-140-001-5172	LEAVE SELL BACK - ANNUAL	0.00	0.00	0.00	0.00	57,000.00	57,000.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**122,792.71**	**127,418.43**	**84,721.05**	**130,340.00**	**193,250.00**	**62,910.00**	**48.27%**
Category: 52 - FRINGE BENEFITS								
01-140-001-5205	DENTAL	424.64	458.88	302.88	460.00	510.00	50.00	10.87%
01-140-001-5215	HEALTH INSURANCE	9,186.99	11,648.42	12,449.55	9,470.00	10,270.00	800.00	8.45%
01-140-001-5220	LIFE INSURANCE W/H	895.86	976.80	553.28	850.00	1,580.00	730.00	85.88%
01-140-001-5230	WORKERS' COMPENSATION	204.00	233.80	190.12	240.00	170.00	-70.00	-29.17%
01-140-001-5245	MSRPS PENSION	13,365.64	14,648.89	16,852.00	17,309.00	18,421.00	1,112.00	6.42%
01-140-001-5260	F I C A / MEDICARE	9,315.05	9,617.10	6,414.22	9,980.00	10,430.00	450.00	4.51%
01-140-001-5270	EMPLOYEE - DRUG TESTING	1,091.20	1,543.00	1,120.00	840.00	1,400.00	560.00	66.67%
01-140-001-5280	EMPLOYEE - HEALTH EXAMS	3,430.00	10,054.00	9,735.00	12,675.00	9,700.00	-2,975.00	-23.47%
01-140-001-5285	TUITION REIMBURSEMENT	20,466.67	7,465.41	2,458.33	31,500.00	31,500.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**58,380.05**	**56,646.30**	**50,075.38**	**83,324.00**	**83,981.00**	**657.00**	**0.79%**
Category: 53 - CONTRACTED SERVICES								
01-140-001-5300	ADS & NOTICES	0.00	50.00	0.00	500.00	500.00	0.00	0.00%
01-140-001-5325	LICENSES/USER FEES	2,762.75	4,045.90	962.87	1,465.00	800.00	-665.00	-45.39%
01-140-001-5351	PROF SVCS-ATTORNEY	750.00	14,394.56	725.00	5,000.00	5,000.00	0.00	0.00%
01-140-001-5359	OTHER PROFESSIONAL SERVICE	84,149.72	114,163.82	38,456.44	65,020.00	62,020.00	-3,000.00	-4.61%
	Total Category: 53 - CONTRACTED SERVICES:	**87,662.47**	**132,654.28**	**40,144.31**	**71,985.00**	**68,320.00**	**-3,665.00**	**-5.09%**
Category: 54 - SUPPLIES & MATERIALS								
01-140-001-5499	SUPPLIES - OTHER	2,281.30	1,422.64	240.62	0.00	250.00	250.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**2,281.30**	**1,422.64**	**240.62**	**0.00**	**250.00**	**250.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-140-001-5510	DUES/MEMBERSHIPS	0.00	1,209.00	714.00	18,974.00	10,998.00	-7,976.00	-42.04%
01-140-001-5525	HOSPITALITY/REFRESHMENTS/	4,862.99	6,630.20	10,045.93	10,000.00	10,725.00	725.00	7.25%
01-140-001-5570	INCIDENTALS-PARKING, TOLLS,	197.00	0.00	0.00	0.00	75.00	75.00	0.00%
01-140-001-5571	LODGING	981.00	846.14	352.98	1,100.00	1,800.00	700.00	63.64%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-140-001-5572	MEALS	184.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-140-001-5573	MILEAGE-LOCAL	208.29	0.00	0.00	250.00	224.00	-26.00	-10.40%
01-140-001-5574	REGISTRATION	2,069.00	2,517.24	-51.49	1,230.00	3,545.00	2,315.00	188.21%
01-140-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	447.95	0.00	0.00	0.00	500.00	500.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**8,950.23**	**11,202.58**	**11,061.42**	**31,554.00**	**27,867.00**	**-3,687.00**	**-11.68%**
	Total Activity: 001 - General Operations:	**280,066.76**	**329,344.23**	**186,242.78**	**317,203.00**	**373,668.00**	**56,465.00**	**17.80%**
	Total Department: 140 - HR/PERSONNEL:	**280,066.76**	**329,344.23**	**186,242.78**	**317,203.00**	**373,668.00**	**56,465.00**	**17.80%**
	Report Total:	**280,066.76**	**329,344.23**	**186,242.78**	**317,203.00**	**373,668.00**	**56,465.00**	**17.80%**

Planning Department

Department Overview

The Planning Department plays a central role in guiding the Town's growth and development to ensure La Plata remains a vibrant, safe, and welcoming community. The Department is responsible for land use planning, zoning administration, and implementation of the Town's Comprehensive Plan, ensuring that development aligns with the community's long-term vision while preserving the Town's natural, historic, and cultural resources.

Through collaboration with residents, businesses, developers, and regional partners, the Department supports thoughtful, sustainable growth while providing reliable and responsive customer service. Core functions include development review, historic preservation, infrastructure coordination, and long-range planning to ensure the Town's capacity can support future growth.

The Planning Department directly advances the Town's strategic priorities. It supports Good Governance through consistent application of planning policies and transparent decision-making, Economic Prosperity by facilitating responsible development and investment, and Community Identity by preserving the Town's unique character. The Department also contributes to Operational Excellence through efficient development review processes and coordination across multiple boards and commissions, and to Public Service Readiness by ensuring infrastructure and planning efforts are aligned with future community needs.

FY2026 Performance Highlights

In FY2026, the Planning Department achieved several significant milestones that supported both growth and preservation within the Town. The Planning Commission approved major development projects, including large residential subdivisions that will contribute to the Town's future housing capacity. The Department also advanced key policy initiatives, including drafting the Adequate Public Facilities Ordinance (APFO), which will strengthen the Town's ability to manage growth responsibly.

Additional accomplishments included approval of major community assets such as the new Charles County Library, development of a five-year Historic Preservation Work Plan, and multiple Design Review Board approvals for new construction and redevelopment projects. These efforts ensured that development aligns with the Town's Comprehensive Plan and maintains high standards for design and community character.

Despite staffing vacancies during much of the year, the Department maintained service levels and is now fully staffed. To manage continued high development activity and support multiple boards and commissions, the Department strategically utilized contracted professional services for plan review, traffic engineering, and large project support, ensuring timely and high-quality outcomes.

FY2027 Budget Overview

The FY2027 proposed budget for the Planning Department is $1,227,196, representing an increase of $306,232 (33.25%) over FY2026. This increase reflects both ongoing operational needs and targeted investments in planning, infrastructure analysis, and community development initiatives.

Key capital and program investments include:

- **Land-Use Fiscal Analysis** to evaluate the long-term financial impacts of development patterns and support data-driven policy decisions
- **Neighborhood Traffic Calming Program** to address speeding and improve safety through design and installation of traffic calming measures
- **Southwest Access Management and Safety Improvements** to enhance traffic operations and safety along the US 301 corridor in coordination with state partners

Additional funding supports economic development and preservation initiatives, including the Tourism Zone small business incentive program, the Legacy Business Program, and Historic Preservation Commission initiatives such as an oral history program and Maryland 250 programming.

These investments align with the Town's strategic goals and are largely supported through a combination of grants and fund balance, with minimal anticipated impact on the operating budget.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 150 - PLANNING-ZONING							
51 - SALARY & WAGES	$ 213,260	$ 157,789	$ 169,171	$ 328,307	$ 354,173	$ 25,866	7.88
52 - FRINGE BENEFITS	$ 60,923	$ 57,875	$ 57,293	$ 144,323	$ 121,761	$ (22,562)	-15.63
53 - CONTRACTED SERVICES	$ 145,560	$ 188,408	$ 187,869	$ 245,733	$ 321,941	$ 76,208	31.01
54 - SUPPLIES & MATERIALS	$ 1,930	$ 991	$ 1,086	$ 3,500	$ 2,500	$ (1,000)	-28.57
55 - OTHER EXPENDITURES	$ 3,946	$ 2,840	$ 623	$ 14,101	$ 36,821	$ 22,720	161.12
56 - CAPITAL OUTLAY	$ -	$ 398	$ 19,616	$ 185,000	$ 390,000	$ 205,000	110.81
Department Total	**$ 425,619**	**$ 408,301**	**$ 435,658**	**$ 920,964**	**$ 1,227,196**	**$ 306,232**	**33.25**

FY2027 Priorities

In FY2027, the Planning Department will focus on advancing key planning initiatives and improving service delivery. Priorities include:

- Continuing implementation of the Historic Preservation Work Plan to strengthen preservation efforts and support economic development
- Advancing long-range planning and policy initiatives, including analysis of land use and infrastructure capacity
- Enhancing development review processes to improve efficiency and responsiveness
- Supporting safe and sustainable growth through transportation and infrastructure planning initiatives

- Leveraging partnerships and external funding opportunities to support Town projects

Through these efforts, the Planning Department will continue to guide responsible growth, preserve community character, and support a strong and sustainable future for the Town of La Plata.

Planning & Zoning Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 150 - PLANNING-ZONING								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-150-001-5100	SALARY - PT	0.00	0.00	11,391.30	0.00	0.00	0.00	0.00%
01-150-001-5102	SALARY - OT @ 1.0	296.98	559.02	176.09	0.00	0.00	0.00	0.00%
01-150-001-5103	SALARY - OT @ 1.5	2,134.67	1,023.37	384.64	1,000.00	1,080.00	80.00	8.00%
01-150-001-5110	REGULAR FT CIVILIAN SALARY	207,434.68	153,806.30	154,818.89	324,307.00	350,093.00	25,786.00	7.95%
01-150-001-5150	STIPENDS	3,000.00	2,400.00	2,400.00	3,000.00	3,000.00	0.00	0.00%
01-150-001-5160	BONUSES	393.28	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**213,259.61**	**157,788.69**	**169,170.92**	**328,307.00**	**354,173.00**	**25,866.00**	**7.88%**
Category: 52 - FRINGE BENEFITS								
01-150-001-5205	DENTAL	1,053.62	808.79	719.34	1,610.00	2,040.00	430.00	26.71%
01-150-001-5215	HEALTH INSURANCE	20,370.88	19,171.96	15,854.80	73,670.00	41,080.00	-32,590.00	-44.24%
01-150-001-5220	LIFE INSURANCE W/H	1,588.64	1,207.47	1,501.84	3,360.00	4,060.00	700.00	20.83%
01-150-001-5230	WORKERS' COMPENSATION	469.00	583.52	476.29	610.00	440.00	-170.00	-27.87%
01-150-001-5245	MSRPS PENSION	21,603.54	24,473.14	26,123.00	40,243.00	47,331.00	7,088.00	17.61%
01-150-001-5260	F I C A / MEDICARE	15,836.86	11,630.13	12,617.95	24,830.00	26,810.00	1,980.00	7.97%
	Total Category: 52 - FRINGE BENEFITS:	**60,922.54**	**57,875.01**	**57,293.22**	**144,323.00**	**121,761.00**	**-22,562.00**	**-15.63%**
Category: 53 - CONTRACTED SERVICES								
01-150-001-5300	ADS & NOTICES	132.00	0.00	313.50	0.00	1,100.00	1,100.00	0.00%
01-150-001-5316	INSURANCE - VEHICLE	723.07	726.30	0.00	748.00	0.00	-748.00	-100.00%
01-150-001-5325	LICENSES/USER FEES	20,313.96	5,278.13	10,447.68	19,725.00	23,153.00	3,428.00	17.38%
01-150-001-5340	POSTAGE / DELIVERY-GEN	348.00	150.00	141.00	500.00	500.00	0.00	0.00%
01-150-001-5345	PRINTING / REPRODUCTION SE	0.00	91.77	80.34	0.00	0.00	0.00	0.00%
01-150-001-5350	PROF SVCS-ARCH/ENG/PLANNI	0.00	29,673.48	104,088.33	3,000.00	255,428.00	252,428.00	8,414.27%
01-150-001-5351	PROF SVCS-ATTORNEY	9,100.00	5,100.00	4,150.00	5,000.00	5,000.00	0.00	0.00%
01-150-001-5356	PROF SVCS-IT SUPPORT	27,169.73	15,073.69	8,361.06	23,400.00	23,400.00	0.00	0.00%
01-150-001-5359	OTHER PROFESSIONAL SERVICE	77,945.51	88,202.39	48,289.68	90,000.00	0.00	-90,000.00	-100.00%
01-150-001-5382	TELEPHONE-WIRELESS-DATA/V	0.00	136.84	355.85	0.00	0.00	0.00	0.00%
01-150-001-5383	TELEPHONE-WIRELESS-VOICE	445.50	499.95	452.79	360.00	360.00	0.00	0.00%
01-150-001-5399	OTHER CONTRACTED SERVICES	2,625.00	42,058.69	10,180.00	5,000.00	5,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**138,802.77**	**186,991.24**	**186,860.23**	**147,733.00**	**313,941.00**	**166,208.00**	**112.51%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 54 - SUPPLIES & MATERIALS								
01-150-001-5410	FUEL - GAS/DIESEL/OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-150-001-5420	OFFICE SUPPLIES	1,322.69	324.33	400.53	2,000.00	1,000.00	-1,000.00	-50.00%
01-150-001-5445	UNIFORMS/SHOES/BOOTS	0.00	0.00	15.85	0.00	0.00	0.00	0.00%
01-150-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	442.44	658.27	500.00	500.00	0.00	0.00%
01-150-001-5499	SUPPLIES - OTHER	607.78	224.49	11.19	1,000.00	1,000.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**1,930.47**	**991.26**	**1,085.84**	**3,500.00**	**2,500.00**	**-1,000.00**	**-28.57%**
Category: 55 - OTHER EXPENDITURES								
01-150-001-5510	DUES/MEMBERSHIPS	919.74	654.79	101.00	2,100.00	2,100.00	0.00	0.00%
01-150-001-5525	HOSPITALITY/REFRESHMENTS/	97.62	0.00	202.41	300.00	400.00	100.00	33.33%
01-150-001-5560	REFERENCE MATERIALS-BOOKS	90.80	1,609.93	0.00	2,000.00	2,000.00	0.00	0.00%
01-150-001-5570	INCIDENTIALS-PARKING, TOLLS	26.00	0.00	0.00	45.00	45.00	0.00	0.00%
01-150-001-5571	LODGING	737.00	575.08	0.00	2,583.00	2,583.00	0.00	0.00%
01-150-001-5572	MEALS	175.00	0.00	0.00	675.00	675.00	0.00	0.00%
01-150-001-5573	MILEAGE-LOCAL	220.97	0.00	0.00	298.00	298.00	0.00	0.00%
01-150-001-5574	REGISTRATION	1,679.11	0.00	25.00	3,700.00	3,700.00	0.00	0.00%
01-150-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	0.00	0.00	0.00	1,400.00	1,400.00	0.00	0.00%
01-150-001-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**3,946.24**	**2,839.80**	**328.41**	**14,101.00**	**14,201.00**	**100.00**	**0.71%**
	Total Activity: 001 - General Operations:	**418,861.63**	**406,486.00**	**414,738.62**	**637,964.00**	**806,576.00**	**168,612.00**	**26.43%**
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
01-150-005-5356	PROF SVCS-IT SUPPORT	6,756.96	1,417.23	1,009.02	8,000.00	8,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**6,756.96**	**1,417.23**	**1,009.02**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
	Total Activity: 005 - GIS:	**6,756.96**	**1,417.23**	**1,009.02**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
Activity: 050 - La Plata Tourism Zone								
Category: 55 - OTHER EXPENDITURES								
01-150-050-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	0.00	9,000.00	9,000.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**0.00**	**0.00**	**0.00**	**9,000.00**	**9,000.00**	**0.00%**
	Total Activity: 050 - La Plata Tourism Zone:	**0.00**	**0.00**	**0.00**	**0.00**	**9,000.00**	**9,000.00**	**0.00%**
Activity: 051 - Legacy Business Program								
Category: 55 - OTHER EXPENDITURES								
01-150-051-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	0.00	13,245.00	13,245.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**0.00**	**0.00**	**0.00**	**13,245.00**	**13,245.00**	**0.00%**
	Total Activity: 051 - Legacy Business Program:	**0.00**	**0.00**	**0.00**	**0.00**	**13,245.00**	**13,245.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 078 - Comprehensive Plan								
Category: 53 - CONTRACTED SERVICES								
01-150-078-5399	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	90,000.00	0.00	-90,000.00	-100.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**0.00**	**0.00**	**90,000.00**	**0.00**	**-90,000.00**	**-100.00%**
Total Activity: 078 - Comprehensive Plan:		**0.00**	**0.00**	**0.00**	**90,000.00**	**0.00**	**-90,000.00**	**-100.00%**
Activity: 080 - Vision Plan								
Category: 55 - OTHER EXPENDITURES								
01-150-080-5520	GRANTS/DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 080 - Vision Plan:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 440 - MAIN STREET MARYLAND PROGRAM								
Category: 55 - OTHER EXPENDITURES								
01-150-440-5599	MISCELLANEOUS OTHER	0.00	0.00	295.00	0.00	375.00	375.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**295.00**	**0.00**	**375.00**	**375.00**	**0.00%**
Total Activity: 440 - MAIN STREET MARYLAND PROGRAM:		**0.00**	**0.00**	**295.00**	**0.00**	**375.00**	**375.00**	**0.00%**
Total Department: 150 - PLANNING-ZONING:		**425,618.59**	**407,903.23**	**416,042.64**	**735,964.00**	**837,196.00**	**101,232.00**	**13.76%**
Report Total:		**425,618.59**	**407,903.23**	**416,042.64**	**735,964.00**	**837,196.00**	**101,232.00**	**13.76%**

Administration Department

Department Overview

The Administration Department provides executive leadership and organizational oversight, consisting of the Town Manager and Assistant Town Manager ensuring policies established by the Town Council are implemented. The Department ensures compliance with applicable laws and regulations while advancing strategic initiatives and maintaining effective governance practices. Core responsibilities include coordination of Town Attorney services, management of professional memberships, and facilitation of leadership development.

The Department plays a critical role in ensuring effective governance, efficient municipal operations, and responsive public service. It coordinates the implementation of policy directives from elected officials, translating strategic goals into actionable programs and services that benefit the community. The Department also serves as a central point for addressing constituent concerns, facilitating communication between residents, Town staff, and elected officials to enhance responsiveness, transparency, and public trust.

In addition, the Administration Department oversees coordination across all departments, helping to resolve cross-functional challenges and ensure organizational alignment. It integrates input from citizen boards, commissions, and other stakeholders into policy development and service improvements, strengthening community engagement and informed decision-making.

Through these efforts, the Department advances the Town's strategic priorities of Good Governance and Operational Excellence by promoting accountability, coordination, and continuous improvement across the organization.

FY2027 Budget Overview

The FY2027 proposed budget for the Administration Department remains fiscally neutral, maintaining current service levels without expansion. This approach reflects a commitment to disciplined financial stewardship while ensuring continuity in executive leadership, strategic oversight, and organizational management.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 160 - ADMINISTRATION							
51 - SALARY & WAGES	$ 345,088	$ 338,766	$ 325,033	$ 457,954	$ 359,258	$ (98,696)	-21.55
52 - FRINGE BENEFITS	$ 119,749	$ 104,883	$ 109,009	$ 139,616	$ 137,821	$ (1,795)	-1.29
53 - CONTRACTED SERVICES	$ 160,033	$ 123,541	$ 62,969	$ 167,013	$ 167,921	$ 908	0.54
54 - SUPPLIES & MATERIALS	$ 412	$ 748	$ 602	$ 2,200	$ 1,200	$ (1,000)	-45.45
55 - OTHER EXPENDITURES	$ 1,291,885	$ 985,258	$ 974,777	$ 990,498	$ 990,354	$ (144)	-0.01
56 - CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00
59 - OTHER FINANCING USES	$ 1,136,290	$ 226,219	$ 226,209	$ 227,245	$ 231,199	$ 3,954	1.74
Department Total	**$ 3,053,457**	**$ 1,779,414**	**$ 1,698,600**	**$ 1,984,526**	**$ 1,887,753**	**$ (96,773)**	**-4.88**

FY2027 Priorities

In FY2027, the Administration Department will continue to focus on:

- Supporting Town Council policy implementation and strategic initiatives
- Strengthening organizational leadership and professional development
- Ensuring compliance with legal and regulatory requirements
- Maintaining effective coordination across all departments

Administration Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 160 - ADMINISTRATION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-160-001-5110	REGULAR FT CIVILIAN SALARY	344,142.85	338,765.69	225,033.06	346,954.00	359,258.00	12,304.00	3.55%
01-160-001-5160	BONUSES	945.26	0.00	100,000.00	111,000.00	0.00	-111,000.00	-100.00%
	Total Category: 51 - SALARY & WAGES:	**345,088.11**	**338,765.69**	**325,033.06**	**457,954.00**	**359,258.00**	**-98,696.00**	**-21.55%**
Category: 52 - FRINGE BENEFITS								
01-160-001-5205	DENTAL	849.28	535.36	605.76	920.00	1,020.00	100.00	10.87%
01-160-001-5215	HEALTH INSURANCE	46,820.68	30,853.32	29,653.76	55,360.00	46,600.00	-8,760.00	-15.82%
01-160-001-5220	LIFE INSURANCE W/H	1,804.70	1,020.93	1,323.16	870.00	4,160.00	3,290.00	378.16%
01-160-001-5230	WORKERS' COMPENSATION	566.00	633.92	499.32	640.00	440.00	-200.00	-31.25%
01-160-001-5240	ICMA	8,782.42	1,452.38	6,300.41	9,201.00	9,540.00	339.00	3.68%
01-160-001-5245	MSRPS PENSION	36,473.27	39,666.19	45,117.00	46,075.00	48,571.00	2,496.00	5.42%
01-160-001-5260	F I C A / MEDICARE	24,452.69	25,720.81	25,509.29	26,550.00	27,490.00	940.00	3.54%
01-160-001-5299	OTHER FRINGE BENEFITS	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**119,749.04**	**104,882.91**	**109,008.70**	**139,616.00**	**137,821.00**	**-1,795.00**	**-1.29%**
Category: 53 - CONTRACTED SERVICES								
01-160-001-5300	ADS & NOTICES	0.00	815.00	57.75	0.00	0.00	0.00	0.00%
01-160-001-5311	INSURANCE - CRIME	0.00	0.00	0.00	2,000.00	1,000.00	-1,000.00	-50.00%
01-160-001-5325	LICENSES/USER FEES	7,409.10	514.48	0.00	0.00	0.00	0.00	0.00%
01-160-001-5333	M&R-VEHICLES	0.00	164.34	0.00	0.00	0.00	0.00	0.00%
01-160-001-5351	PROF SVCS-ATTORNEY	101,450.00	71,543.75	34,825.00	80,000.00	80,000.00	0.00	0.00%
01-160-001-5359	OTHER PROFESSIONAL SERVICE	0.00	0.00	3,875.00	0.00	0.00	0.00	0.00%
01-160-001-5383	TELEPHONE-WIRELESS-VOICE	709.50	670.97	792.25	960.00	960.00	0.00	0.00%
01-160-001-5399	OTHER CONTRACTED SERVICES	29.00	86.40	109.36	100.00	100.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**109,597.60**	**73,794.94**	**39,659.36**	**83,060.00**	**82,060.00**	**-1,000.00**	**-1.20%**
Category: 54 - SUPPLIES & MATERIALS								
01-160-001-5410	FUEL - GAS/DIESEL/OTHER	269.10	173.57	78.76	600.00	600.00	0.00	0.00%
01-160-001-5420	OFFICE SUPPLIES	107.63	167.32	376.36	200.00	200.00	0.00	0.00%
01-160-001-5454	SM CAP - COMPUTER HARDWA	0.00	0.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
01-160-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	0.00	0.00	200.00	200.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-160-001-5499	SUPPLIES - OTHER	35.36	407.04	147.32	200.00	200.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**412.09**	**747.93**	**602.44**	**2,200.00**	**1,200.00**	**-1,000.00**	**-45.45%**
Category: 55 - OTHER EXPENDITURES								
01-160-001-5500	BAD DEBT EXPENSE	0.00	2.99	0.00	0.00	0.00	0.00	0.00%
01-160-001-5510	DUES/MEMBERSHIPS	1,780.00	303.05	1,532.68	3,600.00	3,600.00	0.00	0.00%
01-160-001-5525	HOSPITALITY/REFRESHMENTS/	6,538.94	7,080.28	856.53	1,500.00	1,500.00	0.00	0.00%
01-160-001-5560	REFERENCE MATERIALS-BOOKS	218.40	172.61	216.70	1,000.00	1,000.00	0.00	0.00%
01-160-001-5570	INCIDENTALS-PARKING, TOLLS,	82.35	0.00	0.00	120.00	120.00	0.00	0.00%
01-160-001-5571	LODGING	2,615.96	2,916.79	29.62	4,525.00	4,525.00	0.00	0.00%
01-160-001-5572	MEALS	442.00	0.00	94.00	1,754.00	1,754.00	0.00	0.00%
01-160-001-5573	MILEAGE-LOCAL	638.51	0.00	303.80	830.00	830.00	0.00	0.00%
01-160-001-5574	REGISTRATION	2,070.00	1,937.01	125.00	3,350.00	3,350.00	0.00	0.00%
01-160-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	0.00	1,226.16	0.00	1,200.00	1,200.00	0.00	0.00%
01-160-001-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**14,386.16**	**13,638.89**	**3,158.33**	**18,879.00**	**18,879.00**	**0.00**	**0.00%**
Total Activity: 001 - General Operations:		**589,233.00**	**531,830.36**	**477,461.89**	**701,709.00**	**599,218.00**	**-102,491.00**	**-14.61%**
Activity: 015 - Heritage Green Special Tax District								
Category: 53 - CONTRACTED SERVICES								
01-160-015-5399	HGSTD ADMIN EXPENSES	50,435.00	49,746.25	23,310.00	83,953.00	85,861.00	1,908.00	2.27%
Total Category: 53 - CONTRACTED SERVICES:		**50,435.00**	**49,746.25**	**23,310.00**	**83,953.00**	**85,861.00**	**1,908.00**	**2.27%**
Category: 55 - OTHER EXPENDITURES								
01-160-015-5505	BOND ISSUANCE COST / FEES	1,093,970.60	0.00	0.00	0.00	0.00	0.00	0.00%
01-160-015-5538	INTEREST- BONDS	183,528.00	971,618.76	971,618.76	971,619.00	971,475.00	-144.00	-0.01%
Total Category: 55 - OTHER EXPENDITURES:		**1,277,498.60**	**971,618.76**	**971,618.76**	**971,619.00**	**971,475.00**	**-144.00**	**-0.01%**
Category: 59 - OTHER FINANCING USES								
01-160-015-5909	HGSTD LOAN PRINCIPAL	909,045.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
01-160-015-5982	TRFR TO SWR-HGSTD ARRA LN	227,245.09	226,219.00	226,209.00	227,245.00	226,199.00	-1,046.00	-0.46%
Total Category: 59 - OTHER FINANCING USES:		**1,136,290.09**	**226,219.00**	**226,209.00**	**227,245.00**	**231,199.00**	**3,954.00**	**1.74%**
Total Activity: 015 - Heritage Green Special Tax District:		**2,464,223.69**	**1,247,584.01**	**1,221,137.76**	**1,282,817.00**	**1,288,535.00**	**5,718.00**	**0.45%**
Total Department: 160 - ADMINISTRATION:		**3,053,456.69**	**1,779,414.37**	**1,698,599.65**	**1,984,526.00**	**1,887,753.00**	**-96,773.00**	**-4.88%**
Report Total:		**3,053,456.69**	**1,779,414.37**	**1,698,599.65**	**1,984,526.00**	**1,887,753.00**	**-96,773.00**	**-4.88%**

Information Technology Department

Department Overview

The Information Technology (IT) Department provides secure, reliable, and innovative technology solutions that support municipal operations and safeguard Town information. Core services include network and infrastructure management, cybersecurity, IT applications, end-user support, system integrations, and lifecycle management of hardware and software.

Following the establishment of a formal IT position, the Department has made significant progress in modernizing the Town's technology environment. Key efforts included server consolidation and cloud migration initiatives to improve system performance, scalability, and security.

The IT Department is critical to advancing Operational Excellence by improving efficiency through technology and automation, while also supporting Good Governance through data security, system reliability, and business continuity.

FY2027 Budget Overview

The FY2027 budget reflects a data-driven and professional approach to IT management, remaining closely aligned with prior year funding levels. The budget strategically supports contracted services, infrastructure needs, cybersecurity, and ongoing lifecycle replacement of technology assets.

This balanced approach ensures continued modernization while maintaining fiscal responsibility and operational stability.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 162 - INFORMATION TECHNOLOGY							
51 - SALARY & WAGES	$ -	$ 37,228	$ 22,166	$ 65,672	$ 73,072	$ 7,400	11.27
52 - FRINGE BENEFITS	$ -	$ 14,017	$ 1,788	$ 32,761	$ 16,419	$ (16,342)	-49.88
53 - CONTRACTED SERVICES	$ 218,027	$ 268,737	$ 189,063	$ 230,262	$ 281,016	$ 50,754	22.04
54 - SUPPLIES & MATERIALS	$ 304	$ 14,706	$ 10,778	$ 17,200	$ 115,200	$ 98,000	569.77
56 - CAPITAL OUTLAY	$ 10,781	$ -	$ 22,824	$ -	$ 130,000	$ 130,000	0.00
Department Total	**$ 229,111**	**$ 334,689**	**$ 246,619**	**$ 345,895**	**$ 615,707**	**$ 269,812**	**78.00**

FY2027 Priorities

In FY2027, the IT Department will focus on:

- Strengthening cybersecurity and protecting Town data
- Continuing infrastructure modernization and cloud adoption
- Supporting system integrations and IT applications
- Enhancing end-user support and service delivery
- Maintaining a sustainable lifecycle replacement program

Information Technology Operating Budget
Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 162 - INFORMATION TECHNOLOGY								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-162-001-5102	SALARY - OT @ 1.0	0.00	722.58	92.54	0.00	0.00	0.00	0.00%
01-162-001-5103	SALARY - OT @ 1.5	0.00	789.84	537.55	0.00	0.00	0.00	0.00%
01-162-001-5110	REGULAR FT CIVILIAN SALARY	0.00	35,715.29	21,536.00	65,672.00	73,072.00	7,400.00	11.27%
	Total Category: 51 - SALARY & WAGES:	**0.00**	**37,227.71**	**22,166.09**	**65,672.00**	**73,072.00**	**7,400.00**	**11.27%**
Category: 52 - FRINGE BENEFITS								
01-162-001-5205	DENTAL	0.00	248.56	0.00	460.00	0.00	-460.00	-100.00%
01-162-001-5215	HEALTH INSURANCE	0.00	10,711.04	0.00	17,670.00	0.00	-17,670.00	-100.00%
01-162-001-5220	LIFE INSURANCE W/H	0.00	253.46	0.00	760.00	850.00	90.00	11.84%
01-162-001-5230	WORKERS' COMPENSATION	0.00	83.00	92.06	120.00	90.00	-30.00	-25.00%
01-162-001-5245	MSRPS PENSION	0.00	0.00	0.00	8,721.00	9,879.00	1,158.00	13.28%
01-162-001-5260	F I C A / MEDICARE	0.00	2,721.29	1,695.71	5,030.00	5,600.00	570.00	11.33%
	Total Category: 52 - FRINGE BENEFITS:	**0.00**	**14,017.35**	**1,787.77**	**32,761.00**	**16,419.00**	**-16,342.00**	**-49.88%**
Category: 53 - CONTRACTED SERVICES								
01-162-001-5325	LICENSES/USER FEES	78,045.04	130,477.84	90,631.56	93,045.00	130,000.00	36,955.00	39.72%
01-162-001-5356	PROF SVCS-IT SUPPORT	98,446.87	130,830.62	93,315.45	122,617.00	135,000.00	12,383.00	10.10%
01-162-001-5383	TELEPHONE-WIRELESS-VOICE	0.00	167.39	331.12	0.00	516.00	516.00	0.00%
01-162-001-5399	OTHER CONTRACTED SERVICES	23,650.07	5,781.30	4,785.00	6,600.00	7,500.00	900.00	13.64%
	Total Category: 53 - CONTRACTED SERVICES:	**200,141.98**	**267,257.15**	**189,063.13**	**222,262.00**	**273,016.00**	**50,754.00**	**22.84%**
Category: 54 - SUPPLIES & MATERIALS								
01-162-001-5451	SM CAP - A/V EQUIPMENT	0.00	0.00	0.00	2,000.00	5,000.00	3,000.00	150.00%
01-162-001-5454	SM CAP - COMPUTER HARDWA	0.00	14,637.24	10,576.49	5,000.00	100,000.00	95,000.00	1,900.00%
01-162-001-5455	SM CAP - COMPUTER SOFTWA	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
01-162-001-5458	SM CAP - OTHER EQUIP	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
01-162-001-5499	SUPPLIES - OTHER	303.66	69.24	201.54	200.00	200.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**303.66**	**14,706.48**	**10,778.03**	**17,200.00**	**115,200.00**	**98,000.00**	**569.77%**
	Total Activity: 001 - General Operations:	**200,445.64**	**333,208.69**	**223,795.02**	**337,895.00**	**477,707.00**	**139,812.00**	**41.38%**
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
01-162-005-5325	LICENSES/USER FEES	7,384.99	1,480.00	0.00	8,000.00	8,000.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-162-005-5356	PROF SVCS-IT SUPPORT	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**17,884.99**	**1,480.00**	**0.00**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
Total Activity: 005 - GIS:		**17,884.99**	**1,480.00**	**0.00**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
Total Department: 162 - INFORMATION TECHNOLOGY:		**218,330.63**	**334,688.69**	**223,795.02**	**345,895.00**	**485,707.00**	**139,812.00**	**40.42%**
Report Total:		**218,330.63**	**334,688.69**	**223,795.02**	**345,895.00**	**485,707.00**	**139,812.00**	**40.42%**

General Services Department

Department Overview

The General Services function serves as the Town's central operational support hub, consolidating town-wide services to improve efficiency and reduce duplication across departments. Key responsibilities include public information services, management of the Town's telecommunications system, and production of official communications such as the Town Notes newsletter.

By centralizing these services, General Services supports Operational Excellence through streamlined communication, consistent messaging, and reliable infrastructure. The function also advances Good Governance by promoting transparency and keeping residents informed of Town activities, programs, and initiatives.

FY2027 Budget Overview

The FY2027 budget maintains current service levels with no significant changes. Continued funding supports reliable telecommunications, consistent public communication, and ongoing community outreach efforts.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 165 - GENERAL SERVICES							
52 - FRINGE BENEFITS	$ -	$ 10,531	$ 8,453	$ -	$ -	$ -	0.00
53 - CONTRACTED SERVICES	$ 143,317	$ 165,933	$ 94,164	$ 157,858	$ 172,080	$ 14,222	9.01
54 - SUPPLIES & MATERIALS	$ 3,562	$ 2,580	$ 1,090	$ 4,000	$ 4,000	$ -	0.00
55 - OTHER EXPENDITURES	$ -	$ 836	$ 38,775	$ -	$ -	$ -	0.00
56 - CAPITAL OUTLAY	$ 1,614,616	$ -	$ -	$ -	$ -	$ -	0.00
59 - OTHER FINANCING USES	$ -	$ 364,227	$ -	$ -	$ 1,959,818	$ 1,959,818	0.00
Department Total	**$ 1,761,495**	**$ 544,107**	**$ 142,482**	**$ 161,858**	**$ 2,135,898**	**$ 1,974,040**	**1219.61**

FY2027 Priorities

In FY2027, General Services will focus on:

- Maintaining consistent and transparent public communication
- Ensuring reliable and efficient telecommunications systems
- Supporting departments with centralized communication resources
- Enhancing community awareness and engagement through outreach efforts

General Services Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 165 - GENERAL SERVICES								
Activity: 001 - General Operations								
Category: 52 - FRINGE BENEFITS								
01-165-001-5265	UNEMPLOYMENT COMPENSAT	0.00	10,531.32	8,453.24	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**0.00**	**10,531.32**	**8,453.24**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-165-001-5310	INSURANCE - FLOOD	474.36	652.18	0.00	672.00	0.00	-672.00	-100.00%
01-165-001-5312	INSURANCE - LIABILITY	12,303.64	14,255.47	22,115.89	14,683.00	27,190.00	12,507.00	85.18%
01-165-001-5314	INSURANCE - PROPERTY	4,784.41	6,293.05	34.90	6,482.00	50.00	-6,432.00	-99.23%
01-165-001-5316	INSURANCE - VEHICLE	641.73	641.89	1,446.59	661.00	1,660.00	999.00	151.13%
01-165-001-5325	LICENSES/USER FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-165-001-5340	POSTAGE / DELIVERY	1,748.00	1,472.20	892.63	2,000.00	2,000.00	0.00	0.00%
01-165-001-5345	PRINTING / REPRODUCTION SE	726.58	615.01	0.00	1,200.00	1,200.00	0.00	0.00%
01-165-001-5360	RENTS	2,425.78	16,054.86	1,373.11	2,700.00	2,700.00	0.00	0.00%
01-165-001-5380	TELEPHONE-LOCAL SERVICE	32,776.00	34,673.38	23,830.35	35,760.00	35,760.00	0.00	0.00%
01-165-001-5383	TELEPHONE-WIRELESS-VOICE	50.10	0.64	0.63	0.00	0.00	0.00	0.00%
01-165-001-5399	OTHER CONTRACTED SERVICES	87,386.27	91,274.43	20,797.93	93,700.00	68,520.00	-25,180.00	-26.87%
	Total Category: 53 - CONTRACTED SERVICES:	**143,316.87**	**165,933.11**	**70,492.03**	**157,858.00**	**139,080.00**	**-18,778.00**	**-11.90%**
Category: 54 - SUPPLIES & MATERIALS								
01-165-001-5420	OFFICE SUPPLIES	1,910.22	1,671.68	323.22	1,000.00	1,000.00	0.00	0.00%
01-165-001-5499	SUPPLIES - OTHER	1,652.09	908.63	766.56	3,000.00	3,000.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**3,562.31**	**2,580.31**	**1,089.78**	**4,000.00**	**4,000.00**	**0.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-165-001-5540	LOSSES/CLAIMS/JUDGEMENTS	0.00	835.88	38,775.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**835.88**	**38,775.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 59 - OTHER FINANCING USES								
01-165-001-5971	Transfer to Capital	0.00	0.00	0.00	245,330.00	26,639.00	-218,691.00	-89.14%
	Total Category: 59 - OTHER FINANCING USES:	**0.00**	**0.00**	**0.00**	**245,330.00**	**26,639.00**	**-218,691.00**	**-89.14%**
	Total Activity: 001 - General Operations:	**146,879.18**	**179,880.62**	**118,810.05**	**407,188.00**	**169,719.00**	**-237,469.00**	**-58.32%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 455 - Newsletter								
Category: 53 - CONTRACTED SERVICES								
01-165-455-5340	POSTAGE / DELIVERY	0.00	0.00	10,453.73	0.00	8,000.00	8,000.00	0.00%
01-165-455-5345	PRINTING / REPRODUCTION SE	0.00	0.00	13,217.79	0.00	25,000.00	25,000.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**0.00**	**0.00**	**23,671.52**	**0.00**	**33,000.00**	**33,000.00**	**0.00%**
	Total Activity: 455 - Newsletter:	**0.00**	**0.00**	**23,671.52**	**0.00**	**33,000.00**	**33,000.00**	**0.00%**
	Total Department: 165 - GENERAL SERVICES:	**146,879.18**	**179,880.62**	**142,481.57**	**407,188.00**	**202,719.00**	**-204,469.00**	**-50.21%**
	Report Total:	**146,879.18**	**179,880.62**	**142,481.57**	**407,188.00**	**202,719.00**	**-204,469.00**	**-50.21%**

Community Promotion Department

Special Events:

Overview

The Special Events program enhances quality of life by fostering civic pride, community engagement, and cultural connection through inclusive, family-friendly events. Signature programs—including Celebrate La Plata, the Summer Concert Series, Fall Festival, Fourth of July Celebration, Veterans Day Parade, and holiday events. These serve as key community gathering opportunities and contribute to the Town's identity.

These events support Economic Prosperity by attracting visitors and supporting local businesses, while also advancing Public Service and Community Engagement through inclusive programming that brings residents together.

FY2027 Budget Overview

The FY2027 budget maintains all existing signature events while accounting for rising production costs and targeted program enhancements. Funding supports essential elements such as entertainment, safety coordination, logistics, and event promotion.

FY2027 Priorities

In FY2027, the program will focus on:

- Sustaining high-quality signature events
- Expanding entertainment and vendor participation
- Increasing community engagement and attendance
- Ensuring safe, well-coordinated event operations
- Supporting the local economy through event-driven activity

Farmers Market:

Overview

The La Plata Farmers Market program supports local economic development, community engagement, and regional tourism by providing a vibrant marketplace for farmers, artisans, and small businesses. The program promotes access to fresh, locally produced goods while fostering connections between producers, residents, and visitors.

The Farmers Market serves as an incubator for small and emerging businesses, offering opportunities to grow customer bases, test products, and establish a presence within the community. It also contributes to the Town's identity as a welcoming and vibrant destination, enhancing the downtown environment and supporting surrounding businesses.

This program directly advances the Town's strategic priorities of Economic Prosperity by supporting small business development and Community Identity by creating a dynamic gathering space that encourages social interaction and civic engagement.

FY2027 Budget Overview

The FY2027 budget for the Farmers Market is $16,673, representing an increase of $2,806 (20.24%) from FY2026. The increase reflects adjustments to staffing for on-site coordination as well as operational costs related to vehicle use, maintenance, and insurance.

This investment ensures the continued success and sustainability of the program while maintaining a high-quality experience for vendors and attendees.

FY2027 Priorities

In FY2027, the Farmers Market program will focus on:

- Supporting vendor growth and small business development
- Enhancing the customer experience and market operations
- Strengthening the Market's role as a regional destination
- Promoting community engagement and downtown activity

Beautification Commission / Keep La Plata Beautiful:

Overview

Beautification Commission/Keep La Plata Beautiful, enhances the Town's visual appeal, environmental stewardship, and community pride through initiatives focused on litter prevention, landscaping, and public space improvements. The Commission engages volunteers, community groups, and partners to support projects that improve the Town's appearance and promote sustainable practices.

These efforts contribute to a clean, attractive, and welcoming environment, reinforcing the Town's identity and quality of life for residents and visitors alike. The Commission also plays a role in educating the public on environmental responsibility and encouraging community participation in beautification efforts.

The program supports the Town's strategic priorities of Community Identity, Environmental Stewardship, and Public Engagement.

FY2027 Budget Overview

The FY2027 proposed budget for the Beautification Commission is $6,180, representing a decrease of $4,857 (44.01%) from FY2026. The reduction reflects the reallocation of remaining American Rescue Plan Act (ARPA) funds and a decrease in grant program funding.

The adjusted budget maintains core program activities while aligning funding with available resources and participation levels.

FY2027 Priorities

In FY2027, the Beautification Commission will focus on:

- Increasing volunteer participation and community engagement
- Expanding public awareness of beautification initiatives
- Supporting litter prevention and environmental programs
- Enhancing the visual character and sustainability of public spaces

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 420 - COMMUNITY PROMOTION							
51 - SALARY & WAGES	$ 115,676	$ 98,480	$ 59,162	$ 94,936	$ 99,720	$ 4,784	5.04
52 - FRINGE BENEFITS	$ 17,143	$ 22,709	$ 25,948	$ 43,597	$ 34,939	$ (8,658)	-19.86
53 - CONTRACTED SERVICES	$ 128,427	$ 125,517	$ 111,257	$ 149,636	$ 180,020	$ 30,384	20.31
54 - SUPPLIES & MATERIALS	$ 25,240	$ 41,233	$ 7,692	$ 40,520	$ 51,835	$ 11,315	27.92
55 - OTHER EXPENDITURES	$ 8,758	$ 17,809	$ 10,055	$ 28,875	$ 22,270	$ (6,605)	-22.87
56 - CAPITAL OUTLAY	$ 10,338	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 305,582**	**$ 305,747**	**$ 214,115**	**$ 357,564**	**$ 388,784**	**$ 31,220**	**8.73**

Community Promotion Operating Budget
Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 420 - COMMUNITY PROMOTION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-420-001-5100	SALARY - PT	4,231.25	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**4,231.25**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-420-001-5220	LIFE INSURANCE	4.60	0.00	0.00	0.00	0.00	0.00	0.00%
01-420-001-5260	F I C A / MEDICARE	323.65	21.11	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**328.25**	**21.11**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-420-001-5399	OTHER CONTRACTED SERVICES	0.00	0.00	14,355.23	0.00	17,000.00	17,000.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**0.00**	**0.00**	**14,355.23**	**0.00**	**17,000.00**	**17,000.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-420-001-5499	SUPPLIES - OTHER	0.00	0.00	89.95	0.00	1,500.00	1,500.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**0.00**	**0.00**	**89.95**	**0.00**	**1,500.00**	**1,500.00**	**0.00%**
	Total Activity: 001 - General Operations:	**4,559.50**	**21.11**	**14,445.18**	**0.00**	**18,500.00**	**18,500.00**	**0.00%**
Activity: 405 - Beautification								
Category: 53 - CONTRACTED SERVICES								
01-420-405-5325	LICENSES/USER FEES	0.00	126.50	0.00	0.00	0.00	0.00	0.00%
01-420-405-5353	PROF SVCS-CONTRACTOR	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-420-405-5399	OTHER CONTRACTED SERVICES	0.00	1,526.22	0.00	1,000.00	0.00	-1,000.00	-100.00%
	Total Category: 53 - CONTRACTED SERVICES:	**2,000.00**	**1,652.72**	**0.00**	**1,000.00**	**0.00**	**-1,000.00**	**-100.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-420-405-5435	SIGNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-420-405-5459	SM CAP - FURNITURE/FIXTURES	0.00	17,864.31	0.00	1,000.00	0.00	-1,000.00	-100.00%
01-420-405-5499	SUPPLIES - OTHER	40.41	909.81	0.00	3,000.00	0.00	-3,000.00	-100.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**40.41**	**18,774.12**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**
Category: 55 - OTHER EXPENDITURES								
01-420-405-5520	GRANTS/DONATIONS	172.81	0.00	0.00	0.00	0.00	0.00	0.00%
01-420-405-5525	HOSPITALITY/REFRESHMENTS/	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-420-405-5574	REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**172.81**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 405 - Beautification:	**2,213.22**	**20,426.84**	**0.00**	**5,000.00**	**0.00**	**-5,000.00**	**-100.00%**
Activity: 406 - Beautification Commission								
Category: 53 - CONTRACTED SERVICES								
01-420-406-5399	OTHER CONTRACTED SERVICES	0.00	0.00	1,170.00	527.00	1,430.00	903.00	171.35%
	Total Category: 53 - CONTRACTED SERVICES:	**0.00**	**0.00**	**1,170.00**	**527.00**	**1,430.00**	**903.00**	**171.35%**
Category: 54 - SUPPLIES & MATERIALS								
01-420-406-5499	SUPPLIES - OTHER	619.48	0.00	1,702.77	6,010.00	1,950.00	-4,060.00	-67.55%
	Total Category: 54 - SUPPLIES & MATERIALS:	**619.48**	**0.00**	**1,702.77**	**6,010.00**	**1,950.00**	**-4,060.00**	**-67.55%**
Category: 55 - OTHER EXPENDITURES								
01-420-406-5520	GRANTS/DONATIONS	200.00	1,200.00	0.00	4,500.00	2,800.00	-1,700.00	-37.78%
	Total Category: 55 - OTHER EXPENDITURES:	**200.00**	**1,200.00**	**0.00**	**4,500.00**	**2,800.00**	**-1,700.00**	**-37.78%**
	Total Activity: 406 - Beautification Commission:	**819.48**	**1,200.00**	**2,872.77**	**11,037.00**	**6,180.00**	**-4,857.00**	**-44.01%**
Activity: 407 - Keep La Plata Beautiful								
Category: 53 - CONTRACTED SERVICES								
01-420-407-5399	OTHER CONTRACTED SERVICES	4,019.71	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**4,019.71**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-420-407-5499	SUPPLIES - OTHER	4,656.99	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**4,656.99**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-420-407-5520	GRANTS/DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 407 - Keep La Plata Beautiful:	**8,676.70**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 410 - Business Commission								
Category: 54 - SUPPLIES & MATERIALS								
01-420-410-5499	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-420-410-5520	GRANTS/DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 410 - Business Commission:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 425 - Farmer's Market								
Category: 51 - SALARY & WAGES								
01-420-425-5100	SALARY - PT	0.00	9,435.57	5,694.77	8,468.00	10,492.00	2,024.00	23.90%
01-420-425-5150	STIPENDS	10,654.00	150.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**10,654.00**	**9,585.57**	**5,694.77**	**8,468.00**	**10,492.00**	**2,024.00**	**23.90%**
Category: 52 - FRINGE BENEFITS								
01-420-425-5230	WORKMAN'S COMPENSATION	0.00	0.00	-41.00	41.00	41.00	0.00	0.00%
01-420-425-5260	F I C A / MEDICARE	0.00	732.73	641.99	648.00	805.00	157.00	24.23%
Total Category: 52 - FRINGE BENEFITS:		**0.00**	**732.73**	**600.99**	**689.00**	**846.00**	**157.00**	**22.79%**
Category: 53 - CONTRACTED SERVICES								
01-420-425-5300	ADS & NOTICES	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
01-420-425-5316	INSURANCE - VEHICLE	0.00	0.00	0.00	460.00	530.00	70.00	15.22%
01-420-425-5333	M&R-VEHICLES	0.00	39.00	0.00	500.00	1,000.00	500.00	100.00%
01-420-425-5360	RENTS	640.00	700.00	500.00	850.00	800.00	-50.00	-5.88%
01-420-425-5382	TELEPHONE-WIRELESS-DATA/V	480.12	480.12	320.08	500.00	480.00	-20.00	-4.00%
01-420-425-5399	OTHER CONTRACTED SERVICES	765.66	13.71	10.00	0.00	270.00	270.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,885.78**	**1,232.83**	**830.08**	**2,610.00**	**3,380.00**	**770.00**	**29.50%**
Category: 54 - SUPPLIES & MATERIALS								
01-420-425-5400	CONSTRUCTION SUPPLIES	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%
01-420-425-5499	SUPPLIES - OTHER	-3.11	188.26	52.73	300.00	335.00	35.00	11.67%
Total Category: 54 - SUPPLIES & MATERIALS:		**-3.11**	**188.26**	**52.73**	**1,800.00**	**1,835.00**	**35.00**	**1.94%**
Category: 55 - OTHER EXPENDITURES								
01-420-425-5599	MISCELLANEOUS OTHER	-831.14	0.00	-10.00	300.00	120.00	-180.00	-60.00%
Total Category: 55 - OTHER EXPENDITURES:		**-831.14**	**0.00**	**-10.00**	**300.00**	**120.00**	**-180.00**	**-60.00%**
Total Activity: 425 - Farmer's Market:		**11,705.53**	**11,739.39**	**7,168.57**	**13,867.00**	**16,673.00**	**2,806.00**	**20.24%**
Activity: 435 - HISTORIC PRESERVATION COMMISSION								
Category: 55 - OTHER EXPENDITURES								
01-420-435-5599	MISCELLANEOUS OTHER	590.99	1,299.91	4,177.76	8,100.00	0.00	-8,100.00	-100.00%
Total Category: 55 - OTHER EXPENDITURES:		**590.99**	**1,299.91**	**4,177.76**	**8,100.00**	**0.00**	**-8,100.00**	**-100.00%**
Total Activity: 435 - HISTORIC PRESERVATION COMMISSION:		**590.99**	**1,299.91**	**4,177.76**	**8,100.00**	**0.00**	**-8,100.00**	**-100.00%**
Activity: 440 - MAIN STREET MARYLAND PROGRAM								
Category: 55 - OTHER EXPENDITURES								
01-420-440-5599	MISCELLANEOUS OTHER	2,980.99	-0.50	0.00	375.00	0.00	-375.00	-100.00%
Total Category: 55 - OTHER EXPENDITURES:		**2,980.99**	**-0.50**	**0.00**	**375.00**	**0.00**	**-375.00**	**-100.00%**
Total Activity: 440 - MAIN STREET MARYLAND PROGRAM:		**2,980.99**	**-0.50**	**0.00**	**375.00**	**0.00**	**-375.00**	**-100.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 445 - La Plata Community Foundation								
Category: 55 - OTHER EXPENDITURES								
01-420-445-5520	GRANTS/DONATIONS	0.00	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**7,500.00**	**0.00**	**7,500.00**	**7,500.00**	**0.00**	**0.00%**
Total Activity: 445 - La Plata Community Foundation:		**0.00**	**7,500.00**	**0.00**	**7,500.00**	**7,500.00**	**0.00**	**0.00%**
Activity: 455 - Newsletter								
Category: 53 - CONTRACTED SERVICES								
01-420-455-5340	POSTAGE / DELIVERY	7,784.08	11,035.93	0.00	8,000.00	0.00	-8,000.00	-100.00%
01-420-455-5345	PRINTING / REPRODUCTION SE	20,330.02	14,614.47	0.00	22,000.00	0.00	-22,000.00	-100.00%
Total Category: 53 - CONTRACTED SERVICES:		**28,114.10**	**25,650.40**	**0.00**	**30,000.00**	**0.00**	**-30,000.00**	**-100.00%**
Total Activity: 455 - Newsletter:		**28,114.10**	**25,650.40**	**0.00**	**30,000.00**	**0.00**	**-30,000.00**	**-100.00%**
Activity: 470 - Special Events								
Category: 51 - SALARY & WAGES								
01-420-470-5102	SALARY - OT @ 1.0	2,241.44	1,375.83	1,172.41	2,000.00	2,000.00	0.00	0.00%
01-420-470-5103	SALARY - OT @ 1.5	23,063.37	23,861.76	12,625.85	23,000.00	23,000.00	0.00	0.00%
01-420-470-5110	REGULAR FT CIVILIAN SALARY	75,311.56	63,656.63	39,669.20	61,468.00	64,228.00	2,760.00	4.49%
01-420-470-5160	BONUSES	174.17	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**100,790.54**	**88,894.22**	**53,467.46**	**86,468.00**	**89,228.00**	**2,760.00**	**3.19%**
Category: 52 - FRINGE BENEFITS								
01-420-470-5205	DENTAL	0.00	114.72	302.88	460.00	510.00	50.00	10.87%
01-420-470-5215	HEALTH INSURANCE	0.00	4,206.06	12,337.60	27,680.00	19,150.00	-8,530.00	-30.82%
01-420-470-5220	LIFE INSURANCE W/H	680.38	963.16	314.08	615.00	750.00	135.00	21.95%
01-420-470-5230	WORKERS' COMPENSATION	130.00	920.95	396.54	120.00	80.00	-40.00	-33.33%
01-420-470-5245	MSRPS PENSION	8,292.37	9,009.48	7,969.00	7,410.00	8,683.00	1,273.00	17.18%
01-420-470-5260	F I C A / MEDICARE	7,712.45	6,740.82	4,027.27	6,623.00	4,920.00	-1,703.00	-25.71%
Total Category: 52 - FRINGE BENEFITS:		**16,815.20**	**21,955.19**	**25,347.37**	**42,908.00**	**34,093.00**	**-8,815.00**	**-20.54%**
Category: 53 - CONTRACTED SERVICES								
01-420-470-5300	ADS & NOTICES	0.00	0.00	0.00	1,000.00	500.00	-500.00	-50.00%
01-420-470-5301	BANK CHARGES	0.00	0.00	10.99	0.00	0.00	0.00	0.00%
01-420-470-5325	LICENSES/USER FEES	2,500.69	3,584.15	4,255.57	3,354.00	3,354.00	0.00	0.00%
01-420-470-5340	POSTAGE / DELIVERY	738.00	462.00	6.00	750.00	200.00	-550.00	-73.33%
01-420-470-5345	PRINTING / REPRODUCTION SE	2,239.26	206.27	0.00	2,500.00	2,500.00	0.00	0.00%
01-420-470-5360	RENTS	40,047.60	35,054.20	44,266.33	45,675.00	53,000.00	7,325.00	16.04%
01-420-470-5370	ELECTRICITY - SE SHED	1,835.83	2,657.86	1,791.36	3,220.00	3,220.00	0.00	0.00%
01-420-470-5383	TELEPHONE-WIRELESS-VOICE	291.14	326.49	412.43	420.00	636.00	216.00	51.43%
01-420-470-5399	OTHER CONTRACTED SERVICES	44,754.92	54,690.17	44,159.43	58,580.00	94,800.00	36,220.00	61.83%
Total Category: 53 - CONTRACTED SERVICES:		**92,407.44**	**96,981.14**	**94,902.11**	**115,499.00**	**158,210.00**	**42,711.00**	**36.98%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 54 - SUPPLIES & MATERIALS								
01-420-470-5445	UNIFORMS/SHOES/BOOTS	59.99	256.60	0.00	200.00	200.00	0.00	0.00%
01-420-470-5458	SM CAP - OTHER EQUIP	0.00	199.89	0.00	10,000.00	12,800.00	2,800.00	28.00%
01-420-470-5499	SUPPLIES - OTHER	19,866.06	21,813.78	5,846.99	17,750.00	33,550.00	15,800.00	89.01%
Total Category: 54 - SUPPLIES & MATERIALS:		**19,926.05**	**22,270.27**	**5,846.99**	**27,950.00**	**46,550.00**	**18,600.00**	**66.55%**
Category: 55 - OTHER EXPENDITURES								
01-420-470-5510	DUES/MEMBERSHIPS	0.00	0.00	0.00	400.00	500.00	100.00	25.00%
01-420-470-5520	GRANTS/DONATIONS	5,350.00	6,175.00	3,900.00	7,200.00	7,500.00	300.00	4.17%
01-420-470-5571	LODGING	0.00	91.58	0.00	0.00	700.00	700.00	0.00%
01-420-470-5572	MEALS	178.07	1,542.89	1,938.28	0.00	1,500.00	1,500.00	0.00%
01-420-470-5573	MILEAGE-LOCAL	91.12	0.00	0.00	0.00	150.00	150.00	0.00%
01-420-470-5574	REGISTRATION	25.00	0.00	15.90	500.00	900.00	400.00	80.00%
01-420-470-5576	TRAVEL-AIRFARE, RENTAL CAR,	0.00	0.00	33.00	0.00	600.00	600.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**5,644.19**	**7,809.47**	**5,887.18**	**8,100.00**	**11,850.00**	**3,750.00**	**46.30%**
Total Activity: 470 - Special Events:		**235,583.42**	**237,910.29**	**185,451.11**	**280,925.00**	**339,931.00**	**59,006.00**	**21.00%**
Activity: 480 - Tornado 10th Anniversarty								
Category: 54 - SUPPLIES & MATERIALS								
01-420-480-5499	SUPPLIES - OTHER	0.00	0.00	0.00	760.00	0.00	-760.00	-100.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**0.00**	**0.00**	**760.00**	**0.00**	**-760.00**	**-100.00%**
Total Activity: 480 - Tornado 10th Anniversarty:		**0.00**	**0.00**	**0.00**	**760.00**	**0.00**	**-760.00**	**-100.00%**
Total Department: 420 - COMMUNITY PROMOTION:		**295,243.93**	**305,747.44**	**214,115.39**	**357,564.00**	**388,784.00**	**31,220.00**	**8.73%**
Report Total:		**295,243.93**	**305,747.44**	**214,115.39**	**357,564.00**	**388,784.00**	**31,220.00**	**8.73%**

Police Department

Department Overview

The La Plata Police Department is committed to ensuring the safety, security, and quality of life for all who live, work, and visit the Town. Public safety extends beyond enforcement to include visibility, partnership, and preparedness. The Department provides comprehensive services including patrol operations, traffic enforcement, criminal and drug investigations, emergency response, suspect apprehension, and community engagement initiatives. As the Town continues to grow, the Department adapts to increasing service demands and operational complexity.

The Police Department plays a critical role in advancing the Town's strategic priorities. In support of Good Governance, the Department promotes accountability, fairness, and transparency in all enforcement actions while building and maintaining community trust. Under Operational Excellence, the Department focuses on training, professional development, officer wellness, and the use of modern technology to ensure consistent, high-quality service delivery. The Department contributes to Economic Prosperity by maintaining a safe environment that supports local businesses, tourism, and community events. Through Community Identity, officers actively engage with residents through outreach, events, and public interaction, reinforcing La Plata's image as a safe and welcoming community. Additionally, the Department supports Public Service Readiness by scaling operations, coordinating with other departments, and preparing for future growth and emergency response needs.

FY2026 Performance Highlights

FY2026 marked a year of transition and measurable progress for the Police Department. Organizational improvements included the appointment of a new Chief of Police, creation of a Major position through internal restructuring, and continued progress toward CALEA reaccreditation. Investments in technology included upgrades to aging IT infrastructure and acquisition of advanced tools such as FARO 3D technology to enhance crash and crime scene investigations.

Operational metrics indicate positive public safety trends. Both adult and juvenile arrests declined significantly, alongside reductions in overall crime and traffic collisions. Calls for service remained stable, while completed crime reports increased, reflecting proactive policing and consistent service delivery. These trends suggest effective prevention and deterrence strategies, contributing to improved community safety.

The Department also achieved notable accomplishments, including national recognition of an officer by the International Association of Chiefs of Police, implementation of a town-wide camera security initiative, and continued advancement of internal promotional processes to support leadership development and succession planning. All required compliance audits were successfully completed.

Despite these successes, the Department continues to face challenges, including staffing pressures in a competitive recruitment environment, the need for continued IT modernization,

and facility limitations. The current headquarters no longer adequately supports staffing levels or operational needs, impacting efficiency and long-term planning.

FY2027 Budget Overview

The FY2027 proposed budget for the Police Department is $5,786,023, representing an 18.9% increase over the prior year. The primary driver of this increase is the implementation of the enhanced Law Enforcement Officers' Pension System (LEOPS), which supports officer retention and long-term workforce stability.

Additional budget adjustments include the addition of a non-sworn administrative position, upgrades to reporting systems and mobile data technology, required training and travel for CALEA reaccreditation, and a revised overtime allocation. The overtime budget has been adjusted to better reflect operational demands while remaining below prior year levels, balancing fiscal responsibility with service needs.

Overall, the proposed budget reflects targeted investments in personnel, technology, and operational sustainability to support the Department's evolving responsibilities.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 200 - POLICE DEPARTMENT							
51 - SALARY & WAGES	$ 2,812,494	$ 2,749,105	$ 1,719,747	$ 2,793,187	$ 3,060,698	$ 267,511	9.58
52 - FRINGE BENEFITS	$ 893,238	$ 1,098,746	$ 905,949	$ 1,250,041	$ 1,872,868	$ 622,827	49.82
53 - CONTRACTED SERVICES	$ 336,059	$ 469,147	$ 381,736	$ 484,989	$ 547,380	$ 62,391	12.86
54 - SUPPLIES & MATERIALS	$ 214,012	$ 165,583	$ 94,642	$ 225,911	$ 227,180	$ 1,269	0.56
55 - OTHER EXPENDITURES	$ 91,064	$ 79,564	$ 39,072	$ 112,029	$ 97,807	$ (14,222)	-12.69
56 - CAPITAL OUTLAY	$ 674,608	$ 81,685	$ 248,409	$ 230,000	$ 205,800	$ (24,200)	-10.52
59 - OTHER FINANCING USES	$ -	$ -	$ -	$ -	$ 38,323	$ 38,323	0.00
Department Total	**$ 5,021,475**	**$ 4,643,830**	**$ 3,389,555**	**$ 5,096,157**	**$ 6,050,056**	**$ 953,899**	**18.72**

FY2027 Priorities

In FY2027, the Police Department will focus on maintaining readiness, supporting personnel, and planning for future growth. Key priorities include:

- Recruiting and retaining highly qualified personnel
- Modernizing IT systems to support efficient and effective policing
- Maintaining CALEA accreditation standards
- Expanding specialized capabilities aligned with community needs
- Enhancing long-term staffing and technology planning to address growth
- Advancing facility planning to address space and operational limitations

The Police Department remains committed to delivering professional, accountable, and proactive public safety services. Continued investments in personnel, technology, and infrastructure will ensure the Department remains prepared to meet evolving community needs while maintaining fiscal responsibility and strong stewardship of public resources.

Police Department Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 200 - POLICE DEPARTMENT								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-200-001-5102	SALARY - OT @ 1.0	18,229.52	-2,753.74	11,069.76	0.00	0.00	0.00	0.00%
01-200-001-5103	SALARY - OT @ 1.5	208,222.92	184,810.74	86,907.58	110,000.00	150,800.00	40,800.00	37.09%
01-200-001-5110	REGULAR FT CIVILIAN SALARY	206,322.52	195,865.24	141,904.77	201,216.00	272,755.00	71,539.00	35.55%
01-200-001-5120	REGULAR FT SWORN SALARY	2,094,416.17	2,140,835.53	1,351,182.27	2,242,639.00	2,410,550.00	167,911.00	7.49%
01-200-001-5132	SHIFT DIFFERENTIAL	23,089.43	23,641.36	15,912.80	24,890.00	24,890.00	0.00	0.00%
01-200-001-5160	BONUSES	13,908.48	6,000.00	6,050.00	0.00	14,000.00	14,000.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**2,564,189.04**	**2,548,399.13**	**1,613,027.18**	**2,578,745.00**	**2,872,995.00**	**294,250.00**	**11.41%**
Category: 52 - FRINGE BENEFITS								
01-200-001-5205	DENTAL	9,654.35	10,409.41	6,817.62	10,580.00	13,260.00	2,680.00	25.33%
01-200-001-5215	HEALTH INSURANCE	317,188.78	412,097.49	310,107.34	474,720.00	546,180.00	71,460.00	15.05%
01-200-001-5220	LIFE INSURANCE W/H	19,995.57	21,012.72	12,329.58	20,120.00	31,190.00	11,070.00	55.02%
01-200-001-5230	WORKERS' COMPENSATION	93,505.26	156,059.35	122,802.54	157,770.00	138,290.00	-19,480.00	-12.35%
01-200-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5245	MSRPS PENSION	208,267.58	258,920.04	314,401.76	346,750.00	38,225.00	-308,525.00	-88.98%
01-200-001-5246	LEOPS	0.00	0.00	0.00	0.00	843,618.00	843,618.00	0.00%
01-200-001-5260	F I C A / MEDICARE	194,440.32	193,275.59	122,675.92	195,512.00	211,450.00	15,938.00	8.15%
01-200-001-5285	TUITION REIMBURSEMENT	0.00	4,769.03	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**843,051.86**	**1,056,543.63**	**889,134.76**	**1,205,452.00**	**1,822,213.00**	**616,761.00**	**51.16%**
Category: 53 - CONTRACTED SERVICES								
01-200-001-5300	ADS & NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5302	FRAUDULENT CHARGES	0.00	0.00	79.99	0.00	0.00	0.00	0.00%
01-200-001-5310	INSURANCE - FLOOD	0.00	286.25	251.05	295.00	290.00	-5.00	-1.69%
01-200-001-5312	INSURANCE - LIABILITY	52,127.79	51,100.87	67,169.72	52,634.00	78,670.00	26,036.00	49.47%
01-200-001-5314	INSURANCE - PROPERTY	3,543.84	3,522.38	4,293.16	3,628.00	4,930.00	1,302.00	35.89%
01-200-001-5316	INSURANCE - VEHICLE	25,137.50	27,818.18	27,429.73	29,251.00	31,470.00	2,219.00	7.59%
01-200-001-5318	INSURANCE - DEDUCTIBLES	1,000.00	13,423.49	1,000.00	2,060.00	2,060.00	0.00	0.00%
01-200-001-5325	LICENSES/USER FEES	50,937.53	56,450.19	59,365.73	52,290.00	84,770.00	32,480.00	62.12%
01-200-001-5331	M&R-COMMUNICATIONS EQU	0.00	0.00	0.00	250.00	1,000.00	750.00	300.00%
01-200-001-5332	M&R-OFFICE EQUIPMENT	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
01-200-001-5333	M&R-VEHICLES	78,971.06	39,751.33	18,044.05	55,000.00	45,000.00	-10,000.00	-18.18%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-200-001-5338	M&R-OTHER	1,316.83	1,124.98	654.78	2,200.00	2,200.00	0.00	0.00%
01-200-001-5340	POSTAGE / DELIVERY	1,825.47	1,360.21	593.02	2,000.00	1,500.00	-500.00	-25.00%
01-200-001-5345	PRINTING / REPRODUCTION SE	1,862.01	0.00	665.00	1,800.00	1,800.00	0.00	0.00%
01-200-001-5350	PROF SVCS-ARCH/ENG/PLANNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5351	PROF SVCS-ATTORNEY	7,350.00	21,740.00	16,813.00	18,000.00	18,000.00	0.00	0.00%
01-200-001-5356	PROF SVCS-IT SUPPORT	40,728.80	20,786.57	11,500.00	14,000.00	14,000.00	0.00	0.00%
01-200-001-5359	OTHER PROFESSIONAL SERVICE	12,464.58	800.00	3,050.00	8,500.00	8,500.00	0.00	0.00%
01-200-001-5360	RENTS	11,807.77	10,740.00	7,160.00	11,000.00	10,740.00	-260.00	-2.36%
01-200-001-5382	TELEPHONE-WIRELESS-DATA/V	17,447.04	14,752.09	11,802.78	16,000.00	16,000.00	0.00	0.00%
01-200-001-5383	TELEPHONE-WIRELESS-VOICE	6,256.40	6,216.42	9,155.84	8,500.00	8,500.00	0.00	0.00%
01-200-001-5399	OTHER CONTRACTED SERVICES	12,687.31	11,482.63	4,335.01	4,615.00	3,500.00	-1,115.00	-24.16%
Total Category: 53 - CONTRACTED SERVICES:		**325,463.93**	**281,355.59**	**243,362.86**	**282,123.00**	**333,030.00**	**50,907.00**	**18.04%**
Category: 54 - SUPPLIES & MATERIALS								
01-200-001-5410	FUEL - GAS/DIESEL/OTHER	99,903.07	75,570.17	45,834.94	112,006.00	112,200.00	194.00	0.17%
01-200-001-5420	OFFICE SUPPLIES	4,916.48	2,527.72	4,351.53	7,000.00	7,500.00	500.00	7.14%
01-200-001-5425	POLICE SUPPLIES	10,969.86	10,464.25	6,520.94	7,500.00	10,000.00	2,500.00	33.33%
01-200-001-5430	REPAIR/REPLACEMENT PARTS/	0.00	0.00	28.93	0.00	0.00	0.00	0.00%
01-200-001-5440	TOOLS/EQUIPMENT	30,052.55	7,030.21	741.33	8,500.00	8,500.00	0.00	0.00%
01-200-001-5445	UNIFORMS/SHOES/BOOTS	54,940.71	28,223.12	18,740.16	40,925.00	40,000.00	-925.00	-2.26%
01-200-001-5450	SM CAP - BUILDING/SITE IMPR	0.00	0.00	0.00	6,500.00	6,500.00	0.00	0.00%
01-200-001-5452	WEAPONS	0.00	4,497.40	6,702.93	5,000.00	5,000.00	0.00	0.00%
01-200-001-5453	SM CAP - COMMUNICATIONS E	0.00	16,054.90	297.86	2,500.00	1,800.00	-700.00	-28.00%
01-200-001-5454	SM CAP - COMPUTER HARDWA	0.00	512.64	7,530.00	7,500.00	10,800.00	3,300.00	44.00%
01-200-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	5,509.50	399.99	5,100.00	3,000.00	-2,100.00	-41.18%
01-200-001-5458	SM CAP - OTHER EQUIP	0.00	0.00	128.67	2,500.00	3,000.00	500.00	20.00%
01-200-001-5499	SUPPLIES - OTHER	6,616.68	5,782.62	2,539.24	10,000.00	8,000.00	-2,000.00	-20.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**207,399.35**	**156,172.53**	**93,816.52**	**215,031.00**	**216,300.00**	**1,269.00**	**0.59%**
Category: 55 - OTHER EXPENDITURES								
01-200-001-5510	DUES/MEMBERSHIPS	1,765.00	3,820.41	3,878.50	3,800.00	5,000.00	1,200.00	31.58%
01-200-001-5520	GRANTS/DONATIONS	1,012.35	250.00	0.00	5,000.00	2,500.00	-2,500.00	-50.00%
01-200-001-5525	HOSPITALITY/REFRESHMENTS/	6,624.06	9,401.17	1,504.36	6,000.00	6,000.00	0.00	0.00%
01-200-001-5540	LOSSES/CLAIMS/JUDGEMENTS	156.80	0.00	1,450.00	0.00	0.00	0.00	0.00%
01-200-001-5560	REFERENCE MATERIALS-BOOKS	1,432.78	1,547.18	1,653.50	3,500.00	3,500.00	0.00	0.00%
01-200-001-5570	INCIDENTALS-PARKING, TOLLS,	1,129.00	541.75	296.50	1,010.00	750.00	-260.00	-25.74%
01-200-001-5571	LODGING	15,838.10	10,491.05	6,937.78	15,734.00	15,000.00	-734.00	-4.67%
01-200-001-5572	MEALS	7,813.00	6,308.23	2,216.00	12,162.00	12,162.00	0.00	0.00%
01-200-001-5573	MILEAGE-LOCAL	218.84	0.00	0.00	200.00	200.00	0.00	0.00%
01-200-001-5574	REGISTRATION	13,528.78	18,830.10	7,834.48	26,930.00	26,930.00	0.00	0.00%
01-200-001-5575	TRAINING SUPPLIES & EQUIPM	0.00	0.00	293.97	2,500.00	2,500.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-200-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	432.00	444.84	751.72	2,800.00	2,800.00	0.00	0.00%
01-200-001-5599	MISCELLANEOUS OTHER	500.00	57.70	771.50	500.00	500.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**50,450.71**	**51,692.43**	**27,588.31**	**80,136.00**	**77,842.00**	**-2,294.00**	**-2.86%**
Category: 59 - OTHER FINANCING USES								
01-200-001-5961	Trans to Pedestrian Safety Initi	0.00	0.00	0.00	0.00	38,323.00	38,323.00	0.00%
	Total Category: 59 - OTHER FINANCING USES:	**0.00**	**0.00**	**0.00**	**0.00**	**38,323.00**	**38,323.00**	**0.00%**
	Total Activity: 001 - General Operations:	**3,990,554.89**	**4,094,163.31**	**2,866,929.63**	**4,361,487.00**	**5,360,703.00**	**999,216.00**	**22.91%**
Activity: 210 - CALEA								
Category: 51 - SALARY & WAGES								
01-200-210-5103	CALEA SALARY - OT @ 1.5	926.49	1,709.36	1,856.83	0.00	0.00	0.00	0.00%
01-200-210-5110	CALEA - CIVILIAN SALARY	9,510.35	9,242.00	4,399.54	10,000.00	10,000.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**10,436.84**	**10,951.36**	**6,256.37**	**10,000.00**	**10,000.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-200-210-5260	CALEA - F I C A / MEDICARE	774.77	816.90	478.60	765.00	0.00	-765.00	-100.00%
01-200-210-5299	CALEA - FRINGE BENEFITS	2,120.40	1,821.99	452.54	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**2,895.17**	**2,638.89**	**931.14**	**765.00**	**0.00**	**-765.00**	**-100.00%**
Category: 55 - OTHER EXPENDITURES								
01-200-210-5510	DUES/MEMBERSHIPS	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
01-200-210-5525	CALEA-HOSPITALITY	0.00	275.80	0.00	0.00	0.00	0.00	0.00%
01-200-210-5570	CALEA-INCIDENTALS	209.00	2.50	0.00	500.00	500.00	0.00	0.00%
01-200-210-5574	CALEA-REGISTRATION	200.00	800.00	900.00	2,100.00	2,100.00	0.00	0.00%
01-200-210-5576	CALEA-TRAVEL	5,433.15	2,930.99	848.59	1,500.00	4,500.00	3,000.00	200.00%
01-200-210-5599	MISCELLANEOUS OTHER	4,261.60	0.00	0.00	50.00	50.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**14,103.75**	**8,009.29**	**5,748.59**	**8,150.00**	**11,150.00**	**3,000.00**	**36.81%**
	Total Activity: 210 - CALEA:	**27,435.76**	**21,599.54**	**12,936.10**	**18,915.00**	**21,150.00**	**2,235.00**	**11.82%**
Activity: 211 - Parking Enforcement								
Category: 51 - SALARY & WAGES								
01-200-211-5110	REGULAR FT CIVILIAN SALARY	12,769.63	11,640.92	5,861.63	13,175.00	13,175.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**12,769.63**	**11,640.92**	**5,861.63**	**13,175.00**	**13,175.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-200-211-5260	F I C A / MEDICARE	976.88	890.52	448.41	1,008.00	1,008.00	0.00	0.00%
01-200-211-5299	OTHER FRINGE BENEFITS	1,257.66	1,820.87	1,261.90	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**2,234.54**	**2,711.39**	**1,710.31**	**1,008.00**	**1,008.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 55 - OTHER EXPENDITURES								
01-200-211-5599	MISCELLANEOUS OTHER	10,923.68	3,888.00	3,858.00	7,000.00	4,815.00	-2,185.00	-31.21%
Total Category: 55 - OTHER EXPENDITURES:		**10,923.68**	**3,888.00**	**3,858.00**	**7,000.00**	**4,815.00**	**-2,185.00**	**-31.21%**
Total Activity: 211 - Parking Enforcement:		**25,927.85**	**18,240.31**	**11,429.94**	**21,183.00**	**18,998.00**	**-2,185.00**	**-10.31%**
Activity: 212 - Speed Cameras								
Category: 51 - SALARY & WAGES								
01-200-212-5103	SALARY - OT	46.41	18,362.05	11,096.88	18,000.00	18,000.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**46.41**	**18,362.05**	**11,096.88**	**18,000.00**	**18,000.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-200-212-5260	F I C A / MEDICARE - PE	3.55	1,148.47	853.88	1,377.00	1,377.00	0.00	0.00%
Total Category: 52 - FRINGE BENEFITS:		**3.55**	**1,148.47**	**853.88**	**1,377.00**	**1,377.00**	**0.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-200-212-5399	OTHER CONTRACTED SERVICES	50.00	184,092.90	128,932.00	177,600.00	190,800.00	13,200.00	7.43%
Total Category: 53 - CONTRACTED SERVICES:		**50.00**	**184,092.90**	**128,932.00**	**177,600.00**	**190,800.00**	**13,200.00**	**7.43%**
Category: 55 - OTHER EXPENDITURES								
01-200-212-5599	MISCELLANEOUS OTHER	130.01	898.14	0.00	1,500.00	1,500.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**130.01**	**898.14**	**0.00**	**1,500.00**	**1,500.00**	**0.00**	**0.00%**
Total Activity: 212 - Speed Cameras:		**229.97**	**204,501.56**	**140,882.76**	**198,477.00**	**211,677.00**	**13,200.00**	**6.65%**
Activity: 213 - UMMC - Unv MD Med Ctr								
Category: 51 - SALARY & WAGES								
01-200-213-5103	SALARY - OT	61,550.07	4,771.98	35,114.23	0.00	52,000.00	52,000.00	0.00%
01-200-213-5120	REGULAR FT SWORN SALARY	153,828.89	145,465.87	39,322.57	157,259.00	78,520.00	-78,739.00	-50.07%
Total Category: 51 - SALARY & WAGES:		**215,378.96**	**150,237.85**	**74,436.80**	**157,259.00**	**130,520.00**	**-26,739.00**	**-17.00%**
Category: 52 - FRINGE BENEFITS								
01-200-213-5260	F I C A / MEDICARE	16,476.50	11,493.19	5,266.01	12,030.00	10,545.00	-1,485.00	-12.34%
01-200-213-5299	UMMC - FRINGE BENEFITS	27,657.56	23,497.46	7,350.51	29,317.00	36,500.00	7,183.00	24.50%
Total Category: 52 - FRINGE BENEFITS:		**44,134.06**	**34,990.65**	**12,616.52**	**41,347.00**	**47,045.00**	**5,698.00**	**13.78%**
Category: 53 - CONTRACTED SERVICES								
01-200-213-5399	OTHER CONTRACTED SERVICES	1,716.00	1,453.72	397.50	1,716.00	0.00	-1,716.00	-100.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,716.00**	**1,453.72**	**397.50**	**1,716.00**	**0.00**	**-1,716.00**	**-100.00%**
Category: 55 - OTHER EXPENDITURES								
01-200-213-5599	MISCELLANEOUS OTHER	11,442.96	14,081.02	927.12	11,443.00	0.00	-11,443.00	-100.00%
Total Category: 55 - OTHER EXPENDITURES:		**11,442.96**	**14,081.02**	**927.12**	**11,443.00**	**0.00**	**-11,443.00**	**-100.00%**
Total Activity: 213 - UMMC - Unv MD Med Ctr:		**272,671.98**	**200,763.24**	**88,377.94**	**211,765.00**	**177,565.00**	**-34,200.00**	**-16.15%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 214 - Police Reform								
Category: 53 - CONTRACTED SERVICES								
01-200-214-5399	OTHER CONTRACTED SERVICES	7,196.95	1,202.05	9,043.71	20,000.00	20,000.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**7,196.95**	**1,202.05**	**9,043.71**	**20,000.00**	**20,000.00**	**0.00**	**0.00%**
Total Activity: 214 - Police Reform:		**7,196.95**	**1,202.05**	**9,043.71**	**20,000.00**	**20,000.00**	**0.00**	**0.00%**
Activity: 220 - Public Safety Cadet Program (Formerly Explorer Post)								
Category: 51 - SALARY & WAGES								
01-200-220-5103	SALARY - OT @ 1.5	1,190.99	0.00	0.00	1,200.00	1,200.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**1,190.99**	**0.00**	**0.00**	**1,200.00**	**1,200.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-200-220-5230	WORKMAN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-220-5260	F I C A / MEDICARE	232.27	13.15	3.85	92.00	92.00	0.00	0.00%
Total Category: 52 - FRINGE BENEFITS:		**232.27**	**13.15**	**3.85**	**92.00**	**92.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-200-220-5499	SUPPLIES - OTHER	56.16	0.00	218.28	750.00	750.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**56.16**	**0.00**	**218.28**	**750.00**	**750.00**	**0.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-200-220-5599	MISCELLANEOUS OTHER	4,013.16	995.00	950.00	3,800.00	2,500.00	-1,300.00	-34.21%
Total Category: 55 - OTHER EXPENDITURES:		**4,013.16**	**995.00**	**950.00**	**3,800.00**	**2,500.00**	**-1,300.00**	**-34.21%**
Total Activity: 220 - Public Safety Cadet Program (Formerly Exp..		**5,492.58**	**1,008.15**	**1,172.13**	**5,842.00**	**4,542.00**	**-1,300.00**	**-22.25%**
Activity: 270 - Speed Awareness								
Category: 55 - OTHER EXPENDITURES								
01-200-270-5599	MISCELLANEOUS OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 270 - Speed Awareness:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 365 - Storms								
Category: 54 - SUPPLIES & MATERIALS								
01-200-365-5499	SUPPLIES - OTHER	0.00	324.81	179.97	1,000.00	1,000.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**324.81**	**179.97**	**1,000.00**	**1,000.00**	**0.00**	**0.00%**
Total Activity: 365 - Storms:		**0.00**	**324.81**	**179.97**	**1,000.00**	**1,000.00**	**0.00**	**0.00%**
Activity: 470 - Special Events								
Category: 51 - SALARY & WAGES								
01-200-470-5102	SALARY - OT @ 1.0	589.45	595.47	1,156.62	0.00	0.00	0.00	0.00%
01-200-470-5103	SALARY - OT @ 1.5	7,653.03	8,918.37	7,911.07	14,808.00	14,808.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-200-470-5120	REGULAR FT SWORN SALARY	239.25	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**8,481.73**	**9,513.84**	**9,067.69**	**14,808.00**	**14,808.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-200-470-5205	DENTAL	0.72	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-470-5215	HEALTH INSURANCE	35.98	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-470-5220	LIFE INSURANCE W/H	2.14	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-470-5230	WORKMAN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-470-5260	F I C A / MEDICARE	647.98	699.66	698.06	0.00	1,133.00	1,133.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**686.82**	**699.66**	**698.06**	**0.00**	**1,133.00**	**1,133.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-200-470-5399	OTHER CONTRACTED SERVICES	1,631.80	1,043.00	0.00	3,550.00	3,550.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**1,631.80**	**1,043.00**	**0.00**	**3,550.00**	**3,550.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-200-470-5499	SUPPLIES - PD Events	6,556.59	9,086.07	427.34	9,130.00	9,130.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**6,556.59**	**9,086.07**	**427.34**	**9,130.00**	**9,130.00**	**0.00**	**0.00%**
	Total Activity: 470 - Special Events:	**17,356.94**	**20,342.57**	**10,193.09**	**27,488.00**	**28,621.00**	**1,133.00**	**4.12%**
	Total Department: 200 - POLICE DEPARTMENT:	**4,346,866.92**	**4,562,145.54**	**3,141,145.27**	**4,866,157.00**	**5,844,256.00**	**978,099.00**	**20.10%**
	Report Total:	**4,346,866.92**	**4,562,145.54**	**3,141,145.27**	**4,866,157.00**	**5,844,256.00**	**978,099.00**	**20.10%**

Inspections & Code Enforcement Department

Department Overview

The Code Enforcement Department plays a vital role in protecting the health, safety, and quality of life of the community. The Department ensures compliance with local ordinances, zoning regulations, and property maintenance standards through fair, consistent, and proactive enforcement. These efforts help preserve neighborhood integrity, prevent blight, and promote a safe, sustainable environment for residents, businesses, and visitors.

