



**Town Council
Regular Meeting**
August 12, 2025, 6:00 PM
Council Chambers, La Plata Town Hall
305 Queen Anne St.
La Plata MD

Agenda

1. Call to Order

1.1. Call to Order

Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Town Council may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org. Individuals wishing to address the Town Council may sign up in advance on the Town's website (Public Communications) or on the meeting sign-up sheet.

Join on your computer, mobile app, or room device.

[Join the meeting now](#)

Meeting ID: 240 806 147 692

Passcode: 2T5Bm6FQ

1.2. Roll Call

1.3. Pledge of Allegiance

1.4. Approval of the Meeting Agenda

2. Petitions, Communications, Appearances and Public Comment

2.1. Public Comment

3. Disclosure of August 11, 2025, Closed Session Meeting

3.1. Disclosure of August 11, 2025 Closed Session Meeting

4. Consent Agenda

4.1. Ethics Commission Appointment

4.2. Department Monthly Updates (Written Only)

- 4.3. Treasurer's Report (Written Only)
- 4.4. Cash Report (Written Only)
- 4.5. Approval of Resolution 25-14 Wastewater Treatment Plant F-550 Vehicle Purchase
- 5. Matters of Council Discussion
 - 5.1. Planning Commission Appointments
 - 5.2. Town Council Agenda Item Requests
 - 5.2.1. Steeplechase Secondary Access
 - 5.2.2. Discussion of Reprimand Authority
- 6. Matters of Information
 - 6.1. US Department of Agriculture Loan
- 7. Legislation
 - 7.1. Ordinance 25-07 Authorization of General Obligation Bonds Evidencing USDA Loans for Sewer System Project One (2nd Reading; For Consideration of Adoption)

AN ORDINANCE concerning

Authorization of General Obligation Bonds Evidencing USDA Loans for Sewer System Project One

FOR the purpose of authorizing and empowering Town of La Plata (the “Town”) to issue and sell to the United States of America, acting through the United States Department of Agriculture (“USDA”), upon the Town’s full faith and credit, two separate general obligation installment bonds, one in original principal amount not to exceed Four Million Eight Hundred Forty-Two Thousand Dollars (\$4,842,000) and the other in original principal amount not to exceed Two Million Seven Hundred Twenty Thousand Dollars (\$2,720,000), pursuant to the authority described herein, for the public purpose of financing, reimbursing and/or refinancing all or a portion of the costs of activities relating to a sewer system improvement project generally referred to as “Project One” and related costs, as further described herein; providing that each bond shall be sold at private sale without advertising or publication of notice of sale or solicitation of competitive bids in a direct purchase transaction to the United States of America; determining or providing for certain details of the bonds; providing that the Council of the Town (the “Council”) by resolution shall determine or provide for other details of the bonds; acknowledging and confirming the provisions of certain resolutions to be adopted by the Council as required by USDA; covenanting to comply with a certain letter of conditions issued by USDA, as amended, unless any provision thereof is waived or modified; providing that any such bond will be payable in the first instance from sewage treatment plant and sanitary sewerage system revenues, including (without limitation) revenues for use of or connection to such plant and system, to the extent lawfully available for such purpose; providing for the imposition and collection of ad valorem taxes sufficient for the payment of debt service on the bonds; providing that the full faith and credit and unlimited taxing power of the Town are pledged to the payment of debt service on the bonds; providing that debt service on the bonds may be payable from other sources legally available for that purpose; authorizing certain officials to take certain actions in connection with the bonds; authorizing modifications of the bonds and related

documentation to be provided for by resolution; overriding any inconsistent provision of the Town's debt policy; providing that the provisions of this Ordinance shall be liberally construed; and generally relating to the issuance, sale, delivery and payment of and for the bonds.

8. New Business

8.1. Report from the Town Manager

8.2. Reports from the Mayor and Town Council

9. Adjourn

9.1. Adjournment

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE
OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This Certification Must Be Completed Before a Closed Session May Be Held

Date: **08/11/2025** Time: **06:05 PM** Location: **La Plata Town Hall** at this meeting, a motion was made by **Councilman Johnson** and seconded by **Councilman Guttenberg** to conduct a closed session of the Council of the Town of La Plata.

Recorded vote to close the meeting:

<u>Members</u>	<u>IN FAVOR</u>	<u>OPPOSED</u>	<u>ABSTAINING</u>	<u>ABSENT</u>
Mayor Jeannine E. James	☒	☐	☐	☐
Councilman Paul Guttenberg	☒	☐	☐	☐
Councilman Patrick McCormick	☒	☐	☐	☐
Councilman Gregory Sampson Jr.	☒	☐	☐	☐
Councilman Tyjon Johnson	☒	☐	☐	☐

(Note: If any member of the public objects to conducting the closed session, a copy of this certification must be sent to the Maryland Open Meetings Law Compliance Board.)

STATUTORY AUTHORITY TO CLOSE SESSION, State Government Article §3-305(b) (check all that apply):

☒ **(1)** To discuss:

- ☒ **(i)** the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; or
☐ **(ii)** any other personnel matter that affects one or more specific individuals;

- ☐ **(2)** protect the privacy or reputation of an individual with respect to a matter that is not related to public business;
- ☐ **(3)** consider the acquisition of real property for a public purpose and matters directly related to the acquisition;
- ☐ **(4)** consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- ☐ **(5)** consider the investment of public funds;
- ☐ **(6)** consider the marketing of public securities;
- ☒ **(7)** consult with counsel to obtain legal advice;
- ☒ **(8)** consult with staff, consultants, or other individuals about pending or potential litigation;
- ☐ **(9)** conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- ☐ **(10)** discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- ☐ **(i)** the deployment of fire and police services and staff; and
- ☐ **(ii)** the development and implementation of emergency plans;
- ☐ **(11)** prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- ☐ **(12)** conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- ☐ **(13)** comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- ☐ **(14)** discuss, before a contract is awarded or bids are opened, a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process; or
- ☐ **(15)** discuss cybersecurity, if the public body determines that public discussion would constitute a risk to:
- ☐ **(i)** security assessments or deployments relating to information resources technology;
- ☐ **(ii)** network security information, including information that is:
- ☐ **1.** related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity;
- ☐ **2.** collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or
- ☐ **3.** related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
- ☐ **(iii)** deployments or implementation of security personnel, critical infrastructure, or security devices.

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For each citation checked the reasons for closing and topics to be discussed:

- (1) Town Attorney
- (7) Legal implications and risks associated with ongoing personnel and administrative matters
- (8) Wastewater Treatment Plant

Reason for Closure:
Discussion involves privileged attorney-client communications regarding legal risks and strategy not appropriate for public disclosure

Persons attending closed session:

Jeannine James, Mayor	Councilman Tyjon Johnson	
Councilman Paul Guttenberg	Chuck Stevens, Town Manager	
Councilman Patrick McCormick	Michelle Miner, Assistant Town Manager	
Councilman Gregory Sampson Jr.	Jay Gullo, Town Attorney	

Action(s) Taken:

- (1) **Legal Consultation:** The Town’s Special Counsel provided legal updates and consultation on matters within attorney-client privilege.
- (2) **Water and Sewer Infrastructure:** Discussion of ongoing negotiations with governmental entities regarding water and sewer matters. Discussion of Notice of Intent to Sue: Letter received from Potomac Riverkeepers on July 28, 2025.
- (3) **Town Attorney Selection Process:** The Town’s Special Counsel provided legal consultation during a discussion of the Town Charter and Code provisions as they relate to the hiring of a Town Attorney. Discussion of the process to screen candidates and appoint for confirmation by the Town Council.
- (4) **Third Party Probe Into Stipend Decision-Making Actions:** The Town’s Special Counsel provided legal consultation during a discussion of the Town Council’s desire to initiate an independent inquiry into this matter.
- (5) **Primer on Censure Action by an Elected Body:** The Town’s Special Counsel provided legal consultation during a discussion regarding censure action as it relates to the Town’s Charter and Code. Special Counsel provided legal consultation regarding the adoption of Robert's Rules of Order.

Time closed session adjourned **08:18 PM**

This statement is made by Mayor Jeannine E. James, Presiding Officer: _____

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Agenda Item Summary

MEETING GROUP: Town Council
STAFF RESOURCE: Kelly Phipps
DEPARTMENT: Legislative
TYPE: Appointment
SUBJECT: Ethics Commission Candidate

BACKGROUND:

The establishment and composition of the Ethics Commission and the appointment and terms of the members of the Ethics Commission are defined in Chapter 20 of the Town Code. The Ethics Commission consists of three (3) members and one (1) alternate. The Ethics Commission seeks to fill the Alternate Member vacancy. Town staff interviewed Jerry Ramsey on July 23, 2025, for a vacancy on the Finance Commission, but identified that the obligations of the Ethics Commission might be a better fit. Mr. Ramsey agreed and submitted an application to serve on the Ethics Commission. After reviewing Mr. Ramsey's application, and at the recommendation the Ethics Commission Chair recommended Mr. Ramsey for appointment to the Ethics Commission.

FISCAL IMPACT:

N/A

STRATEGIC PLAN ALIGNMENT:

By serving as responsible stewards, we promote opportunities for our residents to see reward in giving back and help them become involved as good neighbors. By ensuring a fully staffed Ethics Commission, we ensure fair and transparent decision-making processes by following established procedures and promote citizen engagement by creating policies and programs that encourage participation by a wide audience of races, ethnicities, and backgrounds. The Ethics Commission is instrumental to ensuring citizen confidence that elected and appointed officials will handle the business of government in an ethical manner, and that the impartiality and independent judgment of public officials and officers will be maintained.



Item Number: 2025-1036

Date of Meeting: August 12, 2025

SUSTAINABILITY CONSIDERATIONS:

Appointment of candidates supports the 2020 Comprehensive Plan, ensures continuity through the pending review and update of the Comprehensive Plan by 2030, and provides for long-term citizen engagement in the town's continued growth and development.

ADA CONSIDERATIONS:

N/A

RECOMMENDED ACTION:

Appoint Jerry Ramsey as Alternate member, to serve a term of three (3) years ending 08/11/2028.

ATTACHMENTS:

Volunteer Interest Application (Ramsey, Jerry)

Kelly Phipps

From: noreply@civicplus.com
Sent: Tuesday, July 22, 2025 4:51 PM
To: Kelly Phipps
Subject: Online Form Submittal: Volunteer Interest Form

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from OUTSIDE of the Town of La Plata email system. If the senders name displayed is a Town user, it is NOT legitimate and should be deleted immediately. Do not click links or open attachments unless you are certain this is a legitimate message.

Volunteer Interest Form

Select the Board, Ethics Commission
Commission, or
Committee applying for

Personal Information

First Name Jerry

Last Name Ramsey

Sex: Male

Address1

Address2 *Field not completed.*

City La Plata

State MD

Zip 20646

Best Contact Telephone Number

Business Address 275 Forest Edge Ave

Business Phone Number *Field not completed.*

Occupation Plant Manager

Email Address	
Residency Information	
Please indicate if any of the following are true:	You are a property owner within the community, You are a qualified voter in the Town of La Plata
Length of Residency in La Plata	21 Months
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	
Are you available for:	Daytime Meetings, Evening Meetings, Occasional Events
How much time can you commit to meetings and committee work each month?	2 to 4 hours per week, Monday through Saturday
Education and Hobbies	
High School	
College	Field not completed.
Trade or Business School	Dean Institute of Technology
Hobbies	Serving on the finance team of a local ministry, going on mission trips, attending my kids activities, mentoring others
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which	Field not completed.
Have you served on a Board, Commission, or Committee before?	No
If yes, which	Field not completed.
Please list organization memberships and positions held	Field not completed.

Please List Areas of
Special Interest

I have a strong interest in serving my local community and have genuinely enjoyed becoming an active part of it. I'm passionate about supporting those who are less fortunate, both locally and internationally. One area I focus on is helping others develop basic financial literacy, regardless of their background or upbringing. I believe that empowering people with financial knowledge can make a lasting difference in their lives, and I take pride in offering support, guidance, and encouragement wherever I can.

Do you have any
conflicts of interest that
we should be aware of?

No

Is there anything else
you would like to add
that is relevant to your
application?

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



TOWN OF LA PLATA

305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Town Manager
From: Aaron Mosrie, Director of Inspections
Subject: Code Enforcement/Inspections Updates
Date: August 7, 2025

- Inspections completed (Planchek)
 - Electrical inspections: 141
 - Mechanical inspections: 41
 - Plumbing inspections: 77
 - Water/Sewer inspections: 17
 - Other Building-related inspections: 211
 - Water meter (residential): 6
 - Rental Inspections: 35 (Code Enforcement)

48 Drury Drive (Dunkin') – Parking lot sinkhole opened in rear of the building. Inspector Corbin responded. Sinkhole was due to poor soil compaction from previous water line repair. Repair work was conducted and inspection passed.

6470 Crain Highway (Lady Liquors) – Inspector Claggett responded for a zoning violation due to unpermitted signage. Business complied with request, and all signage was removed.

Satisfactory pressure test of the sewer lateral of 6670 Crain Hwy (Dash-In). and Tie-In. (Mingle Contracting.)

Satisfactory pressure test and Satisfactory bacteriological water sample test of the water lateral of 6670 Crain Hwy Crain Hwy (Dash-In). and Tie-In. (Mingle Contracting.)

Satisfactory bacteriological water sample test of our Dorchester Water Tower prior to being put back into service from being painted.

Inspected a replaced section of sewer lateral 5 Somerset St. (Genevie Plumbing).

La Plata Volunteer Fire Department has requested code review pertaining to the burning of refuse, yard waste and other debris. Both Code Enforcement and the Fire Department have experienced an increase in complaints regarding this activity. Code Enforcement will evaluate the current code regarding nuisance activities and open-air burning. Proposed revisions will be submitted for review.

Code Enforcement has seen an increase in graffiti on the Glen Albin CSX overpass. All occurrences will be reported to law enforcement.

120 Rosewick Road (Bollywood Masala) – Citations issued for failure to obtain electrical, and mechanical permits for installed HVAC equipment in the restaurant. Case scheduled for District Court on 08/26/2025.

D.R Horton continues to work on the Canopy Ridge trail project and will be submitting proposals as soon as possible. This plan may include modification to the current trail by adding steps to assist with safe navigation, along with signage that contains information about the trail conditions, distance, etc.

Code Enforcement has increased patrols and enforcement in the Agricopia neighborhood to address inoperative vehicles, boats, and trailers parked in conflict with the Town Code. Along with assistance from the Police Department, we hope to address all resident concerns.

606 Charles Street (C-Store) – Inspection conducted for occupancy permit (change of ownership).

102 Centennial Street #101 (Askey, Askey & Associates) – Inspection conducted for occupancy permit for commercial office space.

Code Enforcement is actively engaged in preventing panhandling and soliciting within the Town. On 07/08/2025, a panhandler was observed on private property that had previously been issued no trespass orders by LPPD. Along with assistance from LPPD, the suspect was issued a citation. The case is scheduled in District Court for 09/03/2025 with Code Enforcement in attendance as one of the witnesses/complainants.

Citations issued to a property owner located in the 400 Bl. Of Patuxent Court for failure to maintain the property in accordance with the International Property Maintenance Code (IPMC). The case is scheduled for District Court on 08/26/2025.

TOWN OF LA PLATA

Department of Human Resources

TO: Chuck Stevens, Town Manager

CC: Legislative Services

FROM: Monica L. Kennedy, Director of Human Resources

SUBJECT: Monthly Department Update

MONTH: July 2025

Turnover

Month	Hired	Separated	Month	Hired	Separated
January	3	4	July	0	1
February	1	1	August		
March	2	2	September		
April	4	1	October		
May	2	0	November		
June	5	1	December		

Talent Management

Town Hall

Vacancies – Three (3)

- IT Specialist – Not actively recruiting
- Senior Planner – No new applications. Refreshed posting.
- P/T Admin Assist – Interviewing on August 12-13
 - Six (6) confirmed

Public Works / WWTP

Vacancies – Six (6)

- Mechanic – Not actively recruiting, pending JD review by Assist. Director
- GIS Technician – Not actively recruiting, pending JD review by Assist. Director & GIS Specialist
- PW Tech I – Screening applications
- Operator in Training – Not actively recruiting, but can use the same candidate pool as Tech I
- Director of PW – Resume screening began on 07/25
 - One (1) Internal; 15 External
 - Interviewed 07/31 – 08/01
 - Candidate expected to start 08/25/2025

TOWN OF LA PLATA

Department of Human Resources

Police Department

Vacancies- One (1)

- Chief of Police – Not actively recruiting

Restricted/Unavailable for Duty

- LOA x1 (unpaid)
- Suspended police duties x2
- Pending MD certification course x2

Labor Costs

Overtime costs - \$55,009.21

Overtime hours – 1,443.28

Pay Date	OT Costs	OT Hours
Jul 03 2025	\$16,033.22	437.38
Jul 17 2025	\$18,318.06	496.48
Jul 31 2025	\$20,657.93	509.42

Miscellaneous

- Met with stakeholders and made a final recommendation for the employee bonus
 - Paid on the July 31st pay date
- Met with website vendor (CivicPlus) to discuss compliance with WCAG 2.1 AA
 - Received quote to add AccessEye (accessibility overlay) and CommonLook (document remediation)
- Two CDL drivers completed a random drug test
- LEOPS – MSRPS sent copies of JDs for eligibility review
- Responded to several VOE's
- Elected Patuxent River Basin PSHRA Chapter President



TOWN OF LA PLATA
305 Queen Anne Street
Post Office Box 2268
La Plata, Maryland 20646

MEMORANDUM

To: Chuck Stevens, Town Manager
From: Kelly Phipps, Legislative Services
Subject: Department Highlights – July 2025
Date: 08/06/2025

Please see below the significant activities of the Legislative Department for July 2025.

- Legislation
 - Ordinances
 - None
 - Resolutions
 - 25-12, “Professional Services Agreement – Legal Services” (adopted 07/29/25)
 - 25-13, “Pavement Overlay and Repair Services Contract Renewal” (adopted 07/29/25)
- Public Information Act Requests
 - PLAN04022025-0922; Requestor: Carly H. Landolfi, McNamee Hosea; Any and all documents related to the Town of La Plata’s water and sewer capacity, agreements between Charles County and the Town of La Plata, and reports related to actual usage of water in the Town of La Plata, in the last five years; Status: Open; Review of responsive records underway
 - FIN07092025-1405; Requestor: Woo Park, The Data Branch; Information requested: Spreadsheet containing all purchase orders from January 1, 2021, to present day; Status: Completed
 - PLAN07102025-1204; Requestor: Michael Anthony Scott, Mike Miller Law; Information requested: Inspection and permitting records related to the Construction of the Charles County Detention Center for period of 2018-2020; Status: Completed
 - FIN07182025-1318; Requestor: Ian Densing, SmartProcure; Information requested: Any and all purchasing records from 8/16/2024 to present; Status: Completed
 - PLAN07282025-1038; Requestor: Megan Solis, Target Lien Search; Code enforcement violations, fines/liens, open or expired permit/building code issues at 13 Willow Lane; Status: Completed
 - PLAN07282025-1038; Requestor: Sue Greer, Sue Greer Law; All documents, electronic or otherwise, for 600 Charles Street; Status: Completed
- Awards & Recognition (0)
- Consultations & Briefings

- 07/25/25: Website accessibility consultation with CivicPlus (Phipps, with HR)
- Training & Conferences
 - 07/15/25: Maryland Municipal League Outreach & Engagement Committee Meeting (Phipps)
 - 07/22/25: Maryland Municipal Clerks Association Meeting (Phipps/Jones)
- Boards and Commissions
 - Vacancies
 - Beautification Commission/Keep La Plata Beautiful (1 vacancy)
 - Design Review Board (Alternate) (1 vacancy/must be town resident)
 - Board of Appeals: One (1) candidate scheduled for interview for consideration of Town Council for appointment as alternate
 - Ethics Commission: Candidate under consideration of Town Council for appointment as alternate
 - Keep La Plata Beautiful
 - 08/02/25: Community litter cleanup, Dorchester St./Kent Ave. to train tracks
 - Planning Commission: Two (2) candidates under consideration of Town Council for appointment as member and alternate
- Farmers Market
 - 07/17/25 – 07/27/25 Buy Local Week

August 1, 2025

Monthly Planning Department Activity Report to the Town Manager

Covering July 1 through July 31, 2025

Planning Items of Interest

- 1) DR Horton agreed to sponsor a planning consultant to work for the town of La Plata for all projects related to Pinegrove. Next step is to hire a consultant to get them on board as soon as possible.
- 2) Town's Planning Review Team met with the DR Horton Team on July 23 to discuss and coordinate on all issues related to the Pinegrove development.
- 3) Approved Phase 2 of Neighborhood "I" in Pinegrove under previously approved Major Site Plan 04-2024 on July 23, 2025.
- 4) Held Planning Commission Work Session on AFPO on July 22, 2025.
- 5) Held Historic Preservation Commission Meeting on July 18, 2025, discussed, draft, HPC Work Plan.
- 6) Met with Chuck, Michelle, and Kirk to coordinate on developing a Town Council presentation on existing water and sewer capacity in La Plata for the future Town Council Meeting on September 9, 2025.
- 7) Met with new Planning Commissioner, Kyle Miller, on July 16, 2025, to give him an orientation meeting about the relationship between staff and the Planning Commission as well as planning issues in the Town.
- 8) Prepared staff reports for the Planning Commission Meeting on August 6, 2025, concerning the La Grange Preliminary Plat Map for 52 single-family dwellings units for a new a Senior Living Community (along Port Tobacco Road). Staff also prepared a one-year time extension request for Neighborhood "B" of the Pinegrove Development.
- 9) Met with Chuck and Kirk to discuss infrastructure variances for Pinegrove on July 17, 2025.
- 10) Selected the Traffic Engineering firm of Brudis and Associates (BAI) on July 30, 2025, to prepare the scope of work for the traffic study that Chales County will have their traffic engineer perform. This pertains to the County Library Project. The County will remit payment to the town of La Plata for the traffic engineer selected by the Planning Department. In close contact with Britta Hertling, at the County, on this project.
- 11) Continued to work on improving processes and procedures within the Planning Department.

