



Board of Supervisors of Elections
Regular Meeting
October 30, 2024, 6:00 PM

Agenda

1. Call to Order
 - 1.1. Public Notice: The meeting of the Board of Supervisors of Elections originally scheduled for October 23, 2024, has been postponed to October 30, 2024, at 6:00 PM.
 - 1.2. Call to Order
 - 1.3. Roll Call
2. Approval of Minutes
 - 2.1. Approval of minutes from meeting on August 29, 2024.
3. Matters of Discussion
 - 3.1. Methods of Town Election-Related Public Notifications
 - 3.2. Review of Candidate Nomination Packet
4. Next Meeting
5. Adjourn
 - 5.1. Adjournment



TOWN OF LA PLATA

Board of Supervisors of Elections Minutes
August 29, 2024 @ 6:00 PM
La Plata Town Hall

PRESENT: Brandi Brehon, Amanda Whipkey, and Kelly Phipps

ABSENT:

TOWN

STAFF:

GUESTS: See Roster

1. Call to Order

1.1. Roll Call

The Interim Town Clerk called the meeting to order at 6:00 PM and conducted Roll Call.

2. Matters of Discussion and Review

2.1. Overview of Relevant Charter and Code References

The Board reviewed Charter Article VII, Registration, Nominations and Elections, and Town Code Chapter 17, Elections. All Board members completed and submitted Financial Disclosure Forms for review by the Ethics Commission.

2.2. Selection of Chairman of Board of Supervisors of Elections

2.2.a. Moved By: Amanda Whipkey, seconded by Kelly Phipps.

Motion to elect Brandi Brehon as Chair of the Board of Supervisors of Elections.

Passed Unanimously

2.3. Review of Draft Election Calendar

The Board reviewed the draft 2025 Election Schedule using relevant Charter and Code references, and made revisions for clarification purposes.

2.4. Review of Proposed Revision of Councilmanic Ward Map

The Board studied the proposed revisions to the Town of La Plata Council Ward Map and the process by which those revisions were made. The Board came to a consensus to recommend the revised Council Ward Map for adoption by the Town Council.

2.5. Review of Candidate Nomination Package

The Board reviewed and approved the candidate nomination packet to be provided to potential candidates. The Ethics Commission will also review the Financial Disclosure Form prior to release.

3. Meeting Schedule

3.1. The Board will appear before the Town Council on Sep. 10, 2024, to take the Oath of Office and present the recommended revisions to the Council Ward Map.

3.2. The next meeting of the Board of Supervisors of Elections will be held on Wednesday, September 25, 2024, at 6:00 PM, to discuss the most effective methods of disseminating election information.

4. Adjourn

4.1. The Board Chair adjourned the meeting at 7:20 PM.

Submitted by:

Kelly G. Phipps, Interim Town Clerk