The Department maintains community standards by actively monitoring both residential and commercial areas. Through daily patrols, staff identify potential violations early and respond quickly to concerns, minimizing risks and supporting a high level of service. In addition, the Department works collaboratively with homeowners associations, community groups, and property owners to provide education, guidance, and support in achieving compliance.

Code Enforcement plays an important role in fostering communication and trust between the Town and its residents. By responding promptly to complaints, utilizing tools such as the Citizen Request Tracker, and monitoring community feedback channels, the Department enhances transparency, responsiveness, and public engagement.

Through these efforts, the Department directly advances the Town's strategic priorities. It supports Community Safety and Well-Being by addressing unsafe structures and hazardous conditions, Neighborhood Preservation and Quality of Life by preventing deterioration and maintaining property standards, and Economic Vitality by promoting an attractive and well-maintained environment that encourages investment and business activity. The Department also contributes to Operational Excellence and Good Governance through consistent enforcement practices, clear communication, and accountability.

FY2025 Performance Highlights

The Code Enforcement Department continued to strengthen service delivery and operational effectiveness. The Department maintained a high rate of voluntary compliance through consistent enforcement and improved case management, supported by the implementation of new software systems. Proactive inspection efforts were expanded, including evening and weekend hours, allowing staff to identify and address issues earlier and more efficiently.

Customer service and responsiveness also improved through enhanced internal processes and the use of digital tools, enabling faster response times and clearer communication with residents and property owners throughout the enforcement process.

Key activity levels in FY2025 included:

- 159 rental inspections conducted
- 170 property maintenance complaints investigated
- 134 inoperative vehicle violations addressed

- 77 zoning violations investigated
- 51 health and safety inspections completed
- 54 building violations identified requiring enforcement
- 36 civil citations issued for noncompliance

These metrics reflect the Department's active role in maintaining community standards and addressing a growing volume of enforcement activity.

FY2027 Budget Overview

The FY2027 budget for the Code Enforcement Department is $353,242, representing a 44.80% decrease from FY2026. This reduction is primarily due to inspection-related costs being paid directly by the residents or developer to the vendor rather than through the Town's operating budget.

Personnel costs total $192,780, reflecting a 3.75% increase to support staffing and maintain service levels. The overall budget reflects a continued commitment to effective enforcement while aligning expenditures with operational changes and cost efficiencies.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 230 - INSPECTIONS & ENFORCEMENT							
51 - SALARY & WAGES	$ 183,353	$ 190,576	$ 120,022	$ 185,820	$ 192,780	$ 6,960	3.75
52 - FRINGE BENEFITS	$ 73,437	$ 83,019	$ 66,446	$ 86,890	$ 91,896	$ 5,006	5.76
53 - CONTRACTED SERVICES	$ 681,557	$ 963,915	$ 297,100	$ 357,526	$ 57,770	$ (299,756)	-83.84
54 - SUPPLIES & MATERIALS	$ 8,186	$ 4,913	$ 2,298	$ 9,526	$ 8,326	$ (1,200)	-12.60
55 - OTHER EXPENDITURES	$ 530	$ 523	$ 426	$ 200	$ 2,720	$ 2,520	1260.00
56 - CAPITAL OUTLAY	$ 550	$ 39,131	$ -	$ -	$ -	$ -	0.00
59 - OTHER FINANCING USES	$ -	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 947,613**	**$ 1,282,076**	**$ 486,292**	**$ 639,962**	**$ 353,492**	**$ (286,470)**	**-44.76**

FY2027 Priorities

In FY2027, the Code Enforcement Department will focus on modernizing and strengthening the Town's regulatory framework and enforcement practices. A key initiative will be a comprehensive review and update of the Town Code to ensure regulations remain clear, enforceable, and aligned with current community needs and operational practices.

This effort will include:

- Evaluating and updating outdated or conflicting code provisions
- Incorporating best practices from comparable jurisdictions
- Coordinating with departments such as Police and Public Works

Key areas of focus include:

- Updating solicitor and peddler regulations to reflect modern practices
- Enhancing grease interceptor requirements to support environmental protection

- Clarifying burn regulations to ensure compliance with state standards
- Modernizing commercial signage standards to balance economic visibility with community aesthetics and safety

Through these initiatives, the Department will continue to improve enforcement effectiveness, support community standards, and enhance the overall quality of life in the Town.

Inspections & Code Enforcement Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 230 - INSPECTIONS & ENFORCEMENT								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-230-001-5102	SALARY - OT @ 1.0	117.76	53.26	0.00	0.00	0.00	0.00	0.00%
01-230-001-5103	SALARY - OT @ 1.5	741.91	82.83	0.00	500.00	500.00	0.00	0.00%
01-230-001-5110	REGULAR FT CIVILIAN SALARY	182,295.26	190,439.43	120,022.48	185,320.00	192,280.00	6,960.00	3.76%
01-230-001-5160	BONUSES	198.31	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**183,353.24**	**190,575.52**	**120,022.48**	**185,820.00**	**192,780.00**	**6,960.00**	**3.75%**
Category: 52 - FRINGE BENEFITS								
01-230-001-5205	DENTAL	814.83	929.22	605.76	920.00	1,020.00	100.00	10.87%
01-230-001-5215	HEALTH INSURANCE	30,443.38	35,554.98	25,505.84	37,150.00	40,380.00	3,230.00	8.69%
01-230-001-5220	LIFE INSURANCE W/H	1,452.45	1,643.73	737.70	1,590.00	2,230.00	640.00	40.25%
01-230-001-5230	WORKERS' COMPENSATION	6,655.00	8,788.95	6,722.60	8,430.00	7,550.00	-880.00	-10.44%
01-230-001-5245	MSRPS PENSION	20,153.00	21,932.39	23,932.00	24,610.00	25,996.00	1,386.00	5.63%
01-230-001-5260	F I C A / MEDICARE	13,917.94	14,169.65	8,941.75	14,190.00	14,720.00	530.00	3.74%
	Total Category: 52 - FRINGE BENEFITS:	**73,436.60**	**83,018.92**	**66,445.65**	**86,890.00**	**91,896.00**	**5,006.00**	**5.76%**
Category: 53 - CONTRACTED SERVICES								
01-230-001-5300	ADS & NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5312	INSURANCE - LIABILITY	582.00	1,422.29	936.40	1,465.00	1,080.00	-385.00	-26.28%
01-230-001-5316	INSURANCE - VEHICLE	723.05	1,224.30	1,642.23	1,261.00	1,890.00	629.00	49.88%
01-230-001-5325	LICENSES/USER FEES	0.00	189.00	246.00	0.00	0.00	0.00	0.00%
01-230-001-5333	M&R-VEHICLES	1,167.88	2,740.57	450.26	2,000.00	2,000.00	0.00	0.00%
01-230-001-5340	POSTAGE / DELIVERY	546.00	600.41	456.00	300.00	300.00	0.00	0.00%
01-230-001-5345	PRINTING / REPRODUCTION SE	0.00	274.06	174.98	300.00	300.00	0.00	0.00%
01-230-001-5351	PROF SVCS-ATTORNEY	0.00	400.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5355	PROF SVCS-INSPECTION SVCS	662,060.32	955,319.74	289,412.35	350,000.00	50,000.00	-300,000.00	-85.71%
01-230-001-5382	TELEPHONE-WIRELESS-DATA/V	920.53	143.27	0.00	1,000.00	1,000.00	0.00	0.00%
01-230-001-5383	TELEPHONE-WIRELESS-VOICE	2,757.46	1,412.72	1,002.21	1,200.00	1,200.00	0.00	0.00%
01-230-001-5399	OTHER CONTRACTED SERVICES	12,800.00	189.00	2,780.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**681,557.24**	**963,915.36**	**297,100.43**	**357,526.00**	**57,770.00**	**-299,756.00**	**-83.84%**
Category: 54 - SUPPLIES & MATERIALS								
01-230-001-5410	FUEL - GAS/DIESEL/OTHER	7,138.34	3,803.08	1,937.62	6,626.00	6,626.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-230-001-5420	OFFICE SUPPLIES	79.66	366.62	101.96	200.00	200.00	0.00	0.00%
01-230-001-5445	UNIFORMS/SHOES/BOOTS	76.62	334.96	0.00	500.00	500.00	0.00	0.00%
01-230-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	386.97	229.99	0.00	0.00	0.00	0.00%
01-230-001-5458	SM CAP - OTHER EQUIP	0.00	0.00	0.00	1,200.00	0.00	-1,200.00	-100.00%
01-230-001-5499	SUPPLIES - OTHER	891.79	21.14	27.98	1,000.00	1,000.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**8,186.41**	**4,912.77**	**2,297.55**	**9,526.00**	**8,326.00**	**-1,200.00**	**-12.60%**
Category: 55 - OTHER EXPENDITURES								
01-230-001-5510	DUES/MEMBERSHIPS	60.00	78.75	326.25	0.00	0.00	0.00	0.00%
01-230-001-5525	HOSPITALITY/REFRESHMENTS/	0.00	0.00	0.00	200.00	300.00	100.00	50.00%
01-230-001-5560	REFERENCE MATERIALS-BOOKS	0.00	204.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5571	LODGING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5572	MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5574	REGISTRATION	470.00	240.00	100.00	0.00	2,420.00	2,420.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**530.00**	**522.75**	**426.25**	**200.00**	**2,720.00**	**2,520.00**	**1,260.00%**
Total Activity: 001 - General Operations:		**947,063.49**	**1,242,945.32**	**486,292.36**	**639,962.00**	**353,492.00**	**-286,470.00**	**-44.76%**
Total Department: 230 - INSPECTIONS & ENFORCEMENT:		**947,063.49**	**1,242,945.32**	**486,292.36**	**639,962.00**	**353,492.00**	**-286,470.00**	**-44.76%**
Report Total:		**947,063.49**	**1,242,945.32**	**486,292.36**	**639,962.00**	**353,492.00**	**-286,470.00**	**-44.76%**

Emergency Preparedness Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 240 - EMERGENCY PREPAREDNESS								
Activity: 001 - General Operations								
Category: 53 - CONTRACTED SERVICES								
01-240-001-5359	OTHER PROFESSIONAL SERVICE	5,931.25	15,111.03	12,950.02	9,180.00	13,804.00	4,624.00	50.37%
Total Category: 53 - CONTRACTED SERVICES:		**5,931.25**	**15,111.03**	**12,950.02**	**9,180.00**	**13,804.00**	**4,624.00**	**50.37%**
Total Activity: 001 - General Operations:		**5,931.25**	**15,111.03**	**12,950.02**	**9,180.00**	**13,804.00**	**4,624.00**	**50.37%**
Total Department: 240 - EMERGENCY PREPAREDNESS:		**5,931.25**	**15,111.03**	**12,950.02**	**9,180.00**	**13,804.00**	**4,624.00**	**50.37%**
Report Total:		**5,931.25**	**15,111.03**	**12,950.02**	**9,180.00**	**13,804.00**	**4,624.00**	**50.37%**

Engineering Department

Department Overview

The Engineering Department is being established in FY2027 to strengthen the Town's ability to plan, design, and deliver critical infrastructure and capital improvement projects. This new department will provide dedicated project management and technical support for Public Works, Water, Sewer, and Stormwater operations, ensuring that infrastructure investments are efficiently implemented and aligned with the Town's long-term needs.

The Department will play a central role in coordinating capital projects, managing consultants, supporting construction oversight, and assisting with facility planning and infrastructure improvements. By centralizing these functions, the Engineering Department will improve project delivery, enhance coordination across departments, and ensure consistent application of engineering standards and best practices.

The Engineering Department directly supports the Town's strategic priorities. It advances Operational Excellence by improving project management processes and ensuring efficient use of resources. It contributes to Public Service Readiness by supporting the development and maintenance of critical infrastructure systems. The Department also supports Economic Prosperity by facilitating infrastructure necessary for growth and development, and Good Governance through transparent, well-managed capital planning and execution.

FY2027 Budget Overview

The FY2027 budget establishes the Engineering Department as a new function within the Town's organizational structure. Funding supports the creation of dedicated engineering and project management capacity to oversee an increasing volume of infrastructure and capital improvement projects.

This investment reflects the Town's commitment to proactive infrastructure planning, improved coordination, and long-term asset management. By building internal capacity, the Town will reduce reliance on external resources over time while improving project efficiency and oversight.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 305 - ENGINEERING							
51 - SALARY & WAGES	$ -	$ -	$ -	$ -	$ 141,174	$ 141,174	0.00
52 - FRINGE BENEFITS	$ -	$ -	$ -	$ -	$ 70,086	$ 70,086	0.00
Department Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 211,260**	**$ 211,260**	**0.00**

FY2027 Priorities

In FY2027, the Engineering Department will focus on establishing core functions and supporting priority infrastructure initiatives. Key priorities include:

- Developing standardized project management processes and procedures
- Supporting Public Works, Water, Sewer, and Stormwater capital projects
- Coordinating with departments to identify and prioritize infrastructure needs
- Assisting with facility planning and long-term asset management strategies
- Managing consultant services and improving project oversight
- Enhancing coordination to ensure projects are delivered on time and within budget

The creation of the Engineering Department represents a strategic investment in the Town's future. By strengthening project management and infrastructure planning capabilities, the Department will support efficient service delivery, sustainable growth, and the long-term reliability of the Town's critical systems.

Engineering Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 305 - ENGINEERING								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-305-001-5110	REGULAR FT CIVILIAN SALARY	0.00	0.00	0.00	0.00	141,174.00	141,174.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**0.00**	**0.00**	**0.00**	**0.00**	**141,174.00**	**141,174.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-305-001-5205	DENTAL	0.00	0.00	0.00	0.00	510.00	510.00	0.00%
01-305-001-5215	HEALTH INSURANCE	0.00	0.00	0.00	0.00	32,510.00	32,510.00	0.00%
01-305-001-5220	LIFE INSURANCE W/H	0.00	0.00	0.00	0.00	1,640.00	1,640.00	0.00%
01-305-001-5230	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	5,540.00	5,540.00	0.00%
01-305-001-5245	MSRPS PENSION	0.00	0.00	0.00	0.00	19,086.00	19,086.00	0.00%
01-305-001-5260	F I C A / MEDICARE	0.00	0.00	0.00	0.00	10,800.00	10,800.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**0.00**	**0.00**	**0.00**	**0.00**	**70,086.00**	**70,086.00**	**0.00%**
	Total Activity: 001 - General Operations:	**0.00**	**0.00**	**0.00**	**0.00**	**211,260.00**	**211,260.00**	**0.00%**
	Total Department: 305 - ENGINEERING:	**0.00**	**0.00**	**0.00**	**0.00**	**211,260.00**	**211,260.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00**	**211,260.00**	**211,260.00**	**0.00%**

Public Works Departments
(General Fund)

Department Overview

The Public Works Department is responsible for maintaining and enhancing the Town's infrastructure to support a high quality of life for residents, businesses, and visitors. The Department provides essential services including road maintenance, park operations, fleet services, and emergency response activities such as snow removal and storm recovery.

Public Works serves as the backbone of municipal operations, ensuring that critical systems function safely, reliably, and efficiently. Through proactive maintenance, capital planning, and service delivery, the Department supports daily operations while preparing infrastructure for future growth.

The Department directly advances the Town's strategic priorities. It supports Operational Excellence through efficient service delivery and infrastructure management, Public Service Readiness by maintaining critical systems and responding to emergencies, and Community Identity by ensuring public spaces are clean, safe, and well-maintained. Public Works also contributes to Economic Prosperity by supporting infrastructure necessary for development and business activity, and to Good Governance through responsible stewardship of public resources.

FY2026 Performance Highlights

In FY2026, the Department made measurable progress across multiple service areas. Key accomplishments included advancement of the Wills Park Playground project and continued improvements to the Public Works yard.

Operational activity remained high, with hundreds of service requests and maintenance activities completed, including infrastructure maintenance. The Department also fleet maintenance operations and Miss Utility locates, demonstrating the broad scope of services provided.

The Department continues to address challenges related to workforce development, fleet modernization, and organizational culture, all of which are critical to long-term service delivery and operational efficiency.

FY2027 Budget Overview

The FY2027 Public Works budget reflects a balanced approach to maintaining service levels while investing in infrastructure, personnel, and equipment across multiple divisions:

- **Public Works Administration:** $707,371 (**-7.65%**)
- **Facility Operations:** $2,324,037 (**+4.22%**)

- **Fleet Maintenance:** $152,172 (**-17.02%**)
- **Streets:** $1,649,446 (**+16.50%**)
- **Parks:** $2,347,200 (**+4.10%**)

Key investments include facility improvements, fleet replacement, roadway rehabilitation, and park enhancements, while cost reductions reflect efficiencies such as staffing adjustments and prior capital purchases.

FY2027 Priorities

In FY2027, the Public Works Department will focus on:

- Continuing organizational culture improvements and workforce development
- Advancing infrastructure maintenance
- Supporting recruitment and retention of skilled staff
- Modernizing fleet and equipment to improve service reliability

Public Works Administration Department Description:

The Public Works Administration is essential to ensuring the Town's infrastructure and facilities are well-maintained, functional, and aligned with the community's needs. This department oversees the supervision and administration of various public works functions, including facilities management, operations and maintenance, and capital planning, all of which are crucial for supporting the Town's vision and mission.

The department directs resources toward providing reliable, efficient, and effective facilities that serve as the foundation for municipal services. These facilities not only ensure the safety and comfort of Town employees but also offer residents, elected officials, and visitors a welcoming, functional environment. Public Works Administration is committed to maintaining high standards of service that are competent, courteous, and customer-oriented, ensuring that all stakeholders receive the support they need.

Investing in Public Works Administration is critical for maintaining the Town's infrastructure and facilities, enabling the department to support the growth and development of the community. Adequate funding ensures that resources are allocated effectively to provide consistent, high-quality services that improve the quality of life for residents and facilitate the work of Town staff and officials.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 300 - PUBLIC WORKS ADMINISTRATION							
51 - SALARY & WAGES	$ 444,094	$ 387,044	$ 223,574	$ 358,209	$ 389,287	$ 31,078	8.68
52 - FRINGE BENEFITS	$ 152,190	$ 162,445	$ 107,310	$ 145,893	$ 158,764	$ 12,871	8.82
53 - CONTRACTED SERVICES	$ 34,963	$ 37,366	$ 10,967	$ 121,078	$ 32,720	$ (88,358)	-72.98
54 - SUPPLIES & MATERIALS	$ 10,328	$ 6,662	$ 6,394	$ 12,354	$ 8,600	$ (3,754)	-30.39
55 - OTHER EXPENDITURES	$ 15,087	$ 10,713	$ 6,577	$ 13,460	$ 18,000	$ 4,540	33.73
56 - CAPITAL OUTLAY	$ 7,168	$ -	$ -	$ 115,000	$ 100,000	$ (15,000)	-13.04
59 - OTHER FINANCING USES	$ -	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 663,831**	**$ 604,231**	**$ 354,823**	**$ 765,994**	**$ 707,371**	**$ (58,623)**	**-7.65**

Public Works Administration Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 300 - PUBLIC WORKS ADMINISTRATION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-300-001-5102	SALARY - OT @ 1.0	0.48	374.41	44.56	0.00	0.00	0.00	0.00%
01-300-001-5103	SALARY - OT @ 1.5	3,489.18	1,466.70	314.69	1,000.00	1,000.00	0.00	0.00%
01-300-001-5110	REGULAR FT CIVILIAN SALARY	438,701.78	385,203.25	223,215.02	357,209.00	388,287.00	31,078.00	8.70%
01-300-001-5160	BONUSES	1,902.95	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**444,094.39**	**387,044.36**	**223,574.27**	**358,209.00**	**389,287.00**	**31,078.00**	**8.68%**
Category: 52 - FRINGE BENEFITS								
01-300-001-5205	DENTAL	1,795.16	1,567.84	927.58	1,840.00	2,040.00	200.00	10.87%
01-300-001-5215	HEALTH INSURANCE	56,208.17	50,786.86	31,405.92	56,090.00	60,920.00	4,830.00	8.61%
01-300-001-5220	LIFE INSURANCE W/H	3,164.47	3,147.62	2,217.42	3,060.00	4,510.00	1,450.00	47.39%
01-300-001-5230	WORKERS' COMPENSATION	12,356.00	14,819.30	8,729.56	10,040.00	9,070.00	-970.00	-9.66%
01-300-001-5245	MSRPS PENSION	44,374.97	62,662.95	47,005.00	47,436.00	52,494.00	5,058.00	10.66%
01-300-001-5260	F I C A / MEDICARE	32,521.01	29,460.54	17,024.41	27,427.00	29,730.00	2,303.00	8.40%
01-300-001-5270	EMPLOYEE - DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-300-001-5280	EMPLOYEE - HEALTH EXAMS	1,770.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**152,189.78**	**162,445.11**	**107,309.89**	**145,893.00**	**158,764.00**	**12,871.00**	**8.82%**
Category: 53 - CONTRACTED SERVICES								
01-300-001-5300	ADS & NOTICES	264.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-300-001-5310	INSURANCE - FLOOD	146.39	158.37	139.90	163.00	170.00	7.00	4.29%
01-300-001-5312	INSURANCE - LIABILITY	1,299.45	1,210.45	1,869.20	1,247.00	2,160.00	913.00	73.22%
01-300-001-5314	INSURANCE - PROPERTY	1,474.98	1,521.69	1,895.47	1,567.00	2,180.00	613.00	39.12%
01-300-001-5316	INSURANCE - VEHICLE	1,559.23	874.72	701.30	901.00	1,610.00	709.00	78.69%
01-300-001-5325	LICENSES/USER FEES	19,079.96	19,361.28	4,545.26	21,400.00	21,400.00	0.00	0.00%
01-300-001-5333	M&R-VEHICLES	940.56	284.56	60.00	1,000.00	1,000.00	0.00	0.00%
01-300-001-5345	PRINTING / REPRODUCTION SE	280.77	115.52	0.00	0.00	0.00	0.00	0.00%
01-300-001-5351	PROF SVCS-ATTORNEY	200.00	900.00	0.00	0.00	0.00	0.00	0.00%
01-300-001-5359	OTHER PROFESSIONAL SERVICE	0.00	0.00	0.00	90,000.00	0.00	-90,000.00	-100.00%
01-300-001-5382	TELEPHONE-WIRELESS-DATA/V	2,700.82	3,524.19	825.44	3,000.00	3,000.00	0.00	0.00%
01-300-001-5383	TELEPHONE-WIRELESS-VOICE	1,617.00	1,237.50	930.70	1,800.00	1,200.00	-600.00	-33.33%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-300-001-5399	OTHER CONTRACTED SERVICES	5,400.33	8,177.32	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**34,963.49**	**37,365.60**	**10,967.27**	**121,078.00**	**32,720.00**	**-88,358.00**	**-72.98%**
Category: 54 - SUPPLIES & MATERIALS								
01-300-001-5410	FUEL - GAS/DIESEL/OTHER	5,965.19	1,761.73	1,707.75	3,404.00	3,600.00	196.00	5.76%
01-300-001-5420	OFFICE SUPPLIES	1,629.29	782.48	649.72	1,500.00	1,500.00	0.00	0.00%
01-300-001-5445	UNIFORMS/SHOES/BOOTS	1,233.44	2,233.87	1,201.19	3,450.00	3,500.00	50.00	1.45%
01-300-001-5454	SM CAP - COMPUTER HARDWA	0.00	0.00	1,938.74	4,000.00	0.00	-4,000.00	-100.00%
01-300-001-5458	SM CAP - OTHER EQUIP	0.00	229.99	151.60	0.00	0.00	0.00	0.00%
01-300-001-5499	SUPPLIES - OTHER	1,500.10	1,654.42	745.28	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**10,328.02**	**6,662.49**	**6,394.28**	**12,354.00**	**8,600.00**	**-3,754.00**	**-30.39%**
Category: 55 - OTHER EXPENDITURES								
01-300-001-5510	DUES/MEMBERSHIPS	548.33	433.00	449.00	800.00	800.00	0.00	0.00%
01-300-001-5525	HOSPITALITY/REFRESHMENTS/	1,978.77	4,915.66	608.04	4,500.00	4,500.00	0.00	0.00%
01-300-001-5570	INCIDENTALS-PARKING, TOLLS,	285.26	60.00	114.00	60.00	100.00	40.00	66.67%
01-300-001-5571	LODGING	3,078.56	0.00	978.49	2,400.00	2,600.00	200.00	8.33%
01-300-001-5572	MEALS	364.00	103.95	508.15	900.00	1,000.00	100.00	11.11%
01-300-001-5573	MILEAGE-LOCAL	0.00	0.00	754.60	0.00	0.00	0.00	0.00%
01-300-001-5574	REGISTRATION	8,489.00	5,200.68	2,625.00	2,000.00	6,000.00	4,000.00	200.00%
01-300-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	343.26	0.00	0.00	2,800.00	3,000.00	200.00	7.14%
01-300-001-5599	MISCELLANEOUS OTHER	0.00	0.00	539.73	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**15,087.18**	**10,713.29**	**6,577.01**	**13,460.00**	**18,000.00**	**4,540.00**	**33.73%**
Total Activity: 001 - General Operations:		**656,662.86**	**604,230.85**	**354,822.72**	**650,994.00**	**607,371.00**	**-43,623.00**	**-6.70%**
Total Department: 300 - PUBLIC WORKS ADMINISTRATION:		**656,662.86**	**604,230.85**	**354,822.72**	**650,994.00**	**607,371.00**	**-43,623.00**	**-6.70%**
Report Total:		**656,662.86**	**604,230.85**	**354,822.72**	**650,994.00**	**607,371.00**	**-43,623.00**	**-6.70%**

Public Works Facility Maintenance Department Description:

The Public Works Facility Operations Department is responsible for managing and maintaining all public facilities in the Town of La Plata, ensuring they are safe, functional, and well-maintained. This department oversees the comprehensive operations required for the upkeep of various Town properties, including Town Hall, the Police Department Station, the Public Works Building, four residential rental properties, the Wills Park Community Building, Train Station Museum, Fire Station, police storage facilities, the Dorchester Community Center, Town Hall concession stand, Tilghman Lake bathroom, and two Town signs.

To efficiently manage these facilities, the Town employs a third-party contractor to provide specialized facility management labor. This approach ensures that the department can maintain the buildings to a high standard while managing operational costs effectively.

Investing in the Public Works Facility Operations Department is essential to maintaining the Town's physical assets, ensuring that all facilities are fully functional, safe, and accessible to residents, staff, and visitors. Adequate funding allows the department to meet the operational and maintenance needs of these diverse properties, supporting the long-term sustainability and service delivery of the Town's public spaces and resources.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 310 - FACILITIES MAINT & OPERATIONS							
51 - SALARY & WAGES	$ 65,608	$ 99,401	$ 67,355	$ 110,299	$ 204,178	$ 93,879	85.11
52 - FRINGE BENEFITS	$ 35,372	$ 45,234	$ 46,580	$ 53,514	$ 121,508	$ 67,994	127.06
53 - CONTRACTED SERVICES	$ 316,351	$ 347,144	$ 267,538	$ 250,693	$ 330,801	$ 80,108	31.95
54 - SUPPLIES & MATERIALS	$ 10,444	$ 27,957	$ 12,340	$ 19,504	$ 23,550	$ 4,046	20.74
55 - OTHER EXPENDITURES	$ -	$ 354	$ -	$ -	$ -	$ -	0.00
56 - CAPITAL OUTLAY	$ 5,476	$ 15,023	$ 16,581	$ 1,645,825	$ 1,558,000	$ (87,825)	-5.30
59 - OTHER FINANCING USES	$ 150,000	$ 150,000	$ 75,000	$ 150,000	$ -	$ (150,000)	-100.00
Department Total	**$ 583,251**	**$ 685,112**	**$ 485,394**	**$ 2,229,835**	**$ 2,228,037**	**$ 8,202**	**0.40**

Facilities Maintenance Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 310 - FACILITIES MAINT & OPERATIONS								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-310-001-5100	SALARY - PT	0.00	3,915.04	3,569.18	0.00	0.00	0.00	0.00%
01-310-001-5102	SALARY - OT @ 1.0	5.49	533.61	393.53	0.00	0.00	0.00	0.00%
01-310-001-5103	SALARY - OT @ 1.5	101.37	1,880.18	1,163.90	0.00	0.00	0.00	0.00%
01-310-001-5110	REGULAR FT CIVILIAN SALARY	58,145.56	86,734.43	56,985.48	97,279.00	186,525.00	89,246.00	91.74%
01-310-001-5160	MERIT/BONUSES	191.45	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**58,443.87**	**93,063.26**	**62,112.09**	**97,279.00**	**186,525.00**	**89,246.00**	**91.74%**
Category: 52 - FRINGE BENEFITS								
01-310-001-5205	DENTAL	467.07	746.73	499.80	770.00	1,390.00	620.00	80.52%
01-310-001-5215	HEALTH INSURANCE	19,707.24	22,241.07	20,852.23	23,460.00	65,470.00	42,010.00	179.07%
01-310-001-5220	LIFE INSURANCE W/H	580.51	840.25	572.15	1,130.00	2,080.00	950.00	84.07%
01-310-001-5230	WORKERS' COMPENSATION	2,660.00	4,188.34	3,486.48	4,440.00	7,340.00	2,900.00	65.32%
01-310-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	1,749.00	1,749.00	0.00%
01-310-001-5245	MSRPS PENSION	7,116.88	9,623.70	15,557.00	14,642.00	27,060.00	12,418.00	84.81%
01-310-001-5260	F I C A / MEDICARE	4,292.20	7,109.25	4,845.33	7,470.00	14,310.00	6,840.00	91.57%
	Total Category: 52 - FRINGE BENEFITS:	**34,823.90**	**44,749.34**	**45,812.99**	**51,912.00**	**119,399.00**	**67,487.00**	**130.00%**
Category: 53 - CONTRACTED SERVICES								
01-310-001-5310	INSURANCE - FLOOD	146.39	159.36	707.16	164.00	820.00	656.00	400.00%
01-310-001-5312	INSURANCE - LIABILITY	356.03	590.10	1,012.02	608.00	2,260.00	1,652.00	271.71%
01-310-001-5314	INSURANCE - PROPERTY	1,476.83	1,570.81	9,649.91	1,618.00	11,070.00	9,452.00	584.18%
01-310-001-5316	INSURANCE - VEHICLE	641.73	641.89	723.30	661.00	830.00	169.00	25.57%
01-310-001-5333	M&R-VEHICLES	602.70	7.35	660.41	1,000.00	1,000.00	0.00	0.00%
01-310-001-5338	M&R-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-001-5360	RENTS	0.00	0.00	0.00	0.00	62,000.00	62,000.00	0.00%
01-310-001-5382	TELEPHONE-WIRELESS-DATA/V	480.12	480.12	320.08	500.00	600.00	100.00	20.00%
01-310-001-5383	TELEPHONE-WIRELESS-VOICE	412.50	302.80	573.12	400.00	1,800.00	1,400.00	350.00%
01-310-001-5399	OTHER CONTRACTED SERVICES	17,391.77	80,706.37	58,021.14	5,000.00	5,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**21,508.07**	**84,458.80**	**71,667.14**	**9,951.00**	**85,380.00**	**75,429.00**	**758.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-001-5405	CUSTODIAL SUPPLIES	50.18	0.00	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-310-001-5410	FUEL - GAS/DIESEL/OTHER	929.60	812.58	722.60	1,196.00	2,500.00	1,304.00	109.03%
01-310-001-5415	MAINTENANCE/SHOP SUPPLIES	1,484.55	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-001-5445	UNIFORMS/SHOES/BOOTS	0.00	1,268.33	1,404.75	1,608.00	2,000.00	392.00	24.38%
01-310-001-5499	SUPPLIES - OTHER	272.65	195.59	481.54	300.00	400.00	100.00	33.33%
	Total Category: 54 - SUPPLIES & MATERIALS:	**2,736.98**	**2,276.50**	**2,608.89**	**3,104.00**	**4,900.00**	**1,796.00**	**57.86%**
	Total Activity: 001 - General Operations:	**117,512.82**	**224,547.90**	**182,201.11**	**162,246.00**	**396,204.00**	**233,958.00**	**144.20%**
Activity: 880 - LPVFD								
Category: 59 - OTHER FINANCING USES								
01-310-880-5909	OTHER LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 59 - OTHER FINANCING USES:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 880 - LPVFD:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 900 - Town Hall								
Category: 51 - SALARY & WAGES								
01-310-900-5100	SALARY - PT	4,656.73	4,119.59	3,407.99	9,105.00	13,738.00	4,633.00	50.88%
	Total Category: 51 - SALARY & WAGES:	**4,656.73**	**4,119.59**	**3,407.99**	**9,105.00**	**13,738.00**	**4,633.00**	**50.88%**
Category: 52 - FRINGE BENEFITS								
01-310-900-5230	WORKMAN'S COMPENSATION	0.00	0.00	257.00	420.00	550.00	130.00	30.95%
01-310-900-5260	F I C A / MEDICARE	356.27	315.13	260.75	700.00	1,060.00	360.00	51.43%
	Total Category: 52 - FRINGE BENEFITS:	**356.27**	**315.13**	**517.75**	**1,120.00**	**1,610.00**	**490.00**	**43.75%**
Category: 53 - CONTRACTED SERVICES								
01-310-900-5330	M&R-BUILDINGS	3,001.03	8,860.79	8,673.56	6,500.00	10,000.00	3,500.00	53.85%
01-310-900-5338	M&R-OTHER	9,697.18	1,198.00	724.20	0.00	0.00	0.00	0.00%
01-310-900-5370	ELECTRICITY-TOWN HALL	5,962.65	19,379.52	15,738.54	21,712.00	22,000.00	288.00	1.33%
01-310-900-5373	INTERNET SERVICE	2,079.87	1,919.88	319.98	2,000.00	2,000.00	0.00	0.00%
01-310-900-5399	OTHER CONTRACTED SERVICES	106,328.80	53,306.78	17,065.57	55,858.00	42,125.00	-13,733.00	-24.59%
	Total Category: 53 - CONTRACTED SERVICES:	**127,069.53**	**84,664.97**	**42,521.85**	**86,070.00**	**76,125.00**	**-9,945.00**	**-11.55%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-900-5405	CUSTODIAL SUPPLIES	1,328.54	1,049.85	1,194.80	1,250.00	1,500.00	250.00	20.00%
01-310-900-5410	FUEL - GAS/DIESEL/OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-900-5430	REPAIR/REPLACEMENT PARTS/	78.11	3,948.26	0.00	500.00	500.00	0.00	0.00%
01-310-900-5450	SM CAP - BUILDING/SITE IMPR	0.00	15,290.00	0.00	0.00	0.00	0.00	0.00%
01-310-900-5499	TOWN HALL-SUPPLIES - OTHER	429.51	272.53	265.97	500.00	500.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**1,836.16**	**20,560.64**	**1,460.77**	**2,250.00**	**2,500.00**	**250.00**	**11.11%**
	Total Activity: 900 - Town Hall:	**133,918.69**	**109,660.33**	**47,908.36**	**98,545.00**	**93,973.00**	**-4,572.00**	**-4.64%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 901 - LPPD Station								
Category: 51 - SALARY & WAGES								
01-310-901-5100	SALARY - PT	2,507.50	2,218.27	1,834.89	3,915.00	3,915.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**2,507.50**	**2,218.27**	**1,834.89**	**3,915.00**	**3,915.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-310-901-5230	WORKMAN'S COMPENSATION	0.00	0.00	109.00	181.00	181.00	0.00	0.00%
01-310-901-5260	F I C A / MEDICARE	191.80	169.70	140.33	301.00	318.00	17.00	5.65%
	Total Category: 52 - FRINGE BENEFITS:	**191.80**	**169.70**	**249.33**	**482.00**	**499.00**	**17.00**	**3.53%**
Category: 53 - CONTRACTED SERVICES								
01-310-901-5330	M&R-BUILDINGS	729.49	11,489.49	-293.42	5,000.00	5,000.00	0.00	0.00%
01-310-901-5338	M&R-OTHER	3,586.00	1,522.76	0.00	5,000.00	5,000.00	0.00	0.00%
01-310-901-5370	ELECTRICITY-POLICE STN	7,418.36	9,339.33	7,129.18	10,624.00	10,624.00	0.00	0.00%
01-310-901-5371	NATURAL GAS/PROPANE/HEAT	5,888.53	7,779.51	5,214.11	7,000.00	7,000.00	0.00	0.00%
01-310-901-5373	INTERNET SERVICE	3,331.29	3,928.29	2,556.59	3,600.00	3,600.00	0.00	0.00%
01-310-901-5399	OTHER CONTRACTED SERVICES	21,298.90	11,609.97	5,261.12	9,256.00	8,056.00	-1,200.00	-12.96%
	Total Category: 53 - CONTRACTED SERVICES:	**42,252.57**	**45,669.35**	**19,867.58**	**40,480.00**	**39,280.00**	**-1,200.00**	**-2.96%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-901-5405	CUSTODIAL SUPPLIES	1,160.53	987.32	996.38	750.00	750.00	0.00	0.00%
01-310-901-5430	REPAIR/REPLACEMENT PARTS/	0.00	185.00	0.00	0.00	0.00	0.00	0.00%
01-310-901-5499	SUPPLIES - OTHER	514.39	450.44	188.58	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**1,674.92**	**1,622.76**	**1,184.96**	**750.00**	**750.00**	**0.00**	**0.00%**
	Total Activity: 901 - LPPD Station:	**46,626.79**	**49,680.08**	**23,136.76**	**45,627.00**	**44,444.00**	**-1,183.00**	**-2.59%**
Activity: 902 - Public Works Building								
Category: 53 - CONTRACTED SERVICES								
01-310-902-5330	M&R-BUILDINGS	1,134.64	7,828.36	8,318.99	5,000.00	7,500.00	2,500.00	50.00%
01-310-902-5338	M&R-OTHER	2,532.57	4,328.00	3,420.00	5,000.00	5,000.00	0.00	0.00%
01-310-902-5370	ELECTRICITY-PUBLIC WORKS BL	6,767.48	8,335.22	6,294.27	9,288.00	9,300.00	12.00	0.13%
01-310-902-5371	NATURAL GAS/PROPANE/HEAT	12,624.13	13,899.65	11,662.54	14,000.00	14,000.00	0.00	0.00%
01-310-902-5373	INTERNET SERVICE	1,429.87	1,209.89	1,594.18	1,400.00	2,800.00	1,400.00	100.00%
01-310-902-5399	OTHER CONTRACTED SERVICES	14,842.49	13,268.16	8,429.23	16,750.00	17,236.00	486.00	2.90%
	Total Category: 53 - CONTRACTED SERVICES:	**39,331.18**	**48,869.28**	**39,719.21**	**51,438.00**	**55,836.00**	**4,398.00**	**8.55%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-902-5405	CUSTODIAL SUPPLIES	706.75	697.98	365.93	700.00	700.00	0.00	0.00%
01-310-902-5410	FUEL - GAS/DIESEL/OTHER	208.91	0.00	0.00	300.00	300.00	0.00	0.00%
01-310-902-5415	MAINTENANCE/SHOP SUPPLIE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-902-5440	TOOLS/EQUIPMENT	87.25	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-902-5450	SM CAP - BUILDING/SITE IMPR	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-310-902-5499	SUPPLIES - OTHER	1,292.47	146.08	17.36	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**2,295.38**	**844.06**	**383.29**	**11,000.00**	**11,000.00**	**0.00**	**0.00%**
Total Activity: 902 - Public Works Building:		**41,626.56**	**49,713.34**	**40,102.50**	**62,438.00**	**66,836.00**	**4,398.00**	**7.04%**
Activity: 904 - 107 Maple								
Category: 53 - CONTRACTED SERVICES								
01-310-904-5338	M&R-OTHER	40.81	403.34	41.76	0.00	0.00	0.00	0.00%
01-310-904-5370	ELECTRICITY-107 MAPLE	138.29	149.55	114.03	165.00	165.00	0.00	0.00%
01-310-904-5371	NATURAL GAS/PROPANE/HEAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-904-5399	OTHER CONTRACTED SERVICES	400.00	491.96	1,215.30	1,200.00	5,135.00	3,935.00	327.92%
Total Category: 53 - CONTRACTED SERVICES:		**579.10**	**1,044.85**	**1,371.09**	**1,365.00**	**5,300.00**	**3,935.00**	**288.28%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-904-5430	REPAIR/REPLACEMENT PARTS/	0.00	712.53	0.00	1,000.00	1,000.00	0.00	0.00%
01-310-904-5499	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**712.53**	**0.00**	**1,000.00**	**1,000.00**	**0.00**	**0.00%**
Total Activity: 904 - 107 Maple:		**579.10**	**1,757.38**	**1,371.09**	**2,365.00**	**6,300.00**	**3,935.00**	**166.38%**
Activity: 905 - Wills Park Community Bldg								
Category: 53 - CONTRACTED SERVICES								
01-310-905-5330	M&R-BUILDINGS	84.64	1,045.80	850.15	500.00	1,000.00	500.00	100.00%
01-310-905-5338	M&R-OTHER	565.00	98.78	0.00	0.00	0.00	0.00	0.00%
01-310-905-5370	ELECTRICITY-WILLS PRK COM C	3,145.39	3,640.26	2,745.12	4,066.00	4,100.00	34.00	0.84%
01-310-905-5371	NATURAL GAS/PROPANE/HEAT	718.96	1,327.98	1,314.44	2,000.00	2,000.00	0.00	0.00%
01-310-905-5399	OTHER CONTRACTED SERVICES	18,147.16	5,231.70	875.86	1,815.00	1,870.00	55.00	3.03%
Total Category: 53 - CONTRACTED SERVICES:		**22,661.15**	**11,344.52**	**5,785.57**	**8,381.00**	**8,970.00**	**589.00**	**7.03%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-905-5405	CUSTODIAL SUPPLIES	414.97	436.07	326.05	500.00	600.00	100.00	20.00%
01-310-905-5430	REPAIR/REPLACEMENT PARTS/	361.44	662.54	8.68	600.00	500.00	-100.00	-16.67%
Total Category: 54 - SUPPLIES & MATERIALS:		**776.41**	**1,098.61**	**334.73**	**1,100.00**	**1,100.00**	**0.00**	**0.00%**
Total Activity: 905 - Wills Park Community Bldg:		**23,437.56**	**12,443.13**	**6,120.30**	**9,481.00**	**10,070.00**	**589.00**	**6.21%**
Activity: 906 - Train Station								
Category: 53 - CONTRACTED SERVICES								
01-310-906-5338	M&R-OTHER	81.13	506.60	0.00	1,000.00	750.00	-250.00	-25.00%
01-310-906-5353	PROF SVCS-CONTRACTOR	65.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-906-5370	ELECTRICITY-TRAIN STN.	2,005.11	2,248.86	2,095.39	2,843.00	2,750.00	-93.00	-3.27%
01-310-906-5399	OTHER CONTRACTED SERVICES	3,488.04	3,607.91	3,018.38	3,350.00	2,978.00	-372.00	-11.10%
Total Category: 53 - CONTRACTED SERVICES:		**5,639.28**	**6,363.37**	**5,113.77**	**7,193.00**	**6,478.00**	**-715.00**	**-9.94%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 54 - SUPPLIES & MATERIALS								
01-310-906-5430	REPAIR/REPLACEMENT PARTS/	46.60	110.53	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**46.60**	**110.53**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 906 - Train Station:		**5,685.88**	**6,473.90**	**5,113.77**	**7,193.00**	**6,478.00**	**-715.00**	**-9.94%**
Activity: 907 - Fire Station								
Category: 53 - CONTRACTED SERVICES								
01-310-907-5330	M&R-BUILDINGS	540.00	346.30	0.00	1,000.00	750.00	-250.00	-25.00%
01-310-907-5338	M&R-OTHER	900.00	0.00	500.00	0.00	0.00	0.00	0.00%
01-310-907-5370	ELECTRICITY-FIRE STN	2,503.59	3,129.53	2,204.16	3,468.00	3,000.00	-468.00	-13.49%
01-310-907-5371	NATURAL GAS/PROPANE/HEAT	308.81	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-907-5399	OTHER CONTRACTED SERVICES	7,451.18	1,876.44	2,774.31	1,680.00	5,768.00	4,088.00	243.33%
Total Category: 53 - CONTRACTED SERVICES:		**11,703.58**	**5,352.27**	**5,478.47**	**6,148.00**	**9,518.00**	**3,370.00**	**54.81%**
Total Activity: 907 - Fire Station:		**11,703.58**	**5,352.27**	**5,478.47**	**6,148.00**	**9,518.00**	**3,370.00**	**54.81%**
Activity: 908 - Old PW Office								
Category: 53 - CONTRACTED SERVICES								
01-310-908-5338	M&R-OTHER-400 DORCHESTER	2,437.37	0.00	540.00	1,000.00	1,000.00	0.00	0.00%
01-310-908-5370	ELECTRICITY-400 DORCHESTER	876.56	1,458.10	1,004.15	1,678.00	1,678.00	0.00	0.00%
01-310-908-5373	INTERNET SERVICE	2,388.60	1,994.45	0.00	2,500.00	2,500.00	0.00	0.00%
01-310-908-5380	TELEPHONE-LOCAL SERVICE	847.09	568.21	0.00	410.00	410.00	0.00	0.00%
01-310-908-5399	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**6,549.62**	**4,020.76**	**1,544.15**	**5,588.00**	**5,588.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-908-5499	SUPPLIES - OTHER	67.92	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**67.92**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 908 - Old PW Office:		**6,617.54**	**4,020.76**	**1,544.15**	**5,588.00**	**5,588.00**	**0.00**	**0.00%**
Activity: 909 - Old PW Shop								
Category: 53 - CONTRACTED SERVICES								
01-310-909-5330	M&R-BUILDINGS-402 POTOMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-909-5338	M&R-OTHER-402 POTOMAC A	0.00	0.00	40.00	0.00	0.00	0.00	0.00%
01-310-909-5370	ELECTRICITY-402 POTOMAC AV	731.43	880.50	565.10	923.00	900.00	-23.00	-2.49%
01-310-909-5371	NAT GAS/PROPANE/HEATING (	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**731.43**	**880.50**	**605.10**	**923.00**	**900.00**	**-23.00**	**-2.49%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-909-5499	SUPPLIES-OTH-402 POTOMAC	40.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**40.00**	**0.00**	**0.00**	**100.00**	**100.00**	**0.00**	**0.00%**
Total Activity: 909 - Old PW Shop:		**771.43**	**880.50**	**605.10**	**1,023.00**	**1,000.00**	**-23.00**	**-2.25%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 910 - Old Inspection Shop								
Category: 53 - CONTRACTED SERVICES								
01-310-910-5338	M&R-OTHER-500 DORCHESTEF	2,993.46	1,018.51	26,153.50	0.00	0.00	0.00	0.00%
01-310-910-5370	ELECTRICITY-500 DORCHESTER	3,362.90	5,429.26	2,366.90	4,797.00	4,797.00	0.00	0.00%
01-310-910-5371	HEATING OIL--500 DORCHESTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-910-5373	INTERNET SERVICE --500 DORC	2,794.44	2,794.44	1,862.96	3,300.00	3,300.00	0.00	0.00%
01-310-910-5380	TELEPHONE-LOCAL SVc- 500 D(	1,143.40	1,294.97	920.86	1,300.00	1,300.00	0.00	0.00%
01-310-910-5399	OTH CONTRACTED SVCS-500 D	334.24	932.36	-39.58	500.00	500.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**10,628.44**	**11,469.54**	**31,264.64**	**9,897.00**	**9,897.00**	**0.00**	**0.00%**
	Total Activity: 910 - Old Inspection Shop :	**10,628.44**	**11,469.54**	**31,264.64**	**9,897.00**	**9,897.00**	**0.00**	**0.00%**
Activity: 912 - Park & Ride Lot								
Category: 53 - CONTRACTED SERVICES								
01-310-912-5399	OTHR CNTR SVC	15,872.00	7,479.31	3,734.84	5,000.00	5,487.00	487.00	9.74%
	Total Category: 53 - CONTRACTED SERVICES:	**15,872.00**	**7,479.31**	**3,734.84**	**5,000.00**	**5,487.00**	**487.00**	**9.74%**
	Total Activity: 912 - Park & Ride Lot:	**15,872.00**	**7,479.31**	**3,734.84**	**5,000.00**	**5,487.00**	**487.00**	**9.74%**
Activity: 913 - 112 St Mary's Ave								
Category: 53 - CONTRACTED SERVICES								
01-310-913-5330	M&R-112 ST MARY"S	2,841.21	6,312.53	5,670.85	1,000.00	1,000.00	0.00	0.00%
01-310-913-5370	ELECTRICITY-`112 ST MARY"S	0.00	442.45	654.88	1,946.00	500.00	-1,446.00	-74.31%
01-310-913-5371	HEATING OIL-112 ST MARY'S A'	0.00	1,491.57	0.00	0.00	0.00	0.00	0.00%
01-310-913-5399	112 ST MARY'S - OTHER CONTF	0.00	0.00	4,070.40	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**2,841.21**	**8,246.55**	**10,396.13**	**2,946.00**	**1,500.00**	**-1,446.00**	**-49.08%**
Category: 55 - OTHER EXPENDITURES								
01-310-913-5538	INTEREST-OTHER-112 ST MARY	0.00	353.74	0.00	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**353.74**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 913 - 112 St Mary's Ave:	**2,841.21**	**8,600.29**	**10,396.13**	**2,946.00**	**1,500.00**	**-1,446.00**	**-49.08%**
Activity: 914 - 118 St Mary's Ave								
Category: 53 - CONTRACTED SERVICES								
01-310-914-5330	M&R-BUILDINGS-118 ST MARY	98.25	2,922.60	4,206.73	1,000.00	1,000.00	0.00	0.00%
01-310-914-5370	ELECTRICITY-118 ST MARY'S	112.64	242.00	98.28	246.00	246.00	0.00	0.00%
01-310-914-5371	HEATING OIL-118 ST MARY'S	1,331.27	1,726.55	1,010.59	0.00	0.00	0.00	0.00%
01-310-914-5399	OTHER CONTRACTED SERVICES	2,779.05	355.00	5,174.40	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**4,321.21**	**5,246.15**	**10,490.00**	**1,246.00**	**1,246.00**	**0.00**	**0.00%**
	Total Activity: 914 - 118 St Mary's Ave:	**4,321.21**	**5,246.15**	**10,490.00**	**1,246.00**	**1,246.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 915 - 302 Queen Anne St								
Category: 53 - CONTRACTED SERVICES								
01-310-915-5314	302 QUEEN ANNE-Prop Ins	0.00	17.00	0.00	0.00	0.00	0.00	0.00%
01-310-915-5330	M&R-BUILDINGS	0.00	2,428.17	1,343.32	1,000.00	1,000.00	0.00	0.00%
01-310-915-5370	ELECTRICITY-302 QUEEN ANNE	448.45	1,807.03	1,961.90	3,330.00	3,330.00	0.00	0.00%
01-310-915-5373	INTERNET SERVICE	0.00	1,242.67	1,053.78	1,848.00	1,848.00	0.00	0.00%
01-310-915-5399	OTHER CONTRACTED SERVICES	0.00	4,246.40	4,288.97	1,200.00	4,329.00	3,129.00	260.75%
	Total Category: 53 - CONTRACTED SERVICES:	**448.45**	**9,741.27**	**8,647.97**	**7,378.00**	**10,507.00**	**3,129.00**	**42.41%**
	Total Activity: 915 - 302 Queen Anne St:	**448.45**	**9,741.27**	**8,647.97**	**7,378.00**	**10,507.00**	**3,129.00**	**42.41%**
Activity: 916 - TOWN HALL CONCESSION STAND								
Category: 53 - CONTRACTED SERVICES								
01-310-916-5370	ELECTRICITY- TH CONCESSION	2,741.38	3,847.14	2,160.64	4,131.00	4,131.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**2,741.38**	**3,847.14**	**2,160.64**	**4,131.00**	**4,131.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-916-5499	SUPPLIES - OTHER	31.92	273.68	59.82	200.00	200.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**31.92**	**273.68**	**59.82**	**200.00**	**200.00**	**0.00**	**0.00%**
	Total Activity: 916 - TOWN HALL CONCESSION STAND:	**2,773.30**	**4,120.82**	**2,220.46**	**4,331.00**	**4,331.00**	**0.00**	**0.00%**
Activity: 917 - 206 WASHINGTON AVE								
Category: 53 - CONTRACTED SERVICES								
01-310-917-5338	M&R-OTHER	18.49	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**18.49**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 917 - 206 WASHINGTON AVE:	**18.49**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 918 - 208 WASHINGTON AVE								
Category: 53 - CONTRACTED SERVICES								
01-310-918-5370	ELECTRICITY-208 WASHINGTON	110.82	119.75	21.27	134.00	134.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**110.82**	**119.75**	**21.27**	**134.00**	**134.00**	**0.00**	**0.00%**
	Total Activity: 918 - 208 WASHINGTON AVE:	**110.82**	**119.75**	**21.27**	**134.00**	**134.00**	**0.00**	**0.00%**
Activity: 919 - 206A WASHINGTON AVE								
Category: 53 - CONTRACTED SERVICES								
01-310-919-5370	ELECTRICITY-206A WASHINGTO	117.99	119.59	80.56	133.00	133.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**117.99**	**119.59**	**80.56**	**133.00**	**133.00**	**0.00**	**0.00%**
	Total Activity: 919 - 206A WASHINGTON AVE:	**117.99**	**119.59**	**80.56**	**133.00**	**133.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 921 - 111 N MAPLE AVE								
Category: 53 - CONTRACTED SERVICES								
01-310-921-5370	ELECTRICITY - 111 N MAPLE	551.74	554.97	371.76	620.00	620.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**551.74**	**554.97**	**371.76**	**620.00**	**620.00**	**0.00**	**0.00%**
Total Activity: 921 - 111 N MAPLE AVE:		**551.74**	**554.97**	**371.76**	**620.00**	**620.00**	**0.00**	**0.00%**
Activity: 936 - Tilghman Lake								
Category: 53 - CONTRACTED SERVICES								
01-310-936-5370	ELECTRICITY-TILGHMAN LAKE E	0.00	1,856.07	1,738.22	0.00	2,100.00	2,100.00	0.00%
01-310-936-5399	OTH CNTRCTD SVCS-TL BTHRM	0.00	4,727.20	440.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**6,583.27**	**2,178.22**	**1,000.00**	**3,100.00**	**2,100.00**	**210.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-310-936-5405	CUSTODIAL SUPPLIES	112.33	441.57	356.03	0.00	0.00	0.00	0.00%
01-310-936-5430	REPAIR/REPLACEMENT PARTS/	825.00	0.00	5,951.44	0.00	2,000.00	2,000.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**937.33**	**441.57**	**6,307.47**	**0.00**	**2,000.00**	**2,000.00**	**0.00%**
Total Activity: 936 - Tilghman Lake:		**937.33**	**7,024.84**	**8,485.69**	**1,000.00**	**5,100.00**	**4,100.00**	**410.00%**
Activity: 938 - Wills Park								
Category: 54 - SUPPLIES & MATERIALS								
01-310-938-5405	CUSTODIAL SUPPLIES	0.00	15.63	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**15.63**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 938 - Wills Park:		**0.00**	**15.63**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 970 - North								
Category: 53 - CONTRACTED SERVICES								
01-310-970-5370	ELECTRICITY-TOWN SIGH NORT	343.14	319.88	247.58	338.00	338.00	0.00	0.00%
01-310-970-5399	OTHER CONTRACTED SERVICES	0.00	450.00	550.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**343.14**	**769.88**	**797.58**	**338.00**	**338.00**	**0.00**	**0.00%**
Total Activity: 970 - North:		**343.14**	**769.88**	**797.58**	**338.00**	**338.00**	**0.00**	**0.00%**
Activity: 971 - South								
Category: 53 - CONTRACTED SERVICES								
01-310-971-5370	ELECTRICITY_TOWN SIGN SOU	330.70	297.77	220.16	333.00	333.00	0.00	0.00%
01-310-971-5399	OTHER CONTRACTED SERVICES	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**330.70**	**297.77**	**3,720.16**	**333.00**	**333.00**	**0.00**	**0.00%**
Total Activity: 971 - South:		**330.70**	**297.77**	**3,720.16**	**333.00**	**333.00**	**0.00**	**0.00%**
Total Department: 310 - FACILITIES MAINT & OPERATIONS:		**427,774.77**	**520,089.40**	**393,812.67**	**434,010.00**	**680,037.00**	**246,027.00**	**56.69%**
Report Total:		**427,774.77**	**520,089.40**	**393,812.67**	**434,010.00**	**680,037.00**	**246,027.00**	**56.69%**

Public Works Fleet Maintenance Department Description:

The Public Works Fleet Maintenance Department is responsible for the ongoing maintenance and repair of all Town-owned vehicles, ensuring they are safe, reliable, and operational. This includes routine servicing, emergency repairs, and preventative maintenance to extend the lifespan of the fleet and minimize downtime. The department ensures that all vehicles, including those used for public works, law enforcement, emergency services, and other municipal functions, are properly maintained and ready for use.

Adequate funding for Fleet Maintenance is essential to ensuring the Town's vehicles are operating at peak efficiency, reducing the risk of costly repairs or service interruptions. By investing in this department, the Town can ensure reliable transportation for essential services, improve cost-effectiveness by extending vehicle lifespans, and minimize the operational impact of vehicle downtime on public services.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 315 - FLEET MAINTENANCE							
51 - SALARY & WAGES	$ 94,885	$ 32,705	$ 29,238	$ 88,501	$ 83,035	$ (5,466)	-6.18
52 - FRINGE BENEFITS	$ 36,991	$ 14,129	$ 8,884	$ 52,186	$ 25,887	$ (26,299)	-50.39
53 - CONTRACTED SERVICES	$ 11,931	$ 8,570	$ 12,534	$ 18,995	$ 18,900	$ (95)	-0.50
54 - SUPPLIES & MATERIALS	$ 36,282	$ 9,082	$ 11,871	$ 21,707	$ 21,850	$ 143	0.66
55 - OTHER EXPENDITURES	$ 59	$ -	$ -	$ 2,000	$ 2,500	$ 500	25.00
56 - CAPITAL OUTLAY	$ 2,433	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 182,581**	**$ 64,487**	**$ 62,527**	**$ 183,389**	**$ 152,172**	**$ (31,217)**	**-17.02**

Fleet Maintenance Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 315 - FLEET MAINTENANCE								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-315-001-5102	SALARY - OT @ 1.0	736.97	162.12	132.12	0.00	0.00	0.00	0.00%
01-315-001-5103	SALARY - OT @ 1.5	7,845.40	1,935.80	1,224.57	2,000.00	2,000.00	0.00	0.00%
01-315-001-5110	REGULAR FT CIVILIAN SALARY	86,053.48	30,607.05	27,881.19	86,501.00	81,035.00	-5,466.00	-6.32%
01-315-001-5160	BONUSES	248.90	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**94,884.75**	**32,704.97**	**29,237.88**	**88,501.00**	**83,035.00**	**-5,466.00**	**-6.18%**
Category: 52 - FRINGE BENEFITS								
01-315-001-5205	DENTAL	586.38	206.40	60.64	560.00	110.00	-450.00	-80.36%
01-315-001-5215	HEALTH INSURANCE	13,730.28	4,316.40	1,316.72	29,580.00	2,060.00	-27,520.00	-93.04%
01-315-001-5220	LIFE INSURANCE W/H	791.57	305.88	86.26	860.00	940.00	80.00	9.30%
01-315-001-5230	WORKERS' COMPENSATION	5,920.00	5,010.34	3,175.46	3,940.00	3,190.00	-750.00	-19.04%
01-315-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	2,432.00	2,432.00	0.00%
01-315-001-5245	MSRPS PENSION	8,648.48	1,739.00	2,002.00	10,616.00	10,955.00	339.00	3.19%
01-315-001-5260	F I C A / MEDICARE	7,314.39	2,550.73	2,242.81	6,630.00	6,200.00	-430.00	-6.49%
Total Category: 52 - FRINGE BENEFITS:		**36,991.10**	**14,128.75**	**8,883.89**	**52,186.00**	**25,887.00**	**-26,299.00**	**-50.39%**
Category: 53 - CONTRACTED SERVICES								
01-315-001-5310	INSURANCE - FLOOD	14.82	16.72	0.00	17.00	0.00	-17.00	-100.00%
01-315-001-5312	INSURANCE - LIABILITY	689.28	665.75	583.83	686.00	650.00	-36.00	-5.25%
01-315-001-5314	INSURANCE - PROPERTY	150.09	157.18	0.00	162.00	0.00	-162.00	-100.00%
01-315-001-5316	INSURANCE - VEHICLE	394.34	0.00	0.00	0.00	0.00	0.00	0.00%
01-315-001-5325	LICENSES/USER FEES	20.00	1,925.00	2,525.00	3,200.00	3,200.00	0.00	0.00%
01-315-001-5333	M&R-VEHICLES	4,438.75	2,312.73	6,328.24	2,000.00	2,000.00	0.00	0.00%
01-315-001-5338	M&R-OTHER	98.00	0.00	400.18	0.00	0.00	0.00	0.00%
01-315-001-5360	RENTS	776.87	324.06	568.33	850.00	850.00	0.00	0.00%
01-315-001-5382	TELEPHONE-WIRELESS-DATA/V	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-315-001-5383	TELEPHONE-WIRELESS-VOICE	498.41	178.20	77.78	500.00	500.00	0.00	0.00%
01-315-001-5399	OTHER CONTRACTED SERVICES	4,850.01	2,990.80	2,051.04	11,580.00	11,700.00	120.00	1.04%
Total Category: 53 - CONTRACTED SERVICES:		**11,930.57**	**8,570.44**	**12,534.40**	**18,995.00**	**18,900.00**	**-95.00**	**-0.50%**
Category: 54 - SUPPLIES & MATERIALS								
01-315-001-5410	FUEL - GAS/DIESEL/OTHER	2,918.90	2,889.86	344.56	4,393.00	4,500.00	107.00	2.44%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-315-001-5415	MAINTENANCE/SHOP SUPPLIES	27,958.64	4,989.50	9,602.33	10,000.00	10,000.00	0.00	0.00%
01-315-001-5430	REPAIR/REPLACEMENT PARTS/	49.02	0.00	0.00	0.00	0.00	0.00	0.00%
01-315-001-5440	TOOLS/EQUIPMENT	4,704.69	366.18	863.32	5,000.00	5,000.00	0.00	0.00%
01-315-001-5445	UNIFORMS/SHOES/BOOTS	650.85	836.94	1,060.53	2,314.00	2,350.00	36.00	1.56%
	Total Category: 54 - SUPPLIES & MATERIALS:	**36,282.10**	**9,082.48**	**11,870.74**	**21,707.00**	**21,850.00**	**143.00**	**0.66%**
	Category: 55 - OTHER EXPENDITURES							
01-315-001-5574	REGISTRATION	59.00	0.00	0.00	2,000.00	2,500.00	500.00	25.00%
	Total Category: 55 - OTHER EXPENDITURES:	**59.00**	**0.00**	**0.00**	**2,000.00**	**2,500.00**	**500.00**	**25.00%**
	Total Activity: 001 - General Operations:	**180,147.52**	**64,486.64**	**62,526.91**	**183,389.00**	**152,172.00**	**-31,217.00**	**-17.02%**
	Total Department: 315 - FLEET MAINTENANCE:	**180,147.52**	**64,486.64**	**62,526.91**	**183,389.00**	**152,172.00**	**-31,217.00**	**-17.02%**
	Report Total:	**180,147.52**	**64,486.64**	**62,526.91**	**183,389.00**	**152,172.00**	**-31,217.00**	**-17.02%**

Public Works Streets Department Description:

The Public Works Streets Department is essential to maintaining the infrastructure that supports the Town's transportation network, ensuring that streets and roads are safe, functional, and accessible for residents, businesses, and visitors. The department is responsible for a wide range of services, including road paving, striping, repairs, and maintenance of street signage, sidewalks, curbs, and gutters. Additionally, the department handles storm and emergency clean-ups, street lighting maintenance, and street sweeping, all of which contribute to the safety, cleanliness, and aesthetic appeal of the Town's public spaces.

Adequate funding for the Street Department is critical to ensuring the ongoing upkeep and improvement of the Town's roadways and public infrastructure. Investment in this department supports the timely repair of roads and streets, which reduces safety hazards, prevents more costly repairs in the future, and ensures a smooth flow of traffic. Additionally, funding enables the department to respond effectively to emergencies, manage stormwater, and maintain the overall appearance and functionality of public spaces, contributing to a higher quality of life for residents and a positive experience for visitors.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 320 - STREETS & STORMWAYS							
51 - SALARY & WAGES	$ 97,959	$ 140,195	$ 107,902	$ 165,476	$ 168,941	$ 3,465	2.09
52 - FRINGE BENEFITS	$ 44,183	$ 49,849	$ 45,836	$ 84,821	$ 100,026	$ 15,205	17.93
53 - CONTRACTED SERVICES	$ 343,138	$ 351,410	$ 152,545	$ 375,148	$ 412,537	$ 37,389	9.97
54 - SUPPLIES & MATERIALS	$ 69,306	$ 33,169	$ 9,994	$ 172,543	$ 171,650	$ (893)	-0.52
55 - OTHER EXPENDITURES	$ -	$ 1,379	$ 781	$ -	$ -	$ -	0.00
56 - CAPITAL OUTLAY	$ 13,920,584	$ 602,368	$ 78,032	$ 617,822	$ 796,292	$ 178,470	28.89
59 - OTHER FINANCING USES	$ -	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 14,475,170**	**$ 1,178,369**	**$ 395,090**	**$ 1,415,810**	**$ 1,649,446**	**$ 233,636**	**16.50**

Streets & Storm Ways Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 320 - STREETS & STORMWAYS								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-320-001-5102	SALARY - OT @ 1.0	697.26	1,357.83	1,033.93	0.00	0.00	0.00	0.00%
01-320-001-5103	SALARY - OT @ 1.5	5,528.49	5,315.83	2,227.11	5,000.00	5,000.00	0.00	0.00%
01-320-001-5110	REGULAR FT CIVILIAN SALARY	84,394.42	104,280.65	70,611.20	150,576.00	154,041.00	3,465.00	2.30%
01-320-001-5160	BONUSES	189.06	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**90,809.23**	**110,954.31**	**73,872.24**	**155,576.00**	**159,041.00**	**3,465.00**	**2.23%**
Category: 52 - FRINGE BENEFITS								
01-320-001-5205	DENTAL	682.81	821.74	558.25	1,259.00	1,420.00	161.00	12.79%
01-320-001-5215	HEALTH INSURANCE	22,044.27	21,889.64	17,621.32	44,182.00	53,910.00	9,728.00	22.02%
01-320-001-5220	LIFE INSURANCE W/H	748.90	1,015.39	645.21	1,747.00	1,860.00	113.00	6.47%
01-320-001-5230	WORKERS' COMPENSATION	4,056.00	5,542.08	4,945.76	6,440.00	6,140.00	-300.00	-4.66%
01-320-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	4,015.00	4,015.00	0.00%
01-320-001-5245	MSRPS PENSION	9,235.93	11,252.97	13,776.00	19,593.00	20,811.00	1,218.00	6.22%
01-320-001-5260	F I C A / MEDICARE	6,868.28	8,686.25	5,685.82	11,600.00	11,870.00	270.00	2.33%
	Total Category: 52 - FRINGE BENEFITS:	**43,636.19**	**49,208.07**	**43,232.36**	**84,821.00**	**100,026.00**	**15,205.00**	**17.93%**
Category: 53 - CONTRACTED SERVICES								
01-320-001-5300	ADS & NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5310	INSURANCE - FLOOD	0.00	7.77	0.00	8.00	0.00	-8.00	-100.00%
01-320-001-5312	INSURANCE - LIABILITY	559.34	0.00	1,205.18	0.00	1,400.00	1,400.00	0.00%
01-320-001-5314	INSURANCE - PROPERTY	61.61	118.66	58.42	122.00	70.00	-52.00	-42.62%
01-320-001-5316	INSURANCE - VEHICLE	3,929.68	4,153.52	4,133.27	4,278.00	4,750.00	472.00	11.03%
01-320-001-5325	LICENSES/USER FEES	0.00	0.00	350.16	0.00	0.00	0.00	0.00%
01-320-001-5333	M&R-VEHICLES	3,570.14	5,221.43	967.48	5,000.00	5,000.00	0.00	0.00%
01-320-001-5338	M&R-OTHER	2,112.97	1,668.06	0.00	2,500.00	2,500.00	0.00	0.00%
01-320-001-5350	PROF SVCS-ARCH/ENG/PLANNI	36,152.12	109,687.68	0.00	0.00	0.00	0.00	0.00%
01-320-001-5382	TELEPHONE-WIRELESS-DATA/V	386.10	474.12	310.43	500.00	500.00	0.00	0.00%
01-320-001-5383	TELEPHONE-WIRELESS-VOICE	476.41	586.11	652.06	450.00	800.00	350.00	77.78%
01-320-001-5399	OTHER CONTRACTED SERVICES	7,250.18	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**54,498.55**	**121,917.35**	**7,677.00**	**17,858.00**	**20,020.00**	**2,162.00**	**12.11%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 54 - SUPPLIES & MATERIALS								
01-320-001-5400	CONSTRUCTION SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5410	FUEL - GAS/DIESEL/OTHER	9,511.48	10,279.45	5,241.80	13,409.00	12,500.00	-909.00	-6.78%
01-320-001-5430	REPAIR/REPLACEMENT PARTS/	134.48	4,883.65	86.92	125,000.00	125,000.00	0.00	0.00%
01-320-001-5440	TOOLS/EQUIPMENT	1,839.54	360.86	24.19	3,000.00	3,000.00	0.00	0.00%
01-320-001-5445	UNIFORMS/SHOES/BOOTS	730.67	5,106.76	2,198.82	4,134.00	4,150.00	16.00	0.39%
01-320-001-5499	SUPPLIES - OTHER	39,639.61	4,210.40	34.95	10,000.00	10,000.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**51,855.78**	**24,841.12**	**7,586.68**	**155,543.00**	**154,650.00**	**-893.00**	**-0.57%**
Category: 55 - OTHER EXPENDITURES								
01-320-001-5570	INCIDENTALS-PARKING, TOLLS,	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5573	MILEAGE-LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5574	REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 001 - General Operations:		**240,799.75**	**306,920.85**	**132,368.28**	**413,798.00**	**433,737.00**	**19,939.00**	**4.82%**
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
01-320-005-5356	PROF SVCS-IT SUPPORT	0.00	208.34	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**208.34**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 005 - GIS:		**0.00**	**208.34**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 350 - Sidewalks								
Category: 53 - CONTRACTED SERVICES								
01-320-350-5353	PROF SVCS-CONTRACTOR	0.00	0.00	0.00	55,000.00	80,000.00	25,000.00	45.45%
01-320-350-5359	OTHER PROFESSIONAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**0.00**	**0.00**	**55,000.00**	**80,000.00**	**25,000.00**	**45.45%**
Total Activity: 350 - Sidewalks:		**0.00**	**0.00**	**0.00**	**55,000.00**	**80,000.00**	**25,000.00**	**45.45%**
Activity: 355 - Signage								
Category: 53 - CONTRACTED SERVICES								
01-320-355-5399	OTHER CONTRACTED SERVICES	6,742.75	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**6,742.75**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-320-355-5435	SIGNS	15,679.20	8,229.85	1,679.40	15,000.00	15,000.00	0.00	0.00%
01-320-355-5499	SUPPLIES - OTHER	583.84	97.68	34.36	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**16,263.04**	**8,327.53**	**1,713.76**	**15,000.00**	**15,000.00**	**0.00**	**0.00%**
Total Activity: 355 - Signage:		**23,005.79**	**8,327.53**	**1,713.76**	**15,000.00**	**15,000.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 365 - Storms								
Category: 51 - SALARY & WAGES								
01-320-365-5103	SALARY - OT @ 1.5	7,149.32	29,240.48	34,030.23	9,900.00	9,900.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**7,149.32**	**29,240.48**	**34,030.23**	**9,900.00**	**9,900.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-320-365-5260	F I C A / MEDICARE	546.92	640.52	2,603.31	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**546.92**	**640.52**	**2,603.31**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-320-365-5338	M&R-OTHER	0.00	0.00	0.00	6,200.00	6,200.00	0.00	0.00%
01-320-365-5360	RENTS	0.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00%
01-320-365-5399	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**0.00**	**0.00**	**0.00**	**10,400.00**	**10,400.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
01-320-365-5415	SUPPLIES - OTHER	1,187.30	0.00	693.36	2,000.00	2,000.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**1,187.30**	**0.00**	**693.36**	**2,000.00**	**2,000.00**	**0.00**	**0.00%**
Category: 55 - OTHER EXPENDITURES								
01-320-365-5540	LOSSES/CLAIMS/JUDGEMENTS	0.00	962.09	675.00	0.00	0.00	0.00	0.00%
01-320-365-5572	MEALS	0.00	416.73	105.70	0.00	0.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**0.00**	**1,378.82**	**780.70**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 365 - Storms:	**8,883.54**	**31,259.82**	**38,107.60**	**22,300.00**	**22,300.00**	**0.00**	**0.00%**
Activity: 370 - Street Lighting								
Category: 53 - CONTRACTED SERVICES								
01-320-370-5370	ELECTRICITY	200,635.01	210,114.39	127,546.87	240,563.00	250,000.00	9,437.00	3.92%
01-320-370-5399	OTHER CONTRACTED SERVICES	0.00	0.00	281.12	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**200,635.01**	**210,114.39**	**127,827.99**	**240,563.00**	**250,000.00**	**9,437.00**	**3.92%**
	Total Activity: 370 - Street Lighting:	**200,635.01**	**210,114.39**	**127,827.99**	**240,563.00**	**250,000.00**	**9,437.00**	**3.92%**
Activity: 375 - Street Sweeping								
Category: 53 - CONTRACTED SERVICES								
01-320-375-5399	OTHER CONTRACTED SERVICES	18,800.00	19,170.00	17,040.00	26,327.00	27,117.00	790.00	3.00%
	Total Category: 53 - CONTRACTED SERVICES:	**18,800.00**	**19,170.00**	**17,040.00**	**26,327.00**	**27,117.00**	**790.00**	**3.00%**
	Total Activity: 375 - Street Sweeping:	**18,800.00**	**19,170.00**	**17,040.00**	**26,327.00**	**27,117.00**	**790.00**	**3.00%**
Activity: 380 - Striping								
Category: 53 - CONTRACTED SERVICES								
01-320-380-5353	PROF SVCS-CONTRACTOR	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-320-380-5359	OTHER PROFESSIONAL SERVICE	62,461.50	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**62,461.50**	**0.00**	**0.00**	**25,000.00**	**25,000.00**	**0.00**	**0.00%**
Total Activity: 380 - Striping:		**62,461.50**	**0.00**	**0.00**	**25,000.00**	**25,000.00**	**0.00**	**0.00%**
Total Department: 320 - STREETS & STORMWAYS:		**554,585.59**	**576,000.93**	**317,057.63**	**797,988.00**	**853,154.00**	**55,166.00**	**6.91%**
Report Total:		**554,585.59**	**576,000.93**	**317,057.63**	**797,988.00**	**853,154.00**	**55,166.00**	**6.91%**

Public Works Parks Department Description:

The Public Works Parks Department is responsible for the maintenance, upkeep, and enhancement of all parks within the Town, ensuring that these public spaces remain safe, attractive, and functional for residents and visitors. The department handles a variety of tasks, including landscaping, turf care, tree and shrub maintenance, playground inspections, and general facility upkeep. Additionally, the department ensures that park amenities, such as benches, shelters, and walking paths, are well-maintained and accessible.