Occupancy and Building Permits Issued from July 1 – July 31, 2025

Use and Occupancy permits
Issued. **24**

Permit Count by Type

Type	Count
Chicken Permit	1
Commercial Fit-Out	4
Deck	21
Electrical	55
Grading Permit	2
Major Facility Fee Permit	7
Mechanical	30
New Residential Addition	27
New Residential Detached Dwelling	1
Permanent Sign	3
Plumbing	13
Public Works Permit	1
Residential Alteration	1
Solar Arrays	7
Utility Services Permit	9
Total:	182

Count by Status

Status	Count
Complete	4
Issued	178
Total:	182

Storm Water Management Items of Interest

- 1) Tilghman Lake Dam Rehabilitation. A berm for unsuitable area to be completed by August 1, 2025.
- 2) Storm Box and Sidewalk Contract. Melinda progressively worked on field evaluation of boxes and sidewalks to provide more specifics to contractors.
- 3) Melinda provided the Town Manager with a stormwater maintenance project status spreadsheet for the Town Council.
- 4) Melinda attended various meetings and spoke with several developers, HOAs, and citizens regarding bond release/project closeouts, easements, dedications, work order

statuses, drainage concerns, and attended pre-construction meetings throughout July 2025.

- 5) The Department reviewed as-builts, easement documentation, engineering plans, consultant plan reviews, as needed.
- 6) Melinda conducted field work, as needed, for drainage or infrastructure issues, illicit discharges, and maintenance projects.
- 7) Melinda began putting together packages for an on-going stormwater maintenance project bid.
- 8) NPDES Retrofit Projects Status:
 - a) Quailwood Pkwy – Easements needed for 27 Bobwhite and 119 Mallard. However, the owner of 27 Bobwhite refuses to provide an easement. Discussion to continue.
 - b) Redwood Lake – Permits received. Preparing bid documents and putting specs together for bid.
 - c) Agricopia – Sec. 1 Pond – permitting complete. Need easement dedication for pond and downstream grading.
 - d) Caroline Dr South – Soil report pending. Final submission to regulators pending in August. More to follow.
 - e) Morris Dr East – Dam Breach Analysis underway by engineer.

End of Report



La Plata Police Department La Plata, Maryland



Monthly Department Report

August 6, 2025

Monthly Statistics for July 2025:

Crime & Calls for Service July:

- Officers responded to **1,339** calls for service in July.
- Traffic Statistics for the month of July are as follows:
 - Total Stops – 260
 - Citations – 36
 - Warnings – 312
 - DUIs – 1
 - Arrestable (Must Appear) – 11
- Arrest Statistics for the month of July are as follows:
 - Adults – 10
 - Juveniles – 0
- Incident Reports generated: Total – 79
 - Part I crimes – 21
 - Part II crimes – 17
 - Collisions - 15
- Notable Crime Trends for July:
 - Assaults – 6
 - Aggravated Assaults – 1
 - Vehicle Thefts – 2
 - Vehicle thefts down for the month in La Plata but continue to remain steady or rise in local area jurisdictions. Saturation enforcement was performed in known areas for these thefts as a deterrent and investigative measure.
 - 1 vehicle was recovered in Prince William County, VA.
 - Emergency Petitions – 4
- With better weather comes higher crime rates and more traffic through the Town. Vehicle thefts and tampering with vehicles had shown an uptick last month but has since come down, leading to a greater level of traffic enforcement as seen by the traffic stats above.

A Nationally Accredited Law Enforcement Agency

Special Operations Division Report:

- Recruitment
 - One applicant completed written and physical testing – background stage initiated
- Criminal Investigations
 - Assisted with fatal crash reconstruction on Charles Street utilizing the agency's UAS (drone).
 - Assisted patrol in Home Invasion investigation – Search warrant being authored.
 - Assisted with Stolen vehicle investigation – identified juvenile subject to be charged.
- Narcotics Task Forces
 - Conducted search warrant resulting in 76 ounces of marijuana valued at \$42k
 - Seized approximately 20 pounds of marijuana through parcel interdiction valued at approximately \$170k.
 - Conducted search warrant resulting in seizure of firearms, various illegal drugs, and large quantities of cash.

Community Policing:

- The PD participated in “Dinner with the La Plata Police Department” which was hosted by the Texas Roadhouse of La Plata.
- Members of the La Plata PD Honor Guard assisted in an allied agency member's funeral (St. Marys County Sheriff's Office)

Key Training Classes:

- Spring/Summer departmental in-service completed
 - ID Theft / Fraud
 - ASP Baton / OC Spray Refresher
 - 2025 Legal Updates
 - Ethics Training
- FARO System training for crime scene documentation and scanning. Crash reconstruction and measurement tool. (Payne, Kerere, Johnston, Chaney)
- Judgmental Firearms training underway.
- Risk Management Training (Capt. Bagley)

Congratulations:

- Nicole McGovern was promoted from Patrol Officer to Patrol Officer First Class.
- CALEA Compliance Review – Completed and review noted that agency policies and proofs were in full compliance, with no issues noted.

Other Notable Items:

A Nationally Accredited Law Enforcement Agency

- The PD held a Staff Meeting to go over updates regarding the Town, PD, and other topics of interest.
- The Police Department is in the process of updating General Orders to reflect the best practices of CALEA and the Attorney General's Independent Investigation Division.
- The PD has begun the cycle of mental wellness assessments required by the MD Police Training Commission.

Meetings Attended:

- COMPSTAT with allied agencies to review crime trends and information sharing.
- Quarterly Charles County Overdose Task Force
- Police Accountability Board
- LGIT Law Enforcement Training Advisory Board
- Held multiple command staff meetings

Prepared by: Acting Chief Matt Norris

PUBLIC WORKS

- Streets and Signs
 - Repaired drain damaged by recycle truck in Steeplechase
 - Flowable filled a sink hole on Centennial St.
 - Repairing and replacing signs around Town
- Parks
 - Building berm to catch water from sending sediment into the road and woods at Tilghman Lake
 - Performed regular Prep and Maintenance of facilities for rental activities
- Solid Waste Management
 - Weekly Trash and Rec collection routes
 - Performed 113 container deliveries / replacements
 - Performed Bulk Pickup collection 8/4 – 79 residents
- Grounds Maintenance
 - Repaired snow fence around Williamsburg sediment pond
 - Grass cutting throughout Town and park maintenance
 - Storm cleanup trees down
 - Clarks Run - Chestnut Ct & Butternut
 - Oriole Ln and Quailwood Pkwy
 - Wills Park
 - Replaced flagpole rope at T.H.
 - Locating leak from Well 8 which was determined to be no leak due to Well 11 being in operatable
- Events
 - Summer concert facilitation

UTILITIES (Eddie/Alison)

- Water Distribution
 - Performed 32 water work orders
 - Performed 4 meter reads for final billing
 - Delivered 30 utility bill notifications
 - Performed 158 Miss Utility locates
- Sewer Collection
 - Performed 0 SC work orders

MAINTENANCE (Pat/Danny)

- Vehicle / Equipment
 - Performed 5 work orders, 3 reactive and 2 preventive
- Utility / Other

ADMINISTRATION – PROCUREMENT / HR / IT Systems - GIS / AMI / Projects (Kristen/Alison)

- Procurement – Requisition for trash/rec can order submitted
- HR – Kristen to become Town liaison for Parks & Rec Commission. Michelle to hand off during 8/13/25 meeting.
- AMI
 - Overall AMI system read rate reflects 86%
 - Repeater down at PW Shop / Lindsbrooke Pl. New unit ordered 7/16/25. ETA 4 – 6 weeks. Need bucket extension truck to assess problem with current unit. Once new unit arrives, we'll assess the problem. Replace and keep unit as spare if current one is salvageable. Will assess problem once unit is received. If current
 - Quailwood repeater damaged by lightning strike. Unit to be replaced asap. Working with Waterworks Metrology to determine if eligible for warranty replacement.
- GIS
 - Hydrant contractor discovered 3 missing units during painting. GPS'd units to update utility map.
 - Updated various water asset attributes that were identified during WaterCad buildout.
 - GPS new utilities for replaced water lines, and relocated correlating corp stops in utility map – Wiltshire water leak
- Project(s) Update
 - Website content updated to reflect new can fee effective 7/1/25 as well as additional materials clarifying collection policies and guidelines.
 - WaterCad – Model building 95% complete.
 - Need to confirm or deny additional valves (water main diameters) in 2 town areas, Radio Station Rd and Rt. 488.
 - Esri – Leveraging Esri solution for interactive trash route map. Will post on webpage once complete.
 - Fire Hydrant Painting – 656 units. Painting to be complete by end of August.
 - Hydrant Repairs / Replacements – PW techs working to repair units that we can handle quickly. Will update project list based on outcomes and work

with Procurement to contract work out for the remainder; approx. 20 replacements and 22 repairs.

- Wills Park Playground – Initial communications with play equipment vendors to explain project scope, design ideas, and budget. Will bid project out as Design/Build, hopefully by end of September.
- Meter Node Upgrades - Working on strategy to upgrade faulty meter nodes at approximately 365 locations. Problem causes – dead batteries, old units, collection issue zones.
 - AMI infrastructure assessment. No collection units installed in Pinegrove currently. Height of nearby collectors insufficient. Need to confirm inclusion for new development design moving forward.

WWTP:

Total Monthly Flow: 42,7984 MG

Average Daily Flow: 1.3806 MGD

Emergency Call outs: 4

Total Non-compliance: 1

July 28th – Total Phosphorus lab reported 3.9 mg/L with limit being 3.0 mg/L, cause was equipment failure of tubing to chemical feed pump on MOD 3. No noticeable impact to receiving water.

- Two new staff members have finished lab and process control training.
- Obtained two new trucks approved by council
- Met with UV vendor about possible upgrades and improvements to disinfection system
- Staff and contractors repaired Equalization tank automatic valve operation
- Repaired major issues with MOD 4 Ras pump #2, 1 process blower, 1 digester blower, bar screen, and belt press
- Ordered new RAS pump and sent one RAS pump off for repairs
- Conducted MDE (Maryland Department of The Environment) inspection of WWTP on July 28th
- Renewed contract for remote access to WWTP SCADA (Supervisory control and data acquisition system)
- Programmer worked on minor updates to SCADA and alarm systems

Water Production:

Total Monthly Flow: 36,345,800 MG

Average Daily Flow: 1.172 MGD

Emergency Call outs: 16

Water complaints addressed: 2

-Well #11 well pump failed on evening of July 24th. Contractor on site to evaluate issue on July 25th, could not pull pump due to location and size. Scheduled to be evaluated on August 6th and 7th. Overall water production not effected due and should be zero impact to citizens and overall water usage.

-Dorchester water tower was taken offline and the inside inspected, sand blasted, and painted. Water tower placed back online July 31st.

-Staff cleaned graffiti that was located on Well #10

Sewer Collections:

Emergency Call outs: 19

-8 wet wells cleaned of trash and grease

Monthly Treasurer Report

For Fiscal Year 2025 Through June 30, 2025

Bank & Investment Accounts as of June 30, 2025

Checking Account Activity

Balance at 06/01/2025	\$1,750,240.00
Credits	
Cash/Check Deposits	\$843,315.37
Credit Card Trans Deposits	\$24,226.90
Taxes Collected	\$554,876.24
Intra-Gov't & Grants Deposits	\$66,389.07
Other Deposits	\$39,992.01
Interest from MBS	\$51,791.59
Transfer from ICS	\$1,486,051.08
	<u>\$3,066,642.26</u>
Debits	
Payroll (Salary/Taxes/Benefits)	\$656,212.73
Vendor Check Payments	\$265,948.84
Vendor ACH Payments	\$874,535.39
Other Outflows	\$0.00
Returned Checks	\$413.00
Transfer to ICS	\$1,268,492.30
	<u>\$3,065,602.26</u>
Balance at 06/30/2025	\$1,751,280.00

Investment Account Balance

WesBanco Investment Account (ICS)

Balance at 06/01/2025	\$36,793,371.46
In from Checking Account	\$1,268,492.30
Interest	\$129,342.76
Out to Checking Account	-\$1,486,051.08
Balance at 06/30/2025	\$36,705,155.44

Mult-Ban Securities, Inc.

Money Market	\$432,651.77
Certificates of Deposit	<u>\$9,302,010.88</u>
Balance at 06/30/2025	\$9,734,662.65

PNC MLGIP - General Account

Balance at 06/01/2025	\$4,249,116.55
Interest	<u>\$15,083.34</u>
Balance at 06/30/2025	\$4,264,199.89

PNC MLGIP - Vehicle Repl

Balance at 06/01/2025	\$1,043,485.02
Interest	<u>\$3,704.12</u>
Balance at 06/30/2025	\$1,047,189.14

General Fund Revenue and Expenditure Overview

Budget to Date

	Budget	Actual	% Remaining	\$ Remaining
Revenues	\$14,003,807	\$14,147,441	-1.0%	-\$143,634
Expenditures	\$14,006,530	\$11,898,311	15.1%	\$2,108,219

Budget to actual comparison does not include amounts for HG, Inspection passthrough costs and enhanced pension.

Prior Year Actuals Comparison

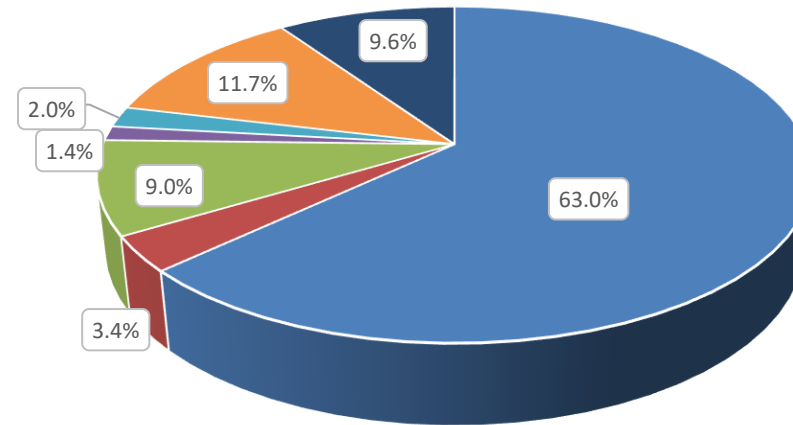
	FY 2024	FY 2025	% Variance	\$ Variance
Revenues	\$18,636,680	\$14,147,441	-24.1%	-\$4,489,239
Expenditures	\$13,623,237	\$11,898,311	-12.7%	-\$1,724,926

FY24 Expenditures & Revenues excludes debt funding and capital from development

General Fund Revenues Overview

Category	YTD Revenues	% of Revenue
TAX REVENUE	\$8,916,221	63.0%
OTHER - PERMITS	\$478,180	3.4%
INTER-GOVERNMENTAL	\$1,272,615	9.0%
SERVICE CHARGES	\$194,982	1.4%
FEES & FINES	\$282,615	2.0%
MISCELLANEOUS	\$1,649,134	11.7%
OTHER SOURCES	\$1,353,695	9.6%
	<u>\$14,147,441</u>	

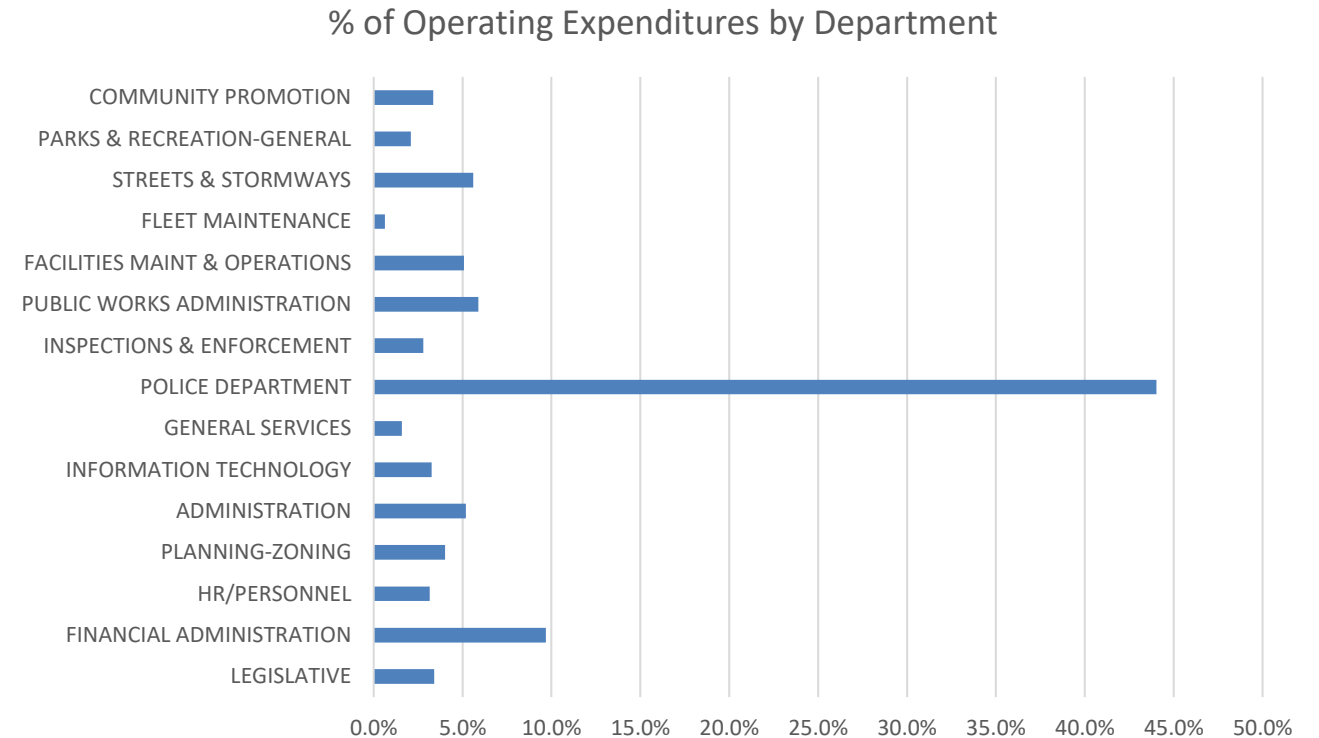
% of FY25 YTD Revenue By Category



■ TAX REVENUE ■ OTHER - PERMITS
■ INTER-GOVERNMENTAL ■ SERVICE CHARGES
■ FEES & FINES ■ MISCELLANEOUS
■ OTHER SOURCES

General Fund Operating Expenditure Overview

Department	YTD Operating Expenditures	% of Operating Expenditures
LEGISLATIVE	\$349,137	2.9%
ELECTIONS	\$11,104	0.1%
FINANCIAL ADMINISTRATION	\$995,765	9.0%
HR/PERSONNEL	\$323,791	2.9%
PLANNING-ZONING	\$412,091	3.1%
ADMINISTRATION	\$532,281	4.8%
INFORMATION TECHNOLOGY	\$335,713	3.0%
GENERAL SERVICES	\$162,385	1.6%
POLICE DEPARTMENT	\$4,523,274	40.2%
INSPECTIONS & ENFORCEMENT	\$287,411	11.3%
EMERGENCY PREPAREDNESS	\$15,111	0.1%
PUBLIC WORKS ADMINISTRATION	\$604,281	5.2%
FACILITIES MAINT & OPERATIONS	\$520,674	4.6%
FLEET MAINTENANCE	\$64,487	0.8%
STREETS & STORMWAYS	\$576,018	5.3%
PARKS & RECREATION-GENERAL	\$214,006	2.1%
COMMUNITY PROMOTION	\$344,448	2.8%
	\$10,271,977	

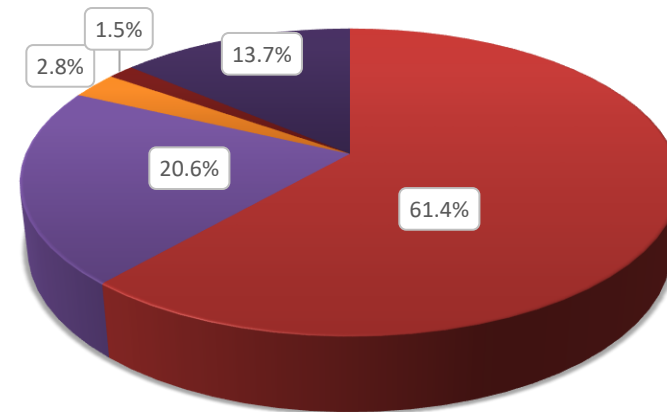


General Fund Expenditure Overview (cont.)

