



TOWN OF LA PLATA
Finance Committee Minutes

December 9, 2025, 2:00 PM

Regular Meeting

Council Conference Room, La Plata Town Hall

305 Queen Anne St

La Plata MD

PRESENT: Mike Gahan
Joseph Norris
Karen Brandt
Vice Chair Randy Sotomayor
Andrey Litvin

ABSENT: Chair Nichole Williams

TOWN STAFF: Karina Larsen, Town Treasurer
Shelby Pritchett, Town Clerk

GUESTS:

1. Call to Order

1.1. Attendees, please use meeting courtesy. Virtual attendees are asked to mute microphones when joining the meeting. Participants may be muted by the Town Clerk and meetings will be recorded.

In accordance with the Open Meetings Act, the public has the right to view/listen to the discussion only. At their discretion, the Finance Committee may allow participants to voice questions or provide comments on the topics under discussion. Written comments may be submitted via email to Legislative@townoflaplata.org.

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Meeting ID: 274 292 003 264

Passcode: 7R3wz2td

In the absence of Nichole Williams, Vice Chair Randy Sotomayor served as presiding officer.

Vice Chair Randy Sotomayor called the meeting to order at 2:03 PM.

Committee Member Mike Gahan arrived at 2:08 PM.

2. Approval of the Agenda

Joseph Norris moved to approve the agenda as presented.

Moved By: Joseph Norris, seconded by Andrey Litvin.

Passed Unanimously

3. Approval of Minutes

3.1. Approval of minutes from meeting on November 13, 2025.

Joseph Norris moved to approve the minutes as presented.

Moved By: Joseph Norris, seconded by Andrey Litvin.

Passed Unanimously

4. Review of Monthly Treasurer's Report

4.1. October Treasurer's Report

The Town Treasurer discussed the details of the Treasurer's Monthly Report.

4.2. October Cash Distribution Report

The Town Treasurer discussed the details of the Cash Distribution Report.

5. Discussion and Recommendations of Budget and Spending Proposals

5.1. Reserves Policy

The Town Treasurer addressed the committee's concerns and agreed to update the policy no later than the January Finance Committee meeting.

6. Public Comment

No Public Comment

7. New Business

Mike Gahan requested the Town Treasurer to present the status of the new member search at the next regular meeting.

8. Old Business

The Town Treasurer provided a brief update on all open action items. The Committee and the Town Treasurer agreed to list all open action items on the next meeting agenda.

9. Adjournment

Vice Chair Randy Sotomayor adjourned the meeting at 3:19 PM.

Submitted by:

Shelby Pritchett, Town Clerk