Adequate funding for the Parks Department is crucial to maintaining the quality of the Town's parks, which provide valuable recreational opportunities and contribute to the overall quality of life in the community. Investment in this department allows for regular maintenance, improvement of park facilities, and the preservation of green spaces. This not only enhances the Town's aesthetic appeal but also supports community health and well-being by providing clean, safe, and enjoyable outdoor spaces for residents to gather, exercise, and engage in recreational activities.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Department: 400 - PARKS & RECREATION-GENERAL							
51 - SALARY & WAGES	$ 166,898	$ 69,978	$ 49,559	$ 102,911	$ 106,990	$ 4,079	3.96
52 - FRINGE BENEFITS	$ 62,303	$ 34,507	$ 35,047	$ 55,898	$ 75,410	$ 19,512	34.91
53 - CONTRACTED SERVICES	$ 125,733	$ 94,268	$ 53,093	$ 88,975	$ 103,465	$ 14,490	16.29
54 - SUPPLIES & MATERIALS	$ 23,305	$ 15,170	$ 7,939	$ 31,148	$ 31,700	$ 552	1.77
55 - OTHER EXPENDITURES	$ 35	$ 35	$ -	$ 35	$ 35	$ -	0.00
56 - CAPITAL OUTLAY	$ 169,173	$ 738,126	$ 222,572	$ 1,975,845	$ 2,029,600	$ 53,755	2.72
59 - OTHER FINANCING USES	$ -	$ -	$ -	$ -	$ -	$ -	0.00
Department Total	**$ 547,448**	**$ 952,084**	**$ 368,210**	**$ 2,254,812**	**$ 2,347,200**	**$ 92,388**	**4.10**

Parks & Recreation Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 400 - PARKS & RECREATION-GENERAL								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
01-400-001-5102	SALARY - OT @ 1.0	1,016.99	731.32	475.06	0.00	0.00	0.00	0.00%
01-400-001-5103	SALARY - OT @ 1.5	7,882.23	2,340.73	1,286.52	4,000.00	4,000.00	0.00	0.00%
01-400-001-5110	REGULAR FT CIVILIAN SALARY	154,921.89	65,656.25	47,464.39	98,911.00	102,990.00	4,079.00	4.12%
01-400-001-5160	BONUSES	305.02	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**164,126.13**	**68,728.30**	**49,225.97**	**102,911.00**	**106,990.00**	**4,079.00**	**3.96%**
Category: 52 - FRINGE BENEFITS								
01-400-001-5205	DENTAL	1,273.92	629.00	466.46	808.00	950.00	142.00	17.57%
01-400-001-5215	HEALTH INSURANCE	24,179.97	17,787.82	18,422.13	28,844.00	45,170.00	16,326.00	56.60%
01-400-001-5220	LIFE INSURANCE W/H	1,351.35	639.32	436.50	1,120.00	1,120.00	0.00	0.00%
01-400-001-5230	WORKERS' COMPENSATION	5,965.00	4,261.44	3,192.75	4,250.00	4,100.00	-150.00	-3.53%
01-400-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	2,232.00	2,232.00	0.00%
01-400-001-5245	MSRPS PENSION	16,787.56	5,752.35	8,625.00	12,950.00	13,908.00	958.00	7.40%
01-400-001-5260	F I C A / MEDICARE	12,533.21	5,341.89	3,878.79	7,926.00	7,930.00	4.00	0.05%
	Total Category: 52 - FRINGE BENEFITS:	**62,091.01**	**34,411.82**	**35,021.63**	**55,898.00**	**75,410.00**	**19,512.00**	**34.91%**
Category: 53 - CONTRACTED SERVICES								
01-400-001-5310	INSURANCE - FLOOD	0.00	277.54	0.00	286.00	0.00	-286.00	-100.00%
01-400-001-5312	INSURANCE - LIABILITY	833.43	514.44	919.10	530.00	1,050.00	520.00	98.11%
01-400-001-5314	INSURANCE - PROPERTY	2,949.60	2,757.83	256.89	2,841.00	300.00	-2,541.00	-89.44%
01-400-001-5316	INSURANCE - VEHICLE	1,616.81	1,828.42	2,397.17	1,883.00	2,750.00	867.00	46.04%
01-400-001-5333	M&R-VEHICLES	3,239.93	3,648.68	397.85	2,000.00	2,000.00	0.00	0.00%
01-400-001-5338	M&R-OTHER	3,448.15	2,528.56	62.64	2,000.00	2,000.00	0.00	0.00%
01-400-001-5351	PROF SVCS-ATTORNEY	0.00	2,350.00	0.00	0.00	0.00	0.00	0.00%
01-400-001-5383	TELEPHONE-WIRELESS-VOICE	491.79	454.28	347.68	600.00	500.00	-100.00	-16.67%
01-400-001-5399	OTHER CONTRACTED SERVICES	7,731.46	1,429.70	4.76	1,000.00	1,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**20,311.17**	**15,789.45**	**4,386.09**	**11,140.00**	**9,600.00**	**-1,540.00**	**-13.82%**
Category: 54 - SUPPLIES & MATERIALS								
01-400-001-5410	FUEL - GAS/DIESEL/OTHER	8,104.10	9,259.56	4,889.94	11,166.00	11,250.00	84.00	0.75%
01-400-001-5430	REPAIR/REPLACEMENT PARTS/	0.00	0.00	270.00	0.00	0.00	0.00	0.00%
01-400-001-5440	TOOLS/EQUIPMENT	3,185.44	1,034.24	157.57	2,000.00	2,000.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-400-001-5445	UNIFORMS/SHOES/BOOTS	742.45	2,295.50	1,828.52	2,482.00	2,500.00	18.00	0.73%
01-400-001-5458	SM CAP - OTHER EQUIP	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%
01-400-001-5499	SUPPLIES - OTHER	426.98	156.98	556.45	500.00	750.00	250.00	50.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**12,458.97**	**12,746.28**	**7,702.48**	**18,648.00**	**19,000.00**	**352.00**	**1.89%**
	Category: 55 - OTHER EXPENDITURES							
01-400-001-5574	REGISTRATION	35.00	35.00	0.00	35.00	35.00	0.00	0.00%
	Total Category: 55 - OTHER EXPENDITURES:	**35.00**	**35.00**	**0.00**	**35.00**	**35.00**	**0.00**	**0.00%**
	Total Activity: 001 - General Operations:	**259,022.28**	**131,710.85**	**96,336.17**	**188,632.00**	**211,035.00**	**22,403.00**	**11.88%**
	Activity: 330 - Mosquito spraying							
	Category: 53 - CONTRACTED SERVICES							
01-400-330-5359	OTHER PROF SRVC - Mosquito	8,428.25	12,172.06	12,296.44	12,000.00	13,500.00	1,500.00	12.50%
	Total Category: 53 - CONTRACTED SERVICES:	**8,428.25**	**12,172.06**	**12,296.44**	**12,000.00**	**13,500.00**	**1,500.00**	**12.50%**
	Total Activity: 330 - Mosquito spraying:	**8,428.25**	**12,172.06**	**12,296.44**	**12,000.00**	**13,500.00**	**1,500.00**	**12.50%**
	Activity: 900 - Town Hall							
	Category: 53 - CONTRACTED SERVICES							
01-400-900-5353	PROF SVCS-CONTRCTR-SPLSHP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-900-5399	OTH CONTRCTD SVC-SPLASHPA	232.00	200.00	0.00	0.00	300.00	300.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**232.00**	**200.00**	**0.00**	**0.00**	**300.00**	**300.00**	**0.00%**
	Category: 54 - SUPPLIES & MATERIALS							
01-400-900-5499	SUPPLIES - OTHER - SPLASHPAI	302.70	12.72	231.77	0.00	200.00	200.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**302.70**	**12.72**	**231.77**	**0.00**	**200.00**	**200.00**	**0.00%**
	Total Activity: 900 - Town Hall:	**534.70**	**212.72**	**231.77**	**0.00**	**500.00**	**500.00**	**0.00%**
	Activity: 920 - Neighborhood Parks							
	Category: 53 - CONTRACTED SERVICES							
01-400-920-5338	M&R-OTHER	11,393.70	1,940.34	0.00	4,000.00	4,000.00	0.00	0.00%
01-400-920-5353	PROF SVCS-CONTRACTOR	25,525.00	1,200.00	0.00	0.00	0.00	0.00	0.00%
01-400-920-5370	ELECTRICITY-PARKS	1,537.63	1,263.65	491.99	1,710.00	1,750.00	40.00	2.34%
	Total Category: 53 - CONTRACTED SERVICES:	**38,456.33**	**4,403.99**	**491.99**	**5,710.00**	**5,750.00**	**40.00**	**0.70%**
	Category: 54 - SUPPLIES & MATERIALS							
01-400-920-5430	REPAIR/REPLACEMENT PARTS/	5,193.10	335.54	0.00	0.00	0.00	0.00	0.00%
01-400-920-5460	SM CAP - PLAYGRONDS	0.00	0.00	0.00	7,000.00	7,000.00	0.00	0.00%
01-400-920-5499	SUPPLIES - OTHER	0.00	115.10	0.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**5,193.10**	**450.64**	**0.00**	**7,000.00**	**7,000.00**	**0.00**	**0.00%**
	Total Activity: 920 - Neighborhood Parks:	**43,649.43**	**4,854.63**	**491.99**	**12,710.00**	**12,750.00**	**40.00**	**0.31%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 936 - Tilghman Lake								
Category: 51 - SALARY & WAGES								
01-400-936-5102	SALARY - OT @ 1.0	0.00	246.70	211.15	0.00	0.00	0.00	0.00%
01-400-936-5103	SALARY - OT @ 1.5	2,771.75	1,003.42	121.92	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**2,771.75**	**1,250.12**	**333.07**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
01-400-936-5260	F I C A / MEDICARE	212.04	95.65	25.48	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**212.04**	**95.65**	**25.48**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 53 - CONTRACTED SERVICES								
01-400-936-5338	M&R-OTHER	949.66	209.15	26.58	0.00	0.00	0.00	0.00%
01-400-936-5350	PROF SVCS-ARCH/ENG/PLANNI	2,945.16	13,076.72	0.00	0.00	0.00	0.00	0.00%
01-400-936-5353	PROF SVCS-CONTRACTOR	231.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-936-5370	ELECTRICITY-TL BTHRMS	2,364.92	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-936-5383	TELEPHONE-WIRELESS-VOICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-936-5399	OTHER CONTRACTED SERVICES	21,093.52	17,362.80	8,420.69	20,360.00	20,968.00	608.00	2.99%
	Total Category: 53 - CONTRACTED SERVICES:	**27,584.26**	**30,648.67**	**8,447.27**	**20,360.00**	**20,968.00**	**608.00**	**2.99%**
Category: 54 - SUPPLIES & MATERIALS								
01-400-936-5405	CUSTODIAL SUPPLIES	253.95	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-936-5430	REPAIR/REPLACEMENT PARTS/	162.30	1,693.87	4.34	2,000.00	2,000.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**416.25**	**1,693.87**	**4.34**	**2,000.00**	**2,000.00**	**0.00**	**0.00%**
	Total Activity: 936 - Tilghman Lake:	**30,984.30**	**33,688.31**	**8,810.16**	**22,360.00**	**22,968.00**	**608.00**	**2.72%**
Activity: 938 - Wills Park								
Category: 53 - CONTRACTED SERVICES								
01-400-938-5370	ELCTRC-WP SITE LGHTNG	677.17	648.74	397.86	745.00	745.00	0.00	0.00%
01-400-938-5399	OTHER CONTRACTED SERVICES	30,044.28	30,404.66	27,073.76	39,020.00	52,602.00	13,582.00	34.81%
	Total Category: 53 - CONTRACTED SERVICES:	**30,721.45**	**31,053.40**	**27,471.62**	**39,765.00**	**53,347.00**	**13,582.00**	**34.16%**
Category: 54 - SUPPLIES & MATERIALS								
01-400-938-5430	REPAIR/REPLACEMENT PARTS/	4,934.20	266.61	0.00	1,000.00	1,000.00	0.00	0.00%
01-400-938-5450	SM CAP - BUILDING/SITE IMPR	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**4,934.20**	**266.61**	**0.00**	**3,500.00**	**3,500.00**	**0.00**	**0.00%**
	Total Activity: 938 - Wills Park:	**35,655.65**	**31,320.01**	**27,471.62**	**43,265.00**	**56,847.00**	**13,582.00**	**31.39%**
	Total Department: 400 - PARKS & RECREATION-GENERAL:	**378,274.61**	**213,958.58**	**145,638.15**	**278,967.00**	**317,600.00**	**38,633.00**	**13.85%**
	Report Total:	**378,274.61**	**213,958.58**	**145,638.15**	**278,967.00**	**317,600.00**	**38,633.00**	**13.85%**

General Fund Capital Budget Overview

		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Revenue								
420 - FEDERAL GOVERNMENT REVENUE		6,032,708.44	476,297.92	0.00	168,750.00	240,000.00	71,250.00	42.22%
430 - STATE GOVERNMENT REVENUE		604,326.49	741,076.79	219,457.89	3,150,522.00	3,345,892.00	195,370.00	6.20%
440 - COUNTY REVENUE		125,196.02	0.00	0.00	189,000.00	0.00	-189,000.00	-100.00%
450 - OTHER AGENCY REVENUE		0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00%
490 - DEBT PROCEEDS		15,720,735.45	0.00	0.00	0.00	0.00	0.00	0.00%
492 - TRANSFER IN		150,000.00	150,000.00	75,000.00	731,090.00	2,026,282.00	1,295,192.00	177.16%
493 - APPROPRIATION OF FUND BALANCE		0.00	0.00	0.00	680,130.00	1,632,336.00	952,206.00	140.00%
	Total Revenue:	**22,632,966.40**	**1,367,374.71**	**294,457.89**	**4,919,492.00**	**7,264,510.00**	**2,345,018.00**	**47.76%**
Expense								
560 - LAND		1,614,615.65	0.00	0.00	0.00	0.00	0.00	0.00%
561 - BUILDINGS/FACILITIES		0.00	137.50	0.00	1,600,000.00	1,400,000.00	-200,000.00	-12.50%
562 - SITE IMPROVEMENTS		149,652.17	747,010.74	229,852.68	1,975,845.00	2,029,600.00	53,755.00	2.72%
563 - TRANSPORTATION		13,900,320.63	602,368.40	78,032.13	617,822.00	796,292.00	178,470.00	28.89%
566 - TRANSPORTATION		72,582.75	80,884.79	0.00	15,000.00	31,000.00	16,000.00	106.67%
567 - VEHICLES		527,434.20	39,131.00	247,509.26	330,000.00	365,000.00	35,000.00	10.61%
568 - EQUIPMENT		158,921.14	800.00	23,723.52	0.00	0.00	0.00	0.00%
569 - OTHER CAPITAL		0.00	6,397.50	28,915.88	230,825.00	682,800.00	451,975.00	195.81%
591 - TRANSFER TO		150,000.00	514,226.79	75,000.00	150,000.00	1,959,818.00	1,809,818.00	1,206.55%
	Total Expense:	**16,573,526.54**	**1,990,956.72**	**683,033.47**	**4,919,492.00**	**7,264,510.00**	**2,345,018.00**	**47.76%**
	Report Total:	**6,059,439.86**	**-623,582.01**	**-388,575.58**	**0.00**	**0.00**	**0.00**	**0.00%**

General Fund Capital Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Expense								
Department: 100 - LEGISLATIVE								
01-100-001-5680	A/V EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-100-001-5683	COMPUTER HARDWARE	2,405.52	0.00	0.00	0.00	0.00	0.00	0.00%
01-100-001-5684	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-100-001-5686	OFFICE EQUIP/FURNITURE	2,277.55	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 100 - LEGISLATIVE:		**4,683.07**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Department: 120 - FINANCIAL ADMINISTRATION								
01-120-001-5683	COMPUTER HARDWARE	1,317.59	0.00	0.00	0.00	0.00	0.00	0.00%
01-120-001-5686	OFFICE EQUIP/FURNITURE	1,799.12	0.00	0.00	0.00	0.00	0.00	0.00%
01-120-001-5695	Intangible Asset	0.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00%
Total Department: 120 - FINANCIAL ADMINISTRATION:		**3,116.71**	**0.00**	**0.00**	**0.00**	**35,000.00**	**35,000.00**	**0.00%**
Department: 140 - HR/PERSONNEL								
01-140-001-5695	Intangible Asset	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00%
Total Department: 140 - HR/PERSONNEL:		**0.00**	**0.00**	**0.00**	**0.00**	**60,000.00**	**60,000.00**	**0.00%**
Department: 150 - PLANNING-ZONING								
01-150-001-5684	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-150-001-5686	OFFICE EQUIP/FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-150-001-5695	Intangible Asset	0.00	0.00	0.00	0.00	205,000.00	205,000.00	0.00%
01-150-001-5699	OTHER CAPITAL	0.00	397.50	19,615.50	185,000.00	185,000.00	0.00	0.00%
Total Department: 150 - PLANNING-ZONING:		**0.00**	**397.50**	**19,615.50**	**185,000.00**	**390,000.00**	**205,000.00**	**110.81%**
Department: 160 - ADMINISTRATION								
01-160-001-5670	PASSENGER VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-160-001-5680	A/V EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-160-001-5683	COMPUTER HARDWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-160-001-5686	OFFICE EQUIP/FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-160-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 160 - ADMINISTRATION:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Department: 162 - INFORMATION TECHNOLOGY								
01-162-001-5683	COMPUTER HARDWARE	10,780.64	0.00	22,823.52	0.00	0.00	0.00	0.00%
01-162-001-5684	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-162-001-5694	Network Infrastructure	0.00	0.00	0.00	0.00	130,000.00	130,000.00	0.00%
Total Department: 162 - INFORMATION TECHNOLOGY:		**10,780.64**	**0.00**	**22,823.52**	**0.00**	**130,000.00**	**130,000.00**	**0.00%**
Department: 165 - GENERAL SERVICES								
01-165-001-5600	LAND	1,614,615.65	0.00	0.00	0.00	0.00	0.00	0.00%
01-165-001-5965	Project Reserve	0.00	364,226.79	0.00	0.00	1,959,818.00	1,959,818.00	0.00%
Total Department: 165 - GENERAL SERVICES:		**1,614,615.65**	**364,226.79**	**0.00**	**0.00**	**1,959,818.00**	**1,959,818.00**	**0.00%**
Department: 200 - POLICE DEPARTMENT								
01-200-001-5629	OTHER SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5671	POLICE CRUISER	486,907.00	0.00	247,509.26	230,000.00	165,000.00	-65,000.00	-28.26%
01-200-001-5680	A/V EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5682	COMMUNICATIONS EQUIP	90,159.32	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5683	COMPUTER HARDWARE	25,302.97	800.00	900.00	0.00	0.00	0.00	0.00%
01-200-001-5684	COMPUTER SOFTWARE	1,454.27	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5686	OFFICE EQUIP/FURNITURE	4,369.66	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5688	WEAPONS	15,197.42	0.00	0.00	0.00	0.00	0.00	0.00%
01-200-001-5689	OTHER EQUIP	51,217.50	80,884.79	0.00	0.00	31,000.00	31,000.00	0.00%
01-200-001-5695	Intangible Asset	0.00	0.00	0.00	0.00	9,800.00	9,800.00	0.00%
01-200-026-5689	OTHER EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 200 - POLICE DEPARTMENT:		**674,608.14**	**81,684.79**	**248,409.26**	**230,000.00**	**205,800.00**	**-24,200.00**	**-10.52%**
Department: 230 - INSPECTIONS & ENFORCEMENT								
01-230-001-5670	PASSENGER VEHICLES	0.00	39,131.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5683	COMPUTER HARDWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5686	OFFICE EQUIP/FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5689	OTHER EQUIP	549.99	0.00	0.00	0.00	0.00	0.00	0.00%
01-230-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 230 - INSPECTIONS & ENFORCEMENT:		**549.99**	**39,131.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Department: 240 - EMERGENCY PREPAREDNESS								
01-240-001-5689	OTHER EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 240 - EMERGENCY PREPAREDNESS:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Department: 300 - PUBLIC WORKS ADMINISTRATION								
01-300-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00%
01-300-001-5683	COMPUTER HARDWARE	1,063.76	0.00	0.00	0.00	0.00	0.00	0.00%
01-300-001-5689	OTHER EQUIP	6,104.09	0.00	0.00	15,000.00	0.00	-15,000.00	-100.00%
01-300-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-300-902-5689	OTHER EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 300 - PUBLIC WORKS ADMINISTRATION:		**7,167.85**	**0.00**	**0.00**	**115,000.00**	**100,000.00**	**-15,000.00**	**-13.04%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 310 - FACILITIES MAINT & OPERATIONS								
01-310-001-5611	BUILDING IMPROVEMENTS	0.00	0.00	0.00	350,000.00	0.00	-350,000.00	-100.00%
01-310-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%
01-310-001-5683	COMPUTER HARDWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-001-5695	Intangible Asset	0.00	0.00	9,300.38	0.00	0.00	0.00	0.00%
01-310-001-5912	TRFR TO BLDG RESERVE	150,000.00	150,000.00	75,000.00	150,000.00	0.00	-150,000.00	-100.00%
01-310-900-5611	BUILDING IMPROVEMENTS - TH	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-901-5611	BLDG IMPRVMNTS - PD	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-902-5611	BLDG IMPRVMNTS-PW BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-902-5686	OFFICE EQUIP/FURNITURE	359.99	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-902-5689	OTHER EQUIP	5,116.17	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-907-5699	OTHER CAPITAL - Fire Station	0.00	6,000.00	0.00	45,825.00	58,000.00	12,175.00	21.00%
01-310-908-5686	OFFICE EQUIP/FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-908-5699	OTHER CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-310-909-5611	BUILDING IMPROVEMENTS	0.00	0.00	0.00	1,250,000.00	1,400,000.00	150,000.00	12.00%
01-310-912-5629	OTHER SITE IMPROVEMENTS	0.00	8,885.21	7,280.46	0.00	0.00	0.00	0.00%
01-310-916-5611	BUILDING IMPROVEMENTS	0.00	137.50	0.00	0.00	0.00	0.00	0.00%
Total Department: 310 - FACILITIES MAINT & OPERATIONS:		**155,476.16**	**165,022.71**	**91,580.84**	**1,795,825.00**	**1,558,000.00**	**-237,825.00**	**-13.20%**
Department: 315 - FLEET MAINTENANCE								
01-315-001-5685	MAINTENANCE EQUIP	2,433.33	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 315 - FLEET MAINTENANCE:		**2,433.33**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Department: 320 - STREETS & STORMWAYS								
01-320-001-5630	ROADS	13,055,549.48	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5632	SIDEWALKS	15,436.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5672	MEDIUM DUTY VEHICLE	20,263.60	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-320-345-5630	ROADS	829,335.15	602,368.40	78,032.13	617,822.00	796,292.00	178,470.00	28.89%
Total Department: 320 - STREETS & STORMWAYS:		**13,920,584.23**	**602,368.40**	**78,032.13**	**617,822.00**	**796,292.00**	**178,470.00**	**28.89%**
Department: 400 - PARKS & RECREATION-GENERAL								
01-400-001-5672	MEDIUM DUTY VEHICLE	20,263.60	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-001-5689	OTHER EQUIP	9,595.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-351-5629	OTHER SITE IMPROVEMENTS	126,065.62	90,967.09	218,928.47	1,221,700.00	1,299,600.00	77,900.00	6.38%
01-400-920-5623	PLAYGROUNDS	0.00	0.00	0.00	0.00	700,000.00	700,000.00	0.00%
01-400-920-5629	OTHER SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-400-936-5629	OTHER SITE IMPROVEMENTS	13,248.73	643,620.70	0.00	0.00	0.00	0.00	0.00%
01-400-938-5629	OTHER SITE IMPROVEMENTS	0.00	3,537.74	3,643.75	754,145.00	30,000.00	-724,145.00	-96.02%
Total Department: 400 - PARKS & RECREATION-GENERAL:		**169,172.95**	**738,125.53**	**222,572.22**	**1,975,845.00**	**2,029,600.00**	**53,755.00**	**2.72%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Proposed	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 420 - COMMUNITY PROMOTION								
01-420-405-5621	FURNITURE/FIXTURES	10,337.82	0.00	0.00	0.00	0.00	0.00	0.00%
01-420-470-5689	OTHER EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 420 - COMMUNITY PROMOTION:		**10,337.82**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Expense:		**16,573,526.54**	**1,990,956.72**	**683,033.47**	**4,919,492.00**	**7,264,510.00**	**2,345,018.00**	**47.76%**
Report Total:		**16,573,526.54**	**1,990,956.72**	**683,033.47**	**4,919,492.00**	**7,264,510.00**	**2,345,018.00**	**47.76%**

FY 2027 General Fund Capital Improvements

Buildings and Facilities

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY27 Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Dorchester Community Center	40	06/2028	1	Facilities	State Grant $1,250,000 Pending Project Reserve $100,000 Fund Balance $450,000	$1,250,000	$1,800,000	GOAL #30, Action 1: Meet identified facilities needs especially for indoor recreation and sports fitness, walking and swimming, and programming for youth, elderly and disabled residents.	The Dorchester Community Center would provide a safe haven for local youth, while providing a place for children and youth to gather for assistance with homework, life skills, and other trainings. The center could also be used for seniors or other groups of residents.	No significant impact anticipated, but there could be an increase in utilities with more use of the facility
Rehab old PW Bldg	30	03/2027	1	Facilities	Fund Balance	$150,000	$150,000	This aligns with the goal of providing for future infrastructure needs. The Utilities section has outgrown its current space and with new growth it will need to expand to keep up.	The old PW building is in disrepair and can only be used for storage. We would like to rehab it for the Utilities section to use for inventory storage and office space.	No significant impact anticipated
Fire Station Preservation	40	06/2028	1	Facilities	Project Reserve $39,825 Fund Balance	$58,000	$58,000	GOAL #1: La Plata will maintain and enforce its plans and policies to strengthen the downtown core and maintain its small-town character.	To complete necessary renovations to preserve the Town asset.	No significant impact anticipated

Parks and Other Sites

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Wills Park Basketball and Tennis Court Refurbishment	20	06/2027	1	Public Works	Fund Balance	$30,000	$30,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	Resurface basketball and tennis courts at Wills park.	No significant impact anticipated
Town Park Upgrades and Refurbishments	20	06/2027	1	Public Works	Fund Balance	$700,000	$700,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	For needed grade and raise playground foundation of community parks including drainage and install rubber safety matting. New playground equipment to promote improved safety and overall Park aesthetic.	No significant impact anticipated, but should reduce some maintenance costs such as wood chip filling
La Plata Bikeway	20	06/2028	1	Public Works	MDOT Bikeways Program $525,000 MDOT Transportation Alt. Program $2,300,000 Safe Streets for All $135,000 Charles County $175,000 Reimbursement Unassigned Fund Balance $114,000	$1,299,600	$3,249,000	Continue to make La Plata a very walkable community (Comp Plan., P.59); Encourage programs and projects that connect residents to the town's natural resources (Comp Plan, P. 11)	This project will construct a 10' shared use pathway from Milton Somers Middle School to Rosewick Road via Willow Lane, MD 6, MD 488, and Radio Station Road.	Normal maintenance is estimated at $1,000 annually

Intangible (Studies, Planning, & Software Implementations)

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Budgeting System Implementation	N/A	12/2026	1	Finance	Fund Balance	$35,000	$35,000	Strategic Goals - Good Governance, Operational Excellence, and Community Identity. Supports goal 21 of the Comprehensive Plan Establish a Capital Improvement Plan to guide town's infrastructure investment.	A comprehensive budgeting platform to enhance departmental budget preparation, improve capital budget and capital improvement planning, expand analysis and forecasting capabilities, and provide an interactive public-facing budget component.	On going expenditure for lincses are estimated to be $35,000 in the first year with subsequent increases for each following year.
CODY Upgrade	10	09/2026	1	Police	Fund Balance	$9,800	$9,800	Goals 2 & 5. Resources for effective delivery of services	One time implementation fee to upgrade the current on-site based report management system (RMS) to a web-based version, eliminating extra paid modules and bringing the PD's reporting capabilities up to standards.	Once implemented, the cost will be $10,000 more per year for the licensing and support than the current outdated version.
Compensation Study	5	02/2027	1	HR	Fund Balance	$60,000	$60,000	Good Governance, Operational Excellence	A comprehensive assessment and analysis of our compensation strategy and classification of positions to ensure we comply with the Council's goal of meeting or exceeding market standards. Ensuring our compensation strategy is competitive to attract and retain talent.	One-time cost of the study. Additional impact could be on payroll (salaries) if we are found to be below market, which would also increase Employer contribution costs to the pension and other Town-paid benefits.
Land-Use Fiscal Analysis by Matrix Consulting	4	12/2026	1	Planning	Fund Balance	$90,000	$90,000	Strategic Goals - Good Governance and Economic Prosperity.	To determine if the current land-use zoning in the Town is revenue positive, neutral or negative.	No significant impact anticipated
Neighborhood Traffic Calming		06/2027	1	Planning	USDOT Grant (SS4A) $92,000 Pending Fund Balance $23,000	$115,000	$115,000	Goal 16 - Continue to make La Plata a very walkable community.	In response to community concerns and unsafe conditions, there needs to a process and funding mechanism to install traffic calming devices. This project will design and implement neighborhood traffic calming at locations throughout La Plata.	No significant impact anticipated

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	06/2027	1	Public Works	HUR Funding	$796,292	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs
Southwest Access Management & Safety Improvements	25	06/2027	1	Planning	USDOT Grant (SS4A) $148,000 Pending Fund Balance $37,000	$185,000	$185,000	Goal 15, #5 - Work with SHA to improve access management and safety along US 301	This project is developing conceptual alternatives and preliminary engineering for traffic safety and operations along US 301 between MD 6 and Old Stagecoach Road.	No significant impact anticipated

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Vehicle & Upfitting - Unmarked	7	12/2026	1	Police	Fund Balance & $20,000 from MADTF	$82,500	$82,500	Goals 2 & 5. Resources for effective delivery of services	Replacement of PD 801 - 10 years old	No significant impact
Vehicle & Upfitting - Unmarked	7	12/2026	1	Police	Fund Balance	$82,500	$82,500	Goals 2 & 5. Resources for effective delivery of services	Replacement of PD 604 - 10 years old	No significant impact
3/4 Ton Pickup with plow and spreader	10	01/2027	1	Public Works	Fund Balance	$100,000	$100,000		3/4 ton pickup with a snow plow and salt spreader	
Truck	10	01/2027	1	Facilities Main	Fund Balance	$100,000	$100,000		New service truck for Facilities Manager Position	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Radar Unit (2)	10	12/2026	1	Police	Fund Balance	$6,000	$6,000	Goals 2 & 5. Resources for effective delivery of services	2 Doppler radar in-car units, including mounts and needed hardware.	No significant impact
Police Mobile Radios - Motorola	10	12/2026	1	Police	Fund Balance	$25,000	$25,000	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact
Backup current switch configuration	6	12/2027	1	IT	Fund Balance	$130,000	$130,000	Strategic Goals - Good Governance and Operational Excellence	Replace the three network switches in the Town Hall server room to adhere to industry specifications and provide the Town Hall network with updated industry security standards and protective and proactive measures.	None

Sanitation Fund Description

The Sanitation Department is a critical function within the Sanitation Fund, responsible for the efficient collection, disposal, and recycling of solid waste in the Town of La Plata. This department manages all activities related to refuse, recyclables, and yard waste, ensuring that waste is handled in an environmentally responsible manner and in compliance with local regulations. The Sanitation Department also provides residents with the option to schedule special pick-ups for bulk waste or other materials, offering additional flexibility and convenience.

The Sanitation Department is essential to maintaining a clean, safe, and healthy environment for the community. By properly managing solid waste and recycling programs, the department helps reduce environmental impact, improve public health, and maintain the aesthetic integrity of the Town.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Fund: 80 - SANITATION FUND							
Department: 330 - SANITATION							
51 - SALARY & WAGES	$ 332,046	$ 533,460	$ 345,533	$ 596,057	$ 580,533	$ (15,524)	-2.60
52 - FRINGE BENEFITS	$ 212,843	$ 343,417	$ 226,118	$ 419,940	$ 349,088	$ (70,852)	-16.87
53 - CONTRACTED SERVICES	$ 759,759	$ 847,759	$ 542,391	$ 907,063	$ 934,364	$ 27,301	3.01
54 - SUPPLIES & MATERIALS	$ 39,995	$ 94,650	$ 75,586	$ 142,780	$ 152,306	$ 9,526	6.67
55 - OTHER EXPENDITURES	$ 63,264	$ 65,447	$ 348	$ 68,563	$ 70,640	$ 2,077	3.03
56 - CAPITAL OUTLAY	$ 86,035	$ 12,022	$ -	$ 250,000	$ 250,000	$ -	0.00
59 - OTHER FINANCING USES	$ 211,242	$ 263,629	$ 139,178	$ 278,355	$ 278,751	$ 396	0.14
Department Total	**$ 1,705,183**	**$ 2,160,384**	**$ 1,329,155**	**$ 2,662,758**	**$ 2,615,682**	**$ (47,076)**	**-1.77**
Total Fund: 80 - SANITATION FUND:	**$ 1,705,183**	**$ 2,160,384**	**$ 1,329,155**	**$ 2,662,758**	**$ 2,615,682**	**$ (47,076)**	**-1.77**

Sanitation Fund Operating Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 80 - SANITATION FUND							
Revenue							
46 - SERVICE CHARGES	1,625,155.53	2,129,114.72	1,162,585.07	2,256,025.00	2,495,207.00	239,182.00	10.60%
47 - FEES, FINES, FORFEITURES	29,330.38	35,734.21	15,064.56	53,894.00	33,000.00	-20,894.00	-38.77%
48 - MISCELLANEOUS REVENUES	42,759.86	37,075.35	20,764.60	23,147.00	19,600.00	-3,547.00	-15.32%
49 - OTHER FINANCING SOURCES	0.00	0.00	0.00	79,692.00	0.00	-79,692.00	-100.00%
Total Revenue:	**1,697,245.77**	**2,201,924.28**	**1,198,414.23**	**2,412,758.00**	**2,547,807.00**	**135,049.00**	**5.60%**
Expense							
51 - SALARY & WAGES	332,046.10	533,460.08	285,420.77	596,057.00	580,533.00	-15,524.00	-2.60%
52 - FRINGE BENEFITS	212,842.87	343,416.93	195,141.96	419,940.00	332,123.00	-87,817.00	-20.91%
53 - CONTRACTED SERVICES	759,758.88	847,758.52	450,559.68	907,063.00	933,454.00	26,391.00	2.91%
54 - SUPPLIES & MATERIALS	39,994.92	94,649.79	41,891.31	142,780.00	152,306.00	9,526.00	6.67%
55 - OTHER EXPENDITURES	63,263.51	65,447.20	241.30	68,563.00	70,640.00	2,077.00	3.03%
59 - OTHER FINANCING USES	211,242.00	263,629.00	139,178.00	278,355.00	478,751.00	200,396.00	71.99%
Total Expense:	**1,619,148.28**	**2,148,361.52**	**1,112,433.02**	**2,412,758.00**	**2,547,807.00**	**135,049.00**	**5.60%**
Total Fund: 80 - SANITATION FUND:	**78,097.49**	**53,562.76**	**85,981.21**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**78,097.49**	**53,562.76**	**85,981.21**	**0.00**	**0.00**	**0.00**	**0.00%**

Sanitation Fund Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 80 - SANITATION FUND								
Department: 330 - SANITATION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
80-330-001-5102	SALARY - OT @ 1.0	1,718.83	5,863.42	3,634.25	0.00	0.00	0.00	0.00%
80-330-001-5103	SALARY - OT @ 1.5	7,718.10	24,223.65	17,192.16	0.00	15,000.00	15,000.00	0.00%
80-330-001-5110	REGULAR FT CIVILIAN SALARY	322,166.35	503,373.01	264,594.36	596,057.00	565,533.00	-30,524.00	-5.12%
80-330-001-5160	BONUSES	442.82	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**332,046.10**	**533,460.08**	**285,420.77**	**596,057.00**	**580,533.00**	**-15,524.00**	**-2.60%**
Category: 52 - FRINGE BENEFITS								
80-330-001-5205	DENTAL	2,886.20	3,519.00	2,112.57	5,670.00	4,250.00	-1,420.00	-25.04%
80-330-001-5215	HEALTH INSURANCE	88,121.47	142,670.02	74,014.22	256,050.00	179,200.00	-76,850.00	-30.01%
80-330-001-5220	LIFE INSURANCE W/H	2,951.94	3,561.88	3,336.11	7,658.00	6,620.00	-1,038.00	-13.55%
80-330-001-5230	WORKERS' COMPENSATION	16,826.00	23,174.79	16,516.26	27,140.00	22,260.00	-4,880.00	-17.98%
80-330-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
80-330-001-5245	MSRPS PENSION	76,875.31	132,547.73	77,328.00	77,742.00	76,433.00	-1,309.00	-1.68%
80-330-001-5260	F I C A / MEDICARE	25,181.95	37,943.51	21,834.80	45,680.00	43,360.00	-2,320.00	-5.08%
	Total Category: 52 - FRINGE BENEFITS:	**212,842.87**	**343,416.93**	**195,141.96**	**419,940.00**	**332,123.00**	**-87,817.00**	**-20.91%**
Category: 53 - CONTRACTED SERVICES								
80-330-001-5301	BANK CHARGES	25,479.02	26,109.97	17,997.20	24,704.00	12,000.00	-12,704.00	-51.42%
80-330-001-5310	INSURANCE - FLOOD	0.00	8.66	0.00	9.00	0.00	-9.00	-100.00%
80-330-001-5312	INSURANCE - LIABILITY	2,488.91	3,101.79	5,638.06	3,195.00	5,920.00	2,725.00	85.29%
80-330-001-5314	INSURANCE - PROPERTY	41.69	130.44	43.63	134.00	50.00	-84.00	-62.69%
80-330-001-5316	INSURANCE - VEHICLE	6,813.92	6,633.57	7,882.32	6,833.00	8,280.00	1,447.00	21.18%
80-330-001-5318	INSURANCE - DEDUCTIBLES	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00%
80-330-001-5325	LICENSES/USER FEES	403,767.73	504,009.84	274,203.22	543,414.00	543,414.00	0.00	0.00%
80-330-001-5333	M&R-VEHICLES	21,305.96	22,052.52	14,303.75	45,000.00	45,000.00	0.00	0.00%
80-330-001-5338	M&R-OTHER	89.31	551.25	29.34	2,000.00	2,000.00	0.00	0.00%
80-330-001-5340	POSTAGE / DELIVERY	3,303.98	3,491.03	1,784.12	3,000.00	3,000.00	0.00	0.00%
80-330-001-5345	PRINTING / REPRODUCTION SE	0.00	0.00	1,628.00	0.00	0.00	0.00	0.00%
80-330-001-5383	TELEPHONE-WIRELESS-VOICE	341.01	219.89	506.49	500.00	500.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
80-330-001-5399	OTHER CONTRACTED SERVICES	73,811.96	5,232.72	1,241.70	2,520.00	2,750.00	230.00	9.13%
Total Category: 53 - CONTRACTED SERVICES:		**537,443.49**	**573,541.68**	**325,257.83**	**631,309.00**	**622,914.00**	**-8,395.00**	**-1.33%**
Category: 54 - SUPPLIES & MATERIALS								
80-330-001-5410	FUEL - GAS/DIESEL/OTHER	29,805.25	33,505.12	12,273.99	46,295.00	45,806.00	-489.00	-1.06%
80-330-001-5445	UNIFORMS/SHOES/BOOTS	7,518.08	17,143.01	8,486.66	18,485.00	18,500.00	15.00	0.08%
80-330-001-5458	SM CAP - OTHER EQUIP	0.00	41,645.00	20,400.00	75,000.00	85,000.00	10,000.00	13.33%
80-330-001-5499	SUPPLIES - OTHER	2,481.86	2,356.66	730.66	3,000.00	3,000.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**39,805.19**	**94,649.79**	**41,891.31**	**142,780.00**	**152,306.00**	**9,526.00**	**6.67%**
Category: 55 - OTHER EXPENDITURES								
80-330-001-5507	DEPREC EXP-SAN	63,263.51	65,341.20	0.00	63,263.00	65,340.00	2,077.00	3.28%
80-330-001-5540	LOSSES/CLAIMS/JUDGEMENTS	0.00	0.00	200.84	0.00	0.00	0.00	0.00%
80-330-001-5574	REGISTRATION	0.00	106.00	0.00	5,300.00	5,300.00	0.00	0.00%
80-330-001-5579	MISCELLANEOUS OTHER	0.00	0.00	40.46	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**63,263.51**	**65,447.20**	**241.30**	**68,563.00**	**70,640.00**	**2,077.00**	**3.03%**
Category: 59 - OTHER FINANCING USES								
80-330-001-5970	OPERATING-GENERAL-UNRESE	211,242.00	263,629.00	139,178.00	278,355.00	278,751.00	396.00	0.14%
80-330-001-5971	Transfer to Capital	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%
Total Category: 59 - OTHER FINANCING USES:		**211,242.00**	**263,629.00**	**139,178.00**	**278,355.00**	**478,751.00**	**200,396.00**	**71.99%**
Total Activity: 001 - General Operations:		**1,396,643.16**	**1,874,144.68**	**987,131.17**	**2,137,004.00**	**2,237,267.00**	**100,263.00**	**4.69%**
Activity: 325 - Leaf/Yard Waste Collection								
Category: 53 - CONTRACTED SERVICES								
80-330-325-5338	M&R-OTHER	4,063.71	0.00	0.00	3,000.00	3,000.00	0.00	0.00%
80-330-325-5399	OTHER CONTRACTED SERVICES	20,429.52	16,252.26	10,608.98	42,000.00	45,000.00	3,000.00	7.14%
Total Category: 53 - CONTRACTED SERVICES:		**24,493.23**	**16,252.26**	**10,608.98**	**45,000.00**	**48,000.00**	**3,000.00**	**6.67%**
Category: 54 - SUPPLIES & MATERIALS								
80-330-325-5410	FUEL - GAS/DIESEL/OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
80-330-325-5440	TOOLS/EQUIPMENT	69.89	0.00	0.00	0.00	0.00	0.00	0.00%
80-330-325-5499	SUPPLIES - OTHER	119.84	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**189.73**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 325 - Leaf/Yard Waste Collection:		**24,682.96**	**16,252.26**	**10,608.98**	**45,000.00**	**48,000.00**	**3,000.00**	**6.67%**
Activity: 330 - Mosquito spraying								
Category: 53 - CONTRACTED SERVICES								
80-330-330-5359	OTHER PROFESSIONAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 330 - Mosquito spraying:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 340 - Recycling								
Category: 53 - CONTRACTED SERVICES								
80-330-340-5399	OTHER CONTRACTED SERVICES	197,822.16	257,964.58	114,692.87	230,754.00	262,540.00	31,786.00	13.77%
Total Category: 53 - CONTRACTED SERVICES:		**197,822.16**	**257,964.58**	**114,692.87**	**230,754.00**	**262,540.00**	**31,786.00**	**13.77%**
Category: 54 - SUPPLIES & MATERIALS								
80-330-340-5499	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 340 - Recycling:		**197,822.16**	**257,964.58**	**114,692.87**	**230,754.00**	**262,540.00**	**31,786.00**	**13.77%**
Total Department: 330 - SANITATION:		**1,619,148.28**	**2,148,361.52**	**1,112,433.02**	**2,412,758.00**	**2,547,807.00**	**135,049.00**	**5.60%**
Total Fund: 80 - SANITATION FUND:		**1,619,148.28**	**2,148,361.52**	**1,112,433.02**	**2,412,758.00**	**2,547,807.00**	**135,049.00**	**5.60%**
Report Total:		**1,619,148.28**	**2,148,361.52**	**1,112,433.02**	**2,412,758.00**	**2,547,807.00**	**135,049.00**	**5.60%**

Sanitation Fund Capital Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 80 - SANITATION FUND							
Revenue							
420 - FEDERAL GOVERNMENT REVENUE	40,527.20	0.00	0.00	0.00	0.00	0.00	0.00%
492 - TRANSFER IN	0.00	0.00	0.00	250,000.00	200,000.00	-50,000.00	-20.00%
493 - APPROPRIATION OF FUND BALANCE	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%
Total Revenue:	**40,527.20**	**0.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**
Expense							
566 - TRANSPORTATION	86,035.00	12,022.00	0.00	0.00	0.00	0.00	0.00%
567 - VEHICLES	0.00	0.00	0.00	250,000.00	250,000.00	0.00	0.00%
Total Expense:	**86,035.00**	**12,022.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**
Total Fund: 80 - SANITATION FUND:	**-45,507.80**	**-12,022.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**-45,507.80**	**-12,022.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Sanitation Fund Capital Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 80 - SANITATION FUND								
Expense								
SubCategory: 566 - TRANSPORTATION								
80-330-001-5689	OTHER EQUIP	73,925.00	12,022.00	0.00	0.00	0.00	0.00	0.00%
80-330-340-5689	OTHER EQUIP	12,110.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubCategory: 566 - TRANSPORTATION:	**86,035.00**	**12,022.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
SubCategory: 567 - VEHICLES								
80-330-001-5673	HEAVY DUTY VEHICLE	0.00	0.00	0.00	250,000.00	250,000.00	0.00	0.00%
Budget Detail								
Budget Code	**Description**		**Units**	**Price**	**Amount**			
Town Manager	Trash Truck to replace S10		1.00	250,000.00	250,000.00			
	Total SubCategory: 567 - VEHICLES:	**0.00**	**0.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**
	Total Expense:	**86,035.00**	**12,022.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**
	Total Fund: 80 - SANITATION FUND:	**86,035.00**	**12,022.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**
	Report Total:	**86,035.00**	**12,022.00**	**0.00**	**250,000.00**	**250,000.00**	**0.00**	**0.00%**

WATER FUND

Distribution Department Description:

The Water Distribution Department is a critical component of the Water Fund, responsible for the safe and efficient transmission of potable water to homes, businesses, and public facilities throughout the Town. This department ensures that water is delivered reliably and at the required pressure while maintaining compliance with all state and federal water quality standards. Responsibilities include maintaining and repairing water mains, service lines, valves, and hydrants, as well as responding to leaks, breaks, and other service disruptions.

The Water Distribution Department is essential to maintaining the Town's water infrastructure, preventing costly emergency repairs, and ensuring uninterrupted water service. This department supports routine maintenance, system upgrades, and long-term improvements to enhance efficiency and sustainability. Reliable water distribution is vital to public health, fire protection, economic development, and the overall quality of life in the community.

Production and Storage Department Description:

The Water Production and Storage Department is a vital component of the Water Fund, responsible for the safe and efficient production, treatment, and storage of the Town's potable water supply. This department ensures that water quality meets or exceeds all state and federal drinking water standards while maintaining sufficient supply to meet residential, commercial, and emergency demands. The Town operates five active wells and three active water towers, which require ongoing monitoring, maintenance, and upgrades to ensure reliability and efficiency.

The Water Production and Storage Department is essential to safeguarding public health, maintaining water system resilience, and supporting the Town's continued growth. This department allow for critical infrastructure maintenance, water quality testing, system upgrades, and emergency preparedness. Reliable water production and storage are fundamental to daily life, fire protection, and economic development, making continued financial support a priority for the Town's sustainability and long-term planning.

FY2026 Performance Highlights

In FY2026, the Department made measurable progress across multiple service areas. Key accomplishments included advancement of the Wills Park Playground project, improvements to the Advanced Metering Infrastructure (AMI) system with read rates increasing from 86% to over 94%, and continued improvements to the Public Works yard.

Operational activity remained high, with hundreds of service requests and maintenance activities completed, including utility service calls and infrastructure maintenance. The Department also supported Miss Utility locates.

FY2027 Priorities

In FY2027, the Public Works Department will focus on:

- Continuing organizational culture improvements and workforce development
- Enhancing AMI system performance and utility operations
- Advancing infrastructure maintenance, including hydrant repairs
- Supporting recruitment and retention of skilled staff
- Modernizing fleet and equipment to improve service reliability

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Fund: 84 - WATER FUND							
Department: 350 - DISTRIBUTION							
51 - SALARY & WAGES	$ 179,562	$ 184,498	$ 110,790	$ 255,005	$ 305,122	$ 50,117	19.65
52 - FRINGE BENEFITS	$ 73,897	$ 74,703	$ 63,209	$ 130,516	$ 199,506	$ 68,990	52.86
53 - CONTRACTED SERVICES	$ 186,165	$ 318,686	$ 171,690	$ 202,441	$ 179,387	$ (23,054)	-11.39
54 - SUPPLIES & MATERIALS	$ 191,995	$ 366,484	$ 62,460	$ 347,171	$ 284,071	$ (63,100)	-18.18
55 - OTHER EXPENDITURES	$ 90,742	$ 92,046	$ 6,490	$ 92,170	$ 91,146	$ (1,024)	-1.11
56 - CAPITAL OUTLAY	$ 4,500	$ -	$ 61,082	$ 2,379,200	$ 3,075,000	$ 695,800	29.25
59 - OTHER FINANCING USES	$ 162,288	$ 208,816	$ 126,493	$ 226,218	$ 255,255	$ 29,037	12.84
Department Total	**$ 889,149**	**$ 1,245,232**	**$ 602,215**	**$ 3,632,721**	**$ 4,389,487**	**$ 756,766**	**20.83**
Department: 355 - PRODUCTION & STORAGE							
53 - CONTRACTED SERVICES	$ 337,585	$ 370,019	$ 278,591	$ 471,441	$ 422,141	$ (49,300)	-10.46
54 - SUPPLIES & MATERIALS	$ 239	$ 32,702	$ 37,781	$ 5,000	$ 45,000	$ 40,000	800.00
55 - OTHER EXPENDITURES	$ 148,882	$ 153,292	$ -	$ 149,830	$ 136,850	$ (12,980)	-8.66
56 - CAPITAL OUTLAY	$ -	$ 1,526	$ 87,890	$ -	$ -	$ -	0.00
Department Total	**$ 486,706**	**$ 557,539**	**$ 404,262**	**$ 626,271**	**$ 603,991**	**$ (22,280)**	**-3.56**
Total Fund: 84 - WATER FUND:	**$ 1,375,855**	**$ 1,802,771**	**$ 1,006,476**	**$ 4,258,992**	**$ 4,993,478**	**$ 734,486**	**17.25**

Water Fund Operating Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 84 - WATER FUND							
Revenue							
40 - LOCAL TAX REVENUE	0.00	-7,693.81	0.00	0.00	0.00	0.00	0.00%
41 - LICENSES & PERMITS	2,880.00	6,458.40	0.00	0.00	0.00	0.00	0.00%
46 - SERVICE CHARGES	1,652,093.17	1,781,101.20	857,680.53	1,751,380.00	1,799,454.00	48,074.00	2.74%
47 - FEES, FINES, FORFEITURES	22,502.51	26,971.41	10,156.09	30,573.00	23,000.00	-7,573.00	-24.77%
48 - MISCELLANEOUS REVENUES	82,266.69	82,640.87	52,383.67	73,222.00	63,342.00	-9,880.00	-13.49%
49 - OTHER FINANCING SOURCES	0.00	0.00	0.00	32,682.00	32,682.00	0.00	0.00%
Total Revenue:	**1,759,742.37**	**1,889,478.07**	**920,220.29**	**1,887,857.00**	**1,918,478.00**	**30,621.00**	**1.62%**
Expense							
51 - SALARY & WAGES	179,561.65	184,497.83	76,030.98	255,005.00	303,555.00	48,550.00	19.04%
52 - FRINGE BENEFITS	73,897.08	74,702.94	50,228.62	130,516.00	186,553.00	56,037.00	42.93%
53 - CONTRACTED SERVICES	523,749.88	688,704.05	375,517.83	673,882.00	599,608.00	-74,274.00	-11.02%
54 - SUPPLIES & MATERIALS	192,233.91	399,185.41	77,726.99	352,171.00	329,071.00	-23,100.00	-6.56%
55 - OTHER EXPENDITURES	239,624.42	245,338.45	6,115.10	242,000.00	244,436.00	2,436.00	1.01%
59 - OTHER FINANCING USES	162,288.00	208,816.00	126,493.23	234,283.00	255,255.00	20,972.00	8.95%
Total Expense:	**1,371,354.94**	**1,801,244.68**	**712,112.75**	**1,887,857.00**	**1,918,478.00**	**30,621.00**	**1.62%**
Total Fund: 84 - WATER FUND:	**388,387.43**	**88,233.39**	**208,107.54**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**388,387.43**	**88,233.39**	**208,107.54**	**0.00**	**0.00**	**0.00**	**0.00%**

Water Fund Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 84 - WATER FUND								
Department: 350 - DISTRIBUTION								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
84-350-001-5102	SALARY - OT @ 1.0	1,431.61	2,506.05	1,233.90	0.00	0.00	0.00	0.00%
84-350-001-5103	SALARY - OT @ 1.5	26,344.95	39,817.28	14,420.40	36,000.00	38,760.00	2,760.00	7.67%
84-350-001-5110	REGULAR FT CIVILIAN SALARY	148,939.79	142,174.50	60,376.68	219,005.00	264,795.00	45,790.00	20.91%
84-350-001-5160	BONUSES	338.85	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**177,055.20**	**184,497.83**	**76,030.98**	**255,005.00**	**303,555.00**	**48,550.00**	**19.04%**
Category: 52 - FRINGE BENEFITS								
84-350-001-5205	DENTAL	1,154.23	1,063.09	492.44	1,749.00	2,460.00	711.00	40.65%
84-350-001-5215	HEALTH INSURANCE	36,237.25	33,282.25	15,212.45	71,912.00	114,370.00	42,458.00	59.04%
84-350-001-5220	LIFE INSURANCE W/H	1,274.53	1,315.60	625.49	2,447.00	3,130.00	683.00	27.91%
84-350-001-5230	WORKERS' COMPENSATION	8,170.00	9,162.45	5,875.27	9,270.00	10,460.00	1,190.00	12.84%
84-350-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
84-350-001-5245	MSRPS PENSION	13,785.57	16,440.98	22,212.00	28,318.00	35,783.00	7,465.00	26.36%
84-350-001-5260	F I C A / MEDICARE	13,085.74	13,438.57	5,810.97	16,820.00	20,350.00	3,530.00	20.99%
	Total Category: 52 - FRINGE BENEFITS:	**73,707.32**	**74,702.94**	**50,228.62**	**130,516.00**	**186,553.00**	**56,037.00**	**42.93%**
Category: 53 - CONTRACTED SERVICES								
84-350-001-5300	ADS & NOTICES	0.00	0.00	60.50	0.00	0.00	0.00	0.00%
84-350-001-5301	BANK CHARGES	23,582.09	23,997.72	16,537.93	20,635.00	12,000.00	-8,635.00	-41.85%
84-350-001-5310	INSURANCE - FLOOD	0.00	573.04	529.88	590.00	560.00	-30.00	-5.08%
84-350-001-5312	INSURANCE - LIABILITY	1,114.84	1,119.67	1,773.25	1,153.00	1,870.00	717.00	62.19%
84-350-001-5314	INSURANCE - PROPERTY	5,610.15	5,748.08	7,270.64	5,921.00	7,640.00	1,719.00	29.03%
84-350-001-5316	INSURANCE - VEHICLE	3,546.87	3,707.44	5,180.36	3,819.00	5,440.00	1,621.00	42.45%
84-350-001-5318	INSURANCE - DEDUCTIBLES	0.00	11,104.23	-9,369.51	0.00	0.00	0.00	0.00%
84-350-001-5325	LICENSES/USER FEES	31,879.15	41,972.47	39,793.00	48,274.00	49,858.00	1,584.00	3.28%
84-350-001-5333	M&R-VEHICLES	4,506.52	5,676.09	1,215.58	7,000.00	7,000.00	0.00	0.00%
84-350-001-5338	M&R-OTHER	1,731.25	2,281.02	0.00	0.00	0.00	0.00	0.00%
84-350-001-5340	POSTAGE / DELIVERY	3,345.59	3,562.98	2,681.87	4,000.00	4,000.00	0.00	0.00%
84-350-001-5345	PRINTING / REPRODUCTION SE	2,358.79	2,480.08	637.00	0.00	0.00	0.00	0.00%
84-350-001-5351	PROF SVCS-ATTORNEY	0.00	7,750.00	75.00	0.00	0.00	0.00	0.00%
84-350-001-5353	PROF SVCS-CONTRACTOR	16,565.17	31,653.70	23,484.70	25,000.00	25,000.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
84-350-001-5359	OTHER PROFESSIONAL SERVICE	50.00	16,240.00	4,640.00	16,250.00	0.00	-16,250.00	-100.00%
84-350-001-5382	TELEPHONE-WIRELESS-DATA/V	658.66	552.24	387.11	500.00	500.00	0.00	0.00%
84-350-001-5383	TELEPHONE-WIRELESS-VOICE	1,057.79	1,338.41	645.51	1,300.00	1,300.00	0.00	0.00%
84-350-001-5399	OTHER CONTRACTED SERVICES	29,004.84	81,368.41	39,999.47	17,999.00	12,299.00	-5,700.00	-31.67%
Total Category: 53 - CONTRACTED SERVICES:		**125,011.71**	**241,125.58**	**135,542.29**	**152,441.00**	**127,467.00**	**-24,974.00**	**-16.38%**
Category: 54 - SUPPLIES & MATERIALS								
84-350-001-5400	CONSTRUCTION SUPPLIES	0.00	0.00	2,236.48	0.00	10,000.00	10,000.00	0.00%
84-350-001-5410	FUEL - GAS/DIESEL/OTHER	11,624.76	12,368.72	4,680.63	15,202.00	15,202.00	0.00	0.00%
84-350-001-5426	Chemical Supplies	0.00	0.00	0.00	35,000.00	0.00	-35,000.00	-100.00%
84-350-001-5430	REPAIR/REPLACEMENT PARTS/	2,086.78	18,375.40	12,426.47	110,500.00	110,500.00	0.00	0.00%
84-350-001-5440	TOOLS/EQUIPMENT	18,401.60	2,917.77	3,597.73	25,300.00	25,300.00	0.00	0.00%
84-350-001-5445	UNIFORMS/SHOES/BOOTS	1,129.47	3,572.62	2,241.83	5,631.00	5,631.00	0.00	0.00%
84-350-001-5453	SM CAP - COMMUNICATIONS E	0.00	16,717.23	0.00	0.00	0.00	0.00	0.00%
84-350-001-5458	SM CAP - OTHER EQUIP	0.00	3,396.50	3,294.75	36,888.00	36,888.00	0.00	0.00%
84-350-001-5499	SUPPLIES - OTHER	158,752.76	309,135.67	17,664.95	118,650.00	80,550.00	-38,100.00	-32.11%
Total Category: 54 - SUPPLIES & MATERIALS:		**191,995.37**	**366,483.91**	**46,142.84**	**347,171.00**	**284,071.00**	**-63,100.00**	**-18.18%**
Category: 55 - OTHER EXPENDITURES								
84-350-001-5507	DEPREC EXP-WTR-DISTR	74,492.08	75,145.69	0.00	75,585.00	75,150.00	-435.00	-0.58%
84-350-001-5570	INCIDENTALS-PARKING, TOLLS,	222.00	103.00	0.00	24.00	24.00	0.00	0.00%
84-350-001-5571	LODGING	2,313.24	2,017.72	0.00	3,030.00	3,030.00	0.00	0.00%
84-350-001-5572	MEALS	1,086.00	1,893.20	0.00	1,512.00	1,512.00	0.00	0.00%
84-350-001-5573	MILEAGE-LOCAL	1,495.11	1,291.77	0.00	1,344.00	1,344.00	0.00	0.00%
84-350-001-5574	REGISTRATION	3,812.40	5,457.25	25.00	4,760.00	4,760.00	0.00	0.00%
84-350-001-5599	MISCELLANEOUS OTHER	266.67	400.00	175.23	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**83,687.50**	**86,308.63**	**200.23**	**86,255.00**	**85,820.00**	**-435.00**	**-0.50%**
Category: 59 - OTHER FINANCING USES								
84-350-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
84-350-001-5970	OPERATING-GENERAL-UNRESE	162,288.00	208,816.00	99,726.00	199,451.00	227,899.00	28,448.00	14.26%
84-350-001-5971	Transfer to Capital	0.00	0.00	0.00	8,065.00	0.00	-8,065.00	-100.00%
Total Category: 59 - OTHER FINANCING USES:		**162,288.00**	**208,816.00**	**99,726.00**	**207,516.00**	**227,899.00**	**20,383.00**	**9.82%**
Total Activity: 001 - General Operations:		**813,745.10**	**1,161,934.89**	**407,870.96**	**1,178,904.00**	**1,215,365.00**	**36,461.00**	**3.09%**
Activity: 002 - Maintenance								
Category: 51 - SALARY & WAGES								
84-350-002-5103	SALARY - OT @ 1.5	2,506.45	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**2,506.45**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
84-350-002-5230	WORKMAN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
84-350-002-5260	F I C A / MEDICARE	189.76	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 52 - FRINGE BENEFITS:	**189.76**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 002 - Maintenance:	**2,696.21**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
84-350-005-5356	PROF SVCS-IT SUPPORT	59,303.25	77,559.93	7,084.62	50,000.00	50,000.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**59,303.25**	**77,559.93**	**7,084.62**	**50,000.00**	**50,000.00**	**0.00**	**0.00%**
	Total Activity: 005 - GIS:	**59,303.25**	**77,559.93**	**7,084.62**	**50,000.00**	**50,000.00**	**0.00**	**0.00%**
Activity: 630 - AMR/Meter Replacement								
Category: 53 - CONTRACTED SERVICES								
84-350-630-5351	PROF SVCS-ATTORNEY	1,850.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**1,850.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 630 - AMR/Meter Replacement:	**1,850.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 825 - MDE 2011 SRF-AMR/Meter Upgrade #1								
Category: 55 - OTHER EXPENDITURES								
84-350-825-5505	MDE 11 SRF/AMR LN COSTS/FE	1,529.13	1,529.13	1,529.13	1,529.00	1,529.00	0.00	0.00%
84-350-825-5534	INTEREST-STATE LOANS	5,525.74	4,208.27	4,385.74	4,386.00	3,797.00	-589.00	-13.43%
	Total Category: 55 - OTHER EXPENDITURES:	**7,054.87**	**5,737.40**	**5,914.87**	**5,915.00**	**5,326.00**	**-589.00**	**-9.96%**
Category: 59 - OTHER FINANCING USES								
84-350-825-5902	MDE 11 SRF/AMR LN PRIN -	0.00	0.00	26,767.23	26,767.00	27,356.00	589.00	2.20%
	Total Category: 59 - OTHER FINANCING USES:	**0.00**	**0.00**	**26,767.23**	**26,767.00**	**27,356.00**	**589.00**	**2.20%**
	Total Activity: 825 - MDE 2011 SRF-AMR/Meter Upgrade #1:	**7,054.87**	**5,737.40**	**32,682.10**	**32,682.00**	**32,682.00**	**0.00**	**0.00%**
	Total Department: 350 - DISTRIBUTION:	**884,649.43**	**1,245,232.22**	**447,637.68**	**1,261,586.00**	**1,298,047.00**	**36,461.00**	**2.89%**
Department: 355 - PRODUCTION & STORAGE								
Activity: 001 - General Operations								
Category: 53 - CONTRACTED SERVICES								
84-355-001-5338	M&R-OTHER	775.54	0.00	0.00	55,000.00	55,000.00	0.00	0.00%
84-355-001-5354	PRF SVCS-FAC OPS-WTR-S&P	14,718.60	14,143.75	9,635.95	14,000.00	14,700.00	700.00	5.00%
84-355-001-5399	OTHER CONTRACTED SERVICES	114,060.35	87,281.68	64,908.41	139,300.00	89,300.00	-50,000.00	-35.89%
	Total Category: 53 - CONTRACTED SERVICES:	**129,554.49**	**101,425.43**	**74,544.36**	**208,300.00**	**159,000.00**	**-49,300.00**	**-23.67%**
Category: 54 - SUPPLIES & MATERIALS								
84-355-001-5410	FUEL - GAS/DIESEL/OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
84-355-001-5426	Chemical Supplies	0.00	27,074.25	17,880.75	0.00	40,000.00	40,000.00	0.00%
84-355-001-5430	REPAIR/REPLACEMENT PARTS/	0.00	1,949.80	6,676.74	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
84-355-001-5499	SUPPLIES - OTHER	132.93	3,283.43	987.24	5,000.00	5,000.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**132.93**	**32,307.48**	**25,544.73**	**5,000.00**	**45,000.00**	**40,000.00**	**800.00%**
Category: 55 - OTHER EXPENDITURES								
84-355-001-5507	DEPREC EXP-WTR-P&S	148,882.05	153,292.42	0.00	149,830.00	153,290.00	3,460.00	2.31%
	Total Category: 55 - OTHER EXPENDITURES:	**148,882.05**	**153,292.42**	**0.00**	**149,830.00**	**153,290.00**	**3,460.00**	**2.31%**
	Total Activity: 001 - General Operations:	**278,569.47**	**287,025.33**	**100,089.09**	**363,130.00**	**357,290.00**	**-5,840.00**	**-1.61%**
Activity: 980 - Well 5								
Category: 53 - CONTRACTED SERVICES								
84-355-980-5338	M&R-OTHER	244.42	29.95	3,317.44	0.00	0.00	0.00	0.00%
84-355-980-5370	ELECTRICITY-WELL#5	2,778.71	4,220.02	1,873.69	4,056.00	4,056.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**3,023.13**	**4,249.97**	**5,191.13**	**4,056.00**	**4,056.00**	**0.00**	**0.00%**
	Total Activity: 980 - Well 5:	**3,023.13**	**4,249.97**	**5,191.13**	**4,056.00**	**4,056.00**	**0.00**	**0.00%**
Activity: 982 - Well 8								
Category: 53 - CONTRACTED SERVICES								
84-355-982-5338	M&R-OTHER-WELL#8	19,287.97	1,631.84	1,124.00	0.00	0.00	0.00	0.00%
84-355-982-5370	ELECTRICITY-WELL#8	92,963.16	121,303.86	67,140.30	131,374.00	131,374.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**112,251.13**	**122,935.70**	**68,264.30**	**131,374.00**	**131,374.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
84-355-982-5430	RPR/RPLCMNT PRTS/MTRLS-W	105.61	30.44	6,028.38	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUPPLIES & MATERIALS:	**105.61**	**30.44**	**6,028.38**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Activity: 982 - Well 8:	**112,356.74**	**122,966.14**	**74,292.68**	**131,374.00**	**131,374.00**	**0.00**	**0.00%**
Activity: 983 - Well 9								
Category: 53 - CONTRACTED SERVICES								
84-355-983-5338	M&R-OTHER-WELL #9	11,365.02	24,117.66	650.00	0.00	0.00	0.00	0.00%
84-355-983-5370	ELECTRICITY-WELL#9	13,283.34	13,525.82	14,197.96	13,529.00	13,529.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**24,648.36**	**37,643.48**	**14,847.96**	**13,529.00**	**13,529.00**	**0.00**	**0.00%**
	Total Activity: 983 - Well 9:	**24,648.36**	**37,643.48**	**14,847.96**	**13,529.00**	**13,529.00**	**0.00**	**0.00%**
Activity: 984 - Well 10								
Category: 53 - CONTRACTED SERVICES								
84-355-984-5338	M&R-OTHER-WELL#10	1,908.30	248.71	650.00	0.00	0.00	0.00	0.00%
84-355-984-5370	ELECTRICITY-WELL#10	16,004.37	21,301.91	35,439.12	21,746.00	21,746.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**17,912.67**	**21,550.62**	**36,089.12**	**21,746.00**	**21,746.00**	**0.00**	**0.00%**
	Total Activity: 984 - Well 10:	**17,912.67**	**21,550.62**	**36,089.12**	**21,746.00**	**21,746.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 985 - Well 11								
Category: 53 - CONTRACTED SERVICES								
84-355-985-5338	M&R-OTHER-WELL#11	739.39	1,670.63	11,793.29	0.00	0.00	0.00	0.00%
84-355-985-5370	ELECTRICITY-WELL#11 (301 Ro	44,207.07	75,151.99	20,562.47	87,307.00	87,307.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**44,946.46**	**76,822.62**	**32,355.76**	**87,307.00**	**87,307.00**	**0.00**	**0.00%**
Total Activity: 985 - Well 11:		**44,946.46**	**76,822.62**	**32,355.76**	**87,307.00**	**87,307.00**	**0.00**	**0.00%**
Activity: 990 - Dorchester water tower								
Category: 53 - CONTRACTED SERVICES								
84-355-990-5370	ELECTRICITY-DORCHESTER WT	1,399.58	437.71	148.42	543.00	543.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,399.58**	**437.71**	**148.42**	**543.00**	**543.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
84-355-990-5499	SUPPLIES - OTHER-DORCHESTE	0.00	363.58	11.04	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**363.58**	**11.04**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 990 - Dorchester water tower:		**1,399.58**	**801.29**	**159.46**	**543.00**	**543.00**	**0.00**	**0.00%**
Activity: 991 - Roswick water tower								
Category: 53 - CONTRACTED SERVICES								
84-355-991-5370	ELECTRICITY-ROSEWICK WT	2,604.22	2,896.34	615.23	2,690.00	2,690.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**2,604.22**	**2,896.34**	**615.23**	**2,690.00**	**2,690.00**	**0.00**	**0.00%**
Total Activity: 991 - Roswick water tower:		**2,604.22**	**2,896.34**	**615.23**	**2,690.00**	**2,690.00**	**0.00**	**0.00%**
Activity: 993 - Wills Park water tower								
Category: 53 - CONTRACTED SERVICES								
84-355-993-5338	M&R-OTHER-WILLS PRK WT	0.00	337.50	0.00	0.00	0.00	0.00	0.00%
84-355-993-5370	ELECTRICITY-WILLS PRK WT	1,244.88	1,719.17	834.64	1,896.00	1,896.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,244.88**	**2,056.67**	**834.64**	**1,896.00**	**1,896.00**	**0.00**	**0.00%**
Total Activity: 993 - Wills Park water tower:		**1,244.88**	**2,056.67**	**834.64**	**1,896.00**	**1,896.00**	**0.00**	**0.00%**
Total Department: 355 - PRODUCTION & STORAGE:		**486,705.51**	**556,012.46**	**264,475.07**	**626,271.00**	**620,431.00**	**-5,840.00**	**-0.93%**
Total Fund: 84 - WATER FUND:		**1,371,354.94**	**1,801,244.68**	**712,112.75**	**1,887,857.00**	**1,918,478.00**	**30,621.00**	**1.62%**
Report Total:		**1,371,354.94**	**1,801,244.68**	**712,112.75**	**1,887,857.00**	**1,918,478.00**	**30,621.00**	**1.62%**

Water Fund Capital Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 84 - WATER FUND							
Revenue							
420 - FEDERAL GOVERNMENT REVENUE	469,772.82	0.00	0.00	0.00	0.00	0.00	0.00%
492 - TRANSFER IN	0.00	46,891.64	0.00	1,462,825.00	3,000,000.00	1,537,175.00	105.08%
493 - APPROPRIATION OF FUND BALANCE	0.00	0.00	0.00	916,375.00	75,000.00	-841,375.00	-91.82%
Total Revenue:	**469,772.82**	**46,891.64**	**0.00**	**2,379,200.00**	**3,075,000.00**	**695,800.00**	**29.25%**
Expense							
562 - SITE IMPROVEMENTS	0.00	0.00	87,890.00	0.00	0.00	0.00	0.00%
565 - WATER	0.00	0.00	18,242.50	2,294,200.00	3,075,000.00	780,800.00	34.03%
566 - TRANSPORTATION	4,500.01	1,526.15	31,216.66	85,000.00	0.00	-85,000.00	-100.00%
567 - VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
591 - TRANSFER TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	**4,500.01**	**1,526.15**	**137,349.16**	**2,379,200.00**	**3,075,000.00**	**695,800.00**	**29.25%**
Total Fund: 84 - WATER FUND:	**465,272.81**	**45,365.49**	**-137,349.16**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**465,272.81**	**45,365.49**	**-137,349.16**	**0.00**	**0.00**	**0.00**	**0.00%**

Water Fund Capital Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 84 - WATER FUND								
Department: 350 - DISTRIBUTION								
SubCategory: 565 - WATER								
84-350-001-5654	DISTRIBUTION SYSTEM	0.00	0.00	18,242.50	2,294,200.00	3,075,000.00	780,800.00	34.03%
Total SubCategory: 565 - WATER:		**0.00**	**0.00**	**18,242.50**	**2,294,200.00**	**3,075,000.00**	**780,800.00**	**34.03%**
SubCategory: 566 - TRANSPORTATION								
84-350-001-5689	OTHER EQUIP	4,500.01	0.00	31,216.66	85,000.00	0.00	-85,000.00	-100.00%
Total SubCategory: 566 - TRANSPORTATION:		**4,500.01**	**0.00**	**31,216.66**	**85,000.00**	**0.00**	**-85,000.00**	**-100.00%**
SubCategory: 567 - VEHICLES								
84-350-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubCategory: 567 - VEHICLES:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
SubCategory: 591 - TRANSFER TO								
84-350-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubCategory: 591 - TRANSFER TO:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Department: 350 - DISTRIBUTION:		**4,500.01**	**0.00**	**49,459.16**	**2,379,200.00**	**3,075,000.00**	**695,800.00**	**29.25%**
Department: 355 - PRODUCTION & STORAGE								
SubCategory: 562 - SITE IMPROVEMENTS								
84-355-985-5629	OTHER SITE IMPRVMNTS-WELL	0.00	0.00	87,890.00	0.00	0.00	0.00	0.00%
Total SubCategory: 562 - SITE IMPROVEMENTS:		**0.00**	**0.00**	**87,890.00**	**0.00**	**0.00**	**0.00**	**0.00%**
SubCategory: 566 - TRANSPORTATION								
84-355-001-5689	OTHER EQUIP	0.00	1,526.15	0.00	0.00	0.00	0.00	0.00%
84-355-985-5689	OTHER EQUIP-WELL #11	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubCategory: 566 - TRANSPORTATION:		**0.00**	**1,526.15**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Department: 355 - PRODUCTION & STORAGE:		**0.00**	**1,526.15**	**87,890.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 84 - WATER FUND:		**4,500.01**	**1,526.15**	**137,349.16**	**2,379,200.00**	**3,075,000.00**	**695,800.00**	**29.25%**
Report Total:		**4,500.01**	**1,526.15**	**137,349.16**	**2,379,200.00**	**3,075,000.00**	**695,800.00**	**29.25%**

SEWER FUND

Sewer Collection and Conveyance Department Description:

The Sewer Collection and Conveyance Department is a vital component of the Sewer Fund, responsible for maintaining and managing the underground pipe and pump networks that collect and transport wastewater from homes, businesses, and other sources to the Town's treatment plant. With seventeen active pump stations located throughout the Town, the department ensures the efficient and reliable movement of wastewater, preventing service disruptions and protecting public health and the environment.