Department	YTD Capital Expenditures	% of Capital Expenditures
POLICE DEPARTMENT	\$81,685	5.0%
INSPECTIONS & ENFORCEMENT	\$39,131	2.4%
FACILITIES MAINT & OPERATIONS	\$165,023	10.1%
STREETS & STORMWAYS	\$602,368	37.0%
PARKS & RECREATION-GENERAL	\$738,126	45.4%
	<u>\$1,626,333</u>	

Category	YTD Expenditures	% of Expenditures
SALARY & BENEFITS	\$7,310,522	61.4%
CONTRACTING SERVICES	\$2,450,570	20.6%
SUPPLIES & MATERIALS	\$328,403	2.8%
OTHER EXPENDITURES	\$182,482	1.5%
CAPITAL OUTLAY	<u>\$1,626,333</u>	13.7%
	<u>\$11,898,311</u>	

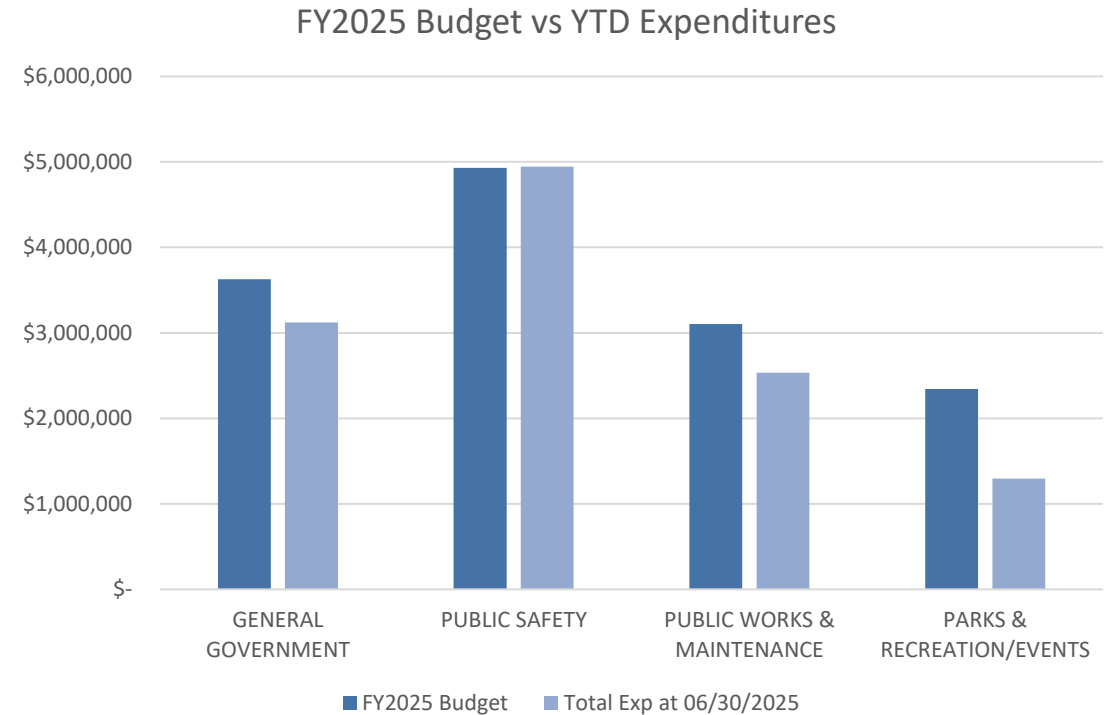
% of Expenditures by Category



- SALARY & BENEFITS
- CONTRACTING SERVICES
- SUPPLIES & MATERIALS
- OTHER EXPENDITURES
- CAPITAL OUTLAY

General Fund FY 2025 Budget vs Actual YTD

Department	FY2025 Budget	Total Exp at 06/30/2025	Budget Remaining	Percent Remaining
LEGISLATIVE	\$472,662	\$349,137	\$123,525	26.1%
ELECTIONS	\$29,540	\$11,104	\$18,436	62.4%
FINANCE	\$1,081,585	\$995,765	\$85,820	7.9%
HR/PERSONNEL	\$308,710	\$323,791	-\$15,081	-4.9%
PLANNING-ZONING	\$619,606	\$412,093	\$207,513	33.5%
ADMINISTRATION	\$590,898	\$532,281	\$58,617	9.9%
INFORMATION				
TECHNOLOGY	\$341,878	\$335,713	\$6,165	1.8%
GENERAL SERVICES	\$183,005	\$162,385	\$20,620	11.3%
GENERAL GOVERNMENT	\$3,627,884	\$3,122,269	\$505,615	13.9%
POLICE	\$4,599,008	\$4,604,959	-\$5,951	-0.1%
INSPECTIONS & ENFORCEMENT	\$321,705	\$326,542	-\$4,837	-1.5%
EMERGENCY PREPAREDNESS	\$9,000	\$15,111	-\$6,111	-67.9%
PUBLIC SAFETY	\$4,929,713	\$4,946,612	-\$16,899	-0.3%
PUBLIC WORKS				
ADMINISTRATION	\$649,715	\$604,281	\$45,434	7.0%
FACILITIES MAINT & OPERATIONS	\$664,757	\$685,697	-\$20,940	-3.2%
FLEET MAINTENANCE	\$255,372	\$64,487	\$190,885	74.7%
STREETS & STORMWAYS	\$1,534,964	\$1,178,386	\$356,578	23.2%
PUBLIC WORKS & MAINTENANCE	\$3,104,808	\$2,532,851	\$571,957	18.4%
PARKS & RECREATION-GENERAL	\$1,979,682	\$952,131	\$1,027,551	51.9%
COMMUNITY PROMOTION	\$364,443	\$344,448	\$19,995	5.5%
PARKS & RECREATION/EVENTS	\$2,344,125	\$1,296,579	\$1,047,546	44.7%
Total General Fund	\$14,006,530	\$11,898,311	\$2,108,219	15.1%



Budget to actual comparison does not include HG bonds, Inspections passthrough costs, or enhanced pension.

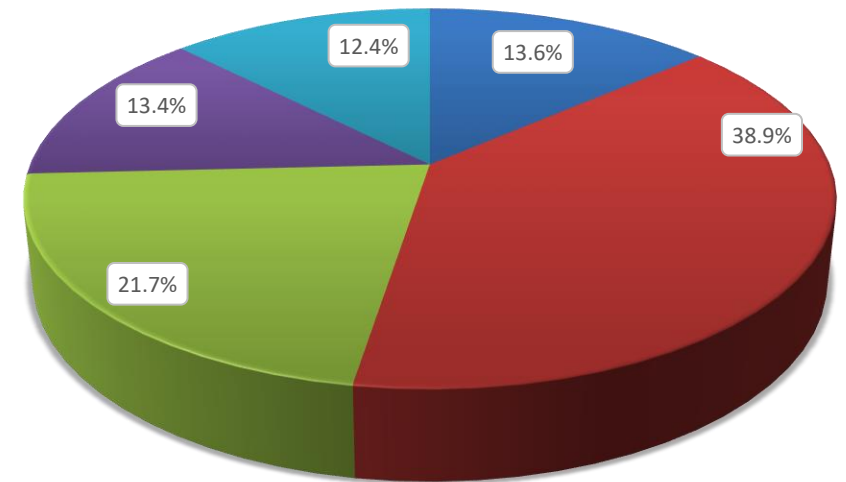
Water Fund Revenue and Expense Overview

Budget to Date

	Budget	Actual	% Remaining
Revenues	\$2,866,175	\$1,937,629	32.4%

Category	Fiscal Budget	FYD Expense	Budget Remaining
SALARY & BENEFITS	\$411,818	\$250,214	39.2%
CONTRACTING SERVICES	\$620,350	\$717,443	-15.7%
SUPPLIES & MATERIALS	\$175,970	\$399,185	-126.8%
OTHER EXPENDITURES	\$239,996	\$246,092	-2.5%
CAPITAL OUTLAY	\$1,185,000	\$1,526	99.9%
TRANSFERS	\$228,562	\$228,563	0.0%
	<u>\$2,861,696</u>	<u>\$1,843,024</u>	<u>35.6%</u>

% of YTD Expense by Category



Prior Year Actuals Comparison

	FY 2024	FY 2025	% Variance	\$ Variance
Revenues	\$2,229,515	\$1,937,629	-13.1%	-\$291,886
Expenditures	\$1,375,855	\$1,843,024	34.0%	\$467,169

■ SALARY & BENEFITS
 ■ CONTRACTING SERVICES
 ■ SUPPLIES & MATERIALS
 ■ OTHER EXPENDITURES
 ■ TRANSFERS

Sewer Revenue & Expense Overview

Revenues

Category	Budgeted	YTD Revenues	Budget Remaining
INTAR-GOVERNMENTAL	\$0	\$16,588	
SERVICE CHARGES	\$4,596,916	\$4,670,590	-1.6%
FEES & FINES	\$38,008	\$63,764	-67.8%
MAJ FAC FEE REV	\$0	\$5,350,182	0.0%
MISCELLANEOUS	\$382,785	\$705,857	-84.4%
OTHER SOURCES	\$10,812,158	\$252,324	97.7%
	\$15,829,867	\$11,059,304	30.1%

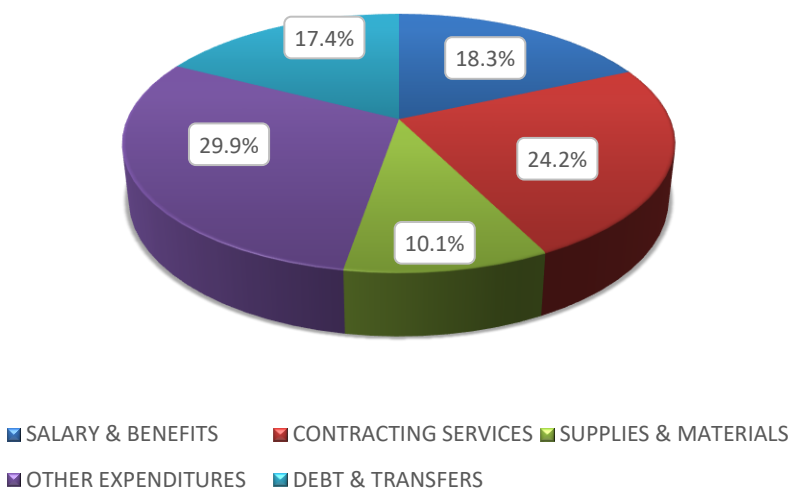
Expense

Category	Fiscal Budget	YTD Expense	Budget Remaining
SALARY & BENEFITS	\$1,336,437	\$962,645	28.0%
CONTRACTING SERVICES	\$1,403,345	\$1,273,614	9.2%
SUPPLIES & MATERIALS	\$500,900	\$533,250	-6.5%
OTHER EXPENDITURES	\$1,185,411	\$1,573,579	-32.7%
CAPITAL OUTLAY	\$10,471,423	\$0	100.0%
DEBT & TRANSFERS	\$913,635	\$913,636	0.0%
	\$15,811,151	\$5,256,724	66.8%

Prior Year Actuals Comparison

	FY 2024	FY 2025	% Variance	\$ Variance
Revenues	\$14,257,420	\$11,059,304	-22.4%	-\$3,198,116
Expenditures	\$4,213,130	\$5,256,724	24.8%	\$1,043,594

% of YTD Expense by Category



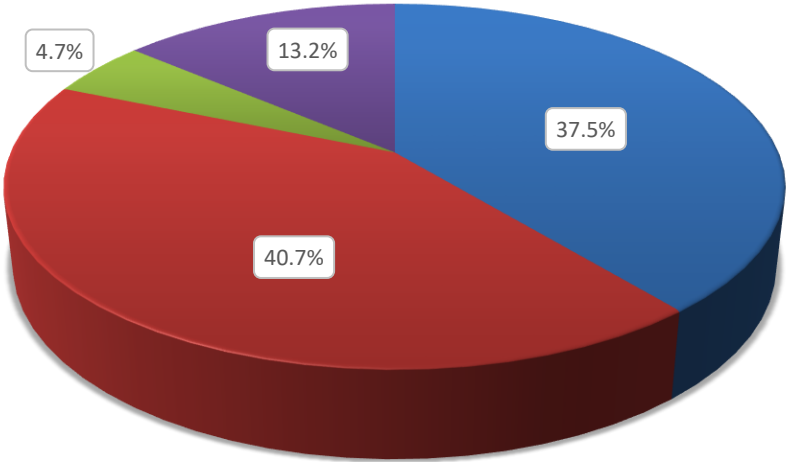
Sanitation Fund Revenue and Expense Overview

Budget to Date

	Budget	Actual	% Remaining
Revenues	\$2,154,009	\$2,202,000	-2.2%

Category	Fiscal Budget	YTD Expense	Budget Remaining
SALARY & BENEFITS	\$770,460	\$747,834	2.9%
CONTRACTING SERVICES	\$898,050	\$811,111	9.7%
SUPPLIES & MATERIALS	\$59,000	\$94,650	-60.4%
OTHER EXPENDITURES	\$78,080	\$65,447	16.2%
CAPITAL OUTLAY	\$75,000	\$12,022	84.0%
TRANSFERS	\$263,629	\$263,629	0.0%
	\$2,144,219	\$1,994,694	7.0%

% of Expenditures by Category



Prior Year Actuals Comparison

	FY 2024	FY 2025	% Variance	\$ Variance
Revenues	\$1,737,773	\$2,202,000	26.7%	\$464,227
Expense	\$1,705,183	\$1,994,694	17.0%	\$289,511

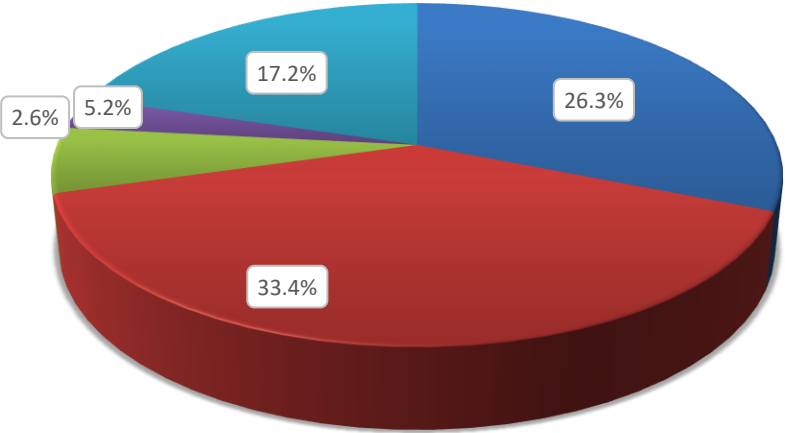
■ SALARY & BENEFITS
 ■ CONTRACTING SERVICES
 ■ SUPPLIES & MATERIALS
 ■ TRANSFERS

Stormwater Fund Revenue and Expense Overview

Budget to Date

Revenues	Budget	Actual	% Remaining
	\$2,185,274	\$1,119,090	48.8%
Category	Fiscal Budget	FYD Expense	Budget Remaining
SALARY & BENEFITS	\$236,990	\$189,539	20.0%
CONTRACTING SERVICES	\$186,460	\$240,280	-28.9%
SUPPLIES & MATERIALS	\$158,550	\$37,494	76.4%
OTHER EXPENDITURES	\$115,850	\$110,020	5.0%
CAPITAL OUTLAY	\$1,360,248	\$18,367	98.6%
TRANSFERS	\$123,793	\$123,793	0.0%
	\$2,181,891	\$719,493	67.0%

% of YTD Expense by Category



Prior Year Actuals Comparison

	FY 2024	FY 2025	% Variance	\$ Variance
Revenues	\$1,478,460	\$1,119,090	-24.3%	-\$359,370
Expenditures	\$663,858	\$719,493	8.4%	\$55,635

- SALARY & BENEFITS

CONTRACTING SERVICES

SUPPLIES & MATERIALS
- CAPITAL OUTLAY

TRANSFERS

Finance & Budget Updates

- FY2025 budget amendments and reappropriations identified during the year will be provide to council for review and approval at the August 26, 2025, council meeting.
- Finance staff is completing general ledger reconciliations and year end journal entries in preparation for the FY2025 audit. We anticipate to complete the audit by November 30, 2025.