The Sewer Collection and Conveyance Department is essential to maintaining the integrity of the Town's wastewater infrastructure. This department supports regular maintenance, timely repairs, and system upgrades to prevent costly failures, minimize environmental risks, and ensure compliance with state and federal regulations. Properly functioning wastewater collection and conveyance systems are critical for the Town's growth and sustainability, making this a priority for protecting both residents and the local ecosystem.

Treatment Plant Description:

The Sewer Treatment Plant Department is the second essential component of the Sewer Fund, responsible for the treatment and safe disposal of wastewater in compliance with environmental regulations. The Town's Wastewater Treatment Plant, currently rated at 1.5 million gallons per day (MGD), operates at over 80% capacity, highlighting the critical need for continued investment in infrastructure upgrades. To address future demand and maintain high-quality treatment standards, the design for the next plant upgrade is underway, with phased improvements strategically planned and funded within the Town's five-year Capital Improvement Plan.

The Sewer Treatment Department is vital to ensure the continued operation, efficiency, and regulatory compliance of the wastewater treatment process. This department supports essential plant maintenance, system upgrades, and capacity expansion to accommodate the Town's growth while protecting public health and local waterways. Without sufficient financial support, aging infrastructure and increased demand could lead to service disruptions, environmental risks, and regulatory challenges. Continued funding ensures the Town can proactively manage wastewater treatment needs and maintain a safe and sustainable sewer system for the community.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Fund: 82 - SEWER FUND							
Department: 340 - COLLECTION & CONVEYANCE							
51 - SALARY & WAGES	$ 143,002	$ 157,295	$ 102,182	$ 237,005	$ 238,029	$ 1,024	0.43
52 - FRINGE BENEFITS	$ 63,583	$ 70,909	$ 59,612	$ 130,516	$ 152,505	$ 21,989	16.85
53 - CONTRACTED SERVICES	$ 298,103	$ 353,300	$ 273,716	$ 405,879	$ 367,181	$ (38,698)	-9.53
54 - SUPPLIES & MATERIALS	$ 37,559	$ 48,935	$ 21,641	$ 48,854	$ 52,854	$ 4,000	8.19
55 - OTHER EXPENDITURES	$ 381,430	$ 532,622	$ 43,234	$ 379,505	$ 494,959	$ 115,454	30.42
56 - CAPITAL OUTLAY	$ 11,351	$ -	$ 37,959	$ 860,000	$ 2,800,000	$ 1,940,000	225.58
59 - OTHER FINANCING USES	$ 495,242	$ 628,937	$ 579,194	$ 888,597	$ 1,105,120	$ 216,523	24.37
Department Total	**$ 1,430,271**	**$ 1,791,998**	**$ 1,117,537**	**$ 2,950,356**	**$ 5,210,648**	**$ 2,260,292**	**76.61**
Department: 345 - TREATMENT & DISPOSAL							
51 - SALARY & WAGES	$ 478,216	$ 540,610	$ 421,240	$ 558,595	$ 652,090	$ 93,495	16.74
52 - FRINGE BENEFITS	$ 234,345	$ 262,716	$ 212,354	$ 299,047	$ 355,973	$ 56,926	19.04
53 - CONTRACTED SERVICES	$ 802,453	$ 906,228	$ 801,487	$ 1,089,067	$ 1,147,473	$ 58,406	5.36
54 - SUPPLIES & MATERIALS	$ 448,078	$ 481,203	$ 343,377	$ 659,254	$ 692,754	$ 33,500	5.08
55 - OTHER EXPENDITURES	$ 794,556	$ 984,477	$ 38,833	$ 815,104	$ 949,523	$ 134,419	16.49
56 - CAPITAL OUTLAY	$ 25,211	$ 12,285	$ 274,346	$ 9,850,000	$ 1,960,000	$ (7,890,000)	-80.10
59 - OTHER FINANCING USES	$ -	$ -	$ 73,504	$ 52,455	$ 139,240	$ 86,785	165.45
Department Total	**$ 2,782,859**	**$ 3,187,519**	**$ 2,165,140**	**$ 13,323,522**	**$ 5,897,053**	**$ (7,426,469)**	**-55.74**
Total Fund: 82 - SEWER FUND:	**$ 4,213,130**	**$ 4,979,517**	**$ 3,282,678**	**$ 16,273,878**	**$ 11,107,701**	**$ (5,166,177)**	**-31.75**

Sewer Fund Operating Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 82 - SEWER FUND							
Revenue							
42 - INTERGOVERNMENTAL REVENUE	15,563.87	16,587.64	0.00	0.00	16,000.00	16,000.00	0.00%
46 - SERVICE CHARGES	4,054,787.07	4,666,879.54	2,499,860.52	4,866,675.00	5,250,342.00	383,667.00	7.88%
47 - FEES, FINES, FORFEITURES	52,436.89	63,763.96	26,140.19	74,006.00	59,000.00	-15,006.00	-20.28%
48 - MISCELLANEOUS REVENUES	619,533.83	705,363.62	387,345.30	533,956.00	400,532.00	-133,424.00	-24.99%
49 - OTHER FINANCING SOURCES	227,245.09	226,219.00	0.00	340,736.00	621,827.00	281,091.00	82.50%
Total Revenue:	**4,969,566.75**	**5,678,813.76**	**2,913,346.01**	**5,815,373.00**	**6,347,701.00**	**532,328.00**	**9.15%**
Expense							
51 - SALARY & WAGES	621,218.58	697,905.55	359,644.11	795,600.00	889,380.00	93,780.00	11.79%
52 - FRINGE BENEFITS	297,928.75	333,625.22	216,753.84	429,563.00	481,103.00	51,540.00	12.00%
53 - CONTRACTED SERVICES	1,100,556.00	1,259,527.62	749,100.71	1,494,946.00	1,502,771.00	7,825.00	0.52%
54 - SUPPLIES & MATERIALS	485,636.72	530,138.52	290,037.68	708,108.00	745,608.00	37,500.00	5.30%
55 - OTHER EXPENDITURES	1,175,985.64	1,517,098.94	74,631.14	1,194,609.00	1,484,479.00	289,870.00	24.26%
59 - OTHER FINANCING USES	495,242.00	628,937.00	445,536.30	1,192,547.00	1,244,360.00	51,813.00	4.34%
Total Expense:	**4,176,567.69**	**4,967,232.85**	**2,135,703.78**	**5,815,373.00**	**6,347,701.00**	**532,328.00**	**9.15%**
Total Fund: 82 - SEWER FUND:	**792,999.06**	**711,580.91**	**777,642.23**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**792,999.06**	**711,580.91**	**777,642.23**	**0.00**	**0.00**	**0.00**	**0.00%**

Sewer Fund Operating Budget
Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 82 - SEWER FUND								
Department: 340 - COLLECTION & CONVEYANCE								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
82-340-001-5102	SALARY - OT @ 1.0	1,344.78	2,041.69	1,083.10	0.00	0.00	0.00	0.00%
82-340-001-5103	SALARY - OT @ 1.5	18,677.17	13,567.53	7,010.88	18,000.00	19,380.00	1,380.00	7.67%
82-340-001-5110	REGULAR FT CIVILIAN SALARY	120,079.27	141,686.01	60,377.52	219,005.00	217,082.00	-1,923.00	-0.88%
82-340-001-5160	BONUSES	299.58	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**140,400.80**	**157,295.23**	**68,471.50**	**237,005.00**	**236,462.00**	**-543.00**	**-0.23%**
Category: 52 - FRINGE BENEFITS								
82-340-001-5205	DENTAL	943.58	1,054.08	492.47	1,749.00	1,950.00	201.00	11.49%
82-340-001-5215	HEALTH INSURANCE	28,397.44	32,947.90	15,212.95	71,912.00	81,860.00	9,948.00	13.83%
82-340-001-5220	LIFE INSURANCE W/H	1,052.20	1,315.58	625.52	2,447.00	2,570.00	123.00	5.03%
82-340-001-5230	WORKERS' COMPENSATION	8,170.00	8,447.45	5,662.86	9,270.00	8,580.00	-690.00	-7.44%
82-340-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-001-5245	MSRPS PENSION	14,147.66	15,474.98	17,856.00	28,318.00	29,333.00	1,015.00	3.58%
82-340-001-5260	F I C A / MEDICARE	10,674.42	11,668.83	5,220.09	16,820.00	16,690.00	-130.00	-0.77%
	Total Category: 52 - FRINGE BENEFITS:	**63,385.30**	**70,908.82**	**45,069.89**	**130,516.00**	**140,983.00**	**10,467.00**	**8.02%**
Category: 53 - CONTRACTED SERVICES								
82-340-001-5301	BANK CHARGES	68,269.03	73,798.75	50,914.05	60,080.00	12,000.00	-48,080.00	-80.03%
82-340-001-5310	INSURANCE - FLOOD	0.00	388.60	279.80	400.00	300.00	-100.00	-25.00%
82-340-001-5312	INSURANCE - LIABILITY	22,976.21	44,893.10	1,755.52	46,240.00	26,850.00	-19,390.00	-41.93%
82-340-001-5314	INSURANCE - PROPERTY	3,657.10	3,968.00	4,109.91	4,087.00	4,320.00	233.00	5.70%
82-340-001-5316	INSURANCE - VEHICLE	4,273.76	4,499.60	5,399.23	4,635.00	5,670.00	1,035.00	22.33%
82-340-001-5318	INSURANCE - DEDUCTIBLES	6,000.00	5,000.00	3,160.00	3,000.00	3,000.00	0.00	0.00%
82-340-001-5325	LICENSES/USER FEES	4,760.94	4,076.25	694.54	17,874.00	17,874.00	0.00	0.00%
82-340-001-5333	M&R-VEHICLES	4,567.17	6,422.47	1,548.31	0.00	0.00	0.00	0.00%
82-340-001-5338	M&R-OTHER	12,342.00	3,038.87	3,995.00	10,000.00	10,000.00	0.00	0.00%
82-340-001-5340	POSTAGE / DELIVERY	3,303.98	3,491.03	1,784.12	0.00	4,000.00	4,000.00	0.00%
82-340-001-5350	PROF SVCS-ARCH/ENG/PLANNI	6,506.00	0.00	750.00	25,000.00	25,000.00	0.00	0.00%
82-340-001-5351	PROF SVCS-ATTORNEY	800.00	350.00	13,950.00	0.00	500.00	500.00	0.00%
82-340-001-5354	PRF SVCS-FAC OPS-SWR-C&C	9,912.50	11,906.36	5,669.13	0.00	0.00	0.00	0.00%
82-340-001-5360	RENTS	42.18	178.48	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
82-340-001-5382	TELEPHONE-WIRELESS-DATA/V	878.24	900.24	398.78	900.00	900.00	0.00	0.00%
82-340-001-5383	TELEPHONE-WIRELESS-VOICE	755.74	1,024.38	646.73	800.00	800.00	0.00	0.00%
82-340-001-5399	OTHER CONTRACTED SERVICES	32,718.69	26,874.57	13,097.90	11,000.00	23,200.00	12,200.00	110.91%
Total Category: 53 - CONTRACTED SERVICES:		**181,763.54**	**190,810.70**	**108,153.02**	**184,016.00**	**134,414.00**	**-49,602.00**	**-26.96%**
Category: 54 - SUPPLIES & MATERIALS								
82-340-001-5400	CONSTRUCTION SUPPLIES	0.00	0.00	1,012.09	0.00	2,000.00	2,000.00	0.00%
82-340-001-5410	FUEL - GAS/DIESEL/OTHER	12,203.14	13,015.57	6,249.04	16,723.00	16,723.00	0.00	0.00%
82-340-001-5430	REPAIR/REPLACEMENT PARTS/	3,658.36	4,247.11	2,119.60	0.00	2,000.00	2,000.00	0.00%
82-340-001-5440	TOOLS/EQUIPMENT	6,786.62	836.15	1,346.39	10,000.00	10,000.00	0.00	0.00%
82-340-001-5445	UNIFORMS/SHOES/BOOTS	1,083.50	4,184.95	1,833.05	5,631.00	5,631.00	0.00	0.00%
82-340-001-5458	SM CAP - OTHER EQUIP	0.00	6,692.89	0.00	0.00	0.00	0.00	0.00%
82-340-001-5499	SUPPLIES - OTHER	13,499.65	19,936.15	3,787.61	16,500.00	16,500.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**37,231.27**	**48,912.82**	**16,347.78**	**48,854.00**	**52,854.00**	**4,000.00**	**8.19%**
Category: 55 - OTHER EXPENDITURES								
82-340-001-5507	DEPREC EXP-SWR-C&C	351,437.56	508,743.04	0.00	355,000.00	439,341.00	84,341.00	23.76%
82-340-001-5540	LOSSES/CLAIMS/JUDGEMENTS	543.38	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-001-5572	MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-001-5574	REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**351,980.94**	**508,743.04**	**0.00**	**355,000.00**	**439,341.00**	**84,341.00**	**23.76%**
Category: 59 - OTHER FINANCING USES								
82-340-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-001-5970	OPERATING-GENERAL-UNRESE	495,242.00	628,937.00	318,852.00	637,704.00	812,944.00	175,240.00	27.48%
Total Category: 59 - OTHER FINANCING USES:		**495,242.00**	**628,937.00**	**318,852.00**	**637,704.00**	**812,944.00**	**175,240.00**	**27.48%**
Total Activity: 001 - General Operations:		**1,270,003.85**	**1,605,607.61**	**556,894.19**	**1,593,095.00**	**1,816,998.00**	**223,903.00**	**14.05%**
Activity: 002 - Maintenance								
Category: 51 - SALARY & WAGES								
82-340-002-5102	SALARY - OT @ 1.0	27.67	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-002-5103	SALARY - OT @ 1.5	2,573.83	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**2,601.50**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 52 - FRINGE BENEFITS								
82-340-002-5230	WORKMAN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-002-5260	F I C A / MEDICARE	198.08	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 52 - FRINGE BENEFITS:		**198.08**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 002 - Maintenance:		**2,799.58**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
82-340-005-5356	PROF SVCS-IT SUPPORT	21,342.86	15,080.73	1,125.97	45,000.00	45,000.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**21,342.86**	**15,080.73**	**1,125.97**	**45,000.00**	**45,000.00**	**0.00**	**0.00%**
Total Activity: 005 - GIS:		**21,342.86**	**15,080.73**	**1,125.97**	**45,000.00**	**45,000.00**	**0.00**	**0.00%**
Activity: 611 - SW Quadrant Sewer Project								
Category: 53 - CONTRACTED SERVICES								
82-340-611-5350	PROF SVCS-ARCH/ENG/PLANNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-611-5399	OTHER CONTRACTED SERVICES	38,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**38,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 611 - SW Quadrant Sewer Project:		**38,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 823 - MDE 2010 ARRA-WLPS-20yr								
Category: 55 - OTHER EXPENDITURES								
82-340-823-5505	MDE 2010 ARRA BND ISSUE CC	10,169.23	10,169.23	10,169.23	10,169.00	10,169.00	0.00	0.00%
82-340-823-5534	MDE 2010 ARRA BND INTEREST	13,996.20	9,396.93	4,957.15	9,914.00	7,843.00	-2,071.00	-20.89%
Total Category: 55 - OTHER EXPENDITURES:		**24,165.43**	**19,566.16**	**15,126.38**	**20,083.00**	**18,012.00**	**-2,071.00**	**-10.31%**
Category: 59 - OTHER FINANCING USES								
82-340-823-5902	MDE 2010 ARRA LN PRINCIPAL	0.00	0.00	0.00	207,162.00	209,233.00	2,071.00	1.00%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**0.00**	**207,162.00**	**209,233.00**	**2,071.00**	**1.00%**
Total Activity: 823 - MDE 2010 ARRA-WLPS-20yr:		**24,165.43**	**19,566.16**	**15,126.38**	**227,245.00**	**227,245.00**	**0.00**	**0.00%**
Activity: 824 - MDE 2010 SRF-WLPS-20yr								
Category: 55 - OTHER EXPENDITURES								
82-340-824-5505	MDE 2010 SRF BND ISSUE COS	2,191.02	2,191.02	2,191.02	2,191.00	2,191.00	0.00	0.00%
82-340-824-5534	MDE 2010 SRF BND INTEREST	3,092.42	2,121.57	2,230.74	2,231.00	1,793.00	-438.00	-19.63%
Total Category: 55 - OTHER EXPENDITURES:		**5,283.44**	**4,312.59**	**4,421.76**	**4,422.00**	**3,984.00**	**-438.00**	**-9.91%**
Category: 59 - OTHER FINANCING USES								
82-340-824-5902	MDE 2010 SRF LN PRINCIPAL	0.00	0.00	43,731.33	43,731.00	44,169.00	438.00	1.00%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**43,731.33**	**43,731.00**	**44,169.00**	**438.00**	**1.00%**
Total Activity: 824 - MDE 2010 SRF-WLPS-20yr:		**5,283.44**	**4,312.59**	**48,153.09**	**48,153.00**	**48,153.00**	**0.00**	**0.00%**
Activity: 831 - USDA Loan #6								
Category: 55 - OTHER EXPENDITURES								
82-340-831-5533	INTEREST-FED LOANS - USDA #	0.00	0.00	18,648.77	0.00	73,619.00	73,619.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**18,648.77**	**0.00**	**73,619.00**	**73,619.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Category: 59 - OTHER FINANCING USES								
82-340-831-5903	FED LOAN PRINCIPAL - USDA #(	0.00	0.00	9,449.23	0.00	38,774.00	38,774.00	0.00%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**9,449.23**	**0.00**	**38,774.00**	**38,774.00**	**0.00%**
Total Activity: 831 - USDA Loan #6:		**0.00**	**0.00**	**28,098.00**	**0.00**	**112,393.00**	**112,393.00**	**0.00%**
Activity: 941 - Canterbury Dr								
Category: 53 - CONTRACTED SERVICES								
82-340-941-5370	ELECTRICITY-CANTERBURY DR I	903.56	630.29	328.03	690.00	690.00	0.00	0.00%
82-340-941-5380	TLPHN LN FOR ALARM-KG#2 PS	520.69	659.54	313.49	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,424.25**	**1,289.83**	**641.52**	**690.00**	**690.00**	**0.00**	**0.00%**
Total Activity: 941 - Canterbury Dr:		**1,424.25**	**1,289.83**	**641.52**	**690.00**	**690.00**	**0.00**	**0.00%**
Activity: 942 - Caroline Dr								
Category: 53 - CONTRACTED SERVICES								
82-340-942-5370	ELECTRICITY-CAROLINE DR PS	20.13	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**20.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 942 - Caroline Dr:		**20.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 943 - Cornwall Dr								
Category: 53 - CONTRACTED SERVICES								
82-340-943-5338	M&R-OTHER-CORNWALL DR PS	0.00	2,935.43	0.00	0.00	0.00	0.00	0.00%
82-340-943-5370	ELECTRICITY-CORNWALL DR PS	4,436.89	4,644.69	2,399.69	4,866.00	4,866.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**4,436.89**	**7,580.12**	**2,399.69**	**4,866.00**	**4,866.00**	**0.00**	**0.00%**
Total Activity: 943 - Cornwall Dr:		**4,436.89**	**7,580.12**	**2,399.69**	**4,866.00**	**4,866.00**	**0.00**	**0.00%**
Activity: 944 - Drury Dr								
Category: 53 - CONTRACTED SERVICES								
82-340-944-5338	M&R-OTHER-MB PS	0.00	1,180.97	15,205.98	0.00	0.00	0.00	0.00%
82-340-944-5370	ELECTRICITY-MB PS	3,179.65	4,565.56	5,718.01	3,753.00	11,500.00	7,747.00	206.42%
Total Category: 53 - CONTRACTED SERVICES:		**3,179.65**	**5,746.53**	**20,923.99**	**3,753.00**	**11,500.00**	**7,747.00**	**206.42%**
Total Activity: 944 - Drury Dr:		**3,179.65**	**5,746.53**	**20,923.99**	**3,753.00**	**11,500.00**	**7,747.00**	**206.42%**
Activity: 945 - Haldane Dr								
Category: 53 - CONTRACTED SERVICES								
82-340-945-5370	ELECTRICITY-HALDANE DR PS	501.55	502.59	291.32	503.00	503.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**501.55**	**502.59**	**291.32**	**503.00**	**503.00**	**0.00**	**0.00%**
Total Activity: 945 - Haldane Dr:		**501.55**	**502.59**	**291.32**	**503.00**	**503.00**	**0.00**	**0.00%**
Activity: 947 - Hickory Cir								
Category: 53 - CONTRACTED SERVICES								
82-340-947-5338	M&R-OTHER-HICKORY CIR PS	448.88	0.00	0.00	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
82-340-947-5370	ELECTRICITY-HICKORY CIR PS	790.56	1,196.94	505.51	1,360.00	1,360.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**1,239.44**	**1,196.94**	**505.51**	**1,360.00**	**1,360.00**	**0.00**	**0.00%**
	Total Activity: 947 - Hickory Cir:	**1,239.44**	**1,196.94**	**505.51**	**1,360.00**	**1,360.00**	**0.00**	**0.00%**
Activity: 948 - Nanjemoy Dr/Diggs Cir PS								
Category: 53 - CONTRACTED SERVICES								
82-340-948-5338	M&R-OTHER-NANJEMOY DR PS	62.73	0.00	125.00	0.00	0.00	0.00	0.00%
82-340-948-5370	ELECTRICITY-NANJEMOY DR PS	1,619.37	1,493.08	875.42	1,495.00	1,495.00	0.00	0.00%
82-340-948-5380	TLPHN LN FOR ALARM-DIGGS C	580.07	659.52	313.47	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**2,262.17**	**2,152.60**	**1,313.89**	**1,495.00**	**1,495.00**	**0.00**	**0.00%**
	Total Activity: 948 - Nanjemoy Dr/Diggs Cir PS:	**2,262.17**	**2,152.60**	**1,313.89**	**1,495.00**	**1,495.00**	**0.00**	**0.00%**
Activity: 949 - Patuxent Ct								
Category: 53 - CONTRACTED SERVICES								
82-340-949-5338	M&R-OTHER-PATUXENT CT PS	6.99	200.00	34.27	0.00	0.00	0.00	0.00%
82-340-949-5370	ELECTRICITY-PATUXENT CT PS	1,154.43	1,019.41	541.16	1,038.00	1,038.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**1,161.42**	**1,219.41**	**575.43**	**1,038.00**	**1,038.00**	**0.00**	**0.00%**
	Total Activity: 949 - Patuxent Ct:	**1,161.42**	**1,219.41**	**575.43**	**1,038.00**	**1,038.00**	**0.00**	**0.00%**
Activity: 950 - Patuxent Dr/Clark's Run #1								
Category: 53 - CONTRACTED SERVICES								
82-340-950-5338	M&R-OTHER-PATUXENT DR PS	4,979.06	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-950-5370	ELECTRICITY-PATUXENT DR PS	2,373.84	2,461.28	1,119.94	2,601.00	2,601.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**7,352.90**	**2,461.28**	**1,119.94**	**2,601.00**	**2,601.00**	**0.00**	**0.00%**
	Total Activity: 950 - Patuxent Dr/Clark's Run #1:	**7,352.90**	**2,461.28**	**1,119.94**	**2,601.00**	**2,601.00**	**0.00**	**0.00%**
Activity: 951 - Quailwood Pkwy								
Category: 53 - CONTRACTED SERVICES								
82-340-951-5338	M&R-OTHER-QUAILWOOD PKV	1,237.21	5,122.06	0.00	0.00	0.00	0.00	0.00%
82-340-951-5370	ELECTRICITY-QUAILWOOD PKW	1,878.12	1,351.18	773.42	1,333.00	1,333.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**3,115.33**	**6,473.24**	**773.42**	**1,333.00**	**1,333.00**	**0.00**	**0.00%**
	Total Activity: 951 - Quailwood Pkwy:	**3,115.33**	**6,473.24**	**773.42**	**1,333.00**	**1,333.00**	**0.00**	**0.00%**
Activity: 952 - Redwood Cir								
Category: 53 - CONTRACTED SERVICES								
82-340-952-5338	M&R-OTHER-RDWD CIR PS	0.00	18.06	0.00	0.00	0.00	0.00	0.00%
82-340-952-5370	ELECTRICITY-REDWOOD CIR PS	766.33	697.86	373.86	728.00	728.00	0.00	0.00%
82-340-952-5399	OTH CNTRCTD SVCS-REDWOOI	0.00	125.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 53 - CONTRACTED SERVICES:	**766.33**	**840.92**	**373.86**	**728.00**	**728.00**	**0.00**	**0.00%**
	Total Activity: 952 - Redwood Cir:	**766.33**	**840.92**	**373.86**	**728.00**	**728.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 953 - Rosewick Rd								
Category: 53 - CONTRACTED SERVICES								
82-340-953-5338	M&R-OTHER-ROSEWICK RD PS	29.76	50.00	636.23	0.00	0.00	0.00	0.00%
82-340-953-5370	ELECTRICITY-ROSEWICK RD PS	3,835.79	3,675.01	2,594.51	3,689.00	5,200.00	1,511.00	40.96%
Total Category: 53 - CONTRACTED SERVICES:		**3,865.55**	**3,725.01**	**3,230.74**	**3,689.00**	**5,200.00**	**1,511.00**	**40.96%**
Total Activity: 953 - Rosewick Rd:		**3,865.55**	**3,725.01**	**3,230.74**	**3,689.00**	**5,200.00**	**1,511.00**	**40.96%**
Activity: 954 - Shining Willow Way								
Category: 53 - CONTRACTED SERVICES								
82-340-954-5338	M&R-OTHER-SHINING WILLOW	0.00	26.32	0.00	0.00	0.00	0.00	0.00%
82-340-954-5360	RENTS-SHINING WILLOW PS	120.00	120.00	50.00	0.00	0.00	0.00	0.00%
82-340-954-5370	ELECTRICITY-SHINING WILLOW	2,792.96	623.52	331.52	667.00	667.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**2,912.96**	**769.84**	**381.52**	**667.00**	**667.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
82-340-954-5499	SUPPLIES-OTH-SHINING WILLO	0.00	22.26	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**0.00**	**22.26**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 954 - Shining Willow Way:		**2,912.96**	**792.10**	**381.52**	**667.00**	**667.00**	**0.00**	**0.00%**
Activity: 955 - Washington Ave								
Category: 53 - CONTRACTED SERVICES								
82-340-955-5338	M&R-OTHER-WASHINGTON AV	0.00	307.02	0.00	0.00	0.00	0.00	0.00%
82-340-955-5370	ELECTRICITY-WASHINGTON AV	1,287.53	1,221.57	547.47	1,412.00	1,412.00	0.00	0.00%
82-340-955-5380	TLPHN LN FOR ALARM-WASH S	580.00	659.60	313.53	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**1,867.53**	**2,188.19**	**861.00**	**1,412.00**	**1,412.00**	**0.00**	**0.00%**
Total Activity: 955 - Washington Ave:		**1,867.53**	**2,188.19**	**861.00**	**1,412.00**	**1,412.00**	**0.00**	**0.00%**
Activity: 956 - Willow Ln								
Category: 53 - CONTRACTED SERVICES								
82-340-956-5338	M&R-OTHER	0.00	0.00	5,782.50	0.00	0.00	0.00	0.00%
82-340-956-5370	ELECTRICITY-WILLOW LN PS (1(	20,808.45	24,135.84	13,993.77	24,652.00	24,652.00	0.00	0.00%
82-340-956-5399	OTH CNTRCTD SVCS-WILLOW L	0.00	69,722.00	0.00	70,000.00	70,000.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**20,808.45**	**93,857.84**	**19,776.27**	**94,652.00**	**94,652.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
82-340-956-5410	FUEL-WILLOW LN PS	309.74	0.00	0.00	0.00	0.00	0.00	0.00%
82-340-956-5499	SUPPLIES-OTH WILLOW LN PS	17.94	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**327.68**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 956 - Willow Ln:		**21,136.13**	**93,857.84**	**19,776.27**	**94,652.00**	**94,652.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 957 - Buckeye Circle PS								
Category: 53 - CONTRACTED SERVICES								
82-340-957-5380	TLPHN LN FOR ALARM-BUCKEY	580.07	213.76	313.49	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**580.07**	**213.76**	**313.49**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 957 - Buckeye Circle PS:		**580.07**	**213.76**	**313.49**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 958 - Maples PS								
Category: 53 - CONTRACTED SERVICES								
82-340-958-5370	ELECTRICITY - 10393 LA PLATA	253.43	259.85	130.84	287.00	287.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**253.43**	**259.85**	**130.84**	**287.00**	**287.00**	**0.00**	**0.00%**
Total Activity: 958 - Maples PS:		**253.43**	**259.85**	**130.84**	**287.00**	**287.00**	**0.00**	**0.00%**
Activity: 959 - SW Quadrant PS								
Category: 53 - CONTRACTED SERVICES								
82-340-959-5370	ELECTRICITY - SW Quadrant PS	668.62	5,678.71	3,147.62	5,804.00	6,350.00	546.00	9.41%
82-340-959-5380	TELEPHONE-LOCAL SERVICE	0.00	1,069.18	52.83	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**668.62**	**6,747.89**	**3,200.45**	**5,804.00**	**6,350.00**	**546.00**	**9.41%**
Total Activity: 959 - SW Quadrant PS:		**668.62**	**6,747.89**	**3,200.45**	**5,804.00**	**6,350.00**	**546.00**	**9.41%**
Activity: 960 - Triumph PS (5780 Crain Hwy)								
Category: 53 - CONTRACTED SERVICES								
82-340-960-5370	ELECTRICITY - TRIUMP PS	0.00	809.79	557.51	1,985.00	1,985.00	0.00	0.00%
82-340-960-5399	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**0.00**	**809.79**	**557.51**	**1,985.00**	**1,985.00**	**0.00**	**0.00%**
Total Activity: 960 - Triumph PS (5780 Crain Hwy):		**0.00**	**809.79**	**557.51**	**1,985.00**	**1,985.00**	**0.00**	**0.00%**
Activity: 969 - Other (All Pump Stations)								
Category: 53 - CONTRACTED SERVICES								
82-340-969-5338	M&R-OTHER	0.00	8,713.42	6,161.90	50,000.00	50,000.00	0.00	0.00%
82-340-969-5380	TLPHN LN FOR ALARM-MAPLES	580.07	659.58	260.66	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**580.07**	**9,373.00**	**6,422.56**	**50,000.00**	**50,000.00**	**0.00**	**0.00%**
Total Activity: 969 - Other (All Pump Stations):		**580.07**	**9,373.00**	**6,422.56**	**50,000.00**	**50,000.00**	**0.00**	**0.00%**
Total Department: 340 - COLLECTION & CONVEYANCE:		**1,418,919.58**	**1,791,997.98**	**713,190.58**	**2,090,356.00**	**2,436,456.00**	**346,100.00**	**16.56%**
Department: 345 - TREATMENT & DISPOSAL								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
82-345-001-5102	SALARY - OT @ 1.0	2,501.05	6,338.57	3,118.12	0.00	0.00	0.00	0.00%
82-345-001-5103	SALARY - OT @ 1.5	24,431.48	61,411.66	44,051.94	25,000.00	26,920.00	1,920.00	7.68%
82-345-001-5110	REGULAR FT CIVILIAN SALARY	450,444.78	472,860.09	244,002.55	533,595.00	625,998.00	92,403.00	17.32%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
82-345-001-5160	BONUSES	838.97	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 51 - SALARY & WAGES:		**478,216.28**	**540,610.32**	**291,172.61**	**558,595.00**	**652,918.00**	**94,323.00**	**16.89%**
Category: 52 - FRINGE BENEFITS								
82-345-001-5205	DENTAL	3,532.04	3,484.62	1,836.20	4,260.00	4,720.00	460.00	10.80%
82-345-001-5215	HEALTH INSURANCE	88,606.31	102,609.79	69,019.55	157,210.00	173,860.00	16,650.00	10.59%
82-345-001-5220	LIFE INSURANCE W/H	3,858.03	4,103.35	2,215.09	5,960.00	7,280.00	1,320.00	22.15%
82-345-001-5230	WORKERS' COMPENSATION	17,457.00	19,457.37	11,338.00	21,030.00	21,680.00	650.00	3.09%
82-345-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-345-001-5245	MSRPS PENSION	84,515.22	93,512.55	64,916.00	69,737.00	84,630.00	14,893.00	21.36%
82-345-001-5260	F I C A / MEDICARE	36,376.77	39,548.72	22,359.11	40,850.00	47,950.00	7,100.00	17.38%
Total Category: 52 - FRINGE BENEFITS:		**234,345.37**	**262,716.40**	**171,683.95**	**299,047.00**	**340,120.00**	**41,073.00**	**13.73%**
Category: 53 - CONTRACTED SERVICES								
82-345-001-5300	ADS & NOTICES	0.00	0.00	115.50	0.00	0.00	0.00	0.00%
82-345-001-5310	INSURANCE - FLOOD	0.00	3,402.54	2,747.20	3,505.00	2,890.00	-615.00	-17.55%
82-345-001-5312	INSURANCE - LIABILITY	2,579.55	3,404.40	4,300.13	3,507.00	4,520.00	1,013.00	28.89%
82-345-001-5314	INSURANCE - PROPERTY	34,714.79	32,824.83	37,872.48	33,810.00	39,770.00	5,960.00	17.63%
82-345-001-5316	INSURANCE - VEHICLE	4,138.59	4,080.47	6,769.31	4,203.00	7,110.00	2,907.00	69.16%
82-345-001-5325	LICENSES/USER FEES	4,632.40	16,507.74	10,592.08	20,500.00	20,500.00	0.00	0.00%
82-345-001-5333	M&R-VEHICLES	6,793.82	716.59	5,259.69	8,000.00	8,000.00	0.00	0.00%
82-345-001-5338	M&R-OTHER	3,589.44	42,726.35	33,684.67	125,000.00	125,000.00	0.00	0.00%
82-345-001-5350	PROF SVCS-ARCH/ENG/PLANNI	0.00	17,505.00	3,532.50	50,000.00	50,000.00	0.00	0.00%
82-345-001-5351	PROF SVCS-ATTORNEY	550.00	6,850.00	64,888.93	0.00	0.00	0.00	0.00%
82-345-001-5353	PROF SVCS-CONTRACTOR	3,025.00	3,844.00	0.00	21,250.00	21,250.00	0.00	0.00%
82-345-001-5354	PRF SVCS-FAC OPS-SWR-TRTMI	152,464.49	186,750.99	80,882.82	212,090.00	212,090.00	0.00	0.00%
82-345-001-5356	Vijeo Citect Programming Sppr	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-345-001-5370	ELECTRICITY	256,377.22	326,985.42	181,280.64	337,445.00	362,560.00	25,115.00	7.44%
82-345-001-5373	INTERNET SERVICE	1,319.88	1,429.87	659.94	0.00	0.00	0.00	0.00%
82-345-001-5382	TELEPHONE-WIRELESS-DATA/V	1,079.35	1,410.35	720.14	1,400.00	1,400.00	0.00	0.00%
82-345-001-5383	TELEPHONE-WIRELESS-VOICE	2,507.36	3,085.66	2,073.67	2,800.00	2,800.00	0.00	0.00%
82-345-001-5399	OTHER CONTRACTED SERVICES	319,147.29	251,927.54	140,649.07	265,557.00	278,800.00	13,243.00	4.99%
Total Category: 53 - CONTRACTED SERVICES:		**792,919.18**	**903,451.75**	**576,028.77**	**1,089,067.00**	**1,136,690.00**	**47,623.00**	**4.37%**
Category: 54 - SUPPLIES & MATERIALS								
82-345-001-5405	CUSTODIAL SUPPLIES	882.04	743.31	609.64	1,000.00	1,000.00	0.00	0.00%
82-345-001-5410	FUEL - GAS/DIESEL/OTHER	18,474.00	10,701.69	6,163.85	23,384.00	23,384.00	0.00	0.00%
82-345-001-5420	OFFICE SUPPLIES	1,804.56	1,102.62	202.71	1,500.00	1,500.00	0.00	0.00%
82-345-001-5426	Chemical Supplies	0.00	344,385.98	181,189.73	340,000.00	373,500.00	33,500.00	9.85%
82-345-001-5427	Lab Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-345-001-5430	REPAIR/REPLACEMENT PARTS/	539.38	7,974.12	40,534.24	0.00	0.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
82-345-001-5445	UNIFORMS/SHOES/BOOTS	1,408.47	9,890.71	5,279.89	10,370.00	10,370.00	0.00	0.00%
82-345-001-5451	SM CAP - A/V EQUIPMENT	0.00	0.00	0.00	750.00	750.00	0.00	0.00%
82-345-001-5454	SM CAP - COMPUTER HARDWA	0.00	0.00	0.00	1,250.00	1,250.00	0.00	0.00%
82-345-001-5455	SM CAP - COMPUTER SOFTWA	0.00	34,393.25	0.00	0.00	0.00	0.00	0.00%
82-345-001-5457	SM CAP - OFFICE EQUIP/FURNI	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
82-345-001-5458	SM CAP - OTHER EQUIP	0.00	0.00	8,443.65	150,000.00	150,000.00	0.00	0.00%
82-345-001-5499	SUPPLIES - OTHER	367,704.88	27,063.97	31,266.19	130,000.00	130,000.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**390,813.33**	**436,255.65**	**273,689.90**	**659,254.00**	**692,754.00**	**33,500.00**	**5.08%**
Category: 55 - OTHER EXPENDITURES								
82-345-001-5507	DEPREC EXP-SWR-TRTMNT	775,694.13	972,083.92	0.00	785,710.00	788,216.00	2,506.00	0.32%
82-345-001-5540	LOSSES/CLAIMS/JUDGEMENTS	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%
82-345-001-5570	INCIDENTALS-PARKING, TOLLS,	162.00	9.00	24.00	35.00	35.00	0.00	0.00%
82-345-001-5571	LODGING	1,828.17	604.80	1,612.80	5,530.00	5,530.00	0.00	0.00%
82-345-001-5572	MEALS	0.00	0.00	137.00	2,142.00	2,142.00	0.00	0.00%
82-345-001-5573	MILEAGE-LOCAL	0.00	0.00	224.00	1,344.00	1,344.00	0.00	0.00%
82-345-001-5574	REGISTRATION	1,814.74	1,165.75	125.00	6,860.00	6,860.00	0.00	0.00%
82-345-001-5576	TRAVEL-AIRFARE, RENTAL CAR,	0.00	0.00	362.97	600.00	600.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**779,499.04**	**973,863.47**	**2,485.77**	**802,221.00**	**854,727.00**	**52,506.00**	**6.55%**
Category: 59 - OTHER FINANCING USES								
82-345-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
82-345-001-5971	Transfer to Capital	0.00	0.00	0.00	251,495.00	0.00	-251,495.00	-100.00%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**0.00**	**251,495.00**	**0.00**	**-251,495.00**	**-100.00%**
Total Activity: 001 - General Operations:		**2,675,793.20**	**3,116,897.59**	**1,315,061.00**	**3,659,679.00**	**3,677,209.00**	**17,530.00**	**0.48%**
Activity: 002 - Maintenance								
Category: 53 - CONTRACTED SERVICES								
82-345-002-5354	PROF SVCS-FACILITY MAINTEN/	3,738.10	0.00	0.00	0.00	0.00	0.00	0.00%
82-345-002-5399	MAINTENANCE - OTHER CONTI	5,795.58	2,775.81	0.00	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**9,533.68**	**2,775.81**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Category: 54 - SUPPLIES & MATERIALS								
82-345-002-5430	REPAIR/REPLACEMENT PARTS/	56,949.13	44,840.92	0.00	0.00	0.00	0.00	0.00%
82-345-002-5499	SUPPLIES - OTHER	315.31	106.87	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUPPLIES & MATERIALS:		**57,264.44**	**44,947.79**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 002 - Maintenance:		**66,798.12**	**47,723.60**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Activity: 820 - MDE 2004 SRF-BNR-20yr								
Category: 55 - OTHER EXPENDITURES								
82-345-820-5534	MDE 01 SRF/BNR UPGRD LN IN	0.00	-1,845.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**-1,845.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Activity: 820 - MDE 2004 SRF-BNR-20yr:		**0.00**	**-1,845.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Activity: 827 - MDE 2011 SRF -WWTP ENR Upgrade								
Category: 55 - OTHER EXPENDITURES								
82-345-827-5505	MDE 11 SRF/ENR UPGRD LN CC	2,847.55	2,847.55	2,847.55	2,908.00	2,908.00	0.00	0.00%
82-345-827-5534	MDE 11 SRF/ENR UPGRD LN IN	12,209.24	9,611.13	9,975.20	9,975.00	8,821.00	-1,154.00	-11.57%
Total Category: 55 - OTHER EXPENDITURES:		**15,056.79**	**12,458.68**	**12,822.75**	**12,883.00**	**11,729.00**	**-1,154.00**	**-8.96%**
Category: 59 - OTHER FINANCING USES								
82-345-827-5902	MDE 11 SRF/ENR UPGRD LN PF	0.00	0.00	52,455.45	52,455.00	53,610.00	1,155.00	2.20%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**52,455.45**	**52,455.00**	**53,610.00**	**1,155.00**	**2.20%**
Total Activity: 827 - MDE 2011 SRF -WWTP ENR Upgrade:		**15,056.79**	**12,458.68**	**65,278.20**	**65,338.00**	**65,339.00**	**1.00**	**0.00%**
Activity: 830 - USDA Loan #4								
Category: 55 - OTHER EXPENDITURES								
82-345-830-5533	INTEREST-FED LOANS - USDA #	0.00	0.00	21,125.71	0.00	83,067.00	83,067.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**0.00**	**0.00**	**21,125.71**	**0.00**	**83,067.00**	**83,067.00**	**0.00%**
Category: 59 - OTHER FINANCING USES								
82-345-830-5903	FED LOAN PRINCIPAL - USDA #4	0.00	0.00	21,048.29	0.00	85,630.00	85,630.00	0.00%
Total Category: 59 - OTHER FINANCING USES:		**0.00**	**0.00**	**21,048.29**	**0.00**	**85,630.00**	**85,630.00**	**0.00%**
Total Activity: 830 - USDA Loan #4:		**0.00**	**0.00**	**42,174.00**	**0.00**	**168,697.00**	**168,697.00**	**0.00%**
Total Department: 345 - TREATMENT & DISPOSAL:		**2,757,648.11**	**3,175,234.87**	**1,422,513.20**	**3,725,017.00**	**3,911,245.00**	**186,228.00**	**5.00%**
Total Fund: 82 - SEWER FUND:		**4,176,567.69**	**4,967,232.85**	**2,135,703.78**	**5,815,373.00**	**6,347,701.00**	**532,328.00**	**9.15%**
Report Total:		**4,176,567.69**	**4,967,232.85**	**2,135,703.78**	**5,815,373.00**	**6,347,701.00**	**532,328.00**	**9.15%**

Sewer Capital Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 82 - SEWER FUND							
Revenue							
420 - FEDERAL GOVERNMENT REVENUE	1,140,165.83	0.00	0.00	0.00	0.00	0.00	0.00%
461 - DEVELOPER IMPACT FEE	8,147,687.30	5,350,181.75	257,395.91	0.00	0.00	0.00	0.00%
490 - DEBT PROCEEDS	0.00	0.00	0.00	9,750,000.00	0.00	-9,750,000.00	-100.00%
492 - TRANSFER IN	0.00	252,324.05	0.00	251,495.00	2,650,000.00	2,398,505.00	953.70%
493 - APPROPRIATION OF FUND BALANCE	0.00	0.00	0.00	708,505.00	2,110,000.00	1,401,495.00	197.81%
Total Revenue:	**9,287,853.13**	**5,602,505.80**	**257,395.91**	**10,710,000.00**	**4,760,000.00**	**-5,950,000.00**	**-55.56%**
Expense							
564 - SEWER	11,351.41	12,284.62	32,473.59	10,400,000.00	4,700,000.00	-5,700,000.00	-54.81%
566 - TRANSPORTATION	25,000.00	0.00	85,160.42	60,000.00	0.00	-60,000.00	-100.00%
567 - VEHICLES	0.00	0.00	194,671.00	250,000.00	60,000.00	-190,000.00	-76.00%
568 - EQUIPMENT	211.15	0.00	0.00	0.00	0.00	0.00	0.00%
591 - TRANSFER TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	**36,562.56**	**12,284.62**	**312,305.01**	**10,710,000.00**	**4,760,000.00**	**-5,950,000.00**	**-55.56%**
Total Fund: 82 - SEWER FUND:	**9,251,290.57**	**5,590,221.18**	**-54,909.10**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**9,251,290.57**	**5,590,221.18**	**-54,909.10**	**0.00**	**0.00**	**0.00**	**0.00%**

Sewer Fund Capital Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 82 - SEWER FUND								
Department: 340 - COLLECTION & CONVEYANCE								
SubCategory: 564 - SEWER								
82-340-001-5640	PIPES / MAINS	0.00	0.00	0.00	350,000.00	1,000,000.00	650,000.00	185.71%
82-340-001-5642	PUMP STATION	920.00	0.00	0.00	200,000.00	1,000,000.00	800,000.00	400.00%
82-340-944-5642	PUMP STATION - Mary Ball	0.00	0.00	6,742.19	0.00	0.00	0.00	0.00%
82-340-952-5642	PUMP STATION	0.00	0.00	0.00	0.00	150,000.00	150,000.00	0.00%
82-340-953-5642	PUMP STATION	10,431.41	0.00	0.00	0.00	150,000.00	150,000.00	0.00%
82-340-956-5642	PUMP STATION	0.00	0.00	0.00	0.00	500,000.00	500,000.00	0.00%
	Total SubCategory: 564 - SEWER:	**11,351.41**	**0.00**	**6,742.19**	**550,000.00**	**2,800,000.00**	**2,250,000.00**	**409.09%**
SubCategory: 566 - TRANSPORTATION								
82-340-001-5689	OTHER EQUIP	0.00	0.00	31,216.68	60,000.00	0.00	-60,000.00	-100.00%
82-340-956-5689	OTHER EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubCategory: 566 - TRANSPORTATION:	**0.00**	**0.00**	**31,216.68**	**60,000.00**	**0.00**	**-60,000.00**	**-100.00%**
SubCategory: 567 - VEHICLES								
82-340-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	250,000.00	0.00	-250,000.00	-100.00%
82-340-001-5673	HEAVY DUTY VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubCategory: 567 - VEHICLES:	**0.00**	**0.00**	**0.00**	**250,000.00**	**0.00**	**-250,000.00**	**-100.00%**
SubCategory: 591 - TRANSFER TO								
82-340-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubCategory: 591 - TRANSFER TO:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 340 - COLLECTION & CONVEYANCE:	**11,351.41**	**0.00**	**37,958.87**	**860,000.00**	**2,800,000.00**	**1,940,000.00**	**225.58%**
Department: 345 - TREATMENT & DISPOSAL								
SubCategory: 564 - SEWER								
82-345-903-5646	TREATMENT PLANT	0.00	12,284.62	25,731.40	9,850,000.00	1,900,000.00	-7,950,000.00	-80.71%
	Total SubCategory: 564 - SEWER:	**0.00**	**12,284.62**	**25,731.40**	**9,850,000.00**	**1,900,000.00**	**-7,950,000.00**	**-80.71%**
SubCategory: 566 - TRANSPORTATION								
82-345-001-5689	OTHER EQUIP	25,000.00	0.00	53,943.74	0.00	0.00	0.00	0.00%
	Total SubCategory: 566 - TRANSPORTATION:	**25,000.00**	**0.00**	**53,943.74**	**0.00**	**0.00**	**0.00**	**0.00%**
SubCategory: 567 - VEHICLES								
82-345-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
82-345-001-5673	HEAVY DUTY VEHICLE	0.00	0.00	194,671.00	0.00	0.00	0.00	0.00%
Total SubCategory: 567 - VEHICLES:		**0.00**	**0.00**	**194,671.00**	**0.00**	**60,000.00**	**60,000.00**	**0.00%**
SubCategory: 568 - EQUIPMENT								
82-345-001-5683	COMPUTER HARDWARE	211.15	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubCategory: 568 - EQUIPMENT:		**211.15**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
SubCategory: 591 - TRANSFER TO								
82-345-001-5960	VEHICLE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubCategory: 591 - TRANSFER TO:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Department: 345 - TREATMENT & DISPOSAL:		**25,211.15**	**12,284.62**	**274,346.14**	**9,850,000.00**	**1,960,000.00**	**-7,890,000.00**	**-80.10%**
Total Fund: 82 - SEWER FUND:		**36,562.56**	**12,284.62**	**312,305.01**	**10,710,000.00**	**4,760,000.00**	**-5,950,000.00**	**-55.56%**
Report Total:		**36,562.56**	**12,284.62**	**312,305.01**	**10,710,000.00**	**4,760,000.00**	**-5,950,000.00**	**-55.56%**

FY 2027 Water & Sewer Fund Capital Improvements

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Trash Truck	8	01/2027	80	Sanitation	Fund Balance	$250,000	$250,000		Trash Truck to replace S10	
Vehicle WWTP	10	06/2027	82	WWTP	Fund Balance	$60,000	$60,000		Replace PW52 with small utility vehicle or truck	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
FY27 Install AMI tower / collector unit at hickory	10	06/2027	84	Water	Fund Balance	$25,000	$25,000		The current collector is attached to a low pole and being obstructed by foliage. During the PS removal project, we will install a tower and mount a multi-network collector for better data collection results in this area. Meters currently routed to existing collector unable to transmit data effectively. Installation of high mounted MNT collector will improve data collection results for increased quarterly billing reading efficiency and promote on-going AMI system health	
WWTP SCADA Hardware and Software Upgrade	7	06/2027	82	WWTP	Fund Balance	$250,000	$250,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Aging SCADA systems need to be upgraded to maintain reliability and security.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Module #2 Upgrade / Rehab	20	06/2030	82	WWTP	Major Facility Fee Fund	$50,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Design Phase of Major Project 3 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Tank is over 50 years old at this point and in need of repairs. This project is similar in scope to the upgrade to MOD 1	No significant impact anticipated

New Tertiary Tank	20	06/2028	82	WWTP	Major Facility Fee Fund	$1,250,000	$7,000,000		Major Project 1 /7 to increase WWTP capacity at plant from 1.5 MGD to 2.0 MGD. The tertiary clarifier tank is part of the plants process that helps in the removal of nutrients in the waste water.	No significant impact anticipated
12" Effluent Water Line & SWQuad Forcemain	20	06/2028	82	Sewer	Major Facility Fee Fund	$1,000,000	$1,500,000		SW Quad pump station was installed in 2024. To fully accommodate the planned Stagecoach development a new larger force main must be installed that ties into the new 24" gravity sewer line along 301.	None
Kings Grant 1 pump station rehab	20	06/2027	82	Sewer	Fund Balance	$500,000	$500,000		Sewer Pump station located on Cornwall Dr that handles roughly 360 EDU's worth of flow. Station is roughly 20 years old. Is a Smith and Loveless pump station with two pumps, controls, and a generator/transfer switch.	No significant impact anticipated
Remove hickory ridge pump station and install a Gravity Sewer Line	20	06/2027	82	Sewer	Fund Balance	$500,000	$500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Pump station is over 30 years old and is approaching end of life. Instead of putting money into upgrading equipment/pump station we can remove the pump station and replace it with a gravity sewer line.	This would reduce maintenance and operations cost, essentially removing them.
Clarks Run 2 Pump station rehab	20	06/2027	82	Sewer	Fund Balance	$150,000	$150,000		Pump station is over 40 years old and is need of major repairs/rehab. Currently is the oldest pump station in the collections system. Similar to how in 2024 other older pump stations were rehabbed to new systems.	Reduce maintenance and operations cost with newer equipment and controls.
Rosewick Pump station upgrade/rehab - 50k par	20	06/2027	82	Sewer	Fund Balance	$150,000	$150,000		To accommodate growth this pump station needs to be upgraded. Partially funded by developers. Plan is to also paint wet well to prolong life of asset.	Reduce maintenance and operations cost with newer equipment and controls.
Willow lane capacity upgrade/electronics update	20	06/2027	82	Sewer	Fund Balance	$500,000	$500,000		Electronics are over 10 years old and need to be upgraded. Replacement parts are costly to continue running current equipment	Reduce maintenance.
Influent Pump Station	20	06/2027	82	WWTP	Major Facility Fee Fund	$350,000	$350,000		Influent pump station currently includes 2 influent pumps, controls, and screen for all flow that enters the WWTP	No significant impact anticipated
Water line connection at TL	30	06/2028	84	Water	Project Reserve	$1,000,000	$1,500,000	GOAL #11: Ensure that the future water supply needs of the Town can be met while preserving the long-term sustainability of shared groundwater resources.	Install 12" water main connecting Charles County at the back of Parklands subdivision near Laurel Springs Park to the Tilghman Lake. This would also include funds to upgrade controls at Well 8 to accommodate the new connection.	Additional lines to repair and maintain
Route 6 Water Main replacement	30	06/2030	84	Water	Major Facility Fee Fund	$1,000,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	As part of the EPA and States goal to be lead free by 2034 this project will replace one of the oldest water lines in town as well as upgrade the capacity of the water line to better serve the public. This is incorporated with SHA's planned remodeling of route 6 and is being spear headed by SHA.	Reduce maintenance on aging infrastructure.
Water main upgrade from Wills Park to Stagecoach	30	06/2028	84	Water	Major Facility Fee Fund	$1,000,000	$2,500,000		Water line needed to fully supply Stagecoach development with required water capacity.	Additional water lines added to distribution system to maintain.

Lead Service Line Study	30	06/2034	84	Water	Fund Balance	$50,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated

STORMWATER FUND

Department Overview

The Stormwater Department is responsible for managing the quality and quantity of stormwater runoff to protect public infrastructure, local waterways, and environmental resources. The Department oversees the implementation of the Town's National Pollutant Discharge Elimination System (NPDES) permit requirements, including impervious surface restoration and the six minimum control measures. Core services include maintenance of stormwater best management practices (BMPs) and drainage infrastructure, engineering plan review, construction inspections, and regulatory compliance.

Through these efforts, the Department ensures that stormwater systems function effectively to reduce flooding risks, improve water quality, and support sustainable development. The Department also plays an important role in educating the public and encouraging community participation in environmental stewardship.

The Stormwater Department supports the Town's strategic priorities by advancing Environmental Stewardship and Public Service Readiness through the protection of local watersheds and proactive infrastructure management. It contributes to Operational Excellence by maintaining and upgrading critical assets and ensuring compliance with state and federal regulations. Additionally, the Department aligns with both the Town's Comprehensive Plan and Strategic Plan by integrating long-term planning, public education, and regulatory implementation into its operations.

FY2026 Performance Highlights

In FY2026, the Stormwater Department made significant progress in advancing regulatory compliance and infrastructure improvements. The Department finalized permitting and design plans for five NPDES restoration projects and issued a Notice to Proceed for the Redwood Lake project, marking the transition from planning to construction.

Ongoing maintenance efforts included servicing more than 50 stormwater inlets to ensure proper system function and reduce localized flooding risks. These activities reflect the Department's continued commitment to maintaining critical infrastructure and meeting regulatory requirements.

The Department also experienced increased workload demands, particularly related to project coordination and regulatory compliance. A key challenge included the need to secure stormwater easements for multiple NPDES projects, which is essential to advancing construction and meeting permit obligations.

FY2027 Budget Overview

The FY2027 budget for the Stormwater Department is $3,391,023, representing a 23.04% increase over FY2026. This increase reflects ongoing investments in regulatory compliance, infrastructure improvements, and capital project implementation.

Significant budget changes include funding for the Heritage Green Parkway Extension within the Capital Outlay category and the rescheduling of two NPDES retrofit projects to FY2028. The budget also includes evaluation efforts related to evolving regulatory requirements, including Mason's Law.

Overall, the proposed budget supports continued compliance with state and federal mandates while addressing infrastructure needs and long-term environmental goals.

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Feb	FY26 Adopted	FY2027 Proposed	Increase / (Decrease)	%
Fund: 86 - STORM WATER FUND							
Department: 360 - STORM WATER MANAGEMENT							
51 - SALARY & WAGES	$ 135,995	$ 147,868	$ 105,316	$ 174,009	$ 182,048	$ 8,039	4.62
52 - FRINGE BENEFITS	$ 52,093	$ 56,674	$ 50,854	$ 71,937	$ 78,717	$ 6,780	9.42
53 - CONTRACTED SERVICES	$ 222,183	$ 186,494	$ 157,236	$ 136,179	$ 144,454	$ 8,275	6.08
54 - SUPPLIES & MATERIALS	$ 7,487	$ 34,084	$ 22,085	$ 269,848	$ 272,502	$ 2,654	0.98
55 - OTHER EXPENDITURES	$ 110,873	$ 110,020	$ 1,192	$ 110,523	$ 126,220	$ 15,697	14.20
56 - CAPITAL OUTLAY	$ (6,083)	$ 18,367	$ 140,432	$ 1,887,000	$ 2,464,500	$ 577,500	30.60
59 - OTHER FINANCING USES	$ 141,310	$ 123,793	$ 53,276	$ 106,551	$ 122,582	$ 16,031	15.05
Department Total	**$ 663,858**	**$ 677,300**	**$ 530,392**	**$ 2,756,047**	**$ 3,391,023**	**$ 634,976**	**23.04**
Total Fund: 86 - STORM WATER FUND:	**$ 663,858**	**$ 677,300**	**$ 530,392**	**$ 2,756,047**	**$ 3,391,023**	**$ 634,976**	**23.04**

FY2027 Priorities

In FY2027, the Stormwater Department will focus on advancing key regulatory, infrastructure, and planning initiatives. Priorities include:

- Securing required easements and initiating construction for remaining NPDES restoration projects
- Evaluating and preparing for implementation of the next NPDES permit cycle, anticipated in early 2027
- Planning for updates to the Maryland Department of the Environment (MDE) stormwater design manual and new regulatory requirements
- Advancing drainage improvement projects, including the Kent Avenue and North Oak Street area
- Continuing routine maintenance of stormwater infrastructure, including BMPs, pipes, and inlets

The Stormwater Department remains committed to protecting the Town's environmental resources and infrastructure through proactive management, regulatory compliance, and strategic investment. The FY2027 budget positions the Department to meet increasing demands, address evolving regulations, and support a resilient and sustainable future for the Town.

Storm Water Fund Operating Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 86 - STORM WATER FUND							
Revenue							
46 - SERVICE CHARGES	854,447.47	965,360.55	509,822.62	968,639.00	1,050,177.00	81,538.00	8.42%
48 - MISCELLANEOUS REVENUES	49,374.44	49,003.56	30,256.48	40,293.00	30,081.00	-10,212.00	-25.34%
Total Revenue:	**903,821.91**	**1,014,364.11**	**540,079.10**	**1,008,932.00**	**1,080,258.00**	**71,326.00**	**7.07%**
Expense							
51 - SALARY & WAGES	135,995.05	147,867.95	71,201.02	174,009.00	180,482.00	6,473.00	3.72%
52 - FRINGE BENEFITS	52,092.91	56,674.04	40,672.74	71,937.00	71,768.00	-169.00	-0.23%
53 - CONTRACTED SERVICES	222,183.26	186,494.06	130,035.30	136,179.00	144,204.00	8,025.00	5.89%
54 - SUPPLIES & MATERIALS	7,486.55	34,083.97	19,238.73	269,848.00	270,502.00	654.00	0.24%
55 - OTHER EXPENDITURES	110,873.15	110,019.66	1,060.00	110,523.00	126,220.00	15,697.00	14.20%
59 - OTHER FINANCING USES	141,310.00	123,793.00	53,276.00	246,436.00	287,082.00	40,646.00	16.49%
Total Expense:	**669,940.92**	**658,932.68**	**315,483.79**	**1,008,932.00**	**1,080,258.00**	**71,326.00**	**7.07%**
Total Fund: 86 - STORM WATER FUND:	**233,880.99**	**355,431.43**	**224,595.31**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**233,880.99**	**355,431.43**	**224,595.31**	**0.00**	**0.00**	**0.00**	**0.00%**

Storm Water Fund Operating Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 86 - STORM WATER FUND								
Department: 360 - STORM WATER MANAGEMENT								
Activity: 001 - General Operations								
Category: 51 - SALARY & WAGES								
86-360-001-5102	SALARY - OT @ 1.0	12.04	25.34	0.91	0.00	0.00	0.00	0.00%
86-360-001-5103	SALARY - OT @ 1.5	246.17	110.74	22.21	0.00	0.00	0.00	0.00%
86-360-001-5110	REGULAR FT CIVILIAN SALARY	135,626.00	147,731.87	71,177.90	174,009.00	180,482.00	6,473.00	3.72%
86-360-001-5160	BONUSES	110.84	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 51 - SALARY & WAGES:	**135,995.05**	**147,867.95**	**71,201.02**	**174,009.00**	**180,482.00**	**6,473.00**	**3.72%**
Category: 52 - FRINGE BENEFITS								
86-360-001-5205	DENTAL	615.55	665.29	329.40	915.00	1,010.00	95.00	10.38%
86-360-001-5215	HEALTH INSURANCE	11,686.07	13,063.07	6,779.04	26,040.00	23,320.00	-2,720.00	-10.45%
86-360-001-5220	LIFE INSURANCE W/H	1,156.36	1,252.70	651.85	1,513.00	2,100.00	587.00	38.80%
86-360-001-5230	WORKERS' COMPENSATION	4,766.00	6,929.13	4,535.71	7,190.00	7,110.00	-80.00	-1.11%
86-360-001-5242	ICMA-ER 457	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
86-360-001-5245	MSRPS PENSION	23,654.34	24,187.40	23,026.00	22,939.00	24,398.00	1,459.00	6.36%
86-360-001-5260	F I C A / MEDICARE	10,214.59	10,576.45	5,350.74	13,340.00	13,830.00	490.00	3.67%
	Total Category: 52 - FRINGE BENEFITS:	**52,092.91**	**56,674.04**	**40,672.74**	**71,937.00**	**71,768.00**	**-169.00**	**-0.23%**
Category: 53 - CONTRACTED SERVICES								
86-360-001-5301	BANK CHARGES	12,601.90	11,758.75	8,091.26	12,496.00	12,000.00	-496.00	-3.97%
86-360-001-5310	INSURANCE - FLOOD	0.00	23.66	0.00	0.00	0.00	0.00	0.00%
86-360-001-5312	INSURANCE - LIABILITY	350.25	590.10	898.70	608.00	950.00	342.00	56.25%
86-360-001-5314	INSURANCE - PROPERTY	3.94	370.95	465.63	382.00	490.00	108.00	28.27%
86-360-001-5316	INSURANCE - VEHICLE	641.73	1,037.97	1,076.66	1,069.00	1,140.00	71.00	6.64%
86-360-001-5325	LICENSES/USER FEES	2,089.75	5,145.75	4,410.07	12,124.00	12,124.00	0.00	0.00%
86-360-001-5333	M&R-VEHICLES	1,939.66	1,396.75	119.19	2,000.00	2,000.00	0.00	0.00%
86-360-001-5338	M&R-OTHER	226.52	610.28	60,717.06	0.00	0.00	0.00	0.00%
86-360-001-5340	POSTAGE / DELIVERY	3,303.98	3,491.03	1,784.12	2,500.00	2,500.00	0.00	0.00%
86-360-001-5350	PROF SVCS-ARCH/ENG/PLANNI	107,409.27	50,660.86	8,216.00	59,000.00	59,000.00	0.00	0.00%
86-360-001-5351	PROF SVCS-ATTORNEY	150.00	78,077.70	29,775.82	0.00	8,000.00	8,000.00	0.00%
86-360-001-5359	OTHER PROFESSIONAL SERVICE	27,450.00	49.50	0.00	0.00	0.00	0.00	0.00%
86-360-001-5382	TELEPHONE-WIRELESS-DATA/V	452.12	286.01	258.03	500.00	500.00	0.00	0.00%
86-360-001-5383	TELEPHONE-WIRELESS-VOICE	484.99	668.20	542.66	500.00	500.00	0.00	0.00%

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
86-360-001-5399	OTHER CONTRACTED SERVICES	23,510.17	1,106.75	3,623.38	0.00	0.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**180,614.28**	**155,274.26**	**119,978.58**	**91,179.00**	**99,204.00**	**8,025.00**	**8.80%**
Category: 54 - SUPPLIES & MATERIALS								
86-360-001-5400	CONSTRUCTION SUPPLIES	0.00	0.00	2,690.13	125,000.00	125,000.00	0.00	0.00%
86-360-001-5410	FUEL - GAS/DIESEL/OTHER	594.61	1,784.44	928.49	0.00	0.00	0.00	0.00%
86-360-001-5420	OFFICE SUPPLIES	113.23	38.97	0.00	250.00	250.00	0.00	0.00%
86-360-001-5430	REPAIR/REPLACEMENT PARTS/	2,723.73	10,456.36	12,228.39	30,000.00	30,000.00	0.00	0.00%
86-360-001-5445	UNIFORMS/SHOES/BOOTS	282.25	929.50	453.75	1,598.00	1,598.00	0.00	0.00%
86-360-001-5450	SM CAP - BUILDING/SITE IMPR	0.00	19,800.00	0.00	112,000.00	112,000.00	0.00	0.00%
86-360-001-5499	SUPPLIES - OTHER	3,772.73	1,074.70	2,937.97	1,000.00	1,654.00	654.00	65.40%
Total Category: 54 - SUPPLIES & MATERIALS:		**7,486.55**	**34,083.97**	**19,238.73**	**269,848.00**	**270,502.00**	**654.00**	**0.24%**
Category: 55 - OTHER EXPENDITURES								
86-360-001-5507	DEPREC EXP-SWM	109,123.15	107,375.22	0.00	109,123.00	123,760.00	14,637.00	13.41%
86-360-001-5510	DUES/MEMBERSHIPS	1,750.00	1,030.00	1,060.00	500.00	1,060.00	560.00	112.00%
86-360-001-5574	REGISTRATION	0.00	720.00	0.00	0.00	500.00	500.00	0.00%
86-360-001-5576	TRAVEL	0.00	894.44	0.00	900.00	900.00	0.00	0.00%
Total Category: 55 - OTHER EXPENDITURES:		**110,873.15**	**110,019.66**	**1,060.00**	**110,523.00**	**126,220.00**	**15,697.00**	**14.20%**
Category: 59 - OTHER FINANCING USES								
86-360-001-5970	OPERATING-GENERAL-UNRESE	141,310.00	123,793.00	53,276.00	106,551.00	122,582.00	16,031.00	15.05%
86-360-001-5971	Transfer to Capital	0.00	0.00	0.00	139,885.00	164,500.00	24,615.00	17.60%
Total Category: 59 - OTHER FINANCING USES:		**141,310.00**	**123,793.00**	**53,276.00**	**246,436.00**	**287,082.00**	**40,646.00**	**16.49%**
Total Activity: 001 - General Operations:		**628,371.94**	**627,712.88**	**305,427.07**	**963,932.00**	**1,035,258.00**	**71,326.00**	**7.40%**
Activity: 005 - GIS								
Category: 53 - CONTRACTED SERVICES								
86-360-005-5356	PROFESSIONAL SERVICES - IT	41,568.98	31,219.80	10,056.72	45,000.00	45,000.00	0.00	0.00%
Total Category: 53 - CONTRACTED SERVICES:		**41,568.98**	**31,219.80**	**10,056.72**	**45,000.00**	**45,000.00**	**0.00**	**0.00%**
Total Activity: 005 - GIS:		**41,568.98**	**31,219.80**	**10,056.72**	**45,000.00**	**45,000.00**	**0.00**	**0.00%**
Total Department: 360 - STORM WATER MANAGEMENT:		**669,940.92**	**658,932.68**	**315,483.79**	**1,008,932.00**	**1,080,258.00**	**71,326.00**	**7.07%**
Total Fund: 86 - STORM WATER FUND:		**669,940.92**	**658,932.68**	**315,483.79**	**1,008,932.00**	**1,080,258.00**	**71,326.00**	**7.07%**
Report Total:		**669,940.92**	**658,932.68**	**315,483.79**	**1,008,932.00**	**1,080,258.00**	**71,326.00**	**7.07%**

Storm Water Fund Capital Budget Overview

	FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 86 - STORM WATER FUND							
Revenue							
420 - FEDERAL GOVERNMENT REVENUE	574,637.63	39,714.80	0.00	0.00	0.00	0.00	0.00%
430 - STATE GOVERNMENT REVENUE	0.00	0.00	0.00	181,736.00	0.00	-181,736.00	-100.00%
492 - TRANSFER IN	0.00	65,011.10	0.00	1,535,149.00	1,124,318.00	-410,831.00	-26.76%
493 - APPROPRIATION OF FUND BALANCE	0.00	0.00	0.00	170,115.00	1,175,682.00	1,005,567.00	591.11%
Total Revenue:	**574,637.63**	**104,725.90**	**0.00**	**1,887,000.00**	**2,300,000.00**	**413,000.00**	**21.89%**
Expense							
566 - TRANSPORTATION	-6,082.63	18,367.34	42,898.06	1,787,000.00	2,300,000.00	513,000.00	28.71%
567 - VEHICLES	0.00	0.00	0.00	100,000.00	0.00	-100,000.00	-100.00%
Total Expense:	**-6,082.63**	**18,367.34**	**42,898.06**	**1,887,000.00**	**2,300,000.00**	**413,000.00**	**21.89%**
Total Fund: 86 - STORM WATER FUND:	**580,720.26**	**86,358.56**	**-42,898.06**	**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:	**580,720.26**	**86,358.56**	**-42,898.06**	**0.00**	**0.00**	**0.00**	**0.00%**

Storm Water Fund Capital Budget

Account Detail

Account Number		FY24 Total Activity	FY25 Total Activity	FY26 YTD Activity Through Dec	Parent Budget FY26 Adopted	Comparison 1 Budget FY2027 Town Manager	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 86 - STORM WATER FUND								
Expense								
SubCategory: 566 - TRANSPORTATION								
86-360-001-5660	STORM DRAINAGE	0.00	18,367.34	6,704.80	0.00	1,050,000.00	1,050,000.00	0.00%
86-360-001-5689	OTHER EQUIP	0.00	0.00	31,216.66	60,000.00	0.00	-60,000.00	-100.00%
86-360-640-5660	MS4 STORM DRAINAGE	-6,082.63	0.00	4,976.60	1,727,000.00	1,250,000.00	-477,000.00	-27.62%
	Total SubCategory: 566 - TRANSPORTATION:	**-6,082.63**	**18,367.34**	**42,898.06**	**1,787,000.00**	**2,300,000.00**	**513,000.00**	**28.71%**
SubCategory: 567 - VEHICLES								
86-360-001-5672	MEDIUM DUTY VEHICLE	0.00	0.00	0.00	100,000.00	0.00	-100,000.00	-100.00%
	Total SubCategory: 567 - VEHICLES:	**0.00**	**0.00**	**0.00**	**100,000.00**	**0.00**	**-100,000.00**	**-100.00%**
	Total Expense:	**-6,082.63**	**18,367.34**	**42,898.06**	**1,887,000.00**	**2,300,000.00**	**413,000.00**	**21.89%**
	Total Fund: 86 - STORM WATER FUND:	**-6,082.63**	**18,367.34**	**42,898.06**	**1,887,000.00**	**2,300,000.00**	**413,000.00**	**21.89%**
	Report Total:	**-6,082.63**	**18,367.34**	**42,898.06**	**1,887,000.00**	**2,300,000.00**	**413,000.00**	**21.89%**

FY 2027 Storm Water Fund Capital Improvements

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	Budget	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Stormwater Replacement	30	06/2027	86	Stormwater	Fund Balance	$300,000	$300,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	Heritage Green Pkwy Morris Dr to Washington Ave Replace existing failing pipes from Morris Dr to Washington Ave along Heritage Green Pkwy Kent Ave to N. Oak Drainage Improvements Replace existing failing storm pipes and Inlets from Social Services building to Route 6. Northampton Dr Drainage Replacement Replace existing failing pipe in the middle of Northampton (1004 to Suffolk) Storm Management Infrastructure Maintenance of existing stormwater management system (maintain and replace as needed stormwater management BMPs, including clearing debris, sediment, trees, etc.	Regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance will need to be budgeted to cover operating costs.
Mason's Law Evaluation Study (Storm Drainage Safety)	50	04/2031	86	Stormwater	Operating Rev	$164,500	$864,500	The 2022 Strategic Plan Vision statement includes a community safety component. The upgrades and maintenance to comply with Mason's Law (HB 34/SB 189) aim to increase public safety by preventing large debris from entering the drainage system.	The inlet evaluation study will inspect public and private storm inlets in La Plata for compliance with the new Mason's Law, which requires a grating system to be installed on existing and new inlets. Prioritization and construction to be provided in future budgets.	Regular and on-going maintenance
Magnolia Gardens Stormwater	50	06/2027	86	Stormwater	Fund Balance	$750,000	$750,000			
Caroline - MS4 Construction Stormwater Compliance	50	06/2027	86	Stormwater	Project Reserve	$600,000	$642,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	The Caroline Dr South BMP retrofit project will construct the retrofit changes to an existing BMP built in the 1980s and bring it to modern SWM water quality standards to include dam safety, ESD, riser replacement, outfall protection, and any other upgrades to meet current standards for SWM. The retrofit is needed to meet the Maryland 2018 Phase II NPDES permit requirement to reduce or treat 20% of the Town's untreated impervious surface. The project is treating 16.78 acres of that goal.	Ongoing maintenance costs will increase as more area (approx. 1.5x) will need to be mowed, trees/bushes removed, and fence maintenance will be needed.

Agricopia - MS4 Construction Stormwater Compliance	50	06/2027	86	Stormwater	Project Reserve $359,818 Remainder from Fund Balance	$500,000	$550,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	The Agrico Pia Sec 1 BMP design retrofit project will construct the retrofit changes to an existing BMP built in the 2002 and bring it to modern SWM water quality standards to include dam safety, ESD, and any other upgrades to meet current standards for SWM. This design will include a dam breach analysis required by MDE. The retrofit is needed to meet the Maryland 2018 Phase II NPDES permit requirement to reduce or treat 20% of the Town's untreated impervious surface. The project is treating 18.66 acres of that goal.	Ongoing maintenance costs will increase as more area (approx. 1.5x) will need to be mowed, trees/bushes removed, and fence maintenance will be needed.
Other Areas Design & Eng - MS4 Compliance	50	06/2032	86	Stormwater	Fund Balance	$150,000	$2,650,000		Design $700,000 & Construction $2,000,000. This is a continuation of the NPDES permit required BMP impervious surface program which will retrofit 8 additional BMPs similarly to the 2025 retrofit program for Quail wood, Redwood, etc. and a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards SWM. The retrofits are projected to be needed to meet the as of yet unpublished 2030 Maryland NPDES permit requirements to reduce or treat an expected additional 10% of the Town's untreated impervious surface. Due to how recently these 8 BMPs were built, we are only getting 50% credit for each, which is why we went from 5 projects for 2025 to 9 projects for 2030.	Maintenance costs for increase for mowing, fencing, and vegetation plantings and trimmings.

Capital Improvement Plan 2028 - 2032

FY2028

Buildings and Facilities

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Dorchester Community Center	40	06/2028	1	Facilities	State Grant $1,250,000 Pending Project Reserve $100,000 Fund Balance $450,000	$550,000	$1,800,000	GOAL #30, Action 1: Meet identified facilities needs especially for indoor recreation and sports fitness, walking and swimming, and programming for youth, elderly and disabled residents.	The Dorchester Community Center would provide a safe haven for local youth, while providing a place for children and youth to gather for assistance with homework, life skills, and other trainings. The center could also be used for seniors or other groups of residents.	No significant impact anticipated, but there could be an increase in utilities with more use of the facility
Town-wide Historic Resource Survey	N/A	06/2029	1	Planning	State grant up to $50,000 & Unassigned Fund Balance	$95,000	$95,000	The historic resource survey aligns with the broad principles of Goal Nos. 2, 3, 6,19, 24, 26 in the Comprehensive Plan. A historic resource survey identifies important buildings, structures , objects and sites to help facilities opportunities for heritage tourism, economic development, a sense of place for residents, potential recreational opportunities, and adaptive re-use of buildings and structures to promote environmental sustainability.	Conduct a Town-wide historic resource survey to identify and evaluate all building, structures, objects and site that are at least 45 years old or older, as published in National Register Bulletin 15 . This would include evaluating/re-evaluating areas in Town for potential historic districts.	None

Parks and Other Sites

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Foundation Grading with Drainage & Rubber safety matting - all neighborhood parks	20	06/2030	1	Public Works	Fund Balance	$150,000	$600,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	Upgrading foundation and installation of rubber safety matting will create a clean aesthetic, improve safety and eliminate the need for annual wood chip filling	No significant impact anticipated, but should reduce some maintenance costs such as wood chip filling
Upgrade Playground Equipment	15	06/2030	1	Public Works	Fund Balance	$75,000	$300,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	To replace aging equipment, improve park conditions and overall community aesthetic, safety and meet strategic improvement plan goal.	No significant impact anticipated, but could reduce current maintenance costs
Willow Lane to Laurel Springs Regional Park	20	06/2028	1	Public Works	MDOT Bikeways Program $525,000 MDOT Transportation Alt. Program $2,300,000 Safe Streets for All $135,000 Charles County $175,000 Reimbursement Unassigned Fund Balance $114,000	$1,949,400	$3,249,000	Continue to make La Plata a very walkable community (Comp Plan., P.59); Encourage programs and projects that connect residents to the town's natural resources (Comp Plan, P. 11)	This project will construct a 10' shared use pathway from Milton Somers Middle School to Rosewick Road via Willow Lane, MD 6, MD 488, and Radio Station Road.	Normal maintenance is estimated at $1,000 annually

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	06/2028	1	Public Works	HUR Funding	$700,000	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs
North Maple Sidewalks	20	06/2028	1	Public Works	Fund Balance	$100,000	$100,000		In conjunction with the new County Library, the Town will construct sidewalks along N. Maple Ave to connect to the library complex with MD-6 (Charles Street)	No significant impact anticipated

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Police Vehicle - patrol marked	7	06/2028	1	Police	Fund Balance	$90,000	$90,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD803 - 2016 Ford Utility Interceptor	
Police Vehicle -patrol unmarked	7	06/2028	1	Police	Fund Balance	$90,000	$90,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD804 - 2016 Dodge Charger	
Police Vehicle - patrol marked	7	06/2028	1	Police	Fund Balance	$90,000	$90,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD808 - 2017 Ford Explorer	
F-550 dump truck	8	06/2028	80	Sanitation	Fund Balance	$120,000	$120,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW23 1996 Ford Truck with new F-550 dump truck	
Stormwater Vehicle	10	06/2028	86	Stormwater	Fund Balance	$100,000	$100,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace SWM truck with new F150. The SWM truck is a 2016 and has 106k+ miles (as of Dec 2025), which is beyond the policy on both measures (10+ years old and over 100k miles)	
Medium Duty Work Truck with plow	10	06/2032	1	Public Works	Fund Balance	$100,000	$500,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 46	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
PD Radio Update/Upgrade	15	06/2033	1	Police	Fund Balance	$70,000	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.
Police Mobile Radios - Motorola	10	06/2028	1	Police	Fund Balance	$27,500	$27,500	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact
Computer hardware (asset) tech refresh & update/upgrade.	5	06/2028	1	IT	Fund Balance	$15,000	$15,000	Strategic Goals - Good Governance and Operational Excellence	Bring computer hardware in Town Hall up-to-date and help mitigate against evolving industry vulnerabilities. Upgrades will help ensure that data, at rest and in transit, through Town Hall will be protected against malicious attempts and/or malicious individuals seeking to cause damage to town related information and/or assets.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
12" Effluent Water Line & SWQuad Forcemain	20	06/2028	82	Sewer	Major Facility Fee Fund	$500,000	$1,500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	SW Quad pump station was installed in 2024. To fully accommodate the planned Stagecoach development a new larger force main must be installed that ties into the new 24" gravity sewer line along 301.	None
Mod 3 Conversion SNDN	20	06/2028	82	Wastewater Treatment Plant	Major Facility Fee Fund	$5,000,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	MOD 3 is currently ~20 years old with a .375 million gallon per day capacity.	Increased operating costs?
Sludge Dryer Installation	15	06/2028	82	Wastewater Treatment Plant	Fund Balance	$3,000,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	A sludge dryer would allow for further processing of biosolids generated by the WWTP, ideally to become a Class A biosolid. Class A biosolids, are a nutrient-rich, semi-solid product considered the highest quality biosolids and can be used in many applications which could be sold to offset WWTP cost.	Increased operating costs?
New Tertiary Tank	20	06/2028	82	Wastewater Treatment Plant	Major Facility Fee Fund	$5,750,000	$7,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 1 /7 to increase WWTP capacity at plant from 1.5 MGD to 2.0 MGD. The tertiary clarifier tank is part of the plants process that helps in the removal of nutrients in the waste water.	
Water main upgrade from Wills Park to Stagecoach	30	06/2028	84	Water	Major Facility Fee Fund	$1,500,000	$2,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Water line needed to fully supply Stagecoach development with required water capacity.	Additional water lines added to distribution system to maintain.
Water line connection at TL	30	06/2028	84	Water	Project Reserve	$500,000	$1,500,000	GOAL #11: Ensure that the future water supply needs of the Town can be met while preserving the long-term sustainability of shared groundwater resources.	Install 12" water main connecting Charles County at the back of Parklands subdivision near Laurel Springs Park to the Tilghman Lake. This would also include funds to upgrade controls at Well 8 to accommodate the new connection.	Additional lines to repair and maintain
Aerobic Digester	20	06/2029	82	Wastewater Treatment Plant	Fund balance	$1,500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 2 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Part of the upgrade in capacity is increasing treatment capacity in modules and this will convert the old tertiary tank into a digester to take the place of the digesters being removed from inside the modules	
Engineering Service Mod Capacity	N/A	06/2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$200,000	$500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Engineering services that are required for the upgrade of the WWTP capacity.	No significant impact anticipated
Module #2 Upgrade / Rehab	20	06/2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$1,475,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 3 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Tank is over 50 years old at this point and in need of repairs. This project is similar in scope to the upgrade to MOD 1	

Route 6 Water line Upgrade	20	06/2030	82	Wastewater Treatment Plant	Fund Balance	$1,200,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	A majority of the unknown and oldest water lines in town are located through route 6. In conjunction with SHA's planned renovation of the road the town will work on replacing and upgrading the existing water line. SHA Project is estimated to take 3 years.	
Lead Service Line Study	30	06/2034	84	Water	Fund Balance	$450,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated
I&I Rehab of Collections of system	20	06/2038	82	Wastewater Treatment Plant	Fund Balance	$500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Will be a requirement of the town to address I&I issues in town. These funds will be used from pump station upgrades to sewer collection line repairs.	

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2028	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Stormwater Replacement	30	06/2032	86	Stormwater	Fund Balance	$250,000	$1,450,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	This is to maintain and replace as needed stormwater infrastructure to include, pipes, inlets, ditches, BMPs, etc. Addition maintenance or reconstruction is needed on BMPs that we are not currently failing, including removing debris, sediment, trees, etc. and rebuilding. Potential FY28 Projects include: BMPs in Kings Grant (Don Sinsel, Wales, and Cornwall), Town Hall BMP, and Morris Dr West.	Regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance will need to be budgeted to cover operating costs.
Mason's Law Evaluation Study (Storm Drainage Safety)	25-50	04/2031	86	Stormwater	Fund Balance	$100,000	$864,500	The 2022 Strategic Plan Vision statement includes a community safety component. The upgrades and maintenance to comply with Mason's Law (HB 34/SB 189) aim to increase public safety by preventing large debris from entering the drainage system.	The work associated with this Project will provide full compliance with Mason's Law, including prioritizing the required grated inlet improvements or new installations, coordinating with private property owners, and constructing those improvements.	Regular and on-going maintenance
Stormwater MS4 Compliance - Construction Quailwood Pkwy BMP	50	06/2028	86	Stormwater	Fund Balance/Debt	$600,000	$680,000	Goal #12-1 (Completing the Town’s MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	The Quail wood Pkwy quantity control BMP retrofit project will construct the retrofit changes to an existing quantity control BMP built in the mid1980s and bring it to modern SWM water quality standards to include dam safety, riser replacement, outfall protection, ESD, flood control and any other upgrades to meet current standards for SWM. The retrofit is needed to meet the Maryland 2018 Phase II NPDES permit requirement to reduce or treat 20% of the Town's untreated impervious surface. The project is treating 35.75 acres of that goal.	Ongoing maintenance costs will increase as more area (approx. 1.5x) will need to be mowed, trees/bushes removed, and fence maintenance will be needed.

Stormwater MS4 Compliance - Construction Morris Dr East	50	06/2028	86	Stormwater	Fund Balance/Debt	$500,000	$540,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	The Morris Drive East BMP retrofit design project will design the retrofit an existing BMP built in the 1990s for flood control only and bring it to modern SWM water quality standards to include dam safety, ESD, overflow riser, outfall channel, and any other upgrades as needed to meet current standards for SWM. State has required a dam breach analysis. The retrofit is needed to meet the Maryland 2018 Phase II NPDES permit requirement to reduce or treat 20% of the Town's untreated impervious surface. MDE is requiring the design incorporate a dam breach analysis for downstream impacts from a potential failure. The project is treating 9.77 acres of that goal. The design is on-going and carried over from FY24.	Ongoing maintenance costs will increase as more area (approx. 1.5x) will need to be mowed, trees/bushes removed, and fence maintenance will be needed.
Stormwater MS4 Compliance - Other areas	50	06/2032	86	Stormwater	Fund Balance/Debt	$250,000	$2,650,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	Design $800,000 & Construction $2,500,000. This is a continuation of the NPDES permit required BMP impervious surface program, which will retrofit approximately 8 additional BMPs similarly to the 2018 Phase II NPDES Permit retrofit program for Quailwood, Redwood, etc. and also include a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards for SWM.	Maintenance costs for increase for mowing, fencing, and vegetation plantings and trimmings.

FY2029

Parks and Other Sites

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Foundation Grading with Drainage & Rubber safety matting - all neighborhood parks	20	2030	1	Public Works	Fund Balance	$150,000	$600,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	Upgrading foundation and installation of rubber safety matting will create a clean aesthetic, improve safety and eliminate the need for annual wood chip filling	No significant impact anticipated, but should reduce some maintenance costs such as wood chip filling
Upgrade Playground Equipment	15	2030	1	Public Works	Fund Balance	$75,000	$300,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	To replace aging equipment, improve park conditions and overall community aesthetic, safety and meet strategic improvement plan goal.	No significant impact anticipated, but could reduce current maintenance costs

Intangible (Studies, Planning, & Software Implementations)

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
2030 La Plata Comprehensive Plan Update	10	06/2029		Planning	Unassigned Fund Balance	$150,000	$150,000	Update the Town's Comprehensive Plan to update the Town's land-use goals and policies.	Maryland Land Use Article Section 1-207 requires each local jurisdiction to update its comprehensive plan every 10 years.	None

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	2029	1	Public Works	HUR Funding	$700,000	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Police vehicle- Patrol marked	7	2029	1	Police	Fund Balance	$92,500	$92,500	Goals 2 & 5. Resources for effective delivery of services	Replace PD810 -2018 Ford Interceptor UAWD	
Police vehicle- Patrol marked	7	2029	1	Police	Fund Balance	$92,500	$92,500	Goals 2 & 5. Resources for effective delivery of services	Replace PD811 - 2018 Ford Interceptor UAWD	
Police vehicle- Command unmarked	7	2029	1	Police	Fund Balance	$66,000	$66,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD812 - 2018 Ford Interceptor UAWD	
Trash Vehicle	8	2029	80	Sanitation	Vehicle Reserve	$250,000	$250,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace aging trash truck - S9 2016 Kenworth Conventional Cab	
Medium Duty Work Truck with plow	10	2032		Public Works	Fund Balance	$100,000	$500,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 48	
Medium Duty Pickup Truck with plow and spreader	10	2030		Public Works	Fund Balance	$100,000	$200,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 20	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$72,100	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.
Police Mobile Radios - Motorola	10	06/2029	1	Police	Fund Balance	$30,000	$30,000	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact
Computer hardware (asset) tech refresh & update/upgrade.	5	06/2028	1	IT	Fund Balance	$15,000	$15,000	Strategic Goals - Good Governance and Operational Excellence	Bring computer hardware in Town Hall up-to-date and help mitigate against evolving industry vulnerabilities. Upgrades will help ensure that data, at rest and in transit, through Town Hall will be protected against malicious attempts and/or malicious individuals seeking to cause damage to town related information and/or assets.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Aerobic Digester	20	2029	82	Wastewater Treatment Plant	Fund balance	$1,500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 2 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Part of the upgrade in capacity is increasing treatment capacity in modules and this will convert the old tertiary tank into a digester to take the place of the digesters being removed from inside the modules	
Module #2 Upgrade / Rehab	20	2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$1,475,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 3 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Tank is over 50 years old at this point and in need of repairs. This project is similar in scope to the upgrade to MOD 1	
Route 6 Water line Upgrade	20	2030	82	Wastewater Treatment Plant	Fund Balance	$1,200,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	A majority of the unknown and oldest water lines in town are located through route 6. In conjunction with SHA's planned renovation of the road the town will work on replacing and upgrading the existing water line. SHA Project is estimated to take 3 years.	
Headworks Upgrade	20	2032	82	Wastewater Treatment Plant	Fund Balance	$500,000	$2,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 4 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Current influent pump station and headworks cannot handle 2.0 MGD of flow and needs upgraded	
Lead Service Line Study	30	2034	84	Water	Fund Balance	$250,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated
I&I Rehab of Collections of system	20	2038	82	Wastewater Treatment Plant	Fund Balance	$500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Will be a requirement of the town to address I&I issues in town. These funds will be used from pump station upgrades to sewer collection line repairs.	

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2029	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Stormwater Replacement	30	2032	86	Stormwater	Fund Balance	$300,000	$1,450,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	This is to maintain and replace as needed stormwater infrastructure to include, pipes, inlets, ditches, BMPs, etc. Addition maintenance or reconstruction is needed on BMPs that we are not currently failing, including removing debris, sediment, trees, etc. and rebuilding. Potential FY28 Projects include: BMPs in Kings Grant (Don Sinsel, Wales, and Cornwall), Town Hall BMP, and Morris Dr West.	Direct Costs - contracted services -If adding include increased cost of M&R and fuel, Melinda's comments - additional funds are needed for regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance. With personnel being perpetually understaffed and other area such as water, sewer, WWTP taking manpower priority, we may consider increasing contracted services to perform maintenance and the BMPs beyond basic mowing & debris removal. This will not increase revenue for the town, but will have a negative cost as additional maintenance costs will be required
Mason's Law Evaluation Study (Storm Drainage Safety)	25-50	04/2031	86	Stormwater	Fund Balance	$200,000	$864,500	The 2022 Strategic Plan Vision statement includes a community safety component. The upgrades and maintenance to comply with Mason's Law (HB 34/SB 189) aim to increase public safety by preventing large debris from entering the drainage system.	The work associated with this Project will provide full compliance with Mason's Law, including prioritizing the required grated inlet improvements or new installations, coordinating with private property owners, and constructing those improvements.	Regular and on-going maintenance
Stormwater MS4 Compliance -Other areas	50	2032	86	Stormwater	Fund Balance	$500,000	$2,650,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	Design $800,000 & Construction $2,500,000. This is a continuation of the NPDES permit required BMP impervious surface program, which will retrofit approximately 8 additional BMPs similarly to the 2018 Phase II NPDES Permit retrofit program for Quailwood, Redwood, etc. and also include a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards for SWM.	Need a separate sheet for each project, Melinda comments - maintenance costs will increase for mowing, fencing, vegetation maintenance (plantings, trimmings), this will not increase revenue for town, but will have a negative cost as additional maintenance costs will be required

FY2030

Parks and Other Sites

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Foundation Grading with Drainage & Rubber safety matting - all neighborhood parks	20	2030	1	Public Works	Fund Balance	$150,000	$600,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	Upgrading foundation and installation of rubber safety matting will create a clean aesthetic, improve safety and eliminate the need for annual wood chip filling	No significant impact anticipated, but should reduce some maintenance costs such as wood chip filling
Upgrade Playground Equipment	15	2030	1	Public Works	Fund Balance	$75,000	$300,000	Community playground improvement - Strategic Plan Goal 29 / Action 7 (enhance existing parks and recreation areas)	To replace aging equipment, improve park conditions and overall community aesthetic, safety and meet strategic improvement plan goal.	No significant impact anticipated, but could reduce current maintenance costs

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	2030	1	Public Works	HUR Funding	$700,000	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Police vehicle - Officer 28	7	2030	1	Police	Fund Balance	$95,000	$95,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD806 - 2017 Ford Interceptor SUV	
Police vehicle - Patrol marked	7	2030	1	Police	Fund Balance	$95,000	$95,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD809 - 2018 Ford Interceptor UAWD	
Police vehicle - Command unmarked	7	2030	1	Police	Fund Balance	$68,000	$68,000	Goals 2 & 5. Resources for effective delivery of services	Replace PD819 - 2021 Ford Police Interceptor	
F-250 Truck	10	2030	82	Sewer	Fund Balance	$90,000	$90,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW50 (2020 model) with new F-250	
Medium Duty Work Truck with plow	10	2032	1	Public Works	Fund Balance	$100,000	$500,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 49	
Medium Duty Pickup Truck with plow and spreader	10	2030	1	Public Works	Fund Balance	$100,000	$200,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 51	
Dump truck 40 k	10	2030	84	Public Works	Fund Balance	$250,000	$250,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace DT11	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$74,263	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.
Police Mobile Radios - Motorola	10	06/2030	1	Police	Fund Balance	$32,500	$32,500	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact
Computer hardware (asset) tech refresh & update/upgrade.	5	06/2028	1	IT	Fund Balance	$15,000	$15,000	Strategic Goals - Good Governance and Operational Excellence	Bring computer hardware in Town Hall up-to-date and help mitigate against evolving industry vulnerabilities. Upgrades will help ensure that data, at rest and in transit, through Town Hall will be protected against malicious attempts and/or malicious individuals seeking to cause damage to town related information and/or assets.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact

Mod 4 Conversion SNDN	20	2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$5,000,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	This conversion would increase the MOD capacity from .375 MGD to .625 MGD and increase the plant total capacity from 2.25 MGD to 2.5 MGD.	Increased operating costs?
Engineering Service Mod Capacity	N/A	2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$200,000	$500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Engineering services that are required for the upgrade of the WWTP capacity.	No significant impact anticipated
Module #2 Upgrade / Rehab	20	2030	82	Wastewater Treatment Plant	Major Facility Fee Fund	$2,000,000	$5,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 3 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Tank is over 50 years old at this point and in need of repairs. This project is similar in scope to the upgrade to MOD 1	
Route 6 Water line Upgrade	20	2030	82	Water	fund balance	$200,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	A majority of the unknown and oldest water lines in town are located through route 6. In conjunction with SHA's planned renovation of the road the town will work on replacing and upgrading the existing water line. SHA Project is estimated to take 3 years.	
Headworks Upgrade	20	2032	82	Wastewater Treatment Plant	Fund Balance	$750,000	$2,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 4 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Current influent pump station and headworks cannot handle 2.0 MGD of flow and needs upgraded	
Grit Removal System	20	2032	82	Wastewater Treatment Plant	Fund Balance	$250,000	$1,500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 5 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. To handle higher flows the sand/grit removal system needs to be upgraded. Currently at ~30 years old and in need of upgrade and replacement.	
Hawthorne Rd Water Line Upgrade	20	2032	84	Water	Fund Balance	$100,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	The other major section of unknown and old water lines in town are located from 301 to Quailwood Pkwy on Hawthorne Rd. Expect the project to take 1-2 years of design/planning and a year of construction.	
Lead Service Line Study	30	2034	84	Water	Fund Balance	$250,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated
I&I Rehab of Collections of system	20	2038	82	Wastewater Treatment Plant	Fund Balance	$500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Will be a requirement of the town to address I&I issues in town. These funds will be used from pump station upgrades to sewer collection line repairs.	

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2030	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact

Stormwater Replacement	30	2032	86	Stormwater	Fund Balance	$300,000	$1,450,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	This is to maintain and replace as needed stormwater infrastructure to include, pipes, inlets, ditches, BMPs, etc. Addition maintenance or reconstruction is needed on BMPs that we are not currently failing, including removing debris, sediment, trees, etc. and rebuilding. Potential FY28 Projects include: BMPs in Kings Grant (Don Sinsel, Wales, and Cornwall), Town Hall BMP, and Morris Dr West.	Direct Costs - contracted services -If adding include increased cost of M&R and fuel, Melinda's comments - additional funds are needed for regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance. With personnel being perpetually understaffed and other area such as water, sewer, WWTP taking manpower priority, we may consider increasing contracted services to perform maintenance and the BMPs beyond basic mowing & debris removal. This will not increase revenue for the town, but will have a negative cost as additional maintenance costs will be required
Mason's Law Evaluation Study (Storm Drainage Safety)	25-50	04/2031	86	Stormwater	Fund Balance	$200,000	$864,500	The 2022 Strategic Plan Vision statement includes a community safety component. The upgrades and maintenance to comply with Mason's Law (HB 34/SB 189) aim to increase public safety by preventing large debris from entering the drainage system.	The work associated with this Project will provide full compliance with Mason's Law, including prioritizing the required grated inlet improvements or new installations, coordinating with private property owners, and constructing those improvements.	Regular and on-going maintenance
Stormwater MS4 Compliance - Other areas	50	2032	86	Stormwater	Fund Balance	$550,000	$2,650,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	Design $800,000 & Construction $2,500,000. This is a continuation of the NPDES permit required BMP impervious surface program, which will retrofit approximately 8 additional BMPs similarly to the 2018 Phase II NPDES Permit retrofit program for Quailwood, Redwood, etc. and also include a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards for SWM.	Need a separate sheet for each project, Melinda comments - maintenance costs will increase for mowing, fencing, vegetation maintenance (plantings, trimmings), this will not increase revenue for town, but will have a negative cost as additional maintenance costs will be required

FY2031

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2031	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	2031	1	Public Works	HUR Funding	$700,000	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$76,491	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2031	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Police vehicle - Patrol marked	7	2031	1	Police	Fund Balance	$97,500	$97,500	Goals 2 & 5. Resources for effective delivery of services	Replace PD805 - 2017 Ford Interceptor SUV	
Police vehicle - Patrol marked	7	2031	1	Police	Fund Balance	$97,500	$97,500	Goals 2 & 5. Resources for effective delivery of services	Replace PD813 -2017 Ford Interceptor SUV	
Police vehicle - Patrol marked	7	2031	1	Police	Fund Balance	$97,500	$97,500	Goals 2 & 5. Resources for effective delivery of services	Replace PD814 - 2017 Ford Interceptor SUV	
Medium Duty Work Truck with plow	10	2032	1	Public Works	Fund Balance	$100,000	$500,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 38	
Trash Truck	10	2031	80	Sanitation	Fund Balance	$275,000	$275,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace S10	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2031	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Backhoe	10	2031		Public Works	Fund Balance	$250,000	$250,000		Replace W52	
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$78,786	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.
Police Mobile Radios - Motorola	10	06/2031	1	Police	Fund Balance	$35,000	$35,000	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact

Computer hardware (asset) tech refresh & update/upgrade.	5	06/2028	1	IT	Fund Balance	$15,000	$15,000	Strategic Goals - Good Governance and Operational Excellence	Bring computer hardware in Town Hall up-to-date and help mitigate against evolving industry vulnerabilities. Upgrades will help ensure that data, at rest and in transit, through Town Hall will be protected against malicous attempts and/or malicious individuals seeking to cause damage to town related information and/or assets.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2031	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Headworks Upgrade	20	2032	82	Wastewater Treatment Plant	Fund Balance	$750,000	$2,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 4 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Current influent pump station and headworks cannot handle 2.0 MGD of flow and needs upgraded	
Grit Removal System	20	2032	82	Wastewater Treatment Plant	Fund Balance	$625,000	$1,500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 5 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. To handle higher flows the sand/grit removal system needs to be upgraded. Currently at ~30 years old and in need of upgrade and replacement.	
Hawthorne Rd Water Line Upgrade	20	2032	84	Water	Fund Balance	$1,750,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	The other major section of unknown and old water lines in town are located from 301 to Quailwood Pkwy on Hawthorne Rd. Expect the project to take 1-2 years of design/planning and a year of construction.	
UV Upgrade	20	2032	82	Wastewater Treatment Plant	Fund Balance	$500,000	$1,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 6 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. UV system will be 30+ years old at this point and need in upgrade to accommodate increase in flow.	
Lead Service Line Study	30	2034	84	Water	Fund Balance	$250,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated
I&I Rehab of Collections of system	20	2038	82	Wastewater Treatment Plant	Fund Balance	$500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Will be a requirement of the town to address I&I issues in town. These funds will be used from pump station upgrades to sewer collection line repairs.	

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2031	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Stormwater Replacement	30	2032	86	Stormwater	Fund Balance	$300,000	$1,450,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	This is to maintain and replace as needed stormwater infrastructure to include, pipes, inlets, ditches, BMPs, etc. Addition maintenance or reconstruction is needed on BMPs that we are not currently failing, including removing debris, sediment, trees, etc. and rebuilding. Potential FY28 Projects include: BMPs in Kings Grant (Don Sinsel, Wales, and Cornwall), Town Hall BMP, and Morris Dr West.	Direct Costs - contracted services -If adding include increased cost of M&R and fuel, Melinda's comments - additional funds are needed for regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance. With personnel being perpetually understaffed iand other area such as water, sewer, WWTP taking manpower priority, we may consider increasing contracted services to perform maintenance and the BMPs beyond basic mowing & debris removal. This will not increase revenue for the town, but will have a negative cost as additional maintenance costs will be required
Mason's Law Evaluation Study (Storm Drainage Safety)	25-50	04/2031	86	Stormwater	Fund Balance	$200,000	$864,500	The 2022 Strategic Plan Vision statement includes a community safety component. The upgrades and maintenance to comply with Mason's Law (HB 34/SB 189) aim to increase public safety by preventing large debris from entering the drainage system.	The work associated with this Project will provide full compliance with Mason's Law, including priortizing the required grated inlet improvements or new installations, coorinating with private property owners, and constructing those improvements.	Regular and on-going maintenance
Stormwater MS4 Compliance - Other areas	50	2032	86	Stormwater	Fund Balance	$600,000	$2,650,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	Design $800,000 & Construction $2,500,000. This is a continuation of the NPDES permit required BMP impervious surface program, which will retrofit approximately 8 additional BMPs similarly to the 2018 Phase II NPDES Permit retrofit program for Quailwood, Redwood, etc. and also include a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards for SWM.	Need a separate sheet for each project, Melinda comments - maintenance costs will increase for mowing, fencing, vegetation maintenance (plantings, trimmings), this will not increase revenue for town, but will have a negative cost as additional maintenance costs will be required

FY2032

Transportation Improvements

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Managing Department	Funding Source	FY2032	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Street Paving	20	2032	1	Public Works	HUR Funding	$700,000	Continues		Paving of town streets based on annual road condition review	Regular Maintenance and repairs
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$76,491	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.

Vehicles

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2032	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Medium Duty Work Truck with plow	10	2032	1	Public Works	Fund Balance	$100,000	$500,000	Follow new vehicle replacement strategy to improve efficiency and reduce maintenance costs.	Replace PW 37	

Capital Equipment

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2032	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
PD Radio Update/Upgrade	15	2033	1	Police	Fund Balance	$78,786	$371,640	Goal #2 of Operational Excellence - Providing appropriate equipment and technology to efficiently provide quality service to citizens. Goal #5 - Public Service Readiness - Providing dependable equipment to utilize so that repair time/costs and response time to calls of service are not delayed, assists in performing public safety duties.	Replacement of police department radio inventory. Includes Motorola APX N70 portable radios, warranty, and SmartConnect options as utilized by the Charles County Sheriff's Office and Department of Emergency Services. Purchase of seven (7) radio packages per year for the next five (5) years to fully replace the current inventory.	No significant impact. Strategic replacement over 5 years.
Police Mobile Radios - Motorola	10	06/2032	1	Police	Fund Balance	$37,500	$37,500	Goals 2 & 5. Resources for effective delivery of services	3 in-car mobile Police Radios through Motorola	No significant impact
Computer hardware (asset) tech refresh & update/upgrade.	5	06/2028	1	IT	Fund Balance	$150,000	$150,000	Strategic Goals - Good Governance and Operational Excellence	Bring computer hardware in Town Hall up-to-date and help mitigate against evolving industry vulnerabilities. Upgrades will help ensure that data, at rest and in transit, through Town Hall will be protected against malicious attempts and/or malicious individuals seeking to cause damage to town related information and/or assets.	None

Sewer & Water Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2032	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Grit Removal System	20	2032	82	Wastewater Treatment Plant	Fund Balance	$625,000	$1,500,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 5 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. To handle higher flows the sand/grit removal system needs to be upgraded. Currently at ~30 years old and in need of upgrade and replacement.	
Hawthorne Rd Water Line Upgrade	20	2032	84	Water	Fund Balance	$1,750,000	$3,600,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	The other major section of unknown and old water lines in town are located from 301 to Quailwood Pkwy on Hawthorne Rd. Expect the project to take 1-2 years of design/planning and a year of construction.	
UV Upgrade	20	2032	82	Wastewater Treatment Plant	Fund Balance	$500,000	$1,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 6 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. UV system will be 30+ years old at this point and need in upgrade to accommodate increase in flow.	
Denite Filter Addition	20	2034	82	Wastewater Treatment Plant	Fund Balance	$2,000,000	$2,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Major Project 7 /7 to increase WWTP capacity from 1.5 MGD to 2.0 MGD. Need to add a 4th denite filter and perform rehab to other 3 to increase capacity of plant	
Lead Service Line Study	30	2034	84	Water	Fund Balance	$250,000	$1,500,000	GOAL #13: Preserve and enhance high-quality and sensitive water resources impacted by growth and development.	Lead & Copper Rule Revisions are a federally mandated initiative to further reduce lead exposure in drinking water. All water systems are required to conform to this mandate and be lead free by 2035. Additional rules and announcements are expected in 2026.	No significant impact anticipated
I&I Rehab of Collections of system	20	2038	82	Wastewater Treatment Plant	Fund Balance	$500,000	$3,000,000	GOAL #10: Plan upgrades and enhancements to the Town's wastewater infrastructure to ensure that growth and development can be accommodated within the Chesapeake Bay Restoration framework.	Will be a requirement of the town to address I&I issues in town. These funds will be used from pump station upgrades to sewer collection line repairs.	

Stormwater Infrastructure

Capital Improvement/Asset/Project	Useful Life (Yrs)	Estimated Completion	Fund	Department	Funding Source	FY2032	Total Project	Strategic/Comprehensive Plan Goal	Description	Operating Budget Impact
Stormwater Replacement	30	2032	86	Stormwater	Fund Balance	$300,000	$1,450,000	Goal 14 - (Meet or exceed stormwater management goals as expressed in TMDL requirements). The maintenance of existing facilities facilitate TMDL goals by preventing failing stormwater management and drainage infrastructure from discharging sediment and nutrients into local waterways and reducing downstream flooding by maintaining capacity in existing facilities.	This is to maintain and replace as needed stormwater infrastructure to include, pipes, inlets, ditches, BMPs, etc. Addition maintenance or reconstruction is needed on BMPs that we are not currently failing, including removing debris, sediment, trees, etc. and rebuilding. Potential FY28 Projects include: BMPs in Kings Grant (Don Sinsel, Wales, and Cornwall), Town Hall BMP, and Morris Dr West.	Direct Costs - contracted services -If adding include increased cost of M&R and fuel, Melinda's comments - additional funds are needed for regular and on-going BMP maintenance in addition to the pipe/inlet/ditch maintenance. With personnel being perpetually understaffed and other area such as water, sewer, WWTP taking manpower priority, we may consider increasing contracted services to perform maintenance and the BMPs beyond basic mowing & debris removal. This will not increase revenue for the town, but will have a negative cost as additional maintenance costs will be required
Stormwater MS4 Compliance - Other areas	50	2032	86	Stormwater	Fund Balance	$600,000	$2,650,000	Goal #12-1 (Completing the Town's MS4 restoration plan, mandated under the current Phase II MS4 General Permit and identify stormwater retrofit and watershed restoration projects that will contribute to the overall Chesapeake Bay TMDL effort.) and Goal #12-2 (Implement the projects included in the MS4 restoration plan.)	Design $800,000 & Construction $2,500,000. This is a continuation of the NPDES permit required BMP impervious surface program, which will retrofit approximately 8 additional BMPs similarly to the 2018 Phase II NPDES Permit retrofit program for Quailwood, Redwood, etc. and also include a ditch retrofit program throughout Town. Work to include upgrades to existing facilities to meet current standards for SWM.	Need a separate sheet for each project, Melinda comments - maintenance costs will increase for mowing, fencing, vegetation maintenance (plantings, trimmings), this will not increase revenue for town, but will have a negative cost as additional maintenance costs will be required

Fund Balance Allocation to Reserves for FY27 Budget

	Balance @ FYE25	FY27 Budget	Reserve Balance Per Res 26-06	Fund Balance Re-Assignment
Emergency Reserve 12% of annual GF operating Exp	$125,209	$13,401,974	$1,608,237	**$1,483,028**
Economic Downturn Reserve 15% of annual GF operating Exp	$0	$13,401,974	$2,010,296	**$2,010,296**
Technology Reserve 20% IT Operating Exp	$0	$485,707	$97,141	**$97,141**
Contingency Reserve 16% GF annual operating Exp	$1,600,000	$13,401,974	$2,144,316	**$544,316**
Capital Reserve	$3,627,683		$837,628	**$0**
Unassigned Fund Balance	$14,023,457			**-$4,134,782**
	$19,376,349			**$0**

Based on the FY2027 proposed budget, the Town shall assign/transfer fund balance in the amounts necessary to meet the reserve targets established in Resolution 26-06

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 26-07

Introduced By:	**Mayor Jeannine E. James**
Date Introduced:	**April 28, 2026**
Town Council Public Hearing:	**April 28, 2026**
Amendments Adopted:	
Date Adopted:	**Scheduled for May 12, 2026**
Date Effective:	**Scheduled for July 1, 2026**

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Fee Schedule

FOR the purpose of adopting the Fee Schedule, dealing with fees set by the Town of La Plata; and all matters generally relating thereto.

BY repealing and reenacting with amendments
Chapter 101 – Fees
Sections 101-1 through 101-6
Code of the Town of La Plata
(1998 Edition and Supplements)

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that Chapter 101, Sections 101-1 through 101-6 of the Code of the Town of La Plata (1998 Edition and Supplements) be and it is hereby repealed and reenacted with amendments as reflected in the "Town of La Plata Fiscal Year 2027 Fee Schedule," attached hereto as Attachment 1 and incorporated herein by reference.

SECTION 2: AND BE IT FURTHER ENACTED that this Ordinance shall become effective on July 1, 2026.

Ordinance 26-07

ADOPTED AND APPROVED by the Council of the Town of La Plata this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilwoman

_____
Shelby Pritchett
Town Clerk

_____
Tyron C. Johnson, Councilman

Date_____

Town of La Plata
Fiscal Year 2027
Fee Schedule

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FY2027 Proposed Fee Schedule

Fee Category	FY27 Fee Amount
101-1 ADMINISTRATION	
DOCUMENTS AND COPIES	
Standard Format (Letter, Legal, Ledger) Per Page	$0.60
Large Format (Black and White) Per SF	$0.60
Large Format (Color) Per SF	$4.40
Comprehensive Plan Per SF	Actual Cost
Standard Specifications	$81.50
Zoning Maps	Actual Cost
Accident Reports	$10.00, plus $0.50 per page after the initial ten pages
Incident Reports	$10.00, plus $0.50 per page after the initial ten pages
Records Request of Photos	$20.00 per CD
Record Request of Video Recordings	$70.00 per DVD
Record Request of Audio Recordings	$70.00 per DVD
Records Request Research Fee	$30.00 per hour starting with the third hour of research
Public Information Request	Calculated at Time of Request, Required Deposit of 50% of Calculated Cost
FACILITY RENTALS AND FEES	
Wills Park Town Resident /Nonprofit / For Profit (Daily Rental up to 8 hours)	$152.00
Wills Park Town Based Youth and Senior Citizen Organizations, Town Home Owner's Association Meetings, La Plata Volunteer Fire Department, Charles County Rescue Squad and Port Tobacco Players	No Charge
Tilghman Lake Daily Rental Rate (Town Resident)	$208.00
Tilghman Lake Daily Rental Rate (Non-Town Resident)	$352.00
MISCELLANEOUS CHARGES AND FEES	
Returned Check/Credit Card/ACH Fee	$39.90
Late Payment Penalty	10% Of the Total Due, Excluding the Bay Restoration Fee Due, Compounded Quarterly
Interest on Unpaid Utility Bill Balances (Excluding Bay Restoration Fee) From Prior Periods	16% APR
Credit/Debit Card, PayPal, Apple Pay, & Google Pay Transaction Convenience Fees	3% with $2.95 Minimum
Online E-check or ACH	$0.00
Utility Account Maintenance Fee (Per Quarter)	$15.00
Water/Sewer Final Reading Request Fee	$25.00
La Plata License Plate	$40.00
SPECIAL EVENTS	
Special Event Vendor Fee (non-refundable)	$29.00
Special Event Permit Application Fee	$29.00
Special Event Permit Fee	$113.00
Police Officer Staff for Special Event (Hourly per officer minimum 3 hours per officer)	$76.00
Public Works Staff for Special Event (Hourly per worker minimum 3 hours per worker)	$57.00
Penalty on Late Payment (50% of the total balance for Town staff hours will be due two business days before the event. The remaining balance shall be invoiced by the Town and due 30 days' net of the invoice date).	1% Of Unpaid Amount, Per Month or Fraction Thereof That the Payment Is Late
PENALTY ON OVERDUE TAXES	
Real Property (Fee Is in Addition to Interest Imposed in Town Charter §C8-15)	1/3 Of 1% Of Unpaid Amount, Per Month or Fraction Thereof That the Payment Is Late
Personal/Public Utility Taxes	1% Of Unpaid Amount, Per Month or Fraction Thereof That the Payment Is Late
BAY RESTORATION FUND CHARGES	
Residential Sewer Customers (Quarterly)	$15.00
Non-Residential Sewer Customers (Quarterly)	$15.00

101-2 PLANNING DIVISION	
Annexation Petitions (Professional Services Agreement Required)	$852.00, Plus Deposit for Actual Expenses
Zoning Amendment Petition	$534.00, Plus Deposit for Actual Expenses
Board of Appeals Application for Variance, Special Exception, Appeal from An Administrative Decision, Home Occupation	$338, Plus Deposit for Actual Expenses
Zoning Certification Letter	$112.00
Official Zoning Map Update (Excluding Final Plats) Per Lot	$13.00
Engineering Review Fee	Actual Cost Plus 3%
Outside Consulting Fee	Actual Cost Plus 3%
SUBDIVISIONS	
Major Subdivision Preliminary Plat Base Fee Per Plat	$355.00
Major Subdivision Preliminary Plat Additional Per Lot Fee	$19.00
Final Plat Base Fee Per Plat	$365.00
Final Plat Additional Per Lot Fee	$20.00
Fee In Lieu Of Parkland Dedication or Reservation, Payable at Time of Building Permit	$2,743.00
SITE DEVELOPMENT PLANS	
Master Site Development Plan Review as Required by The Town's Zoning Code (TDX, PBPE, PRID, NCX)	$831.00
Major Site Plan Review	$971.00
Minor Site Plan Review	$183.00
Proposed Improvement Plan Review for Water, Sewer, Storm Water Management and Streets	1% Of the Construction Costs
Resubmission Fee (After 3rd Submittal)	$74.00
Time Extension Requests (for Board & Commission Approvals)	50% of Application Fee
Outside Review of Utility Plans - Water and Sewer	Actual Cost Plus 3%
STORMWATER MANAGEMENT PLAN REVIEW	
Concept Stormwater Management Review (Step 1) - Application Fee	$117.00
Additional Hourly Rate (Outside Review)	Actual Cost Plus 3%
Site Stormwater Management Review (Step 2) - Application Fee	$117.00
Additional Hourly Rate (Outside Review)	Actual Cost Plus 3%
Final Stormwater Management Review (Step 3) - Application Fee	$117.00
Additional Hourly Rate (Outside Review)	Actual Cost Plus 3%
Fee In Lieu Of On-Site Storm Water Management, Payable at Time of Grading Permit Per SF	$1.40
FOREST CONSERVATION REVIEW	
Forest Stand Delineation Plan Review	Actual Cost Plus 3%
Forest Conservation Plan Review	Actual Cost Plus 3%
Additional Per Acre Fee Per Acre of LOD	Actual Cost Plus 3%
Fee in Lieu of Afforestation and Reforestation Per SF	$0.75
TRAFFIC IMPACT REVIEW	
Traffic Studies	Actual Cost Plus 3%
101-3 PERMIT DIVISION	
Permit Review Fees	Billed by Consultant
PERMITS APPLICATIONS	
Commercial Permit Application Fee	$110.00
Residential Permit Application Fee	$60.00
GRADING PERMIT APPLICATION FEES	
Grading & Control Costs 0-$1000	$51.00
Grading & Control Costs Over $1,000	$49.00, Plus 1% Of Grade and Control Costs
UTILITY SERVICE PERMITS	
Residential Water Connection Charges	
Residential Water Connection - Less Than 700 Square Feet of Total Area	$132.00
Residential Water Connection - More Than 700 Square Feet of Total Area	$140.00
Residential Sewer Connection Charges	
Residential Sewer Connection - Less Than 700 Square Feet of Total Area	$393.00
Residential Sewer Connection - More Than 700 Square Feet of Total Area	$452.00
Commercial, Industrial, Quasi-Public or Public Facilities Water Connection (Based on Estimated Quarterly Water Consumption)	
0 To 15,000 Gallons	$140.00
15,001 To 100,000 Gallons	$347.00
100,001 Gallons and Above	$492.00
Commercial, Industrial, Quasi-Public or Public Facilities Sewer (Based on Estimated Quarterly Water Consumption)	
0 To 15,000 Gallons	$423.00
15,001 To 100,000 Gallons	$1,096.00
100,001 Gallons and Above	$1,475.00

Water Meters, Including Fittings and Appurtenances (Size in Inches)	
5/8" - 3/4"	$830.00
1"	$950.00
1.5"	$1,095.00
2"	$1,453.00
3"	$2,763.00
4"	$3,990.00
Other Sizes and Types (I.E., Compounds, 3+)	To Be Determined Upon Application
MAJOR FACILITY FEE PERMIT (Impact Fee Chapter 186)	
Major Facility Fee Residential SFD, TH, Duplex (Per Unit)	$22,403.00
Apartments - Dwelling Unit is 700 SF or Less (Per Unit) Including Accessory Dwelling Units (ADU)	$17,166.00
Apartments - Dwelling Unit is More than 700 SF (Per Unit) Including Accessory Dwelling Units (ADU)	$19,801.00
Commercial, Industrial, and Public or Quasi-Public Facility Units (Per EDU)	
New or Enlarged Water and Sewer Service	$21,716.00
Actual usage is 110% greater than estimated consumption after one (1) year	Calculated based on current rates minus any amount already paid
CERTIFICATE OF USE AND OCCUPANCY PERMIT	
Final Certificate of Use and Occupancy Permit Application Fee	$89.00
MISCELLANEOUS PERMITS	
Noise Permits	$22.00
Public Works Permit (Work in Public Right-of-Way)	$65.90
Mobile Food Service Facility Permit (Valid for one calendar year)	$175.00
Home Office Permit	$46.00
FARMERS MARKET PERMITS	
Saturday Only Seasonal	$151.00
Saturday Only Daily	$28.00
Wednesday Only Seasonal	$97.00
Wednesday Only Daily	$17.00
Saturday and Wednesday Seasonal	$226.00
RENTAL OPERATING LICENSE (BIANNUAL RENEWAL AND INSPECTION FEES)	
Buildings Containing 4 Or Fewer Dwelling/Rooming Units (Excluding Hotels/Motels) - Per Unit	$134.00
Buildings Containing 5 Or More Dwelling/Rooming Units (Excluding Hotels/Motels) - Per Unit	$168.00
Hotels/Motels - 0 To 50 Rooms - Per Unit	$302.00
Hotels/Motels - 51 To 100 Rooms - Per Unit	$408.00
Hotels/Motels - Over 100 Rooms - Per Unit	$503.00
Re-Inspection (Each Dwelling/Rooming Unit) - Per Unit	$113.00
SMALL WIRELESS COMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS OF WAY	
Application Fee for Placement or Modification of Small Wireless Telecommunications Facilities and Related Overhead and Underground Wiring, Cable, Hoses, Pipes, Poles and Similar Facilities.	
Up to Five Facilities	$596.00
Each Additional Facility	$120.00
Each New Pole	$1,190.00
Actual Cost to Review Applications, If in Excess of Set Fees	Actual Cost
Access Fee, Per Small Wireless Communications Facility, Per Year	$322.00
101-4 - INSPECTIONS	
Inspection Fees	Billed by Consultant
Commercial and Industrial for Change of Occupancy (no construction): GC	
Building final inspection	$50.00
Fire Safety	$50.00
Electrical final inspection	$50.00
Plumbing final inspection	$50.00
Mechanical final inspection	$50.00
SEWER AND WATER : WS	
Sewer lateral - Residential	$180.00
Water lateral - Residential	$180.00
Sewer lateral - Commercial	$250.00
Water lateral - Commercial	$250.00
OTHER INSPECTIONS	
Preliminary Inspection Fee	$195.00
Single inspection fee	$125.00
Reinspection Fee - Commercial and Residential	$200.00
After Hours Inspection	$300.00
Consulting Fee	Actual Cost
Emergency Work Inspection	$300.00

101-5 - PUBLIC UTILITY FEES	
UTILITY LOCATE FEE	
Commercial Properties	$44.00
WATER EXTRACTION PERMITS	
Non-Refundable Annual Application Fee	$1,154.00
Consumption Charge, per 1,000 Gallons of Usage, To Be Paid Monthly	$12.00
Private Waster Water Disposal System Permit Application	$87.00
Television and Sewer Cleaning Equipment Charges. Hourly Rates Accrue When Travel Begins to Job Site.	Actual Expenses
EQUIPMENT AND STRUCTURES	
Street Lights	To Be Determined Upon Application
Street Name and Regulatory Signs	To Be Determined Upon Application
EQUIPMENT CHARGES	
In Town Per Hour	Based on Equipment
WATER AND SEWER RATES	
Water Reconnect/Disconnect Fee	$43.80
Manual Meter Reading Fee	$52.00
Water Usage, Per 1,000 Gallons of Quarterly Metered Water Usage	
0 To 15,000 Gallons	$5.20
15,001 To 100,000 Gallons	$6.00
100,001 Gallons and Above	$5.20
Sewer Usage, Per 1,000 Gallons of Quarterly Metered Water Usage	
0 To 15,000 Gallons	$15.60
15,001 To 100,000 Gallons	$17.40
100,001 Gallons and Above	$15.60
STORMWATER MANAGEMENT QUARTERLY FEE	
Residential Per Dwelling Unit	$27.80
Non-Residential, Per Equivalent Residential Unit (ERU)	$27.80
REFUSE CONTAINERS (Refuse Containers: Available In 32 Gallon, 1/6 Yard; 64 Gallon, 1/3 Yard, And; 96 Gallon, 1/2 Yard Sizes. Containers Are the Property of The Town of La Plata.)	
One Time Rental Fee, Per Container	Based on Suppliers Cost to the Town
35 Gal Container Exchange Fee	$57.60
65 Gal Container Exchange Fee	$68.40
95 Gal Container Exchange Fee	$68.40
REFUSE COLLECTION RATES	
Residential Rates, Per Unit, Per Quarter Including: Single Family Detached, Single Family Attached and Two Family	
Curbside	$107.20
Curbside, Outside Corporate Limits, Subject to Council Approval	$167.50
House Side (Without Documented Need)	$219.70
House Side for Individuals Over the Age of Sixty-Four or Physically Impaired. Must Request Service in Writing and Supply Documentation.	$107.20
Each Additional Container, Maximum 3 Additional, Total Of 4	$34.30
Commercial and Multi-Family, Per Quarter	
1/2 Yard/96 Gallon Container (One Pickup Per Week)	
Curbside	$107.20
House side	$219.70
Each Additional Container, Maximum 3 Additional, Total Of 4	$34.30
1/2 Yard/96 Gallon Container (Two Pickups Per Week)	
Curbside	$211.70
House side	$415.20
Each Additional Container, Maximum 3 Additional, Total Of 4	$68.40
2 Yard Dumpster (One Pickup Per Week)	
First Dumpster	$310.70
Each Additional Dumpster	$163.40
2 Yard Dumpster (Two Pickups Per Week)	
First Dumpster	$602.60
Each Additional Dumpster	$276.00
2 Yard Dumpster (Three Pickups Per Week)	
First Dumpster	$891.80
Each Additional Dumpster	$381.70
2 Yard Dumpster (Four Pickups Per Week)	
First Dumpster	$1,173.10

Each Additional Dumpster	$498.20
2 Yard Dumpster (Five Pickups Per Week)	
First Dumpster	$1,430.20
Each Additional Dumpster	$883.80
4 Yard Dumpster (One Pickup Per Week)	
First Dumpster	$430.00
Each Additional Dumpster	$289.30
4 Yard Dumpster (Two Pickup Per Week)	
First Dumpster	$843.70
Each Additional Dumpster	$514.20
4 Yard Dumpster (Three Pickup Per Week)	
First Dumpster	$1,245.30
Each Additional Dumpster	$747.30
4 Yard Dumpster (Four Pickup Per Week)	
First Dumpster	$1,639.00
Each Additional Dumpster	$956.10
4 Yard Dumpster (Five Pickup Per Week)	
First Dumpster	$2,000.60
Each Additional Dumpster	$1,189.10
SPECIAL PICKUPS	
Residential	
Minimum Fee for The First 5 Minutes	$28.40
Each Minute in Addition to The First 5	$3.00
Mattress or Box Spring, Each in Addition To (I) & (II)	$25.00 Or Current Landfill Fee
Tires, Each in Addition To (I) & (II)	$6.90 Or Current Landfill Disposal Fee
Commercial	
Per Each Additional Dumpster	$292.60
RECYCLING (PER QUARTER)	
Charge Per Residential Utility Account	$15.40
Charge Per Commercial Utility Account, Per Tote (Maximum Of 4)	$15.40
Outside of Corporate Limits	$21.80
101-6 - MUNICIPAL INFRACTION FEES	
Chapter 46 - Hotel Rental Tax	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 67 - Animals	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 68 - Shopping Carts	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 75 - Building Construction (Building Code)	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 78 - Building Numbering and Street Naming	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 84 - Cable Television Rate Regulations	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 98 - Farmers Market	
First Offense	$110.00
Each Repeat Offense	$220.00
Chapter 108 - Resource Protection Standards	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 117 - Health and Sanitation	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 123 - Housing Standards	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 128 - Licenses and Permits	
First Offense	$550.00
Each Repeat Offense	$1,000.00

Chapter 132 - Littering	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 137 - Noise	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 146 - Peace and Good Order	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 149 - Peddling, Soliciting and Street Vending	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 150 - Plumbing Standards	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 152 - Property Maintenance and Housing Standards	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 155 - Rental for Human Habitation	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 161 - Smoking and Tobacco Products	
First Offense	$220.00
Each Repeat Offense	$435.00
Chapter 167 - Stormwater Management	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 173 - Subdivision and Land Development	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 181 - Vehicles and Traffic	
Parking Violations	
§181-4A(1) through §181-4A(20)§181-4A(22) through §181-4A(24)§181-4B§181-4C§181-4D§181-5§181-9§	$50.00
§181-4A(21)	$250.00
§181-4A(25)	$150.00
First Offense, for All Other Violations of Chapter 181	$220.00
Each Repeat Offense, for All Other Violations of Chapter 181	$435.00
Chapter 186 - Water and Sewers	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 191 - Zoning	
First Offense	$550.00
Each Repeat Offense	$1,000.00
Chapter 191 - Sign Code	
First Offense	$220.00
Each Repeat Offense	$435.00
Any violation of a provision of this Code designated as an infraction by for which no other specific fine is established.	$110.00

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 26-08

Introduced By:	**Mayor Jeannine E. James**
Date Introduced:	**April 28, 2026**
Town Council Public Hearing:	**April 28, 2026**
Amendments Adopted:	
Date Adopted:	**Scheduled for May 12, 2026**
Date Effective:	**Scheduled for July 1, 2026**

AN ORDINANCE concerning

Town of La Plata Fiscal Year 2027 Tax Rate

FOR the purpose of adopting the Town of La Plata Fiscal Year 2027 Tax Rate; and all matters generally relating thereto.

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA That the Town of La Plata tax rate on real property having location within the corporate limits of the Town of La Plata, except as provided by State law, for the fiscal year 2026-2027 shall be at the rate of thirty-five cents ($.35) per one hundred dollars ($100.00) of assessed valuation for the fiscal year 2026-2027, with billing for taxes on new property to conform to the method currently in place with the Charles County Treasurer's Office; and the personal property tax rate for the fiscal year 2026-2027 shall be at the rate of seventy-five cents ($.75) per one hundred dollars ($100.00) of assessed valuation; and the public utilities tax rate for the fiscal year 2026-2027 shall be at the rate of two dollars and fifty cents ($2.50) per one hundred dollars ($100.00) of assessed valuation; and,

SECTION 2: AND BE IT FURTHER ENACTED, pursuant to Town of La Plata Resolution 09-8, amended and supplemented by Resolution 23-08 designating the Heritage Green Special Taxing District and Town of La Plata authorizing the imposition, levy and collection of special taxes in the Special Taxing District and pursuant to the Rate and Apportioning terms adopted, the Town of La Plata adopts and approves the report of the Administrator of the Heritage Green Special Taxing District (Exhibit A) and hereby assesses and levies as additional real property taxes on the owners of properties in the Heritage Green Special Taxing District as indicated in Appendix A of Exhibit A for the upcoming fiscal year; in the event any parcel numbers are changed prior to the actual billing of taxes by the county, the

Administrator shall revise Appendix A to be consistent with the tax parcel numbers used by the County for billing of taxes and recalculate the special tax to be collected from each parcel in a manner consistent with the method utilized to calculate the special taxes in Exhibit A.

SECTION 3: AND BE IT FURTHER ENACTED that this Ordinance shall become effective on July 1, 2026.

ADOPTED AND APPROVED by the Council of the Town of La Plata this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilwoman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

Date:_____

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW

((Double Parenthesis)) indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike-Out~~ indicates matter stricken from bill by amendment or deleted from the law by amendment.

HERITAGE GREEN SPECIAL TAXING DISTRICT
TOWN OF LA PLATA, MARYLAND

ANNUAL SPECIAL TAX REPORT
FISCAL YEAR 2026-2027

March 18, 2026

PREPARED BY:

MUNICAP, INC.
— PUBLIC FINANCE —

HERITAGE GREEN SPECIAL TAXING DISTRICT
TOWN OF LA PLATA, MARYLAND

ANNUAL SPECIAL TAX REPORT
FISCAL YEAR 2026-2027

INTRODUCTION

The Town of La Plata, Maryland (the "Town") issued $3,505,074 of General Obligation Bonds (the "Series 2009 Bonds") on December 28, 2009 related to the Heritage Green Special Taxing District (the "District"). The Series 2009 Bonds were issued to the Maryland Water Quality Financing Administration (the "MWQFA") to evidence a loan from the MWQFA to the Town for certain wastewater improvements and related purposes.

The Town of La Plata, Maryland (the "Town") issued a $15,130,000 aggregate principal amount of its Subordinate Special Obligation Bonds (Heritage Green Project), Series 2023A (the "Series 2023A Bonds"). The Series 2023A Bonds were issued pursuant to the provisions of (i) Sections 21-407 through 21-422, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended (the "Act"); (ii) Resolution 09-8, adopted by the Council of the Town (the "Council") on September 22, 2009, as supplemented and amended by Resolution 23-08, adopted by the Council on March 28, 2023 (as supplemented and amended, the "Resolution"); (iii) Ordinance 09-15, enacted by the Council on September 22, 2009, as supplemented and amended by Ordinance 23-08, enacted by the Council on March 28, 2023 (as supplemented and amended, the "Issuance Ordinance" and, together with the Resolution, the "Authorizing Legislation"); and (iii) an Indenture of Trust, dated as of December 28, 2009 (the "Original Indenture"), as supplemented and amended by a First Supplemental Indenture of Trust, dated as of November 1, 2023 (the "First Supplemental Indenture" and, together with the Original Indenture, the "Indenture"), each by and between the Town and Manufacturers and Traders Trust Company, a New York banking corporation, as trustee (the "Trustee").

The Series 2009 Bonds and the Series 2023A Bonds are collectively referred to as the Bonds (the "Bonds") and shall be repaid from special taxes levied on the taxable property in the District.

A special tax shall be levied and collected as may be required each fiscal year, beginning with the Commencement Date (defined herein) and continuing until the Termination Date (defined herein), in the District pursuant to Section 44A of Article 23A of the Annotated Code of Maryland, as amended (the "Special Taxing District Act"), and Resolution 09-8 (the "Designation Resolution") dated September 22, 2009. The methodology to be used in levying and collecting the special tax are provided for in the resolution—the Rate and Method of Apportionment of Special Taxes for the District. The September 22, 2009, Rate and Method of Apportionment of Special Taxes was amended and restated on February 22, 2023, by the Amended and Restated Rate and Method of Apportionment of Special Taxes. The Amended and Restated Rate and Method of Apportionment of Special Taxes (the "Rate and Method") enables the reset to the 2009 levels of certain special tax rates and additional amendments, including a provision for the prepayment of the special tax. Beginning with the Commencement Date and continuing until the Termination Date, a special tax shall be collected proportionately from each parcel of taxable property up to the maximum special tax for each fiscal year to the extent necessary to fund the Special Tax Requirement (defined herein). According to the Rate and Method, the Commencement Date is defined as

the first day of the fiscal year in which special taxes are levied and may be collected, which shall be the first year after the issuance of any of the bonds. The Termination Date is defined in the Rate and Method as the earlier of (i) the repayment or defeasance of the bonds in accordance with the terms of the Indenture, (ii) the thirtieth (30^{th}) fiscal year in which a parcel paid special tax as Developed Property (defined herein), and (iii) such times provided for by the Indenture.

This report has been prepared to explain the methodology used to calculate the special tax rates at which applicable property will be taxed in the District for Fiscal Year 2026-2027. The special tax rates are shown in Appendix A, which follows this report. The special tax levied on each parcel in the District for Fiscal Year 2026-2027 is shown in Appendix B, which follows Appendix A. As further explained herein, the special tax to be billed to each parcel is based on the parcel's classification as of the Date of Classification (defined herein) and the special tax rates shown in Appendix A. Capitalized terms not defined herein have the same meaning set forth in the Rate and Method.

SPECIAL TAX REQUIREMENT

According to Section C(1) of the Rate and Method, the Special Tax Requirement shall be an amount equal to:

> (A) the amount required in any fiscal year to pay (1) debt service and other periodic costs (including deposits to any sinking funds) on the bonds to be paid from the special tax collected in such fiscal year (including debt service and other periodic costs on any bonds, which were payable in any previous fiscal year but were not paid by the District), (2) administrative expenses to be incurred in the fiscal year or incurred in any previous fiscal year and not paid by the District, (3) any amount required to replenish any reserve fund established in association with any bonds, (4) a contingency, which may include an amount equal to the estimated delinquencies expected in payment of the special tax not otherwise taken into account or amounts required to establish or maintain any reserves, and (5) the costs of remarketing, credit enhancement, bond insurance, and liquidity of facility fees (including such fees for instruments that serve as the basis of a reserve fund related to any indebtedness in lieu of cash) (including such costs that were payable in any previous fiscal year by were not paid by the district), less (B) (1) any credits available pursuant to the Indenture, such as capitalized interest, reserves, and investment earnings on any account balances (including available investment earnings on funds on deposit in the reserve funds under the Indenture), and (2) any other revenues available to apply to the Special Tax Requirement. The amounts included in (A) (3) and (4) above shall not exceed an amount in the aggregate that would result in an increase in the amount of the Special Tax Requirement by an amount more than ten percent of the amounts included in (A) (1) and (5) above.

Table A on the following page provides a summary of the Special Tax Requirement for Fiscal Year 2026-2027. As shown in Table A on the following page, the Special Tax Requirement for Fiscal Year 2026-2027 is equal to $1,200,000. The Special Tax Requirement for Fiscal Year 2026-2027 is explained in the following sections.

Table A
Special Tax Requirement

Expenses:	
Series 2009 Debt Service:	
Interest payment due on February 1, 2027	$3,921
Principal payment due on February 1, 2027	$209,233
Interest payment due on August 1, 2027	$2,875
Subtotal debt service	*$216,030*
Series 2023 Debt Service:	
Interest payment due on February 15, 2027	$485,809
Principal Payment due February 15, 2027	$5,000
Interest payment due on August 15, 2027	$485,666
Subtotal debt service	*$976,475*
Administrative expenses	$35,283
MWQFA annual administrative fee on August 1, 2027	$10,169
Contingency	$50,578
Subtotal Expenses	$96,031
Total expenses	$1,288,535
Available funds:	
2023A Subordinate Reserve Account Estimated Investment Income	($24,470)
Surplus from prior year	($64,064)
Total available funds	**($88,535)**
Special Tax Requirement	**$1,200,000**

Series 2009 Bond Debt Service

Debt service on the Series 2009 Bonds includes the debt service payments due on February 1, 2027 and August 1, 2027. The February 1, 2027 debt service payment includes a semi-annual interest payment and a principal payment. The semi-annual interest payment due on February 1, 2027 is equal to $3,921, which is based on the outstanding principal balance of the Series 2009 Bonds of $784,268 at an interest rate of 1.0% per annum. The principal payment due on February 1, 2027 is equal to $209,233.

The debt service due on August 1, 2027 consists of a semi-annual interest payment in the amount of $2,875, which is based on the outstanding principal balance on the Series Bonds of $575,035 at an interest rate of 1.0% per annum. As a result, aggregate debt service is equal to $216,030 ($3,921 + $209,233 + $2,875 = $216,030).

Series 2023 Bond Debt Service

Debt service on the Series 2023A Bonds includes the debt service payments due on February 15, 2027 and August 15, 2027. The February 15, 2027 debt service payment includes a semi-annual interest

payment and a principal payment. The semi-annual interest payment due on February 15, 2027 is equal to $485,809, which is based on the outstanding principal balance of the Series 2023A Bonds of $15,130,000.

The debt service due on August 15, 2027 consists of a semi-annual interest payment equal to $485,666, which is based on the outstanding principal balance of the Series 2023A Bonds of $15,125,000. As a result, aggregate debt service is equal to $976,475 ($485,809 + $5,000 + $485,666 = $976,475).

Administrative Expenses

Administrative expenses include the estimated fees of the Trustee, the expenses of the Town related to the District, and the expenses of the Administrator. The annual charges of the Trustee are estimated to be $4,500. The annual expenses of the Town are estimated to be $4,380. According to Exhibit B of the Agreement for Administrative Services between MuniCap (the "Administrator") and the Town, administrative services shall be provided on a time and material basis pursuant to the Administrator's hourly fee schedule. For Fiscal Year 2026-2027, the Administrator has estimated this amount to be $26,403. Accordingly, total administrative expenses are estimated to be $35,283 ($4,500 + $4,380 + $26,403 = $35,283) for Fiscal 2026-2027.

Maryland Water Quality Financing Administration Fee

The annual MWQFA administrative fee is equal to $10,169 per year. This fee is to be paid from the Administrative Expense Fund.

Contingency

A contingency, of approximately 4% of annual expenses, has been added in the event of special tax delinquencies, greater than estimated administrative expenses, or other unanticipated expenses.

Reserve Fund Investment Income

Pursuant to Section 4.2(iii) of the First Supplemental Indenture of Trust, the Series 2023A Subordinate Reserve Requirement is equal to $815,675 which is an amount equal to fifty percent (50%) of the maximum annual debt service on the outstanding Series 2023A Bonds and shall remain in effect until the Series 2023A Subordinate Reserve Account Release Condition #1 has been met. The Series 2023A Subordinate Reserve Requirement is invested in a Wilmington Trust Money Market Fund, which is expected to earn an estimated rate of return of 3% per annum. At this estimated rate of return, it is anticipated that the investment income in the amount of $24,470 will be earned on the Series 2023A Subordinate Reserve Requirement and available to pay Fiscal Year 2027 expenses.

No balance is held in the Senior Reserve Fund established under the Original Indenture of Trust and therefore no Senior Reserve Requirement is maintained. Accordingly, estimated investment income on the Senior Reserve Fund is not a factor in preparation of this report.

Surplus from Prior Year

The estimated surplus from the prior year that may be applied to pay debt service on the Bonds and administrative expense for Fiscal Year 2026-2027 is show in Table B on the following page. As shown in Table B, the estimated surplus from Fiscal Year 2025-2026 is equal to $64,064.

Remaining expenses for Fiscal Year 2025-2026 include a semi-annual interest payment on the Series 2009 Bonds in the amount of $3,921 payable on August 1, 2026. The semi-annual interest payment due August 1, 2026 is equal to interest for 6 months on the outstanding Series 2009 Bonds of $784,268 at an interest rate of 1.0% per annum. There is no principal payment due on August 1, 2026. As a result, the total debt service on the Series 2009 bonds to be paid on August 1, 2026 is equal to $3,921.

There is also a semi-annual interest payment due August 1, 2026 is equal to interest for 6 months on the outstanding Series 2023 Bonds of $15,130,000 at an interest rate of 1.0% per annum. There is no principal payment due on August 1, 2026. As a result, the total debt service on the Series 2023 bonds to be paid on August 1, 2026 is equal to $485,809

As of March 16, 2026, the Administrative Expense Fund had a balance of $60,000. As of the same, all administrative expenses totaling $35,969 for Fiscal Year 2025–2026 have been paid in full. Additionally, as indicated in Table B, an annual MWQFA administrative fee of $10,169 is due on August 1, 2026.

Special taxes in the amount of $1,690,000 were billed for Fiscal Year 2025-2026. The Trustee reports that, as of February 28, 2026, special taxes in the amount of $ $1,195,273 have been remitted to the Senior Debt Service Fund, with $485,809 in reimbursement to the town for last assessment years advancement. This representing 99.7% of the special taxes billed for Fiscal Year 2025-2026. Accordingly, $4,740 in special taxes remain outstanding. To be conservative, these outstanding funds have not been included in the surplus calculation.

Table B
Surplus from Prior Year

Remaining Expenses:	
Series 2009 Interest payment due on August 1, 2026	$3,921
Series 2023 Interest payment due on August 1, 2026	$485,809
MWQFA annual administrative fee on August 1, 2026	$10,169
Total expenses	**$499,900**
Available Funds:	
Special Tax Revenues to be remitted in April 2026	$0
Balance of the Senior Debt Service Fund as of March 16, 2026	($2)
Balance of the Special Tax Revenue Fund as of March 16, 2026	($421,587)
Balance of the Administrative Expense Fund as of March 16, 2026	($60,000)
2023A Subordinate Reserve Account Excess Funds	($82,376)
Total funds available	**($563,964)**
Surplus from prior year	**($64,064)**

As shown in Table B, the estimated expenses remaining for Fiscal Year 2025-2026 are equal to $499,900. Funds available to pay these expenses are equal to $563,964. Accordingly, there is a surplus of $64,064 ($563,964 - $499,900 = $64,064) which may be made available to pay Fiscal Year 2026-2027 expenses.

Summary of the Special Tax Requirement

Total expenses of the District for Fiscal Year 2026-2027 are estimated to be equal to $1,287,534. The funds available to pay these expenses of the District are estimated to be $88,535, resulting in a Special Tax Requirement of $1,200,000.

METHOD OF LEVYING THE SPECIAL TAX

Classification of Property

Pursuant to the Rate and Method, special taxes are to be levied each year based on the classification of property in the District. The Rate and Method specifies the following classifications for property in the District:

I. Public Property
II. Owner Association Property
III. Taxable Property:
    A. Developed Property:
        1. Multi-family
        2. Town Homes
        3. Single Family Detached
        4. Commercial

5. Light Industrial

B. Undeveloped Property

Public property and homeowner association property are not subject to special taxes. Undeveloped and Developed Property are subject to special taxes, as described in the balance of this report. Pursuant to the Rate and Method, Developed Property means any parcel of taxable property for which a building permit has been issued that allows the construction of a structure intended for occupancy or for property which has been added to an owner association by the filing of a supplemental declaration or similar document in the land records of Charles County as of the Date of Classification. Undeveloped Property includes all taxable property that is not Developed Property.

Pursuant to Section C(3) of the Rate and Method, commencing with Fiscal Year 2010-2011 and for each following tax year through the Termination Date, the special tax shall be collected as follows:

> **First:** Prior to the completion of construction, the special tax shall be collected from each parcel of Developed Property at the assigned special tax for such property. Subsequent to the completion of construction, the special tax shall be collected proportionately from each parcel of Developed Property up to the assigned special tax for such property to the extent necessary to fund the Special Tax Requirement.
>
> **Second:** If additional monies are needed to fund the Special Tax Requirement after the first step has been completed, the special tax shall be collected proportionately from each parcel of Undeveloped Property up to 100.0% of the maximum special tax for such property, to the extent necessary to fund the Special Tax Requirement.
>
> **Third:** If additional monies are needed to fund the Special Tax Requirement after the second step has been completed, the special tax shall be collected proportionately on each parcel of Developed Property up to 100.0% of the maximum special tax for such property, to the extent necessary to fund the Special Tax Requirement.

Pursuant to Section A of the Rate and Method, property is classified for each fiscal year on a date determined by the Administrator. For Fiscal Year 2026-2027 the Date of Classification is March 1, 2026.

As of the Date of Classification, subdivision plats have been recorded for 722 individual parcels of which 434 parcels are classified as Single-Family Detached units, 236 parcels are classified as Town Home units, 6 parcels ae classified as Commercial, 1 parcel with 288 Multi-Family units has had the special tax prepaid, which had occurred prior to the issuance of the Series 2023A Bonds, and 46 parcels are either tax exempt, right of way, flood plains or open spaces. Additionally, 498 parcels have had building permits issued and approved in the land records of Charles County. As a result, 498 parcels within the District will be classified as Developed Property, which consist of 339 Single-Family Detached units, 159 Town Home units, and 177 parcels classified as Undeveloped Property, which includes 77 Town Home units, 95 Single-Family Detached units, and the 5 Commercial properties, excluding the prepaid parcel, for Fiscal Year 2026-2027, and each will be billed accordingly.

Assigned Special Tax Rates

Pursuant to the Rate and Method, for each Parcel of Developed Property shall be equal to the product of the number of dwelling units or Building Square Footage for each Land Use Class on or that may be built on such Parcel (as estimated by the Administrator) and the Assigned Special Tax per unit or per 1,000 square feet of Building Square Footage for each Land Use Class as shown in Table C below.

Table C
Assigned Tax Rates

Land Use Class	Assigned Special Tax
Multi Family	$176 Per Unit
Town Home	$1,013 Per Unit
Single Family Detached	$1,273 Per Unit
Commercial	$195 Per 1,000 BSF
Light Industrial	$83 Per 1,000 BSF

As of the Date of Classification, 498 parcels within the District will be classified as Developed Property, which consist of 339 Single-Family Detached units, and 159 Town Home units. The Assigned Special Tax Rate is calculated using rates shown in Table C for Fiscal Year 2026-2027. Accordingly, the aggregate special taxes billed on Developed Property are $592,839 [($1,273 × 339) + ($1,013 × 159) = $592,839] for Fiscal Year 2026-2027.

Maximum Special Tax Rates

Pursuant to the Rate and Method, the maximum special tax for each parcel of developed property shall be the greater of (i) and (ii) below.

(i) The product of the number of dwelling units or building square footage for each land use class on or that may be built on such parcel (as estimated by the Administrator) and the maximum special tax per unit or per 1,000 square feet of building square footage for each property classification.

(ii) An amount determined by the following formula:

$$A = (B \div C) \times D$$

Where the terms have the following meaning:

A = the maximum special tax for a parcel;
B = the assigned special tax for the parcel;

C = the total of the assigned special tax on all parcels of Developed Property and the maximum special tax on all parcels of Undeveloped Property; and
D = the Special Tax Requirement.

As of the Date of Classification, 498 taxable parcels within the District were classified as Developed Property. Pursuant to the Rate and Method, special taxes on Developed Property will be collected at the Assigned Special Tax Rate for Fiscal Year 2026-2027.

Undeveloped Property Special Tax Rates

As of the Date of Classification, 177 taxable parcels within the District were classified as Undeveloped Property. The maximum special tax for any fiscal year for each taxable parcel classified as Undeveloped Property shall be determined by the following formula:

$$A = (B - C) \times (D \div E)$$

Where the terms have the following meaning:

A = the maximum special tax for a parcel;
B = the Special Tax Requirement for that fiscal year;
C = the special tax to be collected from Developed Property for that fiscal year;
D = the net land area of the parcel of Undeveloped Property for which the special tax is being calculated; and
E = the net land area of all of the parcels of Undeveloped Property.

The Special Tax Requirement for Fiscal Year 2026-2027 is equal to $1,200,000. As noted above, special taxes to be collected on Developed Property is equal to $592,839 As a result, the balance of special taxes in the amount of $607,162 ($1,209,000 - $592,839 = $607,162) are to be collected on Undeveloped property for Fiscal Year 2026-2027. The net land area of Undeveloped Property is 237.547 acres which is equal to 10,347,526 square feet. Accordingly, the aggregate special taxes billed to Undeveloped Property are $607,162 for Fiscal Year 2026-2027 or $0.0587 per square foot of Undeveloped Property ($607,162 ÷ 10,347,526 = $0.0587).

Prepayment of Special Taxes

As previously mentioned, Parcel 010875, which contains 288 Multi-Family units, has prepaid the special tax pursuant to the Amended and Restated RMA in conjunction with the issuance of the Series 2023A Bonds. The special tax lien for the Multi-Family units subject to the prepayment will be deemed satisfied and special taxes will no longer be collected for those 288 Multi-Family units.

Special Tax Roll

As shown in Appendix B, there are a total of 722 parcels in the District, of which 46 parcels are either tax exempt, prepaid, right of ways, flood plains or open spaces. As a result, there are 675 parcels of taxable property. These parcels are shown by unit type and property class, for Fiscal Year 2026-2027 in the Special Tax Roll, which is attached hereto as Appendix B. If the Administrator becomes aware of any subdivisions recorded prior to the billing of Fiscal Year 2026-2027 special taxes, the Administrator will undertake an exercise to reallocate special taxes to the new parcels. This reallocation or revision of Appendix B will not have any effect on the aggregate special taxes of $1,200,000 that will need to be collected for tax year 2026-2027.

SUMMARY

The Special Tax Requirement for Fiscal Year 2026-2027 is equal to $1,200,000 Accordingly, special taxes in the amount of $1,200,000 are to be billed to the taxable property in the District.

The special tax rates for each property classification in the District for Fiscal Year 2026-2027 are shown in Appendix A. Appendix B lists the parcels of taxable property in the District as of the Date of Classification, the classification of each parcel and the special tax to be levied on each parcel for Fiscal Year 2026-2027. The special tax levied on each parcel is based on the special tax rates shown in Appendix A and the classification of each parcel based on its status as of the Date of Classification.