Town of La Plata

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 06/01/2025 - 06/30/2025

Description	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01						
10071 - AA Dependable Air, Inc.	150.00	0.00	0.00	0.00	150.00	150.00
0330 - ABC BURGLAR ALARM SYSTEMS INC.	493.57	0.00	0.00	0.00	493.57	493.57
0318 - ACME AUTO LEASING, LLC	15,895.00	0.00	0.00	0.00	15,895.00	15,895.00
1085 - ADVANCE AUTO PARTS	1,154.19	0.00	0.00	0.00	1,154.19	1,154.19
0003 - AFLAC	2,056.83	0.00	0.00	0.00	2,056.83	2,056.83
0134 - AMAZON CAPITAL SERVICES, INC.	3,738.21	0.00	0.00	0.00	3,738.21	3,738.21
1665 - ANN MARGARET SIDLEY	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
9730 - ATKINSON HVACR, INC	1,070.75	0.00	0.00	0.00	1,070.75	1,070.75
9741 - BACKYARD AMUSEMENTS, LLC	7,576.74	0.00	0.00	0.00	7,576.74	7,576.74
0009 - BAY COUNTRY CONTRACTORS	57,578.00	0.00	0.00	0.00	57,578.00	57,578.00
1496 - BAYSIDE KUBOTA	63.11	0.00	0.00	0.00	63.11	63.11
1671 - BAYSIDE OF KING GEORGE, INC.	86,954.34	0.00	0.00	0.00	86,954.34	86,954.34
0413 - BELAIR ROAD SUPPLY CO INC	1,261.25	0.00	0.00	0.00	1,261.25	1,261.25
1399 - BOARD OF WATERWORKS	-50.00	0.00	0.00	0.00	-50.00	-50.00
10147 - Brian Foddrell	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
1218 - BRIGHTLY SOFTWARE, INC.	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
0420 - BURCH OIL CO., INC.	1,422.68	0.00	0.00	0.00	1,422.68	1,422.68
9810 - CALVERT WOOD RECYCLING LLC	2,616.94	0.00	0.00	0.00	2,616.94	2,616.94
9513 - CANON SOLUTIONS AMERICA, INC.	179.95	0.00	0.00	0.00	179.95	179.95
0720 - CareFirst BlueChoice	96,962.77	0.00	0.00	0.00	96,962.77	96,962.77
1660 - CDM SMITH INC.	15,862.50	0.00	0.00	0.00	15,862.50	15,862.50
1647 - Celia Craze	8,365.90	0.00	0.00	0.00	8,365.90	8,365.90
0311 - CERTIFIED AUTO BODY	4,558.15	0.00	0.00	0.00	4,558.15	4,558.15
1405 - CHANEY ENTERPRISES	6,650.58	0.00	0.00	0.00	6,650.58	6,650.58
0801 - CHARLES COUNTY GOVERNMENT	101,909.67	0.00	0.00	0.00	101,909.67	101,909.67
0995 - CHARLES COUNTY HEALTH DEPT.	270.00	0.00	0.00	0.00	270.00	270.00
3204 - CHESAPEAKE EMPLOYERS INSURANCE	47,982.00	0.00	0.00	0.00	47,982.00	47,982.00
0974 - CINTAS CORP #393	8,413.79	0.00	0.00	0.00	8,413.79	8,413.79
0894 - CINTAS CORPORATION	563.06	0.00	0.00	0.00	563.06	563.06
0966 - COMCAST	627.13	0.00	0.00	0.00	627.13	627.13
9342 - D&D TIRE CO, INC	2,934.42	0.00	0.00	0.00	2,934.42	2,934.42
1594 - DATAPRISE INC	19,583.05	0.00	0.00	0.00	19,583.05	19,583.05
0548 - DFG FACILITIES	6,859.31	0.00	0.00	0.00	6,859.31	6,859.31
0291 - DUFFIELD HAULING, INC.	8,579.45	0.00	0.00	0.00	8,579.45	8,579.45
10167 - Elan Corporate Payment Systems	8,001.22	0.00	0.00	0.00	8,001.22	8,001.22
1664 - EWOP Thang Music	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
2003 - FERGUSON ENTERPRISES, INC.	288.51	0.00	0.00	0.00	288.51	288.51

Vendor History Report

Description	Posting Date Range -					
	Amount	Shipping	Tax	Discount	Net	Payment
0514 - FOVNDRY by VAN EPEREN	1,382.50	0.00	0.00	0.00	1,382.50	1,382.50
1662 - GARDNER O'CONNOR INC.	1,877.00	0.00	0.00	0.00	1,877.00	1,877.00
9647 - GEORGE S COYNE CHEMICAL CO., INC	9,735.80	0.00	0.00	0.00	9,735.80	9,735.80
1468 - GILPIN, RICHARD	105.63	0.00	0.00	0.00	105.63	105.63
0498 - GLOBALPAYMENT INTEGRATED	22,254.71	0.00	0.00	0.00	22,254.71	22,254.71
1209 - Gradient Construction, LLC	29,000.00	0.00	0.00	0.00	29,000.00	29,000.00
2416 - GRAGAN & SONS GLASS CO., INC.	400.00	0.00	0.00	0.00	400.00	400.00
0557 - GULLO, JACK A. JR.	12,450.00	0.00	0.00	0.00	12,450.00	12,450.00
10179 - Hawkins Inc	37,515.37	0.00	0.00	0.00	37,515.37	37,515.37
9888 - HEALTH EQUITY	6,666.89	0.00	0.00	0.00	6,666.89	6,666.89
9360 - HILLS ELECTRIC MOTOR SERVICE, INC.	17,745.60	0.00	0.00	0.00	17,745.60	17,745.60
1368 - HOLCIM - MAR INC.	36,490.98	0.00	0.00	0.00	36,490.98	36,490.98
9756 - HOMES BY CYNTHIA, INC.	780.00	0.00	0.00	0.00	780.00	780.00
3200 - ICMA -457- #300535	17,031.23	0.00	0.00	0.00	17,031.23	17,031.23
1521 - J & P FENCE COMPANY	6,350.00	0.00	0.00	0.00	6,350.00	6,350.00
1628 - Jacob Bladen	0.00	0.00	0.00	0.00	0.00	-90.00
0117 - JAMES, JEANNINE	0.00	0.00	0.00	0.00	0.00	-158.99
0606 - JEFFERY S. GRAY	525.00	0.00	0.00	0.00	525.00	525.00
3617 - JERRY'S ELECTRIC	925.00	0.00	0.00	0.00	925.00	925.00
1669 - Josh Daigle	1,150.00	0.00	0.00	0.00	1,150.00	1,150.00
0856 - JUDY'S CLEANERS, INC	732.20	0.00	0.00	0.00	732.20	732.20
0293 - K&T KETTLE CORN, LLC	0.00	0.00	0.00	0.00	0.00	-45.00
10074 - KARPINKSKI, CORNBROOKS & KARP, P.A.	3,150.00	0.00	0.00	0.00	3,150.00	3,150.00
9985 - KNC MARKETING	559.29	0.00	0.00	0.00	559.29	559.29
10125 - L D Holmes Architects PC	6,000.00	0.00	0.00	0.00	6,000.00	6,000.00
0551 - LA PLATA HARDWARE	617.80	0.00	0.00	0.00	617.80	617.80
4403 - LA PLATA MILL & SUPPLY CO., INC	99.89	0.00	0.00	0.00	99.89	99.89
0972 - LA PLATA TIRE CENTER	1,783.36	0.00	0.00	0.00	1,783.36	1,783.36
9244 - LABORATORY CORPORATION OF	168.00	0.00	0.00	0.00	168.00	168.00
5011 - MARTIN'S SERVICE STATION, INC.	430.00	0.00	0.00	0.00	430.00	430.00
10049 - Mary Chaney	0.00	0.00	0.00	0.00	0.00	-171.00
0408 - MARYLAND CHILD SUPPORT ACCT	0.00	0.00	0.00	0.00	0.00	-315.69
5053 - MARYLAND ENVIRONMENTAL	15,430.57	0.00	0.00	0.00	15,430.57	15,430.57
1225 - MATHESON TRI-GAS, INC	328.97	0.00	0.00	0.00	328.97	328.97
7600 - MCCRONE, INC.	20,504.50	0.00	0.00	0.00	20,504.50	20,504.50
1375 - MELWOOD HORTICULTURAL TRAINING	7,974.49	0.00	0.00	0.00	7,974.49	7,974.49
10155 - MK Consulting Engineers LLC	11,459.25	0.00	0.00	0.00	11,459.25	11,459.25
10184 - Modaxo Traffic Management USA Inc.	15,932.00	0.00	0.00	0.00	15,932.00	15,932.00
1300 - MUTUAL OF OMAHA COMPANIES	4,531.20	0.00	0.00	0.00	4,531.20	4,531.20
5406 - NEWBURG SERVICE CENTER, INC	294.00	0.00	0.00	0.00	294.00	294.00
1667 - NICOR INC.	1,681.13	0.00	0.00	0.00	1,681.13	1,681.13
0356 - ODP BUSINESS SOLUTIONS, LLC	78.46	0.00	0.00	0.00	78.46	78.46
1555 - OFFICE OF THE ATTORNEY GENERAL	490.00	0.00	0.00	0.00	490.00	490.00
0265 - ONE CALL CONCEPTS, INC	1,069.92	0.00	0.00	0.00	1,069.92	1,069.92

Vendor History Report

Description	Posting Date Range -					
	Amount	Shipping	Tax	Discount	Net	Payment
1245 - OPTICAL SHOPPE OF LAPLATA	584.00	0.00	0.00	0.00	584.00	584.00
1649 - Passaro Engineerin LLC	6,700.00	0.00	0.00	0.00	6,700.00	6,700.00
0895 - Paylocity - AP	5,196.76	0.00	0.00	0.00	5,196.76	5,196.76
0945 - Paylocity - PR	496,336.72	0.00	0.00	0.00	496,336.72	496,336.72
6200 - PITNEY BOWES INC	523.05	0.00	0.00	0.00	523.05	523.05
1083 - PITNEY BOWES POSTAGE BY PHONE	0.00	0.00	0.00	0.00	0.00	0.00
0118 - PLANCHEK, INC.	71,681.97	0.00	0.00	0.00	71,681.97	71,681.97
1513 - PNC BANK	3,513.10	0.00	0.00	0.00	3,513.10	3,513.10
1120 - POSEY, JASON	130.00	0.00	0.00	0.00	130.00	130.00
9343 - POSNER INDUSTRIES	199.00	0.00	0.00	0.00	199.00	199.00
0527 - RE: EMPLOYEE REIMB.	0.00	0.00	0.00	0.00	0.00	-41.09
0416 - RE: PLANNING & ZONING REFUND	260.00	0.00	0.00	0.00	260.00	260.00
0271 - RE: TILGHMAN LAKE DEPOSIT REFUND	-300.00	0.00	0.00	0.00	-300.00	-605.00
0406 - RE: WILLS PARK REFUND	0.00	0.00	0.00	0.00	0.00	-57.00
1645 - RF Valves, Inc.	7,002.00	0.00	0.00	0.00	7,002.00	7,002.00
9922 - RING CENTRAL, INC.	2,508.91	0.00	0.00	0.00	2,508.91	2,508.91
10028 - Robert Tippet	43.00	0.00	0.00	0.00	43.00	-8.65
0926 - RUDD'S PEST CONTROL	125.00	0.00	0.00	0.00	125.00	125.00
1336 - SAFEWARE, INC.	1,573.74	0.00	0.00	0.00	1,573.74	1,573.74
9498 - SCHAEFER SYSTEMS INTERNATIONAL, INC	18,928.00	1,265.00	0.00	0.00	20,193.00	20,193.00
9611 - SCHINNER, CARL	0.00	0.00	0.00	0.00	0.00	-168.00
1157 - SCOTT, STEPHEN	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
9613 - SHERWOOD-LOGAN & ASSOC, INC.	285.06	0.00	0.00	0.00	285.06	285.06
1341 - SMECO	76,433.02	0.00	0.00	0.00	76,433.02	76,433.02
0524 - SMITH, BRENDAN	0.00	0.00	0.00	0.00	0.00	-1,743.00
7408 - SOSMETAL PRODUCTS, INC.	2,710.67	0.00	0.00	0.00	2,710.67	2,710.67
7423 - SOUTHERN MARYLAND HYDRAUL, INC.	70.22	0.00	0.00	0.00	70.22	70.22
8104 - SPATIAL SYSTEMS ASSOCIATES,INC	6,460.80	0.00	0.00	0.00	6,460.80	6,460.80
7495 - STATE RETIREMENT & PENSION	35,025.44	0.00	0.00	0.00	35,025.44	35,025.44
7466 - STAUFFER'S MACHINE SHOP	161.54	0.00	0.00	0.00	161.54	161.54
9414 - STRICKER & CO.	0.00	0.00	0.00	0.00	0.00	-156.00
9562 - SUBURBAN PROPANE	603.99	0.00	0.00	0.00	603.99	603.99
0440 - SUPERIOR STRUCTURES	195.00	0.00	0.00	0.00	195.00	195.00
0672 - T & T SWEEPING SERVICE	2,230.00	0.00	0.00	0.00	2,230.00	2,230.00
1656 - The Executive Corporation	4,653.28	232.85	0.00	0.00	4,886.13	4,886.13
1553 - THE GRAND HOTEL	4,914.00	0.00	0.00	0.00	4,914.00	4,914.00
0885 - TOMMY'S TRUCK SERVICE	295.70	0.00	0.00	0.00	295.70	295.70
9892 - TRANSAMERICA EMPLOYEE BENEFITS	988.96	0.00	0.00	0.00	988.96	988.96
0549 - TROLLINGER, MATTHEW	0.00	0.00	0.00	0.00	0.00	-457.83
0097 - TYLER TECHNOLOGIES, INC.	145.00	0.00	0.00	0.00	145.00	145.00
10057 - Ugly Duckling Farmstead	0.00	0.00	0.00	0.00	0.00	-15.00
1304 - UNIVERSITY OF MARYLAND	500.00	0.00	0.00	0.00	500.00	500.00
1515 - USABUEBOOK	4,114.26	0.00	0.00	0.00	4,114.26	4,114.26
0282 - VERIZON	1,255.39	0.00	0.00	0.00	1,255.39	1,255.39

Vendor History Report

		Posting Date Range -					
Description		Amount	Shipping	Tax	Discount	Net	Payment
10122 - Verizon Connect Fleet USA LLC		206.95	0.00	0.00	0.00	206.95	206.95
0268 - VERIZON WIRELESS		3,481.26	0.00	0.00	0.00	3,481.26	3,481.26
9701 - WALDORF FORD		-873.14	0.00	0.00	0.00	-873.14	-873.14
9219 - WALDORF POSTMASTER		5,000.00	0.00	0.00	0.00	5,000.00	5,000.00
0602 - WARREN, LOGAN		0.00	0.00	0.00	0.00	0.00	-49.00
0344 - WASTE MANAGEMENT OF MARYLAND		11,484.49	0.00	0.00	0.00	11,484.49	11,484.49
10123 - Water Works Metrology LLC		1,569.40	0.00	0.00	0.00	1,569.40	1,569.40
10092 - Wesley Wright		0.00	0.00	0.00	0.00	0.00	-10.00
8800 - WILDES-SPIRIT PRINTING, INC.		2,480.08	0.00	0.00	0.00	2,480.08	2,480.08
0328 - WILLETT DRYWALL		600.00	0.00	0.00	0.00	600.00	600.00
10182 - Woodvalley Community Strategies		2,650.00	0.00	0.00	0.00	2,650.00	2,650.00
Vendors: (136)	Total 01 - Vendor Set 01:	1,606,920.43	1,497.85	0.00	0.00	1,608,418.28	1,604,584.03
Vendors: (136) Report Total:		1,606,920.43	1,497.85	0.00	0.00	1,608,418.28	1,604,584.03



Agenda Item Summary

MEETING GROUP: Town Council
STAFF RESOURCE: Kirk Parks
DEPARTMENT: Wastewater Treatment Plant
TYPE: Town Council Resolution for Purchase
SUBJECT: Authorization to Purchase Ford F550 Utility Vehicle for Public Works Fleet Replacement

BACKGROUND:

The Town maintains two utility body vehicles equipped with cranes to perform critical maintenance and repair tasks across all municipal departments. These vehicles serve as the backbone of our emergency response capabilities, enabling cost-effective repairs and rapid response times that would otherwise require expensive third-party contractors.

Currently, one truck (PW 55) operates from the Public Works facility and one (PW 45) from the Wastewater Treatment Plant. In FY 24, we successfully replaced the aging PW 25 truck (2005 model) with the current PW 55. Now, PW 45, a 2007 model with 18 years of service, has reached the end of its useful life and requires replacement to maintain operational continuity and service reliability.

FISCAL IMPACT:

This vehicle replacement is included in the approved FY 26 Capital budget with a budgeted amount of \$250,000. The purchase represents a planned capital expenditure that supports long-term financial sustainability by maintaining essential infrastructure assets. No additional funding is required beyond the approved budget allocation.

Three competitive quotes have been obtained:

- Apple Ford: \$204,154
- Colonial Ford Truck Sales: \$194,671
- Mid-Atlantic Waste Systems: \$194,671

The recommended vendor offers the best value at \$194,671, representing savings of \$9,483 from the highest quote.



STRATEGIC PLAN ALIGNMENT:

This initiative directly supports multiple Strategic Plan goals:

Goal #2 - Operational Excellence: Ensures staff have the appropriate equipment and tools to efficiently provide quality work. The new vehicle will enhance service delivery capabilities and maintain high levels of customer service by preventing service disruptions.

Goal #1 - Good Governance: Demonstrates responsible stewardship of community resources through planned asset replacement and competitive procurement processes. The purchase maximizes public service value through cost-effective emergency response capabilities.

Goal #5 - Public Service Readiness: Maintains the systems and infrastructure needed to meet growing demand while supporting the health, safety, and wellness of residents through reliable utility services.

This purchase aligns with the Capital budget's systematic approach to infrastructure maintenance and replacement.

SUSTAINABILITY CONSIDERATIONS:

The new F550 will feature modern engine technology that provides improved fuel efficiency compared to the 2007 model being replaced. The vehicle's enhanced reliability will reduce maintenance-related waste and extend service intervals.

The strategic replacement schedule prevents sudden equipment failures that could disrupt essential services and require emergency purchases at premium costs.

ADA CONSIDERATIONS:

The new utility vehicle will be equipped with appropriate safety features and accessibility considerations for operators.

RECOMMENDED ACTION:

Adopt Resolution 25-14 authorizing the Town Manager to purchase one (1) Ford F550 utility truck with crane equipment utilizing FY-26 Capital Budget funding.



La Plata
MARYLAND

FOR LEGISLATIVE USE ONLY

Item Number: 2025-1050

Date of Meeting: August 12, 2025

ATTACHMENTS:

1. Quote from Apple Ford dated 7/17/2025 for \$204,154
2. Quote from Colonial Ford Truck Sales dated 7/22/2025 for \$194,671
3. Quote from Mid-Atlantic Waste Systems dated 7/14/2025 for \$194,671

COUNCIL OF THE TOWN OF LA PLATA
Resolution 25-14

Introduced By:	Mayor Jeannine E. James, by request
Date Introduced:	August 12, 2025
Date Adopted:	
Date Effective:	

A RESOLUTION concerning

Public Works Fleet Replacement Vehicle Purchase

FOR the purpose of authorizing the Town Manager to enter into a contract purchase agreement for the purchase of one (1) Ford F550 utility truck with crane equipment; and all matters generally relating thereto.

* * * * *

WHEREAS, the Council of the Town of La Plata desires to provide the appropriate equipment and tools to facilitate the delivery of Town services; and

WHEREAS, the Fiscal Year 2026 Capital budget includes funding out of the Town’s sewer fund for the acquisition of replacement vehicles necessary to the efficient operation of the Wastewater Treatment Plant and related infrastructure; and

WHEREAS, the Wastewater Treatment Plant staff researched various truck and body configurations/options and solicited quotes for the new vehicles from primary vendors in the region; and

WHEREAS, the Wastewater Treatment Plant staff has evaluated three (3) quotes from three (3) unique vendors and recommends that the Town purchase a 2024 Ford F550 for the quoted price of one hundred ninety-four six hundred seventy-one dollars (\$194,671.00), with specifications identified by the Wastewater Treatment Plant staff, as their configuration and cost best meet the operational needs of the department; and

WHEREAS, Town Charter §C8-23 requires that all expenditures in excess of twenty thousand dollars (\$20,000), shall be advertised for sealed bids, except for expenditures which the Town Council, by ordinance, has determined are not subject to the sealed bid requirements; and

WHEREAS, the Town solicited bids via an open competitive bidding process consistent with Town procurement policies;

Resolution 25-14

WHEREAS, Town Staff believes the purpose and intent of Town Charter §C8-23 has been met.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LA PLATA that Noel C. Stevens, the Town Manager, is hereby authorized to execute and deliver, on behalf of the Town of La Plata, a contract purchase agreement, for the purchase of a 2024 Ford F550, with specifications with specifications identified by the Wastewater Treatment Plant staff, for the quoted price of one hundred ninety-four six hundred seventy-one dollars (\$194,671.00).

ADOPTED AND APPROVED by the Council of the Town of La Plata on this ____ day of _____, 2025.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

Jeannine E. James, Mayor

Paul C. Guttenberg, Councilman

Patrick McCormick, Councilman

ATTEST:

Gregory Sampson, Jr., Councilman

Lawrence J. Jones, Jr.
Town Clerk

Tyson C. Johnson, Councilman

Date_____



Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

7/17/25

Quote for 2025 Ford F-550 Super Cab STI Crane Riding Baltimore County Contract MA-4504

Vehicle	2025 Ford F-550 4x4 Super Cab	206,954
EG	660A XL Trim	
99T	6.7L PowerStroke Diesel	
44G	10 Speed Auto Trans	
X4L	4.30 Limited Slip Axle	
18B	Platform Running Boards	
41H	Engine Block Heater	
43C	120V Outlet	
52B	Trailer Brake Controller	
53S	High Cap Trailer Tow	
68H	Payload Plus	
86S	Low Deflection	
872	Rear Camera	
96V	XL Chrome Package -Fog Lamps -Back Glass Defrost -Remote Start -Privacy Glass	
STI	STI 2250 Crane Body 50" Tall X 22" Deep Sides -Tiger 8653 Crane (8600 Capacity 30.5' Reach) 40CFM Compressor Full Spec Sent Separately	
BCC	Baltimore County Contract Discount	-\$1,800
GPC	Government Price Concession	-\$1,000
Color	Exterior: Oxford White Interior: Slate Vinyl	
Delivery Days	7 Days ARO Unit In Stock	
	Net Price Per (1) Unit: \$204,154	
	Total Price For (1) Unit (s):	\$204,154

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1281 or by e-mail at: nruby@AppleFord.com.