Appendix A

Heritage Green Special Taxing District
Town of LaPlata, Maryland

Special Tax Rates
Fiscal Year 2026-2027

Property Classification	Special Tax Rate
Developed Property	
Town Home	$1,013 Per Unit
Single Family Detached	$1,273 Per Unit
Undeveloped Property	$0.0587 per square foot

Appendix B

Town of La Plata
Heritage Green Special Taxing District

Special Tax Roll
Fiscal Year 2026-2027

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
N/A	Bulk	06	363546	N/A	N/A	Undeveloped	MF/SF/TH/Comm/LI[1]	60.310	0.000	60.310	60.310	$0.00	$154,150.08	$154,150.08
N/A	Bulk	06	363547	N/A	N/A	Undeveloped	MF/SF/TH/Comm/LI[1]	26.300	0.000	26.300	26.300	$0.00	$67,221.52	$67,221.52
N/A	Bulk	06	363548	-	N/A	Exempt	ROW	4.105	0.000	0.000	0.000	$0.00	$0.00	$0.00
Q	Bulk	01	010875	N/A	N/A	Prepaid	MF/SF/TH/Comm/LI[1]	589.172	0.000	0.000	0.000	$0.00	$0.00	$0.00
N/A	Bulk	01	012843	N/A	N/A	Undeveloped	MF/SF/TH/Comm/LI[1]	197.465	0.000	117.100	117.100	$0.00	$299,304.16	$299,304.16
N/A	Bulk	01	089307	N/A	N/A	Undeveloped	MF/SF/TH/Comm/LI[1]	12.506	0.000	12.506	12.506	$0.00	$31,965.22	$31,965.22
N/A	Bulk	01	006681	N/A	N/A	Undeveloped	MF/SF/TH/Comm/LI[1]	0.574	0.000	0.574	0.574	$0.00	$1,466.51	$1,466.51
K	D	01	361071	-	MOSSY GROVE LN	Exempt	ROW	1.776	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	C1	01	361070	-	MOSSY GROVE LN	Exempt	ROW	0.179	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	88	01	361046	400	MOSSY GROVE LN	Developed	Single-Family	0.117	0.117	0.000	0.117	$1,273.45	$0.00	$1,273.45
K	9	01	361007	401	MOSSY GROVE LN	Developed	Single-Family	0.151	0.151	0.000	0.151	$1,273.45	$0.00	$1,273.45
K	87	01	361045	404	MOSSY GROVE LN	Developed	Single-Family	0.095	0.095	0.000	0.095	$1,273.45	$0.00	$1,273.45
K	10	01	361008	405	MOSSY GROVE LN	Developed	Single-Family	0.127	0.127	0.000	0.127	$1,273.45	$0.00	$1,273.45
K	86	01	361044	408	MOSSY GROVE LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	12	01	361010	413	MOSSY GROVE LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
K	13	01	361011	417	MOSSY GROVE LN	Developed	Single-Family	0.123	0.123	0.000	0.123	$1,273.45	$0.00	$1,273.45
K	89	01	361047	418	MOSSY GROVE LN	Developed	Single-Family	0.150	0.150	0.000	0.150	$1,273.45	$0.00	$1,273.45
K	14	01	361012	421	MOSSY GROVE LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	90	01	361048	422	MOSSY GROVE LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	15	01	361013	425	MOSSY GROVE LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	91	01	361049	426	MOSSY GROVE LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	16	01	361014	429	MOSSY GROVE LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	92	01	361050	430	MOSSY GROVE LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	19	01	361017	445	MOSSY GROVE LN	Developed	Single-Family	0.131	0.131	0.000	0.131	$1,273.45	$0.00	$1,273.45
K	119	01	361053	446	MOSSY GROVE LN	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
K	20	01	361018	449	MOSSY GROVE LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
K	11	01	361009	409	MOSSY GROVE LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
K	17	01	361015	433	MOSSY GROVE LN	Developed	Single-Family	0.188	0.188	0.000	0.188	$1,273.45	$0.00	$1,273.45
K	18	01	361016	441	MOSSY GROVE LN	Developed	Single-Family	0.183	0.183	0.000	0.183	$1,273.45	$0.00	$1,273.45
K	85	01	361043	412	MOSSY GROVE LN	Developed	Single-Family	0.166	0.166	0.000	0.166	$1,273.45	$0.00	$1,273.45
K	93	01	361051	434	MOSSY GROVE LN	Developed	Single-Family	0.155	0.155	0.000	0.155	$1,273.45	$0.00	$1,273.45
K	118	01	361052	442	MOSSY GROVE LN	Developed	Single-Family	0.140	0.140	0.000	0.140	$1,273.45	$0.00	$1,273.45
K	123	01	361057	462	MOSSY GROVE LN	Developed	Single-Family	0.142	0.142	0.000	0.142	$1,273.45	$0.00	$1,273.45
K	153	01	361058	466	MOSSY GROVE LN	Developed	Single-Family	0.164	0.164	0.000	0.164	$1,273.45	$0.00	$1,273.45
K	163	01	361068	506	MOSSY GROVE LN	Developed	Single-Family	0.190	0.190	0.000	0.190	$1,273.45	$0.00	$1,273.45
K	120	01	361054	450	MOSSY GROVE LN	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
K	21	01	361019	453	MOSSY GROVE LN	Developed	Single-Family	0.122	0.122	0.000	0.122	$1,273.45	$0.00	$1,273.45
K	121	01	361055	454	MOSSY GROVE LN	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
K	22	01	361020	457	MOSSY GROVE LN	Developed	Single-Family	0.132	0.132	0.000	0.132	$1,273.45	$0.00	$1,273.45
K	122	01	361056	458	MOSSY GROVE LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	23	01	361021	465	MOSSY GROVE LN	Developed	Single-Family	0.140	0.140	0.000	0.140	$1,273.45	$0.00	$1,273.45
K	24	01	361022	469	MOSSY GROVE LN	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
K	154	01	361059	470	MOSSY GROVE LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
K	25	01	361023	473	MOSSY GROVE LN	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
K	155	01	361060	474	MOSSY GROVE LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
K	26	01	361024	477	MOSSY GROVE LN	Developed	Single-Family	0.139	0.139	0.000	0.139	$1,273.45	$0.00	$1,273.45
K	156	01	361061	478	MOSSY GROVE LN	Developed	Single-Family	0.109	0.109	0.000	0.109	$1,273.45	$0.00	$1,273.45
K	27	01	361025	481	MOSSY GROVE LN	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
K	157	01	361062	482	MOSSY GROVE LN	Developed	Single-Family	0.113	0.113	0.000	0.113	$1,273.45	$0.00	$1,273.45
K	28	01	361026	485	MOSSY GROVE LN	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
K	158	01	361063	486	MOSSY GROVE LN	Developed	Single-Family	0.113	0.113	0.000	0.113	$1,273.45	$0.00	$1,273.45
K	29	01	361027	489	MOSSY GROVE LN	Developed	Single-Family	0.139	0.139	0.000	0.139	$1,273.45	$0.00	$1,273.45
K	159	01	361064	490	MOSSY GROVE LN	Developed	Single-Family	0.113	0.113	0.000	0.113	$1,273.45	$0.00	$1,273.45
K	30	01	361028	493	MOSSY GROVE LN	Developed	Single-Family	0.127	0.127	0.000	0.127	$1,273.45	$0.00	$1,273.45
K	160	01	361065	494	MOSSY GROVE LN	Developed	Single-Family	0.113	0.113	0.000	0.113	$1,273.45	$0.00	$1,273.45
K	31	01	361029	497	MOSSY GROVE LN	Developed	Single-Family	0.123	0.123	0.000	0.123	$1,273.45	$0.00	$1,273.45
K	161	01	361066	498	MOSSY GROVE LN	Developed	Single-Family	0.113	0.113	0.000	0.113	$1,273.45	$0.00	$1,273.45
K	32	01	361030	501	MOSSY GROVE LN	Developed	Single-Family	0.135	0.135	0.000	0.135	$1,273.45	$0.00	$1,273.45
K	162	01	361067	502	MOSSY GROVE LN	Developed	Single-Family	0.108	0.108	0.000	0.108	$1,273.45	$0.00	$1,273.45
K	8	01	361006	510	WOODLAND KNOLL WAY	Developed	Single-Family	0.157	0.157	0.000	0.157	$1,273.45	$0.00	$1,273.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
K	7	01	361005	514	WOODLAND KNOLL WAY	Developed	Single-Family	0.131	0.131	0.000	0.131	$1,273.45	$0.00	$1,273.45
K	6	01	361004	518	WOODLAND KNOLL WAY	Developed	Single-Family	0.166	0.166	0.000	0.166	$1,273.45	$0.00	$1,273.45
K	5	01	361003	522	WOODLAND KNOLL WAY	Developed	Single-Family	0.183	0.183	0.000	0.183	$1,273.45	$0.00	$1,273.45
K	4	01	361002	526	WOODLAND KNOLL WAY	Developed	Single-Family	0.151	0.151	0.000	0.151	$1,273.45	$0.00	$1,273.45
K	3	01	361001	530	WOODLAND KNOLL WAY	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	2	01	361000	534	WOODLAND KNOLL WAY	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	1	01	360999	538	WOODLAND KNOLL WAY	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	A2	01	361073	-	FOREST EDGE AVE	Exempt	ROW	0.256	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	95	01	361376	N/A	FOREST EDGE AVE	Developed	Single-Family	0.117	0.117	0.000	0.117	$1,273.45	$0.00	$1,273.45
K	143	01	361400	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	151	01	361408	N/A	FOREST EDGE AVE	Developed	Single-Family	0.118	0.118	0.000	0.118	$1,273.45	$0.00	$1,273.45
K	I	01	361072	-	FOREST EDGE AVE	Exempt	ROW	0.503	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	94	01	361375	N/A	FOREST EDGE AVE	Developed	Single-Family	0.110	0.110	0.000	0.110	$1,273.45	$0.00	$1,273.45
K	142	01	361399	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	150	01	361407	N/A	FOREST EDGE AVE	Developed	Single-Family	0.117	0.117	0.000	0.117	$1,273.45	$0.00	$1,273.45
K	A1	01	361069	-	FOREST EDGE AVE	Exempt	ROW	0.246	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	H	01	361079	-	FOREST EDGE AVE	Exempt	ROW	42.812	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	101	01	361382	N/A	FOREST EDGE AVE	Developed	Single-Family	0.097	0.097	0.000	0.097	$1,273.45	$0.00	$1,273.45
K	149	01	361406	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	F2	01	361469	-	FOREST EDGE AVE	Exempt	ROW	0.383	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	A5	01	361078	-	FOREST EDGE AVE	Exempt	ROW	0.112	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	100	01	361381	N/A	FOREST EDGE AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
K	148	01	361405	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	PA9	01	361468	-	FOREST EDGE AVE	Exempt	ROW	0.333	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	A4	01	361077	-	FOREST EDGE AVE	Exempt	ROW	0.732	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	99	01	361380	N/A	FOREST EDGE AVE	Developed	Single-Family	0.109	0.109	0.000	0.109	$1,273.45	$0.00	$1,273.45
K	147	01	361404	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	F1	01	361414	-	FOREST EDGE AVE	Exempt	ROW	0.691	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	A8	01	361467	-	FOREST EDGE AVE	Exempt	ROW	0.356	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	J	01	361076	-	FOREST EDGE AVE	Exempt	ROW	0.975	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	98	01	361379	N/A	FOREST EDGE AVE	Developed	Single-Family	0.114	0.114	0.000	0.114	$1,273.45	$0.00	$1,273.45
K	146	01	361403	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	E	01	361413	-	FOREST EDGE AVE	Exempt	ROW	0.517	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	B	01	361075	-	FOREST EDGE AVE	Exempt	ROW	0.204	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	97	01	361378	N/A	FOREST EDGE AVE	Developed	Single-Family	0.112	0.112	0.000	0.112	$1,273.45	$0.00	$1,273.45
K	145	01	361402	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	A7	01	361411	-	FOREST EDGE AVE	Exempt	ROW	0.079	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	A3	01	361074	-	FOREST EDGE AVE	Exempt	ROW	0.771	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	96	01	361377	N/A	FOREST EDGE AVE	Developed	Single-Family	0.115	0.115	0.000	0.115	$1,273.45	$0.00	$1,273.45
K	144	01	361401	N/A	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	152	01	361409	N/A	FOREST EDGE AVE	Developed	Single-Family	0.117	0.117	0.000	0.117	$1,273.45	$0.00	$1,273.45
K	62	01	361435	263	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	141	01	361453	266	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	61	01	361434	267	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	140	01	361452	270	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	60	01	361433	271	FOREST EDGE AVE	Developed	Single-Family	0.144	0.144	0.000	0.144	$1,273.45	$0.00	$1,273.45
K	139	01	361451	274	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	59	01	361432	275	FOREST EDGE AVE	Developed	Single-Family	0.167	0.167	0.000	0.167	$1,273.45	$0.00	$1,273.45
K	58	01	361431	279	FOREST EDGE AVE	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
K	57	01	361430	283	FOREST EDGE AVE	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
K	56	01	361429	287	FOREST EDGE AVE	Developed	Single-Family	0.167	0.167	0.000	0.167	$1,273.45	$0.00	$1,273.45
K	138	01	361450	290	FOREST EDGE AVE	Developed	Single-Family	0.097	0.097	0.000	0.097	$1,273.45	$0.00	$1,273.45
K	55	01	361428	291	FOREST EDGE AVE	Developed	Single-Family	0.166	0.166	0.000	0.166	$1,273.45	$0.00	$1,273.45
K	137	01	361449	294	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	54	01	361427	295	FOREST EDGE AVE	Developed	Single-Family	0.127	0.127	0.000	0.127	$1,273.45	$0.00	$1,273.45
K	136	01	361448	298	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	53	01	361426	299	FOREST EDGE AVE	Developed	Single-Family	0.120	0.120	0.000	0.120	$1,273.45	$0.00	$1,273.45
K	135	01	361447	302	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	52	01	361425	303	FOREST EDGE AVE	Developed	Single-Family	0.120	0.120	0.000	0.120	$1,273.45	$0.00	$1,273.45
K	51	01	361424	307	FOREST EDGE AVE	Developed	Single-Family	0.120	0.120	0.000	0.120	$1,273.45	$0.00	$1,273.45
K	50	01	361423	311	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	169	01	361459	314	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	49	01	361422	315	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	168	01	361458	318	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	48	01	361421	319	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	167	01	361457	322	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	47	01	361420	323	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	166	01	361456	326	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	46	01	361419	327	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
K	165	01	361455	330	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	45	01	361418	331	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	164	01	361454	334	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	44	01	361042	335	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	43	01	361041	339	FOREST EDGE AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	42	01	361040	347	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	41	01	361039	351	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	40	01	361038	355	FOREST EDGE AVE	Developed	Single-Family	0.138	0.138	0.000	0.138	$1,273.45	$0.00	$1,273.45
K	39	01	361037	359	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	38	01	361036	363	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	37	01	361035	367	FOREST EDGE AVE	Developed	Single-Family	0.138	0.138	0.000	0.138	$1,273.45	$0.00	$1,273.45
K	36	01	361034	371	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	35	01	361033	375	FOREST EDGE AVE	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
K	34	01	361032	379	FOREST EDGE AVE	Developed	Single-Family	0.138	0.138	0.000	0.138	$1,273.45	$0.00	$1,273.45
K	33	01	361031	383	FOREST EDGE AVE	Developed	Single-Family	0.138	0.138	0.000	0.138	$1,273.45	$0.00	$1,273.45
K	170	01	361460	310	FOREST EDGE AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	134	01	361446	306	FOREST EDGE AVE	Developed	Single-Family	0.148	0.148	0.000	0.148	$1,273.45	$0.00	$1,273.45
K	K	01	361471	-	FAWN MEADOW LN	Exempt	ROW	0.680	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	G	01	361470	-	FAWN MEADOW LN	Exempt	ROW	0.387	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	124	01	361436	545	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	125	01	361437	549	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	126	01	361438	553	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	176	01	361466	554	FAWN MEADOW LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
K	127	01	361439	557	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	175	01	361465	558	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	128	01	361440	561	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	174	01	361464	562	FAWN MEADOW LN	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
K	129	01	361441	565	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	173	01	361463	566	FAWN MEADOW LN	Developed	Single-Family	0.102	0.102	0.000	0.102	$1,273.45	$0.00	$1,273.45
K	130	01	361442	569	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	172	01	361462	570	FAWN MEADOW LN	Developed	Single-Family	0.111	0.111	0.000	0.111	$1,273.45	$0.00	$1,273.45
K	131	01	361443	573	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	171	01	361461	574	FAWN MEADOW LN	Developed	Single-Family	0.110	0.110	0.000	0.110	$1,273.45	$0.00	$1,273.45
K	132	01	361444	577	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	133	01	361445	581	FAWN MEADOW LN	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	77	01	361367	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.105	0.105	0.000	0.105	$1,273.45	$0.00	$1,273.45
K	107	01	361388	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.097	0.097	0.000	0.097	$1,273.45	$0.00	$1,273.45
K	115	01	361396	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.109	0.109	0.000	0.109	$1,273.45	$0.00	$1,273.45
K	76	01	361366	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	84	01	361374	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.105	0.105	0.000	0.105	$1,273.45	$0.00	$1,273.45
K	114	01	361395	151	CHARMING FOREST AVE	Developed	Single-Family	0.108	0.108	0.000	0.108	$1,273.45	$0.00	$1,273.45
K	75	01	361365	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	83	01	361373	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	113	01	361394	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.108	0.108	0.000	0.108	$1,273.45	$0.00	$1,273.45
K	74	01	361364	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.105	0.105	0.000	0.105	$1,273.45	$0.00	$1,273.45
K	82	01	361372	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	112	01	361393	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	73	01	361363	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.104	0.104	0.000	0.104	$1,273.45	$0.00	$1,273.45
K	81	01	361371	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	111	01	361392	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.108	0.108	0.000	0.108	$1,273.45	$0.00	$1,273.45
K	72	01	361362	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.106	0.106	0.000	0.106	$1,273.45	$0.00	$1,273.45
K	80	01	361370	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	110	01	361391	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	C2	01	361412	-	CHARMING FOREST AVE	Exempt	ROW	1.213	0.000	0.000	0.000	$0.00	$0.00	$0.00
K	71	01	361361	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.111	0.111	0.000	0.111	$1,273.45	$0.00	$1,273.45
K	79	01	361369	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	109	01	361390	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	117	01	361398	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.107	0.107	0.000	0.107	$1,273.45	$0.00	$1,273.45
K	70	01	361360	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.111	0.111	0.000	0.111	$1,273.45	$0.00	$1,273.45
K	78	01	361368	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.105	0.105	0.000	0.105	$1,273.45	$0.00	$1,273.45
K	108	01	361389	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
K	116	01	361397	N/A	CHARMING FOREST AVE	Developed	Single-Family	0.108	0.108	0.000	0.108	$1,273.45	$0.00	$1,273.45
K	103	01	361384	N/A	ENCHANTED WALK LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	69	01	361359	100	ENCHANTED WALK LN	Developed	Single-Family	0.134	0.134	0.000	0.134	$1,273.45	$0.00	$1,273.45
K	68	01	361358	104	ENCHANTED WALK LN	Developed	Single-Family	0.125	0.125	0.000	0.125	$1,273.45	$0.00	$1,273.45
K	67	01	361357	108	ENCHANTED WALK LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	66	01	361356	112	ENCHANTED WALK LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	65	01	361355	116	ENCHANTED WALK LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	A6	01	361410	-	ENCHANTED WALK LN	Exempt	ROW	0.159	0.000	0.000	0.000	$0.00	$0.00	$0.00

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
K	64	01	361354	120	ENCHANTED WALK LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
K	105	01	361386	N/A	ENCHANTED WALK LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	104	01	361385	N/A	ENCHANTED WALK LN	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
K	63	01	361353	124	ENCHANTED WALK LN	Developed	Single-Family	0.171	0.171	0.000	0.171	$1,273.45	$0.00	$1,273.45
K	102	01	361383	123	ENCHANTED WALK LN	Developed	Single-Family	0.150	0.150	0.000	0.150	$1,273.45	$0.00	$1,273.45
K	106	01	361387	107	ENCHANTED WALK LN	Developed	Single-Family	0.152	0.152	0.000	0.152	$1,273.45	$0.00	$1,273.45
O	1	01	361958	1022	Merry Elm Lane	Developed	Single-Family	0.157	0.157	0.000	0.157	$1,273.45	$0.00	$1,273.45
O	2	01	361959	1026	Merry Elm Lane	Developed	Single-Family	0.147	0.147	0.000	0.147	$1,273.45	$0.00	$1,273.45
O	3	01	361960	1030	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	4	01	361961	1034	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	5	01	361962	1038	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	6	01	361963	1042	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	7	01	361964	1046	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	8	01	361965	1050	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	9	01	361966	1052	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	10	01	361967	1056	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	11	01	361968	1060	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	12	01	361969	1064	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	13	01	361970	1072	Merry Elm Lane	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
O	14	01	361971	1076	Merry Elm Lane	Developed	Single-Family	0.125	0.125	0.000	0.125	$1,273.45	$0.00	$1,273.45
O	15	01	361972	1080	Merry Elm Lane	Developed	Single-Family	0.201	0.201	0.000	0.201	$1,273.45	$0.00	$1,273.45
O	16	01	361973	1084	Merry Elm Lane	Developed	Single-Family	0.201	0.201	0.000	0.201	$1,273.45	$0.00	$1,273.45
O	17	01	361974	1085	Merry Elm Lane	Developed	Single-Family	0.208	0.208	0.000	0.208	$1,273.45	$0.00	$1,273.45
O	18	01	361975	1081	Merry Elm Lane	Developed	Single-Family	0.224	0.224	0.000	0.224	$1,273.45	$0.00	$1,273.45
O	19	01	361976	1077	Merry Elm Lane	Developed	Single-Family	0.135	0.135	0.000	0.135	$1,273.45	$0.00	$1,273.45
O	20	01	361977	1073	Merry Elm Lane	Developed	Single-Family	0.156	0.156	0.000	0.156	$1,273.45	$0.00	$1,273.45
O	21	01	361978	1063	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	22	01	361979	1059	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	23	01	361980	1055	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	31	01	361988	1047	Merry Elm Lane	Developed	Single-Family	0.133	0.133	0.000	0.133	$1,273.45	$0.00	$1,273.45
O	32	01	361989	1043	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	33	01	361990	1039	Merry Elm Lane	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	34	01	361991	1035	Merry Elm Lane	Developed	Single-Family	0.133	0.133	0.000	0.133	$1,273.45	$0.00	$1,273.45
O	45	01	362002	1027	Merry Elm Lane	Developed	Single-Family	0.167	0.167	0.000	0.167	$1,273.45	$0.00	$1,273.45
O	46	01	362003	1023	Merry Elm Lane	Developed	Single-Family	0.153	0.153	0.000	0.153	$1,273.45	$0.00	$1,273.45
O	47	01	362004	1019	Merry Elm Lane	Developed	Single-Family	0.144	0.144	0.000	0.144	$1,273.45	$0.00	$1,273.45
O	48	01	362005	1015	Merry Elm Lane	Developed	Single-Family	0.122	0.122	0.000	0.122	$1,273.45	$0.00	$1,273.45
O	24	01	361981	168	Folkore Way	Developed	Single-Family	0.135	0.135	0.000	0.135	$1,273.45	$0.00	$1,273.45
O	25	01	361982	164	Folkore Way	Developed	Single-Family	0.147	0.147	0.000	0.147	$1,273.45	$0.00	$1,273.45
O	26	01	361983	158	Folkore Way	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
O	27	01	361984	155	Folkore Way	Developed	Single-Family	0.176	0.176	0.000	0.176	$1,273.45	$0.00	$1,273.45
O	28	01	361985	159	Folkore Way	Developed	Single-Family	0.173	0.173	0.000	0.173	$1,273.45	$0.00	$1,273.45
O	29	01	361986	163	Folkore Way	Developed	Single-Family	0.177	0.177	0.000	0.177	$1,273.45	$0.00	$1,273.45
O	30	01	361987	167	Folkore Way	Developed	Single-Family	0.153	0.153	0.000	0.153	$1,273.45	$0.00	$1,273.45
O	35	01	361992	148	Creaking Branch Court	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	36	01	361993	144	Creaking Branch Court	Developed	Single-Family	0.134	0.134	0.000	0.134	$1,273.45	$0.00	$1,273.45
O	37	01	361994	140	Creaking Branch Court	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
O	38	01	361995	136	Creaking Branch Court	Developed	Single-Family	0.141	0.141	0.000	0.141	$1,273.45	$0.00	$1,273.45
O	39	01	361996	130	Creaking Branch Court	Developed	Single-Family	0.190	0.190	0.000	0.190	$1,273.45	$0.00	$1,273.45
O	40	01	361997	131	Creaking Branch Court	Developed	Single-Family	0.187	0.187	0.000	0.187	$1,273.45	$0.00	$1,273.45
O	41	01	361998	135	Creaking Branch Court	Developed	Single-Family	0.187	0.187	0.000	0.187	$1,273.45	$0.00	$1,273.45
O	42	01	361999	139	Creaking Branch Court	Developed	Single-Family	0.177	0.177	0.000	0.177	$1,273.45	$0.00	$1,273.45
O	43	01	362000	143	Creaking Branch Court	Developed	Single-Family	0.159	0.159	0.000	0.159	$1,273.45	$0.00	$1,273.45
O	44	01	362001	147	Creaking Branch Court	Developed	Single-Family	0.137	0.137	0.000	0.137	$1,273.45	$0.00	$1,273.45
O	49	01	362074	124	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	50	01	362075	120	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	51	01	362076	116	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	52	01	362077	112	Shallow Brock Way	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
O	53	01	362078	108	Shallow Brock Way	Developed	Single-Family	0.160	0.160	0.000	0.160	$1,273.45	$0.00	$1,273.45
O	54	01	362079	104	Shallow Brock Way	Developed	Single-Family	0.184	0.184	0.000	0.184	$1,273.45	$0.00	$1,273.45
O	55	01	362080	105	Shallow Brock Way	Developed	Single-Family	0.174	0.174	0.000	0.174	$1,273.45	$0.00	$1,273.45
O	56	01	362081	109	Shallow Brock Way	Developed	Single-Family	0.169	0.169	0.000	0.169	$1,273.45	$0.00	$1,273.45
O	57	01	362082	113	Shallow Brock Way	Developed	Single-Family	0.129	0.129	0.000	0.129	$1,273.45	$0.00	$1,273.45
O	58	01	362083	115	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	59	01	362084	119	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	60	01	362085	123	Shallow Brock Way	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	61	01	362086	153	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	62	01	362087	155	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	63	01	362088	157	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
O	64	01	362089	158	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	65	01	362090	156	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	66	01	362091	154	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	67	01	362092	152	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
O	68	01	362093	150	Pollen Drive	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
A	F	01	362604	-	SOFT RUSH LN	Exempt	ROW	0.502	0.000	0.000	0.000	$0.00	$0.00	$0.00
A	D	01	362602	-	SOFT RUSH LN	Exempt	ROW	0.545	0.000	0.000	0.000	$0.00	$0.00	$0.00
A	B	01	362600	-	SOFT RUSH LN	Exempt	ROW	0.452	0.000	0.000	0.000	$0.00	$0.00	$0.00
A	6	06	363262	100	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	104	06	362506	101	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	105	06	362507	103	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	106	06	362508	105	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	107	06	362509	107	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	108	06	362510	109	SOFT RUSH LN	Developed	Town Home	0.052	0.052	0.000	0.052	$1,013.45	$0.00	$1,013.45
A	109	06	362511	119	SOFT RUSH LN	Developed	Town Home	0.054	0.054	0.000	0.054	$1,013.45	$0.00	$1,013.45
A	110	06	362512	121	SOFT RUSH LN	Developed	Town Home	0.040	0.040	0.000	0.040	$1,013.45	$0.00	$1,013.45
A	111	06	362513	123	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	112	06	362514	125	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	113	06	362515	127	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	114	06	362516	137	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	115	06	362517	139	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	116	06	362518	141	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	117	06	362519	143	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	118	06	362520	145	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	171	06	362573	149	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	172	06	362574	151	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	173	06	362575	153	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	174	06	362576	155	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	175	06	362577	159	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	176	06	362578	161	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	177	06	362579	163	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	57	06	362607	226	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	58	06	362608	228	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	59	06	362609	230	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	60	06	362610	232	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	61	06	362611	236	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	62	06	362612	238	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	63	06	362613	240	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	64	06	362614	242	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	65	06	362615	244	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	66	06	362616	246	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	67	06	362617	250	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	68	06	362618	252	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	69	06	362619	254	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	70	06	362620	256	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	71	06	362621	258	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	72	06	362622	260	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	73	06	362623	264	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	74	06	362624	266	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	75	06	362625	268	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	76	06	362626	270	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	77	06	362479	274	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	78	06	362480	276	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	79	06	362481	278	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	80	06	362482	280	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	81	06	362483	284	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	82	06	362484	286	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	83	06	362485	288	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	135	06	362537	289	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	84	06	362486	290	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	136	06	362538	291	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	85	06	362487	292	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	137	06	362539	293	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	86	06	362488	294	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	138	06	362540	295	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	87	06	362489	298	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	139	06	362541	299	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	88	06	362490	300	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	140	06	362542	301	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
A	89	06	362491	302	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	141	06	362543	303	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	90	06	362492	304	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	142	06	362544	305	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	91	06	362493	306	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	143	06	362545	307	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	92	06	362494	308	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	144	06	362546	311	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	93	06	362495	312	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	145	06	362547	313	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	94	06	362496	314	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	146	06	362548	315	SOFT RUSH LN	Developed	Town Home	0.039	0.039	0.000	0.039	$1,013.45	$0.00	$1,013.45
A	95	06	362497	316	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	147	06	362549	317	SOFT RUSH LN	Developed	Town Home	0.050	0.050	0.000	0.050	$1,013.45	$0.00	$1,013.45
A	96	06	362498	318	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	97	06	362499	322	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	98	06	362500	324	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	99	06	362501	326	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	100	06	362502	328	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	101	06	362503	332	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	102	06	362504	334	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	103	06	362505	336	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	148	06	362550	343	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	149	06	362551	345	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	150	06	362552	347	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	151	06	362553	349	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	152	06	362554	351	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	153	06	362555	355	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	154	06	362556	357	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	155	06	362557	359	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	156	06	362558	361	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	157	06	362559	363	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	158	06	362560	365	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	159	06	362561	369	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	160	06	362562	371	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	161	06	362563	373	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	162	06	362564	375	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	163	06	362565	377	SOFT RUSH LN	Developed	Town Home	0.043	0.043	0.000	0.043	$1,013.45	$0.00	$1,013.45
A	164	06	362566	379	SOFT RUSH LN	Developed	Town Home	0.065	0.065	0.000	0.065	$1,013.45	$0.00	$1,013.45
A	165	06	362567	383	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	166	06	362568	385	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	167	06	362569	387	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	168	06	362570	389	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	169	06	362571	391	SOFT RUSH LN	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	170	06	362572	393	SOFT RUSH LN	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A		06	362669	-	SOFT RUSH LN	Exempt	ROW	2.683	0.000	0.000	0.000	$0.00	$0.00	$0.00
A		06	363313	-	SOFT RUSH LN	Exempt	ROW	7.549	0.000	0.000	0.000	$0.00	$0.00	$0.00
A		06	362603	-	SOFT RUSH LN	Exempt	ROW	0.229	0.000	0.000	0.000	$0.00	$0.00	$0.00
A		06	362668	-	SOFT RUSH LN	Exempt	ROW	0.296	0.000	0.000	0.000	$0.00	$0.00	$0.00
A		06	363263	102	SOFT RUSH LN	Undeveloped	Town Home	0.750	0.000	0.750	0.750	$0.00	$1,916.98	$1,916.98
A		06	363264	104	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A		06	363265	106	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.35	$107.35
A	10	06	363266	108	SOFT RUSH LN	Undeveloped	Town Home	0.038	0.000	0.038	0.038	$0.00	$96.36	$96.36
A	11	06	363267	110	SOFT RUSH LN	Undeveloped	Town Home	0.065	0.000	0.065	0.065	$0.00	$165.63	$165.63
A	12	06	363268	116	SOFT RUSH LN	Undeveloped	Town Home	0.065	0.000	0.065	0.065	$0.00	$164.86	$164.86
A	13	06	363269	118	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$108.12	$108.12
A	14	06	363270	120	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$108.12	$108.12
A	15	06	363271	122	SOFT RUSH LN	Undeveloped	Town Home	0.065	0.000	0.065	0.065	$0.00	$164.86	$164.86
A	16	06	363272	126	SOFT RUSH LN	Undeveloped	Town Home	0.064	0.000	0.064	0.064	$0.00	$163.33	$163.33
A	17	06	363273	128	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	18	06	363274	130	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	19	06	363275	132	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	20	06	363276	138	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	21	06	363277	140	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	22	06	363278	142	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	23	06	363279	144	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	24	06	363280	148	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	25	06	363281	150	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	26	06	363282	152	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
A	27	06	363283	154	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	28	06	363284	156	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	29	06	363285	158	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	30	06	363286	162	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	31	06	363287	164	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	32	06	363288	166	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	33	06	363289	168	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	34	06	363290	170	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	35	06	363291	172	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	36	06	363292	176	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	37	06	363293	178	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	38	06	363294	180	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	39	06	363295	182	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	40	06	363296	184	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	41	06	363297	186	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	42	06	363298	190	SOFT RUSH LN	Undeveloped	Town Home	0.066	0.000	0.066	0.066	$0.00	$168.95	$168.95
A	43	06	363299	192	SOFT RUSH LN	Undeveloped	Town Home	0.043	0.000	0.043	0.043	$0.00	$108.63	$108.63
A	44	06	363300	194	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	45	06	363301	196	SOFT RUSH LN	Undeveloped	Town Home	0.064	0.000	0.064	0.064	$0.00	$164.35	$164.35
A	46	06	363302	200	SOFT RUSH LN	Undeveloped	Town Home	0.066	0.000	0.066	0.066	$0.00	$169.72	$169.72
A	47	06	363303	202	SOFT RUSH LN	Undeveloped	Town Home	0.043	0.000	0.043	0.043	$0.00	$108.88	$108.88
A	48	06	363304	204	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	49	06	363305	206	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	50	06	363306	208	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	51	06	363307	212	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	52	06	363308	214	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	53	06	363309	216	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	54	06	363310	218	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	55	06	363311	220	SOFT RUSH LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	56	06	363312	222	SOFT RUSH LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	1	06	363257	410	SOFT RUSH LN	Undeveloped	Town Home	0.050	0.000	0.050	0.050	$0.00	$128.05	$128.05
A	2	06	363258	412	SOFT RUSH LN	Undeveloped	Town Home	0.039	0.000	0.039	0.039	$0.00	$98.40	$98.40
A	3	06	363259	414	SOFT RUSH LN	Undeveloped	Town Home	0.039	0.000	0.039	0.039	$0.00	$98.40	$98.40
A	4	06	363260	416	SOFT RUSH LN	Undeveloped	Town Home	0.039	0.000	0.039	0.039	$0.00	$98.40	$98.40
A	5	06	363261	418	SOFT RUSH LN	Undeveloped	Town Home	0.050	0.000	0.050	0.050	$0.00	$128.31	$128.31
A	192	06	362580	505	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	193	06	362581	507	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	194	06	362582	509	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	195	06	362583	511	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	196	06	362584	515	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	197	06	362585	517	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	198	06	362586	519	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	199	06	362587	521	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	200	06	362588	523	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	134	06	362536	524	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	133	06	362535	526	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	201	06	362589	527	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	132	06	362534	528	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	202	06	362590	529	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	131	06	362533	530	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	203	06	362591	531	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	130	06	362532	532	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	204	06	362592	533	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	129	06	362531	534	SWIFT HERON AVE	Developed	Town Home	0.064	0.064	0.000	0.064	$1,013.45	$0.00	$1,013.45
A	205	06	362593	535	SWIFT HERON AVE	Developed	Town Home	0.045	0.045	0.000	0.045	$1,013.45	$0.00	$1,013.45
A	206	06	362594	537	SWIFT HERON AVE	Developed	Town Home	0.066	0.066	0.000	0.066	$1,013.45	$0.00	$1,013.45
A	128	06	362530	538	SWIFT HERON AVE	Developed	Town Home	0.064	0.064	0.000	0.064	$1,013.45	$0.00	$1,013.45
A	127	06	362529	540	SWIFT HERON AVE	Developed	Town Home	0.043	0.043	0.000	0.043	$1,013.45	$0.00	$1,013.45
A	126	06	362528	542	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	125	06	362527	544	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	124	06	362526	546	SWIFT HERON AVE	Developed	Town Home	0.043	0.043	0.000	0.043	$1,013.45	$0.00	$1,013.45
A	123	06	362525	548	SWIFT HERON AVE	Developed	Town Home	0.068	0.068	0.000	0.068	$1,013.45	$0.00	$1,013.45
A	207	06	362595	551	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	122	06	362524	552	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	208	06	362596	553	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	121	06	362523	554	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	209	06	362597	555	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	120	06	362522	556	SWIFT HERON AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	209	06	362598	557	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
A	119	06	362521	588	SWIFT HERON AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	222	06	362652	453	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	191	06	362640	454	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	223	06	362653	455	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	190	06	362639	456	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	224	06	362654	457	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	189	06	362638	458	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	225	06	362655	459	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	188	06	362637	460	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	226	06	362656	463	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	187	06	362636	464	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	227	06	362657	465	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	186	06	362635	466	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	228	06	362658	467	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	185	06	362634	468	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	229	06	362659	469	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	184	06	362633	470	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	183	06	362632	474	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	182	06	362631	476	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	181	06	362630	478	STILL FEATHER AVE	Developed	Town Home	0.055	0.055	0.000	0.055	$1,013.45	$0.00	$1,013.45
A	180	06	362629	482	STILL FEATHER AVE	Developed	Town Home	0.066	0.066	0.000	0.066	$1,013.45	$0.00	$1,013.45
A	230	06	362660	483	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	179	06	362628	484	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	231	06	362661	485	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	178	06	362627	486	STILL FEATHER AVE	Developed	Town Home	0.065	0.065	0.000	0.065	$1,013.45	$0.00	$1,013.45
A	232	06	362662	487	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	233	06	362663	489	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	234	06	362664	493	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	235	06	362665	495	STILL FEATHER AVE	Developed	Town Home	0.042	0.042	0.000	0.042	$1,013.45	$0.00	$1,013.45
A	236	06	362666	497	STILL FEATHER AVE	Developed	Town Home	0.063	0.063	0.000	0.063	$1,013.45	$0.00	$1,013.45
A	221	06	362651	424	WHIRL LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.28	$161.28
A	220	06	362650	426	WHIRL LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	219	06	362649	428	WHIRL LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	218	06	362648	430	WHIRL LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	217	06	362647	434	WHIRL LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
A	216	06	362646	436	WHIRL LN	Undeveloped	Town Home	0.045	0.000	0.045	0.045	$0.00	$115.53	$115.53
A	215	06	362645	438	WHIRL LN	Undeveloped	Town Home	0.067	0.000	0.067	0.067	$0.00	$171.76	$171.76
A	214	06	362644	442	WHIRL LN	Undeveloped	Town Home	0.067	0.000	0.067	0.067	$0.00	$172.02	$172.02
A	213	06	362643	444	WHIRL LN	Undeveloped	Town Home	0.043	0.000	0.043	0.043	$0.00	$108.63	$108.63
A	212	06	362642	446	WHIRL LN	Undeveloped	Town Home	0.042	0.000	0.042	0.042	$0.00	$107.86	$107.86
A	211	06	362641	448	WHIRL LN	Undeveloped	Town Home	0.063	0.000	0.063	0.063	$0.00	$161.79	$161.79
I		01	363360	55	PINE GLADE CT	Developed	Single-Family	0.102	0.102	0.000	0.102	$1,273.45	$0.00	$1,273.45
I		01	363359	59	PINE GLADE CT	Developed	Single-Family	0.102	0.102	0.000	0.102	$1,273.45	$0.00	$1,273.45
I		01	363358	63	PINE GLADE CT	Undeveloped	Single-Family	0.102	0.000	0.102	0.102	$0.00	$260.71	$260.71
I	157	01	363424	64	PINE GLADE CT	Undeveloped	Single-Family	0.103	0.000	0.103	0.103	$0.00	$264.29	$264.29
I	44	01	363357	67	PINE GLADE CT	Undeveloped	Single-Family	0.102	0.000	0.102	0.102	$0.00	$260.71	$260.71
I	156	01	363423	68	PINE GLADE CT	Undeveloped	Single-Family	0.103	0.000	0.103	0.103	$0.00	$264.29	$264.29
I	43	01	363356	71	PINE GLADE CT	Undeveloped	Single-Family	0.102	0.000	0.102	0.102	$0.00	$260.71	$260.71
I	155	01	363422	72	PINE GLADE CT	Undeveloped	Single-Family	0.103	0.000	0.103	0.103	$0.00	$264.29	$264.29
I	42	01	363355	81	PINE GLADE CT	Undeveloped	Single-Family	0.137	0.000	0.137	0.137	$0.00	$349.91	$349.91
I	41	01	363354	85	PINE GLADE CT	Undeveloped	Single-Family	0.197	0.000	0.197	0.197	$0.00	$502.25	$502.25
I	36	01	363349	86	PINE GLADE CT	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	40	01	363353	89	PINE GLADE CT	Undeveloped	Single-Family	0.179	0.000	0.179	0.179	$0.00	$457.01	$457.01
I	39	01	363352	93	PINE GLADE CT	Undeveloped	Single-Family	0.210	0.000	0.210	0.210	$0.00	$536.24	$536.24
I	37	01	363350	96	PINE GLADE CT	Undeveloped	Single-Family	0.210	0.000	0.210	0.210	$0.00	$536.24	$536.24
I	38	01	363351	97	PINE GLADE CT	Undeveloped	Single-Family	0.210	0.000	0.210	0.210	$0.00	$536.24	$536.24
I		01	363454	-	TWISTED TWIG LN	Exempt	ROW	0.465	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363460	-	TWISTED TWIG LN	Exempt	ROW	1.106	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363455	-	TWISTED TWIG LN	Exempt	ROW	0.942	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363456	-	TWISTED TWIG LN	Exempt	ROW	0.675	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	34	01	363347	505	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	153	01	363420	506	TWISTED TWIG LN	Undeveloped	Single-Family	0.125	0.000	0.125	0.125	$0.00	$318.47	$318.47
I	33	01	363346	509	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	152	01	363419	510	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	32	01	363345	513	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	151	01	363418	514	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	31	01	363344	517	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	150	01	363417	518	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	30	01	363343	521	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
I	149	01	363416	522	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	148	01	363415	526	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	147	01	363414	530	TWISTED TWIG LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	105	01	363398	542	TWISTED TWIG LN	Developed	Single-Family	0.129	0.129	0.000	0.129	$1,273.45	$0.00	$1,273.45
I	93	01	363386	543	TWISTED TWIG LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I		01	363397	546	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363387	547	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363396	550	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363388	551	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363389	555	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363395	558	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363390	559	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363394	562	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363391	563	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363393	566	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363392	567	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363366	570	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363371	571	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I		01	363367	574	TWISTED TWIG LN	Developed	Single-Family	0.168	0.168	0.000	0.168	$1,273.45	$0.00	$1,273.45
I	77	01	363370	575	TWISTED TWIG LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I		01	363368	578	TWISTED TWIG LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I		01	363369	579	TWISTED TWIG LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I		01	363457	-	WOODGRAIN AVE	Exempt	ROW	0.010	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363459	-	WOODGRAIN AVE	Exempt	ROW	0.907	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363458	-	WOODGRAIN AVE	Exempt	ROW	0.005	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	159	01	363426	461	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	181	01	363448	462	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	160	01	363427	465	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	180	01	363447	466	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	161	01	363428	469	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I		01	363446	470	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	162	01	363429	473	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I		01	363445	474	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I		01	363430	477	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I		01	363444	480	WOODGRAIN AVE	Developed	Single-Family	0.096	0.096	0.000	0.096	$1,273.45	$0.00	$1,273.45
I	164	01	363431	481	WOODGRAIN AVE	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I	176	01	363443	484	WOODGRAIN AVE	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
I		01	363432	485	WOODGRAIN AVE	Developed	Single-Family	0.100	0.100	0.000	0.100	$1,273.45	$0.00	$1,273.45
I	175	01	363442	488	WOODGRAIN AVE	Developed	Single-Family	0.998	0.998	0.000	0.998	$1,273.45	$0.00	$1,273.45
I	166	01	363433	489	WOODGRAIN AVE	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363441	492	WOODGRAIN AVE	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363434	493	WOODGRAIN AVE	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363536	-	WOOD WALK AVE	Exempt	ROW	0.583	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	138	01	363488	100	WOOD WALK AVE	Undeveloped	Single-Family	0.106	0.000	0.106	0.106	$0.00	$270.44	$270.44
I	218	01	363528	103	WOOD WALK AVE	Undeveloped	Single-Family	0.110	0.000	0.110	0.110	$0.00	$281.53	$281.53
I	137	01	363487	104	WOOD WALK AVE	Undeveloped	Single-Family	0.106	0.000	0.106	0.106	$0.00	$270.44	$270.44
I	219	01	363529	107	WOOD WALK AVE	Undeveloped	Single-Family	0.109	0.000	0.109	0.109	$0.00	$279.65	$279.65
I	136	01	363486	108	WOOD WALK AVE	Undeveloped	Single-Family	0.106	0.000	0.106	0.106	$0.00	$270.44	$270.44
I	194	01	363506	119	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.78	$252.78
I	125	01	363475	120	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.14	$252.14
I	195	01	363507	123	WOOD WALK AVE	Undeveloped	Single-Family	0.100	0.000	0.100	0.100	$0.00	$256.30	$256.30
I	124	01	363474	124	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.14	$252.14
I	196	01	363508	127	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.78	$252.78
I	123	01	363473	128	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.14	$252.14
I	197	01	363509	131	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.78	$252.78
I	122	01	363472	132	WOOD WALK AVE	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$252.14	$252.14
I		01	363435	139	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363406	140	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363436	143	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363405	144	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I	170	01	363437	147	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363404	148	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363438	151	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363403	152	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363439	155	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363402	156	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363440	159	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I		01	363401	160	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I	107	01	363400	164	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
I		01	363399	168	WOOD WALK AVE	Developed	Single-Family	0.099	0.099	0.000	0.099	$1,273.45	$0.00	$1,273.45
I	91	01	363384	180	WOOD WALK AVE	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	90	01	363383	184	WOOD WALK AVE	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	89	01	363382	188	WOOD WALK AVE	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I		01	363452	-	HOOT OWL LN	Exempt	ROW	16.311	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	28	01	363341	605	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	27	01	363340	609	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	26	01	363339	613	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	25	01	363338	617	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	24	01	363337	621	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	23	01	363336	625	HOOT OWL LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$307.99	$307.99
I	22	01	363335	629	HOOT OWL LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I	21	01	363334	633	HOOT OWL LN	Developed	Single-Family	0.121	0.121	0.000	0.121	$1,273.45	$0.00	$1,273.45
I	20	01	363333	637	HOOT OWL LN	Developed	Single-Family	0.122	0.122	0.000	0.122	$1,273.45	$0.00	$1,273.45
I	19	01	363332	641	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	18	01	363331	645	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	88	01	363381	648	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	17	01	363330	649	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	87	01	363380	652	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	16	01	363329	653	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	15	01	363328	657	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	86	01	363379	660	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	14	01	363327	661	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	85	01	363378	664	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	13	01	363326	665	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	84	01	363377	668	HOOT OWL LN	Developed	Single-Family	0.129	0.129	0.000	0.129	$1,273.45	$0.00	$1,273.45
I	12	01	363325	669	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	83	01	363376	672	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	11	01	363324	673	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	10	01	363323	677	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	82	01	363375	680	HOOT OWL LN	Developed	Single-Family	0.128	0.128	0.000	0.128	$1,273.45	$0.00	$1,273.45
I	9	01	363322	681	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I		01	363374	684	HOOT OWL LN	Developed	Single-Family	0.126	0.126	0.000	0.126	$1,273.45	$0.00	$1,273.45
I	8	01	363321	685	HOOT OWL LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
I		01	363373	688	HOOT OWL LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
I		01	363320	689	HOOT OWL LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
I		01	363372	692	HOOT OWL LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
I		01	363319	693	HOOT OWL LN	Developed	Single-Family	0.124	0.124	0.000	0.124	$1,273.45	$0.00	$1,273.45
I		01	363449	-	LONG BRANCH LN	Exempt	ROW	1.225	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363531	-	LONG BRANCH LN	Exempt	ROW	3.428	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363533	-	LONG BRANCH LN	Exempt	ROW	0.490	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363532	-	LONG BRANCH LN	Exempt	ROW	0.615	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	210	01	363520	205	LONG BRANCH LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$308.05	$308.05
I	211	01	363521	209	LONG BRANCH LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$308.05	$308.05
I	211	01	363522	213	LONG BRANCH LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$308.05	$308.05
I	213	01	363523	217	LONG BRANCH LN	Undeveloped	Single-Family	0.121	0.000	0.121	0.121	$0.00	$308.05	$308.05
I	214	01	363524	221	LONG BRANCH LN	Undeveloped	Single-Family	0.122	0.000	0.122	0.122	$0.00	$311.69	$311.69
I	215	01	363525	225	LONG BRANCH LN	Undeveloped	Single-Family	0.130	0.000	0.130	0.130	$0.00	$331.76	$331.76
I	216	01	363526	229	LONG BRANCH LN	Undeveloped	Single-Family	0.130	0.000	0.130	0.130	$0.00	$331.76	$331.76
I	217	01	363527	233	LONG BRANCH LN	Undeveloped	Single-Family	0.128	0.000	0.128	0.128	$0.00	$325.95	$325.95
I	139	01	363489	237	LONG BRANCH LN	Undeveloped	Single-Family	0.130	0.000	0.130	0.130	$0.00	$331.23	$331.23
I	140	01	363490	241	LONG BRANCH LN	Undeveloped	Single-Family	0.124	0.000	0.124	0.124	$0.00	$317.62	$317.62
I	141	01	363491	245	LONG BRANCH LN	Undeveloped	Single-Family	0.163	0.000	0.163	0.163	$0.00	$416.61	$416.61
I	142	01	363492	249	LONG BRANCH LN	Undeveloped	Single-Family	0.101	0.000	0.101	0.101	$0.00	$258.18	$258.18
I	143	01	363493	253	LONG BRANCH LN	Undeveloped	Single-Family	0.101	0.000	0.101	0.101	$0.00	$258.18	$258.18
I	144	01	363494	257	LONG BRANCH LN	Undeveloped	Single-Family	0.101	0.000	0.101	0.101	$0.00	$258.18	$258.18
I	145	01	363495	261	LONG BRANCH LN	Undeveloped	Single-Family	0.101	0.000	0.101	0.101	$0.00	$258.18	$258.18
I	127	01	363477	269	LONG BRANCH LN	Undeveloped	Single-Family	0.097	0.000	0.097	0.097	$0.00	$248.20	$248.20
I	128	01	363478	273	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72
I	61	01	363464	274	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	129	01	363479	277	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72
I	62	01	363465	278	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	130	01	363480	281	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72
I	63	01	363466	282	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	131	01	363481	285	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72
I	64	01	363467	286	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	132	01	363482	289	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72
I	65	01	363468	290	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	133	01	363483	293	LONG BRANCH LN	Undeveloped	Single-Family	0.099	0.000	0.099	0.099	$0.00	$253.72	$253.72

Neighborhood	Lot Number	District	Account Number	Street Number	Street Name	Property Classification	Land Use Class	26-27 SDAT Acreage/SF	Developed Acreage	Undeveloped Acreage	Taxable Net Land Area	Assigned Special Tax - Developed	Maximum Special Tax - Undeveloped	Special Tax to be Levied
I	66	01	363469	294	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I	67	01	363470	298	LONG BRANCH LN	Undeveloped	Single-Family	0.098	0.000	0.098	0.098	$0.00	$251.25	$251.25
I		01	363407	301	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363361	304	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363408	305	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363362	308	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I	116	01	363409	309	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363363	312	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363410	313	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363364	316	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I	118	01	363411	317	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363365	320	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363412	321	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I		01	363413	325	LONG BRANCH LN	Developed	Single-Family	0.098	0.098	0.000	0.098	$1,273.45	$0.00	$1,273.45
I	5	01	363318	345	LONG BRANCH LN	Developed	Single-Family	0.133	0.133	0.000	0.133	$1,273.45	$0.00	$1,273.45
I	4	01	363317	349	LONG BRANCH LN	Developed	Single-Family	0.133	0.133	0.000	0.133	$1,273.45	$0.00	$1,273.45
I	3	01	363316	353	LONG BRANCH LN	Developed	Single-Family	0.133	0.133	0.000	0.133	$1,273.45	$0.00	$1,273.45
I	2	01	363315	357	LONG BRANCH LN	Undeveloped	Single-Family	0.133	0.000	0.133	0.133	$0.00	$339.94	$339.94
I	1	01	363314	361	LONG BRANCH LN	Undeveloped	Single-Family	0.133	0.000	0.133	0.133	$0.00	$339.94	$339.94
I		01	363450	380	LONG BRANCH LN	Undeveloped	Single-Family	5.421	0.000	5.421	5.421	$0.00	$13,856.43	$13,856.43
I		01	363534	-	PINE HURST ST	Exempt	ROW	0.610	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363537	-	PINE HURST ST	Exempt	ROW	0.450	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363535	-	PINE HURST ST	Exempt	ROW	0.640	0.000	0.000	0.000	$0.00	$0.00	$0.00
I		01	363538	-	PINE HURST ST	Exempt	ROW	48378.000	0.000	0.000	0.000	$0.00	$0.00	$0.00
I	206	01	363518	404	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	185	01	363497	405	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	205	01	363517	408	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	186	01	363498	409	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	204	01	363516	412	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	187	01	363499	413	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	203	01	363515	416	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	188	01	363500	417	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	201	01	363514	420	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	189	01	363501	421	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	201	01	363513	424	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	190	01	363502	425	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	200	01	363512	428	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	191	01	363503	429	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	199	01	363511	432	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	192	01	363504	433	PINEHURST ST	Undeveloped	Single-Family	0.096	0.000	0.096	0.096	$0.00	$246.44	$246.44
I	59	01	363462	453	PINEHURST ST	Undeveloped	Single-Family	0.100	0.000	0.100	0.100	$0.00	$254.95	$254.95
									50.767	**237.547**	**288.31**	**$592,838.54**	**$607,161.89**	**$1,200,000.431**

COUNCIL OF THE TOWN OF LA PLATA
Ordinance No. 26-09

Introduced By:	**Mayor Jeannine E. James, by request**
Date Introduced:	**April 28, 2026**
Town Council Public Hearing:	**April 28, 2026**
Amendments Adopted:	
Date Adopted:	
Date Effective:	

AN ORDINANCE concerning

Chapter 191 – Zoning Ordinance for the Town of La Plata, Maryland

FOR the purpose of amending the Zoning Ordinance to comprehensively update the Town Zoning Ordinance, requiring the demonstration of adequate public infrastructure capacity prior to development approval; and all matters generally relating thereto.

BY repealing and reenacting with amendments
Chapter 191
Article II, Section 191-13
Code of the Town of La Plata (1998 Edition and Supplements)

BY adding
Chapter 191
Article X, Sections 191-86 through 191-97
Code of the Town of La Plata (1998 Edition and Supplements)

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that Chapter 191of the Code of the Town of La Plata (1998 Edition as amended), be and is hereby amended to read as follows:

Chapter 191 – Zoning

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Article II – Plan Review and Submittal Requirements

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§ 191-13. - Expiration.

A. Minor site plan approval shall expire ((one (1) year)) FIVE (5) YEARS after the date of such approvals unless a building permit ((or an occupancy permit)) has been ((submitted)) ISSUED AND ACTIVE CONSTRUCTION HAS BEGUN FOR THE PROJECT. If a minor site plan is submitted as an amendment to a major site plan the amendment will be governed by the major site plan's expiration. A single one (1) year extension may be given by the Chief Executive Officer upon written request by the applicant to be made within thirty (30) days before the expiration of the MINOR site plan. The Chief Executive Officer shall act on the request within thirty (30) days of receipt of the request. AMENDED AND ADDITIONAL CONDITIONS OF APPROVAL FOR THE MINOR SITE PLAN ARE AUTHORIZED WITH THE APPROVAL OF ANY TIME EXTENSION REQUEST.

B. Major site plan approval shall expire ((two (2))) FIVE (5) years after the date of Planning Commission approval unless A building permit((s have)) HAS been ((obtained)) ISSUED AND ACTIVE CONSTRUCTION HAS BEGUN FOR THE PROJECT ((for construction in accordance therewith)). A single one (1) year extension may be given by the Planning Commission upon written request by the applicant to be made within thirty (30) days before the expiration of the MAJOR site plan. AMENDED AND ADDITIONAL CONDITIONS OF APPROVAL ARE AUTHORIZED WITH THE APPROVAL OF ANY TIME EXTENSION REQUEST FOR A MAJOR SITE PLAN. The Chief Executive Officer shall bring the request before the Planning Commission on the next available meeting date.

C. Approval of the Master Site Development Plan shall expire after five (5) years after the date of town council approval unless a permit, preliminary subdivision, or site plan has been submitted for review. After such time the MSDP will be null and void. A total of three (3) two (2) year extensions may be given by the Planning Commission upon written request by the applicant to be made within thirty (30) days before the expiration of the approved Master Site Development Plan.

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ARTICLE X – ADEQUATE PUBLIC FACILITIES REQUIREMENTS

§ 191-86. PURPOSE.

THE PURPOSE OF ADEQUATE PUBLIC FACILITIES REVIEW IS TO:

A. REQUIRE DEVELOPERS TO PROVIDE NEW, ADDITIONAL, OR UPGRADED PUBLIC FACILITIES FOR WATER, SEWAGE, AND SCHOOL SEATING CAPACITY, WHEN NECESSARY, TO ENSURE THE TOWN'S ABILITY TO PROVIDE ADEQUATE PUBLIC

FACILITY LEVELS TO SERVE NEW DEVELOPMENTS WITHOUT IMPACTING THE EXISTING COMMUNITY.

B. ENSURE THAT ALL PROPOSED DEVELOPMENT WILL NOT ADVERSELY AFFECT THE PUBLIC'S HEALTH, SAFETY AND WELFARE; AND,

C. ENCOURAGE NEW DEVELOPMENT TO OCCUR IN AREAS OF THE TOWN WHERE PUBLIC FACILITIES ARE BEING PROVIDED.

§ 191-87. - ADEQUATE PUBLIC FACILITIES REQUIRED.

A. UNLESS STATED OTHERWISE WITHIN THIS ORDINANCE, NO PRELIMINARY PLAT MAPS OR SITE PLANS SHALL BE APPROVED BY THE TOWN UNLESS IT CAN BE DEMONSTRATED THAT THE DEVELOPMENT WILL NOT IMPACT THE ADEQUACY OF THE TOWN'S PUBLIC FACILITIES TO PROVIDE ADEQUATE WATER, SEWAGE, AND SCHOOL SEATING CAPACITY TO SERVE THE DEVELOPMENT, AS SPECIFIED IN THIS ORDINANCE.

B. THIS ORDINANCE DOES NOT APPLY TO MINOR RESIDENTIAL SUBDIVISIONS, MINOR SITE PLANS AND NON-RESIDENTIAL DEVELOPMENTS CONTAINING LESS THAN 1,200 SQUARE FEET OF GROSS FLOOR AREA UNLESS DETERMINED NECESSARY BY THE PLANNING DIRECTOR DUE TO UNIQUE OR UNUSUAL CIRCUMSTANCES ASSOCIATED WITH THE DEVELOPMENT AND/OR THE SURROUNDING ENVIRONS OF THE DEVELOPMENT.

C. UNLESS EXEMPTED WITHIN THIS ORDINANCE, ALL PRELIMINARY PLAT MAPS AND SITE PLANS SUBMITTED TO THE TOWN FOR APPROVAL SHALL BE ACCOMPANIED BY AN ADEQUATE PUBLIC FACILITIES STUDY (APFS) PURSUANT TO SECTION 191-93.

§191-88. - ROADS.

(RESERVED)

§191-89. - SCHOOLS.

SECTIONS:

SCHOOL SEAT ALLOCATION POLICY – SEE SECTION 173-92.

§191-90. - SEWAGE SYSTEM.

A. PURSUANT TO TITLE 9 OF THE ANNOTATED CODE OF MARYLAND, NEW DEVELOPMENT CAN ONLY BE APPROVED IF THERE ARE ADEQUATE WASTEWATER SYSTEMS AND SUPPORTING INFRASTRUCTURE. THEREFORE, NO SITE PLAN OR SUBDIVISION PLAT SHALL BE APPROVED FOR ANY NEW OR EXPANDED DEVELOPMENT IN LA PLATA UNLESS THE TOWN'S WASTEWATER TREATMENT PLANT AND INFRASTRUCTURE HAS OR WILL HAVE SUFFICIENT CAPACITY TO SUPPORT NEW DEVELOPMENT PRIOR TO ITS COMMENCEMENT. IT IS THE INTENT OF THIS CHAPTER TO ENSURE THAT SEWER INFRASTRUCTURE CAPACITY SERVING EXISTING RESIDENTIAL AND NON-RESIDENTIAL USERS ARE NOT ADVERSELY AFFECTED BY THE SEWAGE CAPACITY AND INFRASTRUCTURE NEEDS FROM NEW DEVELOPMENT.

B. STANDARD FOR ADEQUACY. THE TOWN'S SEWAGE SYSTEM SHALL BE CONSIDERED INADEQUATE AND THE DEVELOPMENT DEEMED TO CREATE AN ADVERSE IMPACT ON THE TOWN'S WASTEWATER TREATMENT PLANT AND ITS INFRASTRUCTURE WHEN A DEVELOPMENT CAUSES IT TO OPERATE AT OR ABOVE EIGHTY PERCENT (80%) OF THE PLANT'S MAXIMUM CAPACITY. THIS LIMITATION IS TO ENSURE THE TOWN MAINTAINS SUFFICIENT RESERVE CAPACITY TO ACCOUNT FOR SYSTEM INEFFICIENCIES AND SHORT-TERM SPIKES IN TREATMENT DEMAND. EIGHTY PERCENT (80%) OF SEWAGE CAPACITY SHALL BE DETERMINED BY MULTIPLYING THE TOWN'S TREATMENT PLANT'S DESIGN FLOW (MGD) BY 0.80, THEN COMPARING THAT VALUE TO THE FACILITY'S AVERAGE DAILY WASTEWATER FLOW. IF THIS STANDARD IS EXCEEDED, THE PROJECT SHALL NOT BE APPROVED UNLESS ADEQUATE MITIGATION IS PROVIDED IN ACCORDANCE WITH §191-94 (MITIGATION).

C. THE TOWN OF LA PLATA SHALL PUBLISH ON ITS WEBSITE EVERY SIX (6) MONTHS A SEWAGE CAPACITY REPORT IDENTIFYING THE TOWN'S CURRENT WASTEWATER TREATMENT PLANT CAPACITY LEVEL AND ITS REMAINING AVAILABILITY TO SERVE NEW DEVELOPMENT. THE MOST CURRENT WASTEWATER CAPACITY REPORT SHALL BE USED AS THE AUTHORITATIVE REFERENCE SOURCE FOR DETERMINING A DEVELOPMENT'S IMPACT ON THE TOWN'S WASTEWATER CAPACITY LIMIT AS PART OF ANY ADEQUATE PUBLIC FACILITIES STUDY SUBMITTED TO THE TOWN.

§191-91. - WATER SUPPLY SYSTEM.

A. PURSUANT TO TITLE 9 OF THE ANNOTATED CODE OF MARYLAND, NEW DEVELOPMENT CAN ONLY BE APPROVED IF THERE IS AN ADEQUATE WATER SUPPLY AND INFRASTRUCTURE TO SUPPORT IT. THEREFORE, NO PRELIMINARY PLAT MAP OR SITE PLAN FOR ANY NEW OR EXPANDED DEVELOPMENT REQUIRING WATER ALLOCATION FROM THE TOWN OF LA PLATA SHALL BE APPROVED UNLESS THERE IS OR WILL BE SUFFICIENT WATER SUPPLY TO SUPPORT THE DEVELOPMENT

PRIOR TO ITS COMMENCEMENT. IT IS THE INTENT OF THIS CHAPTER THAT WATER SUPPLIES SERVING EXISTING RESIDENTIAL AND NON-RESIDENTIAL USERS ARE NOT ADVERSELY AFFECTED BY THE WATER USAGE FROM NEW DEVELOPMENT.

B. STANDARD FOR ADEQUACY. THE TOWN'S WATER SUPPLY SYSTEM IS CONSIDERED INADEQUATE AND A PROPOSED DEVELOPMENT IS CONSIDERED TO HAVE AN ADVERSE IMPACT ON THE TOWN'S ABILITY TO PROVIDE SUFFICIENT WATER WHEN THE PROJECTED WATER DEMAND FROM NEW DEVELOPMENT WILL CAUSE THE TOWN TO REACH OR EXCEED EIGHTY PERCENT (80%) OF ITS MAXIMUM WATER APPROPRIATION PERMIT FOR ANNUAL AVERAGE DAILY WITHDRAWAL, AS ISSUED BY THE MARYLAND DEPARTMENT OF THE ENVIRONMENT. THE 80% THRESHOLD IS INTENDED TO ENSURE THE TOWN MAINTAINS SUFFICIENT RESERVE CAPACITY TO ACCOUNT FOR WATER LOSS, SYSTEM INEFFICIENCIES, AND SHORT-TERM SPIKES IN WATER USAGE. EIGHTY PERCENT (80%) OF THE TOWN'S WATER ALLOCATION IS CALCULATED BY MULTIPLYING THE PERMITTED ANNUAL AVERAGE DAILY WITHDRAWAL LIMIT BY 0.80 AND COMPARING THAT VALUE TO THE TOWN'S ACTUAL ANNUAL AVERAGE DAILY WATER USE. IF THE PROJECTED DEMAND FROM A DEVELOPMENT CAUSES THIS THRESHOLD TO BE EXCEEDED, THE DEVELOPMENT MAY NOT BE APPROVED UNLESS ADEQUATE MITIGATION IS PROVIDED IN ACCORDANCE WITH §191-94 (MITIGATION).

C. THE TOWN OF LA PLATA SHALL PUBLISH ON ITS WEBSITE EVERY SIX (6) MONTHS A WATER CAPACITY REPORT OF THE TOWN'S WATER ALLOCATION USAGE FOR DETERMINING THE REMAINING WATER AVAILABILITY TO SERVE NEW DEVELOPMENT AGAINST ITS MAXIMUM WATER APPROPRIATIONS PERMIT LIMIT FOR AVERAGE DAILY WITHDRAWAL. THE MOST CURRENT WATER CAPACITY REPORT SHALL BE USED AS THE AUTHORITATIVE REFERENCE SOURCE FOR DETERMINING A DEVELOPMENT'S IMPACT ON THE TOWN'S WATER SUPPLY AS PART OF ANY ADEQUATE PUBLIC FACILITIES STUDY SUBMITTED TO THE TOWN.

§ 191-92. - WATER, SEWAGE, AND SCHOOL CAPACITY ALLOCATIONS.

A. WATER AND SEWER CAPACITY ALLOCATION SHALL BE GUARANTEED TO ANY APPROVED PRELIMINARY PLAT MAP OR SITE PLAN REQUIRING SUCH ALLOCATION FOR A PERIOD OF SIX (6) YEARS AFTER ITS ORIGINAL APPROVAL BY THE TOWN. FAILURE, FOR ANY REASON, TO OBTAIN A BUILDING PERMIT WITHIN SIX (6) YEARS TO BEGIN CONSTRUCTION FOR A NEW BUILDING(S) UNDER AN APPROVED SITE PLAN OR PRELIMINARY PLAT MAP OR FOR A NEW DEVELOPMENT SHALL RENDER THE WATER AND SEWER ALLOCATION NULL AND VOID.

B. FOR PRELIMINARY PLAT MAPS AND SITE PLANS THAT HAVE BEEN PREVIOUSLY APPROVED WITHOUT WATER AND SEWER ALLOCATIONS PRIOR TO THE ADOPTION OF THIS ORDINANCE, WATER AND SEWER ALLOCATIONS SHALL BE BASED ON THE FOLLOWING ALLOCATION METHODOLOGY:

(1) ALL PRELIMINARY PLAT MAPS AND SITE PLANS THAT HAVE BEEN APPROVED AND ARE STILL VALID AS OF THE DATE OF THE ADOPTION OF THIS ORDINANCE SHALL BE EXEMPT FROM SECTION 191-92(A) UNLESS THE APPROVED PRELIMINARY PLAT MAP OR SITE PLAN IS ALLOWED TO EXPIRE FOR ANY REASON. WATER AND SEWER ALLOCATIONS FOR PREVIOUSLY APPROVED AND LEGALLY VALID PRELIMINARY PLAT MAPS AND SITE PLANS SHALL HAVE PRIORITY OVER ANY PRELIMINARY PLAT MAPS AND SITE PLANS NOT APPROVED BY THE TOWN AS OF THE DATE OF THE ADOPTION OF THIS ORDINANCE. WATER AND SEWER ALLOCATIONS FOR UNEXPIRED PRELIMINARY PLAT MAPS AND SITE PLANS UNDER THIS CODE PROVISION SHALL BE ALLOCATED AS FOLLOWS:

(a) EACH YEAR, THE TOWN OF LA PLATA SHALL IDENTIFY THE MAXIMUM WATER AND SEWER CAPACITY ALLOCATIONS TO BE DEVOTED TO PREVIOUSLY APPROVED PRELIMINARY PLAT MAPS AND SITE PLANS THAT ARE VALID.
(b) WATER AND SEWER ALLOCATIONS SHALL BE DISTRIBUTED BY THE TOWN TO EACH PREVIOUSLY APPROVED PRELIMINARY PLAT MAP OR SITE PLAN BEGINNING WITH THE OLDEST TO THE MOST RECENT UNTIL ALL SUCH WATER AND SEWER ALLOCATIONS HAVE BEEN DISTRIBUTED BY THE TOWN OF LA PLATA FOR EACH CALENDAR YEAR.
(c) FAILURE TO BEGIN USING AUTHORIZED WATER AND SEWER ALLOCATIONS WITHIN SIX (6) YEARS SHALL RENDER THE WATER AND SEWER ALLOCATIONS UNDER THIS PROVISION OF THIS ORDINANCE NULL AND VOID.

C. ONCE ALL PREVIOUSLY APPROVED PRELIMINARY PLAT MAPS AND SITE PLANS HAVE RECEIVED THEIR NECESSARY WATER AND SEWER ALLOCATIONS UNDER SECTION 191-92(B), WATER AND SEWER ALLOCATIONS REQUIRED FOR THE APPROVAL OF NEW PRELIMINARY PLAT MAPS AND SITE PLANS MAY BE GRANTED BY THE TOWN AS PROVIDED IN THIS ORDINANCE.

D. SCHOOL CAPACITY ALLOCATIONS SHALL BE GRANTED PURSUANT TO ARTICLE IX (SCHOOL SEAT ALLOCATION POLICY) OF THE LA PLATA MUNICIPAL CODE.

§ 191-93. - ADEQUATE PUBLIC FACILITIES STUDY.

A. AN ADEQUATE PUBLIC FACILITIES STUDY (APFS) SHALL BE PREPARED BY

QUALIFIED, INDEPENDENT, THIRD PARTIES, IN CONFORMANCE WITH THE REQUIREMENTS OF THIS ORDINANCE, AND SUBMITTED AS PART OF ANY PRELIMINARY PLAT MAP OR SITE PLAN SUBMITTAL TO THE TOWN FOR APPROVAL.

B. AN APFS SHALL CONTAIN THE FOLLOWING INFORMATION:

(1) BACKGROUND INFORMATION DESCRIBING THE PROPOSED DEVELOPMENT, ITS LOCATION AND THE MOST CURRENT CONDITIONS OF ALL PUBLIC FACILITIES THAT ARE REGULATED BY THIS ORDINANCE.

(2) ANALYSES AND IDENTIFICATION OF ALL ANTICIPATED PROJECT IMPACTS AND FACILITY NEEDS FOR WATER, SEWER, AND SCHOOL SEATING CAPACITY TO SERVE THE PROPOSED DEVELOPMENT.

(3) AS NECESSARY, A PROPOSED MITIGATION PROGRAM TO ELIMINATE ALL ANTICIPATED ENVIRONMENTAL IMPACTS CAUSED BY THE DEVELOPMENT TO ENABLE THE TOWN TO PROVIDE SUFFICIENT WATER, SEWAGE, AND SCHOOL SEATING CAPACITY TO SERVE THE PROPOSED DEVELOPMENT.

(4) ANY OTHER ADDITIONAL INFORMATION DEEMED NECESSARY BY THE PLANNING DIRECTOR TO ADEQUATELY EVALUATE A PROJECT'S IMPACT(S) ON THE TOWN'S WATER, SEWAGE AND SCHOOL SEATING CAPACITY.

C. AN APFS MUST ADDRESS THE INCREMENTAL AND CUMULATIVE IMPACTS OF A PROJECT THAT IS TO BE DEVELOPED IN PHASES, INCLUDING ALL INCREMENTAL MITIGATION MEASURES.

D. THE PLANNING COMMISSION SHALL REVIEW THE APFS AND OTHER INFORMATION SUBMITTED BY THE PROJECT DEVELOPER TO DETERMINE IF THE LEVEL OF PUBLIC INFRASTRUCTURE EXISTS OR WILL EXIST TO MEET THE STANDARDS OF THIS ORDINANCE AND WHETHER THE APPROVAL OF THE PROPOSED DEVELOPMENT WILL BE IN THE PUBLIC INTEREST.

E. THE PROJECT APPLICANT SHALL PAY ALL THE COSTS ASSOCIATED WITH THE TOWN'S REVIEW OF AN APFS IN ADDITION TO ALL OTHER APPLICABLE DEVELOPMENT FEES IN THE TOWN'S CURRENT FEE SCHEDULE.

§ 191-94. - MITIGATION.

CREATIVE DEVELOPMENT DESIGN MEASURES ARE ENCOURAGED WITHIN EACH NEW DEVELOPMENT TO REDUCE OR ELIMINATE IMPACTS TO THE TOWN'S WATER, SEWAGE AND SCHOOL SEATING CAPACITY LIMITS WHENEVER POSSIBLE. HOWEVER, IF THE PLANNING COMMISSION DETERMINES THAT ONE OR MORE PUBLIC FACILITIES ASSOCIATED WITH WATER, SEWAGE, OR SCHOOL SEATING CAPACITY ARE NOT ADEQUATE, THE PLANNING COMMISSION SHALL DENY THE PROJECT OR REQUIRE SUFFICIENT DEVELOPMENT MITIGATION MEASURES AS FOLLOWS:

A. MITIGATION BY THE PROJECT DEVELOPER IS REQUIRED TO AVOID EXCEEDING WATER, SEWER, AND SCHOOL SEATING CAPACITY LIMITS TO ENABLE THE TOWN TO PROVIDE SUFFICIENT PUBLIC FACILITATES TO SUPPORT THE DEVELOPER'S PROJECT AND COMPLY WITH ALL APPLICABLE PROVISIONS OF THE TOWN'S MUNICIPAL CODE AND MARYLAND DEPARTMENT OF THE ENVIRONMENT PERMITTING REQUIREMENTS, CONDITIONS, AND REGULATIONS PLACED UPON THE TOWN. IF THE MITIGATION MEASURES ARE CONSIDERED INFEASIBLE TO IMPLEMENT FOR A NEW DEVELOPMENT, THE TOWN MAY ACCEPT AN IN-LIEU FEE EQUAL TO THE DEVELOPER'S PRO-RATA SHARE OF THE TOTAL ESTIMATED COST OF THEIR REQUIRED MITIGATION MEASURES FOR THEIR PROJECT, AS DETERMINED BY THE CHIEF EXECUTIVE OFFICER OF THE TOWN.

B. IF ONE OR MORE MITIGATION MEASURES ARE REQUIRED FOR AN APPROVED DEVELOPMENT TO COMPLY WITH THIS ORDINANCE AND THOSE MITIGATION MEASURES WILL BE FULLY COMPLETED THROUGH A TOWN, COUNTY OR STATE APPROVED CAPITAL IMPROVEMENT PROJECT BEFORE ALL TOWN ISSUED DEVELOPMENT PERMITS ARE FINALIZED, THE TOWN SHALL CONSIDER THE REQUIRED DEVELOPMENT MITIGATION MEASURES NECESSARY TO COMPLY WITH THIS ORDINANCE SATISFIED. HOWEVER, IF A TOWN, COUNTY OR STATE APPROVED CAPITAL IMPROVEMENT PROJECT DOES NOT FULLY SATISFY ALL MITIGATION MEASURES REQUIRED FOR AN APPROVED DEVELOPMENT TO COMPLY WITH THIS ORDINANCE, THE DEVELOPER SHALL BE RESPONSIBLE FOR COMPLETING THEIR PRO-RATA SHARE OF THE REMAINING MITIGATION MEASURES. OTHERWISE, THE DEVELOPER SHALL PROVIDE THE TOWN AN IN-LIEU FEE EQUAL TO THEIR PRO-RATA SHARE OF THE TOTAL ESTIMATED COST FOR THE REMAINING MITIGATION MEASURES REQUIRED FOR THEIR PROJECT DEVELOPMENT, AS DETERMINED BY THE CHIEF EXECUTIVE OFFICER OF THE TOWN.

C. THE PLANNING COMMISSION SHALL REVIEW AND HAVE FINAL APPROVAL OF THE PROPOSED MITIGATION PROGRAM FOR A PROPOSED SUBDIVISION OR SITE PLAN. A MITIGATION PROGRAM SHALL INCLUDE THE TYPE(S) OF MITIGATION, THE METHODS OF MITIGATION AND TIME SCHEDULES, INCLUDING PROJECT PHASING, IF APPLICABLE, FOR THE SUCCESSFUL IMPLEMENTATION OF THE MITIGATION PROGRAM.

D. A MITIGATION PROGRAM SHALL BE CONTAINED IN A LEGALLY BINDING

ADEQUATE PUBLIC FACILITIES AGREEMENT BETWEEN THE PROJECT DEVELOPER AND THE TOWN OF LA PLATA, IN A LEGAL FORM APPROVED BY THE TOWN ATTORNEY.

E. A MITIGATION PROGRAM SHALL RUN WITH THE LAND. THE DEED OR TITLE FOR A PROPERTY SHALL CONTAIN REFERENCES TO THE MITIGATION PROGRAM AND BE RECORDED WITH THE CHARLES COUNTY CLERK TO THE SATISFACTION OF THE PLANNING DIRECTOR.

§ 191-95. - BONDING OR SURETY.