Thank you,
Noah Ruby

STOCK NO.

CE 22

DATE OF SALE

7/22/25

PURCHASER'S NAME <i>TRUCK RE-PLATE</i>		HOME ADDRESS <i>QUEEN ANN ST. 2768</i>	
CO-PURCHASER NAME		CITY, STATE, ZIP <i>Lanham, MD 20646</i>	
PLEASE ENTER MY ORDER FOR THE FOLLOWING:			
☒ NEW ☐ USED ☐ DEMO			
YEAR <i>2024</i>	MAKE <i>FORD</i>	MODEL <i>F550 5.0</i>	TYPE/DOORS <i>XL</i>
COLEGE	VIN <i>1FAD0XJHAT9EE40X29</i>	COLOR <i>White</i>	BUS. PHONE <i>870-682-7292</i>
IN SERVICE DATE			
PRICE INCLUDING FREIGHT, HANDLING & DELIVERY			
<i>EXCLUDED ROTECRANE TITAN 38 Service</i> <i>Body with HC-7X NEXTOR Crane</i> <i>AT-726</i>			
PURCHASE PRICE		<i>194,671</i>	
PROCESSING FEE			
TAXABLE TOTAL			
TITLE TAX			
BUSINESS LIC TAX			
F.E.T.			
ON LINE SYSTEMS FILING FEE			
LICENSE FEE		TITLE FEE	
TOTAL DELIVERED PRICE		<i>194,671</i>	
DEPOSIT SUBMITTED WITH ORDER		(1)	
ALLOWANCE FOR USED CAR TRADE-IN AS APPRAISED		APPROXIMATELY	
OR "AS IS" SALE ONLY: I UNDERSTAND THAT THIS VEHICLE IS BEING SOLD "AS IS" WITH ALL FAULTS AND IS NOT COVERED BY ANY DEALER WARRANTY. I UNDERSTAND THAT THE DEALER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER I BUY THIS VEHICLE. I WILL HAVE TO PAY FOR ANY REPAIRS THIS VEHICLE WILL NEED. (SEE #16 ON REVERSE SIDE)			
DATE		SIGNATURE	
DESCRIPTION OF TRADE-IN		EQUITY ON TRADE-IN (2)	
YEAR		ADDITIONAL DOWN PAYMENT ON DELIVERY (3)	
MAKE		REBATES (OTHER) (4)	
MODEL		TOTAL DOWN PAYMENT (1+2+3+4)	
COLOR		EXTENDED SERVICE CONTRACT INCLUDING	
TYPE/DOORS		TAX OF	
VIN		BALANCE DUE ON DELIVERY	
TAG NO.		<i>194,671</i>	
IS. CO.		PHONE	
POLICY NO.			
EFFECTIVE DATE		AGENT/ADDRESS	

THE FRONT AND BACK OF THIS ORDER COMPRISE THE ENTIRE AGREEMENT AFFECTING THIS PURCHASE.

Executing this Order, Purchaser acknowledges he has read all of its terms and has received a fully completed copy. Purchaser certifies that he/she is 18 years of age or older, if this transaction is to be a retail installment sale, this contract is not effective unless financing is obtained on terms satisfactory to the parties, and the credit terms disclosure statement set out above is fully completed. Until made effective, this order is not binding and purchaser may cancel and recover deposit.

NO LIABILITY INSURANCE INCLUDED UNLESS SPECIFICALLY INDICATED

CURBITY AGREEMENT: Purchaser hereby grants Seller, its successors and assigns, a security interest in the motor vehicle, equipment and accessories to be purchased pursuant to this agreement and such security interest shall remain in effect until all sums due hereunder have been paid in full.

YOU ARE FINANCING THIS VEHICLE PLEASE READ THIS NOTICE. YOU ARE PROPOSING TO ENTER INTO A RETAIL INSTALLMENT SALES CONTRACT WITH THE DEALER. PART OF YOUR CONTRACT INVOLVES FINANCING THE PURCHASE OF YOUR VEHICLE. IF YOU ARE FINANCING THIS VEHICLE AND THE DEALER INTENDS TO TRANSFER YOUR FINANCING TO A FINANCE PROVIDER SUCH AS A BANK, CREDIT UNION OR OTHER LENDER, YOUR VEHICLE PURCHASE DEPENDS ON THE FINANCE PROVIDER'S APPROVAL OF YOUR PROPOSED RETAIL INSTALLMENT SALES CONTRACT. IF YOUR RETAIL INSTALLMENT SALES CONTRACT IS APPROVED WITHOUT A CHANGE THAT INCREASES THE COST OR RISK TO YOU OR THE DEALER, YOUR PURCHASE CANNOT BE CANCELLED. IF YOUR RETAIL INSTALLMENT SALES CONTRACT IS NOT APPROVED THE DEALER WILL NOTIFY YOU VERBALLY OR IN WRITING. YOU CAN THEN DECIDE TO PAY FOR THE VEHICLE IN SOME OTHER WAY. YOU OR THE DEALER CAN CANCEL YOUR PURCHASE. IF THE SALE IS CANCELLED, YOU NEED TO RETURN THE VEHICLE TO THE DEALER WITHIN 24 HOURS OF VERBAL OR WRITTEN NOTICE IN THE SAME CONDITION IT WAS GIVEN TO YOU, EXCEPT FOR NORMAL WEAR AND TEAR. IF DOWN PAYMENT OR TRADE-IN YOU GAVE THE DEALER WILL BE RETURNED TO YOU. IF YOU DO NOT RETURN THE VEHICLE WITHIN 24 HOURS OF VERBAL OR WRITTEN NOTICE OF CANCELLATION, THE DEALER MAY LOCATE THE VEHICLE AND TAKE IT BACK WITHOUT FURTHER NOTICE TO YOU AS LONG AS THE DEALER FOLLOWS THE LAW AND DOES NOT CAUSE A BREACH OF THE PEACE WHEN TAKING THE VEHICLE BACK. IF THE DEALER DOES NOT RETURN YOUR DOWN PAYMENT AND ANY TRADE-IN WHEN THE DEALER GETS THE VEHICLE BACK IN THE SAME CONDITION IT WAS GIVEN TO YOU, EXCEPT FOR NORMAL WEAR AND TEAR, THE DEALER MAY BE LIABLE TO YOU UNDER THE VIRGINIA CONSUMER PROTECTION ACT.

IF YOU ARE LEASING THIS VEHICLE, THE SAME PROCEDURES, RIGHTS, AND OBLIGATIONS APPLICABLE TO TRANSACTIONS INVOLVING A RETAIL INSTALLMENT SALES CONTRACT STATED ABOVE APPLY TO THIS LEASE TRANSACTION.

Signed (1) *[Signature]* Purchaser Social Security Number _____
 (2) _____ Purchaser Social Security Number _____

Order is not valid unless signed and accepted by the Dealer or his authorized representative.

Approved

Dealer or Authorized Representative

The Reynolds and Reynolds Company R0619948 Q (02/14)



Preview Order 9005 - X5H 4x4 Super Chas Cab DRW: Order Summary Time of Preview: 07/22/2025 09:42:50 Receipt: NA

Dealership Name: Colonial Ford Truck Sales, Inc.

Sales Code : F27902

Dealer Rep.	Carroll Scott	Type	Stock	Vehicle Line	Superduty	Order Code	9005
Customer Name		Priority Code	80	Model Year	2024	Price Level	435

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 SUPERCAB CHAS CAB/192	\$59305	SPARE TIRE AND WHEEL	\$350
192 INCH WHEELBASE	\$0	INTERIOR WORK SURFACE	\$140
OXFORD WHITE	\$0	HIGH CAPACITY TRAILER TOW PKG	\$580
VINYL 40/20/40 SEATS	\$0	CENTER HIGH MOUNT STOP LAMP	\$0
MEDIUM DARK SLATE	\$0	JACK	\$0
PREFERRED EQUIPMENT PKG.660A	\$0	WHEEL WELL LINERS - FRONT	\$180
.XL TRIM	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
.AIR CONDITIONING -- CFC FREE	\$0	410 AMP ALTERNATOR	\$0
.AM/FM STEREO MP3/CLK	\$0	PAYLOAD PLUS PACKAGE UPGRADE	\$1155
6.7L POWER STROKE V8 DIESEL	\$10495	EXTERIOR BACKUP ALARM	\$175
10-SPEED AUTO TORQSHIFT	\$0	ENG IDLE SHUTDOWN PROGRAMABLE	\$250
225/70R19.5G BSW MAX TRAC TIRE	\$215	DUAL BATTERY	\$0
4.30 RATIO LIMITED SLIP AXLE	\$395	REAR VIEW CAMERA & PREP KIT	\$415
RAPID HEAT SUPPLEMENTAL HEATER	\$250	PRIVACY GLASS	\$0
JOB #2 ORDER	\$0	STAINLESS STEEL WHEEL COVERS	\$500
CV LOT MANAGEMENT	\$0	XL CHROME PACKAGE	\$225
FRONT LICENSE PLATE BRACKET	\$0	.BACKGLASS DEFROST	\$0
PLATFORM RUNNING BOARDS	\$445	.POWER SLIDING REAR WINDOW	\$0
19500# GVWR PACKAGE	\$0	.FOG LAMPS	\$0
ENGINE BLOCK HEATER	\$190	.REMOTE START SYSTEM	\$0
SKID PLATES	\$100	FUEL CHARGE	\$0
50 STATE EMISSIONS	\$0	PRICED DORA	\$0
120V/400W OUTLET	\$175	DESTINATION & DELIVERY	\$1995
SNOW PLOW PREP PACKAGE	\$250		
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$77785
TOTAL			NA
			\$77785

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1.00	Autocrane Titan 38 Service Body with HC-7X Nexstar Crane AT-726 BODY AND ACCESSORIES:		
1.00	Mounted On: FSS04X4 SUPERCAB CHAS CAB DRW/203 OXFORD WHITE VINYL 40/20/40 SEATS MEDIUM DARK SLATE PREFERRED EQUIPMENT PKG.660A .XL TRIM AIR CONDITIONING -- CFC FREE AM/FM STEREO MP3/CIK 6.7L POWER STROKE V8 DIESEL 10-SPEED AUTO TORQSHIFT 22S/70R19.5G BSW ALL POSITION 4.30 RATIO LIMITED SLIP AXLE RAPID HEAT SUPPLEMENTAL HEATER PLATFORM RUNNING BOARDS 19500/IGVWR PACKAGE ENGINE BLOCK HEATER SO STATE EMISSIONS 120V/400W OUTLET SPARE TIRE AND WHEEL INTERIOR WORK SURFACE HIGH CAPACITY TRAILER TOW PKG CENTER HIGH MOUNT STOP LAMP JACK WHEEL WELL UNERS- F RONT 40 GAL AFT OF AXLE FUEL TNK 410AMP ALTERNATOR HEAVY SERVICE FRONT SUSPENSION PAYLOAD PLUS PACKAGE UPGRADE EXTERIOR BACKUP ALARM DUAL BATTERY REAR VIEW CAMERA & PREP KIT STAINLESS STEEL WHEEL COVERS		
1.00	BODY ASSEMBLY, TITAN 38 SN 38K-0823-183 BOLT-IN BULKHEAD INSTALLATION "Paint & Bedliner" PAINT, TITAN ARMOR. TOP COAT & WHITE OUTSIDE BEDLINER, TOPS BODY & BUMPER. CARGO AREA BEDLINER, SPRAY ON, CHOCK BLOCK HOLDER BEDLINER, Front of Body		

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	Shelving SHELIVING, INSTALLED FULLY ADJUSTABLE, TITAN 38/84CA 58/52 RS		
	Master Lock MASTERLOCK, INSTALLED, TITAN 38 58/52 TALL		
	Interior Lights INSTALLED, LED LIGHT STRIPS, TITAN 38 TITAN CONNECT		
	Underbody Lighting		
	INSTALL, COMPARTMENT LIGHTS		
	LSF TOOLBOX (5) 3", (2) 5", (1) 7" FRONT TITAN 38		
	INSTALL, TOOL BOX		
	LSH BOLT BIN, HORZ. COMPARTMENT 15 BIN TITAN 38,50,60,70		
	INSTALL, TOOL BOX		
	RSF OXY-ACET, INSTALLED, DIVIDER/SHELVING, 58" TALL		
	DROP WELL, INSTALLED, 2" TALL		
	Exterior OUTRIGGER, HYDRAULIC, TITAN 38 RIGHT SIDE CRANE		
	INSTALL, OUTRIGGERS		
	BUMPER ASSY 20in, TITAN 38 CSC		
	INSTALL BUMPER		
	RECEIVER HITCH, INSTALLED, 20" BUMPER (FORD OR DODGE CHASSIS)		
	TRAILER WIRING SOCKET, 7-WAY ROUND		
	INSTALL, 7-WAY TRAILER LIGHT		
	TIE-DOWN KIT, TITAN 38/84CA SIDE MOUNT		
	INSTALL, SWIVEL TIE-DOWN SIDE MOUNT, HIGH		
	RECEPTACLE, INSTALLED 12VDC, LS REAR (LESS WIRING)		
	LIGHT BAR ASSEMBLY, INSTALLED, TITAN 38 HD BODY		
	KIT, FLOOD LIGHT ASS'Y, SQUARE LED 1600 LUMENS		
	INSTALL, FLOOD LIGHT		
	WELDMENT, TITAN TRAX, FULL HEIGHT TITAN 38-TITAN 60, 84CA		
	"Installation Components" Ford FUEL FILLER CUT-OUT, TITAN 38		
	BODY INSTALLATION, KIT		
	INSTALL, BODY AND SHIP KIT CLASS 5 AND BELOW		
	INSTALL, LARGE HC CRANE		
	ICC SAFETY KIT		
	FIRE EXINGUISHER A		
	BACKUP SAFETY ALARM INSTALLED		
	AUTOMATIC PTO/PUMP INSTALLED		
	SPRING REINFORCEMENT INSTALLED		
	RESERVOIR BLKHD ASSY 36 GAL		
	HOSE KIT, CHEVY/INTERNATIONAL CLASS 5		
	PRIORITY FLOW VALVE W/RELIEF		
	INSTALL, HYDRUALIC COMPONENTS		
	ENGINE START/STOP, INSTALLED		
	BACKUP CAMERA, INSTALLED		
	INSTALL, AIR COMPRESSOR		

CRANE and ACCESSORIES:

- 1.00 HC-7X, NEXSTAR
 DOCKING STATION, REMOTE REMINDER CHIME INSTALL (CRANE COMPARTMENT)
 INSTALLED, BOOM TIP SQUARE LIGHTS, HC7X - HC8X CRANES
 DECAL, STABILTY CHART HC-7,FM, NEXSTAR II
 ASSEMBLY, BASE PLATE, STANDARD BOOM SUPPORT
 INSTALL, BOOM SUPPORT
AIR COMPRESSOR
- 1.00 Compressor COMPRESSOR, RC40
 KIT, TITAN TRAX RC40 COMPRESSOR
 AIR F/L/R, INSTALLED
 HOSE REEL, INSTALLED, REAR EXIT
 KIT, AIR RECEIVER, IN FRAME TITAN 38
 INSTALL, AIR RECEIVER TITAN 38

Terms: Net 15 Days With Approved Credit

Delivery: TBD

All built per manufacturer's standard specifications.

*Price is based on the delivery of a clean and clear, ready to mount chassis,
 meeting Autocrane's minimum chassis requirements, delivered to teh*

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
-----	-------------	------------	-----------

Autocrane truck mount facility. Any alterations of battery box, air tanks, etc., will be an additional charge to the customer.

No title or tag fees included.

Due to the volatility of the fuel and steel markets, prices are subject to change without notice.

Price does not include any local, state, or federal excise tax.

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

For orders under \$5,000 you may pay by credit card. Please visit
www.mawaste.com and select "Pay Bill"

*Terms and limitations apply, see Payment terms below

*Total does not include optional items

***F.E.T will be charged on all applicable items
unless current F.E.T Exemption form is on file.***

Any cancellation or modification of order will result in a 20% restocking charge to Buyer.



Division of THC Enterprises, Inc.

Easton, MD * Baltimore, MD * Chesapeake, VA Chester, PA *
Clinton, MD * Cheswick, PA * Salem, VA

Phone 800-338-7274 Fax 410-820-9916

Visit us on the web! www.mawaste.com



PROPOSAL

Remittance Address for Deposits:

10641 Cordova Road
Easton, MD 21601

SOLD TO

Richard Welch
LA PLATA, TOWN OF
305 Queen Anne St.
La Plata, MD 20646

SHIP TO

Richard Welch
LA PLATA, TOWN OF
7225 Crain Hwy
La Plata, MD 20646

Quote #: RSSQ42558-A

Account:

Terms:

Date: 07/14/25

(301) 934-8421

rwelch@townoflaplata.org

301-934-8421

rwelch@townoflaplata.org

Sales Rep Josef Lindsey

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1.00	Autocrane Titan 38 Service Body with HC-7X Nexstar Crane AT-726 BODY AND ACCESSORIES:	\$116,671.00	\$116,671.00
1.00	Mounted On: FSS04X4 SUPERCAB CHAS CAB DRW/203 OXFORD WHITE VINYL 40/20/40 SEATS MEDIUM DARK SLATE PREFERRED EQUIPMENT PKG.660A .XL TRIM . AIR CONDITIONING -- CFC FREE . AM/FM STEREO MP3/CIK 6.7L POWER STROKE V8 DIESEL 10-SPEED AUTO TORQSHIFT 22S/70R19.5G BSW ALL POSITION 4.30 RATIO LIMITED SLIP AXLE RAPID HEAT SUPPLEMENTAL HEATER PLATFORM RUNNING BOARDS 19500/tGVWR PACKAGE ENGINE BLOCK HEATER SO STATE EMISSIONS 120V/400W OUTLET SPARE TIRE AND WHEEL INTERIOR WORK SURFACE HIGH CAPACITY TRAILER TOW PKG CENTER HIGH MOUNT STOP LAMP JACK WHEEL WELL UNERS- F RONT 40 GAL AFT OF AXLE FUEL TNK 410AMP ALTERNATOR HEAVY SERVICE FRONT SUSPENSION PAYLOAD PLUS PACKAGE UPGRADE EXTERIOR BACKUP ALARM DUAL BATTERY REAR VIEW CAMERA & PREP KIT STAINLESS STEEL WHEEL COVERS	\$78,000.00	\$78,000.00
1.00	BODY ASSEMBLY, TITAN 38 SN 38K-0823-183 BOLT-IN BULKHEAD INSTALLATION "Paint & Bedliner" PAINT, TITAN ARMOR. TOP COAT & WHITE OUTSIDE BEDLINER, TOPS BODY & BUMPER. CARGO AREA BEDLINER, SPRAY ON, CHOCK BLOCK HOLDER		

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	BEDLINER, Front of Body		
	Shelving SHELIVING, INSTALLED FULLY ADJUSTABLE, TITAN 38/84CA 58/52 RS		
	Master Lock MASTERLOCK, INSTALLED, TITAN 38 58/52 TALL		
	Interior Lights INSTALLED, LED LIGHT STRIPS, TITAN 38 TITAN CONNECT		
	Underbody Lighting		
	INSTALL, COMPARTMENT LIGHTS		
	LSF TOOLBOX (5) 3", (2) 5", (1) 7" FRONT TITAN 38		
	INSTALL, TOOL BOX		
	LSH BOLT BIN, HORZ. COMPARTMENT 15 BIN TITAN 38,50,60,70		
	INSTALL, TOOL BOX		
	RSF OXY-ACET, INSTALLED, DIVIDER/SHELIVING, 58" TALL		
	DROP WELL, INSTALLED, 2" TALL		
	Exterior OUTRIGGER, HYDRAULIC, TITAN 38 RIGHT SIDE CRANE		
	INSTALL, OUTRIGGERS		
	BUMPER ASSY 20in, TITAN 38 CSC		
	INSTALL BUMPER		
	RECEIVER HITCH, INSTALLED, 20" BUMPER (FORD OR DODGE CHASSIS)		
	TRAILER WIRING SOCKET, 7-WAY ROUND		
	INSTALL, 7-WAY TRAILER LIGHT		
	TIE-DOWN KIT, TITAN 38/84CA SIDE MOUNT		
	INSTALL, SWIVEL TIE-DOWN SIDE MOUNT, HIGH		
	RECEPTACLE, INSTALLED 12VDC, LS REAR (LESS WIRING)		
	LIGHT BAR ASSEMBLY, INSTALLED, TITAN 38 HD BODY		
	KIT, FLOOD LIGHT ASS'Y, SQUARE LED 1600 LUMENS		
	INSTALL, FLOOD LIGHT		
	WELDMENT, TITAN TRAX, FULL HEIGHT TITAN 38-TITAN 60, 84CA		
	"Installation Components" Ford FUEL FILLER CUT-OUT, TITAN 38		
	BODY INSTALLATION, KIT		
	INSTALL, BODY AND SHIP KIT CLASS 5 AND BELOW		
	INSTALL, LARGE HC CRANE		
	ICC SAFETY KIT		
	FIRE EXTINGUISHER A		
	BACKUP SAFTEY ALARM INSTALLED		
	AUTOMATIC PTO/PUMP INSTALLED		
	SPRING REINFORCEMENT INSTALLED		
	RESERVOIR BLKHD ASSY 36 GAL		
	HOSE KIT, CHEVY/INTERNATIONAL CLASS 5		
	PRIORITY FLOW VALVE W/RELIEF		
	INSTALL, HYDRUALIC COMPONENTS		
	ENGINE START/STOP, INSTALLED		
	BACKUP CAMERA, INSTALLED		
	INSTALL, AIR COMPRESSOR		

CRANE and ACCESSORIES:

- 1.00 HC-7X, NEXSTAR
DOCKING STATION, REMOTE REMINDER CHIME INSTALL (CRANE COMPARTMENT)
INSTALLED, BOOM TIP SQUARE LIGHTS, HC7X - HC8X CRANES
DECAL, STABILTY CHART HC-7,FM, NEXSTAR II
ASSEMBLY, BASE PLATE, STANDARD BOOM SUPPORT
INSTALL, BOOM SUPPORT
AIR COMPRESSOR
- 1.00 Compressor COMPRESSOR, RC40
KIT, TITAN TRAX RC40 COMPRESSOR
AIR F/L/R, INSTALLED
HOSE REEL, INSTALLED, REAR EXIT
KIT, AIR RECEIVER, IN FRAME TITAN 38
INSTALL, AIR RECEIVER TITAN 38
- 1.00 crane inspection

Terms: Net 15 Days With Approved Credit

Delivery: TBD

All built per manufacturer's standard specifications.



TERMS AND CONDITIONS

1. General

No terms or condition of Buyer's purchase order which is different from or in addition to Seller's terms and conditions set forth herein shall bind Seller unless expressly agreed to in writing by Seller's duly authorized representative. Buyer's acceptance of any offer made by Seller is expressly limited to the terms and conditions provided herein. Unless otherwise stated, Seller's quotation may be modified or withdrawn prior to acceptance, and in any event, shall expire after 30 days from its date. This order is not binding on MID-ATLANTIC WASTE SYSTEMS until officially approved. The said machinery, equipment and/or parts are ordered and will be purchased subject to written contract only, and are not affected by any verbal representations or agreements, nor is this order subject to cancellation by the Purchaser without the Seller's consent. Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

2. Price and Payment

****Payments Accepted:** Cash, Checks, ACH & Wires. Credit Card payments above \$5,000 will incur a 3% fee.

(a) Prices quoted herein are exclusive of all taxes. Any taxes levied or which may become due, and other charges or assessments made by any taxing authority in connection with this contract or the sale, except those measured by Seller's net income, shall be the expense of the Buyer and shall be payable to Seller at or before such tax or other amount is due. When Buyer is entitled to exemption from any tax, Buyer shall furnish Seller with a tax exemption certificate acceptable to the taxing authorities.

(b) Interest at the rate of one and one-half per cent (1.5%) per month (18% per annum), or the maximum lawful rate allowable, will be charged, whichever is less, on all past due invoices. The undersigned agrees to pay all expenses, charges, costs and fees, including, without limitation, attorney's fees and expenses, of any nature whatsoever paid or incurred by, or on behalf of MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THC ENTERPRISES, INC., in connection with any collection action brought hereunder. The invalidity of all or any part of any provision of this Agreement shall not render invalid the remainder of such provision or any other part of this Agreement.

(c) MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THC ENTERPRISES, INC., shall retain ownership of and title to the above machinery, equipment and parts covered by this order until fully paid for in cash and until any note given in evidence of indebtedness, and any renewals thereof, have been fully paid. If any such note is not paid in full at its maturity, all other notes and obligations given in evidence of indebtedness hereof shall at once become due, and the said MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THC ENTERPRISES, INC., shall have the right to take possession of said machinery wheresoever it may be situated and sell the same pursuant to the conditional sales statutes of the State of Maryland.

3. Delivery

(a) Delivery dates are estimated and not guaranteed by Seller and, in any event are conditioned upon receipt of all specifications and other data required to be furnished by the Buyer.

(b) If shipment or delivery is delayed because of an act or omission of the Buyer, payment shall be due upon notification by Seller that goods are ready for shipment. Buyer shall pay any additional charges including, but not limited to, cost of storage, handling, and insurance.

4. WARRANTY AND LIMITATIONS OF LIABILITY

ANY EXPRESS WRITTEN WARRANTY PROVIDED BY THE MANUFACTURER OF THE EQUIPMENT DESCRIBED IN THIS QUOTATION IS GIVEN IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES RESULTING FROM DEFECTIVE GOODS, SELLER'S NEGLIGENCE, BREACH OF WARRANTY OR CONTRACT, OR CLAIMS BASED UPON STRICT LIABILITY. IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL DAMAGES COMMERCIAL IN NATURE.

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
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No title or tag fees included.

Due to the volatility of the fuel and steel markets, prices are subject to change without notice.

Price does not include any local, state, or federal excise tax.

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

Subtotal	\$194,671.00
Federal Excise Tax	\$0.00
Sales Tax	\$0.00
TOTAL*	\$194,671.00

For orders under \$5,000 you may pay by credit card. Please visit
www.mawaste.com and select "Pay Bill"

*Terms and limitations apply, see Payment terms below

*Total does not include optional items

***F.E.T will be charged on all applicable items
unless current F.E.T Exemption form is on file.***

Any cancellation or modification of order will result in a 20% restocking charge to Buy

5. Delays

Seller shall not be liable for the failure or delay in the performance of any term, condition, or obligation hereunder due to any cause beyond the Seller's control, including but not limited to Acts of God, acts of the Buyer, war, insurrections or riots, fires, floods, accidents, acts, orders or regulations of any government, inability to obtain necessary materials, services or facilities, strikes or other labor troubles.

6. Development Changes

Changes in design, specifications, construction or materials, may be made at Seller's discretion, and without Buyer's consent, where such changes do not materially affect price, delivery or guaranteed performance (if any) of the goods, or make unusable any other item of goods furnished hereunder.

7. Termination

No order may be terminated without Seller's written consent. Upon any termination Buyer shall pay reasonable termination charges, including but not limited to, manufacturing and sales costs, overhead, costs or goods and profit. Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

8. Miscellaneous

This agreement shall be binding upon the successors and assigns of the parties. If any provision herein is found to be invalid as a matter of law or by public policy, it shall be considered severed from the remainder of the provisions which shall remain in full force and effect. This agreement shall be governed by the laws of the State of Maryland.

Equipment Purchase Agreement - [MUST BE COMPLETED OR A PURCHASE ORDER* MUST BE ATTACHED TO PROCESS ORDER]

PO attached ☐ **PURCHASE ORDER MUST INCLUDE BILLING INFORMATION, TAX STATUS AND EXEMPTION (IF APPLICABLE) TO BE ACCEPTED IN LIEU OF COMPLETING BELOW.

Sales Tax Status - MUST SELECT AN OPTION NOT EXEMPT ☐ TAX EXEMPT * ☐ * COPY OF TAX EXEMPTION ATTACHED

PLEASE NOTE: Tax exemption form is mandatory if the "Tax Exempt" box is checked, otherwise sales tax will be applied if supporting document is not provided. We are not able to remove sales tax once billed. It will be the customers responsibility to contact the state agency in order to request a refund.

Billing Information:

☐ CHECK IF SAME AS SOLD TO ABOVE. IF NOT, PLEASE FILL OUT BELOW.

BILL TO NAME(S): _____

NAME CONT.): _____

ADDRESS: _____

ADD CONT. _____

CITY _____ STATE _____ ZIP _____

EMAIL (where invoice is to be sent): _____

NOTE: Please read carefully. This quote becomes a sales order if signed by customer. Your order will be processed as written! Notify of any changes needed within five (5) days of signing. Financing available, subject to credit approval. I have read and understand the terms and conditions on this Order.

You are agreeing to be invoiced \$194,671.00 per quote RSSQ42558-A

X
Customer Approval to Process Order

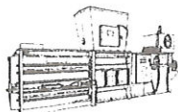
Date

Thank you for the opportunity to earn your business!

Waste Systems
 Mid-Atlantic
 A Division of THC Enterprises, Inc.



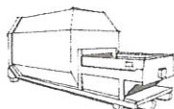
10541 Goodwood Road
 Boston, MA 02160-1800
 Phone: 617-252-7100
 Fax: 617-252-7275



2790 Old Alexandria Ferry Road
 Clinton, MD 20723
 Phone: 301-856-0040
 Fax: 301-856-1222



771 Union Street
 Salem, VA 22151
 Phone: 540-387-5765
 Fax: 540-387-5762



3600 Rouses Way
 Chesapeake, VA 21321
 Phone: 410-485-0200
 Fax: 410-485-0780



1810 Route 281, Suite 400
 Chaswick, PA 15622
 Phone: 724-771-0100
 Fax: 724-771-1795



114 Bay West Blvd
 New Castle, DE 19720
 Phone: 610-497-2400
 Fax: 610-497-1407



A Division of THC Enterprises, Inc.

Quality Waste Handling Equipment

Payment Instructions

Bank Name: JPMorgan Chase

Bank Location: Tampa, FL

Name on Account:

THC Enterprises, Inc.

d/b/a Mid-Atlantic Waste Systems

Incoming Wires & ACH Payments:

Routing Number: 021000021

Account Number: 898680753

Email Remits To: receivable@mawaste.com

Lockbox for Check Payment Remittance Address:

THC Enterprises, Inc.

P.O. Box 735343

Chicago, IL 60673-5343

Overnight Address:

JPMorgan Chase

Attn: THC Enterprises Inc 735343

131 S Dearborn, 6th Floor

Chicago, IL 60603



Agenda Item Summary

MEETING GROUP: Town Council
STAFF RESOURCE: Don Dooley
DEPARTMENT: Planning
TYPE: Appointment
SUBJECT: Planning Commission Candidates

BACKGROUND:

The establishment and composition of the Planning Commission and the appointment and terms of the members of the Planning Commission are defined in Chapter 40 of the Town Code. The Planning Commission consists of five (5) members and one (1) alternate.

Planning Commissions accept the civic responsibility of helping residents and business and property owners articulate and achieve a vision for how they want their community to look and function now and in the future. As members of the Planning Commission, these citizen planners oversee the local comprehensive plan, recommend land use ordinances and regulations, and implement the state's 12 planning visions in their jurisdiction.

The Planning Commission seeks to fill two vacancies: member and alternate Member. Dawn Banks, Planning Commission Chair and Don Dooley, the Director of Planning, interviewed candidates David Jenkins and Emily Whale on July 23, 2025. Chair Banks and Planning Director Dooley discussed their findings with Councilman Guttenberg, the Town Council ex-officio member following the interviews and recommended appointment of both candidates.

FISCAL IMPACT:

In accordance with Town Code, Planning Commissioners receive a \$600.00 annual stipend to offset costs related to attendance and continuing training. This amount is included in the annual operating budget under 01-150-001-5150 – STIPENDS.

STRATEGIC PLAN ALIGNMENT:

By serving as responsible stewards, we promote opportunities for our residents to see reward in giving back and help them become involved as good neighbors. By ensuring a fully staffed Planning Commission, we ensure fair and transparent decision-making processes by following established procedures and promote citizen engagement by creating policies and



programs that encourage participation by a wide audience of races, ethnicities, and backgrounds.

SUSTAINABILITY CONSIDERATIONS:

Appointment of candidates supports the 2020 Comprehensive Plan, ensures continuity through the pending review and update of the Comprehensive Plan by 2030, and provides for long-term citizen engagement in the town's continued growth and development.

The Smart and Sustainable Growth Act of 2009 passed in the 2009 session of the Maryland General Assembly requires local jurisdiction's (county or municipal) Planning Commission/Board and Board of Appeals members to complete the Planning Commissions, Planning Boards and Board of Appeals Education Course within six (6) months of appointment to the Planning Commission.

ADA CONSIDERATIONS:

N/A

RECOMMENDED ACTION:

Appoint up to two applicants for to fill the two vacant positions on the Planning Commission, for terms of five (5) years ending 08/11/2030.

ATTACHMENTS:

Volunteer Interest Applications

- Whale, Emily
- Jenkins, David

Online Form Submittal: Volunteer Interest Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Sun 6/8/2025 1:03 PM

To Kelly Phipps <kphipps@townoflaplata.org>

CAUTION: This email originated from **OUTSIDE** of the Town of La Plata email system. If the senders name displayed is a Town user, it is **NOT** legitimate and should be deleted immediately. Do not click links or open attachments unless you are certain this is a legitimate message.

Volunteer Interest Form

Select the Board,
Commission, or Committee
applying for

Planning Commission

Personal Information

First Name David

Last Name JENKINS

Sex: Male

Address1

Address2 *Field not completed.*

City La Plata

State MD

Zip 20646

Best Contact Telephone Number	3017529963
Business Address	513 Clark's Run Road
Business Phone Number	[REDACTED]
Occupation	Retired
Email Address	[REDACTED]
Residency Information	
Please indicate if any of the following are true:	You are a property owner within the community, You are a qualified voter in the Town of La Plata
Length of Residency in La Plata	39 years
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	
Are you available for:	Daytime Meetings, Evening Meetings
How much time can you commit to meetings and committee work each month?	As much time as needed to prepare for meetings
Education and Hobbies	
High School	Jesuit High School Tampa, FL
College	Loyola University Baltimore, MD
Trade or Business School	Loyola University Baltimore MD MBA, Catholic University Maters City and Regional Planning
Hobbies	Walking, cycling
Organization Membership Information	

Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which	Town Council, Parks and Recreation Commission
Please list organization memberships and positions held	American Planning Association, Maryland Sireera Club (Transportation Committee)
Please List Areas of Special Interest	Smart and managed growth
Do you have any conflicts of interest that we should be aware of?	No
Is there anything else you would like to add that is relevant to your application?	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Kelly Phipps

From: noreply@civicplus.com
Sent: Sunday, May 25, 2025 8:37 PM
To: Kelly Phipps
Subject: Online Form Submittal: Volunteer Interest Form

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from OUTSIDE of the Town of La Plata email system. If the senders name displayed is a Town user, it is NOT legitimate and should be deleted immediately. Do not click links or open attachments unless you are certain this is a legitimate message.

Volunteer Interest Form

Select the Board, Commission, or Committee applying for

Ethics Commission

Personal Information

First Name Emily

Last Name Whale

Sex: Female

Address1

[REDACTED]

Address2

Field not completed.

City

La Plata

State

MD

Zip

20646

Best Contact Telephone Number

[REDACTED]

Business Address

Field not completed.

Business Phone Number

Field not completed.

Occupation

Insurance Auditor

Email Address	
Residency Information	
Please indicate if any of the following are true:	You are a property owner within the community, You are a qualified voter in the Town of La Plata
Length of Residency in La Plata	1 year
Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings.	
Are you available for:	Daytime Meetings, Evening Meetings, Occasional Events
How much time can you commit to meetings and committee work each month?	I work from home; therefore tend to have a relatively flexible schedule to accommodate the commitment
Education and Hobbies	
High School	Royal Oak High School, Royal Oak, MI
College	Wayne State University (Detroit, MI) BS Criminal Justice; Central Michigan University (Mt Pleasant, MI) MS Public Administration
Trade or Business School	<i>Field not completed.</i>
Hobbies	Spending time with my family, home improvement, current events, traveling and exploring new areas, animals, bird watching
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which	Live Rite Structured Recovery, Fraser, MI

Please list organization memberships and positions held	Board Member for Live Rite. Live Rite is a non-profit providing sober living and community re-entry for those struggling with substance abuse.
Please List Areas of Special Interest	Areas of professional interest previously have included community mental health and substance abuse treatment, community supervision and legislation surrounding these matters, current local/world events and department efficiencies. Areas of personal interest include hobbies above such as wildlife/bird watching, home improvement, family time, traveling as time permits, arts and music, etc.
Do you have any conflicts of interest that we should be aware of?	I don't have any conflicts of interest to present.
Is there anything else you would like to add that is relevant to your application?	I previously worked as a Probation Officer in Detroit, MI; therefore, have exposure to municipal government operations in addition to the experience/skills to offer from higher education. Thank you for considering me.

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Agenda Item Summary

MEETING GROUP: Town Council
STAFF RESOURCE: Chuck Stevens, Town Manager, and Karina Larsen, Treasurer
DEPARTMENT: Finance
TYPE: Town Council Ordinance
SUBJECT: USDA Loan for Project One

BACKGROUND:

The Town of La Plata is proposing to issue two general obligation bonds to secure USDA loans for the financing of a major sewer infrastructure initiative known as “Project One.” This project includes construction of the Southwest Quadrant Regional Sewage Pumping Station, installation of 24-inch gravity sewer lines and 12-inch water reuse piping, and upgrades of Mod 1 for the treatment process at the La Plata Wastewater Treatment Plant. These enhancements are intended to expand capacity, modernize infrastructure, and improve overall system performance. The ordinance authorizes the issuance of bonds totaling up to \$7.562 million and outlines repayment terms, security provisions, and procedural requirements.

Multiple components of the WWTP have reached their end of useful life and must be addressed regardless of financing approach. In addition to these essential upgrades, Project One includes the construction of the Southwest Quadrant Regional Sewage Pumping Station, installation of 24-inch gravity sewer lines and 12-inch water reuse piping. These enhancements are intended not only to modernize infrastructure and improve overall system performance, but also to expand capacity and extend the life of existing assets.

In 2021, the Town recognized the significant improvements needed for its capital infrastructure over the upcoming years and began conversations with the USDA to secure favorable interest rates for creative financing solutions over the next decade. On March 29, 2022, the Town was notified by the USDA that these advantageous interest rates had been locked in, providing the foundation for the current Project One financing structure. The Town was not eligible to receive the funds until the construction projects were satisfactorily completed. Now that the work has been completed, the Town is seeking the execution of the loans.



FISCAL IMPACT:

The bonds will total a maximum principal of \$7,562,000, with Bond One at \$4,842,000 at an interest rate of up to 1.75%, and Bond Two at \$2,720,000 at up to 2.75%, each amortized over 40 years. Debt service is expected to be covered primarily from the Town's Major Facility Fee (MFF). Note, however, that the Town is not reliant or dependent on future revenues generated by the Major Facility Fees, as there are sufficient reserves within the account to service the debt regardless of future development.

This item is included in the 2026 adopted budget as anticipated revenue.

Major Facility Fee Usage: The MFFs are impact fees collected from new development and are specifically designed to ensure that new development contributes to the infrastructure required to accommodate growth. These fees are intended to ensure that development pays its own way. As Project One directly supports the expansion of sewer infrastructure capacity needed for current and future residential, commercial, and industrial development, the use of MFF revenues for this initiative is fully aligned with their intended purpose. The MFF can be utilized for these improvements because they increase overall capacity at the WWTP, which is required for the fees to be properly applied.

Financial Advantages of USDA Financing: This USDA loan financing offers significant financial advantages to taxpayers. By securing low-cost federal financing at these favorable interest rates, the Town is able to leverage federal dollars while addressing critical WWTP needs. The structure is designed to minimize issuance costs and avoid burdensome interest rates compared to more expensive commercial lending alternatives.

A key benefit is that the Town anticipates earning more in investment income from its Major Facility Fee reserve balance than the interest paid on the USDA loans. Because of the low loan interest rates, the taxpayers will effectively be making money on the borrowed funds rather than depleting reserves. This approach maximizes public service value to residents and preserves the Town's financial reserves.

Financial Obligation and Reserve Protection: It is important to note that if the Town does not proceed with these loan agreements, the obligation to remedy the end-of-life components and undertake the necessary upgrades at the WWTP would still exist. In such a scenario, the Town would need to utilize existing reserves directly to address these improvements. Lowering the balance of these reserves through direct expenditure would consequently reduce the interest income the Town earns on those reserves.