A. THE PLANNING COMMISSION SHALL REQUIRE BONDING OR SURETY AS APPROPRIATE TO COVER THE COSTS OF THE FACILITIES AND LANDS NOT UNDER THE PROJECT DEVELOPER'S OWNERSHIP THAT ARE PART OF A MITIGATION PROGRAM.

B. UPON DEFAULT, THE TOWN OF LA PLATA HAS THE AUTHORITY TO REDEEM THE BONDS OR SURETY IN ADDITION TO ANY OTHER REMEDY PROVIDED BY LAW.

§ 191-96. - STANDARDS, CRITERIA AND PROCEDURES FOR ADEQUATE PUBLIC FACILITIES STUDIES.

A. EXCEPT AS MAY BE STATED ELSEWHERE IN THIS ORDINANCE, THE CHARLES COUNTY ADEQUATE PUBLIC FACILITIES IMPLEMENTATION MANUAL MAY BE REFERENCED FOR GUIDANCE TO HELP SUPPORT THE SUCCESSFUL IMPLEMENTATION OF THIS ORDINANCE. IN NO CASE SHALL THE CHARLES COUNTY APFO MANUAL SUPERSEDE ANY REQUIREMENTS OF THIS ORDINANCE.

B. UPON RECOMMENDATION BY THE PLANNING COMMISSION, THE TOWN COUNCIL SHALL CONSIDER APPROVING ANY REVISIONS TO THE ADOPTED STANDARDS, CRITERIA AND PROCEDURES FOR ADEQUATE PUBLIC FACILITIES.

C. THE TOWN OF LA PLATA SHALL BE THE SOLE PROVIDER OF ALL WATER AND SEWER FACILITIES FOR NEW AND EXISTING DEVELOPMENTS IN TOWN. THE TOWN WILL REQUIRE DEVELOPERS TO FUND, CONSTRUCT, AND PROVIDE BONDING FOR ALL NEW OR UPGRADED FACILITIES DEEMED NECESSARY FOR MITIGATION UNDER THIS ORDINANCE. ALL NEW WATER AND SEWER FACILITIES SHALL BE DEDICATED BY THE PROJECT DEVELOPER TO THE TOWN OF LA PLATA, CONSISTENT WITH ALL APPLICABLE PROVISIONS OF THE TOWN'S MUNICIPAL CODE AS DETERMINED BY THE DIRECTOR OF PUBLIC WORKS.

§ 191-97. - EXEMPTIONS TO ADEQUATE PUBLIC FACILITIES REQUIREMENTS

A. THESE PROVISIONS SHALL NOT APPLY TO ANY DEVELOPMENT THAT, AS OF THE EFFECTIVE DATE OF THIS ORDINANCE, SATISFIES ALL OF THE FOLLOWING CRITERIA:

(1) THE PROPERTY WAS SUBJECT TO AN ANNEXATION AGREEMENT EXECUTED ON OR BEFORE DECEMBER 31, 1998, AND RECORDED AMONG THE LAND RECORDS OF CHARLES COUNTY, MARYLAND, REGARDLESS OF ANY AMENDMENTS TO SUCH AGREEMENT OCCURRING AFTER THAT DATE; AND

(2) A PRELIMINARY PLAT MAP OR SITE PLAN FOR THE DEVELOPMENT HAS RECEIVED TOWN APPROVAL AND REMAINS VALID UNDER APPLICABLE LAW.

(3) A DEVELOPMENT THAT SATISFIES BOTH OF THE CRITERIA IN THE ABOVE SECTIONS A(1) AND A(2) AS OF THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE DEEMED VESTED FOR PURPOSES OF THIS ARTICLE AND SHALL REMAIN EXEMPT FROM THE REQUIREMENTS OF CHAPTER 173, ARTICLE IX (SCHOOL SEAT ALLOCATION POLICY) AND CHAPTER 191, ARTICLE X (ADEQUATE PUBLIC FACILITIES REQUIREMENTS) PROVIDED THAT SUCH DEVELOPMENT PROCEEDS IN ACCORDANCE WITH THE APPROVED PRELIMINARY PLAT MAP OR SITE PLAN AS WELL AS ANY APPLICABLE VESTING OR EXPIRATION PROVISIONS OF THIS CODE.

B. NOTWITHSTANDING THE FOREGOING IN SECTION “A,” ABOVE, ANY SIGNIFICANT MODIFICATION TO AN APPROVED PRELIMINARY PLAT OR SITE PLAN THAT RESULTS IN AN INCREASE IN RESIDENTIAL DENSITY, NON-RESIDENTIAL SQUARE FOOTAGE, OR OVERALL DEVELOPMENT INTENSITY SHALL NOT BE ELIGIBLE FOR THIS EXEMPTION UNLESS SUCH MODIFICATION INDEPENDENTLY SATISFIES THE REQUIREMENTS OF CHAPTER 173, ARTICLE IX (SCHOOL SEAT ALLOCATION POLICY) AND CHAPTER 191, ARTICLE X (ADEQUATE PUBLIC FACILITIES REQUIREMENTS).

SECTION 2: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that this Ordinance shall become effective 15 days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata on this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

Date_____

EXPLANATION:

- CAPITALS INDICATE MATTER ADDED TO EXISTING LAW
- ((Double Parentheses)) indicate matter deleted from existing law.
- * * indicates existing law not depicted in bill and not being altered by bill
- Underlining indicates amendments to bill.
- Strike-Out indicates matter stricken from bill by amendment or deleted from the law by amendment.

COUNCIL OF THE TOWN OF LA PLATA
Ordinance No. 26-10

Introduced By: **Mayor Jeannine E. James, by request**

Date Introduced: **April 28, 2026**

Town Council Public Hearing: **April 28, 2026**

Amendments Adopted:

Date Adopted:

Date Effective:

AN ORDINANCE concerning

Chapter 173 – Subdivision and Land Development

FOR the purpose of amending Chapter 173, Subdivision and Land Development, redefining the process by which annual school seat allocations are calculated and establishing a formal Development Agreement process; and all matters generally relating thereto.

BY repealing and reenacting with amendments
Chapter 173 – Subdivision and Land Development
Article IV, Section 173-23
Code of the Town of La Plata (1998 Edition and Supplements)

BY repealing
Chapter 173 – Subdivision and Land Development
Article IX, School Seat Allocation Policy
Sections 173-92 through 173-101
Code of the Town of La Plata (1998 Edition and Supplements)

BY adding
Chapter 173 – Subdivision and Land Development
Article IX, School Seat Allocation Policy
Sections 173-92 through 173-102
Code of the Town of La Plata (1998 Edition and Supplements)

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that Chapter 173 the Code of the Town of La Plata (1998 Edition as amended), be and is hereby amended to read as follows:

Chapter 173 – Subdivision and Land Development

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Article IV – Plan Requirements and Procedures

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§ 173-23. – Preliminary plat.

A. Purpose. The purpose of the preliminary plat is to require formal conditional approval of the subdivision in order to minimize changes and revisions which might otherwise be necessary on the final plat. The preliminary plat procedure is recommended but not required for minor subdivisions, provided that the final plat submitted contains all the information required for both the preliminary and final plat. The preliminary plat and all information and procedures relating thereto shall in all respects be in compliance with the provisions of these regulations.

B. Procedure.

(1) The applicant shall prepare and submit six (6) copies of the preliminary plat and application, along with the required fees, to the Chief Executive Officer. The Chief Executive Officer shall check the submission for completeness and general compliance with these regulations and other applicable regulations and ordinances. If the submission is not complete or not in general compliance, the Chief Executive Officer shall notify the applicant, in writing, and specify the respects in which it is deficient. If the submission is complete and in general compliance, the Chief Executive Officer shall refer the plat and application to the Town Council, Town Planning Commission and any other official appropriately involved with the improvements on the plat and the provision of these regulations.

(2) At the first regular meeting following receipt of the reviews and comments of the Town Council and any other official appropriately involved with the improvements on the plat and provisions of these regulations, the Planning Commission shall evaluate the preliminary plat relative to these regulations and the reviews and comments received. The same evening or within one (1) month, the Planning Commission shall determine whether the preliminary plat meets the objectives and requirements of these

regulations and shall notify the applicant, in writing, of the decision, the reasons for the decision, required changes and necessary improvement plans sufficient to show the proposed location, type, size, grade, elevation and other significant characteristics of improvements, including those related to improving unsuitable land.

(3) Approval of the preliminary plat shall constitute conditional approval of the subdivision but shall not constitute approval of the final plat. Approval of a preliminary plat shall be valid for not more than ((one (1) year)) FIVE (5) YEARS unless ((an)) A SINGLE ONE (1) YEAR TIME extension is granted by the Planning Commission. AMENDED AND ADDITIONAL CONDITIONS OF APPROVAL MAY BE AUTHORIZED WITH THE APPROVAL OF ANY TIME EXTENSION REQUEST.

C. Drafting standards. The preliminary plat shall be clearly and legibly drawn or reproduced at a scale not less than one (1) inch equals one hundred (100) feet. Dimensions shall be in feet and fractions thereof, and bearings in degrees and minutes. Where any revision is made or when the plat is a revision of a previously approved plat, dotted lines shall be used to show features or locations to be abandoned, and solid lines to show the presently proposed features.

D. Information. The preliminary plat shall show or be accompanied by the following information:
   (1) The name of the subdivision.
   (2) The name and address of the subdivider.
   (3) The name and address of the engineer or surveyor.
   (4) Graphic scale, true and grid North points, and the date of preparation.
   (5) A location map, showing the entire tract and the relationship of the tract to the surrounding area.
   (6) Topography by contours at vertical intervals of not more than five (5) feet.
   (7) Zoning district classification [if there is more than one (1) classification, the dividing lines should be shown] on land to be subdivided and on adjoining lands.

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ARTICLE IX – SCHOOL SEAT ALLOCATION POLICY

§ 173-92. – STATEMENT OF POLICY AND INTENT.

A. RESIDENTIAL GROWTH RATES IN SOUTHERN MARYLAND, CHARLES COUNTY AND THE TOWN OF LA PLATA ARE AMONG THE HIGHEST IN MARYLAND. THE TOWN IS A DESIGNATED GROWTH AREA WITHIN THE COUNTY.

B. THE RATE OF GROWTH IN CHARLES COUNTY AND THE TOWN OF LA PLATA IS OUTPACING THE ABILITY OF THE CHARLES COUNTY BOARD OF EDUCATION AND THE CHARLES COUNTY COMMISSIONERS TO DEVELOP AND FUND THE CONSTRUCTION OF NEW SCHOOLS IN CHARLES COUNTY TO ACCOMMODATE THE GROWING STUDENT POPULATION IN LA PLATA AND THE COUNTY AT LARGE. UNCHECKED GROWTH HAS POTENTIAL TO RESULT IN SCHOOL OVERCROWDING THAT IS CONTRARY TO THE INTERESTS OF STUDENTS ATTENDING THOSE SCHOOLS AND THE PUBLIC AT LARGE.

C. THE TOWN OF LA PLATA HAS NO ROLE IN THE PLANNING, APPROVAL OR FUNDING OF NEW PUBLIC SCHOOLS. THE CONSTRUCTION OF NEW PUBLIC ELEMENTARY SCHOOLS, MIDDLE SCHOOLS AND HIGH SCHOOLS IN CHARLES COUNTY IS THE RESPONSIBILITY OF THE CHARLES COUNTY BOARD OF EDUCATION WITH FUNDING PROVIDED PRIMARILY BY THE CHARLES COUNTY COMMISSIONERS AND THE STATE OF MARYLAND. THE CHARLES COUNTY COMMISSIONERS IMPOSE AN EXCISE TAX TO GENERATE REVENUES FOR NEW SCHOOL CONSTRUCTION. THIS EXCISE TAX IS IMPOSED AND COLLECTED BY THE COUNTY COMMISSIONERS ON NEW DEVELOPMENT THAT TAKES PLACE WITHIN THE TOWN OF LA PLATA AND IN THE REMAINDER OF THE COUNTY.

D. SINCE THE TOWN OF LA PLATA CANNOT CONTROL THE SUPPLY OF SEATS OR SCHOOL CAPACITY AVAILABLE TO ACCOMMODATE THE GROWING STUDENT POPULATION, THE TOWN COUNCIL HAS DETERMINED THAT IT IS IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY AND WELFARE, AND A PROPER EXERCISE OF THE TOWN'S POLICE POWERS, TO RESPONSIBLY REGULATE THE RATE OF DEVELOPMENT IN THE TOWN SO AS TO:

   (1) NOT EXACERBATE SCHOOL OVERCROWDING;

   (2) PROVIDE THE CHARLES COUNTY BOARD OF EDUCATION AND THE CHARLES COUNTY COMMISSIONERS WITH A REASONABLE TIME TO MAKE ADEQUATE SCHOOL CAPACITY AVAILABLE TO MEET THE DEMANDS CREATED BY NEW GROWTH IN THE TOWN OF LA PLATA; AND

   (3) PROVIDE FOR A REASONABLE RATE OF GROWTH WITHIN THE TOWN TO MEET THE TOWN'S FISCAL AND ECONOMIC NEEDS.

E. IT IS THE INTENT OF THIS ARTICLE TO ESTABLISH A METHODOLOGY AND A PROCESS FOR DETERMINING AND ALLOCATING AVAILABLE SCHOOL SEATS IN THE CHARLES COUNTY PUBLIC SCHOOLS AND TO ACCOMPLISH THIS OBJECTIVE BASED UPON HISTORICAL STUDENT GENERATION FROM RESIDENTIAL DEVELOPMENT EXCLUSIVELY WITHIN THE TOWN OF LA PLATA.

§ 173-93 DEFINITIONS.

FOR PURPOSES OF THIS ARTICLE, THE FOLLOWING TERMS SHALL HAVE THE MEANINGS SET FORTH IN THIS SECTION:

ALLOCATABLE SCHOOL CAPACITY – THE DISCRETE AMOUNT OF PUBLIC-SCHOOL CAPACITY AVAILABLE FOR ALLOCATION TO NEW RESIDENTIAL DEVELOPMENT, RESTRICTED TO THE LOWEST POSITIVE NUMBER DERIVED FROM THE AGGREGATE CAPACITY CALCULATION ACROSS THE THREE SPECIFIED SCHOOL LEVELS (ELEMENTARY, MIDDLE, AND HIGH SCHOOL) SERVING THE TOWN OF LA PLATA. IN THE EVENT THAT THE AGGREGATE CAPACITY CALCULATION FOR ANY OF THE THREE SCHOOL LEVELS RESULTS IN ZERO OR A NEGATIVE NUMBER (SHORTAGE), THE ALLOCATABLE SCHOOL CAPACITY FOR THAT SCHOOL ATTENDANCE ZONE SHALL BE DEEMED ZERO.

ALLOCATION POOL OR SUB-POOL—A POOL OR SUB-POOL ESTABLISHED BY THE TOWN COUNCIL PURSUANT TO § 173-95B FOR THE ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY.

AVAILABLE SCHOOL SEAT CAPACITY—THE AMOUNT OF SCHOOL SEAT CAPACITY THAT THE TOWN COUNCIL DETERMINES IS AVAILABLE FOR NEW DEVELOPMENT PURSUANT TO § 173-95.

DWELLING—A STRUCTURE THAT CONTAINS ONE (1) OR MORE DWELLING UNITS.

PRIORITY LIST—A LIST OF PERSONS AWAITING A SCHOOL SEAT ALLOCATION RANKED CHRONOLOGICALLY IN THE ORDER THAT EACH PERSON BECAME ELIGIBLE FOR THE LIST.

SCHOOL SEAT ALLOCATION—AN ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY FROM AN ALLOCATION POOL OR SUB-POOL PURSUANT TO § 173-98.

STUDENT GENERATION RATE—THE AVERAGE NUMBER OF PUBLIC ELEMENTARY SCHOOL, MIDDLE SCHOOL AND HIGH SCHOOL STUDENTS GENERATED BY A DWELLING UNIT IN EACH DEVELOPMENT AND NEIGHBORHOOD OF THE TOWN OF LA PLATA AS DETERMINED IN ACCORDANCE WITH § 173-94.

§ 173-94 ESTABLISHMENT OF STUDENT GENERATION RATES.

A. THE TOWN COUNCIL SHALL ANNUALLY ADOPT AND UTILIZE THE CURRENT STUDENT YIELD FACTORS ESTABLISHED AND PUBLISHED BY THE CHARLES COUNTY COMMISSIONERS AND THE CHARLES COUNTY BOARD OF EDUCATION. THE STUDENT YIELD FACTORS SHALL BE USED TO DETERMINE THE AVERAGE NUMBER OF PUBLIC ELEMENTARY SCHOOL, MIDDLE SCHOOL, AND HIGH SCHOOL STUDENTS GENERATED BY A DWELLING UNIT FOR EACH TYPE OF RESIDENTIAL DEVELOPMENT.

B. THE CHIEF EXECUTIVE OFFICER SHALL CEASE USING PARTICULARIZED STUDENT GENERATION RATES FOR LOTS IN PROPOSED SUBDIVISIONS OR EXISTING LOTS OF RECORD. THE DETERMINATION OF THE NUMBER OF REQUIRED DEVELOPMENT UNITS SHALL BE MADE BY APPLYING THE STUDENT YIELD FACTORS TO THE SPECIFIC DWELLING UNIT TYPE FOR THE CORRESPONDING SCHOOL LEVEL.

§ 173-95 ESTABLISHMENT OF SCHOOL SEAT ALLOCATION AND ALLOCATION POOLS.

A. THE TOWN COUNCIL ANNUALLY SHALL DETERMINE THE NUMBER OF SCHOOL SEATS THAT THE TOWN WILL MAKE AVAILABLE FOR ALLOCATION FOR NEW RESIDENTIAL DEVELOPMENT IN THE TOWN DURING THE TOWN'S ENSUING FISCAL YEAR. THIS DETERMINATION SHALL BE BASED ON THE ALLOCATABLE SCHOOL CAPACITY ESTABLISHED FOR THE SCHOOL ATTENDANCE ZONES ENCOMPASSING THE TOWN OF LA PLATA. THE TOWN COUNCIL, IN CONJUNCTION WITH CHARLES COUNTY PUBLIC SCHOOLS (CCPS), SHALL ANNUALLY IDENTIFY THE CURRENT PUBLIC ELEMENTARY, MIDDLE, AND HIGH SCHOOLS SERVING THE TOWN OF LA PLATA ATTENDANCE ZONES (THE CATCHMENT SCHOOLS). THE CALCULATIONS REQUIRED BY THIS SECTION SHALL RELY UPON THE ANNUAL CAPACITY DATA PROVIDED BY THE CHARLES COUNTY BOARD OF EDUCATION (BOE) FOR THESE ANNUALLY IDENTIFIED CATCHMENT SCHOOLS.

   THIS CAPACITY DATA SHALL INCLUDE ANY CAPACITY PROVIDED BY CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS THAT ARE SCHEDULED FOR COMPLETION PRIOR OR CONCURRENT TO THE UPCOMING ALLOCATION CYCLE. WHEN CAPACITY IS PROGRAMMED TO EXIST THROUGH AN APPROVED CIP PROJECT, ALLOCATIONS MAY BE GRANTED WITHIN THE EIGHTEEN (18) MONTH PERIOD PRIOR TO THE OPENING OF THE NEW SCHOOL FACILITY.
   CAPACITY OF INDIVIDUAL SCHOOLS SHALL BE DETERMINED BY SUBTRACTING THE ENROLLMENT FROM ONE HUNDRED TEN PERCENT (110%) OF THE STATE RATED CAPACITY. THE ALLOCATABLE SCHOOL CAPACITY FOR NEW RESIDENTIAL DEVELOPMENT SHALL BE RESTRICTED TO THE LOWEST AGGREGATE CAPACITY CALCULATED AMONG THE THREE (3) SCHOOL LEVELS (ELEMENTARY, MIDDLE, AND HIGH SCHOOL) WITHIN THE SPECIFIED SCHOOL ATTENDANCE ZONES. IF CAPACITY AT ANY REQUIRED SCHOOL LEVEL (ELEMENTARY, MIDDLE, OR HIGH) DOES NOT EXIST, ALLOCATIONS SHALL NOT BE GRANTED IN THAT SCHOOL ATTENDANCE ZONE. SCHOOL CAPACITY MUST EXIST AT ALL THREE SCHOOL LEVELS WITHIN THE CURRENT SCHOOL DISTRICT ATTENDANCE BOUNDARIES FOR WHICH THE BOARD OF EDUCATION HAS DETERMINED THE STUDENTS FROM THE PROJECT WILL ATTEND. IN MAKING THIS ANNUAL DETERMINATION, THE COUNCIL SHALL CONSIDER DATA AND RECOMMENDATIONS, IF ANY, FROM THE CHARLES COUNTY BOARD OF EDUCATION AS TO THE NUMBER OF AVAILABLE SCHOOL SEATS IN THE PUBLIC SCHOOL SYSTEM IN THESE SPECIFIC ATTENDANCE ZONES. ALLOCATIONS SHALL ONLY BE REDUCED TO ZERO FOR A SPECIFIC SCHOOL ATTENDANCE ZONE IF THE CHARLES COUNTY BOARD OF EDUCATION HAS OFFICIALLY TRIGGERED A MORATORIUM FOR THAT SPECIFIC ZONE OR SCHOOL DISTRICT DUE TO CAPACITY ISSUES.

B. AFTER THE TOWN COUNCIL HAS DETERMINED THE NUMBER OF SCHOOL SEATS AVAILABLE FOR ALLOCATION IN THE ENSUING FISCAL YEAR, THE COUNCIL, BY RESOLUTION, SHALL DIVIDE THE TOTAL NUMBER OF SEATS AVAILABLE FOR ALLOCATION INTO SUCH REASONABLE POOLS AND SUB-POOLS AS THE COUNCIL

MAY CREATE. THESE POOLS SHALL ATTEMPT TO PROVIDE A REASONABLE APPORTIONMENT OF AVAILABLE SCHOOL SEATS AMONG COMPETING DEVELOPMENT INTERESTS. SUB-POOLS MAY CONSIST OF SPECIFIC SUBDIVISIONS OR PROPOSED SUBDIVISIONS. THE POOLS SHALL INCLUDE, BUT NECESSARILY BE LIMITED TO, THE FOLLOWING:

(1) PROPOSED SUBDIVISIONS CONSISTING OF AT LEAST FIFTY (50) LOTS THAT HAVE RECEIVED PRELIMINARY PLAT APPROVAL AND FOR WHICH APPLICATION HAS BEEN MADE FOR FINAL PLAT APPROVAL;

(2) PROPOSED SUBDIVISIONS CONSISTING OF LESS THAN FIFTY (50) LOTS THAT HAVE RECEIVED PRELIMINARY PLAT APPROVAL AND FOR WHICH APPLICATION HAS BEEN MADE FOR FINAL PLAT APPROVAL;

(3) LOTS IN RECORDED SUBDIVISIONS THAT HAVE FIFTY (50) OR MORE REMAINING VACANT LOTS FOR RESIDENTIAL DEVELOPMENT. THIS POOL SHALL CONTAIN NOT LESS THAN TWENTY PERCENT (20%) OF THE SCHOOL SEAT CAPACITY AVAILABLE FOR ALLOCATION;

(4) OTHER EXISTING RECORDED LOTS AND PARCELS OF LAND THAT COULD BE DEVELOPED FOR RESIDENTIAL USES. THIS POOL SHALL CONTAIN NOT LESS THAN TWENTY PERCENT (20%) OF THE SCHOOL SEAT CAPACITY AVAILABLE FOR ALLOCATION.

C. IN THE FOURTH QUARTER OF EACH FISCAL YEAR, THE TOWN COUNCIL MAY REEVALUATE THE NUMBER OF SCHOOL SEATS REMAINING UNALLOCATED IN EACH POOL AND SUB-POOL. IF THE COUNCIL DETERMINES THAT ALL OF THE SCHOOL SEATS IN ANY POOL OR SUB-POOL ARE NOT LIKELY TO BE ALLOCATED BEFORE JUNE 30 OF THAT YEAR, THE COUNCIL, BY RESOLUTION, MAY REALLOCATE SUCH SCHOOL SEATS INTO ONE (1) OR MORE OTHER POOLS OR SUB-POOLS WHERE A DEMAND FOR SCHOOL SEAT ALLOCATION EXISTS.

D. IF ANY SCHOOL SEATS IN ANY POOL OR SUB-POOL REMAIN UNALLOCATED ON JUNE 30 OF ANY YEAR, THE TOWN COUNCIL, BY RESOLUTION, MAY DIVIDE THE UNALLOCATED SEATS INTO THE POOLS AND SUB-POOLS FOR THE ENSUING FISCAL YEAR IN SUCH MANNER AS THE COUNCIL REASONABLY SHALL DETERMINE.

E. NOT LATER THAN JANUARY OF EACH YEAR, THE CHIEF EXECUTIVE OFFICER SHALL CONSULT WITH THE BOARD OF EDUCATION TO DETERMINE WHETHER ANY CHANGES IN SCHOOL ENROLLMENT DURING THE SCHOOL YEAR HAVE RESULTED IN ADDITIONAL AVAILABLE SCHOOL CAPACITY FOR THAT YEAR. IF THE CHIEF EXECUTIVE OFFICER DETERMINES THAT ADDITIONAL CAPACITY DOES EXIST, THE CHIEF EXECUTIVE OFFICER SHALL SO ADVISE THE TOWN COUNCIL. THE TOWN COUNCIL, BY RESOLUTION, MAY MAKE SUCH ADDITIONS OF SCHOOL SEAT CAPACITY TO THE RESPECTIVE ALLOCATION POOLS OR SUB-POOLS FOR THAT FISCAL YEAR AS THE COUNCIL DETERMINES APPROPRIATE.

§ 173-96 ALLOCATION REQUIRED.

EXCEPT AS PROVIDED IN §§ 173-97 AND 173-98, UNTIL THE TOWN HAS MADE AN ALLOCATION OF SCHOOL SEAT CAPACITY TO A PROPOSED SUBDIVISION, LOT OR PARCEL OF LAND:

A. THE PLANNING COMMISSION MAY NOT APPROVE A FINAL PLAT OF SUBDIVISION FOR A SUBDIVISION OF LAND FOR THE PURPOSE OF RESIDENTIAL DEVELOPMENT; AND

B. THE TOWN MAY NOT APPROVE OR ISSUE A BUILDING PERMIT FOR THE DEVELOPMENT AND CONSTRUCTION OF ANY RESIDENTIAL DWELLING OR DWELLING UNIT ON AN EXISTING LOT OR PARCEL.

§ 173-97 EXEMPTIONS.

THE REQUIREMENTS OF § 173-96 DO NOT APPLY TO:

A. THE APPROVAL OF A FINAL PLAT FOR THE SUBDIVISION OF LAND FOR A DEVELOPMENT IN WHICH DWELLING UNITS WILL BE RESTRICTED TO OCCUPANCY BY PERSONS FIFTY-FIVE (55) YEARS OF AGE AND OLDER;

B. THE DEVELOPMENT AND CONSTRUCTION OF DWELLING UNITS IN A SUBDIVISION WHERE OCCUPANCY OF DWELLING UNITS IS RESTRICTED TO PERSONS FIFTY-FIVE (55) YEARS OF AGE OR OLDER;

C. NURSING HOMES;

D. ASSISTED LIVING FACILITIES;

E. ANY OTHER TYPE OF RESIDENTIAL CONSTRUCTION THAT WILL NOT GENERATE ADDITIONAL SCHOOL AGE POPULATION;

F. THE APPROVAL OF A FINAL PLAT OF SUBDIVISION OF LAND, OR PORTION OF A FINAL PLAT OF SUBDIVISION, FOR A DEVELOPMENT TO THE EXTENT THAT THE DEVELOPER HAS ENTERED INTO AN AGREEMENT WITH THE TOWN AND THE COUNTY COMMISSIONERS OF CHARLES COUNTY BY WHICH:

(1) THE DEVELOPER AGREES, IN ADDITION TO THE PAYMENT OF ANY APPLICABLE SCHOOL EXCISE TAXES AND SCHOOL IMPACT FEES, TO MAKE ONE (1) OR MORE FINANCIAL PAYMENTS TO THE COUNTY COMMISSIONERS IN AN AMOUNT OR AMOUNTS DETERMINED BY THE COUNTY COMMISSIONERS TO BE SUFFICIENT TO ENABLE THE COUNTY COMMISSIONERS TO PROVIDE TO THE TOWN FOR THE EXCLUSIVE BENEFIT OF THE DEVELOPER'S DEVELOPMENT A SUFFICIENT NUMBER OF SPECIAL SCHOOL SEAT ALLOCATIONS FROM THE COUNTY'S ALLOTMENT OF SCHOOL SEAT ALLOCATIONS WHICH, COMBINED WITH SUCH SCHOOL SEAT ALLOCATIONS AS THE DEVELOPER MAY OBTAIN FROM THE TOWN PURSUANT TO THIS ARTICLE IX, WILL BE SUFFICIENT TO ACCOMMODATE THE PROJECTED STUDENT POPULATION FROM THE

SUBDIVISION, OR PORTION OF THE SUBDIVISION, SHOWN ON THE FINAL PLAT, AND

(2) IN EXCHANGE FOR SUCH FINANCIAL PAYMENT FROM THE DEVELOPER, THE COUNTY COMMISSIONERS AGREE TO PROVIDE TO THE TOWN, FOR THE EXCLUSIVE BENEFIT OF THE DEVELOPER'S DEVELOPMENT, AN AGREED NUMBER OF SPECIAL SCHOOL SEAT ALLOCATIONS FROM THE COUNTY'S ALLOTMENT OF SCHOOL SEAT ALLOCATIONS.

WHERE THE DEVELOPER HAS ENTERED INTO SUCH AN AGREEMENT WITH THE TOWN AND THE CHARLES COUNTY COMMISSIONERS, THE TOWN SHALL NOT ISSUE A BUILDING PERMIT FOR ANY LOT SHOWN ON THE APPROVED FINAL PLAT FOR WHICH A SPECIAL SCHOOL SEAT ALLOCATION IS REQUIRED UNTIL THE COUNTY COMMISSIONERS HAVE PROVIDED SUCH SPECIAL SCHOOL SEAT ALLOCATION TO THE TOWN.

§ 173-98 PROCESS FOR ALLOCATION.

A. THIS SECTION REGULATES THE ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY TO PROPOSED LOTS IN SUBDIVISIONS THAT ARE SEEKING FINAL PLAT APPROVAL AND TO EXISTING INDIVIDUAL LOTS OR PARCELS OF LAND.

B. (1) WHEN A REQUEST IS MADE FOR FINAL SUBDIVISION PLAT APPROVAL, THE CHIEF EXECUTIVE OFFICER SHALL DETERMINE THE STUDENT GENERATION RATE BY APPLYING THE STUDENT YIELD FACTORS ADOPTED PURSUANT TO § 173-94A FOR EACH LOT SHOWN ON THE PROPOSED FINAL PLAT AND THEN SHALL MULTIPLY THAT RATE BY THE TOTAL NUMBER OF LOTS ON THE FINAL PLAT TO DETERMINE THE TOTAL NUMBER OF SCHOOL SEATS REQUIRED FOR ALL LOTS SHOWN ON THE PLAT.

(2) IF SUFFICIENT UNALLOCATED SCHOOL SEATS IN THE APPLICABLE ALLOCATION POOL OR SUB-POOL ARE AVAILABLE TO PROVIDE A SCHOOL SEAT ALLOCATION FOR ALL OF THE LOTS DEPICTED ON THE FINAL PLAT, SUBJECT TO THE LIMITATION IN § 173-98F, A SCHOOL SEAT ALLOCATION SHALL BE MADE FOR ALL LOTS AND, PROVIDED THAT THE FINAL PLAT SATISFIES ALL OTHER APPLICABLE REQUIREMENTS, THE PLANNING COMMISSION SHALL APPROVE THE FINAL SUBDIVISION PLAT.

(3) IF SUFFICIENT UNALLOCATED SCHOOL SEATS IN THE APPLICABLE ALLOCATION POOL OR SUB-POOL ARE NOT AVAILABLE TO PROVIDE A SCHOOL SEAT ALLOCATION FOR ANY OF THE LOTS DEPICTED ON THE FINAL PLAT, THE APPLICANT MAY ELECT TO DO ONE (1) OF THE FOLLOWING:

(a) REQUEST THAT APPROVAL OF THE FINAL PLAT BE DEFERRED AND THAT THE ENTIRE FINAL PLAT BE PLACED ON THE APPLICABLE SUBDIVISION PRIORITY LIST FOR ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY AS SUCH CAPACITY BECOMES AVAILABLE;

(b) WITHDRAW THE REQUEST FOR FINAL PLAT APPROVAL.

(4) IF SUFFICIENT UNALLOCATED SCHOOL SEATS IN THE APPLICABLE ALLOCATION POOL OR SUB-POOL ARE AVAILABLE TO PROVIDE A SCHOOL SEAT ALLOCATION FOR SOME, BUT NOT ALL, OF THE LOTS DEPICTED ON THE FINAL PLAT, THE APPLICANT MAY ELECT TO DO ONE (1) OF THE FOLLOWING:

A. [1] ACCEPT A SCHOOL SEAT ALLOCATION FOR AS MANY LOTS AS ALLOCATIONS ARE AVAILABLE FOR THAT PROPOSED SUBDIVISION AND DESIGNATE EACH REMAINING LOT AS NOT BUILDABLE UNTIL A FUTURE ALLOCATION OF SCHOOL SEAT CAPACITY IS MADE FOR THAT LOT. A SCHOOL SEAT ALLOCATION SHALL BE ACCEPTED BY PAYING A SCHOOL SEAT ALLOCATION RESERVATION FEE FOR EACH LOT FOR WHICH AN ALLOCATION IS TO BE MADE. THE AMOUNT OF THE ALLOCATION RESERVATION FEE IS TWENTY PERCENT (20%) OF THE THEN APPLICABLE SCHOOL EXCISE TAX FOR EACH LOT. THE ALLOCATION RESERVATION FEE SHALL BE PAID TO THE TOWN PRIOR TO APPROVAL OF THE FINAL SUBDIVISION PLAT. THE ALLOCATION RESERVATION FEE FOR EACH LOT SHALL BE APPLIED AGAINST THE SCHOOL EXCISE TAX PAYABLE FOR THAT LOT IF A BUILDING PERMIT FOR THAT LOT IS APPLIED FOR AND ISSUED BY THE TOWN WITHIN ONE (1) YEAR AFTER FINAL PLAT APPROVAL. HOWEVER, IF A BUILDING PERMIT IS NOT APPLIED FOR AND ISSUED BY THE TOWN WITHIN ONE (1) YEAR AFTER FINAL PLAT APPROVAL, THE SCHOOL SEAT ALLOCATION AND ALLOCATION RESERVATION FEE FOR THAT LOT ARE FORFEITED AND, FOR PURPOSES OF FUTURE SCHOOL SEAT ALLOCATION, THE LOT SHALL BE TREATED AS AN EXISTING LOT. UPON PAYMENT OF THE ALLOCATION RESERVATION FEE, THE PLANNING COMMISSION MAY APPROVE THE FINAL SUBDIVISION PLAT;

[2] ANY FUTURE ALLOCATION OF SCHOOL SEAT CAPACITY FOR EACH LOT FOR WHICH A SCHOOL SEAT ALLOCATION WAS NOT MADE WHEN THE FINAL PLAT WAS APPROVED, OR FOR WHICH AN ALLOCATION WAS MADE BUT FORFEITED BECAUSE A BUILDING PERMIT WAS NOT APPLIED FOR WITHIN ONE (1) YEAR AND ISSUED WITHIN EIGHTEEN (18) MONTHS FROM THE DATE OF FINAL PLAT APPROVAL, SHALL BE MADE FROM THE POOL OF SCHOOL SEATS AVAILABLE FOR ALLOCATION TO EXISTING RECORDED LOTS AT THE TIME THAT A BUILDING PERMIT APPLICATION IS APPROVED FOR THAT LOT. THE FUTURE ALLOCATION OF SCHOOL SEAT CAPACITY FOR A LOT SHALL BE BASED UPON THE STUDENT GENERATION RATE DERIVED FROM THE STUDENT YIELD FACTORS ADOPTED PURSUANT TO § 173-94A FOR THAT LOT DETERMINED BY THE CHIEF EXECUTIVE OFFICER PRIOR TO APPROVAL OF THE APPLICATION FOR A BUILDING PERMIT FOR THAT LOT;

(b) REQUEST THAT APPROVAL OF THE FINAL PLAT BE DEFERRED AND THAT THE ENTIRE FINAL PLAT BE PLACED ON THE APPLICABLE SUBDIVISION PRIORITY LIST FOR ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY

AS SUCH CAPACITY BECOMES AVAILABLE. IF THE APPLICANT ELECTS TO HAVE THE FINAL PLAT PLACED ON THE PRIORITY LIST, ALL AVAILABLE SCHOOL SEAT CAPACITY ALLOCABLE TO THAT SUBDIVISION BE RESERVED FOR THAT PROPOSED SUBDIVISION, WITHOUT COST TO THE APPLICANT, UNTIL SCHOOL SEAT CAPACITY IS AVAILABLE IN THE POOL OR SUB-POOL FOR ALLOCATION TO ALL REMAINING LOTS DEPICTED ON THE FINAL PLAT;

(c) RECONFIGURE AND RESUBMIT THE FINAL PLAT TO DEPICT ONLY THOSE LOTS FOR WHICH AN ALLOCATION OF SCHOOL SEAT CAPACITY CAN THEN BE MADE;

(d) WITHDRAW THE REQUEST FOR FINAL PLAT APPROVAL.

(5) EACH APPROVED FINAL SUBDIVISION PLAT SHALL CONTAIN NOTES OR GRAPHIC REPRESENTATIONS THAT CLEARLY DELINEATE WHICH LOTS HAVE RECEIVED AN ALLOCATION OF SCHOOL SEAT CAPACITY AND THE TERMS AND CONDITIONS OF SUCH ALLOCATION, AND WHICH LOTS ARE NOT BUILDABLE UNTIL A FUTURE ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY IS MADE AT SUCH TIME AS AN APPLICATION FOR A BUILDING PERMIT IS APPROVED.

C. WHEN AN APPLICATION IS MADE FOR APPROVAL OF A BUILDING PERMIT FOR DEVELOPMENT AND CONSTRUCTION OF A DWELLING OR DWELLING UNIT ON AN EXISTING LOT OR PARCEL OF LAND, THE CHIEF EXECUTIVE OFFICER SHALL DETERMINE THE STUDENT GENERATION RATE BY APPLYING THE STUDENT YIELD FACTORS ADOPTED PURSUANT TO § 173-94A FOR THAT LOT OR PARCEL. FOR MULTIFAMILY RESIDENTIAL DEVELOPMENT, THE CHIEF EXECUTIVE OFFICER SHALL DETERMINE AND ASSIGN AVAILABLE SCHOOL SEAT CAPACITY AT THE SITE DEVELOPMENT PLAN STAGE. THE CHIEF EXECUTIVE OFFICER SHALL ALLOCATE AVAILABLE SCHOOL SEAT CAPACITY TO THAT LOT OR PARCEL BASED UPON THE STUDENT GENERATION RATE FOR THAT LOT OR PARCEL BASED UPON THE PARTICULARIZED STUDENT GENERATION RATE FOR THAT LOT OR PARCEL, IF SCHOOL SEAT CAPACITY IS AVAILABLE IN THE EXISTING LOT ALLOCATION POOL. IF AVAILABLE SCHOOL SEAT CAPACITY IS NOT THEN AVAILABLE, THE LOT OR MULTIFAMILY PROJECT WILL BE PLACED ON A PRIORITY LIST FOR FUTURE ALLOCATION OF SCHOOL SEAT CAPACITY.

D. WHEN AN APPLICATION FOR FINAL SUBDIVISION PLAT APPROVAL OR FOR THE ISSUANCE OF A BUILDING PERMIT INVOLVES ONE (1) OR MORE DWELLINGS THAT CONTAIN MORE THAN ONE (1) DWELLING UNIT PER DWELLING, SUCH AS SINGLE-FAMILY ATTACHED DWELLINGS, TOWNHOUSES, MULTIPLE-FAMILY DWELLINGS, AND TWO-FAMILY DWELLINGS, A SCHOOL SEAT ALLOCATION MAY NOT BE MADE FOR ANY DWELLING UNIT IN A DWELLING UNLESS SUFFICIENT SCHOOL SEAT CAPACITY IS AVAILABLE FOR ALLOCATION TO ALL DWELLING UNITS IN THAT DWELLING.

E. EACH ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY IS MADE TO A PARTICULAR LOT, PROPOSED LOT, OR PARCEL OF LAND. ONCE AN ALLOCATION OF SCHOOL SEAT CAPACITY HAS BEEN MADE TO A PARTICULAR LOT, PROPOSED LOT, OR PARCEL OF LAND, THE ALLOCATION IS NOT TRANSFERABLE OR ASSIGNABLE TO ANOTHER LOT, PROPOSED LOT OR PARCEL OF LAND.

F. UNLESS THERE ARE NO PROPOSED SUBDIVISIONS AWAITING FINAL PLAT APPROVAL OR EXISTING LOTS OR PARCELS OF LAND ON A PRIORITY LIST ESTABLISHED PURSUANT TO § 173-99, NOT MORE THAN TWENTY-FIVE (25) SEATS OF AVAILABLE SCHOOL CAPACITY MAY BE ALLOCATED IN ANY FISCAL YEAR TO ANY ONE (1) PROPOSED SUBDIVISION OR TO, OR FOR THE BENEFIT OF, ANY EXISTING LOTS OR PARCELS OF LAND THAT WERE HELD IN THE SAME OWNERSHIP ON THE FIRST DAY OF THE FISCAL YEAR.

§ 173-99 SCHOOL SEAT ALLOCATION PRIORITY LISTS.

A. THE TOWN'S CHIEF EXECUTIVE OFFICER SHALL ESTABLISH AND MAINTAIN PRIORITY LISTS OF APPLICATIONS FOR FINAL SUBDIVISION PLAT APPROVAL, AND FOR BUILDING PERMITS FOR THE DEVELOPMENT AND CONSTRUCTION OF DWELLING UNITS ON EXISTING LOTS OR PARCELS OF LAND, FOR WHICH SCHOOL SEAT CAPACITY IS NOT AVAILABLE.

B. A PROPOSED SUBDIVISION FOR WHICH AN APPLICANT HAS REQUESTED PLACEMENT ON A SUBDIVISION PRIORITY LIST PURSUANT TO § 191-98B AND AN EXISTING LOT OR PARCEL OF LAND FOR WHICH A BUILDING PERMIT APPLICATION HAS BEEN SUBMITTED TO THE TOWN SHALL BE PLACED ON THE APPLICABLE PRIORITY LIST AS OF SUCH DATE AND TIME WHEN ALL REQUIREMENTS FOR FINAL SUBDIVISION PLAT APPROVAL OR ISSUANCE OF A BUILDING PERMIT HAVE BEEN SATISFIED EXCEPT FOR THE AVAILABILITY OF SCHOOL SEAT CAPACITY.

C. WHEN SCHOOL SEAT CAPACITY BECOMES AVAILABLE IN THE APPLICABLE SUBDIVISION ALLOCATION POOL OR SUB-POOL, THE CHIEF EXECUTIVE OFFICER SHALL PROVIDE WRITTEN NOTICE TO THE NEXT APPLICANT ON THE PRIORITY LIST THAT SCHOOL SEAT CAPACITY IS AVAILABLE FOR ALLOCATION TO SOME OR ALL OF THE LOTS AS DEPICTED ON THE APPLICANT'S PROPOSED FINAL SUBDIVISION PLAT. THE NOTICE SHALL BE SENT TO THE ADDRESS OF THE APPLICANT AS SHOWN ON THE FINAL SUBDIVISION PLAT APPLICATION OR TO SUCH OTHER ADDRESS AS THE APPLICANT HAS DESIGNATED IN WRITING TO THE CHIEF EXECUTIVE OFFICER. THE NOTICE SHALL GIVE THE APPLICANT A PERIOD OF THIRTY (30) DAYS TO NOTIFY THE CHIEF EXECUTIVE OFFICER IN WRITING THAT THE APPLICANT ACCEPTS OR REJECTS THE ALLOCATION. AN ALLOCATION SHALL BE ACCEPTED IN THE MANNER SPECIFIED IN § 173-98B(4)(A)[1].

   (1) IF THE APPLICANT ACCEPTS THE ALLOCATION IN WRITING WITHIN SUCH THIRTY-DAY PERIOD, AND IF SUCH ALLOCATION PROVIDES A SCHOOL SEAT ALLOCATION FOR ALL LOTS DEPICTED ON THE FINAL PLAT, THE FINAL PLAT SHALL BE APPROVED.

(2) IF THE APPLICANT ACCEPTS THE ALLOCATION IN WRITING WITHIN SUCH THIRTY-DAY PERIOD, AND IF SUCH ALLOCATION PROVIDES AN ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY FOR SOME, BUT NOT ALL OF THE LOTS DEPICTED ON THE FINAL PLAT, THE APPLICANT SHALL ELECT TO PROCEED IN ACCORDANCE WITH § 173-98B(4)(A) OR (B).

(3) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT AFFIRMATIVELY REJECTS AN ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY, THE APPLICANT MAY REQUEST IN WRITING THAT THE APPLICATION FOR FINAL PLAT APPROVAL BE KEPT ACTIVE AND THAT THE LOTS DEPICTED ON THE FINAL PLAT BE MAINTAINED ON THE PRIORITY LIST. IF THE APPLICANT DOES MAKE SUCH A REQUEST, THE FINAL PLAT SHALL MAINTAIN ITS PLACE ON THE PRIORITY LIST AND SHALL BE OFFERED THE NEXT AVAILABLE SCHOOL SEAT ALLOCATION. IF THE APPLICANT DOES NOT AFFIRMATIVELY ACCEPT THE SCHOOL SEAT ALLOCATION THE NEXT TIME IT IS OFFERED, THE FINAL PLAT SHALL BE REMOVED FROM THE PRIORITY LIST, THE APPLICATION FOR FINAL PLAT APPROVAL SHALL BE DEEMED WITHDRAWN, AND ANY AVAILABLE SCHOOL SEAT CAPACITY PREVIOUSLY ALLOCATED TO LOTS ON THE FINAL PLAT SHALL BE RETURNED TO THE APPLICABLE ALLOCATION POOL OR SUB-POOL.

(4) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT AFFIRMATIVELY REJECTS AN ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY AND DOES NOT REQUEST IN WRITING THAT THE APPLICATION FOR FINAL PLAT APPROVAL BE KEPT ACTIVE AND THAT THE FINAL PLAT BE MAINTAINED ON THE PRIORITY LIST, THE FINAL PLAT SHALL BE REMOVED FROM THE PRIORITY LIST, THE APPLICATION FOR FINAL PLAT APPROVAL SHALL BE DEEMED WITHDRAWN, AND ANY AVAILABLE SCHOOL SEAT CAPACITY PREVIOUSLY ALLOCATED TO LOTS ON THE FINAL PLAT SHALL BE RETURNED TO THE APPLICABLE ALLOCATION POOL OR SUB-POOL.

(5) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT NEITHER REJECTS NOR AFFIRMATIVELY ACCEPTS THE ALLOCATION IN WRITING, THE LOTS ON THE PROPOSED FINAL SUBDIVISION PLAT SHALL BE REMOVED FROM THE PRIORITY LIST, THE APPLICATION FOR FINAL PLAT APPROVAL SHALL BE DEEMED TO HAVE BEEN WITHDRAWN BY THE APPLICANT, AND ANY PREVIOUS ALLOCATION OF SCHOOL SEAT CAPACITY FOR LOTS ON THE FINAL PLAT SHALL BE RETURNED TO THE APPLICABLE ALLOCATION POOL OR SUB-POOL.

D. WHEN SCHOOL SEAT CAPACITY BECOMES AVAILABLE IN THE EXISTING LOT ALLOCATION POOL OR SUB-POOL, THE CHIEF EXECUTIVE OFFICER SHALL PROVIDE WRITTEN NOTICE TO THE NEXT APPLICANT ON THE EXISTING LOT PRIORITY LIST THAT SCHOOL SEAT CAPACITY IS AVAILABLE FOR ALLOCATION TO

THE APPLICANT'S LOT OR PARCEL OF LAND. THE NOTICE SHALL BE SENT TO THE ADDRESS OF THE APPLICANT AS SHOWN ON THE BUILDING PERMIT APPLICATION OR TO SUCH OTHER ADDRESS AS THE APPLICANT HAS DESIGNATED IN WRITING TO THE CHIEF EXECUTIVE OFFICER. THE NOTICE SHALL GIVE THE APPLICANT A PERIOD OF THIRTY (30) DAYS TO NOTIFY THE CHIEF EXECUTIVE OFFICER IN WRITING THAT THE APPLICANT ACCEPTS OR REJECTS THE ALLOCATION.

(1) IF THE APPLICANT ACCEPTS THE ALLOCATION WITHIN SUCH THIRTY-DAY PERIOD, THE BUILDING PERMIT SHALL BE ISSUED AS LONG THE APPLICATION CONTINUES TO COMPLY WITH ALL APPLICABLE LAWS. IF THE BUILDING PERMIT APPLICATION NO LONGER COMPLIES WITH ALL APPLICABLE LAWS, THE APPLICATION SHALL BE DEEMED REJECTED, BUT THE SCHOOL SEAT ALLOCATION SHALL BE RESERVED FOR THE LOT OR PARCEL OF LAND FOR A PERIOD OF NINETY (90) DAYS, WITHIN WHICH THE APPLICANT MUST SUBMIT FOR APPROVAL BY THE TOWN A REVISED PERMIT APPLICATION THAT COMPLIES WITH ALL APPLICABLE LAWS. IF A CONFORMING BUILDING PERMIT APPLICATION IS SUBMITTED WITHIN NINETY (90) DAYS AND APPROVED BY THE TOWN, THE SCHOOL SEAT ALLOCATION FOR THE LOT OR PARCEL OF LAND SHALL BE MADE AND THE PERMIT ISSUED. IF A CONFORMING BUILDING PERMIT APPLICATION IS NOT SUBMITTED WITHIN NINETY (90) DAYS OR IS NOT APPROVED BY THE TOWN, THE SCHOOL SEAT CAPACITY SHALL BE PLACED BACK IN THE POOL AND THE LOT OR PARCEL OF LAND REMOVED FROM THE PRIORITY LIST.

(2) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT NEITHER REJECTS NOR AFFIRMATIVELY ACCEPTS THE ALLOCATION IN WRITING, THE LOT OR PARCEL OF LAND SHALL BE REMOVED FROM THE PRIORITY LIST AND THE BUILDING PERMIT APPLICATION FOR THAT LOT OR PARCEL OF LAND SHALL BE DEEMED TO HAVE BEEN WITHDRAWN BY THE APPLICANT.

(3) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT AFFIRMATIVELY REJECTS AN ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY, THE APPLICANT MAY REQUEST IN WRITING THAT THE BUILDING PERMIT APPLICATION BE KEPT ACTIVE AND THAT THE LOT OR PARCEL OF LAND BE MAINTAINED ON THE PRIORITY LIST. IF THE APPLICANT MAKES SUCH A REQUEST, THE LOT OR PARCEL SHALL MAINTAIN ITS PLACE ON THE PRIORITY LIST AND SHALL BE OFFERED THE NEXT AVAILABLE SCHOOL SEAT ALLOCATION. IF THE APPLICANT DOES NOT AFFIRMATIVELY ACCEPT THE SCHOOL SEAT ALLOCATION THE NEXT TIME IT IS OFFERED, THE SCHOOL SEAT CAPACITY SHALL BE PLACED BACK IN THE ALLOCATION POOL OR SUB-POOL, AND THE LOT OR PARCEL OF LAND SHALL BE REMOVED FROM THE PRIORITY LIST.

(4) IF, WITHIN THIRTY (30) DAYS AFTER NOTICE OF THE AVAILABILITY OF A SCHOOL SEAT ALLOCATION, AN APPLICANT AFFIRMATIVELY REJECTS AN

ALLOCATION OF AVAILABLE SCHOOL SEAT CAPACITY AND DOES NOT REQUEST IN WRITING THAT THE BUILDING PERMIT APPLICATION BE KEPT ACTIVE AND THAT THE LOT OR PARCEL OF LAND BE MAINTAINED ON THE PRIORITY LIST, THE SCHOOL SEAT CAPACITY SHALL BE PLACED BACK IN THE ALLOCATION POOL OR SUB-POOL AND THE LOT OR PARCEL OF LAND SHALL BE REMOVED FROM THE PRIORITY LIST.

E. NOTWITHSTANDING ANY OTHER PROVISION OF THIS ARTICLE, ANY LOT OR PARCEL OF LAND OR SUBDIVISION ON THE EXISTING LOT PRIORITY LIST THAT HAS NOT RECEIVED AN ALLOCATION OF SCHOOL SEAT CAPACITY WITHIN SIX (6) YEARS FROM THE DATE THAT LOT OR PARCEL WAS PLACED ON THE PRIORITY LIST SHALL BE ISSUED A BUILDING PERMIT OR FINAL PLAT APPROVAL AS LONG AS THE APPLICATION CONTINUES TO COMPLY WITH ALL APPLICABLE LAWS. IF THE APPLICATION NO LONGER COMPLIES WITH ALL APPLICABLE LAWS, THE APPLICANT MUST SUBMIT FOR APPROVAL BY THE TOWN A REVISED APPLICATION THAT COMPLIES WITH ALL APPLICABLE LAWS. IF A CONFORMING APPLICATION IS SUBMITTED WITHIN NINETY (90) DAYS AND APPROVED BY THE TOWN, THE BUILDING PERMIT OR FINAL PLAT APPROVAL MAY BE ISSUED EVEN THOUGH AVAILABLE SCHOOL SEAT CAPACITY MAY NOT EXIST IN THE APPLICABLE ALLOCATION POOL OR SUB-POOL. IF A CONFORMING APPLICATION IS NOT SUBMITTED WITHIN NINETY (90) DAYS OR IS NOT APPROVED BY THE TOWN, A BUILDING PERMIT OR FINAL PLAT APPROVAL MAY NOT BE ISSUED FOR THE LOT OR PARCEL OF LAND UNTIL A NEW ALLOCATION OF SCHOOL SEAT CAPACITY IS MADE TO THE LOT OR PARCEL. ANY BUILDING PERMITS OR FINAL PLAT APPROVALS ISSUED PURSUANT TO THIS SECTION SHALL NOT COUNT AGAINST OR REDUCE THE AVAILABLE SCHOOL SEAT CAPACITY THAT OTHERWISE IS AVAILABLE FOR ALLOCATION IN THAT FISCAL YEAR.

§ 173-100 DURATION AND EFFECT OF EXPIRATION OF ALLOCATION.

A. THIS SECTION PROVIDES FOR THE EXPIRATION OF AN ALLOCATION OF SCHOOL SEAT CAPACITY AND THE EFFECT OF SUCH AN EXPIRATION.

B. (1) THIS SUBSECTION REGULATES THE EXPIRATION OF A SCHOOL SEAT ALLOCATION FOR A LOT THAT WAS MADE AS PART OF THE APPROVAL OF A FINAL SUBDIVISION PLAT.

(2) A SCHOOL SEAT ALLOCATION THAT HAS BEEN MADE AS PART OF THE APPROVAL OF A FINAL SUBDIVISION PLAT IS VALID FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF APPROVAL OF THE FINAL PLAT. THE ALLOCATION FOR A LOT IN THE SUBDIVISION EXPIRES IF A BUILDING PERMIT TO CONSTRUCT A DWELLING UNIT ON THAT LOT HAS NOT BEEN ISSUED WITHIN ONE (1) YEAR FROM THE DATE OF APPROVAL OF THE FINAL PLAT, OR IF THE BUILDING PERMIT TO CONSTRUCT A DWELLING UNIT ON THAT LOT EXPIRES OR IS REVOKED BEFORE A CERTIFICATE OF OCCUPANCY IS ISSUED.

(3) AS LONG AS A SCHOOL SEAT ALLOCATION HAS NOT EXPIRED, A BUILDING PERMIT MAY BE ISSUED FOR THE LOT FOR WHICH THE ALLOCATION HAS BEEN MADE. A BUILDING PERMIT MAY NOT BE ISSUED FOR ANY LOT FOR WHICH AN ALLOCATION HAS EXPIRED UNTIL THE LOT HAS RECEIVED A NEW SCHOOL SEAT ALLOCATION. AFTER EXPIRATION OF AN ALLOCATION, A LOT SHALL BE TREATED AS AN EXISTING RECORDED LOT AND PLACED AT THE END OF THE EXISTING LOT PRIORITY LIST.

C. (1) THIS SUBSECTION REGULATES THE EXPIRATION OF AN ALLOCATION OF SCHOOL SEAT CAPACITY FOR A LOT THAT WAS MADE AS PART OF THE ISSUANCE OF A BUILDING PERMIT.

(2) AN ALLOCATION OF SCHOOL SEAT CAPACITY FOR A LOT THAT HAS BEEN MADE AS PART OF THE ISSUANCE OF A BUILDING PERMIT IS VALID FOR THE DURATION OF THE BUILDING PERMIT. THE SCHOOL SEAT ALLOCATION EXPIRES IF THE BUILDING PERMIT TO CONSTRUCT A DWELLING UNIT ON THAT LOT EXPIRES OR IS REVOKED BEFORE A CERTIFICATE OF OCCUPANCY IS ISSUED.

(3) IF A SCHOOL SEAT ALLOCATION EXPIRES, THE EXISTING BUILDING PERMIT SHALL NOT BE REINSTATED OR RENEWED, OR A NEW BUILDING PERMIT ISSUED, FOR THAT LOT UNTIL THE LOT HAS RECEIVED A NEW SCHOOL SEAT ALLOCATION. AFTER A SCHOOL SEAT ALLOCATION EXPIRES, A LOT SHALL BE PLACED AT THE END OF AN EXISTING LOT PRIORITY LIST FOR A NEW SCHOOL SEAT ALLOCATION.

§ 173-101 APPEALS.

A. ANY PERSON AGGRIEVED BY A DECISION OF THE TOWN'S CHIEF EXECUTIVE OFFICER IN DETERMINING THE STUDENT GENERATION RATE FOR A SPECIFIC LOT OR PARCEL OR IN APPROVING OR REFUSING TO APPROVE AN ALLOCATION OF SCHOOL SEAT CAPACITY MAY APPEAL THE DECISION TO THE TOWN BOARD OF APPEALS CREATED UNDER § 191-53 OF THIS CODE. EXCEPT TO THE EXTENT INCONSISTENT WITH THIS SECTION, PROCEEDINGS OF THE BOARD SHALL BE GOVERNED BY §§ 191-53C AND D OF THIS CODE AND THE BOARD'S RULES OF PROCEDURE.

B. AN APPEAL PURSUANT TO SUBSECTION A OF THIS SECTION MAY BE BASED ONLY ON ONE (1) OR MORE OF THE FOLLOWING GROUNDS:

(1) THE DECISION IS CONTRARY TO LAW OR ILLEGAL.

(2) THE DECISION IS ARBITRARY OR CAPRICIOUS.

AN APPEAL MAY NOT CHALLENGE OR BE BASED UPON ERROR IN THE DETERMINATIONS OF THE CHIEF EXECUTIVE OFFICER IN DETERMINING GENERAL STUDENT GENERATION RATES OR OF TOWN COUNCIL REGARDING THE ESTABLISHMENT OF ALLOCATION POOLS PURSUANT TO § 173-95.

C. AN APPEAL SHALL BE INITIATED BY THE FILING OF A NOTICE OF APPEAL WITH THE TOWN BOARD OF APPEALS. THE NOTICE OF APPEAL SHALL BE FILED WITHIN TEN (10) DAYS FROM THE DATE OF THE DECISION BEING APPEALED FROM. THE APPEAL SHALL BE FILED ON FORMS PRESCRIBED BY THE CHIEF EXECUTIVE OFFICER CONSISTENT WITH THIS SECTION AND SHALL BE ACCOMPANIED BY SUCH APPEAL FEE AS MAY BE ESTABLISHED BY RESOLUTION OF THE TOWN COUNCIL FROM TIME TO TIME.

D. EACH NOTICE OF APPEAL MUST CONTAIN AT LEAST THE FOLLOWING:

(1) THE NAME AND ADDRESS OF THE APPELLANT;

(2) A STATEMENT IDENTIFYING THE DECISION THAT IS BEING APPEALED;

(3) A STATEMENT DESCRIBING HOW THE APPELLANT IS AGGRIEVED OR AFFECTED BY THE DECISION THAT IS BEING APPEALED;

(4) A DETAILED NARRATIVE EXPLANATION OF THE GROUNDS OF THE APPEAL;

(5) A STATEMENT DESCRIBING WITH SPECIFICITY THE MANNER IN WHICH THE DECISION FROM WHICH THE APPEAL IS TAKEN IS CONTRARY TO LAW, ILLEGAL, ARBITRARY, OR CAPRICIOUS. THE NOTICE OF APPEAL SHALL CONTAIN SPECIFIC REFERENCES TO ALL STATUTES, ORDINANCES, AND REGULATIONS ALLEGED TO BE VIOLATED BY THE DECISION; AND

(6) A STATEMENT OF THE RELIEF REQUESTED BY THE APPELLANT.

THE BOARD OF APPEALS SHALL DISMISS ANY NOTICE OF APPEAL THAT DOES NOT CONTAIN THE INFORMATION REQUIRED BY THIS SUBSECTION D.

E. HEARINGS AND PROCEEDINGS ON AN APPEAL TO THE BOARD OF APPEALS SHALL BE BASED EXCLUSIVELY ON THE GROUNDS OF APPEAL, ISSUES, AND MATTERS PRESENTED IN THE NOTICE OF APPEAL. THE BOARD MAY NOT CONSIDER ANY GROUND OF APPEAL, MATTER, OR ISSUE THAT HAS NOT BEEN PRESENTED WITH SPECIFICITY IN THE NOTICE OF APPEAL. THE BOARD OF APPEALS MAY TAKE SUCH TESTIMONY AND EVIDENCE AS THE BOARD DEEMS NECESSARY OR DESIRABLE TO ASSIST IT IN CONSIDERING AN APPEAL.

F. THE DECISION OF THE CHIEF EXECUTIVE OFFICER IS PRESUMED TO BE CORRECT, MADE IN ACCORDANCE WITH LAW AND LEGAL. THE BURDEN IS ON THE PERSON WHO APPEALS A DECISION TO DEMONSTRATE THAT:

(1) THE DECISION IS CONTRARY TO LAW OR ILLEGAL;

(2) THE DECISION IS ARBITRARY OR CAPRICIOUS.

G. THE BOARD SHALL AFFIRM THE DECISION APPEALED FROM UNLESS THE BOARD FINDS THAT:

(1) THE DECISION APPEALED FROM IS CONTRARY TO LAW OR ILLEGAL;

(2) THE DECISION APPEALED FROM IS ARBITRARY OR CAPRICIOUS.

IF THE BOARD MAKES ANY SUCH FINDING, THE BOARD MAY REVERSE THE DECISION OF THE CHIEF EXECUTIVE OFFICER IN WHOLE OR IN PART, OR MAY MODIFY THE DECISION, CONDITION OR REQUIREMENT APPEALED FROM AND MAKE SUCH DECISION, CONDITIONS, OR REQUIREMENTS AS COULD HAVE BEEN MADE BY THE CHIEF EXECUTIVE OFFICER. THE BOARD ALSO MAY REMAND THE MATTER TO THE CHIEF EXECUTIVE OFFICER FOR SUCH FURTHER PROCEEDINGS OR DETERMINATIONS AS THE BOARD OF APPEALS DETERMINES TO BE APPROPRIATE.

H. ANY PERSON OR PERSONS JOINTLY OR SEVERALLY AGGRIEVED BY A DECISION OF THE BOARD OF APPEALS UNDER THIS SECTION, OR ANY OFFICER, DEPARTMENT, BOARD OR BUREAU OF THE TOWN, MAY APPEAL THE DECISION OF THE BOARD OF APPEALS TO THE CIRCUIT COURT FOR CHARLES COUNTY. SUCH AN APPEAL TO THE CIRCUIT COURT SHALL BE FILED WITHIN THIRTY (30) DAYS FROM THE DECISION OF THE BOARD.

I. A SCHOOL SEAT ALLOCATION IS NOT EFFECTIVE UNTIL THE EARLIER TO OCCUR OF:

(1) TEN (10) DAYS FROM THE DATE OF THE ALLOCATION IF NO APPEAL IS FILED UNDER THIS SECTION; OR

(2) IF AN APPEAL IS FILED, UNTIL A FINAL DECISION HAS BEEN RENDERED AND THE TIME FOR ALL FURTHER APPEALS HAS EXPIRED.

§ 173-102 PROCESS FOR MAJOR DEVELOPMENT PROJECTS.

A. INTENT AND APPLICABILITY. THIS SECTION ESTABLISHES REGULATIONS FOR MAJOR DEVELOPMENT PROJECTS (MDP), DEFINED AS SUBDIVISIONS PROPOSING ONE HUNDRED (100) OR MORE LOTS OR DWELLING UNITS. THIS PROCESS IS INTENDED TO ADDRESS THE SIGNIFICANT AND LONG-TERM IMPACTS OF SUCH PROJECTS ON THE PUBLIC SCHOOL SYSTEM.

B. REQUIREMENTS. A MAJOR DEVELOPMENT PROJECT (MDP) SEEKING SCHOOL SEAT ALLOCATION SHALL BE REQUIRED TO ENTER INTO A DEVELOPMENT AGREEMENT WITH THE TOWN OF LA PLATA AND THE CHARLES COUNTY COMMISSIONERS. THIS AGREEMENT SHALL BE PREPARED IN CONSULTATION WITH CHARLES COUNTY PUBLIC SCHOOLS (CCPS) TO ENSURE COORDINATION REGARDING LONG-TERM PLANNING, CAPACITY MANAGEMENT, AND BUILD-OUT SCHEDULING. THE EXECUTED AGREEMENT SHALL INCLUDE A BUILD-OUT SCHEDULE DETAILING THE UNIT TYPE AND UNIT COUNT FOR EACH PHASE OF DEVELOPMENT.

C. ALLOCATION OF SCHOOL SEATS. ALLOCATIONS GRANTED TO AN MDP SHALL BE CONTINGENT UPON ADHERENCE TO THE EXECUTED DEVELOPMENT AGREEMENT AND THE APPROVED BUILD-OUT SCHEDULE. THE ALLOCATION OF SCHOOL SEATS SHALL BE UTILIZED CONSISTENT WITH THE APPROVED BUILD-OUT SCHEDULE, AND THE GRANT OF ALLOCATION MAY BE CONDITIONED UPON THE COMMENCEMENT OF CONSTRUCTION MILESTONES WITHIN THE PROJECT.

D. EXEMPTION. DEVELOPMENT PROJECTS APPROVED UNDER THIS SECTION MAY BE EXEMPT FROM THE GENERAL PROVISIONS OF § 173-98 (PROCESS FOR ALLOCATION) AND § 173-99 (SCHOOL SEAT ALLOCATION PRIORITY LISTS), PROVIDED THEY REMAIN IN COMPLIANCE WITH THEIR APPROVED DEVELOPMENT AGREEMENT.

SECTION 2: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that this Ordinance shall become effective 15 days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata on this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

Date

EXPLANATION:

- CAPITALS INDICATE MATTER ADDED TO EXISTING LAW
- ((Double Parentheses)) indicate matter deleted from existing law.
- * * indicates existing law not depicted in bill and not being altered by bill
- Underlining indicates amendments to bill.
- Strike-Out indicates matter stricken from bill by amendment or deleted from the law by amendment.

COUNCIL OF THE TOWN OF LA PLATA
Ordinance No. 26-11

Introduced By: Mayor Jeannine E. James, by request

Date Introduced: May 12, 2026

Date Adopted:

Date Effective:

AN ORDINANCE concerning

Revision of Employee Handbook

FOR the purpose of amending certain personnel rules and regulations regarding policies on Civility in the Workplace, Gift Acceptance, Workplace Communication, Vacation Accrual, Sale of Leave, and Heat-Related Illness Prevention and Management in the Town's Employee Handbook; and all matters generally relating thereto.

* * * * * * * * * * * * * * * * *

BY repealing and re-enacting, with amendments
Part 1 – General Employment Policies and Practices
Town of La Plata Employee Handbook (2026)

BY repealing and re-enacting, with amendments
Part 5 – Holidays, Vacation, and Other Leave
Town of La Plata Employee Handbook (2026)

BY repealing and re-enacting, with amendments
Part 6 - Miscellaneous
Town of La Plata Employee Handbook (2026)

WHEREAS, the Town is committed to maintaining fiscal responsibility and ensuring the sustainability of its operations for the benefit of all taxpayers; and

WHEREAS, it is in the best interest of the Town to be responsible stewards of taxpayer dollars while promoting the health, well-being, and work-life balance of all employees; and

WHEREAS, encouraging employees to use their accrued vacation time provides both personal health benefits and contributes to the overall productivity and morale of the workforce; and

WHEREAS, the Town seeks to implement policies that promote fiscal sustainability and long-term financial planning consistent with industry standards.

NOW, THEREFORE:

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that Section 12 of the Town of La Plata Employee Handbook (2026) be and is hereby repealed and re-enacted, with amendments, to read as follows:

TOWN OF LA PLATA EMPLOYEE HANDBOOK (2026)

***

PART 1 – GENERAL EMPLOYMENT POLICIES AND PRACTICES

***

CIVILITY IN THE WORKPLACE

THE TOWN IS COMMITTED TO MAINTAINING A WORKPLACE CULTURE GROUNDED IN PROFESSIONALISM, RESPECT, AND COURTESY. EMPLOYEES ARE EXPECTED TO INTERACT WITH COWORKERS, SUPERVISORS, ELECTED OFFICIALS, RESIDENTS, VENDORS, AND OTHER MEMBERS OF THE PUBLIC IN A CIVIL AND CONSTRUCTIVE MANNER. CIVILITY INCLUDES, BUT IS NOT LIMITED TO, BEING POLITE, TREATING OTHERS WITH DIGNITY, SHOWING RESPECT, DEVELOPING POSITIVE WORKING RELATIONSHIPS, HOLDING ONE ANOTHER ACCOUNTABLE IN AN APPROPRIATE MANNER, BEING ASSERTIVE WHILE EXERCISING SELF-RESTRAINT, USING GOOD MANNERS, EXTENDING COURTESY, LISTENING, DISAGREEING WITHOUT BEING DISRESPECTFUL, AND SHOWING GRACE IN WORKPLACE INTERACTIONS.

INCIVILITY IS INCONSISTENT WITH THE TOWN'S EXPECTATIONS AND WILL NOT BE TOLERATED. WORKPLACE INCIVILITY GENERALLY REFERS TO LOW-INTENSITY BEHAVIOR THAT VIOLATES STANDARDS OF MUTUAL RESPECT AND PROFESSIONALISM. SUCH BEHAVIOR IS OFTEN RUDE OR DISCOURTEOUS AND REFLECTS A LACK OF REGARD FOR OTHERS. INCIVILITY MAY BE INTENTIONAL, BUT IT MAY ALSO RESULT FROM THOUGHTLESSNESS, STRESS, OR POOR JUDGMENT. REGARDLESS OF INTENT, EMPLOYEES ARE EXPECTED TO MAINTAIN APPROPRIATE WORKPLACE CONDUCT. WHEN INTENTIONAL BEHAVIOR ESCALATES IN FREQUENCY OR SEVERITY, IT MAY RISE TO THE LEVEL OF MORE SERIOUS MISCONDUCT, INCLUDING CONDUCT THAT MAY VIOLATE OTHER TOWN POLICIES OR APPLICABLE LAW, SUCH AS UNLAWFUL HARASSMENT.

FORMS OF INCIVILITY

VERBAL INCIVILITY

VERBAL INCIVILITY MAY INCLUDE RUDE REMARKS, INSULTS, DEMEANING STATEMENTS, SARCASM DIRECTED AT OTHERS, YELLING, OR OTHER DISRESPECTFUL LANGUAGE.

VISUAL INCIVILITY

VISUAL INCIVILITY MAY INCLUDE DISPLAYING, SHARING, SENDING, OR DISTRIBUTING INAPPROPRIATE OR OFFENSIVE CARTOONS, PICTURES, MESSAGES, EMAILS, OR OTHER MATERIALS.

PHYSICAL INCIVILITY

PHYSICAL INCIVILITY MAY INCLUDE INAPPROPRIATE PHYSICAL CONTACT, INVADING PERSONAL SPACE, INTIMIDATING GESTURES, OR OTHER BEHAVIOR INCONSISTENT WITH PROFESSIONAL WORKPLACE STANDARDS.

EXAMPLES OF PROHIBITED CONDUCT

PROHIBITED CONDUCT UNDER THIS POLICY INCLUDES, BUT IS NOT LIMITED TO, YELLING OR SPEAKING TO OTHERS IN A DEMEANING OR HOSTILE MANNER; MAKING INAPPROPRIATE, INSULTING, OR SARCASTIC COMMENTS; INTERRUPTING OTHERS REPEATEDLY OR REFUSING TO ALLOW OTHERS TO SPEAK; USING DISRESPECTFUL LANGUAGE IN MEETINGS, EMAILS, TEXT MESSAGES, OR OTHER COMMUNICATIONS; SPREADING RUMORS OR ENGAGING IN GOSSIP INTENDED TO UNDERMINE ANOTHER INDIVIDUAL; DISPLAYING OR DISTRIBUTING INAPPROPRIATE OR OFFENSIVE CARTOONS, PICTURES, MESSAGES, OR EMAILS; ROLLING EYES, MOCKING, OR MAKING OTHER DISRESPECTFUL GESTURES; INVADING ANOTHER PERSON'S PERSONAL SPACE; ENGAGING IN INAPPROPRIATE PHYSICAL CONTACT; AND OTHER CONDUCT THAT IS RUDE, DISCOURTEOUS, INTIMIDATING, OR INCONSISTENT WITH WORKPLACE EXPECTATIONS FOR PROFESSIONALISM AND MUTUAL RESPECT.

THIS POLICY APPLIES TO ALL WORK-RELATED INTERACTIONS, INCLUDING IN-PERSON COMMUNICATIONS, MEETINGS, TELEPHONE CONVERSATIONS, EMAIL, TEXT MESSAGES, AND OTHER FORMS OF COMMUNICATION. EMPLOYEES WHO ENGAGE IN UNCIVIL CONDUCT MAY BE SUBJECT TO CORRECTIVE ACTION, UP TO AND INCLUDING TERMINATION OF EMPLOYMENT.

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GIFT ACCEPTANCE

EMPLOYEES SHALL NOT SOLICIT OR ACCEPT GIFTS, GRATUITIES, FAVORS, OR OTHER ITEMS OF VALUE THAT COULD INFLUENCE, OR APPEAR TO INFLUENCE, THE

PERFORMANCE OF THEIR OFFICIAL DUTIES. EMPLOYEES MAY ACCEPT NOMINAL ITEMS VALUED AT NO MORE THAN $20, PROVIDED THE GIFT IS NOT INTENDED TO OBTAIN FAVORABLE TREATMENT OR TO CREATE A CONFLICT OF INTEREST. ANY GIFT OFFERED OR ACCEPTED MUST BE DISCLOSED TO THE EMPLOYEE'S SUPERVISOR OR HUMAN RESOURCES. GIFTS THAT EXCEED THIS LIMIT, OR THAT PRESENT AN ACTUAL OR PERCEIVED CONFLICT, ARE PROHIBITED.

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WORKPLACE COMMUNICATION

TO SUPPORT EFFECTIVE COMMUNICATION AND THE TIMELY RESOLUTION OF WORKPLACE ISSUES, EMPLOYEES ARE EXPECTED TO ADDRESS WORK-RELATED QUESTIONS, CONCERNS, AND OPERATIONAL MATTERS THROUGH THE APPROPRIATE SUPERVISORY STRUCTURE. EMPLOYEES SHOULD GENERALLY BEGIN WITH THEIR IMMEDIATE SUPERVISOR AND THEN FOLLOW THE ORGANIZATIONAL REPORTING STRUCTURE, AS REFLECTED IN THE TOWN'S ORGANIZATIONAL CHART, WHEN ADDITIONAL REVIEW OR ASSISTANCE IS NEEDED. USING THE APPROPRIATE LEVEL OF SUPERVISION HELPS ENSURE THAT MATTERS RELATED TO EMPLOYMENT, WORKING CONDITIONS, SCHEDULING, ASSIGNMENTS, AND DEPARTMENT OPERATIONS ARE REVIEWED BY THOSE RESPONSIBLE FOR MANAGING THE WORK AND RESOLVING ISSUES EFFICIENTLY.

COMMUNICATION WITH THE TOWN COUNCIL

THE TOWN RECOGNIZES THAT EMPLOYEES MAY HAVE THE RIGHT TO SPEAK ABOUT THEIR WORKING CONDITIONS AS PERMITTED BY LAW. AT THE SAME TIME, EMPLOYEES ARE EXPECTED TO USE THE APPROPRIATE SUPERVISORY AND ADMINISTRATIVE CHANNELS TO ADDRESS WORKPLACE AND OPERATIONAL CONCERNS. DIRECT COMMUNICATION WITH THE TOWN COUNCIL REGARDING INTERNAL OPERATIONS, PERSONNEL MATTERS, DEPARTMENTAL CONCERNS, COMPLAINTS, OR OTHER WORK-RELATED ISSUES MAY CREATE AN ACTUAL OR PERCEIVED CONFLICT OF INTEREST, PARTICULARLY WHERE THE COMMUNICATION IS INTENDED, OR COULD REASONABLY BE PERCEIVED AS INTENDED, TO INFLUENCE COUNCIL VOTES, DECISIONS, OR FUTURE ACTION. ACCORDINGLY, EMPLOYEES SHALL NOT COMMUNICATE DIRECTLY WITH THE TOWN COUNCIL REGARDING SUCH MATTERS UNLESS SPECIFICALLY DIRECTED TO DO SO BY THE TOWN MANAGER OR DESIGNEE AS PART OF THEIR JOB DUTIES OR AS PART OF AN AUTHORIZED PROCESS.