Loan Flexibility: The USDA loan provides maximum financial flexibility as the Town has the right to prepay scheduled installments, or any portion thereof, at any time without penalty.



The Town is not dependent on any future collections of major facility fees, as there are sufficient funds available to service the debt. At any point, the Town can repay the debt without penalty. If financial conditions change and the Town is no longer earning more on reserves than the loan interest rate, the Town can pay off the loans, allowing flexibility while maintaining cash reserves that earn income for residents.

The Town of La Plata's Finance Committee has reviewed the loan terms presented and provides a "strong recommendation" for proceeding, as the financial strategy meets "every prudent test—fiscal, operational, and strategic." They further favor "moving forward without delay" as "there are no negatives of note."

The Town's independent Bond Counsel, Lindsey A. Rader, Esq. of Funk & Bolton, has reviewed the loan terms and the Ordinance presented and recommends proceeding.

STRATEGIC PLAN ALIGNMENT:

Goal #5 - Public Service Readiness: Directly supports planning and developing systems and infrastructure needed to meet growing demand while supporting health, safety, and wellness of residents and natural resources. The project ensures adequate infrastructure capacity for current and future growth.

Goal #1 - Good Governance: Demonstrates responsible stewardship of community trust by securing low-cost federal financing (1.75% and 2.75% interest rates) rather than more expensive commercial alternatives, maximizing public service value to residents.

Goal #3 - Economic Prosperity: Enables strategic growth of the geographic property and economic tax base by ensuring adequate sewer infrastructure capacity to support residential, commercial, and industrial development as outlined in the Comprehensive Plan.

The project also aligns with Comprehensive Plan Goal #10 for wastewater infrastructure upgrades to accommodate growth within the Chesapeake Bay Restoration framework.

SUSTAINABILITY CONSIDERATIONS:

"Project One" demonstrates strong fiscal sustainability for the Town through multiple financial mechanisms. The USDA loan structure allows the Town to maintain its reserve balances while earning investment income that exceeds the cost of borrowing, creating a sustainable revenue stream for taxpayers. By utilizing Major Facility Fees collected from new



development, the project ensures that growth-related infrastructure costs are borne by those creating the demand, rather than existing residents.

The project also enhances long-term fiscal sustainability by replacing end-of-life components before they fail, avoiding costly emergency repairs and service disruptions that could result in regulatory penalties or lost revenue. The expanded capacity created by these improvements positions the Town to accommodate future growth, creating a self-sustaining cycle of infrastructure investment.

The penalty-free prepayment options provide ongoing fiscal flexibility, allowing the Town to adapt its debt strategy as financial conditions change while maintaining optimal cash flow management. This approach ensures the Town's long-term financial health while addressing critical infrastructure needs through responsible debt management and strategic use of available funding sources.

ADA CONSIDERATIONS:

N/A

RECOMMENDED ACTION:

Adopt Ordinance 25-07 authorizing the issuance of two general obligation bonds totaling up to \$7,562,000 to secure USDA loans for Project One sewer infrastructure improvements, including the Southwest Quadrant Regional Sewage Pumping Station, gravity sewer lines, water reuse piping, and Wastewater Treatment Plant upgrades, with the Town Manager authorized to execute all necessary documents and agreements related to the bond issuance and USDA loan financing.

ATTACHMENTS:

DRAFT Ordinance 25-07, "Authorization of General Obligation Bonds Evidencing USDA Loans For Sewer System Project One"

USDA Loan Opportunity for La Plata Project One Infrastructure Investment

*Exploring funding options to support vital local
infrastructure*



Executive Summary

- \$7.562M USDA loan for critical sewer infrastructure
- Historically low fixed rates: 1.75% & 2.75%
- Generates net benefit: Estimated \$1.7 Million through investments over the 40-year term
- Debt service covered 17.6x by current cash flow
- Immediate funding for ongoing capital improvements

Understanding USDA Loan Programs

Introduction to USDA Rural Development Loans

- Federal program for public infrastructure in eligible communities. This is a public partnership, not just borrowing—they are tailored for towns like ours to support growth and sustainability.
- Funds essential services: water, sewer, and waste
- Offers long-term, fixed-rate financing (up to 40 years)
- Lower rates and extended terms vs commercial loans
- Prepayment without penalty for maximum flexibility





Understanding USDA Loan Risk

- **Repayment Risk:** MFF covers debt service, PLUS town reserves
- **Interest Rate Risk:** Fixed rates—no market exposure
- **Compliance Risk:** Must uphold reserve and annual deposit; routine federal review
- **Operational Risk:** Strong federal oversight, but flexibility to prepay/modify reserve
- **Default Remedies:** Full faith & credit pledge (Town's backup guarantee)
- **USDA:** Very low municipal default rate

Financial and Community Impact Analysis

Project One Components



-
- Southwest Quadrant Regional Sewage Pump Station
 - 24-inch gravity sewer line installation
 - 12-inch water reuse piping (parallel line)
 - Module 1: Treatment process upgraded to SNDN
 - Increases sewer capacity & supports future growth
 - Environmentally sustainable improvements



Loan Structure Details

- **Bond One:** \$4,842,000 @ 1.75% (40-year)
- **Bond Two:** \$2,720,000 @ 2.75% (40-year)
- Total: \$7,562,000 (fixed, amortizing)
- Quarterly payment: \$70,227 (total annual: \$280,908)
- Prepayment: Allowed, no penalty

Secured Repayment Assurance

- **Major Facility Fees (MFF)**—primary loan repayment source (funded by developers)
- Town has \$11.4M in cash reserves (July 2025)
- Projected post-loan balance: nearly \$24M
- FY25 net MFF revenue: \$4.95M/year (covers debt service 17.6x)
- Even if new development slowed, Town reserves & steady MFF cover all payments
- Full faith & credit pledge: Town can use any legal revenue if needed





Why Act Now? (2022 Funding Plan Rationale)

- 2022: Plan set to seize historic low rates & maximize flexibility
- Enables necessary upgrades AND supports projected development
- Locks in cost savings vs waiting (inflation, missed opportunity)
- Asset life matches financing term (no “balloon” payment risk)

Current Financial Position



Evaluating Financial Position

MFF Reserve: \$11.4M
FY25 Net Revenue: \$4.95M
Post-loan cash balance: \$24M



Investment Income

Annual investment income (3%): \$718,829



Debt Service

Debt Service Coverage: 17.6x

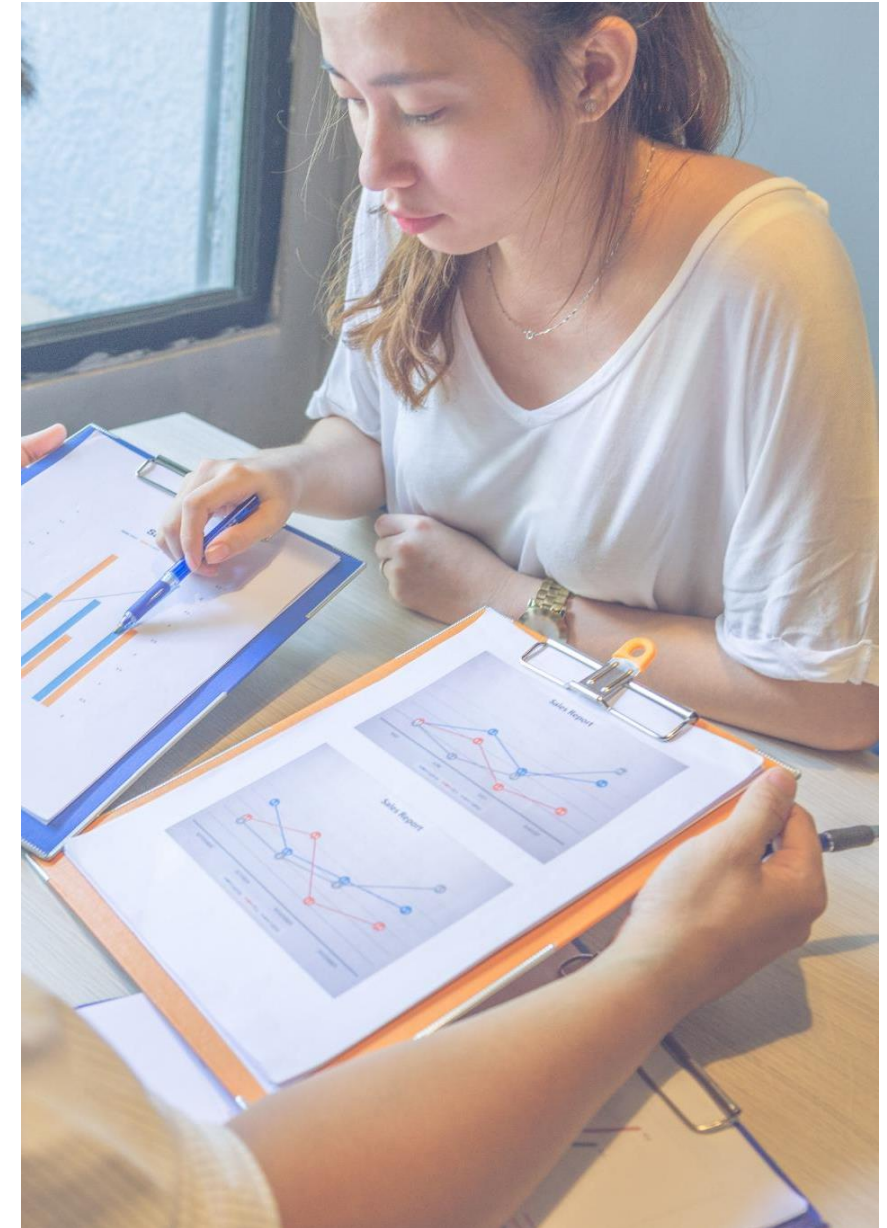


Investment Arbitrage Opportunity

- Town earns \$718,829/year (3% assumed return)
- Annual debt service (principal + interest): \$280,908
- Net annual benefit: \$437,921
- Break-even investment rate: Only 1.17%
- **Safe even at very conservative returns**

Future Revenue Pipeline

- Development in progress: \$9.1M
- Approved, awaiting allocation: \$26.9M
- In review (>5 yrs): \$51.2M
- Proposed (10+ yrs): \$42.9M
- Total future MFF pipeline: \$130M+
- **Revenue pipeline is >17x loan size**



Capital Investment Plan

- FY2026: \$10.4M (biggest upgrades)
- FY2027: \$2M
- FY2028: \$8.2M
- FY2030: \$5.2M
- **Total: \$25.8M capital improvements needed**
- Funds system health, compliance, and capacity



USDA Loans vs. Self-Funding



Factor	USDA Loans	Self-Funding
Implementation Timeline	Immediate	5.2 years
Total Project Cost Eligible for Loan	\$15.37 million	\$17.65 million (with inflation)
Annual Net Benefit	\$437,921	\$0
Infrastructure Risk	Mitigated immediately	Continues 5+ years
Development Impact	Enables growth now	Limits Funds for Capital Upgrades
Financial Opportunity Cost	None	\$2.28 million in inflation

Risk Analysis

USDA Loans:

- Fixed rates, low risk
- Debt coverage (17.6x), safe even if revenue dipped
- Prepayment possible, reserves make risk negligible

Self-Funding Risks:

- Deferred maintenance may become emergencies
- Inflation and market changes
- Missed development revenue
- Reduces available funds for needed capital upgrades



Recommendations for Town Council

Strong Recommendation

- Proceed with USDA loans immediately
- Historically low rates; lock in net benefit
- Large cash margin, flexible repayment, minimal risk
- Supports growth, compliance, resiliency



Conclusion: Advancing La Plata Capital Upgrades with USDA Loan Support

USDA Loan Benefits

The USDA loan provides essential financing to support infrastructure development in La Plata.

Community Collaboration

Engaging the community ensures successful planning and implementation of infrastructure projects.

Long-Term Growth

Strategic use of loan funds will enhance public services and promote sustainable growth.

COUNCIL OF THE TOWN OF LA PLATA
Ordinance 25-07

Introduced By: Mayor Jeannine E. James, by request

Date Introduced: July 29, 2025

Amended Following Introduction:

Date Passed:

Date Effective:

AN ORDINANCE concerning

**AUTHORIZATION OF GENERAL OBLIGATION BONDS EVIDENCING
USDA LOANS FOR SEWER SYSTEM PROJECT ONE**

FOR the purpose of authorizing and empowering Town of La Plata (the “Town”) to issue and sell to the United States of America, acting through the United States Department of Agriculture (“USDA”), upon the Town’s full faith and credit, two separate general obligation installment bonds, one in original principal amount not to exceed Four Million Eight Hundred Forty-Two Thousand Dollars (\$4,842,000) and the other in original principal amount not to exceed Two Million Seven Hundred Twenty Thousand Dollars (\$2,720,000), pursuant to the authority described herein, for the public purpose of financing, reimbursing and/or refinancing all or a portion of the costs of activities relating to a sewer system improvement project generally referred to as “Project One” and related costs, as further described herein; providing that each bond shall be sold at private sale without advertising or publication of notice of sale or solicitation of competitive bids in a direct purchase transaction to the United States of America; determining or providing for certain details of the bonds; providing that the Council of the Town (the “Council”) by resolution shall determine or provide for other details of the bonds; acknowledging and confirming the provisions of certain resolutions to be adopted by the Council as required by USDA; covenanting to comply with a certain letter of conditions issued by USDA, as amended, unless any provision thereof is waived or modified; providing that any such bond will be payable in the first instance from sewage treatment plant and sanitary sewerage system revenues, including (without limitation) revenues for use of or connection to such plant and system, to the extent lawfully available for such purpose; providing for the imposition and collection of ad valorem taxes sufficient for the payment of debt

service on the bonds; providing that the full faith and credit and unlimited taxing power of the Town are pledged to the payment of debt service on the bonds; providing that debt service on the bonds may be payable from other sources legally available for that purpose; authorizing certain officials to take certain actions in connection with the bonds; authorizing modifications of the bonds and related documentation to be provided for by resolution; overriding any inconsistent provision of the Town's debt policy; providing that the provisions of this Ordinance shall be liberally construed; and generally relating to the issuance, sale, delivery and payment of and for the bonds.

RECITALS

WHEREAS, Town of La Plata, a municipal corporation of the State of Maryland and a municipality within the meaning of the Enabling Act identified below (the "Town"), is authorized and empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland (previously codified as Sections 31 to 37, inclusive, of Article 23A of the Annotated Code of Maryland), as replaced, supplemented or amended (the "Enabling Act"), and Sections C8-20 and C8-21 of the Charter of the Town of La Plata, as replaced, supplemented or amended (the "Charter"), to borrow money for any proper public purpose and to evidence such borrowing by the issuance and sale of its general obligation bonds; and

WHEREAS, the Town has determined to undertake a sewer system improvement project generally referred to as "Project One" that includes (without limitation) constructing the Southwest Quadrant Regional Sewage Pumping Station, installing the Southwest Quadrant 24-inch gravity sewer system to the La Plata Wastewater Treatment Plant, installing 12-inch water reuse piping parallel to the new 24-inch gravity sewer piping, and replacing the existing Modified Ludzack-Ettinger (MLE) treatment process system in Module 1 with the Simultaneous Nitrification and Denitrification (SNDN) process (collectively, the "Project") and, in connection therewith, to acquire or pay for, as applicable, necessary property rights and equipment; related site and utility improvements, including (without limitation) sewer and other utility improvements and related or similar activities and expenses; related engineering, planning, design, document development, bidding, permitting, demolition, removal, construction, expansion, modification, renovation, rehabilitation, installation, improvement, equipping, furnishing, inspection and construction management activities or expenses; costs of related activities, improvements and appurtenances; financial, legal, and administrative expenses of such undertaking; costs of any borrowing therefor; and capitalized interest or funded interest (collectively, "Costs of Project"); and

WHEREAS, the United States Department of Agriculture, acting through the Rural Utilities Service or any related department, division, agency or instrumentality (any such entity, "USDA"), has issued two separate obligations of funds for the United States of America to make two loans to the Town in the respective principal amounts of up to

\$4,842,000 and up to \$2,720,000 for purposes of financing, reimbursing or refinancing Costs of the Project as permitted by USDA; and

WHEREAS, pursuant to the authority of the Enabling Act and Section C8-20 and C8-21 of the Charter, the Town has determined to authorize the issuance of two separate general obligation bonds to the United States of America, each in the form of an installment bond, in order to evidence such loans; and

WHEREAS, the Town has determined to pledge its full faith and credit and unlimited taxing power to payment of debt service on the two separate general obligation bonds authorized hereby, but the Town expects to pay the principal of and interest on such bonds in the first instance from revenues received from the Town in connection with the Town's sewage treatment plant and sanitary sewerage system, including (without limitation), any applicable fees or charges for use of or connection to such plant and system, all to the extent such revenues are lawfully available for such purpose; and

WHEREAS, it has been determined that interest on the general obligation bonds provided for herein shall be includable in gross income for federal income tax purposes; and

WHEREAS, the Town will issue the two general obligation bonds authorized hereby in accordance with the provisions of this Ordinance and any resolution of the Council of the Town (the "Council") adopted in furtherance of this Ordinance.

SECTION 1: BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and incorporated by reference herein. Capitalized terms used in the Sections of this Ordinance that are not otherwise defined herein shall have the meanings given to such terms in the Recitals to this Ordinance.

(b) References in this Ordinance to any Town official by title shall be deemed to refer (i) to any official authorized under the Charter, the code of ordinances of the Town (the "Town Code") or other applicable law or authority to act in such titled official's stead in the event of a vacancy in such position or during the absence, disability or unavailability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting or interim capacity under the Charter, the Town Code or other applicable law or authority, (iii) to any person who serves in a "deputy," "associate" or "assistant" capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the Charter, the Town Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the Charter or the Town Code, the official, however known, who is charged under the Charter, the Town Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein. The provisions of this subsection (b) shall be subject to the provisions of Section 14 of this Ordinance.

(c) References in this Ordinance to officials of the Town shall be construed to include references to employees of the Town, to the extent applicable.

(d) References in this Ordinance to the “Chief Executive Officer” of the Town shall be construed to mean (i) the Town Manager of the Town (the “Town Manager”) when a Town Manager has been appointed in accordance with the provisions of the Charter and is incumbent and available, and (ii) at any time the position of the Town Manager is vacant or an incumbent Town Manager is not available, shall be construed to mean the Mayor of the Town (the “Mayor”), subject to the further provisions of Section 14 of this Ordinance.

(e) References in this Ordinance to the Project and to Costs of the Project shall be construed to include any changes in the scope of the Project and/or Costs of the Project made by the Town in accordance with applicable law or authority, subject to the concurrence of USDA, and the Council shall not be required to amend or supplement this Ordinance in order to reflect such changes in the scope of the Project or the activities and expenses that constitute Costs of the Project.

(f) To the extent that applicable laws, orders, regulations or other authority allow for signatures of Town officials to be made by facsimile, electronic or other means, the provisions of such applicable laws, orders, regulations or other authority allowing signatures to be made in a manner other than manually shall apply to any signatures of Town officials provided for in or contemplated by this Ordinance.

SECTION 2: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that pursuant to the authority of the Enabling Act and Sections C8-20 and C8-21 of the Charter, the Town hereby determines to borrow money and incur indebtedness for the public purpose of financing, reimbursing and refinancing all or a portion of the costs of any one or more components of the Costs of the Project, to the extent permitted by USDA. The total Costs of the Project not covered by grants, loans or funds otherwise available to the Town will not be less than the original aggregate principal amount of the Bonds (as defined in Section 3 below) as actually issued. To the extent that proceeds of either Bond (as defined in Section 3 below) is applied to prepay or pay principal, premium or interest on any interim financing used by the Town for Project purposes, such application shall be deemed the payment of Costs of the Project for purposes of this Ordinance.

SECTION 3: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that to evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the Town, acting pursuant to the authority of the Enabling Act and Sections C8-20 and C8-21 of the Charter, is hereby authorized and empowered to issue and sell, upon its full faith and credit, (i) a general obligation installment bond in the original principal amount not to exceed Four Million Eight Hundred Forty-Two Thousand Dollars (\$4,842,000.00) (“Bond One”), and (ii) a general obligation installment bond in the original principal amount not to exceed Two Million Seven Hundred Twenty Thousand Dollars (\$2,720,000.00) (“Bond Two” and, collectively, with Bond One, the “Bonds” or, individually, a “Bond”). The proceeds of the sale of the Bonds shall be used and applied as described in the Recitals to this

Ordinance and as provided in Sections 2 and 11 hereof. Either Bond may be issued in draw-down form, if applicable.