EMPLOYEES ACTING AS TOWN RESIDENTS

NOTHING IN THIS POLICY PREVENTS AN EMPLOYEE FROM COMMUNICATING WITH THE TOWN COUNCIL AS A TOWN RESIDENT ABOUT MATTERS OF GENERAL PUBLIC CONCERN THAT ARE UNRELATED TO THE EMPLOYEE'S TOWN JOB DUTIES OR INTERNAL WORKPLACE

MATTERS.

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PART 5 – HOLIDAYS, VACATION, AND OTHER LEAVE

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Accrual and Carryover

Employees are expected to take their vacation leave or forfeit any leave that is not taken. Vacation accrual may not exceed ((three hundred sixty (360)))TWO HUNDRED AND FORTY (240) hours at the end of any calendar year. Any vacation accrued more than ((360))240 hours at the end of any calendar year is forfeited.

Vacation leave shall not accrue while an employee is absent from work without pay, on administrative leave, on long-term disability, or Workers' Compensation, except as otherwise may be required by law.

Upon termination of employment, employees will receive payment for any accrued vacation hours, NOT TO EXCEED 240 HOURS.

***

SALE OF LEAVE

EMPLOYEES MAY REQUEST TO SELL BACK A MAXIMUM OF FORTY (40) HOURS OF LEAVE UNDER THE FOLLOWING CONDITIONS:

1. REQUEST MUST BE RECEIVED NO LATER THAN DECEMBER 1ST.
2. ONLY ACCRUED LEAVE IN EXCESS OF 240 HOURS IS ELIGIBLE.
3. LEAVE SOLD WILL BE AT THE EMPLOYEE'S BASE RATE OF PAY AS OF DECEMBER 1ST AND SUBJECT TO APPLICABLE DEDUCTIONS AND TAX WITHHOLDINGS.

EMPLOYEES WHO REMAIN ABOVE THE 240-HOUR VACATION CAP AFTER SELLING THE MAXIMUM 40 HOURS MAY CONVERT ANY REMAINING EXCESS ACCRUED VACATION LEAVE TO THEIR SICK LEAVE BALANCE.

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PART 6 – MISCELLANEOUS

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HEAT-RELATED ILLNESS PREVENTION AND MANAGEMENT

APPLIES TO ALL TOWN EMPLOYEES EXPOSED TO ENVIRONMENTS WHERE THE HEAT INDEX EQUALS OR EXCEEDS 80°F FOR MORE THAN 15 CONSECUTIVE MINUTES PER HOUR.

PURPOSE

THE TOWN OF LA PLATA'S HEAT-RELATED ILLNESS PREVENTION AND MANAGEMENT PLAN (THE "PLAN") WAS DEVELOPED TO PROVIDE TOWN EMPLOYEES WITH THE TRAINING AND TOOLS TO HELP PROTECT THEMSELVES AND FELLOW EMPLOYEES FROM HEAT-RELATED ILLNESS. THE PLAN WAS PREPARED USING CRITERIA PROVIDED BY MARYLAND OCCUPATIONAL SAFETY AND HEALTH (MOSH), OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA), AND IN COMPLIANCE WITH MARYLAND'S HEAT STRESS STANDARDS, COMAR TITLE 9, SUBTITLE 12, CHAPTER 32. THIS PLAN WILL BE MODIFIED AS NEEDED TO REFLECT CHANGES IN DEPARTMENTAL TASKS AND RESPONSIBILITIES AND WILL BE REVIEWED ANNUALLY.

APPLICABILITY

THIS POLICY APPLIES TO:

- EMPLOYEES PERFORMING INDOOR OR OUTDOOR WORK WHERE THE HEAT INDEX ≥ 80°F.
- TASKS INVOLVING PROLONGED PHYSICAL EXERTION OR THE USE OF PPE THAT INCREASES HEAT BURDEN.

THIS POLICY DOES NOT APPLY TO:

- EMERGENCY OPERATIONS PROTECTING LIFE OR PROPERTY.
- INCIDENTAL EXPOSURES LESS THAN 15 MINUTES PER HOUR.
- AIR-CONDITIONED OR MECHANICALLY VENTILATED AREAS MAINTAINING A HEAT INDEX BELOW 80°F.

DEFINITIONS

ACCLIMATIZATION: GRADUAL ADAPTATION OF THE BODY TO WORKING IN HOT CONDITIONS OVER 5–14 DAYS.
HEAT INDEX: HOW HOT IT FEELS WHEN RELATIVE HUMIDITY IS FACTORED WITH TEMPERATURE (NATIONAL WEATHER SERVICE CALCULATION).
HIGH-HEAT CONDITIONS: HEAT INDEX ≥ 90°F.
HEAT ILLNESS: MEDICAL CONDITIONS CAUSED BY THE BODY'S INABILITY TO REGULATE HEAT (E.G., HEAT EXHAUSTION, STROKE, CRAMPS).
ALTERNATIVE COOLING AND CONTROL MEASURES: ENGINEERING OR ADMINISTRATIVE CONTROLS LIKE VENTILATION, MISTING, FANS, OR COOLING GARMENTS.
SHADE: AN AREA THAT BLOCKS DIRECT SUNLIGHT AND ALLOWS FOR NORMAL POSTURE AND REST.

RESPONSIBILITIES

EMPLOYER / DEPARTMENT

- MONITOR HEAT INDEX DAILY AND ADJUST OPERATIONS WHEN NECESSARY.

- PROVIDE COOL POTABLE WATER (MINIMUM 32 OZ/HOUR PER EMPLOYEE).
- PROVIDE SHADED OR AIR-CONDITIONED AREAS NEAR WORK ZONES.
- IMPLEMENT ACCLIMATIZATION AND HIGH-HEAT PROCEDURES.
- MAINTAIN A WRITTEN HEAT ILLNESS PREVENTION PLAN (HIPP) AVAILABLE TO STAFF AND MOSH.
- ENSURE EMPLOYEE AND SUPERVISOR TRAINING ON HEAT ILLNESS PREVENTION, HYDRATION, REST, AND EMERGENCY PROCEDURES.
- REVIEW AND UPDATE THE PLAN ANNUALLY.

SUPERVISORS

- CONDUCT DAILY WEATHER AND SITE RISK ASSESSMENTS.
- ADJUST WORK SCHEDULES TO MINIMIZE EXPOSURE DURING PEAK HEAT HOURS (10 AM–4 PM).
- ENCOURAGE HYDRATION AND ENFORCE REQUIRED REST BREAKS.
- OBSERVE EMPLOYEES FOR SIGNS OF HEAT ILLNESS AND ENSURE IMMEDIATE RESPONSE.
- MAINTAIN EMERGENCY COMMUNICATION DEVICES (E.G., CHARGED CELL PHONES, RADIOS).
- DESIGNATE AN ALTERNATE RESPONSIBLE PERSON TO MONITOR WORKERS WHEN THE SUPERVISOR IS UNAVAILABLE.

EMPLOYEES

- FOLLOW HYDRATION AND REST PROTOCOLS.
- TAKE COOL-DOWN BREAKS AS NEEDED.
- MONITOR CO-WORKERS (BUDDY SYSTEM) FOR SIGNS OF DISTRESS.
- REPORT ANY HEAT ILLNESS SYMPTOMS IMMEDIATELY.
- PARTICIPATE IN ALL REQUIRED HEAT STRESS TRAINING.

PROCEDURES

HYDRATION

- PROVIDE AND ENCOURAGE CONSUMPTION OF 8 OZ (1 CUP) OF COOL WATER EVERY 15–20 MINUTES.
- MAINTAIN WATER DISPENSERS OR COOLERS ON EACH VEHICLE OR WORK CREW SITE.
- REFILL COOLERS WITH ICE AND CLEAN WATER DAILY.
- DRIVERS IN SANITATION AND OTHER CREWS MAY PAUSE OPERATIONS FOR HYDRATION SAFETY CHECKS.

SHADE AND COOL AREAS

- PROVIDE SHADE OR COOLED INDOOR AREAS WHEN THE HEAT INDEX ≥ 80°F.
- ALLOW PREVENTIVE 5-MINUTE COOL-DOWN RESTS AT ANY TIME.
- FOR HEAT INDEX ≥ 90°F, MINIMUM REST PERIODS ARE:
- 10 MINUTES EVERY 2 HOURS (90–99°F)
- 15 MINUTES EVERY HOUR (≥100°F)
- IF SHADE IS UNAVAILABLE, USE AIR-CONDITIONED VEHICLES OR ALTERNATIVE COOLING MEASURES (E.G., FANS, MISTING SYSTEMS).
- THE TOWN'S "NO IDLING" PRACTICE MAY BE SUSPENDED ON HIGH-HEAT DAYS

TO ALLOW VEHICLE COOLING.

MONITORING

- SUPERVISORS USE THE OSHA-NIOSH HEAT SAFETY TOOL APP OR VERIFIED SOURCES (E.G., NWS, ACCUWEATHER).
- HEAT INDEX READINGS DETERMINE WHEN HIGH-HEAT PROTOCOLS APPLY.
- ADJUST WORKLOADS, SHIFT START TIMES, OR TASKS AS NEEDED.

ACCLIMATIZATION

- GRADUALLY INCREASE EXPOSURE FOR NEW OR RETURNING WORKERS USING THE 20% RULE (NO MORE THAN 20% OF SHIFT AT FULL INTENSITY ON DAY ONE).
- EXTEND ADAPTATION OVER 5–14 DAYS.
- MONITOR NEW AND RETURNING WORKERS CLOSELY FOR 7 CONSECUTIVE DAYS.
- MODIFY TASKS AND SCHEDULE LIGHTER DUTIES DURING THE INITIAL PERIOD.

HIGH-HEAT PROCEDURES

WHEN HEAT INDEX ≥ 90°F:

- CONDUCT PRE-SHIFT SAFETY BRIEFINGS.
- INCREASE REST BREAKS AND HYDRATION REMINDERS.
- IMPLEMENT A BUDDY SYSTEM FOR MUTUAL OBSERVATION.
- SUSPEND OR RESCHEDULE NONESSENTIAL STRENUOUS TASKS.
- ENSURE DIRECT COMMUNICATION WITH SUPERVISORS AT ALL TIMES.

EMERGENCY RESPONSE

RECOGNITION

COMMON SYMPTOMS:

- HEAT CRAMPS: PAINFUL MUSCLE SPASMS.
- HEAT EXHAUSTION: HEAVY SWEATING, DIZZINESS, NAUSEA, AND CONFUSION.
- HEAT STROKE: CONFUSION, HOT/DRY SKIN, COLLAPSE, LOSS OF CONSCIOUSNESS — LIFE-THREATENING.

RESPONSE

1. MOVE THE EMPLOYEE TO A SHADED/COOL AREA.
2. LOOSEN CLOTHING, APPLY COOL COMPRESSES OR MISTING.
3. PROVIDE SMALL SIPS OF WATER IF CONSCIOUS.
4. CALL 911 IMMEDIATELY FOR SIGNS OF HEAT STROKE OR IF SYMPTOMS PERSIST.
5. DO NOT LEAVE AFFECTED EMPLOYEES UNATTENDED.
6. REPORT ALL INCIDENTS TO SUPERVISORS AND HR FOR DOCUMENTATION.

EACH VEHICLE OR WORK SITE SHALL MAINTAIN:

- FIRST AID KIT WITH COLD PACKS.
- ACCESS TO COOL DRINKING WATER OR ELECTROLYTE FLUIDS.
- EMERGENCY CONTACT PROCEDURES.

TRAINING

ALL EMPLOYEES AND SUPERVISORS WILL RECEIVE TRAINING:

- UPON HIRE OR ASSIGNMENT TO HEAT-EXPOSED WORK.
- ANNUALLY PRIOR TO HIGH-HEAT SEASON.
- AFTER ANY HEAT-RELATED INCIDENT.

TRAINING COVERS:

- SYMPTOMS AND FIRST AID FOR HEAT ILLNESSES.
- ACCLIMATIZATION PROCEDURES.
- PROPER HYDRATION AND REST PRACTICES.
- REPORTING AND EMERGENCY COMMUNICATION STEPS.

ATTENDANCE RECORDS WILL BE MAINTAINED BY HR AND SITE SUPERVISORS.

ENFORCEMENT AND RECORDKEEPING

- NONCOMPLIANCE MAY RESULT IN CORRECTIVE OR DISCIPLINARY ACTION.
- HEAT-RELATED INCIDENTS WILL BE INVESTIGATED USING A HEAT ILLNESS INCIDENT REPORT FORM.
- FINDINGS WILL BE USED TO IMPROVE FUTURE PREVENTION MEASURES.
- THIS POLICY WILL BE REVIEWED ANNUALLY BY THE DEPARTMENT OF HUMAN RESOURCES.

SECTION 2: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA, that this Ordinance shall become effective 15 days after its approval by the Council.

ADOPTED AND APPROVED by the Council of the Town of La Plata on this _____ day of _____, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk

_____
Tyjon C. Johnson, Councilman

_____
Date

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
((Double Parentheses)) indicate matter deleted from existing law.
Underlining indicates amendments to bill.
~~Strike Out~~ indicates matter stricken from bill by amendment or deleted from the law by amendment.
*** indicates existing law not depicted in bill and not being altered by bill

COUNCIL OF THE TOWN OF LA PLATA
Resolution 26-29

Introduced By:	**Mayor Jeannine E. James, by request**
Date Introduced:	**May 12, 2026**
Date Adopted:	
Date Effective:	

A RESOLUTION concerning

Memorandum of Understanding – Maryland State Highway Administration – Maryland Route 6 (Charles Street) from US Route 301 to Willow Lane Waterline Project

FOR the purpose of authorizing the Town Manager to execute a Memorandum of Agreement with the Maryland State Highway Administration related to the construction of a new waterline concurrent with improvements along Maryland Route 6 (Charles Street) from US Route 301 to Willow Lane; and all matters relating thereto.

* * * * * * * * * * * * * * * * * *

WHEREAS, in the Strategic Plan of 2022, the Council of the Town of La Plata identified as one of the Town's top priorities Public Service Readiness and the need to plan and develop the systems and infrastructure needed to meet growing demand, while supporting the health, safety, and wellness of residents and natural resources; and

WHEREAS, the Council of the Town of La Plata desires to serve as responsible stewards of community trust in making decisions to maximize public service value to residents; and

WHEREAS, the Council of the Town of La Plata desires to retain professional staff with appropriate education, facilities, equipment, tools, and technology to efficiently provide quality work with a sense of pride; and

WHEREAS, the Town has long recognized the need to replace aging water infrastructure along MD Route 6 (Charles Street) between US 301 and Willow Lane ("Town Betterments"); and

WHEREAS, the Maryland State Highway Administration (SHA) State Highway Administration (SHA) is advancing a streetscape improvement project along the same corridor under SHA Contract No. CH2485184; and

WHEREAS, the Town recognized the operational and fiscal efficiency of coordinating underground utility work with surface construction a unified "One-Dig" approach, combining the waterline replacement with the SHA streetscape project to avoid the cost and disruption of excavating a newly improved roadway in the future; and

WHEREAS, a Memorandum of Understanding is a necessary tool to establish the framework for an intergovernmental partnership between the Town and SHA for design, right-of-way, construction, design funding, right-of-way funding, and construction funding related to the Town Betterments.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that Noel C. Stevens, Town Manager, is hereby authorized to execute, on behalf of the Town of La Plata, a Memorandum of Understanding with the Maryland State Highway Administration; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that the Memorandum of Understanding between the Town of La Plata and the Maryland State Highway Administration attached hereto as Attachment 1, is hereby adopted and incorporated herein by reference; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that Noel C. Stevens, Town Manager, is hereby authorized to take other conforming or related actions as to the execution of this Memorandum of Understanding on behalf of the Town as may be necessary, so long as such actions do not constitute a substantial deviation, amendment, or modification of the Memorandum of Understanding attached hereto as Attachment 1 or its intent.

ADOPTED AND APPROVED by the Council of the Town of La Plata this _____ day of _____, 2026.

SEAL:

ATTEST:

_____
Shelby Pritchett
Town Clerk
Date: _____

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

_____
Gregory Sampson, Jr., Councilman

_____
Tyjon C. Johnson, Councilman

MEMORANDUM OF UNDERSTANDING

MD 6 (CHARLES STREET) FROM US 301 TO WILLOW LANE

by and between

TOWN OF LA PLATA

and

MARYLAND STATE HIGHWAY ADMINISTRATION

THIS MEMORANDUM OF UNDERSTANDING ("**MOU**"), executed in duplicate, made effective on this _____ day of _____, 2026 by and between the State Highway Administration, an agency of the Maryland Department of Transportation, acting for and on behalf of the State of Maryland, hereinafter referred to as "**SHA**", and the Town of La Plata in Charles County, Maryland, a body corporate and politic, hereinafter referred to as the "**TOWN**". SHA and the TOWN maybe collectively referred to herein as the "Parties" or each one singularly as a "Party".

WHEREAS, SHA under SHA Contract No. CH2485184, has agreed to construct improvements along MD 6 (Charles Street) from US 301 (Mile Point 25.20) to Willow Lane (Mile Point 26.04), within the TOWN's jurisdiction; and

WHEREAS, the improvements at the intersection shall include, but not be limited to, the construction of sidewalk widening, a shared-use-path, mountable medians, roundabouts, the installation of landscaping, and all incidentals, "**Improvements**"; and

WHEREAS, the TOWN requests SHA include with construction of the Improvements the installation of a ten-inch (10") waterline and all associated service connections as detailed in Section I.B. below, within the limits of the Improvements, hereinafter called the "**Town Betterments**"; and

WHEREAS, the **TOWN** has agreed to reimburse SHA for the actual costs to construct the Town Betterments which is currently estimated at Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00); and

WHEREAS, the TOWN shall provide SHA a Right-of-Entry ("**ROE**") to all TOWN owned or TOWN controlled real property interests necessary or convenient for the construction of the Town Betterments; and

WHEREAS, the Town Betterments may sometime be referred to as the **"Project"**; and

WHEREAS, SHA and the TOWN agree that the Project will benefit the Parties to this MOU and will promote the safety, health and general welfare of the citizens of the State and the TOWN; and

NOW, THEREFORE, be it understood that SHA and the TOWN do hereby agree as follows:

I. PROJECT DESCRIPTION and DEFINITIONS

A. The Improvements shall include sidewalk widening, a shared use path, mountable median, roundabouts and landscaping.

B. The Town Betterments shall include the construction a new waterline along MD 6 from US 301 (Mile Point 25.20) to Willow Lane (Mile Point (26.04) which is approximately four thousand four hundred ninety linear feet (4,490 LF) of 10-inch (10") PVC C900 piping.

II. DESIGN PHASE

A. SHA Responsibility

1. SHA shall review the plans for the Town Betterments or design related materials provided by the TOWN for that purpose and shall provide written comments to the TOWN within fifteen (15) working days following receipt thereof.

2. In the event SHA desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, SHA shall provide the TOWN with written notification of said revision.

3. In the event the TOWN desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, SHA shall review design change information including estimated costs. SHA shall have sole authority to accept or reasonably reject the requested revision and shall notify the TOWN of its decision.

B. TOWN Responsibility

1. The TOWN shall perform or cause to be performed all activities necessary to design the Town Betterments.

2. The TOWN shall design the Town Betterments to SHA standards and specifications.

3. The TOWN shall provide SHA with four (4) sets of plans for the Town Betterments at each phase of design (i.e., Preliminary Investigation [PI], Plans, Specifications & Estimates [PS&E]) for its review and approval during each phase.

4. In the event the TOWN desires to revise the plans for the Town Betterments subsequent to final plan approval, but prior to initiation of construction activities, the TOWN shall provide SHA with a written request of said revision including estimated costs, for SHA's review and/or approval; however, SHA shall have the sole authority to accept or reasonably reject the requested revision.

III. RIGHT-OF-WAY PHASE

A. SHA Responsibility: SHA District 5 Office shall provide the TOWN representatives a SHA District Blanket Utility Permit ("**Permit**") in order to enter onto SHA's right-of-way withing the Project limits for the purpose of inspecting and maintaining the Town Betterments and Improvements.

B. TOWN Responsibility:

1. The TOWN shall apply for a Permit for the purpose of inspecting and maintaining the Town Betterments and Improvements.

2. The TOWN shall be responsible for acquiring any property interests that are needed for construction of the Town Betterments.

3. By execution of this MOU, the TOWN hereby grants to SHA, its agents, successors, assigns, contractors, sub-contractors, and employees, a ROE onto any TOWN owned property required for the construction of the Town Betterments and Improvements. The ROE will terminate upon abandonment of the Town Betterments and/or Improvements by SHA, completion and acceptance of the Town Betterments and Improvements by SHA and the TOWN, or at another time if mutually agreed upon in writing.

IV. CONSTRUCTION PHASE

A. SHA Responsibility:

1. SHA shall (i) advertise the Town Betterments for construction bids, (ii) award and administer the construction contract, (iii) construct the Town Betterments as shown on the final plans, and (iv) provide construction engineering services (i.e., construction inspection and material testing/certification) for the Town Betterments.

2. SHA shall construct the Town Betterments as shown on the final plans, and provide Construction Engineering Services during construction (i.e., construction inspection and material testing/certification).

3. SHA shall coordinate all utility relocations necessary for the construction of the Town Betterments in accordance with SHA's Standard Utility Policy.

B. TOWN Responsibility:

1. In the event the TOWN desires to make revisions to the Town Betterments subsequent to final plan approval and/or during construction, it shall promptly submit a request in writing to SHA, including the requested revisions and their estimated costs, for SHA concurrence, denial or modification. SHA shall make the final decision concerning all safety and public welfare issues.

2. The TOWN shall make its best efforts to be available to SHA within twenty-four (24) hours of verbal notice from SHA to resolve conflicts and issues which arise in the construction of the Town Betterments.

V. DESIGN PHASE FUNDING

A. SHA Responsibility: SHA shall have no responsibility for the cost to design the Town Betterments.

B. TOWN Responsibility: The TOWN shall be responsible for the cost to design the Town Betterments.

VI. RIGHT-OF-WAY PHASE FUNDING

A. SHA Responsibility: SHA shall have no responsibility for the cost to obtain right-of-way necessary for the Town Betterments.

B. TOWN Responsibility:

1. The TOWN shall be responsible for funding all costs to acquire any property interests needed for the construction of the Town Betterments.

2. The TOWN shall be responsible for funding all costs incurred by the TOWN in providing a ROE to SHA onto TOWN owned property necessary for the design and construction of the Town Betterments.

VII. CONSTRUCTION PHASE FUNDING

A. SHA Responsibility:

1. SHA shall provide invoices to the TOWN on a periodic basis for reimbursable costs to construct the Town Betterments including the expenses for utility relocations attributable to the Town Betterments, if any, and including SHA's direct salaries, payroll burden and overhead for Construction Engineering Services and other direct costs, such as materials testing.

2. SHA shall make a final accounting of actual costs incurred by SHA in constructing the Town Betterments including the utility relocations costs upon completion of construction and acceptance of final quantities by SHA's construction contractor. SHA shall provide the final accounting to the TOWN upon completion of construction and acceptance of the Town Betterments.

3. If timely payment of invoices is not made by the TOWN as specified herein, SHA may make a deduction equal to the invoice amount from the TOWN's share of Highway User Revenue.

4. SHA shall take every reasonable action to:

(a) eliminate the need for SHA's on-site contractor to file any "notice or intent to file a claim"; or

(b) mitigate any claim filed by the on-site contractor.

B. TOWN Responsibility:

1. The TOWN shall fund construction and utility relocation costs related to the construction of the Town Betterments.

2. The Town shall fund all costs to:

(a) advertise the Town Betterments for construction bids; and

(b) award and administer the construction of the Town Betterments; and

(c) provide Construction Engineering Services during construction of the Town Betterments.

3. The TOWN shall reimburse SHA for all documented costs incurred by SHA to construct the Town Betterments including the cost to relocate utilities, and SHA's direct salaries, payroll burden and overhead for Construction Engineering Services, within thirty (30) days following the receipt of an invoice for construction. The estimated total reimbursement available to be paid by the TOWN to SHA for construction of the Town Betterments, including the utility relocation, is Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00) including SHA's direct salaries, payroll burden and overhead.

VIII. GENERAL

A. The total estimated amount to be reimbursed to SHA by the TOWN for the Town Betterments is Four Million Seventy Six Thousand Seven Hundred Two Dollars, ($4,076,702.00), such amount shall include the construction of Town Betterments, the related utility relocations and SHA's Construction Engineering Services. The TOWN acknowledges the cost stated is an estimate and hereby agrees to reimburse SHA the actual cost to construct the Town Betterments.

B. All SHA invoices shall be accompanied by sufficient documentation by SHA to evidence actual costs incurred. If the TOWN requires additional documentation, the TOWN may have TOWN authorized personnel visit SHA to verify all documentation and conduct independent audits. The TOWN is to contact:

Accounts Receivable Section
Office of Finance
Maryland State Highway Administration
Mail Stop C-504
707 N. Calvert Street
Baltimore MD 21202
Email:
Phone:

C. Whenever the approval of the TOWN is required, such approval shall not be unreasonably withheld or delayed. The Parties hereto agree to cooperate with each other to accomplish the terms and conditions of this MOU.

D. This MOU shall inure to the benefit of and be binding upon the Parties hereto, their agents, successors, and assigns.

E. This MOU and the rights and liabilities of the Parties hereto shall be determined in accordance with Maryland law and in the Maryland courts.

F. Following completion of construction of the Town Betterments, The Town shall own and maintain the portion of the Town Betterments related to MD 6 from US 301 (Mile Point 25.20) to Willow Lane (Mile Point 26.04).

G. The recitals (WHEREAS clauses) are incorporated herein as part of this MOU.

H. All Parties to this MOU shall comply with the requirements of **APPENDIX** A (2 pages) and **APPENDIX E** (1 page) of SHA's Standard Title VI/Non-Discrimination Assurances DOT Order No. 1050.2A which generally set forth non-discriminatory regulations and other civil rights related regulations. A**PPENDIX A** and **APPENDIX E** are attached hereto and incorporated herein as substantive parts of this document.

I. All notices and/or invoices shall be addressed to:

if to the TOWN:

Mr. Chuck Stevens/Mr. Kirk Parks
Town Manager/Waste Water Superintendent
Town of La Plata
305 Queen Anne Street
La Plata, MD 20646
Phone: 301-658-6656/301-392-9880
Fax:
E-mail: cstevens@townoflaplata.org/kparks@townoflaplata.org

If to SHA:

Mr. Sean Boyle
Project Manager
OHD – Highway Design Division
State Highway Administration
707 N. Calvert Street, Mailstop C-102
Baltimore, MD 21202
Phone: 410-545-8906
Fax:
E-mail: sboyle1@mdot.maryland.gov

with a copy to:

SHA Agreements Team
Office of Procurement and Contract Management
State Highway Administration
Mail Stop C-405
707 N. Calvert Street
Baltimore MD 21202
Phone: 410-545-5547
Fax:
E-mail: SHAAgrementsTeam@mdot.maryland.gov

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their respective duly authorized officers on the day and year first above written.

STATE HIGHWAY ADMINISTRATION

_____ **BY:** _____(SEAL)
WITNESS Sutapa Samanta, P.E.
Chief Engineer

_____
Date

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Assistant Attorney General

RECOMMENDED FOR APPROVAL:

_____
Eric Marabello, P.E.
Director
Office of Highway Development

_____
Joyce Feddiman
Director
Office of Finance

TOWN OF LA PLATA, MARYLAND

WITNESS:

_____ **BY**:_____(SEAL)
Noel C. Stevens
Town Manager

_____
Date

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

_____
Town Attorney

RECOMMENDED FOR APPROVAL

_____
Kirk Parks
Wastewater Superintendent

APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

    a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued

pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such. provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction; the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal Aid Highway Act of 1973, (23 U.S.C. *§* 324 *et seq.),* (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.),* as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.),* (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. *§* 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. *§* 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP 'persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 741 00);

- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq*).

COUNCIL OF THE TOWN OF LA PLATA
Resolution 26-30

Introduced By: **Mayor Jeannine E. James, by request**

Date Introduced: **May 12, 2026**

Date Adopted:

Date Effective:

A RESOLUTION concerning

Town of La Plata Artificial Intelligence Policy

FOR the purpose of adopting the Town of La Plata Artificial Intelligence (AI) Policy; and all matters relating thereto.

* * * * * * * * * * * * * * * * *

WHEREAS, the rapid adoption and expansion of artificial intelligence (AI) technologies are permeating throughout American society, industries, and trades; and

WHEREAS, local government is not immune from the impacts of AI;

WHEREAS, the Town understands the risks and pitfalls associated with AI technologies, including infringement on intellectual property rights, digital equity and access concerns, contributions to misinformation, concerns around data privacy, racial and cultural biases, bullying, plagiarism, threats to jobs, and more; and

WHEREAS, the Town believes that AI technologies should only be implemented with proper human oversight; and

WHEREAS, the Town desires to mitigate the risks and pitfalls of AI technologies while maximizing the benefits toward the delivery of efficient and equitable services to town residents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that the policies and procedures contained in the document attached hereto as Attachment 1 to Resolution 26-30 and titled "Town of La Plata Artificial Intelligence Policy," be adopted this 12th day of May, 2026, with an effective date of July 1, 2026; and

AND BE IT FURTHER RESOLVED that the Council of the Town of La Plata hereby grants Noel C. Stevens, Town Manager, full authority to make, approve, and execute changes to Appendix A of Attachment 1 to Resolution 26-30, and to take other related and conforming actions as may be necessary to adapt to evolving conditions relevant to the use of Artificial Intelligence, provided such changes or actions do not substantially alter the intent of the Policy.

ADOPTED AND APPROVED by the Council of the Town of La Plata this 12th day of May, 2026.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

_____
Jeannine E. James, Mayor

_____
Paul C. Guttenberg, Councilman

_____
Patrick McCormick, Councilman

ATTEST:

_____
Gregory Sampson, Jr., Councilman

_____
Shelby Pritchett
Town Clerk
Date: _____

_____
Tyjon C. Johnson, Councilman

Town of La Plata

Artificial Intelligence (AI) Policy

I. Purpose

The purpose of this policy is to ensure the Town of La Plata uses Artificial Intelligence (AI) technologies responsibly, ethically, and safely. AI tools can improve efficiency, assist with drafting documents, support service delivery, and enhance internal operations. This policy establishes clear expectations for employees while protecting residents' privacy, ensuring transparency, and aligning with the State of Maryland's AI governance principles.

II. Policy Statement

The Town of La Plata recognizes that AI technologies can support efficient, high-quality public services. The Town will ensure that AI is used in a manner consistent with transparency, accountability, human oversight, privacy protection, and State of Maryland guidance. AI will not replace human decision-making and must always be used to support—not substitute—professional judgment.

To achieve these goals, the Town commits to the following principles:

1. Transparency: Recognizing the widespread integration of generative AI tools across various sectors, the Town acknowledges its use in conducting Town business to maintain productivity and competitiveness in the modern environment. Committed to transparency, the Town will provide general disclosures regarding its use of generative AI and make relevant documentation available upon request, where appropriate and applicable.
2. Privacy: Personal and sensitive data will be safeguarded against unauthorized access or misuse in accordance with Town policies.
3. Equity: The use of any AI system, whether designed by the Town or by an outside vendor, should ensure equitable outcomes and actively mitigate bias.
4. Fiscal Responsibility: AI investments must demonstrate measurable value and cost-efficiency.
5. Accountability: Elected officials, members of boards and commissions, volunteers, and employees of the Town of La Plata are accountable for their use of AI. Elected

officials and department heads are responsible for overseeing the use of AI within their departments and offices.

6. Safety and Security: AI systems will be implemented and operated to minimize risks and maintain cybersecurity.

III. Definitions

“Artificial Intelligence” (AI) refers to machine-based systems capable of producing outputs such as text, recommendations, predictions, or decisions.

“Generative AI” refers to AI systems that create text, images, audio, code, or other content.

“AI System” refers to any software or tool using AI to perform a task.

“Personal Information” refers to any data that identifies an individual.

IV. Applicability

This policy applies to all Town employees, contractors, elected officials, and volunteers using AI systems for Town business, including embedded AI features within existing Town software systems.

V. Acceptable Use

Approved AI tools may be used for drafting, outlining, summarizing documents, research, idea generation, meeting support, and internal productivity. All outputs must be reviewed for accuracy before public release or internal reliance.

VI. Prohibited Use

Employees shall not enter personal, confidential, protected, or sensitive information into AI systems unless under an approved contract ensuring adequate data protection. AI shall not be used for personnel decisions, automated decision-making without human oversight, biometric identification, emotion analysis, or any use prohibited by State or federal law.

VII. Data Protection Requirements

Employees must not input passwords, protected records, sensitive personal data, or proprietary Town information into AI systems unless expressly approved by the Town Manager. All AI-generated content is subject to the Maryland Public Information Act.

VIII. Oversight

The Town Manager, or his or her appointees, shall approve all AI tools used for Town business and maintain an updated list of authorized AI systems (see Appendix A). High-risk uses may require additional review.

IX. Training and Reporting

Employees must complete AI-use training and report suspected misuse, errors, or bias to their supervisor or the Town Manager.

X. Policy Review

This policy shall be reviewed at least every four years or as needed to reflect changes in law, technology, or State guidance.

Appendix A – Approved Artificial Intelligence (AI) Tools

The following tools are approved for Town use:

- Adobe Creative Cloud Products
- Canva
- ChatGPT Enterprise or Team
- Claude Team (Anthropic)
- Google NotebookLM
- Grammarly
- Microsoft 365 Copilot
- Microsoft Teams AI Features
- OpenGov
- Paylocity
- Power BI AI Features
- Read AI
- SCADA systems
- Tyler ERP 10
- Zoom AI Companion

Town of La Plata

Mayor
Jeannine E. James

Council
Paul C. Guttenberg
Patrick McCormick
Gregory Sampson, Jr.
Tyjon C. Johnson

Town Manager
Chuck Stevens

Assistant Town Manager
Michelle D. Miner

Subj: Town Manager's Operational Report

Period Ending: April 30, 2026
Date Prepared: May 5, 2026

I. Town Manager's Update

April was a month of meaningful legislative achievement and sustained operational excellence for the Town of La Plata. Town departments delivered core services without interruption while advancing a robust legislative agenda and progressing key long-term planning initiatives. As spring takes hold, the Town's organizational momentum continues to build, grounded in strong staff capacity, fiscal discipline, and a clear vision for the year ahead.

A highlight of the month was the Town Council's highly productive April 28 meeting, during which seven ordinances were introduced, and seven resolutions were adopted—including the first reading of the Fiscal Year 2027 Financial Plan/Budget, the proposed Fiscal Year 2027 Fee Schedule and Tax Rate, and the first reading of Zoning Text Amendment 01-2026. Final adoption of the Fiscal Year 2027 budget is anticipated at the May 12 meeting. The budget, if adopted as introduced, will remain balanced with no tax rate increase for residents—a reflection of the Council's ongoing commitment to responsible fiscal stewardship.

Strategic Initiatives Update

April brought significant forward movement on key Council priorities, with several long-running initiatives reaching legislative milestones:

- **Adequate Public Facilities Ordinance:** Following the Planning Commission's recommendation at its April 7 meeting, the Town Council approved Zoning Text Amendment 01-2026 and held the first reading of the ordinance on April 28. The final reading is scheduled for the May 12 meeting. Adoption will formally close out the water, sewer, and school seats components of the Adequate Public Facilities Ordinance. Concurrent progress continues on the Transportation/Roads component under Zoning Text Amendment 02-2026, which is scheduled for Planning Commission review in May.

- **Fiscal Impact Analysis:** The formal study of the Town's land-use distribution remains on schedule. Bi-weekly check-ins with the consultant are ongoing, and the Town continues to provide supplemental data in support of the modeling phase. The project remains on track for completion by December 2026.
- **Facilities Master Plan:** Work on the Facilities Master Plan continues to progress steadily. The consultant team is advancing through the assessment phase, and regular coordination between Town staff and the consultant is ongoing. The overall assessment remains on track for completion in January 2027.
- **Governance Documents:** Proposed language for the Rules of Procedure, Civility Code, and Anti-Harassment Policy advanced through the legislative process following Town Council action at the April 28 meeting, with several resolutions and ordinances introduced or adopted. The "Resign to Run" Ordinance has been revised following Council direction and is being considered for legislative action in May.

II. Departmental Operational Highlights

Human Resources

The Human Resources Department continued to focus on talent acquisition, professional development, and benefits management throughout April.

- **Talent Management:** Town Hall maintained zero vacancies for the month. In Public Works and the Wastewater Treatment Plant, active recruitment resulted in four Public Works Technician I candidates scheduled to begin on May 4, with one additional candidate anticipated to start on May 18, pending completion of a background investigation. Recruiting for the Wastewater Treatment Plant Operator in Training position has been deferred until July 1, at which point it will be posted concurrently with a Crew Leader vacancy. The Police Department carries one vacancy, with final disposition pending on a personnel matter.
- **Turnover and Labor:** The monthly turnover rate for April was 0.00%, with two employees hired and two separations during the period. Total overtime costs for the month were $30,527.12, corresponding to 750.1 hours—a continued downward trend from earlier in the year as weather-related demands have abated. The second quarter's cumulative turnover rate stands at 0.00%.
- **Administrative and Compliance:** Staff submitted language to Legislative Services for new and updated Employee Handbook policies targeting the May 12 Council meeting, covering vacation accrual and sale of leave, civility, and heat-related illness prevention—the latter being a state requirement. Four proposals for a compensation study were received and are under evaluation, with an administrative information sheet for Council targeting June. The department began the Certified Plan Sponsor Professional (Certified Plan Sponsor Professional) certification to strengthen oversight of the Town's retirement plans, and coordinated with Finance on investment plan options related to the transition

from MissionSquare to Lincoln for the 457(b) deferred compensation plan. Initial health insurance renewal costs from the current carrier reflect a 16% increase; the Town's broker is actively negotiating and exploring competitive alternatives.

Public Safety (Police Department)

The Police Department maintained active enforcement operations, completed significant personnel actions, and participated in several community events throughout April.

- **Calls and Incident Volume:** Officers responded to 1,359 calls for service in April, generating 79 total incident reports, including 16 Part I crimes and 22 Part II crimes. Notable areas of elevated call volume included domestic violence, commercial intrusion alarms, thefts, drug investigations, and emergency commitment service calls.
- **Enforcement and Crime Trends:** Traffic operations produced 189 total stops, resulting in 53 citations, 248 warnings, 4 driving under the influence arrests, and 14 must-appear arrests. School zone speed cameras issued 881 citations. The department hosted a driving under the influence checkpoint during the month and continued working Maryland State Highway Administration grants for speed enforcement, driving while impaired, and commercial vehicle enforcement. Commercial vehicle enforcement efforts by the two certified inspectors resulted in 36 commercial vehicle inspections, 12 of which resulted in out-of-service violations. A notable uptick in thefts from motor vehicles in the downtown area and Carol's Place from the prior month was addressed through proactive patrol, resulting in an overall decrease in incidents.
- **Personnel and Training:** The department completed promotional processes for the ranks of Sergeant and Corporal, with one officer promoted to Sergeant and one to Corporal. The resulting eligibility lists are valid for two years, supporting succession planning. Two new officers were welcomed during the month—one a lateral transfer and one who will begin the Southern Maryland Criminal Justice Academy in May with a graduation date in December. Two disciplinary trial boards were conducted, resulting in the termination of one employee and minor discipline for another. Training for the month included firearms training, Spring In-Service covering legal updates, domestic violence, rape and sexual offenses, and tactical emergency care, as well as Drug Recognition Expert training, radar/lidar training, and crime scene investigations. The department also received recertification in pepper ball launcher instruction and armoring.
- **Community Engagement:** Officers and staff participated in the Charles County Adult Drug Court Graduation, the Celebrate La Plata community event, the Rev'd Up for Autism Car and Bike Show, and the Teen Court Awards Banquet. The department hosted facility tours for students and staff of Grace Lutheran School.

Legislative Services

The Legislative Services Department supported an exceptionally active legislative agenda, managed a steady volume of public records requests, and engaged in multiple community and professional development activities.

- **Legislation:** The department facilitated the introduction of seven ordinances at the April 28 Council meeting: Ordinance 26-04, establishing a Sustainability Advisory Committee; Ordinance 26-05, Anti-Harassment Policy for Elected Officials; Ordinance 26-06, Fiscal Year 2027 Financial Plan/Budget; Ordinance 26-07, Fiscal Year 2027 Fee Schedule; Ordinance 26-08, Fiscal Year 2027 Tax Rate; Ordinance 26-09, amending the Zoning Ordinance (Chapter 191); and Ordinance 26-10, amending Subdivision and Land Development regulations (Chapter 173). Seven resolutions were also adopted, including Resolution 26-20 (Flag Protocol), Resolution 26-21 (Revision of Town Council Rules of Procedure), Resolution 26-23 (Wastewater Treatment Plant Compliance Support Services, adopted April 14), Resolution 26-24 (Keep La Plata Beautiful), Resolution 26-25 (Code of Civility), Resolution 26-26 (Law Enforcement Officers' Pension System Pick-Up), and Resolution 26-27 (Transfer to the Law Enforcement Officers' Pension System).
- **Public Information Act (Public Information Act) Management:** Staff managed 11 Public Information Act requests during the month spanning a range of topics including police records, planning and inspection records, financial information, and voter history. The majority of requests were closed within the reporting period, with two remaining open pending responses or clarification.
- **External Engagement:** The department represented the Town at the Maryland Municipal League's "At Your Service" Lunch and Learn, the Maryland Market Money kickoff meeting, and a Charles County Government podcast focused on local farmers' markets. Staff coordinated a Green Fair in partnership with the La Plata High School Key Club Environmental Committee, hosted a visit from a local school's second-grade class, and maintained a Keep La Plata Beautiful presence at the Celebrate La Plata community event. Town Seals were presented at the Dash-In and Renew Skin grand openings.
- **Training and Professional Development:** Staff completed two training sessions: a webinar on meeting the Department of Justice digital accessibility deadline and a Process Automation and Digital Services training course through the Town's civic technology platform.
- **Boards and Commissions:** Appointments were made to the Ethics Commission Alternate Member, Board of Appeals Alternate Member, and Design Review Board Member seats during the month. Vacancies remain on the Beautification Commission (4), Design Review Board (2), Finance Commission (2), and Historic Preservation Commission (1).

Planning & Code Enforcement

The Planning Department advanced key legislative and development review milestones while managing active permitting, inspections, and stormwater programs.

- **Planning and Development:** A Board of Appeals meeting on April 1 addressed two variance applications: Variance 01-2025 for an exterior elevator shaft at 8 Kent Avenue was denied, and Variance 02-2025 for a solar panel array at 603 Washington Avenue was continued to May 27. On April 7, staff presented revisions to the proposed Adequate Public Facilities Ordinance for water, sewer, and school seating capacity to the Planning Commission, which recommended Town Council approval; the Council subsequently approved Zoning Text Amendment 01-2026 and held the first reading on April 28. Staff met with the Town's traffic consultant on April 14 to discuss proposed revisions to the Adequate Public Facilities Ordinance roads component under Zoning Text Amendment 02-2026, scheduled for Planning Commission review on May 5. A second meeting was held with a developer proposing apartments in the Oriole Lane neighborhood; the developer's next steps are submission of a Design Review Board application and a Major Site Plan. On April 30, staff met with Charles County School District representatives to review the traffic study results for the proposed La Plata High School expansion under Major Site Plan 04-2025, with Planning Commission review scheduled for May 5 and a target construction start of early July 2026. Staff also reviewed resubmittals for the Rosewick Apartments II site plan. Members of the Planning Department participated in the 2026 Celebrate La Plata Day.
- **Permitting and Inspections:** The Town issued 122 total permits in April, including 7 new residential detached dwellings, 34 electrical permits, 22 plumbing permits, 11 solar arrays, 9 mechanical permits, and 9 decks, among others. Seventeen Certificates of Occupancy were issued—14 residential and 3 non-residential. Code Enforcement activities included 20 rental inspections, 7 rental re-inspections, 36 property maintenance inspections, 4 building code compliance inspections, 15 vehicle and parking violations, 3 health and safety inspections, 2 zoning violations, removal of 44 unpermitted signs, and issuance of 1 civil citation. Utility inspection activities included 8 water distribution inspections, 7 sanitary sewer inspections, 40 stormwater inspections, 18 asphalt/concrete inspections, 11 commercial fats, oils, and grease inspections, and 25 joint inspections with Code Enforcement.
- **Stormwater/National Pollutant Discharge Elimination System:** Silt fence removal at the Tilghman Lake Dam Rehabilitation project is pending, after which the Town will assume erosion and sediment control inspections. Plans for the Heritage Green Parkway Extension are under internal review by the Town's consultant and are expected to be forwarded for Town review shortly. Fall 2025 Storm Box and Sidewalk Maintenance is substantially complete, with minor work and one headwall remaining. Retrofit project status: the Quailwood Parkway easement refusal at 27 Bobwhite is pending Town Attorney review and potential action, while easements remain needed at 119 Mallard; the Redwood Lake rehabilitation project is now scheduled to begin in May 2026; and permitting for the Agricopia Section 1 Pond, Caroline Drive South, and Morris Drive

East projects is complete, with easement dedications still needed. Staff attended the Maryland Municipal Stormwater Association Board meeting and conducted the Annual Stormwater and Oil Spill Prevention training for Public Works, Wastewater Treatment Plant, and Inspections staff.

Public Works and Utilities

The Public Works and Utilities teams maintained uninterrupted service delivery across all divisions while advancing capital projects and completing significant staffing and infrastructure milestones.

- **Sanitation and Streets:** Weekly trash and recycling collection routes were completed without interruption. Staff performed 53 container deliveries and replacements and completed bulk pickup for 86 residents. Park facilities were maintained for regular rental activities. Paving operations commenced on April 20, with work underway in the Quailwood and Kings Grant neighborhoods. Staff facilitated Ice Cream with the Easter Bunny and the Celebrate La Plata community event.
- **Water Production and Distribution:** Total monthly flow was 34.32 million gallons, with an average daily flow of 1.144 million gallons per day. Staff repaired water leaks at Currant Court, Glen Albin Road, and 312 Oak Avenue (the latter two resulting from contractor-caused line strikes). Fifteen meters were installed—12 for new accounts and 3 replacements for faulty meters. Staff completed 3 leak check work orders and performed 61 Miss Utility locates. An Environmental Protection Agency public water system inspection was conducted during the week of April 27—28, with two inspectors and one Maryland Department of the Environment agent performing a comprehensive review of water treatment plants, distribution systems, storage, pumping, monitoring, reporting, cybersecurity, and operator compliance. Minor deficiencies identified during the closing conference are already being remedied; a formal written report is expected within 70 days. Design of the Maryland Route 6 water line project remains at 100% completion with minor final coordination underway between Town staff, engineers, and the State Highway Administration.
- **Wastewater Treatment Plant:** Total monthly flow was 30.6445 million gallons, with an average daily flow of 1.0215 million gallons per day. Sludge totals for the month were 99.03 tons. There were 2 emergency callouts during the period. Staff placed Sand Filter 3 back into service following preventative maintenance, and completed welding and installation of new piping to bring the new sludge pump into operation. Spring cleaning continued in preparation for expanded storage capacity.

- **Sewer Collections:** Four emergency callouts were handled during the month. Crews cleaned multiple pump stations throughout Town that had accumulated grease and debris. A lateral replacement was performed at Dogwood Court in response to a sewer backup.

- **Capital Projects:** The Wills Park Playground project is advancing toward construction, with the park scheduled to close to the public on May 4 and demolition and removal of existing equipment planned for the week of May 4. The Hydrant Repair/Replacement Project received three proposals from competing contractors; pricing varies significantly across submissions, and the proposals are under review. The WaterCAD hydraulic model is expected to reach completion in May. The Automated Meter Infrastructure system read rate reached 95.51% for April, with 24 node and meter replacements completed during the month. Hydrant inspection activities are scheduled to begin the week of May 4.
- **Vehicle Maintenance:** The division performed 22 work orders for the month—1 reactive and 21 preventive.
- **Automated Meter Infrastructure/Geographic Information Systems:** The Automated Meter Infrastructure system read rate for April was 95.51%. Geographic information systems staff recorded and mapped previously undocumented utility assets in Oak Avenue, Kings Grant, Hickory Ridge, and Steeplechase, strengthening the accuracy of the Town's utility mapping records.

Monthly Treasurer Report

For Fiscal Year 2026 Through March 31, 2026

Bank & Investment Accounts as of March 31, 2026

Checking Account Activity

Balance at 03/01/2026	$2,068,192.00
Credits	
Cash/Check Deposits	$466,840.66
Credit Card Trans Deposits	$76,908.36
Taxes	$204,583.12
Intra-Gov't & Grants Deposits	$49,317.00
Other Deposits	$28,393.00
Interest from MBS	$15,713.49
Transfer from ICS	$1,425,240.42
	$2,266,996.05
Debits	
Payroll (Salary/Taxes/Benefits)	$683,939.42
Check Payments	$474,161.44
Tyler AP Vendor	$542,604.91
Other Outflows	$70,272.00
Returned Payments	$0.00
Transfer to ICS	$813,822.28
	$2,584,800.05
Balance at 03/31/2026	**$1,750,388.00**

Investment Account Balance

WesBanco Investment Account (ICS)	
Balance at 03/01/2026	$51,516,450.51
In from Checking Account	$813,822.28
Interest	$163,530.00
Out to Checking Account	-$1,425,240.42
Balance at 03/31/2026	**$51,068,562.37**
Mulit-Bank Securities, Inc.	
Money Market	$16,364.65
Certificates of Deposit	$9,709,090.40
Balance at 03/31/2026	**$9,725,455.05**
PNC MLGIP - General Account	
Balance at 03/01/2026	$4,380,528.14
Interest	$13,714.96
Balance at 03/31/2026	**$4,394,243.10**
PNC MLGIP - Vehicle Repl	
Balance at 03/01/2026	$1,075,756.68
Interest	$3,368.08
Balance at 03/31/2026	**$1,079,124.76**

General Fund Revenue and Expenditure Overview

Budget to Date

	Budget	Actual	% Remaining	$ Remaining
Revenues	$16,627,082	$12,342,793	25.8%	$4,284,289
Expenditures	$16,627,082	$8,881,014	46.6%	$7,746,068

Budget to actual comparison does not include amounts for HGSTD and Inspection passthrough income & costs.

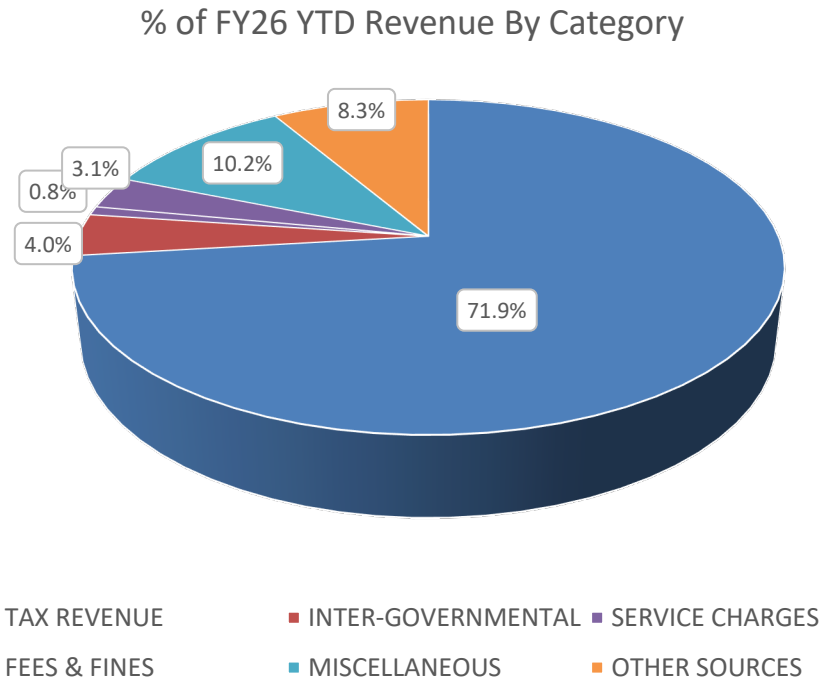
Prior Year Actuals Comparison

	FY 2025	FY 2026	% Variance	$ Variance
Revenues	$11,613,474	$12,342,793	6.3%	$729,319
Expenditures	$9,453,812	$8,881,014	-6.1%	-$572,798

General Fund Revenues Overview

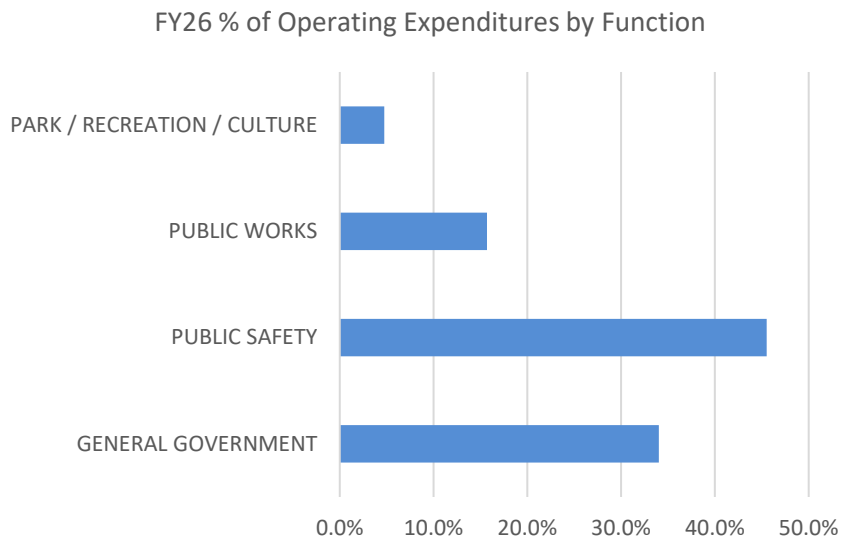
Revenues

Category	FY2026 Budget	YTD Revenues	% of Revenue
TAX REVENUE	$9,181,705	$8,879,422	71.9%
OTHER - PERMITS	$302,700	$199,279	1.6%
INTER-GOVERNMENTAL	$3,698,272	$491,839	4.0%
SERVICE CHARGES	$59,000	$101,867	0.8%
FEES & FINES	$193,000	$380,222	3.1%
MISCELLANEOUS	$804,454	$1,261,116	10.2%
OTHER SOURCES	$2,387,951	$1,029,048	8.3%
	$16,627,082	$12,342,793	



General Fund Operating Expenditure Overview

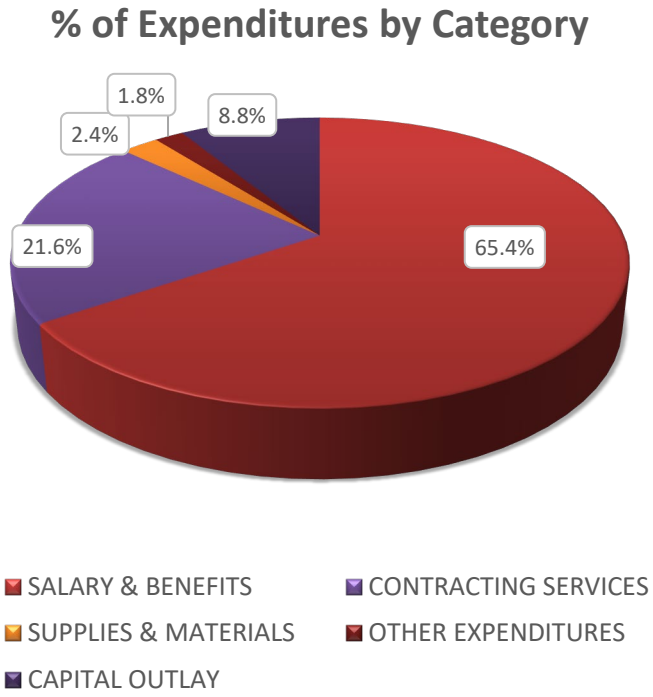
Department	FY2026 Budget	YTD Operating Expenditures
LEGISLATIVE	$486,925	$324,250
FINANCIAL ADMINISTRATION	$1,089,825	$815,330
HR/PERSONNEL	$317,203	$206,702
PLANNING-ZONING	$735,964	$479,940
ADMINISTRATION	$701,709	$517,923
INFORMATION TECHNOLOGY	$345,895	$252,104
GENERAL SERVICES	$161,858	$155,043
POLICE DEPARTMENT	$4,866,157	$3,460,276
INSPECTIONS & ENFORCEMENT	$289,962	$216,510
EMERGENCY PREPAREDNESS	$9,180	$12,950
PUBLIC WORKS ADMINISTRATION	$650,994	$399,326
FACILITIES MAINT & OPERATIONS	$434,010	$440,880
FLEET MAINTENANCE	$183,389	$68,630
STREETS & STORMWAYS	$797,988	$363,034
PARKS & RECREATION-GENERAL	$278,967	$155,208
COMMUNITY PROMOTION	$357,564	$229,793
	$11,707,590	$8,097,898



Total Operating Expenditures through March 2026 is 70.88% of FY2026 Budget

General Fund Expenditure Overview (cont.)

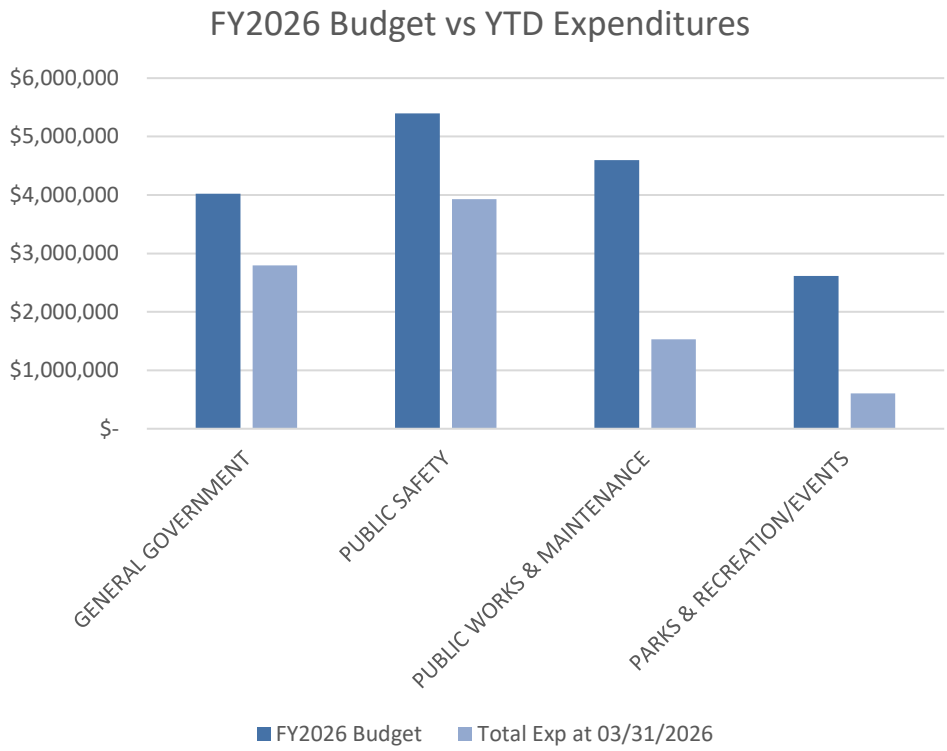
Department	FY2026 Capital Budget	YTD Capital Expenditures
PLANNING-ZONING	$185,000	$25,730
INFORMATION TECHNOLOGY	$0	$22,824
POLICE DEPARTMENT	$230,000	$248,409
PUBLIC WORKS ADMINISTRATION	$115,000	$0
FACILITIES MAINT & OPERATIONS	$1,795,825	$182,197
STREETS & STORMWAYS	$617,822	$78,032
PARKS & RECREATION-GENERAL	$1,975,845	$225,924
	$4,919,492	$783,116



Category	FY2026 Budget	YTD Expenditures
SALARY & BENEFITS	$8,361,572	$5,811,950
CONTRACTING SERVICES	$2,493,318	$1,914,641
SUPPLIES & MATERIALS	$569,763	$211,758
OTHER EXPENDITURES	$282,937	$159,550
CAPITAL OUTLAY	$4,919,492	$783,116
	$16,627,082	$8,881,014

General Fund FY 2026 Budget vs Actual YTD

Department	FY2026 Budget	Total Exp at 03/31/2026	Budget Remaining	Percent Remaining
LEGISLATIVE	$486,925	$324,250	$162,675	33.4%
FINANCE	$1,089,825	$815,330	$274,495	25.2%
HR/PERSONNEL	$317,203	$206,702	$110,501	34.8%
PLANNING-ZONING	$920,964	$505,670	$415,294	45.1%
ADMINISTRATION	$701,709	$517,923	$517,923	73.8%
INFORMATION TECHNOLOGY	$345,895	$274,928	$70,967	20.5%
GENERAL SERVICES	$161,858	$155,043	$6,815	4.2%
GENERAL GOVERNMENT	**$4,024,379**	**$2,799,845**	**$1,224,534**	**30.4%**
POLICE	$5,096,157	$3,708,685	$1,387,472	27.2%
INSPECTIONS & ENFORCEMENT	$289,962	$216,510	$216,510	74.7%
EMERGENCY PREPAREDNESS	$9,180	$12,950	-$3,770	-41.1%
PUBLIC SAFETY	**$5,395,299**	**$3,938,145**	**$1,457,154**	**27.0%**
PUBLIC WORKS ADMINISTRATION	$765,994	$399,326	$366,668	47.9%
FACILITIES MAINT & OPERATIONS	$2,229,835	$623,077	$1,606,758	72.1%
FLEET MAINTENANCE	$183,389	$68,630	$114,759	62.6%
STREETS & STORMWAYS	$1,415,810	$441,066	$974,744	68.8%
PUBLIC WORKS & MAINTENANCE	**$4,595,028**	**$1,532,098**	**$3,062,930**	**66.7%**
PARKS & RECREATION-GENERAL	$2,254,812	$381,132	$1,873,680	83.1%
COMMUNITY PROMOTION	$357,564	$229,793	$127,771	35.7%
PARKS & RECREATION/EVENTS	**$2,612,376**	**$610,925**	**$2,001,451**	**76.6%**
Total General Fund	**$16,627,082**	**$8,881,014**	**$7,746,068**	**46.6%**



Budget to actual comparison does not include HGSTD and Inspections passthrough income and costs.

Remaining Operating Budget 29.1%
Remaining Capital Budget 84.9%

Water Fund Revenue and Expense Overview

Budget to Date

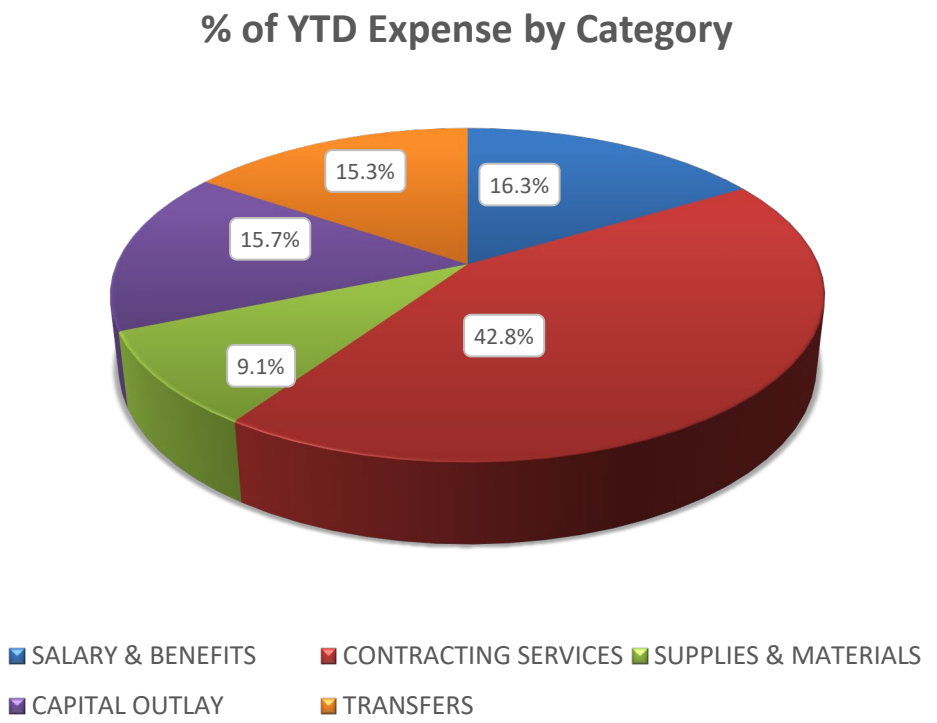
	Budget	Actual	% Remaining
Revenues	$4,258,992	$1,388,086	67.4%

Category	Fiscal Budget	FYD Expense	Budget Remaining
SALARY & BENEFITS	$385,521	$187,629	51.3%
CONTRACTING SERVICES	$673,882	$491,455	27.1%
SUPPLIES & MATERIALS	$352,171	$104,737	70.3%
OTHER EXPENDITURES	$242,000	$8,055	96.7%
CAPITAL OUTLAY	$2,379,200	$180,895	92.4%
TRANSFERS	$226,218	$176,356	22.0%
	$4,258,992	$1,149,127	73.0%

Total Expenditures through month end % of FY2026 Budget 27.0%

Prior Year Actuals Comparison

	FY 2025	FY 2026	% Variance	$ Variance
Revenues	$1,358,957	$1,388,086	2.1%	$29,129
Expenditures	$991,233	$1,149,127	15.9%	$157,894



Sewer Revenue & Expense Overview

Budget to Date

Revenues

Category	Budgeted	YTD Revenues	Budget Remaining
SERVICE CHARGES	$4,866,675	$3,579,236	26.5%
FEES & FINES	$74,006	$44,476	39.9%
MAJ FAC FEE REV	$0	$1,363,553	0.0%
MISCELLANEOUS	$533,956	$649,272	-21.6%
OTHER SOURCES	$10,799,241	$7,788,209	27.9%
	$16,273,878	$13,424,746	17.5%

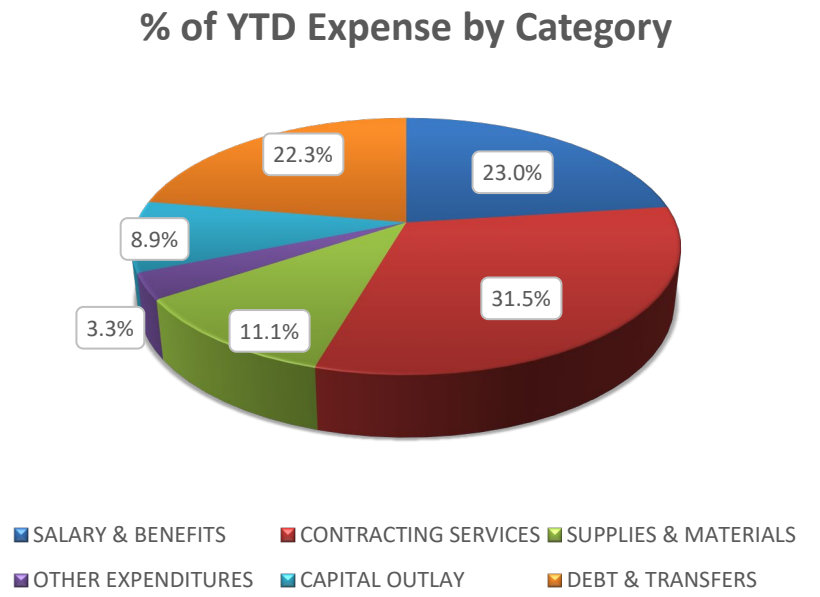
Expense

Category	Fiscal Budget	YTD Expense	Budget Remaining
SALARY & BENEFITS	$1,225,163	$869,675	29.0%
CONTRACTING SERVICES	$1,494,946	$1,193,844	20.1%
SUPPLIES & MATERIALS	$708,108	$419,471	40.8%
OTHER EXPENDITURES	$1,194,609	$123,753	89.6%
CAPITAL OUTLAY	$10,710,000	$336,943	96.9%
DEBT & TRANSFERS	$941,052	$843,213	10.4%
	$16,273,878	$3,786,899	76.7%

Total Expenditures through month end % of FY2026 Budget 23.3%

Prior Year Actuals Comparison

	FY 2025	FY 2026	% Variance	$ Variance
Revenues	$7,714,969	$13,424,746	74.0%	$5,709,777
Expenditures	$4,051,192	$3,786,899	-6.5%	-$264,293



Sanitation Fund Revenue and Expense Overview

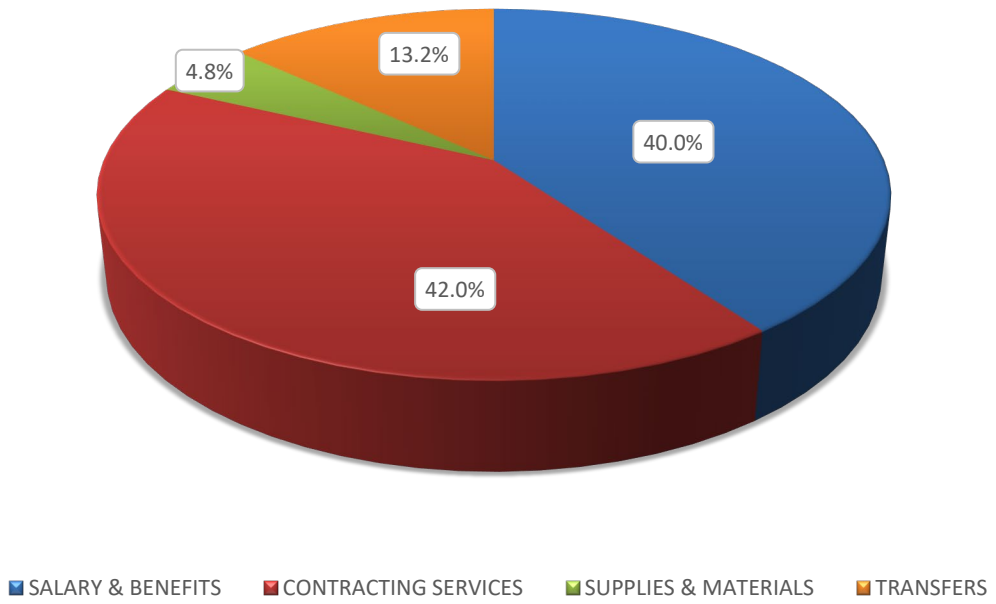
Budget to Date

	Budget	Actual	% Remaining
Revenues	$2,662,758	$1,805,876	32.2%

Category	Fiscal Budget	YTD Expense	Budget Remaining
SALARY & BENEFITS	$1,015,997	$634,922	37.5%
CONTRACTING SERVICES	$907,063	$665,823	26.6%
SUPPLIES & MATERIALS	$142,780	$76,847	46.2%
OTHER EXPENDITURES	$68,563	$348	99.5%
CAPITAL OUTLAY	$250,000	$0	100.0%
TRANSFERS	$278,355	$208,767	25.0%
	$2,662,758	$1,586,707	40.4%

Total Expenditures through month End % of FY2026 Budget 59.6%

% of Expenditures by Category



Prior Year Actuals Comparison

	FY 2025	FY 2026	% Variance	$ Variance
Revenues	$1,640,080	$1,805,876	10.1%	$165,796
Expense	$1,437,641	$1,586,707	10.4%	$149,066

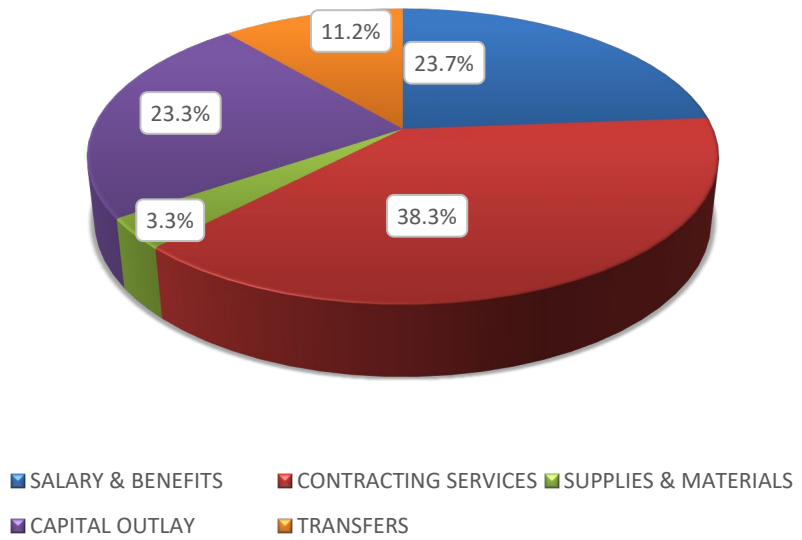
Stormwater Fund Revenue and Expense Overview

Budget to Date

	Budget	Actual	% Remaining
Revenues	$2,756,047	$817,746	70.3%

Category	Fiscal Budget	FYD Expense	Budget Remaining
SALARY & BENEFITS	$245,946	$169,688	31.0%
CONTRACTING SERVICES	$136,179	$274,229	-101.4%
SUPPLIES & MATERIALS	$269,848	$23,720	91.2%
OTHER EXPENDITURES	$110,523	$1,192	98.9%
CAPITAL OUTLAY	$1,887,000	$166,520	91.2%
TRANSFERS	$106,551	$79,914	25.0%
	$2,756,047	$715,264	74.0%

% of YTD Expense by Category



Prior Year Actuals Comparison

	FY 2025	FY 2026	% Variance	$ Variance
Revenues	$784,406	$817,746	4.3%	$33,339
Expenditures	$523,595	$715,264	36.6%	$191,669

Town of La Plata

Check Report

By Check Number

Date Range: 03/01/2026 - 03/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK2-Pooled Checking						
10155	MK Consulting Engineers LLC	03/23/2026	EFT	0.00	21,772.00	850
0118	PLANCHEK, INC.	03/23/2026	EFT	0.00	41,027.74	852
10155	MK Consulting Engineers LLC	03/30/2026	EFT	0.00	25,151.00	861
9929	SOUTHERN MARYLAND RECYCLING, INC.	03/06/2026	Regular	0.00	38,906.60	78519
5015	MARYLAND DEPARTMENT OF ENVIRON	03/13/2026	Regular	0.00	156,409.00	78535
3204	CHESAPEAKE EMPLOYERS INSURANCE	03/20/2026	Regular	0.00	21,331.00	78552
9731	METRO BOBCAT, INC	03/20/2026	Regular	0.00	77,663.95	78565
1705	SKYLINE TECHNOLOGY SOLUTIONS, LLC	03/20/2026	Regular	0.00	29,888.02	78571
1341	SMECO	03/27/2026	Regular	0.00	56,329.79	78596
0472	WIND RIVER ENVIRONMENTAL, LLC	03/27/2026	Regular	0.00	46,683.21	78600
1341	SMECO	03/06/2026	Virtual Payment	0.00	73,966.69	APA002193
0498	GLOBALPAYMENT INTEGRATED	03/02/2026	Bank Draft	0.00	20,560.97	DFT0006589
1721	U.S Department of Agriculture	03/18/2026	Bank Draft	0.00	42,174.00	DFT0006631
1721	U.S Department of Agriculture	03/18/2026	Bank Draft	0.00	28,098.00	DFT0006632
0945	Paylocity - PR	03/12/2026	Bank Draft	0.00	86,095.97	DFT0006661
0945	Paylocity - PR	03/25/2026	Bank Draft	0.00	84,994.75	DFT0006666
0720	CareFirst BlueChoice	03/03/2026	Bank Draft	0.00	87,145.97	DFT0006677

Bank Code APBNK2 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	7	0.00	427,211.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	349,069.66
EFT's	10	3	0.00	87,950.74
	88	**17**	**0.00**	**938,198.66**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PYBNK2-Payroll Payables - WesBanco						
0945	Paylocity - PR	03/11/2026	Bank Draft	0.00	177,214.17	DFT0006660
0945	Paylocity - PR	03/25/2026	Bank Draft	0.00	176,664.30	DFT0006665

Bank Code PYBNK2 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	353,878.47
EFT's	0	0	0.00	0.00
	2	**2**	**0.00**	**353,878.47**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	7	0.00	427,211.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	702,948.13
EFT's	10	3	0.00	87,950.74
	90	**19**	**0.00**	**1,292,077.13**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	3/2026	1,292,077.13
			1,292,077.13

Town of La Plata

Mayor
Jeannine E. James

Council
Paul C. Guttenberg
Patrick McCormick
Gregory Sampson, Jr.
Tyjon C. Johnson

Town Manager
Chuck Stevens

Assistant Town Manager
Michelle D. Miner

Tentative Agenda Item Forecast

The following is a list of items tentatively scheduled for Town Council consideration/discussion within the next several weeks (list is not all-inclusive). The scheduled items are tentative and should be verified prior to the meeting. All meetings begin at 6:00 p.m. unless otherwise noted below. The final agenda will be posted on the Town's website https://www.townoflaplata.org/ on the Friday before a scheduled meeting. The public may sign up to speak at Town Council meetings during scheduled public hearings or during the Public Comment portion of any Town Council Meeting.

May 26, 2026 – Town Council Meeting:

- Adoption of an Ordinance for Resign to Run
- Adoption of an Ordinance modifying the Employee Handbook for the Town of La Plata

Other items may include: Discussion of proposed modifications to the Finance Committee formation ordinance, a discussion about the interview process for the Town's Boards and Commissions volunteers, a discussion about adoption of an ordinance allowing staff to correct scrivener's errors.