SECTION 4: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) Pursuant to the authority of the Enabling Act and Section C8-21 of the Charter, the Council hereby determines that each Bond shall be sold at private sale without advertising or publication of notice of sale or solicitation of competitive bids in a direct purchase transaction to the United States of America, acting through USDA, due to the attractive loan program offered by USDA, including a longer amortization period than a bank typically would be willing to offer, an attractive interest rate, the ability to prepay each Bond in whole or in part at any time, and the lower costs of issuance typically incurred with such a private sale in a direct purchase transaction as opposed to a negotiated underwriting or a public sale at competitive bid.

(b) Each Bond shall be issued and sold upon the full faith and credit of the Town, shall be dated the date of delivery, and shall be issued in the form of a single fully-registered installment bond, without coupons attached.

(c) Bond One shall be sold in the original principal amount of Four Million Eight Hundred Forty-Two Thousand Dollars (\$4,842,000) or such lesser original principal amount as the Council may determine or provide for by resolution, and shall mature on the date that is forty (40) years from the date of delivery of Bond One (or such earlier date occurring within the month in which the 40th anniversary of the date of delivery of the Bond One occurs as may be required by USDA in accordance with applicable law and regulations), unless the Council determines or provides for a shorter amortization period by resolution.

(d) Bond Two shall be sold in the original principal amount of Two Million Seven Hundred Twenty Thousand Dollars (\$2,720,000) or such lesser original principal amount as the Council may determine or provide for by resolution, and shall mature on the date that is forty (40) years from the date of delivery of Bond Two (or such earlier date occurring within the month in which the 40th anniversary of the date of delivery of the Bond Two occurs as may be required by USDA in accordance with applicable law and regulations), unless the Council determines or provides for a shorter amortization period by resolution.

(e) Bond One shall bear interest on the unpaid principal balance from its date at the per annum rate of one and seventy-five hundredths of one percent (1.75%), which is the interest rate provided for in USDA's obligation of funds for Bond One; provided that, if the interest rate offered by USDA at the time of delivery of Bond One is lower than 1.75% per annum, Bond One shall bear interest at the available lower interest rate.

(f) Bond Two shall bear interest on the unpaid principal balance from its date at the per annum rate of two and seventy-five hundredths of one percent (2.75%), which is the interest rate provided for in USDA's obligation of funds for Bond Two; provided that, if the

interest rate offered by USDA at the time of delivery of Bond Two is lower than 2.75% per annum, Bond Two shall bear interest at the available lower interest rate.

(g) All details of each Bond not specifically provided for in this Ordinance shall be determined or provided for by the Council by one or more resolutions, including (without limitation) the amortization period and schedule of debt service payments for each Bond. By resolution the Council may specify, prescribe, determine, approve or provide for any other matters, documents or security required by USDA for participation by the Town in its financing program. By resolution the Council may delegate to one or more Town officials the authority to make any final determinations with respect to a Bond, including (without limitation) the final original principal amount of and amortization schedule for each Bond. Any such resolution may determine the matters provided for in this subsection (g) for both of the Bonds.

(h) The Council hereby acknowledges that, pursuant to RUS Bulletin 1780-27 Loan Resolution (Public Bodies), or any similar loan resolution required by USDA, adopted or to be adopted by the Council with respect to each Bond subsequent to passage of this Ordinance (the "USDA Loan Resolution") the Town, among other matters, (i) agrees to indemnify USDA in certain circumstances, (ii) resolves that upon certain defaults USDA may declare the applicable Bond immediately due and payable and/or take certain actions with regard to the Project, (iii) agrees not to take certain actions with respect to the Project without the prior written consent of USDA, and (iv) agrees not to defease such Bond or undertake other borrowings in connection with the Project without the prior written consent of USDA in certain circumstances, and by passage of this Ordinance the Council hereby acknowledges and confirms the provisions of each USDA Loan Resolution as if the same were set forth in full in this Ordinance.

(i) If either Bond is issued in an original principal amount less than the maximum original principal amount thereof authorized by this Ordinance, any of the Chief Executive Officer, the Town Treasurer (as defined in Section 6(b) below) or the Assistant Town Manager (as defined in Section 14 below) is hereby authorized to take the necessary actions to provide for the de-obligation of loan funds corresponding to such Bond, including (without limitation) executing any documents, agreements, certificates or instruments on behalf of the Town in connection with such de-obligation.

SECTION 5: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that the Town shall have the right to prepay scheduled installments, or any portion thereof, of each Bond at any time at par without premium or penalty. Prepayments and any refunds or extra payments, as designated in the regulations of the United States of America according to the source of funds involved shall, after payment of interest then due on the applicable Bond, be applied to the installments of principal last to become due under such Bond and shall not affect the obligation of the Town to pay the remaining principal of and interest on such Bond as and when due. Notice of prepayment of a Bond in whole or in part shall be given at least thirty (30) days prior to the prepayment date (or such fewer number of days as is acceptable to the registered owner of such Bond) by mailing or otherwise

providing to the registered owner a notice fixing the prepayment date and the amount to be prepaid.

SECTION 6: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) Each Bond shall be executed in the name of the Town and on its behalf by the Chief Executive Officer. The corporate seal of the Town shall be affixed to each Bond and attested to by the signature of the Town Clerk of the Town (the "Town Clerk").

(b) For so long as the registered owner of a Bond is the United States of America, acting through any department, division, agency or instrumentality thereof, principal and interest on the Bond shall be paid through the Preauthorized Debit (PAD) process, unless otherwise required by such registered owner. With respect to any registered owner of a Bond other than the United States of America or any department, division, agency or instrumentality thereof, the principal of and interest on such Bond shall be paid by check or draft mailed (by depositing such check or draft, correctly addressed and postage prepaid, in the United States mail on or before the payment date) to the registered owner at its address as it appears in the books kept for that purpose at the office of the Town Treasurer of the Town (the "Town Treasurer"), if such address is within the United States of America; otherwise, the principal of and interest on the Bond shall be paid at the office of the Town Treasurer in La Plata, Maryland. Notwithstanding the preceding sentence, the Town Treasurer and such other registered owner may agree to any other commercially reasonable method of payment of principal of and interest on a Bond (including, by way of illustration and not in limitation, by federal funds wire or electronic funds transfer without requiring that such Bond be submitted to the Town office in connection with each scheduled payment). In the event any official whose signature appears on a Bond shall cease to be such official prior to delivery of such Bond, or, in the event any official whose signature appears on a Bond shall have become such official after the date of issue thereof, such Bond shall, nevertheless, be a valid and legally binding obligation of the Town in accordance with its terms.

(c) The provisions of this Section 6 are subject to the provisions of Section 14 of this Ordinance.

SECTION 7: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) Each Bond shall be transferable only upon the books kept for that purpose by the Town Treasurer at the Town office, by the registered owner thereof in person or by his duly authorized attorney, upon surrender thereof, together with a written instrument of transfer satisfactory to the Town Treasurer, duly executed by such registered owner or duly authorized attorney. At the expense of any transferor, other than the United States of America on its own or acting through any department, division, agency or instrumentality thereof, the Town shall, within a reasonable time, issue in the name of the transferee a new

registered bond or bonds, in denominations of \$100.00 and integral multiples thereof and in such odd denomination or denominations as may be requested by the transferee and approved by the Town Treasurer on behalf of the Town, or as otherwise required by the regulations of the United States of America, if applicable, in an aggregate principal amount equal to the unpaid principal amount of such Bond surrendered, and with the same maturity, series, installment payment dates and interest rate. If more than one bond is issued upon any such transfer, the installment of principal and interest to be paid on each such bond on each payment date shall be equal to the product of the following formula: the total installment due on the bonds of the same series bearing interest at the same rate on such payment date multiplied by a fraction, the numerator of which shall be the unpaid principal amount of such bond and the denominator of which shall be the aggregate principal amount of bonds of the same series bearing interest at the same rate then outstanding and unpaid, or as otherwise required by the regulations of the United States of America, as applicable. No bond shall be transferred upon the books kept by the Town except upon payment of any taxes on, and any shipping or insurance expenses relating to, such transfer; provided, however, that if the United States of America or any department, division, agency or instrumentality thereof is the owner of the bond or bonds sought to be transferred, the costs thereof shall be borne by the Town. Any such new bond issued in transfer or exchange may be executed and sealed as provided in Section 6 of this Ordinance with respect to the original execution and delivery of such Bond, or as otherwise required by then-applicable law, and appropriate changes may be made to the form of such bond delivered in transfer or exchange to account for the dated date of such replacement bond or the principal amount of such replacement bond. In the event a Bond is ever transferred or exchanged for more than one bond of such series, references in this Ordinance to the "Bond" shall be deemed to refer to all bonds of such series and references in this Ordinance to the "owner" of such Bond shall be deemed to refer to the registered owners of all bonds of the same series as such Bond, as the context requires.

(b) The provisions of this Section 7 are subject to the provisions of Section 14 of this Ordinance.

SECTION 8: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that by resolution the Council shall approve the substantially final form of each Bond and provide for the completion thereof.

SECTION 9: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) Unless USDA advises that the same is not required, pursuant to the Letter of Conditions of USDA dated March 29, 2022, as amended (the "Letter of Conditions"), the Town shall take the necessary steps to establish and maintain a short-lived asset reserve fund and to deposit at least \$49,787 into such short-lived asset reserve fund annually until both Bonds have been paid at maturity or prepaid in whole prior to maturity, in order to pay for repairs and/or replacement of major sewage system assets. In addition, to the extent that USDA

requires that the amount to be deposited into such short-lived asset reserve fund shall be more than \$49,787 annually, the Town covenants to provide for such higher amount.

(b) Unless waived by USDA, or unless USDA and the Town agree to the modification of any provisions thereof, the Town covenants to comply with the requirements of the Letter of Conditions. Unless any such waiver or modification requires the approval of the Council due to the nature thereof, the Chief Executive Officer is hereby authorized and empowered to agree to any such waiver or modification and to execute any documents, agreements, certificates or instruments reflecting the same. The provisions of this subsection (b) shall be subject to the provisions of Section 14 of this Ordinance.

(c) The Town's financial obligations under the Letter of Conditions, other than the Town's obligation to pay debt service on the Bonds, shall be subject to annual appropriation of funds sufficient for such purposes, to the extent applicable.

SECTION 10: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that:

(a) While as of the date of introduction of this Ordinance it is anticipated that both Bonds will be issued and delivered on the same date, each Bond shall be issued and delivered on a date as agreed to by USDA and the Chief Executive Officer, and the Bonds may be issued and delivered on separate dates to the extent required or permitted by USDA.

(b) Each Bond shall be suitably prepared in definitive form, executed and delivered to USDA on behalf of the United States of America upon receipt of either the final principal amount thereof or, with respect to a Bond issued in draw-down form, the first advance of proceeds of such Bond (unless USDA determines that a draw is not required upon delivery of such Bond). The Chief Executive Officer, the Town Clerk, the Town Treasurer, the Director of Legislative Services of the Town (the "Director of Legislative Services") and all other appropriate officials of the Town are expressly authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of each Bond, (ii) negotiate, approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, to the extent authority with respect to the same has not been delegated by the Council by this Ordinance or any resolution to a specific official or officials, and (iii) carry out the transactions contemplated by this Ordinance, any ordinance supplemental to or amending or modifying this Ordinance, any resolution adopted in furtherance of this Ordinance or any resolution supplementing, amending or modifying any such resolution, and any documents, agreements, certificates or instruments executed and delivered in connection with the issuance of either Bond, all to the extent any such action is not already delegated to a specified official or officials pursuant to this Ordinance or any resolution adopted in furtherance of this Ordinance and to the extent such action is within the scope of such official's authority. Any Account Summaries not already submitted by the Town to USDA may be executed on behalf of the Town by the Chief Executive Officer, the Assistant Town Manager, the Town Treasurer, or

an appropriate official with responsibility with respect to the sanitary sewerage system of the Town.

(c) By passage of this Ordinance, the Council hereby ratifies, confirms and approves as actions of the Town any documents, agreements, certificates or instruments previously executed by one or more Town officials in connection with the USDA loans authorized by this Ordinance, including (without limitation) the previous submission of Account Summaries to USDA.

SECTION 11: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that the proceeds of the sale of each Bond shall be paid (i) directly to the Town and shall be deposited by the Town Treasurer or other appropriate municipal official in the proper municipal account(s) and/or (ii) directly to a third party at the direction of the Town Treasurer and/or other appropriate Town official. The proceeds of the sale of each Bond are hereby appropriated for, and shall be used and applied by the Town exclusively and solely for, the public purposes described in Section 2 hereof. The Chief Executive Officer and the Town Treasurer, on behalf of the Town, are hereby authorized to determine the categories of expenditures listed in Section 2 hereof to which proceeds of each Bond shall be applied, within any limitations required by USDA, and the amount of proceeds to be applied to expenditures in any such category, taking into account any other funds available for such purposes from other sources. If the proceeds received from the sale of a Bond exceed the amount actually expended or required for such public purpose, the amount of such unexpended excess shall be applied to the prepayment of such Bond, unless a supplemental ordinance is enacted by the Council to provide for the expenditure of that excess for some other valid purpose authorized by the Enabling Act, the Charter or other applicable law, and except that the unexpended excess shall be applied in accordance with United States of America regulations, practices and policies applicable from time to time.

SECTION 12: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that the principal of and interest on each Bond will be payable in the first instance from revenues received by the Town in connection with the operation of the Town's sewage treatment plant and sanitary sewerage system, including (without limitation) fees for use of or connection to such plant and system, all to the extent such revenues are lawfully available for such purpose. Subject to the further provisions of this Ordinance, the Town shall impose, for each and every fiscal year during which either Bond may be outstanding, ad valorem taxes upon all real and tangible personal property in the Town that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and interest on such Bond payable in each such fiscal year and, in the event the proceeds from the collection of the taxes so imposed may prove inadequate for such purposes in any fiscal year, additional taxes shall be imposed in the subsequent fiscal year to make up any deficiency. The full faith and credit and unlimited taxing power of the Town are hereby pledged to the payment of the principal of and interest on the Bonds as and when the same are payable and to the imposition of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service

requirements of the Bonds. The Town hereby covenants and agrees with the registered owner of each Bond to take any action that may be lawfully appropriate from time to time during the period that such Bond remains outstanding and unpaid to provide the funds necessary to pay promptly the principal and interest due thereon. The foregoing provisions shall not be construed so as to prohibit the Town from paying the principal of and interest on the Bonds from the proceeds of the sale of any other obligations of the Town or from any other funds legally available for that purpose. Subject to any applicable law, the Town may apply to the payment of the principal of or interest on the Bonds any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if such funds are granted or paid to the Town for the purpose of assisting the Town in accomplishing the type of project or projects which the Bonds are issued to finance, reimburse or refinance or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be levied may be reduced proportionately.

SECTION 13: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that by resolution the Council may make or authorize any modifications to (i) either Bond, once issued, and (ii) any related documents, agreements, certificates or instruments.

SECTION 14: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that, notwithstanding any other provision of this Ordinance, in the event that, to the extent not prohibited by the Charter, (i) at the time either Bond needs to be executed, whether upon original issuance or upon transfer or exchange, or with regard to any other rights or duties delegated to the Chief Executive Officer by this Ordinance (except as otherwise expressly provided in clause (iv) below), the position of the Town Manager is vacant or in the absence, disability or unavailability of an incumbent Town Manager, such Bond shall be executed on behalf of the Town, or such other rights or duties shall be exercised in the following order of priority: (A) by the Mayor, or (B) if the position of the Mayor is vacant or in the absence, disability or unavailability of the incumbent Mayor, by the Assistant Town Manager of the Town (the "Assistant Town Manager"); (ii) at the time the Town seal needs to be or may be impressed or affixed on either of the Bonds or any related documents, agreements, certificates or instruments the position of the Town Clerk is vacant, or in the absence, disability or unavailability of an incumbent Town Clerk, if no other Town official has the authority to attest to the impression or affixing of the Town seal under the Charter, the Town Code or other applicable law or authority, such attestation may be made in the following order of priority: (A) by any Interim Town Clerk or Acting Town Clerk (by whatever title known), (B) if there is no incumbent Interim Town Clerk or Acting Town Clerk (by whatever title known), or in the absence, disability or unavailability of any such official, by the Director of Legislative Services, (C) if the position of the Director of Legislative Services is vacant or in the absence, disability or unavailability of an incumbent Director of Legislative Services, by the Assistant Town Manager, (D) if the position of the Assistant Town Manager is vacant or in the absence, disability or unavailability of an incumbent Assistant Town Manager, by the Town Treasurer, or (E) if the position of the Town Treasurer is vacant or in the absence, disability or unavailability of an incumbent Town Treasurer, by any other official designated by the Council by resolution,

425 motion or other appropriate action; provided that, the same official may not both execute any
426 such Bond, document, agreement, certificate or instrument on behalf of the Town and attest
427 to the impression or affixing of the Town seal on the same, but any such official may both certify
428 to the impression or affixing of the Town seal on and make other certifications in any closing
429 certificate; (iii) at the time the Town Treasurer is authorized or directed to take any action or
430 make any determination pursuant to Section 6 or Section 7 of this Ordinance the position of
431 the Town Treasurer is vacant or in the absence, disability or unavailability of an incumbent
432 Town Treasurer, such action or determination shall be undertaken or made in the following
433 order of priority: (A) by the Town Manager, (B) if the position of the Town Manager is vacant or
434 in the absence, disability or unavailability of an incumbent Town Manager, by the Mayor, (C) if
435 the position of the Mayor is vacant or in the absence, disability or unavailability of an incumbent
436 Mayor, by the Assistant Town Manager, or (D) if the position of the Assistant Town Manager is
437 vacant or in the absence, disability or unavailability of an incumbent Assistant Town Manager,
438 by any other official designated by the Council by resolution, motion or other appropriate
439 action; and (iv) if in connection with any waiver or modification of the Letter of Conditions
440 undertaken pursuant to Section 9(b) of this Ordinance the position of the Town Manager is
441 vacant, any action in connection therewith shall be undertaken in the following order of priority:
442 (A) by the Mayor, (B) if the position of the Mayor is vacant or in the absence, disability or
443 unavailability of the incumbent Mayor, by the Assistant Town Manager, (C) if the position of the
444 Assistant Town Manager is vacant or in the absence, disability or unavailability of an incumbent
445 Assistant Town Manager, by the Town Treasurer, or (D) if the position of the Town Treasurer is
446 vacant or in the absence, disability or unavailability of an incumbent Town Treasurer, by any
447 other official designated by the Council by resolution, motion or other appropriate action.

448
449 **SECTION 15: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA**
450 **PLATA** that to the extent issuance of either Bond would be inconsistent with the Town's debt
451 policy, any inconsistent provision of such debt policy is overridden by passage of this
452 Ordinance.

453
454 **SECTION 16: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA**
455 **PLATA** that this Ordinance may be executed (i) in counterparts and/or (ii) to the extent not
456 prohibited by applicable law, by electronic, stamped or facsimile signature, and all executed
457 counterparts of this Ordinance shall be treated as one and the same instrument.

458 **SECTION 17: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA**
459 **PLATA** that the provisions of this Ordinance shall be liberally construed in order to effectuate
460 the transactions authorized or contemplated by this Ordinance.

SECTION 18: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that the title of this Ordinance shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.

SECTION 19: BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF LA PLATA that, in accordance with Section C6-4 of the Charter and Section 13-19.D. of the Code of the Town, this Ordinance shall become effective upon the expiration of fifteen (15) calendar days following approval by the Council.

[CONTINUED ON FOLLOWING PAGE]

473 **ADOPTED AND APPROVED** by the Council of the Town of La Plata on
474 _____, 2025.

SEAL:

COUNCIL OF THE TOWN OF LA PLATA

Jeannine E. James, Mayor

Paul C. Guttenberg, Councilman

Patrick McCormick, Councilman

ATTEST:

Gregory Sampson, Jr., Councilman

Lawrence Jones, Jr., Town Clerk

Tyjon C. Johnson, Councilman

EXPLANATION:

Underlining indicates amendments to Ordinance
~~Strike-Out~~ indicates matter stricken from Ordinance by
amendment